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Administrative Staffing Update

Effective the last week of September, we made some significant staffing changes within the library's Leadership Team. I communicated the general elements of these changes to trustees via email, but am pleased to share more details and functional impacts in this report.

A vacancy in the Deputy Director position provided an opportunity to assess the role and refine the Leadership Team to most effectively meet the needs of the library and the community. After exploring several models for managerial leadership of Public Services (Children's Services, Middle & High School Services, Adult Services, and Patron Services) and administrative responsibilities associated with the Deputy Director role, we restructured these areas of responsibility to better support our staff.

- **Leigh Tarullo is moving into the Deputy Director role and will oversee the administrative and implementation aspects of library-wide projects and initiatives, while maintaining her leadership of Collection Services, Special Collections, and IT.** (Leigh's previous position was Director of Collections & Technology.) Aligning these work units creates dynamic opportunities for project design and service development across the organization.
- **Alexandra Skinner is now serving as the Director of Public Services & Communications, leading the Public Services Team alongside her existing leadership of Communications.** (Alexandra's previous position was Director of Communications.) This transition aligns two highly impactful and visible components of our work and positions the library to tell our story in new ways.

Both Leigh and Alexandra bring extensive institutional knowledge, a passion for library service and the Oak Park community, a commitment to supporting and developing staff, and strong interpersonal skills to these positions.

As we adapt to these administrative changes, I am immensely thankful for the flexibility, open-mindedness, and creativity of the Leadership Team, as well as the strength and resiliency of all Oak Park Public Library staff. Without a solid foundation, changes like these would be significantly more difficult.

Connecting these departments under this realigned structure positions us to better coordinate library-wide projects and strengthen our daily service to Oak Park. **I am confident this structure will serve our organization well, and I look forward to keeping the Board informed as our work moves forward.**

Respectfully submitted,
Elsworth Carman, Executive Director



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