

**OAK PARK PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES | REGULAR MEETING**  
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room  
Tuesday, February 24, 2026 – 6:30 pm  
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

**AGENDA**

- 1. Call to Order and Roll Call** **6:30 pm**
  
- 2. Approval of Minutes** **(Action)**
  - a. Monday, January 12, 2026 Finance Committee Meeting
  - b. Wednesday, January 21, 2026 Special Meeting
  - c. Tuesday, January 27, 2026 Regular Meeting
  - d. Monday, February 2, 2026 Governance Committee Meeting
  
- 3. Public Comments**  
**Please read the [“Public Comment at Board Meetings Policy.”](#)**  
Public comments may be provided in one of the following ways:
  - a. In person at a board meeting;
  - b. As an email to Executive Director Elsworth Carman at ([elsworthc@oppl.org](mailto:elsworthc@oppl.org)); or to Library Board President Virginia Bloom at ([trusteevirginiab@oppl.org](mailto:trusteevirginiab@oppl.org)) sent by 4:30 pm on the date of the meeting;
  - c. As a submission through [this Public Comment Form](#) by 4:30 pm on the date of the meeting.
  
- 4. Trustee Comments and Calendar** **(Discussion, 6:45 pm)**
  - a. Thursday, February 26, 2026, 4 pm: Governance Committee Meeting  
(Strategic Planning Session)
  - b. Monday, March 9, 2026, 5 pm: Governance Committee Meeting
  - c. Wednesday, March 25, 2026, 6:30 pm: Regular Library Board Meeting
  
- 5. New Business** **(7:00 pm)**
  - a. Dole Library Intergovernmental Agreement (IGA) **(Action)**
  - b. Fund Balance Policy Revision **(Action)**
  
- 6. Executive Directors Report** **(Discussion, 7:30 pm)**
  
- 7. Staff Reports** **(Discussion, 7:45 pm)**
  - a. Strategic Priorities Report
  - b. Library Core Use Statistics (2023-2025)
  - c. Additions & Separations Report
  - d. Staff Changes Report

**8. Financial Reports**

- a. January 2026 Financial Reports
- b. January 2026 Resolutions on Disbursements

**8:15 pm**  
**(Discussion)**  
**(Action)**

**9. Committee Reports**

- a. Finance Committee
- b. Governance Committee
- c. Advocacy Committee

**(Discussion, 8:30 pm)**

**10. Additional Reports**

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. PlanIt Green
- d. Friends of the Oak Park Public Library
- e. Out with Purpose
- f. Collaboration for Early Childhood

**(Discussion, 8:45 pm)**

**11. Adjournment**

**9:00 pm**

# Minutes for January 12, 2026 Oak Park Public Library Board of Trustees Finance Committee Meeting

## Call to Order and Roll Call

The Finance Committee called the meeting to order at 6:05 pm.

Present: Colin Bird-Martinez (Board Trustee Finance Chair), Megan Butman (Board Trustee, Finance Committee), Susanne Fairfax (Board Trustee), Virginia Bloom (Board Trustee), Mika Yamamoto (Board Trustee, Governance Chair), Billy Treece (Director of Finance & Human Resources)

Public Commentators: none

## Public Comments

There were no public comments received in person or in writing for this meeting.

The Finance Committee met to review the Library's year-end financial position, discuss the ongoing delay in Cook County property tax receipts, evaluate bridge financing options, and revisit fund balance and foundation planning.

## Financial Status

When capital funding is included, total spending is near 100%. December revenue still does not reflect property tax income.

## Property Tax Delay

The delay is unprecedented and attributed to Cook County's transition to a new accounting system. Primary taxing bodies (e.g., the Village of Oak Park) have received funds; secondary bodies like the Library have not. There is no expectation that funds will be received within the next 15 days, necessitating bridge financing.

## Bridge Financing & Intergovernmental Agreement (IGA)

The village of Oak Park Finance Committee approved a loan IGA for up to \$4.5 million on December 9. Following the Village vote, the Library received communication that the Village Board intends to revisit whether interest will accrue on the loan from the outset. The Village Finance Committee will revisit this matter on January 20. Committee members agreed to seek clarity from Village counterparts on the rationale for charging interest. A special board meeting

will be required to authorize the loan IGA. The committee proposed a time of Wednesday, January 21 at 7 am for the special meeting, noting that Trustees Kristina Rogers, Virginia Bloom, Megan Butman, and Mika Yamamoto will be present for the meeting.

## **Operations & Cash Management**

The Library will enforce a Net 30 payment policy with vendors to preserve cash flow. Immediate funding from the County or Village is required to maintain operations.

## **Fund Balance Policy**

Discussion continued on the current 42% fund balance target. Trustee Butman noted that 42% may be sufficient. The Finance Committee discussed reframing the policy from a percentage to months of operating expenses. Director of Finance & Human Resources Billy Treece proposed a line-by-line edit with legal and financial consultant review. The target for policy revision is February, pending resources; otherwise March.

## **Oak Park Public Library Foundation**

There is limited documentation from prior efforts; the Finance Committee agreed a foundation would need to be rebuilt from scratch. There were previous attempts, but did not progress beyond informal outreach. Concerns were raised about prior outreach methods to Board members. Questions centered on the objective and governance of a foundation. Trustee Fairfax noted challenges in fundraising for taxing bodies and potential values conflicts. Any foundation would have minimal authority over Library operations. A foundation would require staff at a management level. Executive Director Carman shared models from Iowa City Public Library along with other libraries where foundations either self-fund staff or share costs with the Library. Northbrook Public Library and Downers Grove Public Library were cited as comparable libraries with foundations.

## **Adjournment**

The Governance Committee adjourned their meeting at 7:10 pm.

# **Minutes for January 21, 2026 Oak Park Public Library Board of Trustees Special Meeting**

## **Call to Order and Roll Call**

President Bloom called the meeting to order at 6:58 am. Secretary Yamamoto took roll.

Present: Megan Butman, Kristina Rogers, Mika Yamamoto, Virginia Bloom

Absent: Susanne Fairfax, Colin Bird-Martinez, Annie Wilkinson

Also attending: Elsworth Carman (Executive Director), Billy Treece (Director of Finance & Human Resources)

Public Commentators: none

A quorum was established at this meeting.

## **Public Comments**

There were no public comments received in person or in writing for this meeting.

## **Village of Oak Park & Oak Park Public Library Intergovernmental Agreement (IGA) for Bridge Funding (Cook County Property Tax Disbursement Delayed by Over Five Months)**

Bloom reviewed the intergovernmental agreement between the Village of Oak Park and the Oak Park Public Library. Under the agreement, the Village will loan the Library funds in an amount not to exceed \$4.5 million. The loan will be interest-free if repaid in full by June 30, 2026. Any remaining balance after that date will accrue interest at a rate of 4% per month. The Library is required to repay the amount borrowed within 60 days of receiving funds from Cook County. Bloom explained that the loan is necessary due to a five-month delay in receiving the Library's second installment of property tax revenues and is intended to bridge the resulting budget gap.

Motion to approve the intergovernmental agreement between the Village of Oak Park & Oak Park Public Library for Bridge Funding

Moved by Yamamoto. Seconded by Butman. Approved by all present.

## **Adjournment**

Bloom adjourned the meeting at 7:02 am.

# Minutes for January 27, 2026 Oak Park Public Library Board of Trustees Regular Meeting

## Call to Order and Roll Call

President Bloom called the meeting to order at 6:34 pm. Secretary Yamamoto took roll.

Present: Colin Bird-Martinez, Megan Butman, Susanne Fairfax, Kristina Rogers, Annie Wilkinson, Mika Yamamoto, Virginia Bloom

Also attending: Elsworth Carman (Executive Director), Suzy Antell (Deputy Director), Billy Treece (Director of Finance & Human Resources), Leigh Tarullo (Director of Collections & Technology), Robert Simmons (Director of Social Services & Public Safety)

Public Commentators: none

## Approval of Minutes

### November 17, 2025 Advocacy Committee Meeting

Moved by Wilkinson. Seconded by Yamamoto. Approved by all present.

### November 18, 2025 Regular Board Meeting

Moved by Fairfax. Seconded by Butman. Approved by all present.

### November 24, 2025 Special Board Meeting

Moved by Wilkinson. Seconded by Bird-Martinez. Approved by all present.

### December 1, 2025 Governance Committee Meeting

Moved by Butman. Seconded by Yamamoto. Approved by all present.

## Public Comments

There were no public comments received in person or in writing for this meeting.

## Presentations

### Lynda Schueler, Chief Executive Director, Housing Forward

Lynda Schueler, Chief Executive Director of Housing Forward, presented an overview of the organization's mission and comprehensive approach to addressing homelessness, including prevention, crisis response, and services for children. She noted Housing Forward's service area spans 26 communities and highlighted its three-part framework, prevent, respond, and

stabilize, with street outreach serving as the primary access point to services. Schueler discussed the opening of the Anderson Emergency Shelter in October 2025, which doubled shelter capacity, and reported a temporary relocation back to the St. Catherine of Siena–St. Lucy Shelter due to flooding. She also reviewed the acquisition of the former Write-Inn Hotel, which operates as a referral-based, short-term facility supporting improvements in participant health and stability.

Romiesha Tucker, Director of Prevention, Diversion, and Street Outreach at Housing Forward, reported on street outreach efforts across 24 communities, noting that 431 individuals were served in 2025, including 119 in Oak Park. She described outreach, diversion strategies, and regular office hours at the library to connect individuals with resources.

John Harris, representing the Oak Park Homelessness Coalition, provided an overview of the coalition's role as a service provider and advocacy organization supporting Housing Forward, Beyond Hunger, the Oak Park Public Library, and the Village of Oak Park. He noted the coalition's collaboration with approximately 50 organizations through five work groups, operating under a single coordinated plan and guided by a core leadership team.

### **Rob Simmons, Director of Social Services & Public Safety, Oak Park Public Library**

Rob Simmons, Director of Social Services and Public Safety at the Oak Park Public Library, presented an overview of the library's integrated social services and public safety model, noting his tenure beginning in 2016 and situating the work within a broader national movement among public libraries to embed full-time social workers. He highlighted collaboration with multiple Chicago-area libraries to build social service infrastructure and strategic partnerships, resulting in improved, timely connections to resources, reduced social isolation, expanded mental health support, and strategies to address opioid use and overdose among patrons.

Simmons noted the high-stress nature of the work for staff, including crisis intervention and the administration of Narcan, and commended the Public Safety team, specifically Aaron Alonzo, Manager of Public Safety, for leadership and openness to innovative approaches. Simmons reported that the library's model has been recognized nationally as a best practice, is supported by 24 community-based partnerships, and includes a free mental health clinic that provided 300 clinical hours in 2023 and served 388 patrons in 2024. The department also received the 2023 Dr. Virginia Bishop Community-Academic Research Partnership Award from Northwestern University Feinberg School of Medicine.

Simmons further discussed the continuum of care for vulnerable patrons, emphasizing the shift from a traditional safety and security approach to a comprehensive public safety model. He underscored ongoing staff training in mental health first aid, trauma-informed care, and harm-reduction opioid response, and highlighted continued collaboration with community stakeholders to strengthen social services, public health strategies, and supports ranging from housing to mental health and substance use services.

## **Trustee Comments & Calendar**

The Board reviewed the calendar, which included several committee meetings, a special meeting, and the regular board meeting, all scheduled for February.

## **Executive Directors Report**

The Executive Director presented a six-month report shared publicly to support transparency, accountability, and trust. The report was informed by staff feedback, trustee input, community engagement, surveys, and observation, and aligns with the Board-adopted Vision, Mission, and Strategic Plan.

The Executive Director noted the organization's recent period of leadership disruption and transition, highlighting staff resilience and existing strengths in governance, operations, and community engagement. Key strengths identified included sound financial and governance practices, committed and adaptable staff, an engaged Board, and a community invested in the library's success.

The report outlined focus areas for 2026 to 2028, including advancing equity and inclusion efforts, improving consistency in staff experience, strengthening leadership team and Board partnership, and rebuilding staff and Board trust. Ongoing and new initiatives were identified to support these goals, emphasizing staff development, communication, collaboration, and community connection. The report was presented as a working document to guide shared understanding, learning, and intentional planning moving forward.

## **Staff Reports**

### **Strategic Priorities Report (November & December 2025)**

The Board reviewed the Strategic Priorities Report, which highlighted work completed in November and December 2025. Program activity across multiple service areas, including Middle and High School Services and Adult Services, was discussed, along with department and team retreats and the Staff Engagement and Learning Day.

### **Library Core Use Statistics**

The board reviewed the Library Core Use Statistics, with highlights noting the growing increase in use of library digital resources.

### **Additions & Separations Report (November through December 2025)**

The board reviewed the Additions & Separations Report, reporting from November through December of 2025.

## **Staff Changes Report (November through December 2025)**

The board reviewed the Staff Changes Report of November through December 2025

## **Statewide Stats Comparison**

The Board reviewed the Statewide Stats Comparison, a one-page snapshot of key Oak Park Public Library data and metrics, including building visits and materials circulation, and how the Library compares to peer libraries statewide.

## **Financial Reports**

### **November & December 2025 Financial Reports**

The board reviewed the November & December 2025 Financial Reports.

### **November & December 2025 Resolutions on Disbursements**

Motion to approve the November & December 2025 Resolutions on Disbursements

Moved by Bird-Martinez. Seconded by Butman. Approved by all present.

## **Committee Reports**

### **Finance Committee**

Bird-Martinez provided an update on the finance committee meeting that was held on January 17, noting the intergovernmental loan agreement requested from the Village of Oak Park, noting that the agreement was discussed at the Village's Finance Committee meeting. A subsequent meeting was held to formally accept the loan agreement approved by the Village. Bird-Martinez provided an update on discussions regarding the potential establishment of a library foundation, noting that any future effort would require rebuilding the framework from the ground up. It was reported that previous attempts were unsuccessful, and that additional conversations will continue on this topic.

### **Governance Committee**

Butman provided an update on the December 1 meeting, noting that a policy was reviewed, a strategic planning meeting was discussed, the date of the evaluation meeting was identified, and the bylaws were discussed, including the possibility of aligning them with the strategic plan.

## **Advocacy Committee**

The committee has not met since the last meeting on November 17. Wilkinson reported on trustee training and noted an additional agenda item under discussion, the review of othering and belonging materials for the Board and leadership team.

## **Additional Reports**

### **Intergovernmental Committee (IGov)**

Rogers reported on the development of a webpage for the library's website that will provide information and resources for individuals interested in running for office, in preparation for the 2027 elections. Rogers also noted that the page will include an ongoing archive of information related to IGov activities, governing bodies, and how they work together.

### **Council of Governments (CoG)**

Bloom noted that she did not attend the meeting; however, Carman was present in December and reported on a presentation by Kelly Keyes, Chief Diversity, Equity, & Inclusion (DEI) Officer of the Village of Oak Park. The presentation focused on the idea of bringing together all communications staff to coordinate messaging and ensure consistency in how ICE-related matters are communicated and addressed.

### **Plant Green**

Carman reported on notes that Matt Bartodziej attended the meeting, held on December 18 where he discussed the meeting dates and times for 2026. Agreed on continuing meetings on Thursdays. The Village of Oak Park gave an update on their green infrastructure plan and an update on reducing food waste across schools in Oak Park.

### **Friends of the Oak Park Public Library**

Yamamoto provided an update from the most recent meeting, noting discussions on new merchandise products and items for the Friends' Summer 2026 Book Fair and general merchandise for the Friends of the Oak Park Public Library. The meeting also addressed Board member terms, including which members will continue serving. Antell noted that the Friends' funding schedule is aligned with the library's schedule, and reported that a check for \$25,000 has been received from the Friends.

### **Out with Purpose**

Did not meet.

## **Collaboration for Early Childhood**

Did not meet.

## **Unfinished Business**

### **Parking Garage Use & Revenue FY2025 Report**

The board reviewed the report that tracked the use and revenue of the parking garage for the year 2025.

## **New Business**

### **Communications Policy Review**

Motion to approve the recommendation of eliminating the Communication Policy in full.

Moved by Wilkinson. Seconded by Bird-Martinez. Approved by all present.

### **Library Board Member Goal Sheet Review**

Motion to approve the recommendation of eliminating the Library Board Member Goal Sheet in full.

Moved by Yamamoto. Seconded by Wilkinson. Approved by all present.

### **Library Board Member Job Description Review**

Motion to approve the recommendation of eliminating the Library Board Member Job Description Review in full.

Moved by Rogers. Seconded by Fairfax. Approved by all present.

## **Adjournment**

Bloom adjourned the meeting at 9:34 pm.

# **Minutes for February 2, 2026 Oak Park Public Library Board of Trustees Governance Committee Meeting**

## **Call to Order and Roll Call**

The Governance Committee called the meeting to order at 5:04 pm.

Present: Megan Butman (Board Trustee, Governance Chair), Mika Yamamoto (Board Trustee, Governance Chair), Billy Treece (Director of Finance & Human Resources)

Also attending: Jaimie Rachlin, Meristem Advisors LLC

Public commentators: none

## **Public Comments**

There were no public comments received in person or in writing for this meeting.

The following agenda items from this meeting were reordered to accommodate Jaimie's late arrival for discussion of the Fund Balance Policy Review Process, which had originally been scheduled as the first agenda item.

## **Consent Agenda Discussion**

The Governance Committee held a brief discussion regarding the consent agenda for future meetings, focusing on which items could be included. Carman will consult with legal counsel, and the committee agreed to maximize the use of the consent agenda where appropriate.

## **Executive Director Session Overview**

The Executive Director will take place on Monday, February 9 at 6:30 pm, as a special meeting. Trustee Yamamoto confirmed that Leah Mayers, will facilitate the process and the meeting and has questions from board members.

## **Board Strategic Planning Session Plan**

The Governance Committee discussed the upcoming Board Strategic Planning Session, which will be held as a working session at the next Governance Committee meeting on Thursday, February 26, at 4 pm.

## **Fund Balance Policy Review Process**

Jaimie Rachlin of Meristem Advisors LLC joined the Governance committee meeting and discussed with the committee the Fund Balance Policy. Rachlin, who serves as a financial advisor to many public libraries in Illinois explained that the top goal of the fund balance policy is to make it an intentional policy that future boards can easily understand and follow. Trustee Yamamoto and Butman plan to present the information at the next Finance Committee meeting and for Rachlin to come present to the full board at a regular meeting. The tentative plan is for Rachlin to present at the regular library board meeting, on February 24th.

## **Exhibiting Art in the Library Policy Review**

The Governance Committee reviewed the [Exhibiting Art in the Library](#) policy and agreed that the policy looks fine, while noting the importance of ensuring consistent language and alignment across all policies if the framework shifts from Anti-Racism to Belonging.

## **Board Training Discussion**

The Governance Committee discussed board training and agreed to defer discussion and planning to the spring.

## **Crisis Plan Policy Review**

The Governance Committee reviewed the [Crisis Plan](#) Policy and came to an agreement that the library should have one so that staff and the public knows there is a crisis plan for the library.

## **Adjournment**

The Governance Committee adjourned their meeting at 6:32 pm.

To: Oak Park Public Library Board of Trustees  
From: Elsworth Carman, Executive Director  
Date: February 24, 2026  
Subject: Intergovernmental Agreement (IGA) with Park District of Oak Park – Dole Center Shared Space

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### **Executive Summary**

This memorandum summarizes a proposed Intergovernmental Agreement (IGA) between the Oak Park Public Library (OPPL) and the Park District of Oak Park (PDOP). The agreement outlines a structured partnership to utilize the multi-purpose meeting space at the Dole Branch to address the critical shortage of after-school care for Whittier Elementary School families.

### **Background**

In January 2026, Jan Arnold, Executive Director of the Park District, approached library leadership regarding the extensive waitlist for after-school care at Whittier. While PDOP currently utilizes space within the Dole Center, they have reached maximum capacity.

Following this request, library leadership conducted an internal assessment of the Dole meeting room usage. While this space is a valued community asset, we identified an opportunity to support a pressing community need for childcare while maintaining our commitment to library programming and public access.

### **Negotiation & Terms**

The Park District's initial proposal requested a three-year commitment. However, to ensure this arrangement does not negatively impact library operations or long-term facility flexibility, we proposed a one-year trial.

Through collaborative discussion, both parties agreed to a 20-month compromise. This duration allows the program to run through the end of the 2027–2028 academic year, providing:

- Stability for enrolled families.
- Sufficient Data for the library to evaluate the impact on branch operations.
- Strategic Alignment with our goal of "Stewardship," by maximizing the use of tax-supported physical assets.

### **Staff Input & Operational Impact**

Library staff have been consulted throughout this process. The response has been positive, with a shared understanding that supporting Whittier families aligns with our

mission of community engagement. To mitigate any loss of public space, staff are prepared to assist patrons in relocating their meetings to other OPPL locations as needed.

**Key protections included in the IGA:**

Supervision: PDOP is solely responsible for staffing and student conduct.

Insurance: PDOP provides full indemnification and insurance coverage.

Communication: A tiered schedule of check-ins (30-day, 6-month, 12-month, etc.) is mandated to address any operational friction immediately.

Termination: Either party may terminate the agreement for convenience with 30 days' notice.

**Recommendation**

Library leadership supports this IGA as a meaningful example of intergovernmental cooperation that directly addresses a community crisis. We recommend the Board move to approve the agreement.

# Intergovernmental Agreement: Oak Park Public Library and Park District of Oak Park

This Intergovernmental Agreement ("Agreement") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, and sets forth the terms and understanding between the Oak Park Public Library ("OPPL") and the Park District of Oak Park ("PDOP"). OPPL and PDOP may be referred to individually as "Party" or jointly as "Parties" throughout this Agreement. The proposed partnership is requested by PDOP to utilize the Dole Library multi-purpose space to provide after-school care for families and students from Whittier Elementary School.

## Background & Authority

OPPL is a local library organized pursuant to the Illinois Local Library Act, 75 ILCS 5/1-1, *et seq.*, and PDOP is an Illinois park district organized under the Illinois Park District Code, 70 ILCS 1205/1-1, *et seq.* The Parties have the authority to enter into this Agreement pursuant to Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*

PDOP and OPPL have a history of partnership across a variety of programs and shared facility uses. OPPL and PDOP are parties to a lease agreement under which OPPL rents the first floor of the Dole Center to operate its north branch, the Dole Library.

PDOP currently maintains a long waitlist for families of Whittier Elementary School students needing after-school care, which PDOP provides. PDOP space within the Dole Center is currently being used to serve approximately 32 after-school students, in addition to accommodating senior programming, youth dance, fitness, as well as arts and crafts programming.

OPPL maintains a multi-purpose space on the second floor of the Dole Center that is regularly used by the community. PDOP has requested access to this space as one way to support community needs. OPPL is open to accommodating this use and can also assist patrons in identifying meeting spaces at other OPPL locations to ensure needs are met across the system.

## Need

PDOP is requesting use of the OPPL multi-purpose space ("OPPL Space") in the Dole Center for after-school care. Use of the OPPL Space would allow PDOP to increase the number of Whittier Elementary School students and families served with after-school care at the Dole Center.

## **Times and Days of Use**

Access to the OPPL Space will be granted by OPPL to PDOP only during approved times on **District 97 (D97) school days**, as follows:

- **Mondays, Tuesdays, Thursdays, and Fridays:** 2:30 p.m. – 5:30 p.m.
- **Wednesdays:** 2:00 p.m. – 5:30 p.m.

No access to the OPPL Space will be required or utilized on days when school is not in session, including teacher institute days, holidays, snow days, or other school closure days. PDOP agrees to provide a list of the days where access is not required for PDOP after-school care within seven (7) days of the execution of this Agreement. Additionally, **PDOP will not have access to the OPPL Space on any election days.**

PDOP staff will relocate students to the OPPL Space within the Dole Center as space becomes available. The logistics and timing of these transitions will be coordinated and agreed upon by the Patron Services Manager and the PDOP Community Programs Manager.

## **Supplies and Room Setup**

- OPPL agrees that PDOP may use OPPL-owned tables and chairs already located in the multi-purpose space.
- PDOP and OPPL will mutually agree on daily room setup and breakdown expectations.

## **Staffing and Supervision**

PDOP shall be solely responsible for providing all required staffing necessary to operate and supervise the after-school program within the OPPL Space. OPPL shall have no responsibility for staffing, supervision, or program operations. PDOP will not have access to OPPL staff areas.

## **Risk Management, Insurance, and Liability**

OPPL will not be responsible for the conduct or supervision of participants enrolled in the after-school program during PDOP's use of the OPPL Space. No minor after-school program participants will be left unsupervised in the library space during or after the after-school program.

To the extent permitted by law, PDOP shall indemnify, defend, and hold harmless OPPL, its Board of Trustees, officers, employees, volunteers, and agents from and against any and all claims, liabilities, damages, losses, or expenses arising out of or related to PDOP's use of the OPPL Space, the after-school program, the acts or omissions of PDOP, its employees, agents, volunteers, or program participants, or performance of this Agreement, except to the extent such claims, liabilities, damages, losses, or expenses are caused by the gross negligence or willful misconduct of OPPL, its employees or agents.

PDOP shall maintain, at its sole cost and expense, all insurance required by law and customarily carried by the Park District, including general liability insurance covering its operations and use of the OPPL Space. Upon request, PDOP shall provide OPPL with proof of such insurance. Failure of OPPL to request proof of such insurance will not waive the requirement for PDOP to maintain the insurance set forth above.

OPPL shall not be responsible for loss, theft, or damage to PDOP property or personal belongings of PDOP staff or program participants beyond OPPL's general responsibility to provide reasonable safety and security measures for all library visitors.

Nothing herein is intended to waive or forfeit any rights, defenses, or immunities held by PDOP or OPPL by reason of common law, the Local Governmental and Governmental Employees Tort Immunity Act, or any other authority granting such rights, defenses, or immunities

### **Purpose; Term**

The purpose of this Agreement is to ensure consistent communication between PDOP and OPPL and to clearly identify the times and conditions for use of the OPPL Space. PDOP's goal is to respond to the increased number of families requiring after-school care for Whittier Elementary School students.

This Agreement shall be in effect from the date of its execution by both Parties and shall continue until the last day of school for the 2027-2028 academic year for D97, unless terminated sooner by one of the Parties. This Agreement can be terminated for convenience by either Party upon thirty (30) days' written notice to the other Party. Upon expiration of the term of this Agreement, the Parties may opt to renew this Agreement only by mutual written agreement.

### **Meetings and Communication**

PDOP and OPPL agree to maintain regular communication and designate the following points of contact and meetings:

- Introductory meeting between Oak Park Public Library staff and Dole After School staff
- **30-day meeting** between OPPL and PDOP leadership staff
- **6-month meeting** between OPPL and PDOP leadership staff (no later than January 15, 2027)
- **12-month meeting** between OPPL and PDOP leadership staff (no later than May 15, 2027)
- **18-month meeting** between OPPL and PDOP leadership staff (no later than January 15, 2028)

- **20-month meeting** between OPPL and PDOP leadership staff to determine whether an IGA shall be renewed (no later than April 15, 2028)

## **Funding**

There shall be no cost to PDOP for the use of the OPPL Space under this Agreement.

## **Miscellaneous**

This Agreement contains the understanding between the Parties and supersedes any prior understanding or written or oral agreements between the Parties regarding the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between and among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein.

The covenants and agreements contained herein shall be binding upon and inure to the sole benefit of the Parties and their successors and assigns. Neither Party may assign this Agreement without the written consent of the other. Nothing herein, express or implied, is intended to or shall confer upon any other person, entity, company, or organization, any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

No amendment or modification to this Agreement will be effective until produced in writing and approved by all Parties.

This Agreement is governed by the laws of the State of Illinois. Venue for any dispute arising out of this Agreement will be in the Circuit Court of Cook County, Illinois.

This Agreement may be executed by the Parties hereto in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same agreement.

Nothing in this Agreement shall be construed to create a relationship of principal and agent, employer and employee, partnership, or joint venture between PDOP and OPPL.

## **Contact Information**

### **Park District of Oak Park**

Jan R. Arnold  
Executive Director  
218 Madison St.  
Oak Park, IL 60302  
(708) 725-2020  
[jan.arnold@pdop.org](mailto:jan.arnold@pdop.org)

### **Oak Park Public Library**

Elsworth Carman  
Executive Director

834 Lake St.  
Oak Park, IL 60301  
(708) 697-6911  
[ecarman@oppl.org](mailto:ecarman@oppl.org)

**Signatures**

**Intergovernmental Agreement  
Oak Park Public Library  
and  
Park District of Oak Park**

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OPPL – Print Name

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OPPL – Signature      Title      Date

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PDOP – Print Name

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PDOP – Signature      Title      Date

# Fund Balance Policy Review

**Type of Review:** Routine review.

**Date of Last Review:** June 23, 2020

## Context

The library's Fund Balance Policy underwent a comprehensive review to ensure long-term fiscal stability and to better manage annual cash flow requirements. The original policy, last revised in 2020, set lower unassigned fund balance targets that did not fully account for the 2-3-month period following December 31 or for any distribution delays, during which the library operates without significant tax revenue.

The revised policy modernizes the library's financial framework by increasing reserve targets to prevent cash depletion and establishing a formal mechanism to set aside funds for major capital projects. These updates were developed with professional guidance to ensure the library can meet programmatic and infrastructure needs as they arise.

The revised policy was reviewed by library staff and our financial consultant and is supported by the Governance and Finance Committees. James Rachlin, President of Meristem Advisors, was instrumental in these revisions and will be present at the February board meeting to address any specific questions.

## Key Changes

The revised policy establishes more robust targets for the unassigned fund balance and clarifies the procedures for managing and designating capital reserves:

Recommended Change	Explanation
Increase the unassigned fund balance range	Adjusts the year-end target range from 40%-48% to 50%-75% of annual expenditures. This ensures a sufficient cash buffer to cover the gap between property tax distributions.
Implement a fund restoration plan	Adds a requirement that if the unassigned balance falls below 50%, the Board must institute a plan to restore the balance within three years.
Establish a Special Reserve Fund	Requires funds exceeding 75% of General Fund expenditures to be formally assigned. This allows the library to set aside dedicated capital funds rather than amassing them in the General Fund.

Define capital funding hierarchy	Clarifies that capital needs should be met first by spending assigned Special Reserve funds, and second, from the unassigned fund balance.
Codify borrowing considerations	Explicitly states the library will consider borrowing options for capital projects if payment would cause the unassigned balance to drop below the 50% threshold.

**Staff Committee:** Billy Treece, Director of Finance and HR, Elsworth Carman, Executive Director

**Financial Consultant:** James Rachlin, President, Meristem Advisors.

**Recommendation:** Approve the updated Fund Balance Policy in full.

# Fund Balance Policy (Current)

*Library Board approved April 19, 2006. Revised June 23, 2020.*

Library funds not assigned in the General Fund (Operating Fund) or special purpose funds such as the Art Fund, are referred to as unassigned funds.

The unassigned fund balance serves three purposes:

1. It provides a working cash buffer to fund library operations prior to receipt of tax collections and when property tax collections are delayed.
2. It serves as a funding source for major capital purchases, major automated system upgrades, and other one-time capital expenditures.
3. It serves as a building fund / opportunity fund. Major building system upgrades such as the branch library renovations and opportunities such as the down payment for the 1992 purchase of the Grove Avenue property for main library expansion

The unassigned fund balance may increase by the following means:

1. Year-end surplus in the General Fund (which automatically reverts to the unassigned fund balance).
2. Additional transfers from the General Fund authorized by the Board of Library Trustees.

The unassigned fund balance may be decreased by the following means:

1. Year-end deficits in the General Fund.
2. Payment of major capital purchases and building / opportunity expenses from the fund.
3. Expenditure of unassigned fund balance for one-time expenses. Funds from the unassigned fund balance will not be used to subsidize recurring expenses.
4. Pre-funding or purchasing of library referendum bonds to reduce the debt level and thus the tax levy.

The goal for the Library is to maintain the unassigned fund balance at fiscal year's end within the range of 40% to 48% of the General Fund less bond debt and one-time capital expenditures funded from the unassigned fund balance. The target goal is 42%.

The goal for the combined major capital purchases and building / opportunity portion of the unassigned fund balance should be to maintain a balance within the range of 8% to 12% percent of the General Fund less bond debt and one-time capital expenditures funded from the unassigned fund balance. The target goal is 10%. Identification of large capital purchases and building/opportunity expenses may necessitate Board revision of this balance range and target.

The fund balance will be reviewed annually, both prior to the adoption of the budget as a part of the budgeting process and in January of each year.

# Fund Balance Policy

Revised \_\_\_\_\_, 2026.

Library funds not assigned in the General Fund (Operating Fund) or special purpose funds such as the Art Fund, are referred to as unassigned funds.

The unassigned fund balance serves two purposes:

1. It provides a working cash buffer to fund library operations prior to receipt of tax collections and when property tax collections are delayed.
2. Balances beyond those required for managing the annual cash flow requirements of the library may provide a funding source for infrequent major capital purchases, major automated system upgrades, and other one-time capital expenditures, or for unanticipated opportunities that may arise from time to time.

The unassigned fund balance increases as a result of year-end surpluses in the General Fund.

The unassigned fund balance decreases as a result of year-end deficits in the General Fund which may arise from, for example:

1. Payment of major capital purchases and building / opportunity expenses from the fund.
2. One-time expenses for extraordinary capital and other items
3. Spending in anticipation of borrowing, or to reduce the debt level and thus the tax levy

Funds from the unassigned fund balance will not be relied upon to subsidize recurring operating expenses.

The Library does not maintain a Working Cash Fund to mitigate intra-year cash shortfalls that could arise. Accordingly, the goal for the Library is to maintain an unassigned balance in the General Fund at fiscal year's end within the range of 50% to 75% of the General Fund expenditures for the year excluding bond debt payments and one-time capital expenditures funded from the unassigned fund balance. Funds in excess of 50% may be considered available to be budgeted for extraordinary, one-time and capital expenditures.

The Board shall establish a budget each year that sustains an unassigned General Fund balance of at least 50% of operating expenditures. In any year that the unassigned General Fund balance falls below 50% of operating expenditures, the Board shall institute a plan for restoring the balance within three years or less, by increasing revenues, decreasing expenses, or a combination of both.

It is the intention of the Board to budget for and accumulate sufficient funds so that the capital and programmatic needs of maintaining library infrastructure can be met as they arise. In the event that such demands require that the Library accumulate funds in excess of 75% of General Fund expenditures, the Board shall formally assign the excess as such, and segregate and accumulate the excess in a Special Reserve Fund established by the Library for such purposes. The Board may additionally transfer funds to the Special Reserve but only to the extent the unassigned fund balance remains above 50%.

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Library Board approved April 19, 2006. Revised June 23, 2020.

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Capital needs of the Library shall first be met by spending assigned funds in the Special Reserve Fund and second from unassigned fund balance. Should payment for the capital needs be projected to require that the unassigned General Fund Balance fall below 50%, the Library shall consider borrowing options for the capital project in order to maintain the General Fund Balance above 50%, which may include issuance of bonds by the Village of Oak Park on the Library's behalf.

**Commented [JR5]:** 10% may be good for unanticipated costs, but what if you want to accumulate money for a larger project?

The fund balance will be reviewed annually, both prior to the adoption of the budget as a part of the budgeting process and in January of each year.

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Currently all funds in the General Fund are "unassigned". This is fine, in that these funds should be available for any purpose. However a problem arises if they get to be too much - which you might need for a major capital project.



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2 and 3 are dedicated uses, and you can't legally amass funds for this in the general fund -- need to be segregated. Without a capital needs analysis, there is no way to know if balances are sufficient. Additionally,



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Fund balance is roughly equivalent to cash on hand. The Library must go 2-3 months past December 31 without significant additional revenue, depleting fund balance by approximately 25% of annual expenditures. So this policy means that the Library may have as little as 15% of annual expenditures at March 31. The Library would likely be out of cash currently due to delays from the County if it had started the year at 440% of expenditures.

# Fund Balance Policy

Revised \_\_\_\_\_, 2026.

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The fund balance will be reviewed annually, both prior to the adoption of the budget as a part of the budgeting process and in January of each year.

## Facilities Updates in the Main Library Lobby and Entrance Area

Several recent changes have enhanced the user experience of our lobby and exterior space at the Main Library. **As part of the sunsetting of the pickup lockers, we have removed the internal and external units**, making the lobby feel more open near the elevators and creating an easier-to-navigate walkway to the front doors from outside. **We replaced the carpeting in the vestibule and repaired a damaged tread on the stairs between the parking garage and the library** (which required a one-day stairwell closure on February 17.) **We also relocated the vending machines from the Community Space to the alcove near the first-floor restrooms.** This change makes the Community Space easier to use and reduces visual clutter in the lobby. **Outside, the new automated materials handler (AMH) is operational and seeing initial high patron use. Combined, these projects have a significant impact on the feel of the lobby and the exterior entrance.** Our Facilities Team did an exceptional job managing these projects in a way that minimized service disruption.

## Director of Equity & Anti-Racism Hiring Timeline

Progress continues on hiring a new Director of Equity & Anti-Racism. **We had over 140 applicants, invited 17 candidates to submit “first impression” responses, and have now narrowed the pool to 5 finalists. Finalists will be interviewed before the end of February, and we will then determine if an additional round of interviews is needed.** We are so pleased to be moving forward on this process, and we look forward to sharing another update after a hiring decision is made.

## 2026 Staff Learning & Engagement Day

**Our annual, full-day Staff Learning & Engagement Day was held on January 30.** This year, we had a presentation from Amy Schmieding and Magdalena Hebal from [Woolpert](#) on the upcoming facilities planning process. Our keynote speaker was [Gabriela Zapata-Alma](#), who presented “From Survival to Solidarity,” touching on navigating the experience of moral injury, strategies for trauma-informed service, self-care/compassion, and power/solidarity awareness. The afternoon included several well-being breakout options and recognition of milestone anniversaries. **It was really meaningful to have this day together, and feedback reflects that staff learned new things, felt connected to colleagues, and had an overall positive experience.**

## Facilities Master Plan Process

**We are meeting weekly with Amy Schmieding and Magdalena Hebal from Woolpert to design the Facilities Master Plan.** Right now, we’re focused on finalizing a stakeholder engagement plan (including informational sessions and patron/community surveys) and a schedule for department meetings with the architects. The initial stages of this work will help us plan the rest of the process, and we will share updates as appropriate.

Respectfully submitted,  
Elsworth Carman, Executive Director



ENGAGEMENT



LEARNING



STEWARDSHIP



ANTI-RACISM  
& EQUITY

## INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

## ACTIVITIES

## OUTPUTS

### Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

# patron visits  
# library cards issued  
# digital accounts, conversions  
# active cardholders, households  
% new cardholder retention  
# Net Promoter Score  
# meeting/study room reservations

# programs and attendees  
# program surveys completed, satisfaction  
# participants in SRP, 1BBK  
# reference interactions, 1:1 tutorials, Learning Labs  
# Book Bike visits, outreach visits, pop-ups  
# home deliveries, resource deliveries

### Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

# item checkouts, check-ins, downloads, ILLs, holds  
# items in collection, turnover  
% items checked out

# average return to shelf time  
# Special Collections research contacts

### Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

# public technology use (computers, printers, copiers, Creative Studio)  
# WiFi sessions

### Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

# facilities requests made, completed  
# approved capital and MFP projects completed

### Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

# incidents reported, resolved  
# patron service referrals, follow-ups

# mental health assessments (Rush)  
# community partnerships

### Anti-Racism & Equity



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited  
# staff trainings, learning events  
# staff affinity groups, intersectional gatherings  
% staff satisfaction, engagement, well-being

# community partnerships  
# community meetings, events, conferences  
# presentations, speaking engagements offered  
# patron/community surveys  
# community-led/-supported programs

### Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

# external media coverage  
# third-party site reviews  
# social media reach, engagement  
# oppl.org unique users

% email open and click rates  
% Google AdWords conversion rate  
# print calendars distributed

### Finance & HR



Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

# position postings, applicants, hires  
# staff, hours, retention  
% applicant diversity, staff diversity  
% staff satisfaction, engagement, well-being

# learning/engagement opportunities and attendees  
\$ pay equity  
\$ money budgeted, spent  
# expenditure reports provided

## IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



### ENGAGEMENT

*Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation*

#### **We focus on inclusive engagement and service to diverse community groups.**

*Outcomes:* Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

#### **We lead the community in impactful civic engagement.**

*Outcomes:* Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

#### **We attract and retain a library staff that reflects the diversity of our community.**

*Outcomes:* Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



### LEARNING

*Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy*

#### **We build capacity for literacy and education.**

*Outcomes:* Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

#### **We empower community members with the tools, knowledge, and support they need to reach their full potential.**

*Outcomes:* Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



### STEWARDSHIP

*Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency*

#### **We invite everyone into library spaces that are welcoming, safe, and inspiring.**

*Outcomes:* Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

#### **We provide broad, effective, and equitable access to resources.**

*Outcomes:* Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

#### **We prioritize sustainability.**

*Outcomes:* Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

#### **We support all library staff to achieve happiness, well-being, and success.**

*Outcomes:* Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



### ANTI-RACISM & EQUITY

*Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice*

#### **We create and implement library policies that promote equitable outcomes for our staff and the public.**

*Outcomes:* Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

#### **We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.**

*Outcomes:* Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



- ▶ We focus on inclusive engagement and service to diverse community groups.
- ▶ We lead the community in impactful civic engagement.
- ▶ We attract and retain a library staff that reflects the diversity of our community.

## Work Highlights

### Public Services & Programs



#### Encouraging civic engagement

In January, **Civic Literacy Librarian Simon Czerwinskyj** worked with **Graphic Designer Gabriela Denton** and **Manager of Patron Services Martyn Churchouse** to create a civic awareness display in the Main Library Lobby. Simon is collaborating with the Civic Empowerment [RAILS Networking Group](#) to engage Oak Park in a year-long campaign addressing important civic topics leading up to the midterms in November. This first display highlights free speech and promotes upcoming virtual civic education programs from the [Schaumburg Township District Library](#), with similar information presented in various libraries throughout the year. **Future topics will include media literacy, the history of Illinois politics, and a "Know Your Candidates" roundup.** Smaller displays were also prepared at the branches.



#### Bringing diverse youth together around a shared interest

**Our K-Pop Sing-Along Dance Party at the Main Library on January 29** was a highlight of the month for our **Middle & High School (MHS) Services Team**. The event drew a diverse group of teens, including some who do not typically visit the library. Staff observed youth easily connecting with one another, creating a valuable chance for socialization among public school, homeschooled, and private school youth.



### Communications & Development



#### Promoting Home Delivery services

**Content Strategist Kristen Romanowski** and **Older Adult Services Librarian Claire Steiner** recently collaborated to promote our [Home Delivery](#) services, specifically highlighting the transition of delivery days from Fridays to Thursdays. This initiative was featured in the January and February OP/RF FYI Village flyers, as well as the January 8 edition of our "At Your Library" digital newsletter and a January 14 Facebook post that received strong engagement. **The promotion campaign saw immediate results: following the initial email push, enrollment grew from eight new members on January 8 to 31 new members by the end of the month.** This success is a direct result of several months of strategic preparation and coordinated communication leading up to the December launch.

## Community Voice

A January Facebook post promoting our Home Delivery services (mentioned above) received multiple positive comments, including the following:

**"This is an amazing community service!** Thank you! We love the Oak Park Public Library!"

"Thank you for offering this service, **it is very much appreciated by my family member with limited mobility.**"



- ▶ We build capacity for literacy and education.
- ▶ We empower community members with the tools, knowledge, and support they need to reach their full potential.

## Work Highlights

### Collections



#### Sharing learning resources with older adult patrons

On January 9, Collection Management Librarian Andrea Trejo gave a presentation on independent learning to participants at our monthly Older Adult Coffee Hour program. During the session, Andrea introduced several of the library's online learning resources, including [Mango Languages](#), [CreativeBug](#), and [LinkedIn Learning](#). Attendees shared very positive feedback afterward, noting that they appreciated Andrea's patience and enthusiastic approach. One attendee commented that while they had known the library offered language learning resources, they had not realized how user-friendly and accessible they were.

#### Learning from local peers

Our [Special Collections Team](#) recently visited the [Special Collections Division at the Harold Washington Center of the Chicago Public Library](#) to gain a deeper understanding of how collections are curated, preserved, and made accessible within a large public library system. This visit offered valuable insight into the scope and mission of another major Special Collections department in the Chicago area, as well as its role in supporting research, community engagement, and public programming. Through this experience, the team observed best practices, compared approaches, and gathered ideas to inform future work and collaboration.

### Public Services & Programs



#### Helping patrons prepare for their spring gardens

On January 14, Environmental & Sustainability Specialist Christine Poreba and Children's Digital Learning Librarian Eileen Saam collaborated to host "Winter Sowing for Native Seeds" for the second consecutive year. This all-ages, drop-in event at the Main Library featured local experts from [West Cook Wild Ones](#) and the

[University of Illinois Extension](#), who shared valuable resources and answered attendees' questions. **Over 40 community members attended**, and many left with their own mini-greenhouses made from recycled salad containers.



## Community Voice

A patron shared the following positive feedback via email, after receiving a recent [Tech Tips](#) email:

"Hi [Creative Technology Librarian] Amy [Hofmockel]. Thanks for your iPhone tech tips! They were very helpful. **We are so pleased that our library has this capability.** I'm especially grateful for the help you have given me."

Our Middle & High School (MHS) Services mentoring program was featured in a January 21 *Chicago Sun-Times* article:

["Chicagoans May Join Suburbanites in Benefiting from Oak Park Library's Free Mentoring Program"](#)



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- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

## Work Highlights

### Finance & HR



#### Staff Learning & Engagement Day

**On January 30, staff gathered for a day focused on professional development, well-being, and strengthening our internal community.** The morning featured a

presentation by [Woolpert Architects](#) on our facilities planning process and a powerful keynote by [Gabriela Zapata-Alma](#) on trauma-informed healing and equity. The afternoon included "choose your own adventure" well-being activities for staff, culminating in our 2025 Milestone Anniversary Awards. **Initial survey results show that the vast majority of respondents rated the day "positive" or "very positive."** Staff specifically highlighted the relevance and quality of the keynote speaker, as well as the valuable opportunity to connect with colleagues across departments.



### Facilities



#### Maintaining library spaces

**Every January, our annual fire and life safety systems compliance inspection, testing, and maintenance (ITM) cycle begins.** ITM began with testing our backflow devices at the Main Library and Maze Branch. Between the two buildings, 14 devices were tested, and this year, all devices passed with no deficiencies noted.

**Also in January, the Facilities Team made a critical repair to the air handling unit in our [Special Collections workroom](#).** The climate control system for Special Collections is highly specialized and is an entirely separate entity from the rest of Main's HVAC, maintaining very specific temperature and humidity requirements. The team quickly and accurately diagnosed a failed air handler supply fan motor. A new motor was sourced and installed by our Facilities Team, minimizing both the downtime of the equipment and the impact of the changing space temperatures.

### Technology



#### Enhancing our IT infrastructure

**Our IT Team has successfully completed an upgrade to the library's core network storage infrastructure. By transitioning from a legacy system to a next-generation data platform, we have significantly enhanced the performance and reliability of the library's digital workspace.** This initiative began in December and followed a rigorous strategic roadmap designed to ensure a seamless transition. The project kicked off with comprehensive documentation of existing configurations, followed by a series of collaborative design workshops to tailor the new system to the library's specific operational needs. After a precise implementation phase, the IT Team is proud to report that the upgrade was completed with zero downtime for staff or patrons, ensuring uninterrupted service throughout the entire process.



- ▶ We create and implement library policies that promote equitable outcomes for our staff and the public.
- ▶ We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

## Work Highlights

### Public Services & Programs



#### An engaging musical program

Kids and families had a wonderful time at the **Interactive Blues Music Concert with Wendy and DB**, hosted in the **Main Library Veterans Room on January 5**. Wendy and DB's live performances for preschool-aged children and families showcase a variety of instruments and delightful props that encourage everyone to move, sing, and dance. They are committed to promoting awareness for social and environmental causes, and their songs promote themes of inclusion, diversity, love, kindness, and fun for everyone. **Roughly 85 community members attended this joyful program.**



#### Addressing food insecurity through library programming

As described in the December 2025 Anti-Racism & Equity section of last month's Strategic Priorities Report, the library has been intentionally exploring partnerships and other opportunities to address food insecurity in our community. **While the library is not a specifically food-focused organization like a soup kitchen or pantry, our commitment to being "A Library for Everyone" requires us to recognize and respond to the real conditions under which patrons are accessing our services.** [This report](#) prepared by Manager of Middle & High School Services Latonia Jackson provides further context for this work and explains how providing food at middle and high school programs, in particular, is essential to access, equity, and impact.

### Communications & Development



#### Celebrating Black art & storytelling

**Maintaining Wonder: Deangelo's World** – an immersive installation presented by **Rapbrary** – debuted in the **Main Library Idea Box** in late January. Founded by Chicago-based rapper, librarian, and cultural worker Roy Kinsey, Rapbrary serves as a living archive and community resource. **The opening reception on January 29 was a significant success, drawing nearly 80 attendees.** This project is a collaborative effort between the library, the [Village of Oak Park](#), the [Oak Park Township](#), and the [Oak Park-River Forest Community Foundation](#). Programming tied to the installation has continued throughout February, with a comprehensive update to follow in our March Strategic Priorities Report.



This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources for the years 2023 through 2025. For each metric, an annual total is provided, along with a simple line graph showing the monthly trend for the year. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the annual total for a given year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the annual total for the previous year, with the percentage change provided in gray, italicized text. A threshold of  $\pm 5\%$  is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

	Monthly Trend (January-December)	2023 Annual Total	Change (YOY)	Monthly Trend (January-December)	2024 Annual Total	Change (YOY)	Monthly Trend (January-December)	2025 Annual Total	Change (YOY)
<b>Building Visits</b> The number of patron visits to a library building		503,573	<span style="color: green;">+</span> 22%		538,969	<span style="color: green;">+</span> 7%		558,408	<span style="color: gray;">≈</span> 4%
<b>Website Users</b> The number of people who initiated at least one session on oppl.org during a given month		405,832	<span style="color: gray;">≈</span> 4%		454,859	<span style="color: green;">+</span> 12%		496,088	<span style="color: green;">+</span> 9%
<b>Physical Materials Use</b> The number of checkouts plus renewals made at an Oak Park library location		1,039,226	<span style="color: gray;">≈</span> -1%		1,019,419	<span style="color: gray;">≈</span> -2%		998,459	<span style="color: gray;">≈</span> -2%
<b>Digital Materials Use</b> The number of materials downloaded or streamed from Oak Park library digital collections		430,298	<span style="color: green;">+</span> 9%		468,425	<span style="color: green;">+</span> 9%		493,092	<span style="color: green;">+</span> 5%
<b>Online Resource Use</b> The number of sessions (logins) for online resources, based on vendor statistics. This includes both in-library and, where applicable, remote access.		85,609	<span style="color: green;">+</span> 117%		147,732	<span style="color: green;">+</span> 73%		209,346	<span style="color: green;">+</span> 42%
<b>WiFi Use</b> The number of unique daily WiFi clients at an Oak Park library location		210,481	<span style="color: green;">+</span> 22%		197,750	<span style="color: red;">-</span> -6%		198,277	<span style="color: gray;">≈</span> 0%
<b>Public Computer Use</b> The number of PC sessions at an Oak Park library location		41,342	<span style="color: green;">+</span> 39%		50,682	<span style="color: green;">+</span> 23%		52,691	<span style="color: gray;">≈</span> 4%
<b>Program Attendance</b> The number of attendees at programs held inside an Oak Park Public Library location or in a library virtual space		29,260	<span style="color: green;">+</span> 91%		29,709	<span style="color: gray;">≈</span> 2%		32,667	<span style="color: green;">+</span> 10%
<b>Community Outreach</b> The estimated attendance at all outreach and Book Bike events		10,212	<span style="color: green;">+</span> 32%		12,146	<span style="color: green;">+</span> 19%		14,470	<span style="color: green;">+</span> 19%
<b>Meeting Room Use</b> The number of uses of Oak Park library physical and virtual meeting rooms by community members		1,741	<span style="color: green;">+</span> 21%		1,938	<span style="color: green;">+</span> 11%		2,115	<span style="color: green;">+</span> 9%
<b>Study Room Use</b> The number of uses of Oak Park library study rooms by community members		8,825	<span style="color: gray;">≈</span> 1%		9,149	<span style="color: gray;">≈</span> 4%		10,807	<span style="color: green;">+</span> 18%

**NOTE:** In December 2025, IT staff identified a settings error in the Sensusource data dashboard from which Building Visits data is retrieved. Specifically, the "Operating Hours" for all three library buildings were incorrect, reflecting reduced public hours from during the COVID-19 pandemic. As a result, Building Visits data for each of our three locations have been notably underreported in previous dashboards. This settings error has now been corrected, and accurate Building Visits data for 2022-2025 has been retrieved. The dashboard above reflects this corrected data.

This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources for the years 2023 through 2025. For each metric, an annual total is provided, along with a simple line graph showing the monthly trend for the year. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the annual total for a given year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the annual total for the previous year, with the percentage change provided in gray, italicized text. A threshold of  $\pm 5\%$  is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

	Monthly Trend (January-December)	2023 Annual Total*	Change (YOY)	Monthly Trend (January-December)	2024 Annual Total*	Change (YOY)	Monthly Trend (January-December)	2025 Annual Total*	Change (YOY)
<b>New User Accounts - Library Cards</b> The number of Oak Park Public Library cards newly created or re-registered		3,562	-1%		3,701	4%		4,093	11%
<b>New User Accounts - Digital**</b> The number of new digital-only accounts created		539	-17%		510	-5%		367	-28%
<b>Digital Account Conversions</b> The number of new digital-only account users who converted to full-access library cards	N/A***	75	-50%	N/A***	71	-5%	N/A***	52	-27%
<b>New Cardholder Retention</b> The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users. (Active User: A patron who has used their library card within the past 12 months.)	N/A***	63%	23%	N/A***	68%	8%	N/A***	66%	-3%
<b>Market Penetration</b> The percentage of active households (i.e., households containing at least one active user) in the library's service area. (Active User: A patron who has used their library card within the past 12 months.)	N/A***	58%	6%	N/A***	60%	5%	N/A***	60%	-1%
<b>Net Promoter Score (NPS)</b> The NPS is a measure of customer satisfaction and loyalty, used in multiple industries. The score is derived from responses to this question: "On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?" Scores range from -100 to 100; a positive NPS score is Good, above 50 is Excellent, and above 70 is considered World Class.		88.7	5%		89.0	0%		89.3	0%

\* Unlike other metrics in this dashboard, the values in the "Annual Total" columns for New Cardholder Retention and Market Penetration are not cumulative totals of individual quarters, but are instead the average of the quarterly percentages for these metrics in a given year. Additionally, the values in the "Annual Total" columns for the Net Promoter Score (NPS) metric are not cumulative totals of individual months or quarters. Instead, they are the calculated scores when looking at all survey responses from January 1 through December 31 of a given year as a single data set.

\*\* Digital-only accounts became available to patrons in March 2020. Users who obtain digital accounts and later convert to full-access cards are not counted a second time as new users during the month they convert. **NOTE:** As of 8/13/25, new digital-only accounts are no longer being created. Patrons may now either sign up for a full-access physical library card in person at any OPPL location or sign up for a digital version of a full-access library card online.

\*\*\* Monthly trends are not provided for Digital Account Conversions, New Cardholder Retention, and Market Penetration, as these metrics are calculated on a quarterly basis only.

02/06/2026

**Additions & Separations**

Dates

01/01/2026 - 01/31/2026

**Additions (1)**

Name	Employment Status	Department	Job Title	Hire Date
Harrell, Juanita	Full-Time	Adult Services	Manager of Adult Services	01/29/2026

**Separations (2)**

Name	Employment Status	Department	Job Title	Hire Date	End Date
Walker, Madelle	Part-Time, 20 or more hrs/wk	Collection Services	Library Clerk	02/27/2024	01/17/2026
Bower, Jack	Part-Time, less than 20 hrs/wk	Technology Services	Information Technology Specialist	08/29/2017	01/25/2026

02/06/2026

**Staff Changes**

Dates

01/01/2026 - 01/31/2026

**Changes (3)**

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Crumlish, CC	Full-Time	Technology Services	Information Technology Assistant	Promotion	01/09/2026	Previous Status: Part-Time, 20+ hrs/wk Previous Title: Patron Services Assistant
Petry, Ben	Part-Time, 20 or more hrs/wk	Collection Services	Library Clerk	Status Change	01/09/2026	Previous Status: Part-Time, less than 20 hrs/wk
Ong, Claire	Full-Time	Adult Services	Health & Wellness Librarian	Title Change	01/24/2026	Previous Title: Health & Wellness Specialist (Earned MLIS degree)

## Oak Park Public Library – Financial Report Summary

As of January 2026  
(8% of the year complete)

### OPERATING CASH

Byline Checking	\$ 369,067
*Outstanding payments	\$ (127,535)
Byline Analysis	\$ 202,739
Byline Public Fund MM	\$ 590,170
Hinsdale - Wintrust MM	\$ 218,061
Illinois Funds Invest	\$ 813,755

Ending operating cash available: **\$2,066,257**

Byline Public Fund AMH (Restricted State Capital Grant): **\$1,013**

Art Fund: **\$3,208**

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### OVERALL SUMMARY

Oak Park Public Library is 8% through the fiscal year. The year-to-date (YTD) financial statement through January 31, 2026, reflects a deficit of \$140,480, with \$1,007,502 of the second installment of tax receipts (due in 2025) paid in January 2026. To date in 2026, the library has received ~80% of the budgeted second installment property taxes due in 2025. The first installment for tax year 2025 (due in 2026) will be delayed by at least one month, from March 1 to April 1.

January YTD revenue totaled \$1,049,454, or 8% of the 2026 budget. This amount is aligned with the YTD budget for this fiscal year.

January YTD operating expenditures totaled \$1,186,031, or 9% of the 2026 budget. This amount is 1% over the YTD budget for the fiscal year.

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### REVENUE

As of January 31, 2026, the library has recorded \$1,007,502 in property tax revenue, or 8% of the budget, for the fiscal year. This figure represents mainly the second installment of tax receipts (due in 2025). The library is aware that the first installment for tax year 2025 (due in 2026) will be

delayed by at least one month, from March 1 to April 1. The library will monitor available cash and take appropriate action to ensure continued operations.

Corporate Property Tax is at 17% of the annual budget, which is 9% over budget. Illinois disburses these payments to local taxing bodies eight times per year.

Parking lot revenue of \$2,770, or 9%, of the YTD budget. The revenue helps pay some of the costs for servicing and maintaining the parking garage and gates.

Interest Income at 2%, totaling \$5,089. Because the library had not received its usual second installment of property tax distributions for more than 5 months, it had to draw on its cash reserve. Combined with the current lower interest rates, this drawdown reduced the cash balance and, in turn, the interest earned.

**TOTAL REVENUE YTD: \$1,049,454**

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## **EXPENDITURES**

Total disbursements: **\$1,182,272**

The total People expenditure is at 8%, which aligns with the YTD budget. Workers' Compensation Insurance payment for 2026 at 97% is due in January for the full year. Tuition Reimbursement payments, at 23%, align with school semester/trimester calendars.

Support Services is expended at 26% of the YTD budget, which is 18% over budget. The over-expenditure is mainly due to various, Administration Support Services costs: (1) Staff Appreciation/Engagement is 17% over the YTD budget, which is due to the allocation of events and is not expected to exceed the annual budget; and (2) Audit Fees are at 20% of the budget, which is due to work performed through January 2026 for the FY25 audit; and (3) Insurance (property, liability, auto, etc.), which is charged 100% in the first month of the year and is at 89% of the budget line.

Public Services is 9% over budget due to: (1) the SWAN first-quarter services (January-March), which were charged to the first month of the year, are at 22% of the budget, and (2) Subscription and Services is at 21% due to the timing of subscription purchases.

January's operating expenditures are at 9%, which is 1% over the YTD budget.

**Account line/group expenditure levels by percentage:**People:

Compensation	8%
Talent Development	8%

**Total People** **8%**

Support Services:

Marketing	3%
Store	15%
Collections	14%
Administration	32%
Other Support Services	7%

**Total Support Services** **26%**

Equity And Anti-Racism:

**Total Equity And Anti-Racism** **0%**

Library Materials:

**Total Library Materials** **8%**

Facilities Management:

Facilities Supplies	4%
Facilities Services	8%

**Total Facilities Management** **7%**

Public Services:

Programming	7%
Digital Services	19%

**Total Public Services** **17%**

**TOTAL OPERATING EXPENSES:** **9%**

**TOTAL CAPITAL AND OUTSIDE SUPPORT:1%**

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# Oak Park Public Library

## Bank Reconciliation Report

BYLINE CHECKING, JANUARY 2026

### Reconciliation of Register to Statement

Bank register cleared beginning balance 12/31/2025:		\$602,247.36
Add: Cleared deposits:		\$32,981.21
Add: Cleared deposit adjustments:		\$859,754.14
Subtract: Cleared payments:		\$415,670.67
Subtract: Cleared payment adjustments:		\$710,245.10
Adjusted bank register balance:		\$369,066.94
Bank register ending balance:		\$241,531.66
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$13,788.38
Add: Outstanding payments:		\$127,535.28
Add: Outstanding payment adjustments:		\$13,788.38
Adjusted bank register balance:		\$369,066.94
Bank statement ending balance 01/31/2026:		\$369,066.94
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	11	\$892,735.35
All Cleared Payments:	88	\$1,125,915.77

# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE ANALYSIS, JANUARY 2026

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 12/31/2025:		\$18,055.90
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,033,683.08
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$849,000.00
Adjusted bank register balance:		\$202,738.98
Bank register ending balance:		\$202,738.98
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$1,000,000.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$202,738.98
Bank statement ending balance 01/31/2026:		\$202,738.98
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	5	\$1,033,683.08
All Cleared Payments:	2	\$849,000.00

# Oak Park Public Library

## Bank Reconciliation Report

BYLINE MM x0197, JANUARY 2026

### Reconciliation of Register to Statement

Bank register cleared beginning balance 12/31/2025:		\$588,570.41
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,599.62
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$590,170.03
Bank register ending balance:		\$590,170.03
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$590,170.03
Bank statement ending balance 01/31/2026:		\$590,170.03
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$1,599.62
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Bank Reconciliation Report

BYLINE MM x3562, JANUARY 2026

### Reconciliation of Register to Statement

Bank register cleared beginning balance 12/31/2025:		\$8,146.77
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$9.62
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$7,143.09
Adjusted bank register balance:		\$1,013.30
Bank register ending balance:		\$1,013.30
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$1,013.30
Bank statement ending balance 01/31/2026:		\$1,013.30
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$9.62
All Cleared Payments:	2	\$7,143.09

# Oak Park Public Library

## Bank Reconciliation Report

HINSDALE- WINTRUST, JANUARY 2026

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 12/31/2025:		\$217,376.74
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$684.07
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$218,060.81
Bank register ending balance:		\$218,060.81
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$218,060.81
Bank statement ending balance 01/31/2026:		\$218,060.81
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$684.07
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS TRUST FUND, JANUARY 2026

### Reconciliation of Register to Statement

Bank register cleared beginning balance 12/31/2025:		\$804,050.65
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,009,704.27
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$813,754.92
Bank register ending balance:		\$813,754.92
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$813,754.92
Bank statement ending balance 01/31/2026:		\$813,754.92
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	9	\$1,009,704.27
All Cleared Payments:	3	\$1,000,000.00

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS FUND ART FUND, JANUARY 2026

### Reconciliation of Register to Statement

Bank register cleared beginning balance 12/31/2025:		\$3,197.84
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$10.36
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,208.20
Bank register ending balance:		\$3,208.20
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,208.20
Bank statement ending balance 01/31/2026:		\$3,208.20
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$10.36
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 01/31/2026

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>REVENUE</b>				
Property Taxes, for operating	1,007,502.27	1,007,502.27	11,979,000.00	8.41%
Corp. Property Replacement Tax	33,546.86	33,546.86	195,000.00	17.20%
Lost Books Reimbursed/Reciprocal Borrow	0.00	0.00	13,000.00	0.00%
Sales	12.00	12.00	0.00	0.00%
Rentals-Library Space	484.38	484.38	0.00	0.00%
Parking lot revenue	2,769.53	2,769.53	31,200.00	8.88%
Interest	5,089.01	5,089.01	223,000.00	2.28%
Gifts	50.00	50.00	0.00	0.00%
Gifts From FOPPL	0.00	0.00	25,000.00	0.00%
Community Fund Endowments	0.00	0.00	25,300.00	0.00%
Miscellaneous Income	0.00	0.00	9,000.00	0.00%
<b>TOTAL REVENUE</b>	<b>1,049,454.05</b>	<b>1,049,454.05</b>	<b>12,500,500.00</b>	<b>8.40%</b>
<b>EXPENSES - Operating</b>				
<b>PEOPLE</b>				
<b>Compensation</b>				
Wages & Salaries	569,606.41	569,606.41	7,010,000.00	8.13%
Employee Health Benefits	123,325.88	123,325.88	1,364,000.00	9.04%
IMRF (Illinois Municipal Retirement F	20,963.54	20,963.54	273,000.00	7.68%
FICA/MEDICARE	41,530.59	41,530.59	517,000.00	8.03%
Workers Compensation Insurance	16,977.00	16,977.00	17,500.00	97.01%
Unemployment Compensation Ins.	0.00	0.00	15,000.00	0.00%
<b>Total Compensation</b>	<b>772,403.42</b>	<b>772,403.42</b>	<b>9,196,500.00</b>	<b>8.40%</b>
<b>Talent Development</b>				
Dues	1,755.00	1,755.00	19,000.00	9.24%
Staff Development/Travel	5,765.99	5,765.99	107,850.00	5.35%
Tuition Reimbursement	6,198.00	6,198.00	27,000.00	22.96%
Hiring	30.00	30.00	0.00	0.00%
Board Development	0.00	0.00	6,000.00	0.00%
Recruitment	0.00	0.00	3,500.00	0.00%
<b>Total Talent Development</b>	<b>13,748.99</b>	<b>13,748.99</b>	<b>163,350.00</b>	<b>8.42%</b>
<b>TOTAL PEOPLE</b>	<b>786,152.41</b>	<b>786,152.41</b>	<b>9,359,850.00</b>	<b>8.40%</b>
<b>SUPPORT SERVICES</b>				
<b>Marketing</b>				
Promotions	1,313.34	1,313.34	13,000.00	10.10%
Publications	0.00	0.00	37,000.00	0.00%
<b>Total Marketing Support</b>	<b>1,313.34</b>	<b>1,313.34</b>	<b>50,000.00</b>	<b>2.63%</b>
<b>Store</b>				
General Merchandise	0.00	0.00	250.00	0.00%
Fees and Services	152.44	152.44	750.00	20.33%

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 01/31/2026

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>Total Store Support</b>	<b>152.44</b>	<b>152.44</b>	<b>1,000.00</b>	<b>15.24%</b>
<b>Collections</b>				
ILL Payments	0.00	0.00	3,500.00	0.00%
Cataloging/Bib Search Fees	810.00	810.00	2,500.00	32.40%
<b>Total Collections Support</b>	<b>810.00</b>	<b>810.00</b>	<b>6,000.00</b>	<b>13.50%</b>
<b>Administration</b>				
HRIS and Payroll Processing Fees	2,643.10	2,643.10	34,000.00	7.77%
Mileage & Miscellaneous reimburse	34.41	34.41	20,000.00	0.17%
Hospitality	120.06	120.06	5,000.00	2.40%
Staff Appreciation / Engagement	2,984.40	2,984.40	12,000.00	24.87%
Audit Fees	2,300.00	2,300.00	11,600.00	19.83%
Merchant Account Services	88.62	88.62	1,200.00	7.39%
Consulting Services - Admin	4,000.00	4,000.00	48,000.00	8.33%
Intergovernmental Agreements (IGA)	0.00	0.00	25,900.00	0.00%
Legal Fees	2,396.25	2,396.25	25,000.00	9.59%
Postage & Delivery	1,500.00	1,500.00	18,500.00	8.11%
Insurance	117,052.06	117,052.06	132,000.00	88.68%
Grant Expenses	(82.60)	(82.60)	0.00	0.00%
Supplies	2,737.13	2,737.13	90,000.00	3.04%
<b>Total Administration Support</b>	<b>135,773.43</b>	<b>135,773.43</b>	<b>423,200.00</b>	<b>32.08%</b>
<b>Other Support Services</b>				
Telephone/Communications	3,972.22	3,972.22	60,000.00	6.62%
Office & Library Machinery Service	1,158.13	1,158.13	14,000.00	8.27%
<b>Total Other Support Services</b>	<b>5,130.35</b>	<b>5,130.35</b>	<b>74,000.00</b>	<b>6.93%</b>
<b>TOTAL SUPPORT SERVICES</b>	<b>143,179.56</b>	<b>143,179.56</b>	<b>554,200.00</b>	<b>25.84%</b>
<b>EQUITY AND ANTI-RACISM</b>				
Learning and Development	0.00	0.00	20,000.00	0.00%
Supplies - Equity	0.00	0.00	2,000.00	0.00%
<b>TOTAL EQUITY AND ANTI-RACISM</b>	<b>0.00</b>	<b>0.00</b>	<b>22,000.00</b>	<b>0.00%</b>
<b>LIBRARY MATERIALS</b>				
Print materials	18,137.57	18,137.57	388,000.00	4.67%
Audio and video materials	6,165.77	6,165.77	96,500.00	6.39%
Digital content	69,938.62	69,938.62	665,700.00	10.51%
Devices	1,498.99	1,498.99	26,000.00	5.77%
Realia and other formats	150.79	150.79	10,500.00	1.44%
Archival collection	0.00	0.00	20,000.00	0.00%
<b>TOTAL LIBRARY MATERIALS</b>	<b>95,891.74</b>	<b>95,891.74</b>	<b>1,206,700.00</b>	<b>7.95%</b>
<b>FACILITIES MANAGEMENT</b>				
<b>Facility Supplies</b>				

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 01/31/2026

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Fuels & Lubricants	182.58	182.58	2,000.00	9.13%
Building Materials & Supplies	447.00	447.00	12,000.00	3.73%
Equipment Parts	0.00	0.00	12,000.00	0.00%
Cleaning & Housekeeping Supplies	746.50	746.50	9,000.00	8.29%
Signage	0.00	0.00	4,000.00	0.00%
<b>Total Facility Supplies</b>	<b>1,376.08</b>	<b>1,376.08</b>	<b>39,000.00</b>	<b>3.53%</b>
<b>Facilities Services</b>				
Landscaping and snow removal serv	1,590.00	1,590.00	25,750.00	6.17%
Custodial Services	17,927.53	17,927.53	236,000.00	7.60%
Water	833.79	833.79	12,250.00	6.81%
Sewer/Garbage	907.70	907.70	14,000.00	6.48%
Parking lot expense	0.00	0.00	10,750.00	0.00%
Natural Gas	6,150.13	6,150.13	90,000.00	6.83%
Rentals--Equipment & Facilities	1,370.00	1,370.00	25,000.00	5.48%
Repair & Maintenance Prop. & Equip	21,953.14	21,953.14	254,000.00	8.64%
<b>Total Facilities Services</b>	<b>50,732.29</b>	<b>50,732.29</b>	<b>667,750.00</b>	<b>7.60%</b>
<b>TOTAL FACILITIES MANAGEMENT</b>	<b>52,108.37</b>	<b>52,108.37</b>	<b>706,750.00</b>	<b>7.37%</b>
<b>PUBLIC SERVICES</b>				
<b>Programming</b>				
Children's Programming	857.39	857.39	28,000.00	3.06%
Young Adult Programming	2,029.86	2,029.86	26,000.00	7.81%
Adult Programming	2,394.47	2,394.47	35,000.00	6.84%
Community Engagement	2,930.54	2,930.54	14,000.00	20.93%
Social Services	0.00	0.00	10,000.00	0.00%
Creative Studio	650.42	650.42	11,000.00	5.91%
Patron Services Programming	0.00	0.00	3,000.00	0.00%
<b>Total Programming</b>	<b>8,862.68</b>	<b>8,862.68</b>	<b>127,000.00</b>	<b>6.98%</b>
<b>Digital Services</b>				
Consultant Support Services	6,750.00	6,750.00	65,000.00	10.38%
SWAN	24,826.50	24,826.50	111,000.00	22.37%
Subscriptions and services	68,058.94	68,058.94	323,000.00	21.07%
Equipment and supplies	200.99	200.99	25,000.00	0.80%
<b>Total Digital Services</b>	<b>99,836.43</b>	<b>99,836.43</b>	<b>524,000.00</b>	<b>19.05%</b>
<b>TOTAL PUBLIC SERVICES</b>	<b>108,699.11</b>	<b>108,699.11</b>	<b>651,000.00</b>	<b>16.70%</b>
<b>TOTAL EXPENSES - Operating</b>	<b>1,186,031.19</b>	<b>1,186,031.19</b>	<b>12,500,500.00</b>	<b>9.49%</b>
<b>EXPENSES - Capital</b>				
Facilities Equipment	418.98	418.98	10,000.00	4.19%
Furnishings	3,483.98	3,483.98	75,000.00	4.65%
Technology Projects and Equipment	0.00	0.00	60,000.00	0.00%

## Oak Park Public Library Statement of Revenue & Expenditure

Period Ending 01/31/2026

	<u>Current Month</u>	<u>YTD Totals</u>	<u>Total Annual Budget</u>	<u>% Budget YTD Received / Expended</u>
Building Improvements	0.00	0.00	575,000.00	0.00%
<b>TOTAL EXPENSES - Capital</b>	<b>3,902.96</b>	<b>3,902.96</b>	<b>720,000.00</b>	<b>0.54%</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(140,480.10)</b>	<b>(140,480.10)</b>	<b>(720,000.00)</b>	<b>19.51%</b>

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ALPHA BUILDING MAINTENAN	Computer Check 63239	01/28/2026	01/28/2026 Posted	16,943.53	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,943.53	16,943.53 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
23823 OPPL	01/01/2026	Custodial Services	16,943.53	16,943.53	01-5686	Custodial Services	16,943.53	«No Project ID»
<i>Totals:</i>							16,943.53	
AMAZON CAPITAL SERVICES	Computer Check 63179	01/07/2026	01/07/2026 Posted	2,770.04	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,770.04	2,770.04 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
1GJ1-JXH1-63ML	12/03/2025	Serenity in Decemb	14.98	14.98	01-5249	Community Engagement	14.98	«No Project ID»
<i>Totals:</i>							14.98	
1CDX-K1J1-JW6C	12/16/2025	Facilities - Library Vi	7.25	7.25	01-5692	Repair & Maintenance Prop.	7.25	«No Project ID»
<i>Totals:</i>							7.25	
1MLH-NFM1-NFCX	12/20/2025	CLEANING & ORGA	36.92	36.92	01-5742	Supplies	36.92	«No Project ID»
<i>Totals:</i>							36.92	
1KF6-JTGY-CNJC	12/21/2025	Books	37.80	37.80	01-5840	Print materials	37.80	«No Project ID»
<i>Totals:</i>							37.80	
1RCK-61DJ-L6JT	12/22/2025	Adult Programming	43.24	43.24	01-5247	Adult Programming	43.24	«No Project ID»
<i>Totals:</i>							43.24	
1634-46P6-T4NX	12/22/2025	Adult Programming	311.89	311.89	01-5247	Adult Programming	311.89	«No Project ID»
<i>Totals:</i>							311.89	
1M3C-JMFT-LNYH	12/22/2025	Book	11.69	11.69	01-5840	Print materials	11.69	«No Project ID»
<i>Totals:</i>							11.69	
1CKX-PLNK-M3KT	12/22/2025	Book	15.92	15.92	01-5840	Print materials	15.92	«No Project ID»
<i>Totals:</i>							15.92	
1CCJ-KGHV-P31D	12/22/2025	Books	28.93	28.93	01-5840	Print materials	28.93	«No Project ID»
<i>Totals:</i>							28.93	
1PY7-KQD6-MGQQ	12/22/2025	Books	77.00	77.00	01-5840	Print materials	77.00	«No Project ID»
<i>Totals:</i>							77.00	
1RCK-61DJ-L7WW	12/22/2025	Books	79.48	79.48	01-5840	Print materials	79.48	«No Project ID»
<i>Totals:</i>							79.48	
1FDV-7DCQ-MNFX	12/22/2025	IT Supplies - Creativ	32.95	32.95	01-5937	Equipment and supplies	32.95	«No Project ID»
<i>Totals:</i>							32.95	
1634-46P6-CQD6	12/22/2025	Facilities - MISC Sup	228.89	228.89	01-5682	Building Materials & Supplies	209.92	«No Project ID»
1634-46P6-CQD6	12/22/2025	Facilities - MISC Sup	228.89	228.89	01-5684	Cleaning & Housekeeping Su	18.97	«No Project ID»
<i>Totals:</i>							228.89	

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1CTK-FC4T-DLVX	12/28/2025	Creative Studio - CS	207.38	207.38	01-5254	Creative Studio	207.38	«No Project ID»
<i>Totals:</i>							207.38	
19FH-WMMV-FFWK	12/28/2025	Books	64.69	64.69	01-5840	Print materials	64.69	«No Project ID»
<i>Totals:</i>							64.69	
1KDN-W4G7-J1VW	12/28/2025	Books	66.00	66.00	01-5840	Print materials	66.00	«No Project ID»
<i>Totals:</i>							66.00	
1GKD-WD9K-HJGC	12/29/2025	Materials Handling :	12.90	12.90	01-5742	Supplies	12.90	«No Project ID»
<i>Totals:</i>							12.90	
1P14-K63D-Q6MX	12/29/2025	HP Poster Printer Inl	138.00	138.00	01-5742	Supplies	138.00	«No Project ID»
<i>Totals:</i>							138.00	
1JXX-QFYM-1166	12/30/2025	IT Supplies - CMOS	19.99	19.99	01-5937	Equipment and supplies	19.99	«No Project ID»
<i>Totals:</i>							19.99	
1TN1-WKRQ-7R39	12/30/2025	ILL Supplies	26.08	26.08	01-5742	Supplies	26.08	«No Project ID»
<i>Totals:</i>							26.08	
1XCM-LWL1-KWFD	12/31/2025	Dec Amazon order	1,276.08	1,276.08	01-5240	Children's Programming	1,276.08	«No Project ID»
<i>Totals:</i>							1,276.08	
1RDN-DF1F-4YC7	01/02/2026	IT Supplies - Public	31.98	31.98	01-5937	Equipment and supplies	31.98	«No Project ID»
<i>Totals:</i>							31.98	
AMAZON CAPITAL SERVICES	Computer Check 63205		01/14/2026 01/14/2026 Posted		105.64 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 105.64	105.64 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1N9V-XCYC-6YMG	12/19/2025	Idea box supplies	9.98	9.98	01-5249	Community Engagement	9.98	«No Project ID»
<i>Totals:</i>							9.98	
1YMH-4XQ6-6X97	12/19/2025	Idea box supplies	24.99	24.99	01-5249	Community Engagement	24.99	«No Project ID»
<i>Totals:</i>							24.99	
1XKT-YK3W-6PFC	12/19/2025	kwanzaa decor	70.67	70.67	01-5249	Community Engagement	70.67	«No Project ID»
<i>Totals:</i>							70.67	
AMAZON CAPITAL SERVICES	Computer Check 63221		01/21/2026 01/21/2026 Posted		58.52 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 58.52	58.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1YM1-4Y6W-MM6L	12/29/2025	Creative Studio Sup	40.38	40.38	01-5254	Creative Studio	40.38	«No Project ID»
<i>Totals:</i>							40.38	
1JF-G1HK-3PKH	01/02/2026	Book	18.14	18.14	01-5840	Print materials	18.14	«No Project ID»
<i>Totals:</i>							18.14	

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
AMAZON CAPITAL SERVICES	Computer Check 63240	01/28/2026	01/28/2026 Posted	1,472.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,472.96	1,472.96 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
1GKC-PRPQ-9779	01/06/2026	Childrens Realia	35.22	35.22	01-5894	Realia and other formats	35.22	«No Project ID»
						<i>Totals:</i>	35.22	
1TTF-4WGY-79H6	01/07/2026	MHS winter prograr	1,185.93	1,185.93	01-5244	Young Adult Programming	1,185.93	«No Project ID»
						<i>Totals:</i>	1,185.93	
1KNK-MND9-3JNC	01/08/2026	IT Supplies - Staff L	109.95	109.95	01-5937	Equipment and supplies	109.95	«No Project ID»
						<i>Totals:</i>	109.95	
1NC9-4VYC-4Y47	01/09/2026	MHS winter prograr	85.63	85.63	01-5244	Young Adult Programming	85.63	«No Project ID»
						<i>Totals:</i>	85.63	
14WT-F6J6-RLDV	01/09/2026	Office Supplies	47.98	47.98	01-5742	Supplies	47.98	«No Project ID»
						<i>Totals:</i>	47.98	
14CF-P76K-HNFP	01/10/2026	Childrens Realia	8.25	8.25	01-5894	Realia and other formats	8.25	«No Project ID»
						<i>Totals:</i>	8.25	
ANCEL GLINK, P.C.	Computer Check 63241	01/28/2026	01/28/2026 Posted	2,396.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,396.25	2,396.25 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
116082	01/09/2026	December Legal Bill	2,396.25	2,396.25	01-5291	Legal Fees	2,396.25	«No Project ID»
						<i>Totals:</i>	2,396.25	
ANDERSON ELEVATOR CO.	Computer Check 63242	01/28/2026	01/28/2026 Posted	5,791.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,791.00	5,791.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV-112538-J5H4	01/01/2026	Maze - Semi Annual	1,148.00	1,148.00	01-5692	Repair & Maintenance Prop.	1,148.00	«No Project ID»
						<i>Totals:</i>	1,148.00	
INV-112537-Q6G9	01/01/2026	Main - Maintenance	4,643.00	4,643.00	01-5692	Repair & Maintenance Prop.	4,643.00	«No Project ID»
						<i>Totals:</i>	4,643.00	
ARROW LOCKSMITH	Computer Check 63243	01/28/2026	01/28/2026 Posted	9.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9.75	9.75 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
18122	12/31/2025	Key Cuts	9.75	9.75	01-5682	Building Materials & Supplies	9.75	«No Project ID»
						<i>Totals:</i>	9.75	

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ARTHUR J. GALLAGHER, RISK P	Computer Check 63222	01/21/2026	01/21/2026 Posted	16,977.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,977.00	16,977.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
5912533	01/02/2026	2026 Workers Comp	16,977.00	16,977.00	01-5197	Workers Compensation Insur	16,977.00	«No Project ID»
<i>Totals:</i>							16,977.00	
BAYSCAN TECHNOLOGIES	Computer Check 63244	01/28/2026	01/28/2026 Posted	125.61	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 125.61	125.61 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
81969	01/08/2026	Receipt Paper	125.61	125.61	01-5742	Supplies	125.61	«No Project ID»
<i>Totals:</i>							125.61	
BLUE PLANET AQUARIUM SER	Computer Check 63245	01/28/2026	01/28/2026 Posted	5,950.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,950.00	5,950.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
28061	01/01/2026	Aquarium - Annual	5,950.00	5,950.00	01-5692	Repair & Maintenance Prop.	5,950.00	«No Project ID»
<i>Totals:</i>							5,950.00	
DUSHAUN BRANCH	Computer Check 63223	01/21/2026	01/21/2026 Posted	240.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 240.00	240.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
240918	01/02/2026	Chair Yoga- Jan.	240.00	240.00	01-5247	Adult Programming	240.00	«No Project ID»
<i>Totals:</i>							240.00	
CAMAYIA DANTZLER	Computer Check 63180	01/07/2026	01/07/2026 Posted	120.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 120.00	120.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-16534	12/31/2025	Reimbursement for	120.00	120.00	01-5162	Dues	120.00	«No Project ID»
<i>Totals:</i>							120.00	
CAMILLE GAUTHIER	Computer Check 63181	01/07/2026	01/07/2026 Posted	1,750.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,750.00	1,750.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-16569	01/06/2026	Tuition Grant	1,750.00	1,750.00	01-5164	Tuition Reimbursement	1,750.00	«No Project ID»
<i>Totals:</i>							1,750.00	
CARDINAL COLORGROUP	Computer Check	01/28/2026	01/28/2026	1,700.00	01-1053	Byline Bank Checking	0.00	1,700.00

# Oak Park Public Library

## Cash Disbursement Journals

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
	63246	Posted		01-2060	Accounts Payable	1,700.00	0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4528751	12/31/2025	Publications - OP/RI	1,700.00	1,700.00	01-5205	Publications	1,700.00	«No Project ID»
<i>Totals:</i>						1,700.00		
CHICAGO OFFICE TECHNOLOC	Computer Check 63182	01/07/2026 Posted		01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 10,453.35	10,453.35 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IN6268715	12/24/2025	Xerox Toner (09/25/	10,453.35	10,453.35	01-5742	Supplies	10,453.35	«No Project ID»
<i>Totals:</i>						10,453.35		
CHILDREN'S PLUS DBA LIBRAR	Computer Check 63224	01/21/2026 Posted		01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 148.54	148.54 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
271278	12/31/2025	Books	148.54	148.54	01-5840	Print materials	148.54	«No Project ID»
<i>Totals:</i>						148.54		
CHILDREN'S PLUS DBA LIBRAR	Computer Check 63247	01/28/2026 Posted		01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 617.76	617.76 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
271436	01/05/2026	Books	75.42	75.42	01-5840	Print materials	75.42	«No Project ID»
<i>Totals:</i>						75.42		
271438	01/05/2026	Books	95.60	95.60	01-5840	Print materials	95.60	«No Project ID»
<i>Totals:</i>						95.60		
271437	01/05/2026	Books	161.95	161.95	01-5840	Print materials	161.95	«No Project ID»
<i>Totals:</i>						161.95		
271439	01/05/2026	Books	284.79	284.79	01-5840	Print materials	284.79	«No Project ID»
<i>Totals:</i>						284.79		
CINTAS	Computer Check 63248	01/28/2026 Posted		01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 488.99	488.99 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
5309201504	12/22/2025	First Aid	378.17	378.17	01-5742	Supplies	378.17	«No Project ID»
<i>Totals:</i>						378.17		
5311108405	01/05/2026	Frist Aid	61.71	61.71	01-5742	Supplies	61.71	«No Project ID»
<i>Totals:</i>						61.71		
5311434208	01/06/2026	First Aid	49.11	49.11	01-5742	Supplies	49.11	«No Project ID»

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Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	49.11	
CITRON HYGIENE	Computer Check 63249	01/28/2026	01/28/2026		984.00	01-1053	Byline Bank Checking	0.00	984.00
			Posted			01-2060	Accounts Payable	984.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV0548842	01/01/2026	Citron Hygiene Serv	77.56	77.56	01-5686	Custodial Services	77.56	«No Project ID»	
							<i>Totals:</i>	77.56	
INV0548839	01/01/2026	Citron Hygiene Serv	97.74	97.74	01-5686	Custodial Services	97.74	«No Project ID»	
							<i>Totals:</i>	97.74	
INV0548843	01/01/2026	Citron Hygiene Serv	808.70	808.70	01-5686	Custodial Services	808.70	«No Project ID»	
							<i>Totals:</i>	808.70	
CMS SOLUTIONS	Computer Check 63206	01/14/2026	01/14/2026		12,748.00	01-1053	Byline Bank Checking	0.00	12,748.00
			Posted			01-2060	Accounts Payable	12,748.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2505326-IN	01/06/2026	Mitel (phone service)	12,748.00	12,748.00	01-5936	Subscriptions and services	12,748.00	IT	
							<i>Totals:</i>	12,748.00	
COLETTE STUBITSCH	Computer Check 63225	01/21/2026	01/21/2026		102.00	01-1053	Byline Bank Checking	0.00	102.00
			Posted			01-2060	Accounts Payable	102.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16598	01/21/2026	Per Diem for BEI tes	102.00	102.00	01-5163	Staff Development/Travel	102.00	«No Project ID»	
							<i>Totals:</i>	102.00	
COSMIC ENTERTAINMENT INC	Computer Check 63183	01/07/2026	01/07/2026		600.00	01-1053	Byline Bank Checking	0.00	600.00
			Posted			01-2060	Accounts Payable	600.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
283307-000110	01/01/2026	Adult Prog / Friends	600.00	600.00	01-5247	Adult Programming	600.00	FOPPL25	
							<i>Totals:</i>	600.00	
COUGHLAN COMPANIES LLC -	Computer Check 63250	01/28/2026	01/28/2026		1,999.00	01-1053	Byline Bank Checking	0.00	1,999.00
			Posted			01-2060	Accounts Payable	1,999.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
396231	10/30/2025	PebbleGo Subscript	1,999.00	1,999.00	01-5891	Digital content	1,999.00	«No Project ID»	
							<i>Totals:</i>	1,999.00	
DATA AXLE	Computer Check	01/07/2026	01/07/2026		7,900.00	01-1053	Byline Bank Checking	0.00	7,900.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
	63184	Posted		01-2060	Accounts Payable	7,900.00	0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
10004366036	11/15/2025	Reference Solutions	7,900.00	7,900.00	01-1600	Prepaid Expenses	6,890.63	«No Project ID»
10004366036	11/15/2025	Reference Solutions	7,900.00	7,900.00	01-5891	Digital content	1,009.37	«No Project ID»
<i>Totals:</i>						7,900.00		
DEIDRE COMO	Computer Check 63251	01/28/2026 Posted		250.00 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-16721	01/30/2026	Tarot Card readings	250.00	250.00	01-5256	Staff Appreciation / Engagem	250.00	«No Project ID»
<i>Totals:</i>						250.00		
DENNIS PAIGE	Computer Check 63252	01/28/2026 Posted		225.00 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 225.00	225.00 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-00121	01/01/2026	Adult Programming	225.00	225.00	01-5247	Adult Programming	225.00	«No Project ID»
<i>Totals:</i>						225.00		
DITO, LLC	Computer Check 63226	01/21/2026 Posted		44.14 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 44.14	44.14 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV102172	12/31/2025	Google Voice (Dece	44.14	44.14	01-5451	Telephone/Communications	44.14	«No Project ID»
<i>Totals:</i>						44.14		
FOREST PRINTING CO.	Computer Check 63185	01/07/2026 Posted		838.95 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 838.95	838.95 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
129699	12/22/2025	January Calendar	838.95	838.95	01-5205	Publications	838.95	«No Project ID»
<i>Totals:</i>						838.95		
FOREST PRINTING CO.	Computer Check 63207	01/14/2026 Posted		925.85 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 925.85	925.85 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
127431	05/28/2025	Promotions - SRP Br	128.60	128.60	01-5204	Promotions	128.60	«No Project ID»
<i>Totals:</i>						128.60		
129020	10/24/2025	Publications - Print	797.25	797.25	01-5205	Publications	797.25	«No Project ID»
<i>Totals:</i>						797.25		

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
FOREST PRINTING CO.	Computer Check 63227	01/21/2026	01/21/2026 Posted	621.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 621.00	621.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
129805	12/30/2025	Trifold Brochures - T	621.00	621.00	01-5205	Publications	621.00	«No Project ID»
<i>Totals:</i>							621.00	
GABRIELA ZAPATA ALMA INC.	Computer Check 63253	01/28/2026	01/28/2026 Posted	3,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,000.00	3,000.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
OPPL2601	01/20/2026	STAFF DAY KEYNOT	3,000.00	3,000.00	01-5163	Staff Development/Travel	3,000.00	«No Project ID»
<i>Totals:</i>							3,000.00	
GIOVANNI UZOKWE	Computer Check 63208	01/14/2026	01/14/2026 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2026-99-00144	12/30/2025	Photographer for K	150.00	150.00	01-5249	Community Engagement	150.00	FOPPL25
<i>Totals:</i>							150.00	
GRAINGER	Computer Check 63254	01/28/2026	01/28/2026 Posted	1,337.82	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,337.82	1,337.82 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
9760682196	01/06/2026	Main - EF Transform	114.11	114.11	01-5692	Repair & Maintenance Prop.	114.11	«No Project ID»
<i>Totals:</i>							114.11	
9766309380	01/12/2026	Main - Plumbing Re	28.75	28.75	01-5692	Repair & Maintenance Prop.	28.75	«No Project ID»
<i>Totals:</i>							28.75	
9766309398	01/12/2026	Facilities - Special C	1,194.96	1,194.96	01-5692	Repair & Maintenance Prop.	1,194.96	«No Project ID»
<i>Totals:</i>							1,194.96	
HOME DEPOT	Computer Check 63255	01/28/2026	01/28/2026 Posted	349.89	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 349.89	349.89 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
7541578	01/09/2026	Main - MISC Supplie	349.89	349.89	01-5682	Building Materials & Supplies	150.89	«No Project ID»
7541578	01/09/2026	Main - MISC Supplie	349.89	349.89	01-5920	Facilities Equipment	199.00	«No Project ID»
<i>Totals:</i>							349.89	
INFOBASE LEARNING	Computer Check 63256	01/28/2026	01/28/2026 Posted	1,392.39	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,392.39	1,392.39 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
INV474853	01/06/2026	American Indian His	1,392.39	1,392.39	01-5891	Digital content	1,392.39	«No Project ID»
<i>Totals:</i>						1,392.39		
INGRAM LIBRARY SERVICES	Computer Check 63186	01/07/2026 Posted	3,949.30	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,949.30	3,949.30 0.00	
92966448	12/19/2025	Books	214.37	214.37	01-5840	Print materials	214.37	«No Project ID»
<i>Totals:</i>						214.37		
93028019	12/22/2025	Books	291.55	291.55	01-5840	Print materials	291.55	«No Project ID»
<i>Totals:</i>						291.55		
93028018	12/22/2025	Books	300.83	300.83	01-5840	Print materials	300.83	«No Project ID»
<i>Totals:</i>						300.83		
93085564	12/23/2025	Books	349.62	349.62	01-5840	Print materials	349.62	«No Project ID»
<i>Totals:</i>						349.62		
93085563	12/23/2025	Books	661.35	661.35	01-5840	Print materials	661.35	«No Project ID»
<i>Totals:</i>						661.35		
93151726	12/26/2025	Books	394.01	394.01	01-5840	Print materials	394.01	«No Project ID»
<i>Totals:</i>						394.01		
93200729	12/29/2025	Books	281.31	281.31	01-5840	Print materials	281.31	«No Project ID»
<i>Totals:</i>						281.31		
93256711	12/30/2025	Books	37.36	37.36	01-5840	Print materials	37.36	«No Project ID»
<i>Totals:</i>						37.36		
93256710	12/30/2025	Books	520.48	520.48	01-5840	Print materials	520.48	«No Project ID»
<i>Totals:</i>						520.48		
93256712	12/30/2025	Books	898.42	898.42	01-5840	Print materials	898.42	«No Project ID»
<i>Totals:</i>						898.42		
INGRAM LIBRARY SERVICES	Computer Check 63228	01/21/2026 Posted	2,093.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,093.62	2,093.62 0.00	
93318963	12/31/2025	Books	278.74	278.74	01-5840	Print materials	278.74	«No Project ID»
<i>Totals:</i>						278.74		
93302885	12/31/2025	Books	337.55	337.55	01-5840	Print materials	337.55	«No Project ID»
<i>Totals:</i>						337.55		
93302884	12/31/2025	Books	340.77	340.77	01-5840	Print materials	340.77	«No Project ID»
<i>Totals:</i>						340.77		

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
93354138	01/02/2026	Books	271.18	259.09	01-5840	Print materials	259.09	«No Project ID»	
						<i>Totals:</i>	259.09		
93337589	01/02/2026	Books	877.47	877.47	01-5840	Print materials	877.47	«No Project ID»	
						<i>Totals:</i>	877.47		
INGRAM LIBRARY SERVICES	Computer Check 63257		01/28/2026	01/28/2026 Posted	2,993.61	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,993.61	2,993.61 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
93388569	01/05/2026	Books	457.94	457.94	01-5840	Print materials	457.94	«No Project ID»	
						<i>Totals:</i>	457.94		
93450474	01/06/2026	Books	251.47	251.47	01-5840	Print materials	251.47	«No Project ID»	
						<i>Totals:</i>	251.47		
93450475	01/06/2026	Books	466.41	466.41	01-5840	Print materials	466.41	«No Project ID»	
						<i>Totals:</i>	466.41		
93510257	01/07/2026	Books	70.52	70.52	01-5840	Print materials	70.52	«No Project ID»	
						<i>Totals:</i>	70.52		
93494286	01/07/2026	Books	292.12	292.12	01-5840	Print materials	292.12	«No Project ID»	
						<i>Totals:</i>	292.12		
93527887	01/08/2026	Books	57.93	57.93	01-5840	Print materials	57.93	«No Project ID»	
						<i>Totals:</i>	57.93		
93527886	01/08/2026	Books	191.33	191.33	01-5840	Print materials	191.33	«No Project ID»	
						<i>Totals:</i>	191.33		
93560546	01/09/2026	Books	1,205.89	1,205.89	01-5840	Print materials	1,205.89	«No Project ID»	
						<i>Totals:</i>	1,205.89		
INTERNATIONAL UNION OF O	Computer Check 63209		01/14/2026	01/14/2026 Posted	194.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 194.25	194.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16627	01/07/2026	JAN 2026 UNION D	194.25	194.25	01-2059	Union dues Payable	194.25	«No Project ID»	
						<i>Totals:</i>	194.25		
JAMES BIZER	Computer Check 63258		01/28/2026	01/28/2026 Posted	500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 500.00	500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2025-99-00122	01/29/2026	Friends Adult Progr	500.00	500.00	01-5247	Adult Programming	500.00	FOPPL25	
						<i>Totals:</i>	500.00		

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
JASCULCA TERMAN AND ASSC	Computer Check 63229	01/21/2026	01/21/2026 Posted	3,150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,150.00	3,150.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
59160	12/30/2025	Professional media	3,150.00	3,150.00	01-5163	Staff Development/Travel	3,150.00	«No Project ID»
<i>Totals:</i>							3,150.00	
JOHNSON CONTROLS	Computer Check 63187	01/07/2026	01/07/2026 Posted	1,071.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,071.37	1,071.37 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
41987734	12/13/2025	Quarterly Billing - D	1,071.37	1,071.37	01-5692	Repair & Maintenance Prop.	1,071.37	«No Project ID»
<i>Totals:</i>							1,071.37	
KANOPY, INC.	Computer Check 63188	01/07/2026	01/07/2026 Posted	4,433.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,433.60	4,433.60 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
484520-PPU	12/31/2025	Kanopy - Digital Coi	4,433.60	4,433.60	01-5891	Digital content	4,433.60	«No Project ID»
<i>Totals:</i>							4,433.60	
KATHY VALDIVIA	Computer Check 63230	01/21/2026	01/21/2026 Posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-00135	01/16/2026	2 Jan 2026 Spanish :	100.00	100.00	01-5240	Children's Programming	100.00	«No Project ID»
<i>Totals:</i>							100.00	
KINSEY ENTERPRISES LLC	Computer Check 63189	01/07/2026	01/07/2026 Posted	2,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,500.00	2,500.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-00137	01/05/2026	Roy Kinsey Rapbrar	2,500.00	2,500.00	01-5249	Community Engagement	2,500.00	RAPBRARY
<i>Totals:</i>							2,500.00	
LAKESHORE RECYCLING SYSTE	Computer Check 63190	01/07/2026	01/07/2026 Posted	674.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 674.28	674.28 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
LR6540044	12/25/2025	Trash/Recycling - M	110.45	110.45	01-5688	Sewer/Garbage	110.45	«No Project ID»
<i>Totals:</i>							110.45	
LR6540043	12/25/2025	Trash/Recycling - M	563.83	563.83	01-5688	Sewer/Garbage	563.83	«No Project ID»

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>						563.83		
LEAH MAYERS	Computer Check 63210	01/14/2026 01/14/2026 Posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LM00001	12/26/2025	FACILITATION OF E	1,500.00	1,500.00	01-5163	Staff Development/Travel	1,500.00	«No Project ID»
<i>Totals:</i>						1,500.00		
LIBRARIES OF ILLINOIS RISK AC	Computer Check 63231	01/21/2026 01/21/2026 Posted	117,052.06	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 117,052.06	117,052.06 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16654	01/02/2026	Annual Property/Ca:	117,052.06	117,052.06	01-5390	Insurance	117,052.06	«No Project ID»
<i>Totals:</i>						117,052.06		
LINDA MONTALBANO	Computer Check 63259	01/28/2026 01/28/2026 Posted	5.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5.00	5.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16778	01/22/2026	Travel Reimburseme	5.00	5.00	01-5163	Staff Development/Travel	5.00	«No Project ID»
<i>Totals:</i>						5.00		
LOCAL 399 FED PAC	Computer Check 63232	01/21/2026 01/21/2026 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
911837	01/14/2026	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	«No Project ID»
<i>Totals:</i>						75.00		
MADELYN HELLWIG	Computer Check 63211	01/14/2026 01/14/2026 Posted	1,750.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,750.00	1,750.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16579	01/07/2026	Tuition Grant	1,750.00	1,750.00	01-5164	Tuition Reimbursement	1,750.00	«No Project ID»
<i>Totals:</i>						1,750.00		
MANGO LANGUAGES	Computer Check 63260	01/28/2026 01/28/2026 Posted	5,842.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,842.36	5,842.36 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV017889	01/09/2026	Digital Subscription	946.88	946.88	01-5891	Digital content	946.88	«No Project ID»

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						<i>Totals:</i>	946.88	
INV017890	01/09/2026	Digital Subscription	946.88	946.88	01-5891	Digital content	946.88	«No Project ID»
						<i>Totals:</i>	946.88	
INV017888	01/09/2026	Digital Subscription	3,948.60	3,948.60	01-5891	Digital content	3,948.60	«No Project ID»
						<i>Totals:</i>	3,948.60	
MARIA D CAMPOS	Computer Check 63191		01/07/2026 01/07/2026 Posted		948.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 948.00	948.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16541	01/05/2026	Tuition Gant	948.00	948.00	01-5164	Tuition Reimbursement	948.00	«No Project ID»
						<i>Totals:</i>	948.00	
MCADAM LANDSCAPING, INC.	Computer Check 63192		01/07/2026 01/07/2026 Posted		2,536.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,536.00	2,536.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
107160	12/22/2025	Snow Removal	1,678.00	1,678.00	01-5681	Landscaping and snow remo	1,678.00	«No Project ID»
						<i>Totals:</i>	1,678.00	
107215	12/23/2025	Maze - Winter Plant	858.00	858.00	01-5681	Landscaping and snow remo	858.00	«No Project ID»
						<i>Totals:</i>	858.00	
MIDWEST TAPE, LLC	Computer Check 63193		01/07/2026 01/07/2026 Posted		1,298.87 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,298.87	1,298.87 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
508209688	12/23/2025	DVDs	114.72	114.72	01-5890	Audio and video materials	114.72	«No Project ID»
						<i>Totals:</i>	114.72	
508237921	12/29/2025	DVD	19.49	19.49	01-5890	Audio and video materials	19.49	«No Project ID»
						<i>Totals:</i>	19.49	
508237197	12/29/2025	Music CDs	30.56	30.56	01-5890	Audio and video materials	30.56	«No Project ID»
						<i>Totals:</i>	30.56	
508237922	12/29/2025	DVDs	51.12	51.12	01-5890	Audio and video materials	51.12	«No Project ID»
						<i>Totals:</i>	51.12	
508237920	12/29/2025	DVDs	304.82	304.82	01-5890	Audio and video materials	304.82	«No Project ID»
						<i>Totals:</i>	304.82	
508237196	12/29/2025	Audiobooks	375.76	375.76	01-5890	Audio and video materials	375.76	«No Project ID»
						<i>Totals:</i>	375.76	
508237199	12/29/2025	DVDs	402.40	402.40	01-5890	Audio and video materials	402.40	«No Project ID»

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Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	402.40	
MIDWEST TAPE, LLC	Computer Check 63261		01/28/2026	01/28/2026 Posted	18,216.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 18,216.52	18,216.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
508250915	12/31/2025	Hoopla Payment - C	17,180.00	17,180.00	01-5891	Digital content	17,180.00	«No Project ID»	
							<i>Totals:</i>	17,180.00	
508269741	01/06/2026	Audiobook	43.68	43.68	01-5890	Audio and video materials	43.68	«No Project ID»	
							<i>Totals:</i>	43.68	
508269745	01/06/2026	DVDs	58.59	58.59	01-5890	Audio and video materials	58.59	«No Project ID»	
							<i>Totals:</i>	58.59	
508269758	01/06/2026	DVDs	115.48	115.48	01-5890	Audio and video materials	115.48	«No Project ID»	
							<i>Totals:</i>	115.48	
508269744	01/06/2026	DVDs	310.68	310.68	01-5890	Audio and video materials	310.68	«No Project ID»	
							<i>Totals:</i>	310.68	
508269743	01/06/2026	DVDs	508.09	508.09	01-5890	Audio and video materials	508.09	«No Project ID»	
							<i>Totals:</i>	508.09	
NICOLE VERSANTI	Computer Check 63212		01/14/2026	01/14/2026 Posted	1,750.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,750.00	1,750.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16582	01/08/2026	Tuition Grant	1,750.00	1,750.00	01-5164	Tuition Reimbursement	1,750.00	«No Project ID»	
							<i>Totals:</i>	1,750.00	
NICOR GAS	Computer Check 63262		01/28/2026	01/28/2026 Posted	6,150.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,150.13	6,150.13 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16752	01/02/2026	Natural Gas Maze B	478.78	478.78	01-5690	Natural Gas	478.78	«No Project ID»	
							<i>Totals:</i>	478.78	
IR-16753	01/06/2026	Natural Gas Main Br	5,671.35	5,671.35	01-5690	Natural Gas	5,671.35	«No Project ID»	
							<i>Totals:</i>	5,671.35	
OLSON'S ACE OAK PARK	Computer Check 63263		01/28/2026	01/28/2026 Posted	26.58	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 26.58	26.58 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
21902/4	01/14/2026	Facilities - MISC Sup	26.58	26.58	01-5682	Building Materials & Supplies	26.58	«No Project ID»	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Trans. Date	Post Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
<i>Totals:</i>									26.58	
OVERDRIVE, INC.	Computer Check 63213		01/14/2026 Posted	01/14/2026		18,238.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 18,238.52	18,238.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
01658CP25408597	12/31/2025	E-Content	405.75	405.75	01-5891	Digital content	405.75	«No Project ID»		
<i>Totals:</i>									405.75	
01658CP25410589	12/31/2025	E-Content	409.40	409.40	01-5891	Digital content	409.40	«No Project ID»		
<i>Totals:</i>									409.40	
01658MA25407702	12/31/2025	E-Content	822.47	822.47	01-5891	Digital content	822.47	«No Project ID»		
<i>Totals:</i>									822.47	
01658MA25413144	12/31/2025	E-Content	15,297.62	15,297.62	01-5891	Digital content	15,297.62	«No Project ID»		
<i>Totals:</i>									15,297.62	
CD0165826004239	01/07/2026	E-Magazines	1,303.28	1,303.28	01-5891	Digital content	1,303.28	«No Project ID»		
<i>Totals:</i>									1,303.28	
OVERDRIVE, INC.	Computer Check 63233		01/21/2026 Posted	01/21/2026		6,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,000.00	6,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
H-0120068	01/01/2026	Annual Fees	6,000.00	6,000.00	01-5891	Digital content	6,000.00	«No Project ID»		
<i>Totals:</i>									6,000.00	
PARK DISTRICT OF OAK PARK	Computer Check 63194		01/07/2026 Posted	01/07/2026		1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
20240120	12/17/2025	DOLE RENT Decemt	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	«No Project ID»		
<i>Totals:</i>									1,370.00	
PARK DISTRICT OF OAK PARK	Computer Check 63264		01/28/2026 Posted	01/28/2026		1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
20240130	01/15/2026	DOLE RENT January	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	«No Project ID»		
<i>Totals:</i>									1,370.00	
PATRICIA POLLARD	Computer Check 63265		01/28/2026 Posted	01/28/2026		270.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 270.00	270.00 0.00

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-16599	01/30/2026	Massage Therapist f	270.00	270.00	01-5256	Staff Appreciation / Engagem	270.00	«No Project ID»		
<i>Totals:</i>							270.00			
PITNEY BOWES-Reserve	Computer Check	01/14/2026	01/14/2026	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00		
	63214		Posted		01-2060	Accounts Payable	1,500.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
18721340	01/09/2026	Postage & Delivery	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	«No Project ID»		
<i>Totals:</i>							1,500.00			
PRESSREADER INC.	Computer Check	01/14/2026	01/14/2026	7,521.87	01-1053	Byline Bank Checking	0.00	7,521.87		
	63215		Posted		01-2060	Accounts Payable	7,521.87	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
SI015016	01/12/2026	PressReader	7,521.87	7,521.87	01-5891	Digital content	7,521.87	«No Project ID»		
<i>Totals:</i>							7,521.87			
PROARC ELECTRICAL CONSTRI	Computer Check	01/07/2026	01/07/2026	7,760.00	01-1053	Byline Bank Checking	0.00	7,760.00		
	63195		Posted		01-2060	Accounts Payable	7,760.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
12014opl	12/18/2025	Main - AMH Grant E	7,760.00	7,760.00	01-5452	Grant Expenses	3,880.00	AMH2025 ST		
12014opl	12/18/2025	Main - AMH Grant E	7,760.00	7,760.00	01-5950	Building Improvements	3,880.00	«No Project ID»		
<i>Totals:</i>							7,760.00			
PROQUEST LLC	Computer Check	01/28/2026	01/28/2026	7,737.06	01-1053	Byline Bank Checking	0.00	7,737.06		
	63266		Posted		01-2060	Accounts Payable	7,737.06	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
70926403	01/05/2026	African American Hk	1,713.17	1,713.17	01-5891	Digital content	1,713.17	«No Project ID»		
<i>Totals:</i>							1,713.17			
70926475	01/05/2026	Culturegrams Onlin	2,630.90	2,630.90	01-5891	Digital content	2,630.90	«No Project ID»		
<i>Totals:</i>							2,630.90			
70926272	01/05/2026	Ancestry Library & t	3,392.99	3,392.99	01-5891	Digital content	3,392.99	«No Project ID»		
<i>Totals:</i>							3,392.99			
Q & A SERVICES LLC	Computer Check	01/14/2026	01/14/2026	150.00	01-1053	Byline Bank Checking	0.00	150.00		
	63216		Posted		01-2060	Accounts Payable	150.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2067	01/09/2026	ST-1 October - Dec	150.00	150.00	01-5211	Fees and Services	150.00	«No Project ID»		

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	150.00	
REGIONS BANK	Bank Draft 81		01/20/2026	01/20/2026 Posted	27,348.63	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 27,348.63	27,348.63 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
023083	12/31/2025	REGIONS BANK PER	27,348.63	27,348.63	01-2067	Purchase Cards - P Cards	27,348.63	«No Project ID»	
							<i>Totals:</i>	27,348.63	
RHONDA FENTRY	Computer Check 63234		01/21/2026	01/21/2026 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2025-99-00127	01/02/2026	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	«No Project ID»	
							<i>Totals:</i>	75.00	
RHONDA FENTRY	Computer Check 63267		01/28/2026	01/28/2026 Posted	50.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 50.00	50.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2026-99-00141	01/07/2026	Staff Engagement -	50.00	50.00	01-5256	Staff Appreciation / Engagem	50.00	«No Project ID»	
							<i>Totals:</i>	50.00	
STEPHEN ROBINET	Computer Check 63220		01/15/2026	01/15/2026 Posted	267.82	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 267.82	267.82 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16628	01/15/2026	wages & salaries - p	267.82	267.82	01-5001	Wages & Salaries	267.82	«No Project ID»	
							<i>Totals:</i>	267.82	
STEPHEN ROBINET	Computer Check 63274		01/30/2026	01/30/2026 Posted	269.42	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 269.42	269.42 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16806	01/30/2026	wages & salaries - p	269.42	269.42	01-5001	Wages & Salaries	269.42	«No Project ID»	
							<i>Totals:</i>	269.42	
RUAIRI BURKE	Computer Check 63268		01/28/2026	01/28/2026 Posted	270.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 270.00	270.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16639	01/30/2026	Massage Therapist f	270.00	270.00	01-5256	Staff Appreciation / Engager	270.00	«No Project ID»	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>						270.00		
SENSOURCE	Computer Check 63196	01/07/2026 01/07/2026 Posted	1,872.00	01-1053	Byline Bank Checking	0.00	1,872.00	
				01-2060	Accounts Payable	1,872.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
65178	01/01/2026	Building Occupancy	1,872.00	1,872.00	01-5936	Subscriptions and services	1,872.00	IT
<i>Totals:</i>						1,872.00		
STEVEN STEWART	Computer Check 63269	01/28/2026 01/28/2026 Posted	270.00	01-1053	Byline Bank Checking	0.00	270.00	
				01-2060	Accounts Payable	270.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2026-99-00139	01/30/2026	Massage Therapist f	270.00	270.00	01-5256	Staff Appreciation / Engager	270.00	«No Project ID»
<i>Totals:</i>						270.00		
SUZANNE ANTELL	Computer Check 63197	01/07/2026 01/07/2026 Posted	251.00	01-1053	Byline Bank Checking	0.00	251.00	
				01-2060	Accounts Payable	251.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16536	01/05/2026	Reimbursement for	251.00	251.00	01-5163	Staff Development/Travel	251.00	«No Project ID»
<i>Totals:</i>						251.00		
SUZANNE ANTELL	Computer Check 63217	01/14/2026 01/14/2026 Posted	14.91	01-1053	Byline Bank Checking	0.00	14.91	
				01-2060	Accounts Payable	14.91	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16537	01/05/2026	Mileage Reimbuser	14.91	14.91	01-5165	Mileage & Miscellaneous reir	14.91	«No Project ID»
<i>Totals:</i>						14.91		
RASHMI SWAIN	Computer Check 63198	01/07/2026 01/07/2026 Posted	19.96	01-1053	Byline Bank Checking	0.00	19.96	
				01-2060	Accounts Payable	19.96	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-16453	12/22/2025	Adult Programming	19.96	19.96	01-5247	Adult Programming	19.96	«No Project ID»
<i>Totals:</i>						19.96		
SWAN - SYSTEM WIDE AUTOM	Computer Check 63270	01/28/2026 01/28/2026 Posted	24,826.50	01-1053	Byline Bank Checking	0.00	24,826.50	
				01-2060	Accounts Payable	24,826.50	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
12364	01/07/2026	Q3 SWAN Fee	24,826.50	24,826.50	01-5750	SWAN	24,826.50	«No Project ID»

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	24,826.50	
SWEETBUSH, INC.	Computer Check 63199	01/07/2026 Posted	01/07/2026		255.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
SB111397	12/01/2025	Plant Rental - Main	255.00	255.00	01-5692	Repair & Maintenance Prop.	255.00	«No Project ID»	
							<i>Totals:</i>	255.00	
T-MOBILE	Computer Check 63218	01/14/2026 Posted	01/14/2026		1,200.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,200.70	1,200.70 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
970035247-202512	12/21/2025	Devices	1,200.70	1,200.70	01-5893	Devices	1,200.70	«No Project ID»	
							<i>Totals:</i>	1,200.70	
TDI VERTICAL LLC	Computer Check 63200	01/07/2026 Posted	01/07/2026		8,662.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8,662.50	8,662.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV2069	12/31/2025	IT Consulting - Cybe	1,912.50	1,912.50	01-5272	Consultant Support Services	1,912.50	«No Project ID»	
							<i>Totals:</i>	1,912.50	
INV2058	01/03/2026	IT Consulting - Stori	6,750.00	6,750.00	01-5272	Consultant Support Services	6,750.00	«No Project ID»	
							<i>Totals:</i>	6,750.00	
TECH LOGIC CORP.	Computer Check 63201	01/07/2026 Posted	01/07/2026		6,526.17	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,526.17	6,526.17 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV21004114	12/30/2025	AMH - New AMH- C	6,526.17	6,526.17	01-5452	Grant Expenses	3,263.09	AMH2025 ST	
INV21004114	12/30/2025	AMH - New AMH- C	6,526.17	6,526.17	01-5950	Building Improvements	3,263.08	«No Project ID»	
							<i>Totals:</i>	6,526.17	
TELECURVE, LLC	Computer Check 63235	01/21/2026 Posted	01/21/2026		672.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 672.00	672.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
3604	01/01/2026	2026 Dial-a-Story	672.00	672.00	01-5240	Children's Programming	672.00	«No Project ID»	
							<i>Totals:</i>	672.00	
THE NEW YORK TIMES	Computer Check 63236	01/21/2026 Posted	01/21/2026		11,466.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 11,466.00	11,466.00 0.00

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
11809043	12/30/2025	New York Times On	11,466.00	11,466.00	01-5891	Digital content	11,466.00	«No Project ID»
<i>Totals:</i>							11,466.00	
VESTIS UNIFORMS AND WORK	Computer Check 63237	01/21/2026	01/21/2026 Posted	233.11	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 233.11	233.11 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
27716795	12/23/2025	Uniform Jackets	233.11	233.11	01-5742	Supplies	233.11	«No Project ID»
<i>Totals:</i>							233.11	
VILLAGE OF OAK PARK	Computer Check 63202	01/07/2026	01/07/2026 Posted	3,140.12	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,140.12	3,140.12 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
25-0006599	12/12/2025	Village Parking Lot	2,168.93	2,168.93	01-5281	Intergovernmental Agreeemer	2,168.93	«No Project ID»
<i>Totals:</i>							2,168.93	
IR-16559	12/17/2025	MAZE WATER/SEWE	134.04	134.04	01-5687	Water	102.96	«No Project ID»
IR-16559	12/17/2025	MAZE WATER/SEWE	134.04	134.04	01-5688	Sewer/Garbage	31.08	«No Project ID»
<i>Totals:</i>							134.04	
IR-16560	12/17/2025	MAIN WATER/SEWE	387.25	387.25	01-5687	Water	300.75	«No Project ID»
IR-16560	12/17/2025	MAIN WATER/SEWE	387.25	387.25	01-5688	Sewer/Garbage	86.50	«No Project ID»
<i>Totals:</i>							387.25	
IR-16558	12/17/2025	MAIN SEWER/WATE	449.90	449.90	01-5687	Water	347.10	«No Project ID»
IR-16558	12/17/2025	MAIN SEWER/WATE	449.90	449.90	01-5688	Sewer/Garbage	102.80	«No Project ID»
<i>Totals:</i>							449.90	
VILLAGE OF OAK PARK	Computer Check 63204	01/07/2026	01/07/2026 Posted	22,844.12	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 22,844.12	22,844.12 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-16488	12/31/2025	PAYROLL; VOL DED;	22,844.12	22,844.12	01-5160	IMRF (Illinois Muncipal Retire	22,844.12	«No Project ID»
<i>Totals:</i>							22,844.12	
VILLAGE OF OAK PARK	Computer Check 63219	01/14/2026	01/14/2026 Posted	319.74	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 319.74	319.74 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
25-006634	12/19/2025	GAS FOR (203) Nov	114.31	114.31	01-5680	Fuels & Lubricants	114.31	«No Project ID»
<i>Totals:</i>							114.31	
25-0006633	12/19/2025	GAS FOR (203) Oct	205.43	205.43	01-5680	Fuels & Lubricants	205.43	«No Project ID»

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	205.43	
VILLAGE OF OAK PARK	Computer Check 63238	01/21/2026	01/21/2026	Posted	26,700.95	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 26,700.95	26,700.95 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-16630	01/15/2026	PAYROLL; VOL DED;	26,700.95	26,700.95	01-5160	IMRF (Illinois Muncipal Retire	26,700.95	«No Project ID»	
							<i>Totals:</i>	26,700.95	
WAREHOUSE DIRECT	Computer Check 63203	01/07/2026	01/07/2026	Posted	21.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21.60	21.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
6055143-1	12/12/2025	Facilities - Houseke	12.86	12.86	01-5684	Cleaning & Housekeeping Su	12.86	«No Project ID»	
							<i>Totals:</i>	12.86	
6055143-2	12/31/2025	Facilities - Houseke	8.74	8.74	01-5684	Cleaning & Housekeeping Su	8.74	«No Project ID»	
							<i>Totals:</i>	8.74	
WAREHOUSE DIRECT	Computer Check 63271	01/28/2026	01/28/2026	Posted	746.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 746.50	746.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
6069110-0	01/07/2026	Facilities - Houseke	661.99	661.99	01-5684	Cleaning & Housekeeping Su	661.99	«No Project ID»	
							<i>Totals:</i>	661.99	
6069110-1	01/09/2026	Facilities - Houseke	38.56	38.56	01-5684	Cleaning & Housekeeping Su	38.56	«No Project ID»	
							<i>Totals:</i>	38.56	
6069110-2	01/13/2026	Facilities - Houseke	27.79	27.79	01-5684	Cleaning & Housekeeping Su	27.79	«No Project ID»	
							<i>Totals:</i>	27.79	
6069110-3	01/20/2026	Facilities - Houseke	18.16	18.16	01-5684	Cleaning & Housekeeping Su	18.16	«No Project ID»	
							<i>Totals:</i>	18.16	
WORK OF HEART FARM, LLC	Computer Check 63272	01/28/2026	01/28/2026	Posted	270.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 270.00	270.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2026-99-00140	01/30/2026	Massage Therapist f	270.00	270.00	01-5256	Staff Appreciation / Engager	270.00	«No Project ID»	
							<i>Totals:</i>	270.00	
XEROX FINANCIAL SERVICES	Computer Check 63273	01/28/2026	01/28/2026	Posted	1,158.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,158.13	1,158.13 0.00

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
41437472	01/08/2026	Xerox Printers	1,158.13	1,158.13	01-5620	Office & Library Machinery S	1,158.13	«No Project ID»
<i>Totals:</i>						1,158.13		
<b>Grand Totals:</b>				472,066.86			472,066.86	472,066.86
A total of 97 payment(s) listed								

# Oak Park Public Library

## Cash Disbursement Journals

January 31, 2026

### Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	472,066.86
01-1600	Prepaid Expenses	6,890.63	0.00
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	194.25	0.00
01-2060	Accounts Payable	472,066.86	472,066.86
01-2067	Purchase Cards - P Cards	27,348.63	0.00
01-5001	Wages & Salaries	537.24	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	49,545.07	0.00
01-5162	Dues	120.00	0.00
01-5163	Staff Development/Travel	8,008.00	0.00
01-5164	Tuition Reimbursement	6,198.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	14.91	0.00
01-5197	Workers Compensation Insurance	16,977.00	0.00
01-5204	Promotions	128.60	0.00
01-5205	Publications	3,957.20	0.00
01-5211	Fees and Services	150.00	0.00
01-5240	Children's Programming	2,048.08	0.00
01-5244	Young Adult Programming	1,271.56	0.00
01-5247	Adult Programming	2,015.09	0.00
01-5249	Community Engagement	2,770.62	0.00
01-5254	Creative Studio	247.76	0.00
01-5256	Staff Appreciation / Engagement	1,380.00	0.00
01-5272	Consultant Support Services	8,662.50	0.00
01-5281	Intergovernmental Agreements (IGA)	2,168.93	0.00
01-5291	Legal Fees	2,396.25	0.00
01-5380	Postage & Delivery	1,500.00	0.00
01-5390	Insurance	117,052.06	0.00
01-5451	Telephone/Communications	44.14	0.00
01-5452	Grant Expenses	7,143.09	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5680	Fuels & Lubricants	319.74	0.00
01-5681	Landscaping and snow removal services	2,536.00	0.00
01-5682	Building Materials & Supplies	397.14	0.00
01-5684	Cleaning & Housekeeping Supplies	787.07	0.00
01-5686	Custodial Services	17,927.53	0.00
01-5687	Water	750.81	0.00
01-5688	Sewer/Garbage	894.66	0.00
01-5690	Natural Gas	6,150.13	0.00

**Oak Park Public Library**  
**Cash Disbursement Journals**  
January 31, 2026

01-5691	Rentals--Equipment & Facilities	2,740.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	14,412.44	0.00
01-5742	Supplies	11,562.94	0.00
01-5750	SWAN	24,826.50	0.00
01-5840	Print materials	10,202.48	0.00
01-5890	Audio and video materials	2,335.39	0.00
01-5891	Digital content	82,820.17	0.00
01-5893	Devices	1,200.70	0.00
01-5894	Realia and other formats	43.47	0.00
01-5920	Facilities Equipment	199.00	0.00
01-5936	Subscriptions and services	14,620.00	0.00
01-5937	Equipment and supplies	194.87	0.00
01-5950	Building Improvements	7,143.08	0.00

## Oak Park Public Library

### Byline Bank (Main) X 3401: Cash Management Disbursement Report

As of JANUARY 2026

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		1/31/2026	PARKING CREDITS	\$ 2,414.53	
Cash Management Deposit		1/31/2026	DAILY DEPOSITS	\$ 32,981.21	
Cash Management Deposit		1/31/2026	SALES	\$ 254.66	
Cash Management Deposit		1/31/2026	SPACE RENTAL/CIRCULATION	\$ 484.38	
Cash Management Deposit		1/31/2026	INTEREST ON ACCOUNT	\$ 457.48	
				<b>\$ 36,592.26</b>	<b>-</b>
Cash Management Transfer in		1/31/2026	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 300,000.00	
Cash Management Transfer in		1/31/2026	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 549,000.00	
Cash Management Transfer in		1/31/2026	TRANSFER FROM MMA X3562 TO CHECKING TO COVER AMH GRANT EXP	\$ 3,880.00	
Cash Management Transfer in		1/31/2026	TRANSFER FROM MMA X3562 TO CHECKING TO COVER AMH GRANT EXP	\$ 3,263.00	
				<b>\$ 856,143.00</b>	<b>-</b>
Cash Management Payment		1/31/2026	FIFTH STAR COLLECTIVE	\$ -	(4,000.00)
Cash Management Payment		1/31/2026	ACH (FLEX ACCTS),		(15,909.57)
Cash Management Payment		1/31/2026	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE		(132,687.91)
				<b>\$ -</b>	<b>(152,597.48)</b>
Cash Management Payment		1/31/2026	MERCHANT ACCT & BANK FEES		(88.62)
Cash Management Payment		1/31/2026	SALES TAX		(40.00)
				<b>\$ -</b>	<b>(88.62)</b>
Cash Management Payment		1/31/2026	PAYROLL; PAYDATE 1/15/26		(\$280,028.88)
Cash Management Payment		1/31/2026	PAYROLL; PAYDATE 1/30/26		(\$270,473.34)
Cash Management Payment		1/31/2026	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS		(7,016.78)
				<b>\$ -</b>	<b>(557,519.00)</b>

**Summary by Transaction Type**

(+) Deposits by Transaction Type:

	Cash Receipts:	\$	36,592.26
Transfers In/Out		\$	856,143.00
<b>Total Deposits:</b>		<b>\$</b>	<b>892,735.26</b>

(-) Payments by Transaction Type:

	Transfer out	\$	-
	Benefits/Other ACH:	\$	(152,597.48)
	Bank Fees:	\$	(88.62)
Payroll:		\$	(557,519.00)
<b>Total Payments:</b>		<b>\$</b>	<b>(710,205.10)</b>
Accounts Payable			<b>(472,066.86)</b>
<b>Total Summary of Disbursements:</b>		<b>\$</b>	<b>(1,182,271.96)</b>
Total Change In Register Balance:		\$	(289,536.70)

**OPPL**  
**2/24/26**

**RESOLUTION ON DISBURSEMENTS, JANUARY 2026**

**RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2025 IN THE TOTAL AMOUNT OF \$1,182,272 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.**