

OAK PARK PUBLIC LIBRARY

BOARD OF LIBRARY TRUSTEES | REGULAR MEETING

834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room
Tuesday, November 18, 2025 – 6:30 pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

1. **Call to Order and Roll Call** (6:30-6:31pm)
2. **Approval of Minutes** (Action, 6:31-6:40pm)
 - a. October 20, 2025 Finance Committee Meeting
 - b. October 28, 2025 Regular Board Meeting
 - c. November 3, 2025 Governance Committee Meeting
3. **Public Comments** (Action, 6:40-6:45pm)

Please read the [“Public Comment at Board Meetings Policy.”](#)

Public comments may be provided in one of the following ways:

 - a. In person at a board meeting;
 - b. As an email to Executive Director Elsworth Carman at (elsworthc@oppl.org); or to Library Board President Virginia Bloom at (trusteevirginiab@oppl.org) sent by 4:30 pm on the date of the meeting;
 - c. As a submission through [this Public Comment Form](#) by 4:30 pm on the date of the meeting.
4. **New Business**
 - a. 2024 Financial Audit Presentation (Discussion, 6:45-7:05pm)
 - b. Volunteer Policy (Action, 7:05-7:10pm)
 - c. Workplace Violence Policy (Action, 7:10-7:15pm)
 - d. Scheduled Building Closings Policy (Action, 7:15-7:20pm)
5. **Trustee Comments and Calendar** (Discussion, 7:20-7:30pm)
 - a. December 1, 2025, 5 pm: Governance Committee Meeting
 - b. Cancellation of the December 16, 2025, Regular Board Meeting (Action, 7:20pm)
 - c. 2026 Board of Library Trustees Meeting Dates (Action, 7:30pm)
6. **Executive Directors Report** (Discussion, 7:35-7:40pm)
7. **Staff Reports** (Discussion, 7:40-7:45pm)
 - a. Strategic Priorities Report
 - b. Additions & Terminations Report
 - c. Staff Changes Report
8. **Financial Reports**
 - a. October 2025 Financial Reports (Discussion, 7:45-7:50pm)
 - b. October 2025 Resolutions on Disbursements (Action, 7:50-8:00pm)
9. **Committee Reports** (Discussion, 8:10-8:20pm)
 - a. Finance Committee
 - b. Governance Committee
 - c. Advocacy Committee
10. **Additional Reports** (Discussion, 8:20-8:30pm)

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. PlanIt Green
- d. Friends of the Oak Park Public Library
- e. Out with Purpose
- f. Collaboration for Early Childhood

11. Adjournment

Minutes for October 20, 2025 Finance Committee Meeting

Meeting Date: October 20, 2025

The Finance Committee called the meeting to order at 6 pm.

Attendees:

- Colin Bird-Martinez (Board Trustee, Finance Chair)
- Megan Butman (Board Trustee, Governance Chair)
- Mika Yamamoto (Board Trustee, Governance Chair)
- Elsworth Carman (Executive Director)
- Billy Treece (Director of Finance & Human Resources)

There were no public comments made in person or in writing for this committee meeting.

The Finance Committee met to review the Library's financial position, assess risks related to delayed property tax receipts, and discuss interim financing options and long-term fiscal planning.

Finances: Property tax revenue remains delayed. This delay presents a significant cash flow concern. At the current spending rate of roughly \$1 million per month, reserves could be depleted by mid-January if no disbursement occurs. The Committee reaffirmed maintaining a six-month reserve target (45–48% of annual operating costs).

Bridge Financing: To safeguard operations in the event of continued delays, the Committee reviewed several short-term funding mechanisms, including:

- A Tax Anticipation Warrant from the Village of Oak Park
- A Byline Bank line of credit for limited payroll coverage
- Participation in future Cook County bridge loan opportunities

A formal bridge funding request will be presented at the November 4th Village Board Finance Committee meeting.

Budget: The Committee endorsed a 5.0% property tax levy increase for FY2026, providing additional funding for personnel. The Library will continue to budget conservatively for a modest surplus and revisit capital reserves after budget adoption. The annual Truth in Taxation notice will appear in the Wednesday Journal.

The meeting adjourned at 7:30 pm.

Minutes for October 28, 2025 Regular Board of Library Trustees Meeting

1. Call to order and roll

President Bloom called the meeting to order at 6:31 pm. Secretary Yamamoto took roll.

Present: Colin Bird-Martinez, Megan Butman, Susanne Fairfax, Kristina Rogers, Annie Wilkinson, Virginia Bloom, Mika Yamamoto

Also Attending: Elsworth Carman, Executive Director, Suzy Antell, Deputy Director, Leigh Tarullo, Director of Collections & Technology, Billy Treece, Director of Finance & Human Resources

Public Commentators: none

2. Approval of Minutes

September 11, 2025 Finance Committee Meeting

Moved by Bird-Martinez. Seconded by Yamamoto. Approved by all present, with the exception of Fairfax who abstained.

September 14, 2025 Strategic Planning Meeting

Moved by Wilkinson. Seconded by Butman. Approved by all present.

September 16, 2025 Regular Board Meeting

Moved by Butman. Seconded by Yamamoto. Approved by all present.

September 22, 2025 Governance Committee Meeting

Moved by Butman. Seconded by Wilkinson. Approved by all present, with the exception of Fairfax who abstained.

3. Public Comments

One public comment was submitted through email but was subsequently retracted and therefore will not be read during this meeting.

4. New Business

a. Draft 3 FY2026 Budget

The Board, together with Director of Finance & Human Resources Billy Treece, reviewed three budget drafts—two conventional budgets (Drafts 2 and 3) and one memo-format aspirational budget. Treece highlighted a revision in Draft 2 under Capital Expenses related to the Master Facilities Plan, increasing the allocation from \$100,000 to \$150,000. The budget draft 2 reflects a 4.3% increase and budget draft 3 reflects a 5% increase in property taxes.

Draft 3 (FY2026 Budget) included several adjustments, particularly in the People section, resulting in an additional \$79,000 in expenses and increasing the projected property tax levy from 4.3% to 5%. Carman clarified that this adjustment does not reflect the creation of new positions or significant personnel changes, but instead provides flexibility for the forthcoming Director of Communications and Director of Equity & Anti-Racism roles, as well as salary adjustments for current staff.

The Board discussed the aspirational budget scenario, presented as a visionary roadmap that outlines key initiatives such as expanding services, enhancing facilities—including updated service desks in the Main Library lobby and on the second and third floors—and increasing Public Safety staffing, assuming no financial limitations.

Motion to approve the Draft 3 FY2026 Budget, which is the 5% property tax increase.

Moved by Rogers. Seconded by Yamamoto. Approved by all trustees.

i. Resolution Setting Forth Financial Requirements for the Fiscal Year January 1, 2026

Motion to adopt the Resolution Setting Forth Financial Requirements for the Fiscal Year beginning January 1, 2026.

Moved by Rogers. Seconded by Yamamoto. Secretary Yamamoto conducted a roll call.

Roll Call Vote

- a. Trustee Bird-Martinez: Yes
- b. Trustee Butman: Yes
- c. Trustee Fairfax: Yes
- d. Trustee Rogers: Yes
- e. Trustee Wilkinson: Yes
- f. Trustee Yamamoto: Yes
- g. Trustee Bloom: Yes

b. Confidentiality of Circulation Records Policy

Carman discussed the Confidentiality of Circulation Records Policy noting a few changes such as an addition of an emergency release of information request.

Motion to approve the changes to the Confidentiality of Circulation Records Policy.

Moved by Yamamoto. Seconded by Wilkinson. Approved by all present.

5. Trustee Comments and Calendar

The board went over the calendar, where Bird-Martinez gave a recap from the finance committee meeting held on October 20, where he explained the delay of the property tax payment to the library and explained different alternatives to funding. Carman noted that he will present at the Village Finance Committee meeting on November 4 with support from the board.

6. Executive Directors Report

Carman reported on the update and changes to the organizational response to Immigration & Customs Enforcement (ICE) in the community, noting the continued monitoring of the activity of ICE in our community and adjusting our guidelines and processes if needed. Carman highlighted the staff and board presence at Illinois Library Association (ILA) conference.

7. Staff Reports

a. Strategic Priorities Report

Carman highlighted an art display at Dole Branch where over 40 paintings and drawings were on display from Nancy Fong, Oak Park artist and educator with the Park District of Oak Park, a pilot program with Legal Wellness Clinic nonprofit to bring resources in the community. Carman gave a staff spotlight to the Middle and High School Services team for their dynamic impact to continue serving the youth. The Facilities team were highlighted for their improvement of library spaces and an author visit event was highlighted with positive community feedback and large turnout of attendees.

b. Library Core Use Statistics

The board highlighted the library core use statistics report noting a decrease in digital only library card accounts and a continued increase in online resources use.

c. Additions and Separations Report

The board reviewed the Additions and Separations Report for the month of September 2025.

d. Staff Changes Report

The board reviewed the Staff Changes Report for the month of September 2025.

8. Financial Reports

a. September 2025 Financial Reports

The board reviewed the September 30, 2025 Financial Reports.

b. September 2025 Resolutions on Disbursements

Motion to approve the September 2025 Resolutions on Disbursements.

Moved by Wilkinson. Seconded by Bird-Martinez. Approved by all present.

9. Additional Reports

a. Intergovernmental Committee (IGov)

Rogers reported on the collaboration of many elected officials meeting up to visit several community ofrenda in Oak Park, due to the cancellation of a Day of the Dead event that was originally scheduled at the library. Rogers mentioned a No Ice Zone presentation by Jenna Leving Jacobson, Trustee at the Village of Oak Park, noting the traction in other communities that are enforcing a zone to prevent ICE from accessing. Rogers and Wilkinson reported on a website in the works and topics for a semi-annual forum.

b. Council of Governments (CoG): Did not meet.

c. PlanIt Green

Carman reported on notes from Matt Bartodziej, Director of Facilities who attended the PlanIt Green discussion and noted the D97 plans to address sustainability projects in the near future, which includes LED replacements, HVAC electrification work and food waste efforts. Noted were the updated EV vehicles in Oak Park and River Forest, 1,490 and 354 respectively.

d. Friends of the Oak Park Public Library

Antell provided updates on the Friends Fall Social, noting the positive turnout; highlighted the Between the Lines newsletter, now available on the website; discussed potential new merchandise ideas; and confirmed meeting dates for the upcoming year.

e. Out with Purpose

Fairfax reported on the OPALGA+ Gala being held on Saturday, mentioning that tickets are still available to attend and the excitement of the event.

f. Collaboration for Early Childhood

Rogers informed the Board about an upcoming brunch hosted by the Collaboration for Early Childhood, encouraging all members to attend and noting that she plans to participate.

10. Adjournment

Bloom entertained a motion to adjourn the meeting, at 8:31 pm.

Moved by Yamamoto. Seconded by Wilkinson. Approved by all present.

Minutes for November 3, 2025 Governance Committee Meeting

Meeting Date: November 3, 2025

The Governance Committee called the meeting to order at 5:02 pm.

Attendees:

- Mika Yamamoto (Board Trustee, Governance Chair)
- Megan Butman (Board Trustee, Governance Chair)
- Billy Treece (Director of Finance & Human Resources)
- Elsworth Carman (Executive Director)

There were no public comments made in person or in writing for this committee meeting.

Trustee Yamamoto brought an unconventional Executive Director performance evaluation proposal to the table. She proposed we use the Critical Response Process more traditionally used as a feedback mechanism for artists.

Trustee Butman, along with Billy Treece and Elsworth Carman discussed and questioned the process. It will be a process with time limits for a presentation from the ED, questions from both the ED and the Board and finally permissioned opinions from the Board and may include a facilitator who takes notes and keeps the process on track. Trustee Yamamoto has used the process many times and is confident it will be productive and is approachable. She defined it as a “low lift” with a “high yield”. Treece noted he appreciated the low lift because people sometimes view employee evaluations as a time consuming undesirable task. Carman appreciates the innovative approach and narrative feedback. We will bring the proposal back to the full Board for further discussion. Attached is the full proposal.

Treece presented the following policies for review:

1. Workplace Violence Policy – to be reviewed for legal guidance to be presented to the full board at the November meeting.
2. Volunteer Policy – policy in place to manage expectations around volunteer opportunities at the library.
3. Scheduled Buildings Closings Policy – the 2026 holiday schedule was presented, noting this can be amended later in the year, if needed.

The next Governance Committee meeting is scheduled for **December 1, 2025 at 5 pm.**

The meeting adjourned at 6:30 pm.

Proposal: Library Executive Director Evaluation Using [Liz Lerman's Critical Response Process \(CRP\)](#)

Purpose:

To create a supportive, growth-oriented evaluation process for our Executive Director (ED) that emphasizes meaningful feedback, deep listening, and potential.

What is the Critical Response Process (CRP)?

The Critical Response Process, developed by Liz Lerman, is a structured, leader-centered method for giving and receiving feedback. It fosters open dialogue focused on what resonates. In the context of library leadership, the Executive Director shares their work, vision, and challenges, guiding the conversation with the Board of Trustees. The board then offers meaningful feedback through statements, questions, and invited opinions. This respectful process builds trust, deepens mutual understanding, and supports the Executive Director's ongoing growth and development as a leader serving the Oak Park community.

Why CRP?

- CRP encourages open dialogue focused on what resonates and what can grow.
- It builds trust and shared understanding between the board and the ED.
- It treats evaluation as a collaborative response rather than a judgment or ranking.
- Perfect for our ED's first year, emphasizing development over compliance.

The Three Roles in the Critical Response Process

1. The Executive Director (Creator/Leader):
As the creator at the center of the process, the ED chooses what work or aspects of their leadership they want to share and receive feedback on. The ED guides the conversation by inviting specific types of responses and controls when and how feedback is offered, creating a space of consent and trust for meaningful growth.
2. The Responders (Board of Trustees):
The trustees act as respectful responders who listen deeply and respond only with the feedback the ED has invited. They share what resonated with them, ask neutral questions to better understand the ED's perspective, and offer opinions only after receiving explicit permission. Their role is to support the ED's growth by honoring the ED's direction and consent throughout the process.
3. The Facilitator:
The facilitator ensures the process remains leader-centered and consent-driven. They guide the session to maintain a safe, respectful environment where the ED feels empowered to lead the conversation, and trustees respond thoughtfully within agreed boundaries. The facilitator helps balance participation and keeps the dialogue focused on growth and understanding. (Potentially Leah Meyers)

The Presentation Step:

The Executive Director begins by sharing projects, initiatives, leadership efforts, or areas of focus from the past year that they want feedback on. They are welcome to do this in any form they feel best communicates their ideas. The ED frames the presentation in their own words to invite meaningful, growth-oriented responses from the board.

The Four Feedback Steps:

1. Statements of Meaning
Responders (the board) share what resonated most deeply with them from the ED's presentation—highlighting strengths, impactful moments, or what felt meaningful. This step focuses solely on positive, nonjudgmental reflections to honor the ED's work.
2. Leader as Questioner
The ED takes the lead by asking questions to clarify, explore, or better understand the feedback shared. This step puts the ED in control of the conversation, allowing them to guide discussion toward areas they want to learn more about. The board is invited to share candid (positive/negative/neutral) responses.
3. Neutral Questions
The board asks open, neutral questions aimed at gaining a clearer picture of the ED's choices, context, or challenges—without offering opinions or judgments. These questions help deepen understanding and provide space for reflection.
4. Permissioned Opinions
After the ED invites this step, the board shares candid opinions, suggestions, or constructive feedback. This permission ensures the ED is ready and willing to receive growth-oriented input and maintains a respectful and supportive environment. This step can be optional and is often unnecessary.

Integrating Evaluation Topics into the CRP Framework

The evaluation session can be divided into four main thematic segments. The ED presents on a related topic.

1. Section 1: Staff Leadership, Development, and Empowerment
 - Leading strategic staff initiatives (1.1)
 - Building relationships and belonging (1.2)
 - Modeling compassionate leadership (1.3)
 - Recognizing and empowering staff expertise (1.4)
 - Managing talent development (1.5)
2. Section 2: External Community Relations
 - Providing services that nurture community belonging (2.1)
 - Library visibility and community connections (2.2)
 - Communication and feedback loops with community (2.3)
 - Collaboration with governing bodies (2.4)
 - Supporting staff-community agency relationships (2.5)
3. Section 3: Library Trustee Collaboration and Strategic Leadership
 - Advancing equity, inclusion, and anti-racism (3.2)
 - Evaluating and refining strategies (3.3)
 - Bridging trustees and staff (3.4)
 - Mission-driven leadership in complex issues (3.5)
4. Section 4: Organizational Management
 - Partnering for best practices and mission alignment (4.1)
 - Focus on goals, accountability, and metrics (4.2)
 - Financial integrity and stewardship (4.3)
 - Safety and emergency preparedness (4.4)

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

ANNUAL FINANCIAL REPORT

For the Year Ended December 31, 2024

We are submitting to you the following draft of your financial statements to expedite your review. As stated in our engagement letter with you, the fair presentation of the financial statements is your responsibility. This draft, or elements within should not be shared with any external parties, nor should any inference be made to any parties that no material adjustments or material disclosure modifications are expected before these statements are submitted as final.

OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS
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FOR DISCUSSION PURPOSES ONLY**

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OAK PARK, ILLINOIS
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INDEPENDENT AUDITOR'S REPORT

INDEPENDENT AUDITOR'S REPORT

Members of the Public Library Board
Oak Park Public Library
Oak Park, Illinois

Opinions

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Oak Park Public Library, Oak Park, Illinois (the Library), as of and for the year ended December 31, 2024 and the related notes to financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund and the aggregate remaining fund information of the Oak Park Public Library, Oak Park, Illinois as of December 31, 2024 and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis of Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under these standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Library and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

As described in Notes 5 and 9 to the financial statements, the Library adopted the Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*, for the year ended December 31, 2024. The implementation of this guidance resulted in changes to the accrual of compensated absence balances and a restatement of beginning net position. Our opinion was not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information listed in the table of contents, including the Management's Discussion and Analysis, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Naperville, Illinois

November 1, 2025

**GENERAL PURPOSE EXTERNAL
FINANCIAL STATEMENTS**

OAK PARK PUBLIC LIBRARY

MANAGEMENT'S DISCUSSION AND ANALYSIS

For the period ending December 31, 2024

As the Management of the Oak Park Public Library (the "Library"), we offer this Discussion and Analysis of the financial activities of the Library for the fiscal year ended December 31, 2024. This is designed to be read in conjunction with the information presented in the Annual Financial Report.

This Discussion and Analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Library's financial activities, (3) identify changes in the Library's financial position (its ability to address the next and subsequent year's challenges), (4) identify any material deviations from the financial plan (the approved budget), and (5) identify individual fund issues or concerns.

General Background

It is the *Vision* of the Oak Park Public Library to empower every voice in our community, and it is the *Mission* of the Library to share the information, services, and opportunities that fulfill Oak Park's aspirations. The Library has identified the community's *Values* as Diversity, Equity, and Inclusion; Civic Responsibility, Collaboration, Compassion, Gathering, and Participation; Access, Education, Knowledge, Intellectual Freedom, Literacy, Opportunity, and Privacy; and Accountability, Preservation, Sustainability, and Transparency. Informed by these community aspirations, the Library's four strategic priorities are anti-racism, engagement, learning, and stewardship.

Using the Financial Section of this Annual Report

The focus of the financial statements is (1) on the Library as a whole in the first section detailing Governmental Activities, and (2) on the major funds of the Library. The two perspectives, taken together, are intended to enable the reader to address relevant questions, broaden a basis for comparison, and enhance the Library's accountability.

Governmental Activities Financial Statements

The Governmental Activities Financial Statements are designed to provide readers with a broad overview of the Library's finances. The focus of the Statement of Net Position presents information on the total of all of the Library's assets and deferred outflows of resources and the total of all the Library's liabilities and deferred inflows of resources, with the difference reported as net position. The Library's deferred outflows of resources are pension-related items. Deferred inflows of resources are pension related items and deferred property taxes. This statement combines and consolidates the governmental fund's current financial resources (short term spendable resources, such as cash) with capital assets and long-term obligations using the accrual method of accounting and economic resources measurement focus. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating.

Net Position

The following table reflects the condensed Statement of Net Position.

Statement of Net Position – Governmental Activities

| | <u>December 31, 2023</u> | <u>December 31, 2024</u> |
|---|---------------------------------|---------------------------------|
| Current and Other Assets | 18,118,305 | 19,689,928 |
| Capital Assets | 9,867,146 | 9,337,699 |
| Total Assets | 27,985,451 | 29,027,627 |
| Deferred Outflows of Resources | 3,671,561 | 2,752,234 |
| Total Assets and Deferred Outflows | \$31,657,012 | \$31,779,867 |
| Current Liabilities | 612,777 | 336,346 |
| Noncurrent Liabilities | 1,863,926 | 1,007,459 |
| Total Liabilities | 2,476,703 | 1,343,805 |
| Deferred Inflows of Resources | 10,534,203 | 11,412,322 |
| Total Liabilities and Deferred Inflows | \$13,010,906 | \$12,756,127 |
| Net Position | | |
| Net Investment in Capital Assets | 9,742,901 | 9,227,558 |
| Restricted – Retirement Benefits | 0 | 725,809 |
| Unrestricted | 8,903,205 | 9,070,367 |
| Total Net Position | \$18,646,106 | \$19,023,734 |

The Library's combined net position increased by \$377,628 or 2%. A combination of factors contributed to this increase that included a decrease in expenditures. Current and Other Assets increased by \$1,571,623 which was mainly due to a decrease of \$2,035,275 in the IMRF Net Pension Liability, which resulted in a Net Pension Asset. Property taxes Receivables increased by \$717,961 as a result of delayed property tax receipts from Cook County, but this also resulted in a reduction in the Library's Cash balance. The Library also saw a decrease in Deferred Outflows of Resources of \$919,327 and an increase in Deferred Inflows of Resources of \$878,119, also as a result of the change in the IMRF pension amounts. For more detailed information, see the Statement of Net Position on page 4, Long-Term Debt on pages 18-20, and Detailed Schedule of Expenditures - Budget and Actual on pages 35-36.

Statement of Activities

The Statement of Activities presents information showing how the Library's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused compensated absences).

The Governmental Activities Financial Statements describe functions of the Library that are principally supported by property taxes. The governmental activities of the Library reflect the Library's basic services including materials collections, readers' and users' services, programming, interlibrary loan, and outreach services.

Statement of Activities - Governmental Activities

| | <u>December 31, 2023</u> | <u>December 31, 2024</u> |
|---|--------------------------|--------------------------|
| REVENUES | | |
| Program Revenues | | |
| Charges for Services | 52,188 | 51,374 |
| Operating Grants/Contr. | <u>118,747</u> | <u>129,468</u> |
| Total Program Revenues | 170,935 | 180,842 |
| General Revenues | | |
| Property Taxes | 10,374,915 | 11,106,132 |
| Replacement Taxes | 435,384 | 255,541 |
| Investment Income | 255,184 | 385,760 |
| Miscellaneous | 279,968 | 98,306 |
| Total General Revenues | 11,345,451 | 11,845,739 |
| TOTAL REVENUES | \$ 11,516,386 | \$ 12,026,581 |
| EXPENSES | | |
| Culture and Recreation | 12,049,493 | 11,183,060 |
| Interest | <u>2,639</u> | <u>2,093</u> |
| TOTAL EXPENSES | \$ 12,052,132 | \$ 11,185,153 |
| Change in Net Position | (535,746) | 841,428 |
| NET POSITION, JANUARY 1 | 19,182,017 | 18,646,106 |
| Change in accounting principal/ Error correction | (165) | (463,800) |
| NET POSITION, JANUARY 1 RESTATED | <u>19,181,852</u> | <u>18,182,306</u> |
| NET POSITION, DECEMBER 31 | \$ 18,665,220 | \$ 19,023,734 |

Total General Revenues increased by \$500,288 overall (4.4%), with revenue from property taxes increasing by \$731,217 (7.0%) and a significant decrease in the replacement tax revenues of \$179,843 (41.3%). Investment income significantly increased by \$130,576 (51.2%) due to substantial increase in interest rates for investments. Miscellaneous Income decreased by \$181,662 (64.9%) due to not receiving substantial gifts. Some revenue is unpredictable as distributions are managed at the County and State level, and return on investments are dictated by variable rates. Expenses for Culture and recreation decreased by \$866,433 (7.2%) further improving the Library's position leaving additional surplus in General Revenue. For more detailed information, see the Statement of Activities on page 5.

Fund Financial Statements

Traditional users of governmental financial statements will find the Fund Financial Statements to be familiar. The focus of the presentation is on major funds rather than fund types. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Balance Sheet shows two categories of funds for the Library: General and Nonmajor funds.

Because the focus of Governmental Funds is narrower than Government Activities Financial Statements, it is useful to compare the information presented for Governmental Funds with similar information presented for Governmental Activities. By doing so, readers may better understand the long-term impact of the Library's near-term financing decisions. Both the Fund Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between Governmental Funds and Governmental Activities because of the different measurement focus (current financial resources versus total economic resources).

Governmental Funds are used to account for essentially the same functions as governmental activities in the Governmental Activities Financial Statements. However, Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

The General Fund, the Library's only major fund, is the primary operating fund and the largest funding source of day-to-day service delivery. As of December 31, 2024, fund balance \$7,248,313 increased by \$279,369 compared to December 31, 2023. This resulted from a \$12,816 decrease in expenditures. Actual revenue came in over budget by \$525,947 (4.6%) as a result of a 1% increase in tax revenue, 79% increase in investments, 1% increase in property replacement tax, 100% increase in Intergovernmental Grants, and 44% increase in miscellaneous (Others and Gifts). Actual Expenditures vs Budget decreased by \$759,320 (6%) as a result of an 8% decrease in Capital Outlay.

The Library also maintains one nonmajor fund: Library Art Fund. This nonmajor governmental fund is presented in a Balance Sheet as well as a Statement of Revenues, Expenditures, and Changes in Fund Balances.

The Oak Park Public Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. As of December 31, 2024, the governmental funds (as presented on the balance sheet on page 6) had a combined total fund balance of \$7,251,374. This reflects an increase of \$279,525 over the prior year.

Notes to the Financial Statements

The Notes to Financial Statements provide additional information that is essential to a full understanding of the data provided in the governmental and fund financial statements.

Budgetary Highlights

The Library adopts an annual budget that includes its general (operating) fund as well as a capital budget plan. A Schedule of Revenues, Expenditures, and Changes in Fund Balance has been provided to demonstrate compliance with the budget. During the budgeting process, management and the Board of Library Trustees review the current and prior years and project into future years in order to develop the annual budget.

Capital Assets

The following reflects the Library's capital asset balances as of December 31, 2023 and December 31, 2024:

| | <u>December 31, 2023</u> | <u>December 31, 2024</u> |
|---|--------------------------|--------------------------|
| Capital Assets Not Depreciated – Land | 753,500 | 753,500 |
| Capital Assets Being Depreciated | | |
| Art and Historic Collections | 256,030 | 256,030 |
| Buildings and Improvements | 28,098,971 | 28,550,939 |
| Machinery and Equipment | <u>3,470,428</u> | <u>3,582,356</u> |
| Total Capital Assets Being Depreciated | \$31,825,429 | \$32,389,325 |
| Capital Assets Being -Amortized | | |
| Building | 79,196 | 62,235 |
| Machinery and Equipment | 61,838 | 61,838 |
| Software | <u>111,940</u> | <u>149,463</u> |
| Total Capital Assets Being Amortized | \$252,974 | \$273,536 |
| Less Accumulated Depreciation | | |
| Art and Historic Collections | 232,780 | 235,780 |
| Buildings and Improvements | 19,658,484 | 20,634,724 |
| Machinery and Equipment | <u>2,977,670</u> | <u>3,080,003</u> |
| Total Accumulated Depreciation | \$22,868,934 | \$23,950,507 |
| Less Accumulated Amortization | | |
| Buildings | 32,401 | 15,559 |
| Machinery and Equipment | 20,528 | 35,919 |
| Software | <u>42,895</u> | <u>76,677</u> |
| Total Accumulated Amortization | \$95,824 | \$128,155 |
| Total Tangible and Intangible Assets Being Depreciated | \$9,113,646 | \$8,584,199 |
| Net Capital Assets | \$9,867,146 | \$9,337,699 |

See Note 4 for further information regarding capital assets.

Long-Term Debt

The Library has three general categories of long-term obligations: staff benefits for compensated absences, liabilities associated with long-term agreements (leases and software), and pension/OPEB liabilities.

Changes in Long-Term Debt:

| | <u>December 31, 2023</u> | <u>December 31, 2024</u> |
|------------------------------------|---------------------------|----------------------------|
| Compensated Absences | 623,311* | 640,628 |
| Lease Liability | 88,306 | 73,157 |
| SBITA Liability | 35,939 | 36,955 |
| Net Pension Liability | 1,309,466 | - |
| Total OPEB Liability | <u>270,704</u> | <u>256,719</u> |
| Total Long-Term Liabilities | <u>\$2,327,726</u> | <u>\$ 1,007,459</u> |

See Note 5 for further details regarding long-term debt.

*The balance of compensated absences as of December 31, 2023 was restated for the implementation of GASB Statement No. 101, *Compensated Absences*.

Contacting the Library's Financial Management

This financial report is designed to provide our citizens with a general overview of the Library's finances and to demonstrate accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to Billy Treece, Director of Finance & Human Resources, Oak Park Public Library, 834 Lake Street, Oak Park, IL, 60301.

BASIC FINANCIAL STATEMENTS

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

STATEMENT OF NET POSITION

December 31, 2024

| | Governmental Activities |
|---|------------------------------------|
| ASSETS | |
| Cash and investments | \$ 7,199,580 |
| Receivables, net of allowance | |
| Property taxes | 11,384,157 |
| Grants | 4,335 |
| Accounts | 19,771 |
| IPBC terminal reserve | 201,721 |
| Prepaid items | 154,555 |
| Net pension asset - IMRF | 725,809 |
| Capital assets | |
| Capital assets not being depreciated/amortized | 753,500 |
| Capital assets being depreciated/amortized, net of accumulated depreciation/amortization | <u>8,584,199</u> |
| Total assets | <u>29,027,627</u> |
| DEFERRED OUTFLOWS OF RESOURCES | |
| Pension items - IMRF | <u>2,752,234</u> |
| Total deferred outflows of resources | <u>2,752,234</u> |
| Total assets and deferred outflows of resources | <u>31,779,861</u> |
| LIABILITIES | |
| Accounts payable | 150,133 |
| Accrued payroll | 154,770 |
| Accrued interest payable | 541 |
| Unearned revenue | 30,902 |
| Noncurrent liabilities | |
| Due within one year | 640,961 |
| Due in more than one year | <u>366,498</u> |
| Total liabilities | <u>1,343,805</u> |
| DEFERRED INFLOWS OF RESOURCES | |
| Pension Items - IMRF | 35,382 |
| Deferred property taxes | <u>11,376,940</u> |
| Total deferred inflows of resources | <u>11,412,322</u> |
| Total liabilities and deferred inflows of resources | <u>12,756,127</u> |
| NET POSITION | |
| Net investment in capital assets | 9,227,558 |
| Restricted | |
| Net pension asset - IMRF | 725,809 |
| Unrestricted | <u>9,070,367</u> |
| TOTAL NET POSITION | <u><u>\$ 19,023,734</u></u> |

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2024

| | Program Revenues | | | | Net (Expense) Revenue and Change in Net Position |
|--|----------------------|-------------------------|--|--|---|
| | Expenses | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities |
| FUNCTIONS/PROGRAMS | | | | | |
| PRIMARY GOVERNMENT | | | | | |
| Governmental Activities | | | | | |
| Culture and recreation | \$ 11,183,060 | \$ 51,374 | \$ 129,468 | \$ - | \$ (11,002,218) |
| Interest | 2,093 | - | - | - | (2,093) |
| TOTAL GOVERNMENTAL ACTIVITIES | \$ 11,185,153 | \$ 51,374 | \$ 129,468 | \$ - | (11,004,311) |
| General Revenues | | | | | |
| Taxes | | | | | |
| Property | | | | | 11,106,132 |
| Replacement | | | | | 255,541 |
| Investment income | | | | | 385,760 |
| Miscellaneous | | | | | 98,306 |
| Total | | | | | 11,845,739 |
| CHANGE IN NET POSITION | | | | | 841,428 |
| NET POSITION, JANUARY 1, AS REPORTED | | | | | 18,646,106 |
| Change in accounting principle | | | | | (463,800) |
| CHANGE IN NET POSITION, AS RESTATED | | | | | 18,182,306 |
| NET POSITION, DECEMBER 31 | | | | | \$ 19,023,734 |

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

**BALANCE SHEET
GOVERNMENTAL FUNDS**

December 31, 2024

| | General | Nonmajor Library Art | Total |
|---|----------------------|---------------------------------|----------------------|
| ASSETS | | | |
| Cash and investments | \$ 7,196,519 | \$ 3,061 | \$ 7,199,580 |
| Receivables | | | |
| Property tax | 11,384,157 | - | 11,384,157 |
| Grants | 4,335 | - | 4,335 |
| Accounts | 19,771 | - | 19,771 |
| IPBC terminal reserve | 201,721 | - | 201,721 |
| Prepaid items | 154,555 | - | 154,555 |
| TOTAL ASSETS | \$ 18,961,058 | \$ 3,061 | \$ 18,964,119 |
| LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES | | | |
| LIABILITIES | | | |
| Accounts payable | \$ 150,133 | \$ - | \$ 150,133 |
| Accrued payroll | 154,770 | - | 154,770 |
| Unearned revenue | 30,902 | - | 30,902 |
| Total liabilities | 335,805 | - | 335,805 |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Unavailable property taxes | 11,376,940 | - | 11,376,940 |
| Total deferred inflows of resources | 11,376,940 | - | 11,376,940 |
| Total liabilities and deferred inflows of resources | 11,712,745 | - | 11,712,745 |
| FUND BALANCES | | | |
| Nonspendable | | | |
| Prepaid items | 154,555 | - | 154,555 |
| Assigned | | | |
| Subsequent year's budget | 600,000 | - | 600,000 |
| Art fund | - | 3,061 | 3,061 |
| Unassigned | 6,493,758 | - | 6,493,758 |
| Total fund balances | 7,248,313 | 3,061 | 7,251,374 |
| TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES | \$ 18,961,058 | \$ 3,061 | \$ 18,964,119 |

See accompanying notes to financial statements.

PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY

OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS

RECONCILIATION OF FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION

December 31, 2024

| | |
|--|-----------------------------|
| FUND BALANCE OF GOVERNMENTAL FUNDS | \$ 7,251,374 |
| Amounts reported for governmental activities in the statement of net position are different because: | |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds | 9,337,699 |
| The net pension asset of the Library's IMRF pension plan is included in the governmental activities in the statement of net position | 725,809 |
| Differences between actual and expected experiences, assumption changes, net differences between projected and actual earnings and contributions subsequent to the measurement date for the Illinois Municipal Retirement Fund are recognized as deferred outflows of resources on the statement of net position | 2,716,852 |
| Total OPEB liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds | (256,719) |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds | |
| Lease liability | (73,157) |
| SBITA liability | (36,955) |
| Interest payable | (541) |
| Compensated absences | (640,628) |
| NET POSITION OF GOVERNMENTAL ACTIVITIES | <u><u>\$ 19,023,734</u></u> |

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

**STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

For the Year Ended December 31, 2024

| | General | Nonmajor Library Art | Total |
|--|----------------|---------------------------------|---------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ 11,106,132 | \$ - | \$ 11,106,132 |
| Replacement | 255,541 | - | 255,541 |
| Intergovernmental | | | |
| Grants | 129,468 | - | 129,468 |
| Charges for services | 51,234 | - | 51,234 |
| Fees, fines and penalties | 140 | - | 140 |
| Investment income | 385,604 | 156 | 385,760 |
| Miscellaneous | | | |
| Other | 40,506 | - | 40,506 |
| Gifts | 57,800 | - | 57,800 |
| Total revenues | 12,026,425 | 156 | 12,026,581 |
| EXPENDITURES | | | |
| Current | | | |
| Culture and recreation | 11,043,392 | - | 11,043,392 |
| Capital outlay | 734,399 | - | 734,399 |
| Debt service | | | |
| Interest and fiscal charges | 2,076 | - | 2,076 |
| Principal retirement | 81,156 | - | 81,156 |
| Total expenditures | 11,861,023 | - | 11,861,023 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | 165,402 | 156 | 165,558 |
| OTHER FINANCING SOURCES (USES) | | | |
| Lease issuance | 62,235 | - | 62,235 |
| SBITA issuance | 51,732 | - | 51,732 |
| Total other financing sources (uses) | 113,967 | - | 113,967 |
| NET CHANGE IN FUND BALANCES | 279,369 | 156 | 279,525 |
| FUND BALANCES, JANUARY 1 | 6,968,944 | 2,905 | 6,971,849 |
| FUND BALANCES, DECEMBER 31 | \$ 7,248,313 | \$ 3,061 | \$ 7,251,374 |

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE TO THE GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2024

| | |
|--|-------------------|
| NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS | \$ 279,525 |
| Amounts reported for governmental activities in the statement of activities are different because: | |
| Governmental funds report capital outlay as expenditures; however, they are capitalized and depreciated/amortized in the statement of activities | 677,862 |
| Depreciation and amortization in the statement of activities does not require the use of current financial resources and, therefore, is not reported as expenditures in governmental funds | (1,161,814) |
| The change in lease liability due to remeasurement in governmental funds is converted to a gain (loss) on the remeasurment of the lease | 1,449 |
| The issuance of long-term debt and related costs are shown on the fund financial statements as other financing sources (uses) and current expenditures, but are recorded as long-term liabilities and deferred outflows of resources on the government-wide statements | |
| Issuance of lease liability | (62,235) |
| Issuance of SBITA liability | (51,732) |
| The repayment of the principal portion of long-term debt is reported as an expenditure when due in governmental funds but as a reduction of principal outstanding in the statement of activities | |
| Lease liability | 30,440 |
| SBITA liability | 50,716 |
| The change in accrued interest payable is reported as interest expense on the statement of activities | (17) |
| The change in deferred inflows and outflows of resources for IMRF net pension liabilities/assets are reported only in the statement of activities | (954,709) |
| The change in the IMRF net pension liability/asset are only reported in the statement of activities | 2,035,275 |
| The change in total OPEB liabilities are reported only in the statement of activities | 13,985 |
| The change in certain liabilities are reported as expenses on the statement of activities | |
| Compensated absences | (17,317) |
| CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES | \$ 841,428 |

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS****NOTES TO FINANCIAL STATEMENTS**December 31, 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Oak Park Public Library, Oak Park, Illinois (the Library) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Library's accounting policies are described below.

a. Reporting Entity

The Library is a library corporation governed by an elected seven-member Board of Trustees. As required by GAAP, these financial statements present the Library and any existing component units. Currently, the Library does not have any component units and based on criteria of GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an Amendment of GASB Statements No. 14 and No. 34*, the Library has been determined not to be a component unit of the Village of Oak Park, Illinois (the Village). The Friends of the Oak Park Library, while a potential component unit, is not significant to the Library and, therefore, has been excluded from its reporting entity.

b. Fund Accounting

The accounts of the Library are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

All funds are classified as governmental funds.

c. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of activities and the statement of net position) report information on all of the activities of the Library. Governmental activities normally are supported by taxes and intergovernmental revenues.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**c. Government-Wide and Fund Financial Statements (Continued)**

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and (2) grants and shared revenues that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Library reports the following major governmental fund:

The General Fund is the Library's primary operating fund. It accounts for all financial resources of the Library, except those accounted for in another fund.

d. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred. Property taxes are recognized as revenues in the year for which they are levied (i.e., intended to finance). Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (60 days for property taxes) to pay liabilities of the current period.

The Library recognizes property taxes when they become both measurable and available in the year intended to finance. A one-month availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred.

Those revenues susceptible to accrual are property taxes and investment income. Fine revenue is not susceptible to accrual because generally it is not measurable until received in cash.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**d. Measurement Focus and Basis of Accounting (Continued)**

The Library reports unearned revenue and unavailable/deferred revenue on its financial statements. Unavailable/deferred revenues arise when a potential revenue does not meet both the measurable and available criteria or year intended to finance criteria for recognition in the current period under the modified accrual basis of accounting. Unearned revenue arises when a revenue is measurable but not earned under the accrual basis of accounting. Unearned revenues also arise when resources are received by the Library before it has a legal claim to them or prior to the provision of services, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Library has a legal claim to the resources, the liability and deferred inflows of resource for unearned and unavailable/deferred revenue are removed from the financial statements and revenue is recognized.

e. Investments

Investments with a maturity of less than one year when purchased, non-negotiable certificates of deposit and other nonparticipating investments are stated at cost or amortized cost. Investments with a maturity greater than one year when purchased are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

The Library categorizes the fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. At December 31, 2024, the Library held no investments subject to fair value measurement.

f. Prepaid Items

Payments made to vendors for services that will benefit periods beyond the date of this report are recorded as prepaid items.

g. Capital Assets

Capital assets, which include land, buildings and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Library as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**g. Capital Assets (Continued)**

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Buildings and equipment are depreciated using the straight-line method over the following estimated useful lives:

| Assets | Years |
|-------------------------------------|-------|
| Buildings and building improvements | 5-50 |
| Machinery and equipment | 5-20 |
| Artwork | 10 |

Intangible assets represent the Library's right-to-use a leased asset. These intangible assets, as defined by GASB Statement No. 87, *Leases*, and GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, are for lease contracts of nonfinancial assets including buildings, equipment, and software.

h. Compensated Absences

The Library implemented GASB Statement 101, *Compensated Absences*, for fiscal year ended December 31, 2024. Vested or accumulated vacation and sick leave that is due to employees who have retired or terminated by the end of the year is reported as an expenditure and a fund liability of the governmental fund that will pay it. Vested or accumulated vacation and sick leave of governmental activities is recorded as an expense and liability of those funds as the benefits accrue to employees. The entire balance of vacation leave is recognized as a liability at year end. A liability is recognized for the portion of accumulating sick leave benefits that is estimated to be more likely than not to be used for time off or otherwise paid in cash or settled through noncash means.

As a result of the implementation of GASB Statement 101, *Compensated Absences*, beginning net position was restated for governmental activities. See Notes 5 and 9 for additional information.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**i. Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column.

j. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources.

This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

k. Fund Equity/Net Position

In the fund financial statements, governmental funds report nonspendable fund balance for amounts that are either not in spendable form or legally or contractually required to be maintained intact. Restrictions of fund balance are reported for amounts constrained by legal restrictions from outside parties for use for a specific purpose, or externally imposed by outside entities. None of the restricted fund balance result from enabling legislation adopted by the Library. Committed fund balance is constrained by formal actions of the Library's Board of Trustees, which is considered the Library's highest level of decision-making authority. Formal actions include resolutions and ordinances approved by the Library Board of Trustees. Assigned fund balance represents amounts constrained by the Library's intent to use them for a specific purpose. The Library Board of Trustees has delegated the authority to assign fund balance to the Executive Director. Any residual fund balance of the General Fund or deficit fund balances in other funds are reported as unassigned.

The Library's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending, the Library considers committed funds to be expended first followed by assigned and then unassigned funds.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**k. Fund Equity/Net Position (Continued)**

In the government-wide financial statements, restricted net positions are legally restricted by outside parties for a specific purpose. None of the Library's restricted net positions are restricted as a result of enabling legislation adopted by the Library. Net investment in capital assets is the book value of the Library's capital assets, net of any outstanding debt that was issued to construct or acquire the capital assets.

l. Accounting Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

2. DEPOSITS AND INVESTMENTS

Permitted Deposits and Investments - Statutes authorize the Library to make deposits/invest in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States Government or agreements to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services and The Illinois Funds.

The Illinois Public Treasurers' Investment Pool, known as The Illinois Funds, operates as a qualified external investment pool in accordance with the criteria established in GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and thus, reports all investments at amortized cost rather than fair value. The investment in The Illinois Funds by participants is also reported at amortized cost. The Illinois Funds does not have any limitations or restrictions on participant withdrawals. The pool had a Standard and Poor's AAA rating as December 31, 2024. The relationship between the Library and the investment agent is a direct contractual relationship and the investments are not supported by a transferable instrument that evidences ownership or creditorship. The Illinois Treasurer's Office issues a separate financial report for The Illinois Funds which may be obtained by contacting the Administrative Office at Illinois Business Center, 400 West Monroe Street, Suite 401, Springfield, Illinois 62704.

2. DEPOSITS AND INVESTMENTS (Continued)**a. Deposits**

Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Library's deposits may not be returned to it. To limit its exposure, the Library's investment policy requires that deposits be insured or collateralized by U.S. Government obligations or U.S. Government agency obligations. As of December 31, 2024, no bank balances were uncollateralized.

b. Investments

In accordance with its investment policy, the Library limits its exposure to interest rate risk by structuring the portfolio so that securities mature concurrent with cash needs. The investment policy requires the Library to maintain investments to meet liquidity needs for the current month plus three months (based on forecasted needs) and any reasonably anticipated special needs, and to structure the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

The Library limits its exposure to credit risk, the risk that the issuer of a debt security will not pay its par value upon maturity, by primarily investing in obligations guaranteed by the United States Government or securities issued by agencies of the United States Government that are explicitly or implicitly guaranteed by the United States Government. The Illinois Funds are rated AAA by Standard and Poor's.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Library will not be able to recover the value of its investments that are in possession of an outside party. To limit its exposure, the Library's investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment (DVP) basis with the underlying investments held by a third party acting as the Library's agent separate from where the investment was purchased or by the trust department of the bank where purchased, in the Library's name. The Illinois Funds are not subject to custodial credit risk.

Concentration of credit risk is the risk that the Library has a high percentage of their investments invested in one type of investment. The Library's investment policy does not specifically address concentration of credit risk.

3. RECEIVABLES - TAXES

Property taxes for 2024 attach as an enforceable lien on January 1, 2024, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about February 1, 2025 and October 1, 2025, and are payable in two installments, on or about

OAK PARK PUBLIC LIBRARY**OAK PARK, ILLINOIS****NOTES TO FINANCIAL STATEMENTS (Continued)****PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY****3. RECEIVABLES - TAXES (Continued)**

March 1, 2025 and November 1, 2025. The County collects such taxes and remits them periodically. As the 2024 tax levy is intended to fund expenditures for the 2025 fiscal year, these taxes are reported as unavailable/deferred revenue as of December 31, 2024. The County's due date for the second installment of the 2023 tax year was extended to December 31, 2024, which resulted in additional property tax receivables.

4. CAPITAL ASSETS

The following is a summary of capital asset activity during the fiscal year:

| | Balances January 1 | Increases | Decreases | Balances December 31 |
|--|-----------------------|---------------------|------------------|-------------------------|
| GOVERNMENTAL ACTIVITIES | | | | |
| Capital assets not being depreciated | | | | |
| Land | \$ 753,500 | \$ - | \$ - | \$ 753,500 |
| Total capital assets not being depreciated | 753,500 | - | - | 753,500 |
| Tangible capital assets being depreciated | | | | |
| Art and historic collections | 256,030 | - | - | 256,030 |
| Buildings | 24,277,591 | - | - | 24,277,591 |
| Building improvements | 3,821,380 | 451,968 | - | 4,273,348 |
| Machinery and equipment | 3,470,429 | 111,927 | - | 3,582,356 |
| Total tangible capital assets being depreciated | 31,825,430 | 563,895 | - | 32,389,325 |
| Intangible capital assets being amortized | | | | |
| Buildings | 79,196 | 62,235 | 79,196 | 62,235 |
| Machinery and equipment | 61,838 | - | - | 61,838 |
| Software | 111,940 | 51,732 | 14,209 | 149,463 |
| Total intangible capital assets being amortized | 252,974 | 113,967 | 93,405 | 273,536 |
| Less accumulated depreciation for | | | | |
| Art and historic collections | 232,780 | 3,000 | - | 235,780 |
| Buildings | 16,902,804 | 805,200 | - | 17,708,004 |
| Building improvements | 2,755,680 | 171,040 | - | 2,926,720 |
| Machinery and equipment | 2,977,670 | 102,333 | - | 3,080,003 |
| Total accumulated depreciation | 22,868,934 | 1,081,573 | - | 23,950,507 |
| Less accumulated amortization for | | | | |
| Buildings | 32,401 | 16,859 | 33,701 | 15,559 |
| Machinery and equipment | 20,528 | 15,391 | - | 35,919 |
| Software | 42,895 | 47,991 | 14,209 | 76,677 |
| Total accumulated amortization | 95,824 | 80,241 | 47,910 | 128,155 |
| Total tangible and intangible capital assets Being depreciated and amortized, net | 9,113,646 | (483,952) | 45,495 | 8,584,199 |
| GOVERNMENTAL ACTIVITIES | | | | |
| CAPITAL ASSETS, NET | \$ 9,867,146 | \$ (483,952) | \$ 45,495 | \$ 9,337,699 |

OAK PARK PUBLIC LIBRARY**OAK PARK, ILLINOIS****NOTES TO FINANCIAL STATEMENTS (Continued)****PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY****4. CAPITAL ASSETS (Continued)**

Depreciation and amortization expense was charged to functions/programs of the governmental activities as follows:

GOVERNMENTAL ACTIVITIES

| | |
|------------------------|---------------------|
| Culture and recreation | <u>\$ 1,161,814</u> |
|------------------------|---------------------|

5. LONG-TERM DEBT**a. Changes in Long-Term Debt**

The following is a summary of changes in long-term liabilities for the year ended December 31, 2024:

| | Balances January 1 Restated** | Additions | Retirements | Balances December 31 | Current Portion |
|--|-------------------------------------|-------------------|---------------------|-------------------------|--------------------|
| Compensated absences*/** | \$ 623,311 | \$ 17,317 | \$ - | \$ 640,628 | \$ 566,110 |
| Lease liability | 88,306 | 62,235 | 77,384 | 73,157 | 30,843 |
| SBITA liability | 35,939 | 51,732 | 50,716 | 36,955 | 18,848 |
| Net pension liability^ | 1,309,466 | - | 1,309,466 | - | - |
| Total OPEB liability | <u>270,704</u> | <u>-</u> | <u>13,985</u> | <u>256,719</u> | <u>25,160</u> |
| TOTAL LONG-TERM LIABILITIES | <u>\$ 2,327,726</u> | <u>\$ 131,284</u> | <u>\$ 1,451,551</u> | <u>\$ 1,007,459</u> | <u>\$ 640,961</u> |

*The amount displayed as additions or reductions represents the net change in the liability.

**Compensated absences beginning balances were restated for the implementation of GASB 101, *Compensated Absences*. See Note 9 for additional information.

^The net pension liability became a net pension asset as of December 31, 2024.

The total OPEB liability and the net pension liability are liquidated by the General Fund.

5. LONG-TERM DEBT (Continued)**b. Leases**

In accordance with GASB Statement No. 87, *Leases*, the Library's lessee activity is as follows:

The Library has entered into three lease arrangements for the right-to-use office equipment (copier and postage machine) and a building. Payments ranging from \$452 to \$1,370 are due in monthly or quarterly installments through December 31, 2027. The total intangible right-to-use assets acquired under these arrangements is \$124,073. Total principal payments made during the fiscal year on these arrangements was \$30,440 with a \$46,944 lease disposal. As of December 31, 2024, the lease liability associated with this arrangement is \$73,157.

Annual debt service requirements to maturity are as follows:

| Fiscal Year | Governmental Activities | |
|----------------|-------------------------|-----------------|
| | Lease Liability | |
| | Principal | Interest |
| 2025 | \$ 30,843 | \$ 1,304 |
| 2026 | 26,123 | 740 |
| 2027 | 16,191 | 251 |
| TOTAL | \$ 73,157 | \$ 2,295 |

c. Subscription-Based Information Technology Arrangements

In accordance with GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, the Library's SBITA activity is as follows:

As of December 31, 2024, the Library had 3 active subscriptions. The subscriptions have annual payments that range from \$2,383 to \$32,400 and interest rates that range from 3.214% to 3.275%. As of December 31, 2024, the total combined value of the subscription liability is \$36,955. The combined value of the right to use asset, as of December 31, 2024, of \$149,463 with accumulated amortization of \$76,677 is included within the right-to-use Intangible Asset found in Note 4.

5. LONG-TERM DEBT (Continued)**c. Subscription-Based Information Technology Arrangements (Continued)**

Annual debt service requirements to maturity are as follows:

| Fiscal Year | Governmental Activities | |
|----------------|-------------------------|-----------------|
| | Lease Liability | |
| | Principal | Interest |
| 2025 | \$ 18,848 | \$ 1,431 |
| 2026 | 18,107 | 694 |
| TOTAL | \$ 36,955 | \$ 2,125 |

6. RISK MANAGEMENT

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; illnesses of employees; and natural disasters. These risks, except for employee health insurance, are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three fiscal years.

Intergovernmental Personnel Benefit Cooperative

The Library participates in the Intergovernmental Personnel Benefit Cooperative (IPBC). IPBC is a public entity risk pool established by certain units of local government in Illinois to administer some or all of the personnel benefit programs (primarily medical, dental and life insurance coverage) offered by these members to their officers and employees and to the officers and employees of certain other governmental, quasi-governmental and nonprofit public service entities.

IPBC maintains specific reinsurance coverage for claims in excess of \$50,000 per individual employee participant. The Library pays premiums to IPBC based upon current employee participation and its prior experience factor with the pool. Current year overages or underages for participation in the pool are adjusted into the subsequent years experience factor for premiums.

IPBC receives, processes and pays such claims as may come within the benefit program of each member. Management consists of a Board of Directors comprised of one appointed representative from each member. In addition, there are two officers: a Benefit Administrator and a Treasurer. The Library does not exercise any control over the activities of IPBC beyond its representation on the Board of Directors.

A terminal reserve deposit of \$201,721 is being held at IPBC at December 31, 2024.

7. EMPLOYEE RETIREMENT SYSTEM

The Library contributes, through the Village, to the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system. However, the Library's participation in IMRF is equivalent to a cost sharing multiple-employer pension plan since only one actuarial valuation is performed for both the Village and the Library combined. All disclosures for an agent plan can be found in the Village's annual comprehensive financial report.

Illinois Municipal Retirement Fund*Plan Administration*

All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members.

The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable. Investments are reported at fair value.

Plan Membership

At December 31, 2023, the IMRF membership consisted of:

| | |
|--|---------------------|
| Inactive plan members currently receiving benefits | 490 |
| Inactive plan members entitled to but not yet receiving benefits | 292 |
| Active plan members | <u>286</u> |
| TOTAL | <u><u>1,068</u></u> |

The IMRF data included in the table above includes membership of both the Village and the Library.

Benefits Provided

IMRF provides two tiers of pension benefits. Employees hired prior to January 1, 2011, are eligible for Tier 1 benefits. For Tier 1 employees, pension benefits vest after eight years of service. Participating members who retire at age 55 (reduced benefits) or after age 60 (full benefits) with eight years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter. Employees

7. EMPLOYEE RETIREMENT SYSTEM (Continued)**Illinois Municipal Retirement Fund (Continued)***Benefits Provided (Continued)*

hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating members who retire at age 62 (reduced benefits) or after age 67 (full benefits) with ten years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter. IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute.

Contributions

Participating members are required to contribute 4.50% of their annual salary to IMRF. The Library is required to contribute the remaining amounts necessary to fund IMRF as specified by statute. The employer contribution rate for the fiscal year ending December 31, 2024 was 3.16%.

Net Pension Liability

At December 31, 2024, the Library reported a net pension asset of \$725,809 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Library's proportion of the net pension liability was based on the Library's actual contribution to the plan for the year ended December 31, 2023, relative to the contributions of the Village, actuarially determined. The Library has determined that the actual contributions in fiscal year 2024 are appropriate as the basis because they are representative of both current and future contributions. At December 31, 2024, the Library's proportion was 30.84% of the total contribution to the plan.

Actuarial Assumptions

The Library's net pension liability was measured as of December 31, 2023 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of the same date using the following actuarial methods and assumptions.

7. EMPLOYEE RETIREMENT SYSTEM (Continued)Illinois Municipal Retirement Fund (Continued)*Actuarial Assumptions (Continued)*

| | |
|--------------------------|-------------------|
| Actuarial valuation date | December 31, 2023 |
| Actuarial cost method | Entry-age normal |
| Assumptions | |
| Inflation | 2.25% |
| Salary increases | 2.85% to 13.75% |
| Interest rate | 7.25% |
| Asset valuation method | Fair value |

Retirement age: Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2023 valuation pursuant to an experience study of the period 2020-2022.

Mortality: For non-disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 108.0%) and Female (adjusted 106.4%) tables and future mortality improvements projected using scale MP-2021. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables and future mortality improvements projected using scale MP-2021. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables and future mortality improvements projected using scale MP-2021.

Discount Rate

The discount rate used to measure the IMRF total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that the Library contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the IMRF's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources

For the year ended December 31, 2024, the Library recognized pension expense of (\$884,811) for IMRF.

OAK PARK PUBLIC LIBRARY**OAK PARK, ILLINOIS****NOTES TO FINANCIAL STATEMENTS (Continued)****PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY****7. EMPLOYEE RETIREMENT SYSTEM (Continued)**Illinois Municipal Retirement Fund (Continued)*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources
(Continued)*

At December 31, 2024 , the Library reported deferred outflows of resources and deferred inflows of resources related to IMRF from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|---|--------------------------------------|-------------------------------------|
| Difference between expected and actual experience | \$ 371,430 | \$ - |
| Changes in assumption | - | 35,382 |
| Net difference between projected and actual earnings on pension plan investments | 2,188,455 | - |
| Contributions subsequent to measurement date | 192,349 | - |
| TOTAL | \$ 2,752,234 | \$ 35,382 |

\$192,349 reported as deferred outflows of resources related to pensions resulted from library contributions subsequent to the measurement date will be recognized as an increase of the net pension asset in the year ending December 31, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to IMRF will be recognized in pension expense by the Library as follows:

| <u>Year Ending December 31,</u> | |
|-------------------------------------|---------------------|
| 2025 | \$ 435,010 |
| 2026 | 844,170 |
| 2027 | 1,548,333 |
| 2028 | (303,010) |
| TOTAL | \$ 2,524,503 |

7. EMPLOYEE RETIREMENT SYSTEM (Continued)Illinois Municipal Retirement Fund (Continued)*Discount Rate Sensitivity*

The following is a sensitivity analysis of the net pension liability (asset) to changes in the discount rate. The table below presents the net pension liability (asset) calculated using the discount rate of 7.25% as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate:

| | 1% Decrease (6.25%) | Current Discount Rate (7.25%) | 1% Increase (8.25%) |
|-------------------------------|------------------------|-------------------------------------|------------------------|
| Net pension liability (asset) | \$ 3,457,392 | \$ (725,809) | \$ (4,105,633) |

8. OTHER POSTEMPLOYMENT BENEFITS**a. Plan Description**

In addition to providing the pension benefits described in Note 7, the Library provides postemployment health care benefits (OPEB) for retired employees through a single-employer defined benefit plan. The benefits, benefit levels, employee contributions and employer contributions are governed by the Library and can be amended by the Library through its personnel manual, except for the implicit subsidy which is governed by the State Legislature and ILCS. The plan does not issue a separate report. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75. The activity of the plan is reported in the Library's governmental activities.

b. Benefits Provided

The Library provides continued health insurance coverage at the active employee rates to all eligible retirees in accordance with ILCS, which creates an implicit subsidy of retiree health insurance since the retiree does not pay an age adjusted premium. To be eligible for benefits, an employee must qualify for retirement under the Library's retirement plan. The benefit levels are the same as those afforded to active employees. Once reaching Medicare age, retirees are covered by a Medicare supplement plan as opposed to the Library's active employee health plan. Retirees contribute 100% of premiums.

8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**c. Membership**

At December 31, 2024, membership consisted of:

| | |
|---|------------------|
| Inactive employees currently receiving benefit payments | 1 |
| Inactive employees entitled to but not yet receiving benefit payments | - |
| Active employees | <u>76</u> |
| TOTAL | <u><u>77</u></u> |
| Participating employers | <u><u>1</u></u> |

d. Total OPEB Liability

The Library's total OPEB liability of \$256,719 was measured as of December 31, 2024 and was determined by an actuarial valuation as of January 1, 2024.

The total OPEB liability at December 31, 2024, as determined by an actuarial valuation as of January 1, 2024, was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified. The total OPEB liability was rolled forward by the actuary using updating procedures to December 31, 2024, including updating the discount rate at December 31, 2024, as noted below.

| | |
|-----------------------------|--|
| Actuarial cost method | Entry-age normal |
| Actuarial value of assets | Not applicable |
| Salary increases | 4.00% |
| Discount rate | 4.28% |
| Healthcare cost trend rates | 5.50% initial, to an ultimate trend of 4.50% |

The discount rate used in the determination of the total OPEB liability is based on the municipal bond rate. The municipal bond rate was based on the S&P Municipal Bond 20 Year High-Grade Rate Index at December 31, 2024.

Mortality rates follow the PubG.H-2010 Mortality Table – General with Mortality Improvement using Scale MP-2020.

8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**e. Changes in the Total OPEB Liability**

| | <u>Total OPEB Liability</u> |
|--|---------------------------------|
| BALANCES AT JANUARY 1, 2024 | <u>\$ 270,704</u> |
| Changes for the period | |
| Service cost | 15,287 |
| Interest | 10,324 |
| Difference between expected and actual experience | (10,942) |
| Changes in assumptions | (3,494) |
| Benefit payments | <u>(25,160)</u> |
| Net changes | <u>(13,985)</u> |
| BALANCES AT DECEMBER 31, 2024 | <u><u>\$ 256,719</u></u> |

Changes in assumptions for 2024 were in relation to a change in the discount rate used, starting per capita costs were updated, health care trends were reset, and marital status assumption was changed.

f. Rate Sensitivity

The following is a sensitivity analysis of the total OPEB liability to changes in the discount rate and the healthcare cost trend rate. The table below presents the total OPEB liability of the Library calculated using the discount rate of 4.28% as well as what the Library total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (3.28%) or 1 percentage point higher (5.28%) than the current rate:

| | 1% Decrease (3.28%) | Current Discount Rate (4.28%) | 1% Increase (5.28%) |
|----------------------|------------------------|-------------------------------------|------------------------|
| Total OPEB liability | \$ 272,810 | \$ 256,719 | \$ 241,724 |

8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**f. Rate Sensitivity (Continued)**

The table below presents the total OPEB liability of the Library calculated using the healthcare rate of 4.50% to 5.50% as well as what the Library's total OPEB liability would be if it were calculated using a healthcare rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

| | 1% Decrease | Current Healthcare Rate | 1% Increase |
|----------------------|-------------|----------------------------|-------------|
| Total OPEB liability | \$ 236,584 | \$ 256,719 | \$ 279,543 |

g. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2024, the Library recognized OPEB expense of (\$13,985). Under GASB Statement No. 75, plans that qualify for the Alternative Measurement Method, changes to the OPEB liability are not permitted to be included in deferred outflows of resources or deferred inflows of resources related to OPEB. These changes will be immediately recognized through OPEB expense.

9. NET POSITION RESTATEMENT**Change in Accounting Principle**

The Library's beginning net position was adjusted due the implementation GASB Statement No. 101, *Compensated Absences*. In addition to the value of unused time owed to employees upon separation of employment, the Library now recognizes an estimated amount of sick leave earned as of year-end that will be used by employees as time off in future years as part of the liability for compensated absences. The effects of the change in accounting principle is summarized in the table below:

| | Governmental Activities |
|---|-----------------------------|
| BEGINNING NET POSITION AS PREVIOUSLY REPORTED | <u>\$ 18,646,106</u> |
| Change in Accounting Principle - GASB 101 | <u>(463,800)</u> |
| Total net restatement | <u>(463,800)</u> |
| BEGINNING NET POSITION, AS RESTATED | <u><u>\$ 18,182,306</u></u> |

REQUIRED SUPPLEMENTARY INFORMATION

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND

December 31, 2024

| | Original and Final Budget | Actual |
|--|--------------------------------------|----------------------------|
| REVENUES | | |
| Taxes | | |
| Property | \$ 11,045,573 | \$ 11,106,132 |
| Replacement | 250,000 | 255,541 |
| Intergovernmental | | |
| Grants | - | 129,468 |
| Charges for services | 68,000 | 51,234 |
| Fees, fines and penalties | 2,200 | 140 |
| Investment income | 80,000 | 385,604 |
| Miscellaneous | | |
| Other | 1,130 | 40,506 |
| Gifts | 53,575 | 57,800 |
| | <hr/> | <hr/> |
| Total revenues | 11,500,478 | 12,026,425 |
| | <hr/> | <hr/> |
| EXPENDITURES | | |
| Current | | |
| Culture and recreation | 11,818,343 | 11,043,392 |
| Capital outlay | 802,000 | 734,399 |
| Debt service | | |
| Interest and fiscal charges | - | 2,076 |
| Principal retirement | - | 81,156 |
| | <hr/> | <hr/> |
| Total expenditures | 12,620,343 | 11,861,023 |
| | <hr/> | <hr/> |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | (1,119,865) | 165,402 |
| | <hr/> | <hr/> |
| OTHER FINANCING SOURCES (USES) | | |
| Lease issuance | - | 62,235 |
| SBITA issuance | - | 51,732 |
| | <hr/> | <hr/> |
| Total other financing sources (uses) | - | 113,967 |
| | <hr/> | <hr/> |
| NET CHANGE IN FUND BALANCE | <u>\$ (1,119,865)</u> | 279,369 |
| FUND BALANCE, JANUARY 1 | | <u>6,968,944</u> |
| FUND BALANCE, DECEMBER 31 | | <u><u>\$ 7,248,313</u></u> |

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS
ILLINOIS MUNICIPAL RETIREMENT FUND**

Last Ten Fiscal Years

| FISCAL YEAR ENDED DECEMBER 31, | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Actuarially determined contribution | \$ 468,456 | \$ 430,833 | \$ 474,700 | \$ 417,097 | \$ 286,942 | \$ 422,488 | \$ 418,245 | \$ 288,620 | \$ 162,884 | \$ 192,349 |
| Contributions in relation to the actuarially determined contribution | 468,456 | 430,833 | 474,700 | 417,097 | 286,942 | 422,488 | 418,245 | 288,620 | 162,884 | 192,349 |
| CONTRIBUTION DEFICIENCY (Excess) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Covered payroll | \$ 3,305,969 | \$ 3,301,951 | \$ 3,271,613 | \$ 3,449,811 | \$ 3,668,104 | \$ 3,781,060 | \$ 3,924,437 | \$ 5,532,986 | \$ 6,000,295 | \$ 6,086,994 |
| Contributions as a percentage of covered payroll | 14.17% | 13.05% | 14.51% | 12.09% | 7.82% | 11.17% | 10.66% | 5.22% | 2.71% | 3.16% |

Notes to Required Supplementary Information

The information presented was determined as part of the actuarial valuations as of January 1 of the prior fiscal year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was aggregate entry-age normal; the amortization method was level percent of payroll, closed and the amortization period was 20 years; the asset valuation method was five-year smoothed fair value; and the significant actuarial assumptions were an investment rate of return at 7.25% annually, projected salary increases assumption of 2.75% to 13.75% compounded annually and inflation of 2.25%.

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

SCHEDULE OF THE EMPLOYER'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY
ILLINOIS MUNICIPAL RETIREMENT FUND

Last Ten Fiscal Years

| MEASUREMENT DATE DECEMBER 31, | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|--|-------------|--------------|--------------|----------------|--------------|--------------|----------------|----------------|--------------|--------------|
| Employer's proportion of net pension liability (asset) | 23.00% | 23.00% | 23.00% | 23.00% | 23.00% | 23.00% | 23.00% | 23.00% | 30.84% | 30.84% |
| Employer's proportionate share of net pension liability (asset) | \$ 614,859 | \$ 1,954,393 | \$ 1,627,004 | \$ (1,282,549) | \$ 2,329,991 | \$ (265,853) | \$ (2,667,640) | \$ (5,722,731) | \$ 1,309,466 | \$ (725,809) |
| Employer's covered payroll | 3,178,940 | 3,305,969 | 3,301,951 | 3,271,613 | 3,449,811 | 3,668,104 | 3,781,060 | 3,924,437 | 5,532,986 | 6,000,295 |
| Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll | 19.34% | 59.12% | 49.27% | (39.20%) | 67.54% | (7.25%) | (70.55%) | (145.82%) | 23.67% | (12.10%) |
| Plan fiduciary net position as a percentage of the total pension liability | 97.40% | 91.96% | 93.46% | 105.18% | 91.14% | 100.98% | 109.64% | 120.05% | 96.67% | 101.80% |

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

SCHEDULE OF CHANGES IN THE EMPLOYER'S
TOTAL OPEB LIABILITY AND RELATED RATIOS
OTHER POSTEMPLOYMENT BENEFIT PLAN

Last Seven Fiscal Years

| MEASUREMENT DATE DECEMBER 31, | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| TOTAL OPEB LIABILITY | | | | | | | |
| Service cost | \$ 13,114 | \$ 14,665 | \$ 20,840 | \$ 24,992 | \$ 27,626 | \$ 22,897 | \$ 15,287 |
| Interest | 6,762 | 8,035 | 8,243 | 5,799 | 7,162 | 10,630 | 10,324 |
| Differences between expected and actual experience | - | - | (10,775) | - | (52,435) | - | (10,942) |
| Changes of benefit terms | - | - | - | - | - | - | - |
| Changes of assumptions | (4,680) | 8,742 | 29,322 | (6,069) | (33,102) | 4,613 | (3,494) |
| Benefit payments | - | - | - | - | (13,739) | (28,134) | (25,160) |
| Other changes | 3,699 | 661 | - | - | - | - | - |
| Net change in total pension liability | 18,895 | 32,103 | 47,630 | 24,722 | (64,488) | 10,006 | (13,985) |
| Total OPEB liability - beginning | 201,836 | 220,731 | 252,834 | 300,464 | 325,186 | 260,698 | 270,704 |
| TOTAL OPEB LIABILITY - ENDING | \$ 220,731 | \$ 252,834 | \$ 300,464 | \$ 325,186 | \$ 260,698 | \$ 270,704 | \$ 256,719 |

| MEASUREMENT DATE DECEMBER 31, | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|-------------------------------|------|------|------|------|------|------|------|
|-------------------------------|------|------|------|------|------|------|------|

PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY

| | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Covered-employee payroll | \$ 3,425,861 | \$ 3,450,331 | \$ 3,984,147 | \$ 4,142,497 | \$ 4,899,898 | \$ 5,098,004 | \$ 5,172,620 |
| Employer's total OPEB liability | | | | | | | |
| as a percentage of covered-employee payroll | 6.44% | 7.33% | 7.54% | 7.85% | 5.32% | 5.31% | 4.96% |

Measurement Date December 31, 2024 - The changes in assumptions related to a change in the discount rate used, starting per capita costs were updated, health care trends were reset, and marital status assumption was changed.

Measurement Date December 31, 2023 - The changes in assumptions related to a change in the discount rate used.

Measurement Date December 31, 2022 - The changes in assumptions related to a change in the discount rate used, the health care trend rate used and the mortality assumption used.

Measurement Date December 31, 2021 - The changes in assumptions related to a change in the discount rate used.

Measurement Date December 31, 2020 - The changes in assumptions related to a change in the discount rate used, the health care trend rate used, the mortality assumption and starting per capita costs.

Measurement Date December 31, 2019 - The changes in assumptions related to a change in the discount rate used.

Measurement Date December 31, 2018 - The changes in assumptions related to a change in the discount rate used.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2024

LEGAL COMPLIANCE AND ACCOUNTABILITY

Budgets

The budget is adopted on a basis consistent with GAAP. Annual appropriated budgets are adopted at the fund level for the General Fund. All annual appropriations lapse at fiscal year end.

The Library Board of Trustees has the authority to approve the budget for the General Fund. State statutes and local ordinances require that the budget be approved before the beginning of the fiscal year.

Expenditures may not legally exceed budget at the fund level.

Budget amounts are as originally adopted or as amended by the Library Board of Trustees.

The Library did not have any funds in which actual expenditures exceeded the budgeted expenditures.

INDIVIDUAL FUND FINANCIAL SCHEDULES

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
GENERAL FUND

For the Year Ended December 31, 2024

| | Original and Final Budget | Actual |
|---|--------------------------------------|---------------|
| EXPENDITURES | | |
| Culture and recreation | | |
| Personal services | | |
| Full-time salaries | \$ 6,652,000 | \$ 6,362,010 |
| Fringe benefits | | |
| Health insurance | 1,251,000 | 1,228,994 |
| Pension contribution and FICA | 700,000 | 646,570 |
| Total personal services | 8,603,000 | 8,237,574 |
| Materials and supplies | | |
| General merchandise | 25,000 | 4,467 |
| Fuels and lubricants | 4,000 | 2,115 |
| Community engagement | 34,000 | 19,672 |
| Landscaping supplies | 25,000 | 15,106 |
| Cleaning and housekeeping | 10,000 | 6,923 |
| Office supplies | 92,000 | 81,347 |
| Hospitality | 5,000 | 1,814 |
| Creative studio | 5,000 | 4,336 |
| Building materials and supplies | 10,000 | 6,938 |
| Equipment parts | 10,000 | 9,572 |
| Books | 373,500 | 332,143 |
| Digital books | 620,000 | 590,979 |
| Signage | 4,000 | 5,952 |
| Audio-visuals | 101,000 | 68,378 |
| Total materials and supplies | 1,318,500 | 1,149,742 |
| Contractual services | | |
| Payroll processing fees | 28,000 | 27,213 |
| Other printing/copying | 20,000 | 14,613 |
| Marketing support | 33,000 | 32,220 |
| Fees and services | 3,500 | 948 |
| Custodial services | 223,000 | 208,755 |
| Dues | 22,000 | 10,545 |
| Conferences and training | 97,000 | 85,011 |
| Learning and development | 12,000 | 8,613 |
| Tuition reimbursement | 27,000 | 26,432 |
| Mileage and miscellaneous reimbursement | 25,300 | 19,976 |
| Consultant fees | 20,000 | 33,764 |
| Cataloging | 2,625 | 3,077 |
| Website development | 4,000 | 1,300 |
| Children's programming | 25,000 | 24,827 |
| Young adult programming | 30,000 | 19,657 |
| Illinois payments support | 3,675 | 2,262 |
| Merchant account services | 1,800 | 1,540 |

(This schedule is continued on the following page.)

**OAK PARK PUBLIC LIBRARY
OAK PARK, ILLINOIS**

**PRELIMINARY AND TENTATIVE
FOR DISCUSSION PURPOSES ONLY**

DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (Continued)
GENERAL FUND

For the Year Ended December 31, 2024

| | Original and Final Budget | Actual |
|--|--------------------------------------|----------------------|
| EXPENDITURES (Continued) | | |
| Culture and recreation (Continued) | | |
| Contractual services (Continued) | | |
| Sales Tax | \$ 4,000 | \$ - |
| Programming support services | 25,000 | 22,336 |
| Interventionist program | 22,211 | 21,084 |
| Postage and delivery | 10,500 | 16,743 |
| Insurance | 112,000 | 111,080 |
| Staff Engagement | 12,000 | 8,235 |
| Telephone/communications | 66,000 | 52,227 |
| Water | 11,500 | 11,578 |
| Sewer/garbage | 15,000 | 10,205 |
| Natural gas and electric | 125,000 | 46,263 |
| Rentals - equipment and furnishings | 25,000 | - |
| Office and library machines | 27,000 | - |
| Repair and maintenance | 235,000 | 235,256 |
| SWAN | 111,000 | 109,632 |
| Archival collection | 20,000 | 20,247 |
| Subscriptions and services | 340,000 | 221,964 |
| Audit | 9,300 | 9,200 |
| Streaming content | 13,000 | 9,403 |
| Parking lot | 10,000 | 9,532 |
| Consultant support services | 50,000 | 35,347 |
| Consulting services - admin | 75,200 | 112,159 |
| Unclaimed property | 232 | - |
| Grant expenses | - | 72,832 |
| | <hr/> | <hr/> |
| Total contractual services | 1,896,843 | 1,656,076 |
| | <hr/> | <hr/> |
| Total culture and recreation | 11,818,343 | 11,043,392 |
| | <hr/> | <hr/> |
| Capital outlay | | |
| Building improvements | 571,000 | 468,398 |
| Equipment | 75,000 | 52,172 |
| Furnishings | 100,000 | 64,782 |
| Technology equipment | 56,000 | 149,047 |
| | <hr/> | <hr/> |
| Total capital outlay | 802,000 | 734,399 |
| | <hr/> | <hr/> |
| Debt service | | |
| Interest and fiscal charges | - | 2,076 |
| Principal retirement | - | 81,156 |
| | <hr/> | <hr/> |
| Total debt service | - | 83,232 |
| | <hr/> | <hr/> |
| TOTAL EXPENDITURES - BUDGET BASIS | \$ 12,620,343 | \$ 11,861,023 |
| | <hr/> | <hr/> |

(See independent auditor's report.)

Volunteers Policy Review

Type of Review: Routine review.

Date of Last Review: February 20, 2008

Context

The library's Volunteers Policy underwent a comprehensive review to update its language and procedures. The original policy, approved in 2008, focused primarily on the general intent of utilizing supplemental volunteer assistance. The revised policy modernizes the program's framework, focusing on clarity, safety, and operational best practices. Consequently, the policy has been significantly revised and expanded to provide clear expectations for managing, maintaining, and terminating volunteer service.

The revised policy was reviewed by a staff committee to ensure alignment with current needs and practices. The changes are supported by the Leadership Team and our colleagues at HR Source.

Key Changes

The revised policy provides clear expectations for managing the library's volunteer program and aligns the language with current organizational practices and legal standards:

| Recommended Change | Explanation |
|------------------------------|---|
| Expand scope and management | Adds sections on Introduction and Scope, clarifying the library's right to limit, suspend, or terminate the program and confirming volunteer utilization is based on capacity to train and supervise. |
| Define legal status | Explicitly confirms volunteers are not employees and therefore are not covered by Workers' Compensation or Unemployment Insurance. The original policy was vague about this status. |
| Add eligibility requirements | Clearly states that volunteers may be required to complete an application and interview process, as well as undergo a background check, for certain roles, enhancing safety and security. |
| Define role limitations | Strengthens language clarifying that volunteers will not perform essential, recurring, or core library functions and must limit assignments to supplementary tasks, preventing scope creep and protecting paid staff roles. |

| | |
|--------------------------------|---|
| Include termination of service | Adds a clear Termination of Service section, explicitly defining the relationship as "at will" and outlining that service may be terminated by either party with or without cause and without prior notice. |
|--------------------------------|---|

Staff Committee: Billy Treece, Director of Finance and HR, Elsworth Carman, Executive Director, Leigh Tarullo, Director of Collections & Technology, Matt Bartodziej, Director of Facilities, Robert Simmons, Director of Social Services & Public Safety, and Suzy Antell, Deputy Director.

Recommendation: Approve the updated Volunteers Policy in full.

Volunteers Policy

Library Board approved February 20, 2008.

The Oak Park Public Library welcomes the efforts of dedicated volunteers who contribute to the effective operation of the Library.

It is the Library's policy to use volunteer help to assist regular staff in supplemental areas wherever possible but not to provide basic services. Volunteers are not intended to take the place of paid staff.

Volunteers are utilized to supplement the work of paid library staff. They may undertake a variety of work assignments, which are made by the Library in an effort to match necessary library tasks with the aptitudes, interests, and skills of particular volunteers.

Volunteers are required to follow established library policies and procedures.

If a volunteer is injured in the course of their volunteer activity, their relationship to the Oak Park Public Library will be that of any member of the public using library facilities. Any injuries should be reported to the supervisor and the senior library staff member present.

Volunteers Policy

Library Board approved February 20, 2008. Revised November 18, 2025.

Introduction

The Oak Park Public Library values community involvement and offers volunteer opportunities to support its mission and enhance the services it provides. This policy outlines the principles, definitions, and conditions governing the library's volunteer program.

Scope

The library utilizes volunteers only as needed and as the capacity to train and supervise them allows. The library reserves the right to limit, suspend, or terminate the volunteer program at any time.

Definition & Status

A volunteer is an individual who performs tasks or services for the library willingly and of their own accord, for humanitarian, charitable, or civic purposes, without expecting compensation, wages, or benefits of any kind, whether now or in the future.

Volunteers are not considered employees of the library. Accordingly, volunteers do not receive any compensation and are not covered by the library's employment policies, including Workers' Compensation or Unemployment Insurance. Any injury occurring during volunteering will be treated as an incident involving a member of the public using library facilities.

Eligibility & Requirements

Volunteers do not replace paid staff. The library offers volunteer opportunities to complement and support library operations. Accordingly, volunteers will not perform essential, recurring, or core library functions. Their assignments will be limited to supplementary tasks as assigned by the supervising department.

The library is not required to accept any applicant for volunteer service. The library offers volunteer opportunities based on current needs and staff capacity, ensuring effective supervision and support. Volunteers must report to a designated library staff member and agree to follow all library policies and procedures.

Volunteers may be required to complete an application and interview process. Selection is based on skills, availability, and alignment with library values. The library reserves the right to decline volunteer applications. For certain roles or ongoing assignments, volunteers may also be required to undergo a background check at the library's expense.

Termination of Service

The volunteer relationship is at will and may be terminated by either the volunteer or the library at any time, with or without cause, and without prior notice.

Workplace Violence Policy Review

Type of Review: Routine review.

Date of Last Review: November 18, 2003

Context

The library's Workplace Violence Policy underwent a comprehensive revision to modernize its language and broaden its protective scope. The original policy, approved in 2003, focused primarily on employee conduct.

The revised policy significantly expands the scope to address the rise in societal violence, explicitly covering the conduct and behaviors of all staff members and any third party (such as patrons, vendors, and visitors). It shifts the focus to proactive prevention and a zero-tolerance stance toward violence, threats, and harassment from any source directed at library staff.

The revised policy was reviewed by a staff committee to ensure alignment with current practices. The changes are supported by the Leadership Team and our colleagues at HR Source.

Key Changes

The revised policy strengthens the library's commitment to safety through clearer definitions, broader application, and defined reporting procedures:

| Recommended Change | Explanation |
|---------------------------------------|--|
| Expand scope | The policy now explicitly prohibits violence or threats from any third party (such as patrons, vendors, and visitors) toward staff, extending protection beyond internal employee conduct. |
| List and clarify prohibited conduct | Adds specific behaviors, including bullying, stalking, and harassment, and clarifies that even comments intended as joking are prohibited if they are threatening. |
| Align with state policy | Updates the weapons prohibition language to align with current state law, specifically mentioning the Illinois Firearm Concealed Carry Act. |
| Formalize reporting and investigation | Creates a Responsibilities & Reporting section, requiring all staff to promptly report threats or violent acts and committing the library to prompt and thorough investigations. |
| Strengthen corrective action | Adds a comprehensive Corrective Action section |

| | |
|--------------------------------|--|
| | detailing disciplinary measures for staff (up to termination) and measures for third parties (immediate removal, exclusion, and prosecution). |
| Add an anti-retaliation clause | Adds a dedicated Protection Against Retaliation section, strictly prohibiting adverse action against anyone who reports a violation in good faith or participates in an investigation. |

Staff Committee: Billy Treece, Director of Finance and HR, Elsworth Carman, Executive Director, Leigh Tarullo, Director of Collections & Technology, Matt Bartodziej, Director of Facilities, Robert Simmons, Director of Social Services & Public Safety, and Suzy Antell, Deputy Director.

Recommendation: Approve the updated Workplace Violence Policy in full.

Workplace Violence Policy

Library Board approved November 18, 2003.

The Oak Park Public Library seeks to provide a safe workplace for all employees. To reduce the risk of violence, all employees should review and understand all provisions of this workplace violence policy.

The Library does not tolerate any type of workplace violence committed by or against employees. Employees are prohibited from making threats or engaging in violent activities.

This list of behaviors, while not inclusive, provides examples of conduct that is prohibited.

- Causing physical injury to another person;
- Making threatening remarks;
- Aggressive or hostile behavior that creates a reasonable fear of injury to another person or subjects another individual to emotional distress;
- Intentionally damaging employer property or property of another employee;
- Possession of weapons such as explosives, firearms, knives, look-alike weapons, or any other objects that can reasonably be considered as weapons, are not permitted on Library property or at any Library-related events;
- Committing acts motivated by, or related to, sexual harassment or domestic violence.

While we do not expect employees to be skilled at identifying potentially dangerous persons, employees are expected to exercise good judgment and to inform the Assistant Director for Administration and Finance or Librarian-in-Charge or other person in charge if the Assistant Director for Administration and Finance is not available and the situation is an emergency, or if any employee exhibits behavior which could be a sign of a potentially dangerous situation. Such behavior includes:

- Discussing weapons in an inappropriate manner or bringing them to the workplace;
- Displaying overt signs of extreme stress, resentment, hostility, or anger;
- Making threatening remarks;
- Displaying irrational or inappropriate behavior.

Threats, threatening conduct, or any other acts of aggression or violence in the workplace will not be tolerated. Any employee determined to have committed such acts will be subject to disciplinary action, up to and including termination. Non-employees engaged in violent acts on the Library's premises or at a Library-related event will be reported to the proper authorities and fully prosecuted.

Workplace Violence Policy

Library Board approved November 18, 2003. Revised November 18, 2025.

Introduction

The Oak Park Public Library is committed to providing a safe and healthful work environment for every staff member, patron, vendor, and visitor. Due to increased societal violence filtering into the workplace, the library is taking proactive steps to prevent incidents of violence. These steps include expressly prohibiting any acts or threats of violence by any staff member, former staff member, or third party (including patrons, vendors, and visitors) at the library or any library-related event.

The library will not tolerate any acts of violence or threatening behavior by any staff or third party toward library staff. This policy applies to all areas of the library's premises, including facilities, grounds, parking areas, and related events.

Prohibited Conduct

The following list of behaviors, while not exhaustive, provides examples of conduct that is expressly prohibited and will not be tolerated:

- Engaging in fighting, horseplay, or other conduct that may be dangerous to others;
- Physical assault or causing injury to another person (pushing or hitting someone, throwing an object, etc.);
- Making threatening comments, whether verbal, non-verbal, or written, including those that are intended to be made in a joking manner;
- Verbal abuse, harassment, or intimidation;
- Behaving in an aggressive or hostile manner that creates a reasonable fear of injury to another person or subjects another individual to emotional distress;
- Intentionally damaging the library's, a patron's, a vendor's, or a co-worker's property;
- Possessing weapons such as explosives, firearms, knives, switchblades, brass knuckles, slingshots, clubs, look-alike weapons, or any other objects that could reasonably be construed as a weapon, in accordance with the Illinois Firearm Concealed Carry Act;
- Bullying, stalking, or coercive behavior;
- Committing acts motivated by, or related to, sexual harassment or domestic violence; and
- Any behavior that creates a hostile, unsafe, or fearful work environment.

Responsibilities & Reporting

The library is responsible for providing a safe and secure work environment. All staff members must partner with the library in upholding this policy.

Each staff member has a duty to promptly report any threat, instance of harassment, offensive conduct, violent act, or suspicion that a violent act may be committed, whether by a staff member, patron, vendor, or visitor, to their immediate supervisor or Human Resources. If neither is available and the situation is an emergency, a report should be made to Public Safety or another person in charge.

The library is committed to treating all reports of workplace violence seriously, conducting a prompt and thorough investigations, and implementing appropriate corrective actions to ensure a safe environment.

Staff members who apply for or obtain a protective or restraining order that lists the library's premises as a protected area should inform Human Resources. The library may require a copy of the order.

Corrective Action

Any staff member who engages in, or shows a tendency to engage in, violent, abusive, or threatening behavior, or who otherwise engages in behavior that the library, in its sole discretion, deems offensive or inappropriate, will be subject to disciplinary action, up to and including termination of employment.

The library maintains a zero-tolerance stance toward any form of violence, intimidation, or harassment directed at staff by any third party, including patrons, vendors, or visitors. Accordingly, the library will take appropriate action when dealing with third parties who engage in the conduct listed above. This includes subjecting the individual to immediate removal from the premises and a potential exclusion from the library. In addition, the library will report such behavior to the proper authorities and seek prosecution to the maximum extent of the law.

Protection Against Retaliation

The library strictly prohibits and will not tolerate retaliation of any kind against an individual who, in good faith, reports a violation of this policy or participates in an investigation under this policy. Any staff member found to have engaged in retaliation will be subject to disciplinary action, up to and including termination of employment.

Scheduled Building Closings Policy Review

Type of Review: Routine annual review and update.

Date of Last Review: October 22, 2024

Context

The Scheduled Building Closings Policy is presented annually to the Board of Library Trustees for routine review and approval of the upcoming calendar year.

This memorandum introduces the 2026 Scheduled Building Closings Policy and Calendar for adoption. The policy itself remains substantively the same as the current 2025 policy, outlining methods for communicating scheduled and unexpected closures (via website, social media, and local media) and confirming that no virtual support is available during scheduled closings.

The accompanying document includes the specific dates for 16 total events for the 2026 calendar year, consisting of 14 full-day closures and 2 days with early closing at 5:00 pm.

Changes to Note (2025 to 2026 Schedule)

The list of recognized holidays remains the same, but the specific dates have been updated to reflect the 2026 calendar, ensuring proper days of the week are observed for each holiday.

| Item | 2026 Date/Action | Explanation |
|---------------------------------|--------------------------|--|
| Staff Learning & Engagement Day | Friday, January 30, 2026 | Confirms the continued successful scheduling on the last Friday in January, following a shift from early December in 2024/2025 for better organizational planning. |
| Day before Independence Day | No early closing | The 2025 early closing on July 3rd has been removed from the 2026 schedule. Since July 3, 2026, falls on a Friday, the library will observe its standard closing time (6:00 PM). |

Staff Committee: Billy Treece, Director of Finance and HR, Elsworth Carman, Executive Director, Leigh Tarullo, Director of Collections & Technology, Matt Bartodziej, Director of Facilities, Robert Simmons, Director of Social Services & Public Safety, and Suzy Antell, Deputy Director.

Recommendation: Approve the updated 2026 Scheduled Building Closings Policy as presented.

2026 Scheduled Building Closings Policy

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- Both scheduled closings and unexpected emergency closings are posted on every page of oppl.org in a top bar graphic.
 - During scheduled closings, no virtual customer support is available.
 - During unexpected closings, virtual customer support may be available via oppl.org/contact.
- All closings are shared with patrons, area organizations, and local media, and are posted on the library's Facebook page.
- Staff Learning & Engagement Day is dedicated to professional development for all library staff members.
- Each year, the Board of Library Trustees reviews and approves these dates and policy.

2026 Closings

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| Day & Date | Location, Time | Reason |
|------------------------------|-----------------------------|---------------------------------|
| Thursday, January 1, 2026 | All buildings closed | New Year's Day |
| Monday, January 19, 2026 | All buildings closed | Martin Luther King Jr. Day |
| Friday, January 30, 2026 | All buildings closed | Staff Learning & Engagement Day |
| Monday, February 16, 2026 | All buildings closed | Presidents Day |
| Monday, May 25, 2026 | All buildings closed | Memorial Day |
| Friday, June 19, 2026 | All buildings closed | Juneteenth |
| | | |
| Saturday, July 4, 2026 | All buildings closed | Independence Day |
| Monday, September 7, 2026 | All buildings closed | Labor Day |
| Monday, October 12, 2026 | All buildings closed | Indigenous Peoples Day |
| Wednesday, November 11, 2026 | All buildings closed | Veterans Day |
| Wednesday, November 25, 2026 | All buildings close at 5 pm | Day Before Thanksgiving |
| Thursday, November 26, 2026 | All buildings closed | Thanksgiving |
| Friday, November 27, 2026 | All buildings closed | Last Friday in November |
| Thursday, December 24, 2026 | All buildings closed | Christmas Eve |
| Friday, December 25, 2026 | All buildings closed | Christmas Day |
| Thursday, December 31, 2026 | All buildings close at 5 pm | New Year's Eve |

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2026 Scheduled Building Closings Policy

- Both scheduled closings and unexpected emergency closings are posted on every page of oppl.org in a top bar graphic.
 - During scheduled closings, no virtual customer support is available.
 - During unexpected closings, virtual customer support may be available via oppl.org/contact.
- All closings are shared with patrons, area organizations, and local media, and are posted on the library's [Facebook](#) page.
- Staff Learning & Engagement Day is dedicated to professional development for all library staff members.
- Each year, the [Board of Library Trustees](#) reviews and approves these dates and policy.

2026 Closings

| Day & Date | Location, Time | Reason |
|------------------------------|-----------------------------|---------------------------------|
| Thursday, January 1, 2026 | All buildings closed | New Year's Day |
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| Monday, October 12, 2026 | All buildings closed | Indigenous Peoples' Day |
| Wednesday, November 11, 2026 | All buildings closed | Veterans Day |
| Wednesday, November 25, 2026 | All buildings close at 5 pm | Day Before Thanksgiving |
| Thursday, November 26, 2026 | All buildings closed | Thanksgiving |
| Friday, November 27, 2026 | All buildings closed | Last Friday in November |
| Thursday, December 24, 2026 | All buildings closed | Christmas Eve |
| Friday, December 25, 2026 | All buildings closed | Christmas Day |
| Thursday, December 31, 2026 | All buildings close at 5 pm | New Year's Eve |

2026 Board of Library Trustees Meeting Dates

All meetings to start at 6:30 pm unless otherwise noted

January 27, 2026

February 24, 2026

March 17, 2026

April 21, 2026

May 26, 2026

June 23, 2026

July 28, 2026

August 25, 2026

September 22, 2026

October 27, 2026

November 17, 2026

December 15, 2026

Anti-Racism & Cultural Humility Staff Training

Dr. Jerel Ezell from the [Berkeley Center for Cultural Humility](#) will visit OPPL in early December to lead staff training focused on cultural humility and anti-racism. Dr. Ezell will be on-site for two days, and all staff will have the opportunity to attend a four-hour session. This training will help position us to develop a longer-term curriculum centered on equity, anti-racism, belonging, and cultural humility, which we plan to establish after the new Director of Equity & Anti-Racism is onboarded.

Electric Vehicle Charging Station Changes

Due to changes with our back-end vendor, the two EV charging stations in the library's parking garage will be replaced with ChargePoint stations later this month. This update will align our charging options with those used at Village Hall and Park District facilities. Signage is currently in place in the garage to alert users of the upcoming change, and the equipment transition is expected to take less than one day.

Pick-Up Lockers and Book Return Evaluation

The planned reopening of the book return at the front of the Main Library, along with changes in patron pick-up patterns following the COVID-19 closure and reopening, provides a natural opportunity to assess how patrons are engaging with our pickup and drop-off options. We have begun evaluating the use of internal and external lockers, as well as the book drop located south of the Grove Avenue cul-de-sac, by reviewing relevant data from the past several years. We will also collect current usage data before planning any changes and will keep the Board informed of our findings as this process moves forward.

New Director Panel Participation

I was pleased to serve on a virtual panel — “A Discussion with Chicago’s New Directors” — hosted by the [Chicago Collections Consortium](#) on November 11. Moderated by Ellen Keith, Director of Research & Access and Chief Librarian at the Chicago History Museum, the panel also featured Jacob Nadal, President of the Center for Research Libraries, and Zachary Dmyterko, Executive Director of the Ukrainian National Museum of Chicago. The discussion focused on leadership philosophy and practice, and I appreciated the opportunity to highlight some of the unique services and strategies that make the Oak Park Public Library special. A recording of the discussion is available [here](#).

Respectfully submitted,
Elsworth Carman
Executive Director



ENGAGEMENT



LEARNING



STEWARDSHIP



ANTI-RACISM
& EQUITY

INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

ACTIVITIES

OUTPUTS

Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

patron visits
library cards issued
digital accounts, conversions
active cardholders, households
% new cardholder retention
Net Promoter Score
meeting/study room reservations

programs and attendees
program surveys completed, satisfaction
participants in SRP, 1BBK
reference interactions, 1:1 tutorials, Learning Labs
Book Bike visits, outreach visits, pop-ups
home deliveries, resource deliveries

Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

item checkouts, check-ins, downloads, ILLs, holds
items in collection, turnover
% items checked out

average return to shelf time
Special Collections research contacts

Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

public technology use (computers, printers, copiers, Creative Studio)
WiFi sessions

Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

facilities requests made, completed
approved capital and MFP projects completed

Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

incidents reported, resolved
patron service referrals, follow-ups

mental health assessments (Rush)
community partnerships

Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited
staff trainings, learning events
staff affinity groups, intersectional gatherings
% staff satisfaction, engagement, well-being

community partnerships
community meetings, events, conferences
presentations, speaking engagements offered
patron/community surveys
community-led/-supported programs

Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

external media coverage
third-party site reviews
social media reach, engagement
oppl.org unique users

% email open and click rates
% Google AdWords conversion rate
print calendars distributed

Finance & HR



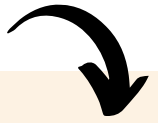
Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

position postings, applicants, hires
staff, hours, retention
% applicant diversity, staff diversity
% staff satisfaction, engagement, well-being

learning/engagement opportunities and attendees
\$ pay equity
\$ money budgeted, spent
expenditure reports provided

IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



ENGAGEMENT

Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation

We focus on inclusive engagement and service to diverse community groups.

Outcomes: Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

We lead the community in impactful civic engagement.

Outcomes: Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

We attract and retain a library staff that reflects the diversity of our community.

Outcomes: Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



LEARNING

Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy

We build capacity for literacy and education.

Outcomes: Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

We empower community members with the tools, knowledge, and support they need to reach their full potential.

Outcomes: Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



STEWARDSHIP

Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency

We invite everyone into library spaces that are welcoming, safe, and inspiring.

Outcomes: Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

We provide broad, effective, and equitable access to resources.

Outcomes: Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

We prioritize sustainability.

Outcomes: Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

We support all library staff to achieve happiness, well-being, and success.

Outcomes: Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



ANTI-RACISM & EQUITY

Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice

We create and implement library policies that promote equitable outcomes for our staff and the public.

Outcomes: Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Outcomes: Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



- We focus on inclusive engagement and service to diverse community groups.
- We lead the community in impactful civic engagement.
- We attract and retain a library staff that reflects the diversity of our community.

Work Highlights

Public Services & Programs



Another successful season of Book Bike

At the end of October, the 2025 [Book Bike](#) season came to a close after eight successful months of community engagement across the village. **Staff pedaled our two Book Bikes to more than 100 events**, ranging from small neighborhood block parties to pop-ups at partner locations and community events. **We spent a total of 182 hours in the community where staff had more than 4,200 patron interactions and signed up 122 community members with new library cards** — the largest number of card sign-ups we have seen since we began tracking this Book Bike data in 2017. **Additionally, almost 1,700 library materials were circulated during Book Bike events throughout the season.** A snapshot of the 2025 Book Bike season can be viewed in [this dashboard](#).

Collections



Halloween Open Hours in Special Collections

On October 22, we hosted our [Second Annual Special Collections Halloween Open Hours](#). Special Collections Librarian Carrie Vacon led a planning committee for this event, comprised of staff from Adult Services, Facilities, and Patron Services, along with local Philander Barclay expert and blog creator Anna-Maria Manuel. Carrie and the committee curated an engaging display featuring materials that celebrated both Halloween themes and significant moments in Oak Park history. The exhibit included items from the [Ernest Hemingway Foundation of Oak Park Archives](#), the Philander Barclay Photograph Collection, and historical Frank Lloyd Wright photos from the Grant Manson Photograph Collection. Guests also enjoyed a historical video presentation, library photographs, and a reproduction of the James Scoville painting, which provided a popular photo opportunity. Consistent with last year's success, **the Halloween Open Hours event was once again one of Special Collections' most well-attended programs, welcoming 64 community members.**



Finance & HR



Staff demographics

Our strategic priority to build a staff that reflects the diversity of our community saw significant stabilization this year. **As of November 2025, staff who identify as BIPOC (Black, Indigenous, and people of color) constitute 43.9% of our library workforce — a figure that remains stable compared to last year (43.7%) and continues to exceed the estimate of BIPOC Oak Parkers (38.7%).** (See heat table below.) **Key positive trends over the last year include 1) staff retention and 2) growth in Hispanic-identifying staff.** The annualized turnover rate for full- and part-time staff over the past year is 9.3% (12 separations), demonstrating a stable workforce. Crucially, in contrast to the disproportionate loss of BIPOC staff in 2024, we have seen a significant positive shift in retention equity over the last year: of 12 total separations, 4 identified as BIPOC. Additionally, the number of staff identifying as Hispanic continues to increase, now at 17.7% (16.4% in 2024). This increase reflects our success in hiring bilingual staff to better serve Spanish-speaking patrons. While we are celebrating stabilization, we note a slight decrease in Black staff representation (20%, down from 21.1% in 2024). Our overall commitment remains focused on maintaining stable representation across groups, with continual review of our practices for equity and alignment with local demographics.

| | Asian | Black | Hispanic | White | Multi-racial or Other |
|----------------------------|-------|-------|----------|-------|-----------------------|
| Oak Park, IL Demographics* | 5.3% | 19.3% | 8.5% | 61.1% | 5.6% |
| August 2019 | 2.0% | 17.7% | 15.0% | 63.3% | 2.0% |
| February 2021 | 2.1% | 17.1% | 15.0% | 61.4% | 4.3% |
| November 2022 | 3.1% | 25.2% | 10.2% | 56.7% | 4.7% |
| November 2023 | 3.1% | 25.4% | 13.8% | 52.3% | 5.4% |
| November 2024 | 3.1% | 21.1% | 16.4% | 56.3% | 3.1% |
| November 2025 | 3.1% | 20.0% | 17.7% | 56.1% | 3.1% |

*Data from the U.S. Census Bureau 2023 American Community Survey 5-year Estimates.

Staff Spotlight

The [American Library Association's 2026 Carnegie Medal longlist](#) was announced on October 23, recognizing outstanding works of fiction and nonfiction. **Collection Management Librarian Kathy Sexton proudly served on the award committee, contributing her expertise to the national selection process and representing the Oak Park Public Library in this prestigious professional capacity.**





- We build capacity for literacy and education.
- We empower community members with the tools, knowledge, and support they need to reach their full potential.

Work Highlights

Public Services & Programs



Encouraging exploration in the Creative Studio

On October 1, we launched our first Creative Studio Bingo game, encouraging patrons to try new activities and equipment in the Makers and Media Lab. Throughout the month, participants completed activities on a bingo card, receiving a sticker for each finished task. After completing a row of five, they submitted their cards by October 31 for a bonus 3D print request and a raffle ticket for prizes. **We saw enthusiastic participation with 15 completed cards and winners receiving a podcasting microphone, drone, and programmable Edison robot.** Patrons also shared their Creative Studio creations via our oppl.org/share page, allowing us to highlight more community projects on social media.

Library staff at ILA

The Illinois Library Association (ILA) Annual Conference was held last month (October 14-16) in Rosemont, with ten Oak Park Public Library staff members and five trustees in attendance. Multiple staff presented at the conference, including Deputy Director Suzy Antell (“Your Next Chapter: Redefining Library Skills and Belonging”), Library Assistant Michael Allen Rose (“Never Fear, Your Horror Librarians are Here! Incorporating the Macabre into Your Library”), Patron Services Supervisor Michelle Springer (“Programming for Grief: Death Cafes and Journaling for Healing”), and Library Assistant Janet Lorch (“Inclusivity and Belonging for Older Adult Library Patrons and Staff”).



Developing library leaders

Health & Wellness Specialist Claire Ong was recently accepted into the inaugural cohort of RAILS Catalyst, a leadership development program that brings current and future library leaders together to drive progress, manage change with empathy, and solve problems that move their communities forward. The program started in September, and, in October, the group met for the first time at the ILA Conference in Rosemont. Claire was in attendance at the Catalyst Welcome Meeting and reported back that she is excited to be part of this opportunity with librarians of various experiences and is looking forward to learning more about leadership in libraries.



Learning from library peers

Manager of Middle & High School Services Latonia Jackson attended the Urban Libraries Council (ULC) Annual Leadership Forum in late October to celebrate the Creating Youth Opportunities (CYO) Initiative. During a pre-conference workshop, CYO participant libraries, of which Oak Park is one of eleven total, shared innovative ways they are advancing economic mobility for young people. Latonia shared, “The experience reaffirmed the importance of the mentor-based work OPPL has been leading for the past four years. [...] The conference was both a learning opportunity and a chance to share my own skills and experiences. It was truly an exchange of knowledge and inspiration.”

Community Voice

On October 24, we hosted Oaktober & Beyond: A Tree Talk and Stroll — a collaborative program with The Morton Arboretum where 35 community members took a guided tree appreciation walk from the Main Library through Scoville Park. Participants shared positive feedback in a post-program survey, including the following comment: “**What an amazing presentation Trinity Pierce [Senior Stewardship Manager at The Morton Arboretum] gave to our community!!! Trinity is a walking, talking natural resource! Please get her back here again soon! Thank You, Thank You, Thank You!**”



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- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

Work Highlights

Facilities



Ensuring safe & well-maintained library spaces

In October, the Facilities Team made two critical repairs to our air handler exhaust fans. Without working exhaust fans, balancing climate control and building static pressure is impossible. Completing these repairs internally resulted in less downtime, as well as roughly \$7,000 in cost savings.

At the Maze Branch, the Facilities Team recently replaced a check valve on the sump pump system. The check valve failed, which resulted in the sump pit filling up with excess water, leading to increased pump cycles. With this completed repair, the pump and pit are now working normally.

Finally, **in recognition of National Fire Safety Month, the Facilities Team spent time throughout October making sure our fire systems were tested and in good repair, that our storage areas and walkways were up to code standard, and that all fire extinguishers, pull stations and fire alarm horns and strobes were clearly visible and unobstructed.**

Technology



A library-wide computer upgrade

During the month of October, our IT Team upgraded all staff and public computers across our three library locations to Windows 11. Work began earlier this year to prepare for this deployment, and IT staff spent a significant amount of time collecting data, testing applications, and reviewing security policies in preparation. **Forty staff computers were replaced to ensure compatibility with Windows 11, and, in October alone, 140 upgrades were completed.** To minimize potential downtime for both staff and patrons, the IT Team coordinated closely with staff on the timing of all upgrades.

Collections



Contributing to important collection development discussions

Collection Management Librarian Dontaná McPherson-Joseph recently served as a panelist for the Independent Publishers Caucus Library Insiders discussion, where she shared insights with independent publishers about how public libraries approach collection development, balance inclusivity with budget stewardship, and navigate changes in the book vendor marketplace. Her participation in this important discussion helped strengthen relationships between libraries and independent publishers working to broaden representation in publishing.

Public Services & Programs



Two sustainability-minded “swap” programs

On October 18, we hosted our semi-annual Puzzle Swap, where puzzle lovers of all ages were invited to visit the library to pick up a new puzzle for themselves and/or drop off already-loved puzzles for other patrons to take home. This is our third fall offering this opportunity, and it has become a highly anticipated event for patrons and staff alike. Additionally, **throughout October, Children's Digital Learning Librarian Eileen Saam and Environmental & Sustainability Specialist Christine Poreba facilitated four sessions of our now annual Halloween Costume Swap in Children's Services. Over the four sessions, nearly 200 community members participated and more than 80 costumes/accessories were given away.** The swap remained open for browsing and donating throughout much of October, and many patrons thanked the library for hosting it, with some saying they now rely on it for their costumes.



Community Voice

Content Strategist Kristen Romanowski recently produced [a story for oppl.org](#) highlighting an interview with a patron who used [Creative Studio](#) resources to reconnect with a memory of her late grandpa. The story resonated with community members and received multiple positive comments:

"Thank you so much for sharing this incredible story.❤️"

"This story warmed my heart. Kudos to Danielle for sharing and to the Oak Park Public Library for investing the resources to help tell it."



- ▶ We create and implement library policies that promote equitable outcomes for our staff and the public.
- ▶ We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Work Highlights

Communications & Development



Honoring Día de Muertos

From October 20 through November 8, the Main Library [Idea Box](#) was transformed into a heartfelt community ofrenda in honor of Día de Muertos/ Day of the Dead — an Indigenous tradition rooted in remembrance, celebration, and love. Thoughtfully coordinated by Latine Language & Culture Librarian Nora Sanchez, this year's display was incredibly well-received. Many community members paused on their way through the library to step inside, reflect, and take in the beauty of the altar. Our [online photo-share portal](#) was filled with meaningful submissions, allowing people to honor departed loved ones. Visitors frequently commented on how beautiful and creative the ofrenda appeared. Many expressed appreciation for the library's continued effort to uplift and honor this important cultural tradition in an interactive and welcoming manner. In addition to the Idea Box display, ofrendas were also created at Maze and Dole Branches. These displays sparked conversation and moments of quiet reflection — reminding us of the power of shared remembrance and collective celebration. **We are grateful for Nora's vision and leadership and to all who contributed their time, creativity, and spirit to this community offering — including the Latine affinity group and our IT and Facilities Teams.**



Prioritizing accessibility improvements

As part of our commitment to being a library for everyone, and in order to satisfy new ADA Title II requirements for ongoing accessibility education, the Communications Team has completed a variety of accessibility webinars and virtual tutorials this year: introduction to accessibility and assistive technology; creating accessible documents and PDFs; building an accessible presentation; captions, transcripts, and audio description recordings; writing for accessibility; color fundamentals for designers; accessibility for social media; and hosting accessible meetings. While the new requirements do not take effect until April 2026, the team has chosen to begin preparing in advance for compliance. **By prioritizing accessibility, we are removing barriers and ensuring our digital experiences are welcoming and usable for all.**

Public Services & Programs



Celebrating Hispanic Heritage Month

Despite safety concerns related to recent ICE presence in the local area, the library was able to celebrate Hispanic Heritage Month (September 15-October 15) with our community in many meaningful ways. In October, in addition to the Idea Box community ofrenda described above, we offered multiple programs: a bilingual Día de Muertos photo frame laser cutter workshop in the Creative Studio on October 7; our monthly Latine Author Book Cafe on October 14, discussing [Chicano Frankenstein](#); a showing of *Encanto* at our weekly Wednesday Movie Matinee on October 15; and a showing of *Dracula* in Spanish on October 29.

Collections



Helping patrons discover our Transgender Resource Collection

Our Collections Team recently worked with Supervising Librarian of Bibliographic Services Colleen White to ensure that the [Transgender Resource Collection](#) subject tag in the catalog is up to date, accurately reflecting the library's current holdings and making it easier for patrons to discover materials that reflect and support transgender experiences. This project highlights our ongoing commitment to maintaining inclusive, relevant, and accessible catalog records for the community.

Community Voice

A patron emailed with the following praise for our recent Idea Box ofrenda (described above):

"I so enjoyed the [Día de Muertos] exhibit [at] the library yesterday...complete with beautiful Mexican music and a chair [...] to ponder for a long while...memories of our honeymoon in Mexico and stories of an aunt and uncle who lived in Mexico for a time. I enjoyed all the beautiful mementos spread around the room with care. **Great work as usual for the excellent OPPL staff!!!**"



11/05/2025

Additions & Separations

Dates

10/01/2025 - 10/31/2025

Additions (3)

| Name | Employment Status | Department | Job Title | Start Date |
|--------------------|--------------------------------|-------------------------------|--------------------------|------------|
| Ponce, Nate | Part-Time, less than 20 hrs/wk | Middle & High School Services | Library Assistant | 10/01/2025 |
| Jones, Zerdali | Part-Time, 20 or more hrs/wk | Adult Services | Library Assistant | 10/08/2025 |
| Czerwinskyj, Simon | Full-Time | Adult Services | Civic Literacy Librarian | 10/27/2025 |

Separations (1)

| Name | Employment Status | Department | Job Title | Start Date | End Date |
|----------------|-------------------|-----------------|---------------------|------------|------------|
| Kleiman, Ellie | Temporary | Patron Services | Book Bike Assistant | 06/02/2025 | 10/31/2025 |



11/05/2025

Staff Changes

Dates

10/01/2025 - 10/31/2025

Changes (0)

| Name | Employment Status | Department | Job Title | Change | Effective Date | Notes |
|------|-------------------|------------|-----------|--------|----------------|-------|
|------|-------------------|------------|-----------|--------|----------------|-------|

No changes in October 2025

Oak Park Public Library – Financial Report Summary

As of October 2025
(83% of the year complete)

OPERATING CASH

| | |
|------------------------|--------------|
| Byline Checking | \$ 426,502 |
| *Outstanding payments | \$ (160,011) |
| Byline Analysis | \$ 717,176 |
| Byline Public Fund MM | \$ 585,279 |
| Hinsdale - Wintrust MM | \$ 215,924 |
| Illinois Funds Invest | \$2,166,609 |

Ending operating cash available: **\$3,951,479**

Byline Public Fund AMH (Restricted State Capital Grant): **\$40,917**

Art Fund: **\$3,176**

OVERALL SUMMARY

Oak Park Public Library is 83% through the fiscal year. The year-to-date (YTD) financial statement through October 31, 2025, reflects a deficit of \$3,202,849, with the first installment of tax receipts paid at 53% of the budgeted amount and the second installment pending.

October YTD revenue totaled \$6,733,591, or 57% of the 2025 budget. This amount is 26% under the YTD budget for the fiscal year.

October YTD operating expenditures totaled \$9,553,083 or 80% of the 2025 budget. This amount is 3% under the YTD budget for the fiscal year.

REVENUE

The library received \$6,090,049 in property tax revenue YTD. In recent years, the second installment due date has experienced delays, pushing it back from the traditional August 1 due date. The due date for the Tax Year 2024 second installment (payable in 2025) has not been set and is delayed by over three months. As the delay continues, the library's contingency plan

includes collaborating with the Village of Oak Park to secure a line of credit from the Village, which would enable the library to access funds as needed to support its operations.

Corporate Property Tax is at 86% of the annual budget. There is one more payment to be disbursed for the remainder of the year. An economic decline reduced the government's tax revenue, averaging \$20K from the end of July to \$6K for August. There was a significant increase in October's Revenue. If this trend continues, the library will reach its budget.

Parking lot revenue of \$27,877, or 127%, of the YTD budget. The library has exceeded the \$22,000 budget. The revenue helps pay some of the costs for servicing and maintaining the parking garage and gates.

Interest income of \$238,867, or 131% of the budget, is 49% over the YTD budget. The decrease in interest rates from 5.4% in FY2024 to a current average of 4.00% will continue to produce income over budget. The Federal Reserve lowered interest rates by 0.25% in October, setting the range between 3.75% and 4.00%.

Gifts from Friends of the Library (FOPPL), at \$18,349, or 92% of the budget, is 9% over the YTD budget. This is due to the remaining funds from the FOPPL FY2024 gift being recognized in FY2025 and the rate of spending of the FOPPL FY2025 gift.

Illinois Per Capita Grant, at \$80,510 or 447% of the budget, is 347% over the YTD budget. Although this revenue line is not typically budgeted for, a portion of the grant was conservatively budgeted for FY2025 to balance the budget.

Community Fund Endowments is at 93% of the budget, due to the timing of expenditures to recognize revenue for the funds received.

Miscellaneous Income of \$10,786 is contributed to \$8,952 received for E-Rate. This is a discount received from the Federal Communications Commission to assist with affordable telecommunications and internet access.

TOTAL REVENUE YTD: \$6,733,591

EXPENDITURES

Total disbursements: **\$1,118,732**

The total People expenditure is at 83%, which aligns with the YTD budget. The Dues line, at 114%, is significantly over the YTD budget by 31% due to the timing of the Urban Library Council (ULC) membership renewal. Workers' Compensation (WC) is 88% of the YTD budget. However, the full year's payment for WC was due in January 2025. Unemployment is at 134% of the YTD budget due to the 2025 unemployment insurance rate being higher than anticipated and the calculated rate being charged until it reaches the wage base cap. Hiring is 71% over the YTD budget due to costs related to hiring an Executive Director.

Support Services is expended at 84% of the YTD budget. The over-expenditure is mainly due to various Marketing and Administration costs: (1) Promotions is 20% over the YTD budget, which is due to 2025 Spring Strategic Marketing Campaign; (2) Supplies are at 89% of the budget, which is due to the timing of the purchases and the rising printing costs related to offering free printing to patrons; (3) and package Insurance (property, liability, auto, etc.), which is charged 100% in the first month of the year and is at 92% of the budget line.

October's operating expenditures are at 80%, which is 3% under the YTD budget of 83%.

Account line/group expenditure levels by percentage:

People:

| | |
|---------------------|------------|
| Compensation | 83% |
| Talent Development | 78% |
| Total People | 83% |

Support Services:

| | |
|-------------------------------|------------|
| Marketing | 88% |
| Store | 95% |
| Collections | 88% |
| Administration | 89% |
| Other Support Services | 58% |
| Total Support Services | 85% |

Equity And Anti-Racism:

| | |
|-------------------------------------|-----------|
| Total Equity And Anti-Racism | 8% |
|-------------------------------------|-----------|

Library Materials:

| | |
|--------------------------------|------------|
| Total Library Materials | 74% |
|--------------------------------|------------|

Facilities Management:

| | |
|---------------------|-----|
| Facilities Supplies | 81% |
|---------------------|-----|

| | |
|------------------------------------|------------|
| Facilities Services | 68% |
| Total Facilities Management | 69% |

Public Services:

| | |
|------------------------------|------------|
| Programming | 74% |
| Digital Services | 67% |
| Total Public Services | 68% |

TOTAL OPERATING EXPENSES: 80%

TOTAL CAPITAL AND OUTSIDE SUPPORT: 64%

Prepared by Linda Barnett – November 6, 2025

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|-----|--------------|--------------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$423,791.29 |
| Add: Cleared deposits: | | | \$5,920.87 |
| Add: Cleared deposit adjustments: | | | \$977,460.96 |
| Subtract: Cleared payments: | | | \$310,425.68 |
| Subtract: Cleared payment adjustments: | | | \$670,245.42 |
| Adjusted bank register balance: | | | <hr/> \$426,502.02 |
| Bank register ending balance: | | | \$266,491.29 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$13,788.38 |
| Add: Outstanding payments: | | | \$160,010.73 |
| Add: Outstanding payment adjustments: | | | \$13,788.38 |
| Adjusted bank register balance: | | | <hr/> \$426,502.02 |
| Bank statement ending balance 10/31/2025: | | | <hr/> \$426,502.02 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 11 | \$983,381.83 | |
| All Cleared Payments: | 118 | \$980,671.10 | |

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|---|----------------|--------------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$655,412.98 |
| Add: Cleared deposits: | | | \$0.00 |
| Add: Cleared deposit adjustments: | | | \$1,035,763.23 |
| Subtract: Cleared payments: | | | \$0.00 |
| Subtract: Cleared payment adjustments: | | | \$974,000.00 |
| Adjusted bank register balance: | | | <hr/> \$717,176.21 |
| Bank register ending balance: | | | \$717,176.21 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$1,000,000.00 |
| Add: Outstanding payments: | | | \$0.00 |
| Add: Outstanding payment adjustments: | | | \$1,000,000.00 |
| Adjusted bank register balance: | | | <hr/> \$717,176.21 |
| Bank statement ending balance 10/31/2025: | | | <hr/> \$717,176.21 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 3 | \$1,035,763.23 | |
| All Cleared Payments: | 3 | \$974,000.00 | |

Oak Park Public Library

Bank Reconciliation Report

BYLINE MM x0197, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|---|------------|--------------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$583,457.90 |
| Add: Cleared deposits: | | | \$0.00 |
| Add: Cleared deposit adjustments: | | | \$1,821.51 |
| Subtract: Cleared payments: | | | \$0.00 |
| Subtract: Cleared payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | <hr/> \$585,279.41 |
| Bank register ending balance: | | | \$585,279.41 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$0.00 |
| Add: Outstanding payments: | | | \$0.00 |
| Add: Outstanding payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | <hr/> \$585,279.41 |
| Bank statement ending balance 10/31/2025: | | | <hr/> \$585,279.41 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 1 | \$1,821.51 | |
| All Cleared Payments: | 0 | \$0.00 | |

Oak Park Public Library

Bank Reconciliation Report

Byline Bank Public Fund MM x3562, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|---|----------|-------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$40,797.86 |
| Add: Cleared deposits: | | | \$0.00 |
| Add: Cleared deposit adjustments: | | | \$118.70 |
| Subtract: Cleared payments: | | | \$0.00 |
| Subtract: Cleared payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | \$40,916.56 |
| Bank register ending balance: | | | \$40,916.56 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$0.00 |
| Add: Outstanding payments: | | | \$0.00 |
| Add: Outstanding payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | \$40,916.56 |
| Bank statement ending balance 10/31/2025: | | | \$40,916.56 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 1 | \$118.70 | |
| All Cleared Payments: | 0 | \$0.00 | |

Oak Park Public Library

Bank Reconciliation Report

HINSDALE- WINTRUST, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|---|----------|--------------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$215,148.34 |
| Add: Cleared deposits: | | | \$0.00 |
| Add: Cleared deposit adjustments: | | | \$775.75 |
| Subtract: Cleared payments: | | | \$0.00 |
| Subtract: Cleared payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | <hr/> \$215,924.09 |
| Bank register ending balance: | | | \$215,924.09 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$0.00 |
| Add: Outstanding payments: | | | \$0.00 |
| Add: Outstanding payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | <hr/> \$215,924.09 |
| Bank statement ending balance 10/31/2025: | | | <hr/> \$215,924.09 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 1 | \$775.75 | |
| All Cleared Payments: | 0 | \$0.00 | |

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS TRUST FUND, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|---|----------------|----------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$3,157,090.57 |
| Add: Cleared deposits: | | | \$0.00 |
| Add: Cleared deposit adjustments: | | | \$9,518.57 |
| Subtract: Cleared payments: | | | \$0.00 |
| Subtract: Cleared payment adjustments: | | | \$1,000,000.00 |
| Adjusted bank register balance: | | | \$2,166,609.14 |
| Bank register ending balance: | | | \$2,166,609.14 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$0.00 |
| Add: Outstanding payments: | | | \$0.00 |
| Add: Outstanding payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | \$2,166,609.14 |
| Bank statement ending balance 10/31/2025: | | | \$2,166,609.14 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 1 | \$9,518.57 | |
| All Cleared Payments: | 1 | \$1,000,000.00 | |

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND ART FUND, OCTOBER 2025

Reconciliation of Register to Statement

| | | | |
|---|---|---------|------------------|
| Bank register cleared beginning balance 09/30/2025: | | | \$3,165.04 |
| Add: Cleared deposits: | | | \$0.00 |
| Add: Cleared deposit adjustments: | | | \$11.44 |
| Subtract: Cleared payments: | | | \$0.00 |
| Subtract: Cleared payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | <hr/> \$3,176.48 |
| Bank register ending balance: | | | \$3,176.48 |
| Subtract: Outstanding deposits: | | | \$0.00 |
| Subtract: Outstanding deposit adjustments: | | | \$0.00 |
| Add: Outstanding payments: | | | \$0.00 |
| Add: Outstanding payment adjustments: | | | \$0.00 |
| Adjusted bank register balance: | | | <hr/> \$3,176.48 |
| Bank statement ending balance 10/31/2025: | | | <hr/> \$3,176.48 |
| Out of balance by: | | | \$0.00 |
| Summary Count and Amount for Deposits and Payments | | | |
| All Cleared Deposits: | 1 | \$11.44 | |
| All Cleared Payments: | 0 | \$0.00 | |

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 10/31/2025

| | Current Month | YTD Totals | Total Annual Budget | % Budget YTD Received / Expended |
|---|-------------------|---------------------|----------------------|-------------------------------------|
| REVENUE | | | | |
| Property Taxes, for operating | 0.00 | 6,090,048.95 | 11,404,000.00 | 53.40% |
| Corp. Property Replacement Tax | 34,974.12 | 177,910.46 | 207,000.00 | 85.95% |
| Services charges and fees | 0.00 | 149.65 | 0.00 | 0.00% |
| Lost Books Reimbursed/Reciprocal Borrow | 3,503.59 | 12,057.68 | 7,000.00 | 172.25% |
| Sales | 35.00 | 1,831.55 | 0.00 | 0.00% |
| Rentals-Library Space | 144.78 | 3,593.25 | 0.00 | 0.00% |
| Vending/Enterprise Income | 581.28 | 1,088.56 | 0.00 | 0.00% |
| Parking lot revenue | 3,242.63 | 27,877.35 | 22,000.00 | 126.72% |
| Interest | 13,578.41 | 238,867.18 | 182,000.00 | 131.25% |
| Gifts | 0.00 | 2,969.71 | 0.00 | 0.00% |
| Gifts From FOPPL | 0.00 | 18,349.37 | 20,000.00 | 91.75% |
| Illinois Per Capita Grant | 0.00 | 80,509.93 | 18,000.00 | 447.28% |
| Grants | 609.53 | 43,735.38 | 0.00 | 0.00% |
| Community Fund Endowments | 0.00 | 23,815.63 | 25,600.00 | 93.03% |
| Miscellaneous Income | 0.00 | 10,785.87 | 0.00 | 0.00% |
| TOTAL REVENUE | 56,669.34 | 6,733,590.52 | 11,885,600.00 | 56.65% |
| EXPENSES - Operating | | | | |
| PEOPLE | | | | |
| Compensation | | | | |
| Wages & Salaries | 546,029.38 | 5,478,770.34 | 6,630,000.00 | 82.64% |
| Employee Health Benefits | 104,747.70 | 1,048,734.86 | 1,223,000.00 | 85.75% |
| IMRF (Illinois Muncipal Retirement F | 17,368.81 | 174,162.02 | 229,000.00 | 76.05% |
| FICA/MEDICARE | 39,926.98 | 401,396.34 | 488,500.00 | 82.17% |
| Workers Compensation Insurance | (88.00) | 15,353.00 | 17,500.00 | 87.73% |
| Unemployment Compensation Ins. | 491.50 | 32,082.43 | 24,000.00 | 133.68% |
| Total Compensation | 708,476.37 | 7,150,498.99 | 8,612,000.00 | 83.03% |
| Talent Development | | | | |
| Dues | 250.00 | 15,914.00 | 14,000.00 | 113.67% |
| Staff Development/Travel | 4,372.60 | 60,646.66 | 103,250.00 | 58.74% |
| Tuition Reimbursement | 1,500.00 | 22,914.00 | 27,000.00 | 84.87% |
| Hiring | 222.23 | 19,302.92 | 12,500.00 | 154.42% |
| Board Development | 3,675.00 | 4,975.00 | 2,000.00 | 248.75% |
| Total Talent Development | 10,019.83 | 123,752.58 | 158,750.00 | 77.95% |
| TOTAL PEOPLE | 718,496.20 | 7,274,251.57 | 8,770,750.00 | 82.94% |
| SUPPORT SERVICES | | | | |
| Marketing | | | | |
| Promotions | 127.49 | 19,639.42 | 19,000.00 | 103.37% |
| Publications | 0.00 | 24,849.75 | 31,550.00 | 78.76% |
| Total Marketing Support | 127.49 | 44,489.17 | 50,550.00 | 88.01% |

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 10/31/2025

| | Current Month | YTD Totals | Total Annual Budget | % Budget YTD Received / Expended |
|-------------------------------------|------------------|-------------------|---------------------|-------------------------------------|
| Store | | | | |
| Fees and Services | 151.72 | 710.38 | 750.00 | 94.72% |
| Total Store Support | 151.72 | 710.38 | 750.00 | 94.72% |
| Collections | | | | |
| ILL Payments | 394.45 | 3,654.89 | 3,000.00 | 121.83% |
| Cataloging/Bib Search Fees | 0.00 | 1,651.51 | 3,000.00 | 55.05% |
| Total Collections Support | 394.45 | 5,306.40 | 6,000.00 | 88.44% |
| Administration | | | | |
| HRIS and Payroll Processing Fees | 2,665.80 | 27,139.83 | 33,000.00 | 82.24% |
| Mileage & Miscellaneous reimburse | 69.61 | 11,977.76 | 22,500.00 | 53.23% |
| Hospitality | 0.00 | 2,176.03 | 5,000.00 | 43.52% |
| Staff Appreciation / Engagement | 370.07 | 9,543.87 | 12,000.00 | 79.53% |
| Audit Fees | 0.00 | 9,000.00 | 11,600.00 | 77.59% |
| Unclaimed Property Escheatment to | 0.00 | 0.00 | 650.00 | 0.00% |
| Merchant Account Services | 83.00 | 972.64 | 2,050.00 | 47.45% |
| Consulting Services - Admin | 4,000.00 | 49,532.50 | 60,000.00 | 82.55% |
| Intergovernmental Agreements (IGA) | 3,833.25 | 18,631.25 | 25,000.00 | 74.53% |
| Legal Fees | 0.00 | 6,447.50 | 30,000.00 | 21.49% |
| Postage & Delivery | 1,514.40 | 12,848.71 | 16,500.00 | 77.87% |
| Insurance | 0.00 | 114,420.99 | 124,700.00 | 91.76% |
| Grant Expenses | 609.53 | 43,735.38 | 0.00 | 0.00% |
| Supplies | 2,464.47 | 80,118.25 | 90,000.00 | 89.02% |
| Total Administration Support | 15,610.13 | 386,544.71 | 433,000.00 | 89.27% |
| Other Support Services | | | | |
| Telephone/Communications | 3,632.48 | 37,469.36 | 65,000.00 | 57.65% |
| Office & Library Machinery Service | 1,158.13 | 11,581.30 | 20,000.00 | 57.91% |
| Total Other Support Services | 4,790.61 | 49,050.66 | 85,000.00 | 57.71% |
| TOTAL SUPPORT SERVICES | 21,074.40 | 486,101.32 | 575,300.00 | 84.50% |
| EQUITY AND ANTI-RACISM | | | | |
| Learning and Development | 0.00 | 0.00 | 12,000.00 | 0.00% |
| Supplies - Equity | 48.57 | 1,107.42 | 2,000.00 | 55.37% |
| TOTAL EQUITY AND ANTI-RACISM | 48.57 | 1,107.42 | 14,000.00 | 7.91% |
| LIBRARY MATERIALS | | | | |
| Print materials | 31,005.69 | 257,372.27 | 380,500.00 | 67.64% |
| Audio and video materials | 8,415.04 | 55,014.85 | 95,500.00 | 57.61% |
| Digital content | 25,109.85 | 532,116.83 | 640,000.00 | 83.14% |
| Devices | 1,284.00 | 15,056.06 | 30,000.00 | 50.19% |
| Realia and other formats | 119.19 | 5,045.60 | 10,500.00 | 48.05% |
| Archival collection | 745.72 | 4,012.36 | 20,000.00 | 20.06% |

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 10/31/2025

| | Current Month | YTD Totals | Total Annual Budget | % Budget YTD Received / Expended |
|------------------------------------|-------------------|---------------------|----------------------|-------------------------------------|
| TOTAL LIBRARY MATERIALS | 66,679.49 | 868,617.97 | 1,176,500.00 | 73.83% |
| FACILITIES MANAGEMENT | | | | |
| Facility Supplies | | | | |
| Fuels & Lubricants | 147.16 | 1,675.82 | 2,800.00 | 59.85% |
| Building Materials & Supplies | 0.00 | 7,701.65 | 10,000.00 | 77.02% |
| Equipment Parts | 474.90 | 8,800.37 | 10,000.00 | 88.00% |
| Cleaning & Housekeeping Supplies | 978.91 | 6,917.86 | 8,500.00 | 81.39% |
| Signage | 59.54 | 3,577.24 | 4,000.00 | 89.43% |
| Total Facility Supplies | 1,660.51 | 28,672.94 | 35,300.00 | 81.23% |
| Facilities Services | | | | |
| Landscaping and snow removal serv | 2,344.00 | 15,847.00 | 25,000.00 | 63.39% |
| Custodial Services | 17,927.53 | 175,621.40 | 225,000.00 | 78.05% |
| Water | 1,467.12 | 11,910.72 | 11,750.00 | 101.37% |
| Sewer/Garbage | 1,100.04 | 10,806.71 | 13,500.00 | 80.05% |
| Parking lot expense | 0.00 | 8,750.81 | 10,500.00 | 83.34% |
| Natural Gas | 1,368.18 | 23,075.44 | 95,000.00 | 24.29% |
| Rentals--Equipment & Facilities | 1,370.00 | 13,700.00 | 25,000.00 | 54.80% |
| Repair & Maintenance Prop. & Equip | 3,917.94 | 180,299.68 | 242,000.00 | 74.50% |
| Total Facilities Services | 29,494.81 | 440,011.76 | 647,750.00 | 67.93% |
| TOTAL FACILITIES MANAGEMENT | 31,155.32 | 468,684.70 | 683,050.00 | 68.62% |
| PUBLIC SERVICES | | | | |
| Programming | | | | |
| Children's Programming | 1,220.19 | 18,985.61 | 25,000.00 | 75.94% |
| Young Adult Programming | 1,416.82 | 16,461.62 | 27,000.00 | 60.97% |
| Adult Programming | 2,410.18 | 20,392.36 | 23,000.00 | 88.66% |
| Community Engagement | 557.32 | 12,088.54 | 14,000.00 | 86.35% |
| Social Services | 0.00 | 5,615.92 | 10,000.00 | 56.16% |
| Creative Studio | 757.54 | 5,849.22 | 8,000.00 | 73.12% |
| Total Programming | 6,362.05 | 79,393.27 | 107,000.00 | 74.20% |
| Digital Services | | | | |
| Consultant Support Services | 505.00 | 16,771.30 | 65,000.00 | 25.80% |
| SWAN | 24,826.50 | 103,919.75 | 115,000.00 | 90.37% |
| Website development/CMS | 0.00 | 5,400.09 | 0.00 | 0.00% |
| Subscriptions and services | 1,604.19 | 244,287.87 | 354,000.00 | 69.01% |
| Equipment and supplies | 54.85 | 4,548.02 | 25,000.00 | 18.19% |
| Total Digital Services | 26,990.54 | 374,927.03 | 559,000.00 | 67.07% |
| TOTAL PUBLIC SERVICES | 33,352.59 | 454,320.30 | 666,000.00 | 68.22% |
| TOTAL EXPENSES - Operating | 870,806.57 | 9,553,083.28 | 11,885,600.00 | 80.38% |

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 10/31/2025

| | Current Month | YTD Totals | Total Annual Budget | % Budget YTD Received / Expended |
|-----------------------------------|-------------------------|---------------------------|-------------------------|-------------------------------------|
| EXPENSES - Capital | | | | |
| Facilities Equipment | 0.00 | 3,168.35 | 10,000.00 | 31.68% |
| Furnishings | 0.00 | 46,256.54 | 75,000.00 | 61.68% |
| Technology Projects and Equipment | 34,797.18 | 86,143.72 | 50,000.00 | 172.29% |
| Building Improvements | 0.00 | 247,787.28 | 465,000.00 | 53.29% |
| TOTAL EXPENSES - Capital | 34,797.18 | 383,355.89 | 600,000.00 | 63.89% |
| NET SURPLUS/(DEFICIT) | (848,934.41) | (3,202,848.65) | (600,000.00) | 533.81% |

Oak Park Public Library

Cash Disbursement Journals

OCTOBER 31, 2025

| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|--------------------------|---------------------------|----------------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| ALPHA BUILDING MAINTENAN | Computer Check 62885 | 10/15/2025 | 10/15/2025 Posted | 16,568.52 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 16,568.52 | 16,568.52 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 23698 OPPL | 09/01/2025 | Custodial Services | 16,568.52 | 16,568.52 | 01-5686 | Custodial Services | 16,568.52 | «No Project ID» |
| Totals: | | | | | | | 16,568.52 | |
| ALPHA BUILDING MAINTENAN | Computer Check 62956 | 10/30/2025 | 10/30/2025 Posted | 16,943.53 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 16,943.53 | 16,943.53 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 23729 OPPL | 10/01/2025 | Custodial Services | 16,943.53 | 16,943.53 | 01-5686 | Custodial Services | 16,943.53 | «No Project ID» |
| Totals: | | | | | | | 16,943.53 | |
| AMANO MCGANN, INC. | Computer Check 62886 | 10/15/2025 | 10/15/2025 Posted | 1,999.50 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,999.50 | 1,999.50 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INVC023768 | 09/01/2025 | Amano McGann - S | 1,999.50 | 1,999.50 | 01-5689 | Parking lot expense | 1,999.50 | «No Project ID» |
| Totals: | | | | | | | 1,999.50 | |
| AMAZON CAPITAL SERVICES | Computer Check 62853 | 10/01/2025 | 10/01/2025 Posted | 1,823.52 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,823.52 | 1,823.52 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 11FN-L49Q-4RKH | 09/23/2025 | Creative Studio - CS | 19.72 | 19.72 | 01-5254 | Creative Studio | 19.72 | «No Project ID» |
| Totals: | | | | | | | 19.72 | |
| 1WQQ-Y9YR-3Q7Y | 09/24/2025 | Childrens Realia | 492.48 | 492.48 | 01-5894 | Realia and other formats | 492.48 | «No Project ID» |
| Totals: | | | | | | | 492.48 | |
| 1X4F-6776-74DQ | 09/25/2025 | Library of Things M | 18.99 | 18.99 | 01-5893 | Devices | 18.99 | «No Project ID» |
| Totals: | | | | | | | 18.99 | |
| 1HJK-1VG4-73MX | 09/25/2025 | Library of Things M | 29.99 | 29.99 | 01-5893 | Devices | 29.99 | «No Project ID» |
| Totals: | | | | | | | 29.99 | |
| 19GP-M1LD-KNHC | 09/26/2025 | Books | 250.31 | 250.31 | 01-5840 | Print materials | 250.31 | «No Project ID» |
| Totals: | | | | | | | 250.31 | |
| 1H43-1XHJ-KKVX | 09/26/2025 | Books | 270.10 | 270.10 | 01-5840 | Print materials | 270.10 | «No Project ID» |
| Totals: | | | | | | | 270.10 | |
| 1XX4-NLL6-QVCC | 09/27/2025 | Books | 83.43 | 83.43 | 01-5840 | Print materials | 83.43 | «No Project ID» |
| Totals: | | | | | | | 83.43 | |
| 1HM4-C7RN-QT7W | 09/27/2025 | Books | 301.16 | 301.16 | 01-5840 | Print materials | 301.16 | «No Project ID» |
| Totals: | | | | | | | 301.16 | |

Oak Park Public Library

Cash Disbursement Journals

OCTOBER 31, 2025

| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------------|---------------------------|-----------------------|--------------------------|-------------|----------------|----------------------------|--------------|-----------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 14RD-QT7Y-XK34 | 09/28/2025 | Books | 293.03 | 293.03 | 01-5840 | Print materials | 293.03 | «No Project ID» |
| | | | | | | Totals: | 293.03 | |
| 14V3-MCQ1-D7DX | 09/29/2025 | Office Supplies | 17.97 | 17.97 | 01-5742 | Supplies | 17.97 | «No Project ID» |
| | | | | | | Totals: | 17.97 | |
| 11VP-PTQ3-GGQG | 09/29/2025 | Childrens Realia | 14.84 | 14.84 | 01-5894 | Realia and other formats | 14.84 | «No Project ID» |
| | | | | | | Totals: | 14.84 | |
| 1YM9-KPYK-G4JQ | 09/29/2025 | Book | 15.00 | 15.00 | 01-5840 | Print materials | 15.00 | «No Project ID» |
| | | | | | | Totals: | 15.00 | |
| 1D3F-MDGF-7VLH | 09/30/2025 | Book | 16.50 | 16.50 | 01-5840 | Print materials | 16.50 | «No Project ID» |
| | | | | | | Totals: | 16.50 | |
| AMAZON CAPITAL SERVICES | Computer Check | 10/03/2025 | 10/03/2025 | 1,474.66 | 01-1053 | Byline Bank Checking | 0.00 | 1,474.66 |
| | 62873 | | Posted | | 01-2060 | Accounts Payable | 1,474.66 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 1RML-FDHN-CWV1 | 09/19/2025 | Adult Programming | 132.07 | 132.07 | 01-5247 | Adult Programming | 132.07 | «No Project ID» |
| | | | | | | Totals: | 132.07 | |
| 1HLD-3RY4-1LD7 | 09/25/2025 | IT/Printer Supplies (| 110.36 | 110.36 | 01-5742 | Supplies | 82.48 | «No Project ID» |
| 1HLD-3RY4-1LD7 | 09/25/2025 | IT/Printer Supplies (| 110.36 | 110.36 | 01-5937 | Equipment and supplies | 27.88 | «No Project ID» |
| | | | | | | Totals: | 110.36 | |
| 1MCW-344Y-HHLG | 09/30/2025 | MHS program supp | 72.97 | 72.97 | 01-5244 | Young Adult Programming | 72.97 | «No Project ID» |
| | | | | | | Totals: | 72.97 | |
| 1J1P-HQ9J-94G9 | 09/30/2025 | MHS program supp | 102.03 | 102.03 | 01-5244 | Young Adult Programming | 102.03 | «No Project ID» |
| | | | | | | Totals: | 102.03 | |
| 1LLH-Y4QK-LY4P | 10/01/2025 | Sept Amazon order | 242.15 | 161.24 | 01-5240 | Children's Programming | 161.24 | «No Project ID» |
| | | | | | | Totals: | 161.24 | |
| 17PL-YNLJ-9LT7 | 10/01/2025 | Books | 206.50 | 206.50 | 01-5840 | Print materials | 206.50 | «No Project ID» |
| | | | | | | Totals: | 206.50 | |
| 1F7L-NLMP-6Y9J | 10/02/2025 | Books | 689.49 | 689.49 | 01-5840 | Print materials | 689.49 | «No Project ID» |
| | | | | | | Totals: | 689.49 | |
| AMAZON CAPITAL SERVICES | Computer Check | 10/15/2025 | 10/15/2025 | 990.79 | 01-1053 | Byline Bank Checking | 0.00 | 990.79 |
| | 62887 | | Posted | | 01-2060 | Accounts Payable | 990.79 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 1LFL-TFVN-6T1X | 10/02/2025 | Main - Parking Gara | 94.18 | 94.18 | 01-5692 | Repair & Maintenance Prop. | 94.18 | «No Project ID» |
| | | | | | | Totals: | 94.18 | |
| 1GG9-P3C6-NHCH | 10/03/2025 | Book | 9.53 | 9.53 | 01-5840 | Print materials | 9.53 | «No Project ID» |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------------|---------------------------|------------------------|--------------------------|-------------|----------------|--------------------------|--------------|-----------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 1DK6-DC7L-MXYR | 10/03/2025 | 5 rolls of bulletin bo | 118.59 | 118.59 | 01-5742 | Supplies | 9.53 | |
| | | | | | | Totals: | 118.59 | «No Project ID» |
| 16T1-PR7M-FY4H | 10/06/2025 | Creative Studio - CS | 19.85 | 19.85 | 01-5254 | Creative Studio | 19.85 | «No Project ID» |
| | | | | | | Totals: | 19.85 | |
| 1NL4-X6NM-6K6D | 10/06/2025 | 1 roll of bulletin bo | 24.74 | 24.74 | 01-5742 | Supplies | 24.74 | «No Project ID» |
| | | | | | | Totals: | 24.74 | |
| 1V9H-9NPN-G4VR | 10/06/2025 | Office Supplies | 34.99 | 34.99 | 01-5742 | Supplies | 34.99 | «No Project ID» |
| | | | | | | Totals: | 34.99 | |
| 1Q6C-D331-3YFG | 10/06/2025 | Books | 288.24 | 276.34 | 01-5840 | Print materials | 276.34 | «No Project ID» |
| | | | | | | Totals: | 276.34 | |
| 1J6C-LN4M-4JLT | 10/07/2025 | Office Supplies | 50.89 | 50.89 | 01-5742 | Supplies | 50.89 | «No Project ID» |
| | | | | | | Totals: | 50.89 | |
| 1LJT-3NCT-63TV | 10/07/2025 | Books | 165.00 | 165.00 | 01-5840 | Print materials | 165.00 | «No Project ID» |
| | | | | | | Totals: | 165.00 | |
| 1JW3-KTRW-991V | 10/09/2025 | Book | 10.99 | 10.99 | 01-5840 | Print materials | 10.99 | «No Project ID» |
| | | | | | | Totals: | 10.99 | |
| 1QWK-XLHC-4R7C | 10/09/2025 | Books | 32.98 | 32.98 | 01-5840 | Print materials | 32.98 | «No Project ID» |
| | | | | | | Totals: | 32.98 | |
| 1G14-X4LL-K43Q | 10/10/2025 | Books | 57.52 | 57.52 | 01-5840 | Print materials | 57.52 | «No Project ID» |
| | | | | | | Totals: | 57.52 | |
| 1XLM-39CC-3JKR | 10/14/2025 | Book | 17.49 | 17.49 | 01-5840 | Print materials | 17.49 | «No Project ID» |
| | | | | | | Totals: | 17.49 | |
| 11DY-T4HL-3PC6 | 10/14/2025 | Books | 20.51 | 20.51 | 01-5840 | Print materials | 20.51 | «No Project ID» |
| | | | | | | Totals: | 20.51 | |
| 16CJ-3V74-WCTX | 10/14/2025 | Childrens Realia | 57.19 | 57.19 | 01-5894 | Realia and other formats | 57.19 | «No Project ID» |
| | | | | | | Totals: | 57.19 | |
| AMAZON CAPITAL SERVICES | Computer Check | 10/22/2025 | 10/22/2025 | 1,552.89 | 01-1053 | Byline Bank Checking | 0.00 | 1,552.89 |
| | 62926 | | Posted | | 01-2060 | Accounts Payable | 1,552.89 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 1HCY-N1X1-9DVL | 09/19/2025 | Window Mount | 9.99 | 9.99 | 01-5742 | Supplies | 9.99 | «No Project ID» |
| | | | | | | Totals: | 9.99 | |
| 1VY9-6V4X-43YP | 09/24/2025 | MHS program supp | 838.83 | 838.83 | 01-5244 | Young Adult Programming | 838.83 | «No Project ID» |
| | | | | | | Totals: | 838.83 | |
| 17CF-3DNL-CKYV | 10/08/2025 | Facilities - LED Sens | 265.58 | 265.58 | 01-5683 | Equipment Parts | 265.58 | «No Project ID» |

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| Payee | Trans. Type Trans. No. | Description | Post Date Trans. Date | Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------------|---------------------------|----------------------|--------------------------|-------------|----------------|----------------------------|--------------------------|-----------------|---------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID | |
| 139V-FTX6-6K77 | 10/09/2025 | McGowan Grant - O | 135.24 | 135.24 | 01-5452 | Grant Expenses | Totals: 265.58 135.24 | MCGOWAN | |
| 1HJJ-R6F7-CQN9 | 10/14/2025 | Materials for Specia | 114.73 | 114.73 | 01-5895 | Archival collection | Totals: 135.24 114.73 | «No Project ID» | |
| 1N9F-XQFH-7RH3 | 10/15/2025 | Office Supplies | 37.95 | 37.95 | 01-5742 | Supplies | Totals: 114.73 37.95 | «No Project ID» | |
| 1VHH-YQHV-4VKL | 10/15/2025 | Book | 23.99 | 23.99 | 01-5840 | Print materials | Totals: 37.95 23.99 | «No Project ID» | |
| 14CG-FWMK-GLFV | 10/15/2025 | Books | 77.43 | 77.43 | 01-5840 | Print materials | Totals: 23.99 77.43 | «No Project ID» | |
| 1KM1-Y6JN-KD9X | 10/17/2025 | Book | 11.04 | 11.04 | 01-5840 | Print materials | Totals: 77.43 11.04 | «No Project ID» | |
| 1WV4-YVGY-KX3T | 10/17/2025 | Book | 11.99 | 11.99 | 01-5840 | Print materials | Totals: 11.04 11.99 | «No Project ID» | |
| 177C-JWH3-LQYT | 10/17/2025 | Office Supplies | 26.12 | 26.12 | 01-5742 | Supplies | Totals: 11.99 26.12 | «No Project ID» | |
| | | | | | | Totals: | 26.12 | | |
| AMAZON CAPITAL SERVICES | Computer Check | 10/30/2025 | 10/30/2025 | | 425.76 | 01-1053 | Byline Bank Checking | 0.00 | 425.76 |
| | 62957 | | Posted | | | 01-2060 | Accounts Payable | 425.76 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID | |
| 176N-YMKV-FNRQ | 10/23/2025 | Books | 25.05 | 25.05 | 01-5840 | Print materials | 25.05 | «No Project ID» | |
| | | | | | | Totals: | 25.05 | | |
| 1D9N-T9FV-FD3D | 10/23/2025 | Books | 104.33 | 104.33 | 01-5840 | Print materials | 104.33 | «No Project ID» | |
| | | | | | | Totals: | 104.33 | | |
| 1HHF-MMGN-C3MI | 10/23/2025 | Facilities - Houseke | 51.47 | 51.47 | 01-5684 | Cleaning & Housekeeping Su | 51.47 | «No Project ID» | |
| | | | | | | Totals: | 51.47 | | |
| 13F3-YYRT-QQW3 | 10/24/2025 | Book | 30.95 | 30.95 | 01-5840 | Print materials | 30.95 | «No Project ID» | |
| | | | | | | Totals: | 30.95 | | |
| 1PYC-1T1Y-7FKP | 10/25/2025 | Books | 94.97 | 94.97 | 01-5840 | Print materials | 94.97 | «No Project ID» | |
| | | | | | | Totals: | 94.97 | | |
| 19M4-D6CN-MN4P | 10/26/2025 | Batteries for Hotspo | 75.00 | 75.00 | 01-5893 | Devices | 75.00 | «No Project ID» | |
| | | | | | | Totals: | 75.00 | | |
| 1G9C-1JX3-GFDX | 10/27/2025 | Badges for Commur | 43.99 | 43.99 | 01-5742 | Supplies | 43.99 | «No Project ID» | |
| | | | | | | Totals: | 43.99 | | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------------|---------------------------|----------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| ANDERSON ELEVATOR CO. | Computer Check 62888 | 10/15/2025 | 10/15/2025 Posted | 1,035.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,035.00 | 1,035.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV-108240-Q6V7 | 09/26/2025 | Maze - Cat 1 Test ar | 1,035.00 | 1,035.00 | 01-5692 | Repair & Maintenance Prop. | 1,035.00 | «No Project ID» |
| Totals: | | | | | | | 1,035.00 | |
| ANDERSON PEST SOLUTIONS | Computer Check 62889 | 10/15/2025 | 10/15/2025 Posted | 115.94 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 115.94 | 115.94 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 82871791 | 09/15/2025 | Pest Control Mainte | 115.94 | 115.94 | 01-5692 | Repair & Maintenance Prop. | 115.94 | «No Project ID» |
| Totals: | | | | | | | 115.94 | |
| ANDERSON PEST SOLUTIONS | Computer Check 62927 | 10/22/2025 | 10/22/2025 Posted | 119.42 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 119.42 | 119.42 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 84238445 | 10/10/2025 | Pest Control Mainte | 119.42 | 119.42 | 01-5692 | Repair & Maintenance Prop. | 119.42 | «No Project ID» |
| Totals: | | | | | | | 119.42 | |
| BAKER & TAYLOR | Computer Check 62854 | 10/01/2025 | 10/01/2025 Posted | 3,069.28 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 3,069.28 | 3,069.28 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2039283485 | 09/23/2025 | Books | 29.51 | 29.51 | 01-5840 | Print materials | 29.51 | «No Project ID» |
| Totals: | | | | | | | 29.51 | |
| 2039257486 | 09/25/2025 | Books | 1,457.52 | 1,457.52 | 01-5840 | Print materials | 1,457.52 | «No Project ID» |
| Totals: | | | | | | | 1,457.52 | |
| 2039274175 | 09/26/2025 | Books | 153.26 | 153.26 | 01-5840 | Print materials | 153.26 | «No Project ID» |
| Totals: | | | | | | | 153.26 | |
| 2039269847 | 09/26/2025 | Books | 937.74 | 937.74 | 01-5840 | Print materials | 937.74 | «No Project ID» |
| Totals: | | | | | | | 937.74 | |
| 2039272456 | 09/29/2025 | Books | 491.25 | 491.25 | 01-5840 | Print materials | 491.25 | «No Project ID» |
| Totals: | | | | | | | 491.25 | |
| BAKER & TAYLOR | Computer Check 62874 | 10/03/2025 | 10/03/2025 Posted | 1,049.91 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,049.91 | 1,049.91 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2039268082 | 09/30/2025 | Books | 515.09 | 515.09 | 01-5840 | Print materials | 515.09 | «No Project ID» |
| Totals: | | | | | | | 515.09 | |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------|---------------------------|--------------------|------------------------------------|-------------|------------------------------|--|----------------|-----------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2039280743 | 09/30/2025 | Books | 534.82 | 534.82 | 01-5840 | Print materials | 534.82 | «No Project ID» |
| Totals: | | | | | | | 534.82 | |
| BAKER & TAYLOR | Computer Check 62890 | | 10/15/2025 10/15/2025 Posted | | 100.41 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 100.41 | 100.41 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2039289656 | 10/03/2025 | Books | 30.31 | 30.31 | 01-5840 | Print materials | 30.31 | «No Project ID» |
| Totals: | | | | | | | 30.31 | |
| 2039284401 | 10/03/2025 | Books | 70.10 | 70.10 | 01-5840 | Print materials | 70.10 | «No Project ID» |
| Totals: | | | | | | | 70.10 | |
| BAKER & TAYLOR | Computer Check 62958 | | 10/30/2025 10/30/2025 Posted | | 239.11 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 239.11 | 239.11 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2039285250 | 10/21/2025 | Books | 85.07 | 85.07 | 01-5840 | Print materials | 85.07 | «No Project ID» |
| Totals: | | | | | | | 85.07 | |
| 2039288068 | 10/21/2025 | Books | 154.04 | 154.04 | 01-5840 | Print materials | 154.04 | «No Project ID» |
| Totals: | | | | | | | 154.04 | |
| BAYSCAN TECHNOLOGIES | Computer Check 62855 | | 10/01/2025 10/01/2025 Posted | | 680.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 680.00 | 680.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 81243 | 09/26/2025 | Receipt Paper & DV | 680.00 | 680.00 | 01-5742 | Supplies | 680.00 | «No Project ID» |
| Totals: | | | | | | | 680.00 | |
| DUSHAUN BRANCH | Computer Check 62928 | | 10/22/2025 10/22/2025 Posted | | 240.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 240.00 | 240.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 240904 | 10/01/2025 | Adult Programming | 240.00 | 240.00 | 01-5247 | Adult Programming | 240.00 | «No Project ID» |
| Totals: | | | | | | | 240.00 | |
| BRIAN PICHMAN | Computer Check 62929 | | 10/22/2025 10/22/2025 Posted | | 200.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 200.00 | 200.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00113 | 10/16/2025 | MHS Program Prese | 200.00 | 200.00 | 01-5244 | Young Adult Programming | 200.00 | «No Project ID» |
| Totals: | | | | | | | 200.00 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------------|---------------------------|---------------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| ELSWORTH CARMAN | Computer Check 62891 | 10/15/2025 | 10/15/2025 Posted | 387.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 387.00 | 387.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15548 | 10/15/2025 | Per Diem for 2025 L | 387.00 | 387.00 | 01-5163 | Staff Development/Travel | 387.00 | «No Project ID» |
| Totals: | | | | | | | 387.00 | |
| CHICAGO OFFICE TECHNOLOC | Computer Check 62856 | 10/01/2025 | 10/01/2025 Posted | 13,114.61 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 13,114.61 | 13,114.61 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IN6114893 | 09/29/2025 | Xerox Toner (06/25/ | 3,787.52 | 3,787.52 | 01-5742 | Supplies | 3,787.52 | «No Project ID» |
| Totals: | | | | | | | 3,787.52 | |
| IN6114892 | 09/29/2025 | Xerox Toner (06/25/ | 9,327.09 | 9,327.09 | 01-5742 | Supplies | 9,327.09 | «No Project ID» |
| Totals: | | | | | | | 9,327.09 | |
| CHICAGO SUN-TIMES MEDIA, I | Computer Check 62857 | 10/01/2025 | 10/01/2025 Posted | 445.34 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 445.34 | 445.34 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 3285286 | 10/01/2025 | Newspaper Subscrip | 445.34 | 445.34 | 01-5840 | Print materials | 445.34 | «No Project ID» |
| Totals: | | | | | | | 445.34 | |
| CINTAS | Computer Check 62930 | 10/22/2025 | 10/22/2025 Posted | 106.87 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 106.87 | 106.87 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 5297339006 | 10/14/2025 | First Aid | 41.23 | 41.23 | 01-5742 | Supplies | 41.23 | «No Project ID» |
| Totals: | | | | | | | 41.23 | |
| 5297339003 | 10/14/2025 | First Aid | 65.64 | 65.64 | 01-5742 | Supplies | 65.64 | «No Project ID» |
| Totals: | | | | | | | 65.64 | |
| CITRON HYGIENE | Computer Check 62892 | 10/15/2025 | 10/15/2025 Posted | 984.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 984.00 | 984.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV0514176 | 10/01/2025 | Citron Hygiene Serv | 77.56 | 77.56 | 01-5686 | Custodial Services | 77.56 | «No Project ID» |
| Totals: | | | | | | | 77.56 | |
| INV0514173 | 10/01/2025 | Citron Hygiene Serv | 97.74 | 97.74 | 01-5686 | Custodial Services | 97.74 | «No Project ID» |
| Totals: | | | | | | | 97.74 | |
| INV0514177 | 10/01/2025 | Citron Hygiene Serv | 808.70 | 808.70 | 01-5686 | Custodial Services | 808.70 | «No Project ID» |
| Totals: | | | | | | | 808.70 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|------------------|---------------------------|---------------------|--------------------------|--------------------|-----------------------|--|----------------|-------------------|
| CLAIRE ONG | Computer Check 62858 | 10/01/2025 | 10/01/2025 Posted | 38.15 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 38.15 | 38.15 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15568 | 09/30/2025 | Mileage -Reimburse | 38.15 | 38.15 | 01-5165 | Mileage & Miscellaneous reir | 38.15 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 38.15 | |
| DEMCO, INC. | Computer Check 62875 | 10/03/2025 | 10/03/2025 Posted | 356.38 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 356.38 | 356.38 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 7704883 | 09/30/2025 | Processing Supplies | 356.38 | 356.38 | 01-5742 | Supplies | 356.38 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 356.38 | |
| DEMCO, INC. | Computer Check 62959 | 10/30/2025 | 10/30/2025 Posted | 123.11 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 123.11 | 123.11 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 7715106 | 10/21/2025 | Processing Supplies | 123.11 | 123.11 | 01-5742 | Supplies | 123.11 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 123.11 | |
| DITO, LLC | Computer Check 62893 | 10/15/2025 | 10/15/2025 Posted | 34.73 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 34.73 | 34.73 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV99597 | 09/30/2025 | Google Voice (Sept | 34.73 | 34.73 | 01-5451 | Telephone/Communications | 34.73 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 34.73 | |
| ELIZABETH ROONEY | Computer Check 62960 | 10/30/2025 | 10/30/2025 Posted | 125.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 125.00 | 125.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0070 | 11/02/2025 | Children's Programr | 125.00 | 125.00 | 01-5240 | Children's Programming | 125.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 125.00 | |
| F.W. KLINE, INC. | Computer Check 62894 | 10/15/2025 | 10/15/2025 Posted | 857.60 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 857.60 | 857.60 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 63000 | 09/25/2025 | Main - Sargent RC L | 857.60 | 857.60 | 01-5682 | Building Materials & Supplies | 857.60 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 857.60 | |
| FIONA DOLCE | Computer Check | 10/22/2025 | 10/22/2025 | 110.70 | 01-1053 | Byline Bank Checking | 0.00 | 110.70 |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|--------------------------|---------------------------|----------------------|--------------------------|--------------------|-----------------------|----------------------------|---------------|-------------------|
| | 62931 | | Posted | | 01-2060 | Accounts Payable | 110.70 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15767 | 10/21/2025 | ILA Reimbursement | 110.70 | 110.70 | 01-5163 | Staff Development/Travel | 110.70 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 110.70 | |
| JENNA FRIEBEL | Computer Check | 10/03/2025 | 10/03/2025 | 125.00 | 01-1053 | Byline Bank Checking | 0.00 | 125.00 |
| | 62876 | | Posted | | 01-2060 | Accounts Payable | 125.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| JF100120254242452 | 10/01/2025 | ALA Dues Reimburs | 125.00 | 125.00 | 01-5162 | Dues | 125.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 125.00 | |
| GABRIELA DENTON | Computer Check | 10/15/2025 | 10/15/2025 | 1,500.00 | 01-1053 | Byline Bank Checking | 0.00 | 1,500.00 |
| | 62895 | | Posted | | 01-2060 | Accounts Payable | 1,500.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15683 | 10/15/2025 | Tuition Grant | 1,500.00 | 1,500.00 | 01-5164 | Tuition Reimbursement | 1,500.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 1,500.00 | |
| GARVEY'S OFFICE PRODUCTS | Computer Check | 10/30/2025 | 10/30/2025 | 1,370.16 | 01-1053 | Byline Bank Checking | 0.00 | 1,370.16 |
| | 62961 | | Posted | | 01-2060 | Accounts Payable | 1,370.16 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| WO-795862-1 | 10/22/2025 | Paper | 1,370.16 | 1,370.16 | 01-5742 | Supplies | 1,370.16 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 1,370.16 | |
| GOCREATIVE PROGRAMS, LLC | Computer Check | 10/01/2025 | 10/01/2025 | 900.00 | 01-1053 | Byline Bank Checking | 0.00 | 900.00 |
| | 62859 | | Posted | | 01-2060 | Accounts Payable | 900.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0058 | 10/01/2025 | Bilingual Concert fo | 900.00 | 900.00 | 01-5240 | Children's Programming | 900.00 | FALLON |
| <i>Totals:</i> | | | | | | | 900.00 | |
| IAN A. GOSSE | Computer Check | 10/01/2025 | 10/01/2025 | 301.00 | 01-1053 | Byline Bank Checking | 0.00 | 301.00 |
| | 62860 | | Posted | | 01-2060 | Accounts Payable | 301.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15560 | 10/01/2025 | Per Diem for 2025 A | 301.00 | 301.00 | 01-5163 | Staff Development/Travel | 301.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 301.00 | |
| IAN A. GOSSE | Computer Check | 10/22/2025 | 10/22/2025 | 1,110.27 | 01-1053 | Byline Bank Checking | 0.00 | 1,110.27 |
| | 62932 | | Posted | | 01-2060 | Accounts Payable | 1,110.27 | 0.00 |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-----------------|---------------------------|-------------------------|------------------------------------|-------------|--------------------|--|------------------|------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15752 | 10/17/2025 | Hotel and travel reir | 1,110.27 | 1,110.27 | 01-5163 | Staff Development/Travel | 1,110.27 | «No Project ID» |
| Totals: | | | | | | | 1,110.27 | |
| GRAINGER | Computer Check 62933 | | 10/22/2025 10/22/2025 Posted | 197.60 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 197.60 | 197.60 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 9635039218 | 09/09/2025 | Main - EF Fuses | 98.80 | 98.80 | 01-5692 | Repair & Maintenance Prop. | 98.80 | «No Project ID» |
| Totals: | | | | | | | 98.80 | |
| 9636388184 | 09/10/2025 | Main - EF Fuses | 98.80 | 98.80 | 01-5692 | Repair & Maintenance Prop. | 98.80 | «No Project ID» |
| Totals: | | | | | | | 98.80 | |
| GENEVIEVE GROVE | Computer Check 62877 | | 10/03/2025 10/03/2025 Posted | 15.82 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 15.82 | 15.82 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15595 | 09/30/2025 | Mileage reimbursen | 15.82 | 15.82 | 01-5165 | Mileage & Miscellaneous reir | 15.82 | «No Project ID» |
| Totals: | | | | | | | 15.82 | |
| HOME DEPOT | Computer Check 62896 | | 10/15/2025 10/15/2025 Posted | 59.97 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 59.97 | 59.97 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 4510108 | 09/04/2025 | Facilities - IR Digital | 59.97 | 59.97 | 01-5920 | Facilities Equipment | 59.97 | «No Project ID» |
| Totals: | | | | | | | 59.97 | |
| HOME DEPOT | Computer Check 62955 | | 10/23/2025 10/23/2025 Posted | 2,682.38 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 2,682.38 | 2,682.38 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 4613164 | 08/05/2025 | Facilities - MISC Sup | 20.50 | 20.50 | 01-5682 | Building Materials & Supplies | 20.50 | «No Project ID» |
| Totals: | | | | | | | 20.50 | |
| 7512527 | 08/12/2025 | Facilities - Flashlight | 63.88 | 63.88 | 01-5682 | Building Materials & Supplies | 63.88 | «No Project ID» |
| Totals: | | | | | | | 63.88 | |
| 6900678 | 08/13/2025 | Main - Washer and | 2,598.00 | 2,598.00 | 01-5920 | Facilities Equipment | 2,598.00 | «No Project ID» |
| Totals: | | | | | | | 2,598.00 | |
| IHLS-OCLC | Computer Check 62897 | | 10/15/2025 10/15/2025 Posted | 344.46 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 344.46 | 344.46 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|------------------------------|---------------------------|--------------------|------------------------------------|-------------|--------------------------------|--|------------------|------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 33358 | 10/06/2025 | IFM Debits/Admin F | 344.46 | 344.46 | 01-5264 | ILL Payments | 344.46 | «No Project ID» |
| Totals: | | | | | | | 344.46 | |
| ILLINOIS STATE UNIVERSITY | Computer Check 62898 | | 10/15/2025 10/15/2025 Posted | | 100.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 100.00 | 100.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 229971369 | 09/29/2025 | Lost ILL Book | 50.00 | 50.00 | 01-5264 | ILL Payments | 50.00 | «No Project ID» |
| Totals: | | | | | | | 50.00 | |
| 229971402 | 09/29/2025 | Lost ILL Book | 50.00 | 50.00 | 01-5264 | ILL Payments | 50.00 | «No Project ID» |
| Totals: | | | | | | | 50.00 | |
| IMAGING OFFICE SYSTEMS, INC. | Computer Check 62899 | | 10/15/2025 10/15/2025 Posted | | 750.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 750.00 | 750.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| CONT019453 | 07/15/2025 | SCAN Pro 3000 mail | 750.00 | 750.00 | 01-5936 | Subscriptions and services | 750.00 | «No Project ID» |
| Totals: | | | | | | | 750.00 | |
| INGRAM LIBRARY SERVICES | Computer Check 62861 | | 10/01/2025 10/01/2025 Posted | | 1,588.36 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,588.36 | 1,588.36 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 90704714 | 09/23/2025 | Books | 169.78 | 169.78 | 01-5840 | Print materials | 169.78 | «No Project ID» |
| Totals: | | | | | | | 169.78 | |
| 90724598 | 09/24/2025 | Books | 247.53 | 247.53 | 01-5840 | Print materials | 247.53 | «No Project ID» |
| Totals: | | | | | | | 247.53 | |
| 90756447 | 09/25/2025 | Books | 107.35 | 107.35 | 01-5840 | Print materials | 107.35 | «No Project ID» |
| Totals: | | | | | | | 107.35 | |
| 90756448 | 09/25/2025 | Books | 857.35 | 857.35 | 01-5840 | Print materials | 857.35 | «No Project ID» |
| Totals: | | | | | | | 857.35 | |
| 90814265 | 09/29/2025 | Books | 206.35 | 206.35 | 01-5840 | Print materials | 206.35 | «No Project ID» |
| Totals: | | | | | | | 206.35 | |
| INGRAM LIBRARY SERVICES | Computer Check 62878 | | 10/03/2025 10/03/2025 Posted | | 1,430.83 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,430.83 | 1,430.83 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 90859677 | 09/30/2025 | Books | 89.15 | 89.15 | 01-5840 | Print materials | 89.15 | «No Project ID» |
| Totals: | | | | | | | 89.15 | |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------------|---------------------------|-------------|--------------------------|-------------|--------------------------------|--|------------------|------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 90894984 | 10/01/2025 | Books | 154.21 | 154.21 | 01-5840 | Print materials | 154.21 | «No Project ID» |
| | | | | | | Totals: | 154.21 | |
| 90894985 | 10/01/2025 | Books | 1,187.47 | 1,187.47 | 01-5840 | Print materials | 1,187.47 | «No Project ID» |
| | | | | | | Totals: | 1,187.47 | |
| INGRAM LIBRARY SERVICES | Computer Check 62900 | | 10/15/2025 Posted | | 4,155.81 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 4,155.81 | 4,155.81 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 90930263 | 10/02/2025 | Books | 70.81 | 70.81 | 01-5840 | Print materials | 70.81 | «No Project ID» |
| | | | | | | Totals: | 70.81 | |
| 90922443 | 10/02/2025 | Books | 348.65 | 348.65 | 01-5840 | Print materials | 348.65 | «No Project ID» |
| | | | | | | Totals: | 348.65 | |
| 90953666 | 10/03/2025 | Books | 178.67 | 178.67 | 01-5840 | Print materials | 178.67 | «No Project ID» |
| | | | | | | Totals: | 178.67 | |
| 90989087 | 10/06/2025 | Books | 334.67 | 334.67 | 01-5840 | Print materials | 334.67 | «No Project ID» |
| | | | | | | Totals: | 334.67 | |
| 90989088 | 10/06/2025 | Books | 416.98 | 416.98 | 01-5840 | Print materials | 416.98 | «No Project ID» |
| | | | | | | Totals: | 416.98 | |
| 90989089 | 10/06/2025 | Books | 441.68 | 441.68 | 01-5840 | Print materials | 441.68 | «No Project ID» |
| | | | | | | Totals: | 441.68 | |
| 91022197 | 10/07/2025 | Books | 239.60 | 239.60 | 01-5840 | Print materials | 239.60 | «No Project ID» |
| | | | | | | Totals: | 239.60 | |
| 91076121 | 10/08/2025 | Books | 88.04 | 88.04 | 01-5840 | Print materials | 88.04 | «No Project ID» |
| | | | | | | Totals: | 88.04 | |
| 91063764 | 10/08/2025 | Books | 280.78 | 280.78 | 01-5840 | Print materials | 280.78 | «No Project ID» |
| | | | | | | Totals: | 280.78 | |
| 91076120 | 10/08/2025 | Books | 657.96 | 657.96 | 01-5840 | Print materials | 657.96 | «No Project ID» |
| | | | | | | Totals: | 657.96 | |
| 91093405 | 10/09/2025 | Books | 226.41 | 226.41 | 01-5840 | Print materials | 226.41 | «No Project ID» |
| | | | | | | Totals: | 226.41 | |
| 91093406 | 10/09/2025 | Books | 313.28 | 313.28 | 01-5840 | Print materials | 313.28 | «No Project ID» |
| | | | | | | Totals: | 313.28 | |
| 91157622 | 10/13/2025 | Books | 558.28 | 558.28 | 01-5840 | Print materials | 558.28 | «No Project ID» |
| | | | | | | Totals: | 558.28 | |
| INGRAM LIBRARY SERVICES | Computer Check | | 10/22/2025 | | 7,464.41 01-1053 | Byline Bank Checking | 0.00 | 7,464.41 |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------------|---------------------------|-------------|--------------------------|-------------|----------------|----------------------|--------------|-----------------|
| | 62934 | | Posted | | 01-2060 | Accounts Payable | 7,464.41 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 91164539 | 10/13/2025 | Books | 417.52 | 417.52 | 01-5840 | Print materials | 417.52 | «No Project ID» |
| | | | | | | Totals: | 417.52 | |
| 91164538 | 10/13/2025 | Books | 565.41 | 565.41 | 01-5840 | Print materials | 565.41 | «No Project ID» |
| | | | | | | Totals: | 565.41 | |
| 91195089 | 10/14/2025 | Books | 1,566.65 | 1,566.65 | 01-5840 | Print materials | 1,566.65 | «No Project ID» |
| | | | | | | Totals: | 1,566.65 | |
| 91225909 | 10/15/2025 | Books | 78.33 | 78.33 | 01-5840 | Print materials | 78.33 | «No Project ID» |
| | | | | | | Totals: | 78.33 | |
| 91225910 | 10/15/2025 | Books | 1,344.45 | 1,344.45 | 01-5840 | Print materials | 1,344.45 | «No Project ID» |
| | | | | | | Totals: | 1,344.45 | |
| 91305821 | 10/17/2025 | Book | 22.78 | 22.78 | 01-5840 | Print materials | 22.78 | «No Project ID» |
| | | | | | | Totals: | 22.78 | |
| 91290341 | 10/17/2025 | Books | 187.45 | 187.45 | 01-5840 | Print materials | 187.45 | «No Project ID» |
| | | | | | | Totals: | 187.45 | |
| 91290342 | 10/17/2025 | Books | 1,074.05 | 1,074.05 | 01-5840 | Print materials | 1,074.05 | «No Project ID» |
| | | | | | | Totals: | 1,074.05 | |
| 91331676 | 10/20/2025 | Books | 2,207.77 | 2,207.77 | 01-5840 | Print materials | 2,207.77 | «No Project ID» |
| | | | | | | Totals: | 2,207.77 | |
| INGRAM LIBRARY SERVICES | Computer Check | 10/30/2025 | 10/30/2025 | 7,175.94 | 01-1053 | Byline Bank Checking | 0.00 | 7,175.94 |
| | 62962 | | Posted | | 01-2060 | Accounts Payable | 7,175.94 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 91372702 | 10/21/2025 | Books | 1,931.83 | 1,931.83 | 01-5840 | Print materials | 1,931.83 | «No Project ID» |
| | | | | | | Totals: | 1,931.83 | |
| 91409792 | 10/22/2025 | Books | 174.82 | 174.82 | 01-5840 | Print materials | 174.82 | «No Project ID» |
| | | | | | | Totals: | 174.82 | |
| 91439138 | 10/23/2025 | Reviews | 350.00 | 350.00 | 01-5840 | Print materials | 350.00 | «No Project ID» |
| | | | | | | Totals: | 350.00 | |
| 91439817 | 10/23/2025 | Books | 4,385.11 | 4,385.11 | 01-5840 | Print materials | 4,385.11 | «No Project ID» |
| | | | | | | Totals: | 4,385.11 | |
| 91464805 | 10/24/2025 | Books | 166.73 | 166.73 | 01-5840 | Print materials | 166.73 | «No Project ID» |
| | | | | | | Totals: | 166.73 | |
| 91464804 | 10/24/2025 | Books | 167.45 | 167.45 | 01-5840 | Print materials | 167.45 | «No Project ID» |
| | | | | | | Totals: | 167.45 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------------|---------------------------|-----------------------|--------------------------|--------------------|-----------------------|--|------------------|-------------------|
| INTERNATIONAL UNION OF O | Computer Check 62935 | 10/22/2025 | 10/22/2025 Posted | 194.25 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 194.25 | 194.25 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15771 | 10/03/2025 | OCT 2025 UNION D | 194.25 | 194.25 | 01-2059 | Union dues Payable | 194.25 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 194.25 | |
| INTRINSIC LANDSCAPING, INC | Computer Check 62936 | 10/22/2025 | 10/22/2025 Posted | 447.31 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 447.31 | 447.31 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 25-2163 | 10/16/2025 | GREEN ROOF MAIN | 447.31 | 447.31 | 01-5692 | Repair & Maintenance Prop. | 447.31 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 447.31 | |
| JAMES S FUTRELL | Computer Check 62862 | 10/01/2025 | 10/01/2025 Posted | 1,500.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,500.00 | 1,500.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 250924 | 09/24/2025 | E-Rate Services - Ap | 1,500.00 | 1,500.00 | 01-5272 | Consultant Support Services | 1,500.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 1,500.00 | |
| JANET LORCH | Computer Check 62937 | 10/22/2025 | 10/22/2025 Posted | 80.70 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 80.70 | 80.70 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15751 | 10/17/2025 | ILA Mileage/Parking | 80.70 | 80.70 | 01-5163 | Staff Development/Travel | 80.70 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 80.70 | |
| JOHNSON CONTROLS | Computer Check 62901 | 10/15/2025 | 10/15/2025 Posted | 1,071.37 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,071.37 | 1,071.37 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 41711420 | 09/13/2025 | Quarterly Billing - D | 1,071.37 | 1,071.37 | 01-5692 | Repair & Maintenance Prop. | 1,071.37 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 1,071.37 | |
| KANOPY, INC. | Computer Check 62902 | 10/15/2025 | 10/15/2025 Posted | 3,856.45 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 3,856.45 | 3,856.45 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 471543-PPU | 09/30/2025 | Kanopy tickets | 3,856.45 | 3,856.45 | 01-5891 | Digital content | 3,856.45 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 3,856.45 | |
| KATHLEEN M SPALE | Computer Check | 10/30/2025 | 10/30/2025 | 117.33 | 01-1053 | Byline Bank Checking | 0.00 | 117.33 |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|---------------------------|---------------------------|---------------------|--------------------------|--------------------|-----------------------|------------------------------|---------------|-------------------|
| | 62963 | | Posted | | 01-2060 | Accounts Payable | 117.33 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15804 | 10/23/2025 | Special Collections | 117.33 | 117.33 | 01-5256 | Staff Appreciation / Engagem | 117.33 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 117.33 | |
| KATHLEEN ROONEY | Computer Check | 10/30/2025 | 10/30/2025 | 125.00 | 01-1053 | Byline Bank Checking | 0.00 | 125.00 |
| | 62964 | | Posted | | 01-2060 | Accounts Payable | 125.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0069 | 11/02/2025 | Adult Programming | 125.00 | 125.00 | 01-5247 | Adult Programming | 125.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 125.00 | |
| KATHY VALDIVIA | Computer Check | 10/15/2025 | 10/15/2025 | 90.00 | 01-1053 | Byline Bank Checking | 0.00 | 90.00 |
| | 62903 | | Posted | | 01-2060 | Accounts Payable | 90.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00108 | 09/26/2025 | 3 September Spanis | 90.00 | 90.00 | 01-5240 | Children's Programming | 90.00 | FALLON |
| <i>Totals:</i> | | | | | | | 90.00 | |
| KATHY VALDIVIA | Computer Check | 10/22/2025 | 10/22/2025 | 60.00 | 01-1053 | Byline Bank Checking | 0.00 | 60.00 |
| | 62938 | | Posted | | 01-2060 | Accounts Payable | 60.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00114 | 06/06/2025 | Two June Spanish S | 60.00 | 60.00 | 01-5240 | Children's Programming | 60.00 | FALLON |
| <i>Totals:</i> | | | | | | | 60.00 | |
| KATHY VALDIVIA | Computer Check | 10/30/2025 | 10/30/2025 | 90.00 | 01-1053 | Byline Bank Checking | 0.00 | 90.00 |
| | 62965 | | Posted | | 01-2060 | Accounts Payable | 90.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00109 | 10/31/2025 | 3 October Spanish s | 90.00 | 90.00 | 01-5240 | Children's Programming | 90.00 | FALLON |
| <i>Totals:</i> | | | | | | | 90.00 | |
| LAKESHORE RECYCLING SYSTE | Computer Check | 10/15/2025 | 10/15/2025 | 674.28 | 01-1053 | Byline Bank Checking | 0.00 | 674.28 |
| | 62904 | | Posted | | 01-2060 | Accounts Payable | 674.28 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| LR6417540 | 09/25/2025 | Trash/Recycling - M | 110.45 | 110.45 | 01-5688 | Sewer/Garbage | 110.45 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 110.45 | |
| LR6417539 | 09/25/2025 | Trash/Recycling - M | 563.83 | 563.83 | 01-5688 | Sewer/Garbage | 563.83 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 563.83 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|---------------------------|---------------------------|-----------------------|--------------------------|--------------------|-----------------------|--|----------------|-------------------|
| LAKESHORE RECYCLING SYSTE | Computer Check 62966 | 10/30/2025 | 10/30/2025 Posted | 674.28 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 674.28 | 674.28 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| LR6448608 | 10/25/2025 | Trash/Recycling - M | 110.45 | 110.45 | 01-5688 | Sewer/Garbage | 110.45 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 110.45 | |
| LR6448607 | 10/25/2025 | Trash/Recycling - M | 563.83 | 563.83 | 01-5688 | Sewer/Garbage | 563.83 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 563.83 | |
| LATONIA JACKSON | Computer Check 62905 | 10/15/2025 | 10/15/2025 Posted | 258.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 258.00 | 258.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15369 | 10/15/2025 | 2025 ULC Forum Pe | 258.00 | 258.00 | 01-5163 | Staff Development/Travel | 258.00 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 258.00 | |
| LINCOLN LIBRARY | Computer Check 62967 | 10/30/2025 | 10/30/2025 Posted | 35.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 35.00 | 35.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 232804455 | 10/24/2025 | Damaged ILL Book | 35.00 | 35.00 | 01-5264 | ILL Payments | 35.00 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 35.00 | |
| LINDA BARNETT | Computer Check 62863 | 10/01/2025 | 10/01/2025 Posted | 276.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 276.00 | 276.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-14351 | 10/01/2025 | Per Diem for BBCON | 276.00 | 276.00 | 01-5163 | Staff Development/Travel | 276.00 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 276.00 | |
| LINDA MONTALBANO | Computer Check 62968 | 10/30/2025 | 10/30/2025 Posted | 18.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 18.00 | 18.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15805 | 10/23/2025 | Special Collections S | 18.00 | 18.00 | 01-5256 | Staff Appreciation / Engager | 18.00 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 18.00 | |
| LINDSEY DAEHNKE | Computer Check 62864 | 10/01/2025 | 10/01/2025 Posted | 349.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 349.00 | 349.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0099 | 10/07/2025 | Adult Programming | 349.00 | 349.00 | 01-5247 | Adult Programming | 349.00 | «No Project ID» |
| | | | | | | <i>Totals:</i> | 349.00 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------------|---------------------------|----------------------|--------------------------|--------------------|-----------------------|--|------------------|-------------------|
| LOCAL 399 FED PAC | Computer Check 62939 | 10/22/2025 | 10/22/2025 Posted | 75.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 75.00 | 75.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 905232 | 10/13/2025 | FED PAC CONT FOR | 75.00 | 75.00 | 01-2058 | Fed Pac | 75.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 75.00 | |
| MARIA D CAMPOS | Computer Check 62865 | 10/01/2025 | 10/01/2025 Posted | 276.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 276.00 | 276.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-14350 | 10/01/2025 | Per Diem for BBCON | 276.00 | 276.00 | 01-5163 | Staff Development/Travel | 276.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 276.00 | |
| MCADAM LANDSCAPING, INC. | Computer Check 62906 | 10/15/2025 | 10/15/2025 Posted | 1,556.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,556.00 | 1,556.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 104607 | 09/08/2025 | Maze - Flowers for f | 100.00 | 100.00 | 01-5692 | Repair & Maintenance Prop. | 100.00 | LEINARTAS ME |
| <i>Totals:</i> | | | | | | | 100.00 | |
| 104637 | 09/08/2025 | Landscaping Mainte | 544.00 | 544.00 | 01-5681 | Landscaping and snow remo | 544.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 544.00 | |
| 104606 | 09/08/2025 | Maze - (4) Garden P | 912.00 | 912.00 | 01-5692 | Repair & Maintenance Prop. | 912.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 912.00 | |
| MCADAM LANDSCAPING, INC. | Computer Check 62940 | 10/22/2025 | 10/22/2025 Posted | 544.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 544.00 | 544.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 105544 | 10/10/2025 | Landscaping Mainte | 544.00 | 544.00 | 01-5681 | Landscaping and snow remo | 544.00 | «No Project ID» |
| <i>Totals:</i> | | | | | | | 544.00 | |
| MEESCAN INC. | Computer Check 62907 | 10/15/2025 | 10/15/2025 Posted | 6,842.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 6,842.00 | 6,842.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV-R2501469 | 10/01/2025 | Library self-checkou | 6,842.00 | 6,842.00 | 01-1600 | Prepaid Expenses | 5,701.66 | IT |
| INV-R2501469 | 10/01/2025 | Library self-checkou | 6,842.00 | 6,842.00 | 01-5936 | Subscriptions and services | 1,140.34 | IT |
| <i>Totals:</i> | | | | | | | 6,842.00 | |
| METROPOLITAN INDUSTRIES, I | Computer Check 62908 | 10/15/2025 | 10/15/2025 Posted | 1,025.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,025.00 | 1,025.00 0.00 |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------------|---------------------------|----------------------|--------------------------|-------------|----------------|----------------------------|--------------|-----------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV077513 | 09/30/2025 | Maze - Ejector Pump | 410.00 | 410.00 | 01-5692 | Repair & Maintenance Prop. | 410.00 | «No Project ID» |
| | | | | | | Totals: | 410.00 | |
| INV077514 | 09/30/2025 | Main - Ejector Pump | 615.00 | 615.00 | 01-5692 | Repair & Maintenance Prop. | 615.00 | «No Project ID» |
| | | | | | | Totals: | 615.00 | |
| METROPOLITAN INDUSTRIES, I | Computer Check | 10/30/2025 | 10/30/2025 | 2,050.00 | 01-1053 | Byline Bank Checking | 0.00 | 2,050.00 |
| | 62969 | | Posted | | 01-2060 | Accounts Payable | 2,050.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV078181 | 10/23/2025 | Main - Ejector Pump | 2,050.00 | 2,050.00 | 01-5692 | Repair & Maintenance Prop. | 2,050.00 | «No Project ID» |
| | | | | | | Totals: | 2,050.00 | |
| MICHAEL B. HALL | Computer Check | 10/03/2025 | 10/03/2025 | 250.00 | 01-1053 | Byline Bank Checking | 0.00 | 250.00 |
| | 62879 | | Posted | | 01-2060 | Accounts Payable | 250.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00105 | 10/09/2025 | Creative Studio - Pr | 250.00 | 250.00 | 01-5254 | Creative Studio | 250.00 | «No Project ID» |
| | | | | | | Totals: | 250.00 | |
| MICHAEL SMITH | Computer Check | 10/15/2025 | 10/15/2025 | 550.00 | 01-1053 | Byline Bank Checking | 0.00 | 550.00 |
| | 62909 | | Posted | | 01-2060 | Accounts Payable | 550.00 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0067 | 10/16/2025 | Adult Programming | 550.00 | 550.00 | 01-5247 | Adult Programming | 550.00 | «No Project ID» |
| | | | | | | Totals: | 550.00 | |
| MIDWEST TAPE, LLC | Computer Check | 10/01/2025 | 10/01/2025 | 1,042.19 | 01-1053 | Byline Bank Checking | 0.00 | 1,042.19 |
| | 62866 | | Posted | | 01-2060 | Accounts Payable | 1,042.19 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 507795337 | 09/25/2025 | DVD | 27.03 | 27.03 | 01-5890 | Audio and video materials | 27.03 | «No Project ID» |
| | | | | | | Totals: | 27.03 | |
| 507795333 | 09/25/2025 | Music CDs | 30.86 | 30.86 | 01-5890 | Audio and video materials | 30.86 | «No Project ID» |
| | | | | | | Totals: | 30.86 | |
| 507795336 | 09/25/2025 | Audiobook | 76.68 | 76.68 | 01-5890 | Audio and video materials | 76.68 | «No Project ID» |
| | | | | | | Totals: | 76.68 | |
| 507795335 | 09/25/2025 | DVDs | 234.27 | 234.27 | 01-5890 | Audio and video materials | 234.27 | «No Project ID» |
| | | | | | | Totals: | 234.27 | |
| 507795332 | 09/25/2025 | DVDs | 673.35 | 673.35 | 01-5890 | Audio and video materials | 673.35 | «No Project ID» |
| | | | | | | Totals: | 673.35 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------|---------------------------|-------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| MIDWEST TAPE, LLC | Computer Check 62910 | 10/15/2025 | 10/15/2025 Posted | 20,851.14 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 20,851.14 | 20,851.14 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 507820601 | 09/30/2025 | Hoopla | 17,109.48 | 17,109.48 | 01-5891 | Digital content | 17,109.48 | «No Project ID» |
| | | | | | | Totals: | 17,109.48 | |
| 507829841 | 10/02/2025 | Music CDs | 77.15 | 77.15 | 01-5890 | Audio and video materials | 77.15 | «No Project ID» |
| | | | | | | Totals: | 77.15 | |
| 507829845 | 10/02/2025 | DVDs | 154.69 | 154.69 | 01-5890 | Audio and video materials | 154.69 | «No Project ID» |
| | | | | | | Totals: | 154.69 | |
| 507829840 | 10/02/2025 | Audiobooks | 284.40 | 284.40 | 01-5890 | Audio and video materials | 284.40 | «No Project ID» |
| | | | | | | Totals: | 284.40 | |
| 507829844 | 10/02/2025 | DVDs | 487.40 | 487.40 | 01-5890 | Audio and video materials | 487.40 | «No Project ID» |
| | | | | | | Totals: | 487.40 | |
| 507829843 | 10/02/2025 | DVDs | 733.22 | 733.22 | 01-5890 | Audio and video materials | 733.22 | «No Project ID» |
| | | | | | | Totals: | 733.22 | |
| 507825939 | 10/02/2025 | DVDs | 1,133.59 | 1,133.59 | 01-5890 | Audio and video materials | 1,133.59 | «No Project ID» |
| | | | | | | Totals: | 1,133.59 | |
| 507861689 | 10/09/2025 | DVD | 36.07 | 36.07 | 01-5890 | Audio and video materials | 36.07 | «No Project ID» |
| | | | | | | Totals: | 36.07 | |
| 507861688 | 10/09/2025 | DVDs | 45.06 | 45.06 | 01-5890 | Audio and video materials | 45.06 | «No Project ID» |
| | | | | | | Totals: | 45.06 | |
| 507861683 | 10/09/2025 | Audiobook | 48.68 | 48.68 | 01-5890 | Audio and video materials | 48.68 | «No Project ID» |
| | | | | | | Totals: | 48.68 | |
| 507861686 | 10/09/2025 | Music CDs | 60.97 | 60.97 | 01-5890 | Audio and video materials | 60.97 | «No Project ID» |
| | | | | | | Totals: | 60.97 | |
| 507861685 | 10/09/2025 | DVDs | 178.68 | 178.68 | 01-5890 | Audio and video materials | 178.68 | «No Project ID» |
| | | | | | | Totals: | 178.68 | |
| 507861684 | 10/09/2025 | DVDs | 501.75 | 501.75 | 01-5890 | Audio and video materials | 501.75 | «No Project ID» |
| | | | | | | Totals: | 501.75 | |
| MIDWEST TAPE, LLC | Computer Check 62941 | 10/22/2025 | 10/22/2025 Posted | 1,333.93 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,333.93 | 1,333.93 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 507891139 | 10/16/2025 | DVD | 18.03 | 18.03 | 01-5890 | Audio and video materials | 18.03 | «No Project ID» |
| | | | | | | Totals: | 18.03 | |
| 507891320 | 10/16/2025 | DVD | 24.07 | 24.07 | 01-5890 | Audio and video materials | 24.07 | «No Project ID» |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Trans. Date | Amount Amount Paid | Account Number | Account Description | Debit Amount Amount | Credit Amount Project ID |
|---------------------|---------------------------|----------------------|--------------------------|-------------|-----------------------|--------------------|--|------------------------|-----------------------------|
| 507891137 | 10/16/2025 | Music CDs | | 74.17 | 74.17 | 01-5890 | Audio and video materials | 74.17 | «No Project ID» |
| 507891136 | 10/16/2025 | DVDs | | 383.61 | 383.61 | 01-5890 | Audio and video materials | 383.61 | «No Project ID» |
| 507891135 | 10/16/2025 | DVDs | | 834.05 | 834.05 | 01-5890 | Audio and video materials | 834.05 | «No Project ID» |
| | | | | | | | Totals: | 834.05 | |
| MIDWEST TAPE, LLC | Computer Check 62970 | | 10/30/2025 Posted | 10/30/2025 | 1,818.62 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,818.62 | 1,818.62 0.00 |
| 507924932 | 10/23/2025 | Music CD | | 15.43 | 15.43 | 01-5890 | Audio and video materials | 15.43 | «No Project ID» |
| 507924935 | 10/23/2025 | DVDs | | 95.38 | 95.38 | 01-5890 | Audio and video materials | 95.38 | «No Project ID» |
| 507924934 | 10/23/2025 | DVDs | | 213.30 | 213.30 | 01-5890 | Audio and video materials | 213.30 | «No Project ID» |
| 507923419 | 10/23/2025 | DVDs | | 334.00 | 334.00 | 01-5890 | Audio and video materials | 334.00 | «No Project ID» |
| 507924931 | 10/23/2025 | Audiobooks | | 533.12 | 533.12 | 01-5890 | Audio and video materials | 533.12 | «No Project ID» |
| 507924930 | 10/23/2025 | DVDs | | 627.39 | 627.39 | 01-5890 | Audio and video materials | 627.39 | «No Project ID» |
| | | | | | | | Totals: | 627.39 | |
| NETWRIX CORPORATION | Computer Check 62911 | | 10/15/2025 Posted | 10/15/2025 | 1,326.07 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,326.07 | 1,326.07 0.00 |
| INV-NW129368 | 09/30/2025 | Network Auditing S | | 1,326.07 | 1,326.07 | 01-5936 | Subscriptions and services | 1,326.07 | IT |
| | | | | | | | Totals: | 1,326.07 | |
| NEWSBANK, INC. | Computer Check 62942 | | 10/22/2025 Posted | 10/22/2025 | 10,548.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 10,548.00 | 10,548.00 0.00 |
| 2009744 | 10/08/2025 | Digital Subscription | | 10,548.00 | 10,548.00 | 01-1600 | Prepaid Expenses | 10,548.00 | «No Project ID» |
| | | | | | | | Totals: | 10,548.00 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|------------------------|---------------------------|-----------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| NICOLE RHODES | Computer Check 62883 | 10/03/2025 | 10/03/2025 Posted | 483.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 483.00 | 483.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15594 | 09/29/2025 | Hiring - CLL Intervie | 483.00 | 483.00 | 01-5199 | Hiring | 483.00 | «No Project ID» |
| Totals: | | | | | | | 483.00 | |
| NICOR GAS | Computer Check 62912 | 10/15/2025 | 10/15/2025 Posted | 1,368.18 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,368.18 | 1,368.18 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15663 | 10/01/2025 | Natural Gas Maze B | 63.03 | 63.03 | 01-5690 | Natural Gas | 63.03 | «No Project ID» |
| Totals: | | | | | | | 63.03 | |
| IR-15662 | 10/02/2025 | Natural Gas Main Br | 1,305.15 | 1,305.15 | 01-5690 | Natural Gas | 1,305.15 | «No Project ID» |
| Totals: | | | | | | | 1,305.15 | |
| O'NEILL PUBLIC LIBRARY | Computer Check 62944 | 10/22/2025 | 10/22/2025 Posted | 14.99 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 14.99 | 14.99 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 1 | 10/07/2025 | Lost ILL Book | 14.99 | 14.99 | 01-5264 | ILL Payments | 14.99 | «No Project ID» |
| Totals: | | | | | | | 14.99 | |
| OAK PARK TOWNSHIP | Computer Check 62943 | 10/22/2025 | 10/22/2025 Posted | 3,833.25 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 3,833.25 | 3,833.25 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15778 | 10/14/2025 | YOUTH ENGAGEME | 3,833.25 | 3,833.25 | 01-5281 | Intergovernmental Agreemer | 3,833.25 | «No Project ID» |
| Totals: | | | | | | | 3,833.25 | |
| OLSON'S ACE OAK PARK | Computer Check 62913 | 10/15/2025 | 10/15/2025 Posted | 11.38 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 11.38 | 11.38 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 20093/4 | 09/23/2025 | Facilities - MISC Sup | 11.38 | 11.38 | 01-5682 | Building Materials & Supplies | 11.38 | «No Project ID» |
| Totals: | | | | | | | 11.38 | |
| OVERDRIVE, INC. | Computer Check 62880 | 10/03/2025 | 10/03/2025 Posted | 573.75 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 573.75 | 573.75 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 01658CP25303830 | 09/30/2025 | E-Content | 190.96 | 190.96 | 01-5891 | Digital content | 190.96 | «No Project ID» |
| Totals: | | | | | | | 190.96 | |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|---------------------------|---------------------------|-------------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 01658CP25304837 | 09/30/2025 | E-Content | 382.79 | 382.79 | 01-5891 | Digital content | 382.79 | «No Project ID» |
| Totals: | | | | | | | 382.79 | |
| OVERDRIVE, INC. | Computer Check 62914 | | 10/15/2025 Posted | 16,202.76 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 16,202.76 | 16,202.76 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 01658MA25300040 | 09/30/2025 | E-Content | 5,327.16 | 5,327.16 | 01-5891 | Digital content | 5,327.16 | «No Project ID» |
| Totals: | | | | | | | 5,327.16 | |
| 01658MA25306965 | 09/30/2025 | E-Content | 10,875.60 | 10,875.60 | 01-5891 | Digital content | 10,875.60 | «No Project ID» |
| Totals: | | | | | | | 10,875.60 | |
| PARK DISTRICT OF OAK PARK | Computer Check 62945 | | 10/22/2025 Posted | 1,370.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,370.00 | 1,370.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 20240101 | 10/08/2025 | DOLE RENT OCTOBI | 1,370.00 | 1,370.00 | 01-5691 | Rentals--Equipment & Faciliti | 1,370.00 | «No Project ID» |
| Totals: | | | | | | | 1,370.00 | |
| PAUL NEUMANN | Computer Check 62881 | | 10/03/2025 Posted | 250.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 250.00 | 250.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0098 | 10/04/2025 | Adult Programming | 250.00 | 250.00 | 01-5247 | Adult Programming | 250.00 | «No Project ID» |
| Totals: | | | | | | | 250.00 | |
| PITNEY BOWES-Reserve | Computer Check 62915 | | 10/15/2025 Posted | 1,500.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,500.00 | 1,500.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15678 | 10/08/2025 | Postage Refill | 1,500.00 | 1,500.00 | 01-5380 | Postage & Delivery | 1,500.00 | «No Project ID» |
| Totals: | | | | | | | 1,500.00 | |
| PLAYAWAY PRODUCTS LLC | Computer Check 62916 | | 10/15/2025 Posted | 147.98 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 147.98 | 147.98 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 513063 | 10/01/2025 | Wonderbooks | 147.98 | 147.98 | 01-5890 | Audio and video materials | 147.98 | «No Project ID» |
| Totals: | | | | | | | 147.98 | |
| Q & A SERVICES LLC | Computer Check 62946 | | 10/22/2025 Posted | 150.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 150.00 | 150.00 0.00 |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-------------------|---------------------------|-----------------------|--------------------------|--------------------|-----------------------|--|-------------------|-------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2045 | 10/17/2025 | ST-1 July - Septemb | 150.00 | 150.00 | 01-5211 | Fees and Services | 150.00 | «No Project ID» |
| Totals: | | | | | | | 150.00 | |
| RAILS | Computer Check 62917 | 10/15/2025 | 10/15/2025 Posted | 1,710.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,710.00 | 1,710.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 15082 | 09/23/2025 | BiblioLabs Library St | 1,710.00 | 1,710.00 | 01-5891 | Digital content | 1,710.00 | «No Project ID» |
| Totals: | | | | | | | 1,710.00 | |
| REBEKAH STEADWELL | Computer Check 62971 | 10/30/2025 | 10/30/2025 Posted | 500.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 500.00 | 500.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00115 | 10/21/2025 | Adult Programming | 500.00 | 500.00 | 01-5247 | Adult Programming | 500.00 | FOPPL25 |
| Totals: | | | | | | | 500.00 | |
| REGIONS BANK | Bank Draft 78 | 10/17/2025 | 10/17/2025 Posted | 17,846.46 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 17,846.46 | 17,846.46 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 023080 | 09/30/2025 | REGIONS BANK PER | 17,846.46 | 17,846.46 | 01-2067 | Purchase Cards - P Cards | 17,846.46 | «No Project ID» |
| Totals: | | | | | | | 17,846.46 | |
| RHONDA FENTRY | Computer Check 62947 | 10/22/2025 | 10/22/2025 Posted | 75.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 75.00 | 75.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-0062 | 10/01/2025 | Adult Programming | 75.00 | 75.00 | 01-5247 | Adult Programming | 75.00 | «No Project ID» |
| Totals: | | | | | | | 75.00 | |
| STEPHEN ROBINET | Computer Check 62918 | 10/15/2025 | 10/15/2025 Posted | 264.67 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 264.67 | 264.67 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15700 | 10/15/2025 | wages & salaries - p | 264.67 | 264.67 | 01-5001 | Wages & Salaries | 264.67 | «No Project ID» |
| Totals: | | | | | | | 264.67 | |
| STEPHEN ROBINET | Computer Check 62978 | 10/31/2025 | 10/31/2025 Posted | 264.95 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 264.95 | 264.95 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------------|---------------------------|----------------------|--------------------------|-------------|--------------------------------|--|------------------|------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15854 | 10/31/2025 | wages & salaries - p | 264.95 | 264.95 | 01-5001 | Wages & Salaries | 264.95 | «No Project ID» |
| Totals: | | | | | | | 264.95 | |
| MICHAEL ROSE | Computer Check 62972 | | 10/30/2025 Posted | | 26.90 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 26.90 | 26.90 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15844 | 10/29/2025 | ILA Mileage & Parki | 26.90 | 26.90 | 01-5163 | Staff Development/Travel | 26.90 | «No Project ID» |
| Totals: | | | | | | | 26.90 | |
| SHAMBAUGH & SON, LP | Computer Check 62919 | | 10/15/2025 Posted | | 225.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 225.00 | 225.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 18985620 | 09/10/2025 | Main - Fire Pump Cl | 225.00 | 225.00 | 01-5692 | Repair & Maintenance Prop. | 225.00 | «No Project ID» |
| Totals: | | | | | | | 225.00 | |
| SHAMBAUGH & SON, LP | Computer Check 62948 | | 10/22/2025 Posted | | 225.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 225.00 | 225.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 1903738 | 10/14/2025 | Main - Fire Pump C | 225.00 | 225.00 | 01-5692 | Repair & Maintenance Prop. | 225.00 | «No Project ID» |
| Totals: | | | | | | | 225.00 | |
| SINNOTT TREE SERVICE, INC. | Computer Check 62949 | | 10/22/2025 Posted | | 1,800.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,800.00 | 1,800.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 8885 | 10/20/2025 | Main - Tree Pruning | 1,800.00 | 1,800.00 | 01-5681 | Landscaping and snow remo | 1,800.00 | «No Project ID» |
| Totals: | | | | | | | 1,800.00 | |
| CINDY SIRIN | Computer Check 62867 | | 10/01/2025 Posted | | 1,110.88 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,110.88 | 1,110.88 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15545 | 09/26/2025 | Reimbursement for | 1,110.88 | 1,110.88 | 01-5163 | Staff Development/Travel | 1,110.88 | «No Project ID» |
| Totals: | | | | | | | 1,110.88 | |
| GINGER SLADE | Computer Check 62868 | | 10/01/2025 Posted | | 16.80 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 16.80 | 16.80 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount Amount Paid | Account Number | Description | Debit Amount | Credit Amount |
|--------------------------|---------------------------|-------------------|--------------------------|-----------------------|---------------------------------|--|-------------------|-------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15533 | 09/24/2025 | Mileage Reimburs | 16.80 | 16.80 | 01-5163 | Staff Development/Travel | 16.80 | «No Project ID» |
| Totals: | | | | | | | 16.80 | |
| GINGER SLADE | Computer Check 62950 | | 10/22/2025 Posted | | 80.70 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 80.70 | 80.70 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15760 | 10/20/2025 | ILA Reimbursement | 80.70 | 80.70 | 01-5163 | Staff Development/Travel | 80.70 | «No Project ID» |
| Totals: | | | | | | | 80.70 | |
| MICHELLE SPRINGER | Computer Check 62951 | | 10/22/2025 Posted | | 80.70 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 80.70 | 80.70 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15761 | 10/20/2025 | ILA Reimbursement | 80.70 | 80.70 | 01-5163 | Staff Development/Travel | 80.70 | «No Project ID» |
| Totals: | | | | | | | 80.70 | |
| STEPHEN T. DUNN | Computer Check 62869 | | 10/01/2025 Posted | | 600.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 600.00 | 600.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 541 | 09/24/2025 | Web Development | 600.00 | 600.00 | 01-5935 | Website development/CMS | 600.00 | CONS-WEB |
| Totals: | | | | | | | 600.00 | |
| SUZANNE ANTELL | Computer Check 62952 | | 10/22/2025 Posted | | 52.40 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 52.40 | 52.40 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15777 | 10/21/2025 | ILA Reimbursement | 52.40 | 52.40 | 01-5163 | Staff Development/Travel | 52.40 | «No Project ID» |
| Totals: | | | | | | | 52.40 | |
| SWAN - SYSTEM WIDE AUTOM | Computer Check 62920 | | 10/15/2025 Posted | | 24,826.50 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 24,826.50 | 24,826.50 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 12203 | 10/07/2025 | Q2 SWAN Fee | 24,826.50 | 24,826.50 | 01-5750 | SWAN | 24,826.50 | «No Project ID» |
| Totals: | | | | | | | 24,826.50 | |
| SWEETBUSH, INC. | Computer Check 62921 | | 10/15/2025 Posted | | 255.00 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 255.00 | 255.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|-----------------------------|---------------------------|---------------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| SB110886 | 09/01/2025 | Plant Rental - Main | 255.00 | 255.00 | 01-5692 | Repair & Maintenance Prop. | 255.00 | «No Project ID» |
| Totals: | | | | | | | 255.00 | |
| T-MOBILE | Computer Check 62882 | | 10/03/2025 Posted | 1,209.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,209.00 | 1,209.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 970035247-2025092 | 09/21/2025 | Devices | 1,209.00 | 1,209.00 | 01-5893 | Devices | 1,209.00 | «No Project ID» |
| Totals: | | | | | | | 1,209.00 | |
| TDI VERTICAL LLC | Computer Check 62870 | | 10/01/2025 Posted | 44,090.30 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 44,090.30 | 44,090.30 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV1892 | 09/02/2025 | VMware Servers (Su | 44,090.30 | 44,090.30 | 01-5936 | Subscriptions and services | 5,252.26 | IT |
| INV1892 | 09/02/2025 | VMware Servers (Su | 44,090.30 | 44,090.30 | 01-5941 | Technology Projects and Equ | 38,838.04 | «No Project ID» |
| Totals: | | | | | | | 44,090.30 | |
| TDI VERTICAL LLC | Computer Check 62973 | | 10/30/2025 Posted | 34,797.18 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 34,797.18 | 34,797.18 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV1909 | 10/06/2025 | HPE Alletra Storage | 34,797.18 | 34,797.18 | 01-5941 | Technology Projects and Equ | 34,797.18 | «No Project ID» |
| Totals: | | | | | | | 34,797.18 | |
| TECH LOGIC CORP. | Computer Check 62974 | | 10/30/2025 Posted | 52,209.35 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 52,209.35 | 52,209.35 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| INV21003256 | 06/27/2025 | AMH - New AMH - | 52,209.35 | 52,209.35 | 01-5950 | Building Improvements | 52,209.35 | AMH2025 ST |
| INV21003256 | 06/27/2025 | AMH - New AMH - | 52,209.35 | 52,209.35 | 01-5950 | Building Improvements | 52,209.35 | «No Project ID» |
| Totals: | | | | | | | 52,209.35 | |
| TEE JAY SERVICE COMPANY, IN | Computer Check 62953 | | 10/22/2025 Posted | 400.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 400.00 | 400.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 220083 | 10/09/2025 | Main - Sliding Door | 400.00 | 400.00 | 01-5692 | Repair & Maintenance Prop. | 400.00 | «No Project ID» |
| Totals: | | | | | | | 400.00 | |
| THE DANGLING PARTICIPLES L | Computer Check 62871 | | 10/01/2025 Posted | 500.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 500.00 | 500.00 0.00 |

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| Payee | Trans. Type Trans. No. | Description | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|--------------------------|---------------------------|--------------------|--------------------------|-------------|----------------|-------------------------------|--------------|-----------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 2025-99-00100 | 10/12/2025 | Adult Programming | 500.00 | 500.00 | 01-5247 | Adult Programming | 500.00 | FOPPL25 |
| Totals: | | | | | | | 500.00 | |
| UNIVERSAL BACKGROUND SCI | Computer Check | 10/15/2025 | 10/15/2025 | 168.24 | 01-1053 | Byline Bank Checking | 0.00 | 168.24 |
| 62922 | | | Posted | | 01-2060 | Accounts Payable | 168.24 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 202509023375 | 09/30/2025 | EMPLOYMENT/REFE | 168.24 | 168.24 | 01-5199 | Hiring | 168.24 | «No Project ID» |
| Totals: | | | | | | | 168.24 | |
| VILLAGE OF OAK PARK | Computer Check | 10/01/2025 | 10/01/2025 | 22,352.22 | 01-1053 | Byline Bank Checking | 0.00 | 22,352.22 |
| 62872 | | | Posted | | 01-2060 | Accounts Payable | 22,352.22 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15535 | 09/30/2025 | PAYROLL; VOL DED; | 22,352.22 | 22,352.22 | 01-5160 | IMRF (Illinois Muncpal Retire | 22,352.22 | «No Project ID» |
| Totals: | | | | | | | 22,352.22 | |
| VILLAGE OF OAK PARK | Computer Check | 10/15/2025 | 10/15/2025 | 23,485.98 | 01-1053 | Byline Bank Checking | 0.00 | 23,485.98 |
| 62884 | | | Posted | | 01-2060 | Accounts Payable | 23,485.98 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15701 | 10/15/2025 | PAYROLL; VOL DED; | 23,485.98 | 23,485.98 | 01-5160 | IMRF (Illinois Muncpal Retire | 23,485.98 | «No Project ID» |
| Totals: | | | | | | | 23,485.98 | |
| VILLAGE OF OAK PARK | Computer Check | 10/15/2025 | 10/15/2025 | 2,828.82 | 01-1053 | Byline Bank Checking | 0.00 | 2,828.82 |
| 62923 | | | Posted | | 01-2060 | Accounts Payable | 2,828.82 | 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 25-0006526 | 09/17/2025 | GAS FOR (203) Augt | 175.18 | 175.18 | 01-5680 | Fuels & Lubricants | 175.18 | «No Project ID» |
| Totals: | | | | | | | 175.18 | |
| IR-15647 | 09/23/2025 | MAZE WATER/SEWE | 338.86 | 338.86 | 01-5687 | Water | 262.14 | «No Project ID» |
| IR-15647 | 09/23/2025 | MAZE WATER/SEWE | 338.86 | 338.86 | 01-5688 | Sewer/Garbage | 76.72 | «No Project ID» |
| Totals: | | | | | | | 338.86 | |
| IR-15646 | 09/23/2025 | MAIN SEWER/WATE | 767.63 | 767.63 | 01-5687 | Water | 596.37 | «No Project ID» |
| IR-15646 | 09/23/2025 | MAIN SEWER/WATE | 767.63 | 767.63 | 01-5688 | Sewer/Garbage | 171.26 | «No Project ID» |
| Totals: | | | | | | | 767.63 | |
| IR-15648 | 09/23/2025 | MAIN SEWER/WATE | 1,547.15 | 1,547.15 | 01-5687 | Water | 1,199.85 | «No Project ID» |
| IR-15648 | 09/23/2025 | MAIN SEWER/WATE | 1,547.15 | 1,547.15 | 01-5688 | Sewer/Garbage | 347.30 | «No Project ID» |
| Totals: | | | | | | | 1,547.15 | |

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| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|---------------------|---------------------------|-----------------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| VILLAGE OF OAK PARK | Computer Check 62954 | 10/22/2025 | 10/22/2025 Posted | 348.41 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 348.41 | 348.41 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 25-0006374 | 04/08/2025 | GAS FOR (203) Marc | 201.25 | 201.25 | 01-5680 | Fuels & Lubricants | 201.25 | «No Project ID» |
| | | | | | | Totals: | 201.25 | |
| 25-0006550 | 10/20/2025 | GAS FOR (203) Sept | 147.16 | 147.16 | 01-5680 | Fuels & Lubricants | 147.16 | «No Project ID» |
| | | | | | | Totals: | 147.16 | |
| VILLAGE OF OAK PARK | Computer Check 62975 | 10/30/2025 | 10/30/2025 Posted | 1,892.88 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,892.88 | 1,892.88 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15851 | 10/23/2025 | MAZE WATER/SEWE | 294.97 | 294.97 | 01-5687 | Water | 228.03 | «No Project ID» |
| IR-15851 | 10/23/2025 | MAZE WATER/SEWE | 294.97 | 294.97 | 01-5688 | Sewer/Garbage | 66.94 | «No Project ID» |
| | | | | | | Totals: | 294.97 | |
| IR-15852 | 10/23/2025 | MAIN SEWER/WATE | 782.26 | 782.26 | 01-5687 | Water | 607.74 | «No Project ID» |
| IR-15852 | 10/23/2025 | MAIN SEWER/WATE | 782.26 | 782.26 | 01-5688 | Sewer/Garbage | 174.52 | «No Project ID» |
| | | | | | | Totals: | 782.26 | |
| IR-15850 | 10/23/2025 | MAIN SEWER/WATE | 815.65 | 815.65 | 01-5687 | Water | 631.35 | «No Project ID» |
| IR-15850 | 10/23/2025 | MAIN SEWER/WATE | 815.65 | 815.65 | 01-5688 | Sewer/Garbage | 184.30 | «No Project ID» |
| | | | | | | Totals: | 815.65 | |
| VILLAGE OF OAK PARK | Computer Check 62979 | 10/31/2025 | 10/31/2025 Posted | 22,544.75 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 22,544.75 | 22,544.75 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| IR-15853 | 10/31/2025 | PAYROLL; VOL DED; | 22,544.75 | 22,544.75 | 01-5160 | IMRF (Illinois Muncpal Retire | 22,544.75 | «No Project ID» |
| | | | | | | Totals: | 22,544.75 | |
| WAREHOUSE DIRECT | Computer Check 62924 | 10/15/2025 | 10/15/2025 Posted | 148.20 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 148.20 | 148.20 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 6004866-0 | 09/25/2025 | Facilities - Housekee | 148.20 | 148.20 | 01-5684 | Cleaning & Housekeeping Su | 148.20 | «No Project ID» |
| | | | | | | Totals: | 148.20 | |
| WAREHOUSE DIRECT | Computer Check 62976 | 10/30/2025 | 10/30/2025 Posted | 993.06 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 993.06 | 993.06 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 5971435-0 | 08/05/2025 | HP Printer Toner | 184.71 | 184.71 | 01-5742 | Supplies | 184.71 | «No Project ID» |

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Cash Disbursement Journals

OCTOBER 31, 2025

| Payee | Trans. Type Trans. No. | Trans. Date | Post Date Post Status | Amount | Account Number | Description | Debit Amount | Credit Amount |
|----------------------------------|---------------------------|----------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 6020787-0 | 10/21/2025 | Facilities - Houseke | 808.35 | 808.35 | 01-5684 | Cleaning & Housekeeping Su | 808.35 | «No Project ID» |
| Totals: | | | | | | | 184.71 | |
| Totals: | | | | | | | 808.35 | |
| WORLD ARCHIVES | Computer Check 62977 | 10/30/2025 | 10/30/2025 Posted | 6,905.00 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 6,905.00 | 6,905.00 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 275605 | 10/20/2025 | NewspaperArchive | 6,905.00 | 6,905.00 | 01-1600 | Prepaid Expenses | 6,905.00 | «No Project ID» |
| Totals: | | | | | | | 6,905.00 | |
| XEROX FINANCIAL SERVICES | Computer Check 62925 | 10/15/2025 | 10/15/2025 Posted | 1,158.13 | 01-1053 01-2060 | Byline Bank Checking Accounts Payable | 0.00 1,158.13 | 1,158.13 0.00 |
| Invoice # | Invoice Date | Description | Invoice Amount | Amount Paid | Account Number | Account Description | Amount | Project ID |
| 41010260 | 10/08/2025 | Xerox Printers | 1,158.13 | 1,158.13 | 01-5620 | Office & Library Machinery S | 1,158.13 | «No Project ID» |
| Totals: | | | | | | | 1,158.13 | |
| Grand Totals: | | | | 448,486.43 | | | 448,486.43 | 448,486.43 |
| A total of 128 payment(s) listed | | | | | | | | |

Oak Park Public Library

Cash Disbursement Journals

OCTOBER 31, 2025

Account Summary

| Account Number | Description | Debit Amount | Credit Amount |
|----------------|--|--------------|---------------|
| 01-1053 | Byline Bank Checking x3401 | 0.00 | 448,486.43 |
| 01-1600 | Prepaid Expenses | 23,154.66 | 0.00 |
| 01-2058 | Fed Pac | 75.00 | 0.00 |
| 01-2059 | Union dues Payable | 194.25 | 0.00 |
| 01-2060 | Accounts Payable | 448,486.43 | 448,486.43 |
| 01-2067 | Purchase Cards - P Cards | 17,846.46 | 0.00 |
| 01-5001 | Wages & Salaries | 529.62 | 0.00 |
| 01-5160 | IMRF (Illinois Muncipal Retirement Fund) | 68,382.95 | 0.00 |
| 01-5162 | Dues | 125.00 | 0.00 |
| 01-5163 | Staff Development/Travel | 4,168.05 | 0.00 |
| 01-5164 | Tuition Reimbursement | 1,500.00 | 0.00 |
| 01-5165 | Mileage & Miscellaneous reimbursemen | 53.97 | 0.00 |
| 01-5199 | Hiring | 651.24 | 0.00 |
| 01-5211 | Fees and Services | 150.00 | 0.00 |
| 01-5240 | Children's Programming | 1,426.24 | 0.00 |
| 01-5244 | Young Adult Programming | 1,213.83 | 0.00 |
| 01-5247 | Adult Programming | 2,721.07 | 0.00 |
| 01-5254 | Creative Studio | 289.57 | 0.00 |
| 01-5256 | Staff Appreciation / Engagement | 135.33 | 0.00 |
| 01-5264 | ILL Payments | 494.45 | 0.00 |
| 01-5272 | Consultant Support Services | 1,500.00 | 0.00 |
| 01-5281 | Intergovernmental Agreements (IGA) | 3,833.25 | 0.00 |
| 01-5380 | Postage & Delivery | 1,500.00 | 0.00 |
| 01-5451 | Telephone/Communications | 34.73 | 0.00 |
| 01-5452 | Grant Expenses | 135.24 | 0.00 |
| 01-5620 | Office & Library Machinery Service | 1,158.13 | 0.00 |
| 01-5680 | Fuels & Lubricants | 523.59 | 0.00 |
| 01-5681 | Landscaping and snow removal services | 2,888.00 | 0.00 |
| 01-5682 | Building Materials & Supplies | 953.36 | 0.00 |
| 01-5683 | Equipment Parts | 265.58 | 0.00 |
| 01-5684 | Cleaning & Housekeeping Supplies | 1,008.02 | 0.00 |
| 01-5686 | Custodial Services | 34,496.05 | 0.00 |
| 01-5687 | Water | 3,525.48 | 0.00 |
| 01-5688 | Sewer/Garbage | 2,369.60 | 0.00 |
| 01-5689 | Parking lot expense | 1,999.50 | 0.00 |
| 01-5690 | Natural Gas | 1,368.18 | 0.00 |
| 01-5691 | Rentals--Equipment & Facilities | 1,370.00 | 0.00 |
| 01-5692 | Repair & Maintenance Prop. & Equip. | 8,272.82 | 0.00 |

Oak Park Public Library
Cash Disbursement Journals
OCTOBER 31, 2025

| | | | |
|---------|-----------------------------------|-----------|------|
| 01-5742 | Supplies | 16,383.55 | 0.00 |
| 01-5750 | SWAN | 24,826.50 | 0.00 |
| 01-5840 | Print materials | 29,815.03 | 0.00 |
| 01-5890 | Audio and video materials | 8,084.38 | 0.00 |
| 01-5891 | Digital content | 39,452.44 | 0.00 |
| 01-5893 | Devices | 1,332.98 | 0.00 |
| 01-5894 | Realia and other formats | 564.51 | 0.00 |
| 01-5895 | Archival collection | 114.73 | 0.00 |
| 01-5920 | Facilities Equipment | 2,657.97 | 0.00 |
| 01-5935 | Website development/CMS | 600.00 | 0.00 |
| 01-5936 | Subscriptions and services | 8,468.67 | 0.00 |
| 01-5937 | Equipment and supplies | 27.88 | 0.00 |
| 01-5941 | Technology Projects and Equipment | 73,635.22 | 0.00 |
| 01-5950 | Building Improvements | 52,209.35 | 0.00 |

Oak Park Public Library
Byline Bank (Main) X 3401: Cash Management Disbursement Report
As of OCTOBER 2025

| Source | Trans Type | Trans Date | Reference | Deposits | Payments |
|-----------------------------|------------|------------|---|----------------------|---------------------|
| Cash Management Deposit | | 10/31/2025 | PARKING CREDITS | \$ 2,724.63 | |
| Cash Management Deposit | | 10/31/2025 | DAILY DEPOSITS | \$ 5,920.87 | |
| Cash Management Deposit | | 10/31/2025 | SALES | \$ 36.78 | |
| Cash Management Deposit | | 10/31/2025 | SPACE RENTAL/CIRCULATION | \$ 144.78 | |
| Cash Management Deposit | | 10/31/2025 | INTEREST ON ACCOUNT | \$ 554.77 | |
| | | | | \$ 9,381.83 | - |
| Cash Management Transfer in | | 10/31/2025 | TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL | \$ 300,000.00 | |
| Cash Management Transfer in | | 10/31/2025 | TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL | \$ 200,000.00 | |
| Cash Management Transfer in | | 10/31/2025 | TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL | \$ 474,000.00 | |
| | | | | \$ 974,000.00 | - |
| Cash Management Payment | | 10/31/2025 | FIFTH STAR COLLECTIVE | \$ - | (7,675.00) |
| Cash Management Payment | | 10/31/2025 | ACH (FLEX ACCTS), | | (7,086.48) |
| Cash Management Payment | | 10/31/2025 | SALES TAX | | (20.00) |
| Cash Management Payment | | 10/31/2025 | IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE | | (120,371.54) |
| | | | | \$ - | (135,153.02) |
| Cash Management Payment | | 10/31/2025 | MERCHANT ACCT & BANK FEES | | (83.00) |
| | | | | \$ - | (83.00) |
| Cash Management Payment | | 10/31/2025 | PAYROLL; PAYDATE 10/15/25 | | (\$265,362.98) |
| Cash Management Payment | | 10/31/2025 | PAYROLL; PAYDATE 10/31/25 | | (\$265,037.74) |
| Cash Management Payment | | 10/31/2025 | PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS | | (4,608.68) |
| | | | | \$ - | (535,009.40) |

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts: \$ 9,381.83
Transfers In/Out \$ 974,000.00

Total Deposits: \$ 983,381.83

(-) Payments by Transaction Type:

Transfer out \$ -
Benefits/Other ACH: \$ (135,153.02)
Bank Fees: \$ (83.00)
Payroll: \$ (535,009.40)

Total Payments: \$ (670,245.42)

Accounts Payable **(448,486.43)**

Total Summary of Disbursements: \$ (1,118,731.85)

Total Change In Register Balance: \$ (135,350.02)

OPPL
11/18/25

RESOLUTION ON DISBURSEMENTS, OCTOBER 2025

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF OCTOBER 2025 IN THE TOTAL AMOUNT OF \$1,118,732 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.