

# **Minutes for December 1, 2025 Oak Park Public Library Board Governance Committee Meeting**

**Meeting Date:** December 1, 2025

The Governance Committee called the meeting to order at 5:05 pm.

## **Attendees:**

- Mika Yamamoto (Board Trustee, Governance Chair)
- Megan Butman (Board Trustee, Governance Chair)
- Billy Treen (Director of Finance & Human Resources)
- Elsworth Carman (Executive Director)

There were no public comments made in person or in writing for this committee meeting.

**Policy Review Schedule** - The committee discussed and agreed to put policies on a 3 year schedule with the exception of the collections policies, those will be on a biennial schedule. Elsworth will work with library leadership to create a schedule and share with the Board.

**Library Board Strategic Planning Next Steps** - The Governance Committee will meet with Mallory Edgar to discuss next steps, aiming for early 2026.

## **Policy Reviews: Library Board Member Goal Sheet & Library Board Member Job**

**Description** - The committee discussed these policies together and recommended removing both of them and incorporating highlights in the bylaws, with the aim of increasing the strength of the bylaws. Elsworth will confirm with the attorneys that the policies are not required. The committee discussed making the bylaw update part of the strategic plan.

**Update and Timeline for Executive Director Evaluation Process** - The committee agreed to plan a date in February for the Executive Director process and Elsworth will send out a poll to the Board and the facilitator to find a good date and time.

The meeting adjourned at 6:10 pm.