

**OAK PARK PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES | REGULAR MEETING**  
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room  
Tuesday, October 28, 2025 – 6:30 pm  
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

**AGENDA**

- 1. Call to Order and Roll Call** (6:30pm-6:31pm)
- 2. Approval of Minutes** (Action, 6:31pm-6:40pm)
  - a. September 11, 2025 Finance Committee Meeting
  - b. September 14, 2025 Strategic Planning Meeting
  - c. September 16, 2025 Regular Board Meeting
  - d. September 22, 2025 Governance Committee Meeting
- 3. Public Comments** (6:40pm-6:45pm)

Please read the "[Public Comment at Board Meetings Policy](#)."

Public comments may be provided in one of the following ways:

  - In person at a board meeting;
  - As an email to Executive Director Elsworth Carman at ([elsworthc@oppl.org](mailto:elsworthc@oppl.org)); or to Library Board President Virginia Bloom at ([trustee.virginiab@oppl.org](mailto:trustee.virginiab@oppl.org)) sent by 4:30 pm on the date of the meeting;
  - As a submission through [this Public Comment Form](#) by 4:30 pm on the date of the meeting.
- 4. New Business**
  - a. Draft 3 FY2026 Budget
    - i. Resolution Setting Forth Financial Requirements for the Fiscal Year January 1, 2026 (Action, 6:45pm-7:30pm)
  - b. Confidentiality of Circulation Records Policy (Action, 7:30pm-7:40pm)
- 5. Trustee Comments and Calendar** (Discussion, 7:40pm-7:45pm)
  - a. Monday, October 20, 2025, 6 pm: Finance Committee Meeting
  - b. Monday, November 3, 2025, 5 pm: Governance Committee Meeting
  - c. Wednesday, November 12, 2025, 6 pm: Finance Committee Meeting
  - d. Tuesday, November 18, 2025, 6 pm: Regular Library Board Meeting
- 6. Executive Directors Report** (Discussion, 7:45pm-7:55pm)
- 7. Staff Reports** (Discussion, 7:55pm-8:10pm)
  - a. Strategic Priorities Report
  - b. Library Core Use Statistics
  - c. Additions and Separations Report
  - d. Staff Changes Report
- 8. Financial Reports**
  - a. September 2025 Financial Reports (Discussion, 8:10pm-8:20pm)
  - b. September 2025 Resolutions on Disbursements (Action, 8:20pm-8:25pm)
- 9. Additional Reports** (Discussion, 8:25pm-8:35pm)
  - a. Intergovernmental Committee (IGov)
  - b. Council of Governments (CoG)
  - c. PlanIt Green
  - d. Friends of the Oak Park Public Library
  - e. Out with Purpose
  - f. Collaboration for Early Childhood
- 10. Adjournment**

## Minutes for September 11, 2025 Finance Committee Meeting

**Meeting Date:** September 11th, 2025

**Attendees:**

- Colin Bird-Martinez (Board Trustee, Finance Chair)
- Megan Butman (Board Trustee, Governance Chair)
- Elsworth Carman (Executive Director)
- Billy Treece (Director of Finance & Human Resources)

The Finance Committee met to review the Library's financial status, discuss capital projects, and evaluate funding strategies.

**Finances:** The Library holds \$6 million in cash, with a monthly outlay of \$1 million. The reserve target remains six months of operating expenses, with a recommended rainy day fund balance of 45–48%.

**Revenue:** The second property tax installment was not received, which is expected to amount to \$5 million. The property tax line in the budget was adjusted from a 4.0% to 4.3% year-over-year annual increase.

**Capital Projects:** The Library also received the Illinois per capita grant. Work has begun on the new book drop, funded by the grant.

**Financing Options:** The Committee discussed a Tax Anticipation Warrant (TAW) with Wintrust Bank (4–5% interest, minimal admin) and or a line of credit with Byline Bank (7% interest, more complex) and or a loan from The Village.

# Minutes for September 14, 2025 Board of Library Trustees Strategic Planning Meeting

## 1. Call to order and roll

President Bloom called the meeting to order at 9:03 am.

**Present:** Megan Butman, Susanne Fairfax, Kristina Rogers, Mika Yamamoto, Virginia Bloom, Colin Bird-Martinez, Annie Wilkinson

**Also Attending:** Elsworth Carman, Executive Director, Suzy Antell, Deputy Director, Leigh Tarullo, Director of Collections & Technology, Billy Treece, Director of Finance & Human Resources, Matt Bartodziej, Director of Facilities, Robert Simmons, Director of Social Services & Public Safety, Mallory Edgar, Co-Founder & Consultant

**Public Commentators:** none

## 2. Public Comments

No public comments were received by email, in person, or in writing for this meeting.

## 3. Board Strategic Planning FY2026

The board held a strategic planning session for 2026, facilitated by Mallory Edgar. The meeting began with introductions, during which members shared their favorite library memories. The agenda included two main components: **Library Strategic Planning** and **Board Strategic Planning**.

During the Library Strategic Planning portion, the board discussed the SOAR (Strengths, Opportunities, Aspirations, and Results) framework, reviewed the current Strategic Plan and Logic Model, and provided feedback. A brief history of the plan's development and a status update on the Director of Equity & Anti-Racism position were also shared.

The board and leadership team divided into four groups to complete a SOAR (Strengths, Opportunities, Aspirations, and Results) exercise. Each group discussed one component of the framework and shared their findings with the full group.

### **Strengths:**

The library excels at meeting community needs and is a valued community resource. It is recognized as an inclusive space for all ages, offering diverse programs and events, fostering creativity, and maintaining low staff turnover. Staff are open to new ideas and the library is seen as a welcoming space for everyone.

### **Opportunities:**

Areas for improvement include managing staff capacity, strengthening the relationship between the board and leadership, and enhancing community trust and safety. Additional focus areas include

supporting staff with adequate resources and strategically moving forward from the recent disruption in library administration.

**Aspirations:**

The library aims to deepen community connections, promote safety and inclusivity, and expand access to diverse resources and technology, including AI. Goals include fostering a sense of belonging among staff, building stronger relationships with the community, and continuing to serve as a cultural and refuge space for Oak Park residents.

**Results:**

Indicators of success include improved community confidence and communication, retention of staff, and more efficient board meetings.

The meeting continued with a review of the Strategic Plan and Logic Model. Discussed were the background and history behind the Strategic Plan, which started in 2019, where over the years it developed into a one-page summary that clearly defines the library's work and impact to both internal and external stakeholders. Discussed were the 11 "We Statements" aligned with the four strategic priorities—Engagement, Learning, Stewardship, and Anti-Racism & Equity. The board discussed goal-setting for the next year, where suggestions were made to improve the 'We Statements' around Anti-Racism & Equity and improving the outputs on the activities surrounding technology. Improving data and metrics measured around the activities relating to the Creative Studio. The board discussed an idea of having a separate strategic priority added, possibly called Other & Belonging, where the importance of providing services to historically marginalized groups, addressing intersectionality, and ensuring this work is integrated and reported across all priorities, particularly Engagement and Learning.

The board provided updates on their committee meetings (finance, governance, and advocacy) and ended the session with reflections and next steps.

**4. Adjournment**

The meeting was adjourned at 1:00 pm.

# Minutes for September 16, 2025 Regular Board of Library Trustees Meeting

## **1. Call to order and roll**

President Bloom called the meeting to order at 6:34 pm. Secretary Yamamoto took roll.

**Present:** Megan Butman, Susanne Fairfax, Kristina Rogers, Mika Yamamoto, Virginia Bloom

Annie Wilkinson (present at meeting and left meeting at 6:53 pm)

**Absent:** Colin Bird-Martinez

**Also Attending:** Elsworth Carman, Executive Director, Suzy Antell, Deputy Director, Leigh Tarullo, Director of Collections & Technology, Billy Treece, Director of Finance & Human Resources

**Public Commentators:** none

## **2. Approval of Minutes**

### **August 19, 2025 Finance Committee Meeting**

### **August 26, 2025 Regular Board Meeting**

Motion to approve minutes from August 19, 2025 Finance Committee Meeting and August 26, 2025 Regular Board Meeting.

Moved by Rogers. Seconded by Fairfax. Approved by all present.

## **3. Public Comments**

There were no public comments submitted in writing or made in person for this meeting.

## **4. Trustee Comments and Calendar**

Bloom reminded trustees that Thursday, October 16 is ILA Trustee Day and the deadline to register is October 1 for anyone who is interested in attending. The next finance committee meeting and regular board meeting were mentioned. Butman mentioned an addition to the calendar, being the governance committee meeting which will be on Monday, September 22 at 5 pm.

## **5. Executive Directors Report**

Carman noted thanks to the board members for their participation in the strategic planning session meeting that was held on Sunday, September 14. Carman reported on the staff communication around the presence of Immigration and Customs Enforcement (ICE) in our community and gave an update regarding the Institute of Museum of Library Science (IMLS).

## **6. Staff Reports**

### **a. Strategic Priorities Report**

In Engagement, the highlights were the collaborative mural project and unveiling event in the Middle & High School Services area that was held in the beginning of August, The Social Services & Public Safety team providing life-saving overdose prevention support. In Learning, the Kids and Adult Summer Reading Programs were highlighted noting over 2,000 people registered with close to 1,800 active participants completed activities and earned beads and prizes. In Stewardship, a staff book club and maintaining & improving of library facilities were highlighted.

### **b. Additions and Separations Report**

The board reviewed the Additions and Separations Report for the month of August 2025.

### **c. Staff Changes Report**

The board reviewed the Staff Changes Report for the month of August 2025.

## **7. Financial Reports**

### **a. August 2025 Financial Reports**

The board reviewed the August 31, 2025 Financial Reports.

### **b. August 2025 Resolutions on Disbursements**

Motion to approve the August 2025 Resolutions on Disbursements.

Moved by Butman. Seconded by Rogers. Approved by all present.

## **8. Additional Reports**

- a. Intergovernmental Committee (IGov):** The next meeting is scheduled for Saturday, September 20. Rogers noted that discussions will include how other governing bodies address community protection regarding ICE, how to report on IGov at meetings, effective communication of those reports, and understanding the cadence of IGov's work.
- b. Council of Governments (CoG):** Did meet. Bloom, Fairfax, along with Executive Director Carman attended where there were discussions on key topics such as preparing for ICE and what organizations are doing to communicate the information to staff. Importance on how to all communicate on the same page. Substance abuse among teens and the adult population is an increasing issue. CoG meetings will now be held virtually to be more accessible to all.
- c. PlanIt Green:** Did not meet. No updates to provide.

- d. **Friends of the Oak Park Public Library:** Did not meet. The next meeting will be held on Monday, October 20.
- e. **Out with Purpose:** Did meet. Fairfax reported on a OPALGA+ Scholarship Gala event, which will be held on November 1 at the Garfield Park Conservatory.
- f. **Collaboration for Early Childhood:** Did not meet. No updates to provide.

## **9. Unfinished Business**

There was no unfinished business for the board to discuss nor take action upon.

## **10. New Business**

### **a. DRAFT 2 FY2026 Budget**

The board reviewed and discussed Draft 2 FY2026 budget, which includes a proposed increase in the property tax revenue line from 4% to 4.3% (an additional \$35,000). Of this increase, expense line items will be affected, including \$8,000 to the Learning & Development expense line to support the Director of Equity and Racism position. Other adjustments include a \$14,000 increase to the print materials line to account for vendor price increases and any tariff costs. The overall library materials budget will represent 9.71% of total expenses. \$13,000 was added to the digital content line to help meet growing community demand for online resources.

### **b. Library Facilities–Staff Access, Use, and Restrictions Policy**

Motion to approve the *Library Access to Staff Members Policy* (formerly titled *Library Facilities–Staff Access, Use, and Restrictions Policy*), with revisions made to enhance readability and clarify expectations for staff.

Moved by Rogers. Seconded by Fairfax. Approved by all present.

## **11. Closed Session (if needed)**

The board did not enter a closed session for this meeting.

## **12. Adjournment**

Bloom adjourned the meeting at 8:47 pm.

## Minutes for September 22, 2025 Governance Committee Meeting

**Meeting Date:** September 22, 2025

The Governance Committee called the meeting to order at 5:08 pm.

**Attendees:**

- Megan Butman (Board Trustee, Governance Chair)
- Mika Yamamoto (Board Trustee, Governance Chair)
- Elsworth Carman (Executive Director)

There were no public comments made in person or in writing for this committee meeting.

The Governance Committee met to discuss the next library policies to bring to the board at the November regular meeting:

- Workplace Violence Policy
- Volunteer Policy

The board will take a break from reviewing policies at the October regular meeting. Elsworth will bring the markup policies to the Governance Committee at the November 3, 2025 meeting and will bring their recommendations to the full board at the regular meeting, November 18 with plans to carry this type of schedule forward.

The committee discussed an evaluation template; a narrative model over a quantitative model. Carman will work on providing the committee examples.

The next Governance Committee meeting is scheduled for **November 3, 2025 at 5 pm**, prior to the full board meeting on **November 18, 2025**.

The meeting adjourned at 6:14 pm.



**To:** Board of Library Trustees  
**From:** Billy Treece, Director of Finance & HR  
**Date:** October 23, 2025  
**Subject:** Maintaining a Balanced Budget for Fiscal Year 2026

---

The second and third drafts of the balanced fiscal year (FY) 2026 budget are attached for your review and consideration. The second draft remains consistent with last month's version, while the third draft incorporates some new changes, which are detailed below. Additionally, as requested during the September 2025 regular board meeting, an Aspirational Budget Scenario document is included for your discussion.

## Process

As a reminder, each year, the Board of Library Trustees reviews and approves the library's budget for the next fiscal year (January 1 to December 31). In accordance with Illinois law, because Oak Park is structured as a local village library, the approved budget is then submitted as a levy resolution to the Village of Oak Park, which includes the library's levy in its levy to the Cook County Treasurer. Typically spanning six months, the process generally is as follows:

- ☒ **June & July:** Library staff work to develop the first draft of next year's budget.
- ☒ **August:** Library staff present the first budget draft to the Library Board for discussion and direction on the levy request and priorities.
- ☒ **September:** Library staff present the second budget draft for further Library Board discussion and direction.
- ☐ **October:** Library Board reviews and approves the third budget draft and the levy resolution.
- ☐ **November:** Library staff sends the approved levy resolution to the Village of Oak Park.
- ☐ **December:** The Village incorporates the library's levy into its levy, the Village Board approves it, and sends it to the Cook County Treasurer.

## Staff Budget Goals

Our primary goal is to maintain a balanced budget. This means continuing our resource stewardship to ensure projected revenue matches anticipated expenses. Although we are not starting with an operating deficit this year, we still need to be intentional about deciding where our money goes to ensure the budget reflects our values and strategic direction while justifying any property tax increase.

## Key Items in Draft 3 Budget

- **Revenue increased by \$614,900, or 5.2%.** This increase was mainly due to a **5.0% increase in the property tax levy**, which accounts for nearly 96% of the library's revenue. Property Tax line item details, including the dollar and percentage changes from FY2025 to FY2026 budget, are listed below.

- **Property Taxes, +\$575,000 or +5.0%:** The Oak Park community funds its library through property taxes. As mentioned earlier, property taxes comprise nearly 96% of the library's budgeted revenue. Last month, the second draft included a 4.3% increase for this line. After receiving feedback from the Board, the Leadership Team reevaluated the needs for 2026 and raised this line by 5.0% in the third draft to maintain a balanced budget after increasing some operating expenses related to People. This 0.7% increase—going from 4.3% to 5.0%—equals \$79,000 more in Draft 3. For illustrative purposes, if all factors were equal, a 5.0% increase in the library's property tax levy would translate to about \$25 more per household annually (from \$488.92 to \$513.58 per Oak Park household).
- **Operating expenses increased by \$614,900, or 5.2%.** As the Leadership Team reevaluated the library's needs based on the direction from the Board for the third draft, **three People expense line items increased by a total of \$79,000 from the second draft.** Those three lines, including the dollar and percentage change from the FY2025 to FY2026 budget, are listed below.:
  - **Wages & Salaries, +\$380,000 or +5.7%:** The library's compensation philosophy of paying staff members equitably according to the Illinois public libraries market continues. Due to a steadfast focus on appropriately increasing staff salaries over the past seven years, market equity pay increases averaging 2.8% are required and included to maintain this progress into FY2026. In addition to pay raises, this line item includes a full year's budget for the Director of Equity & Anti-Racism position and the addition of a part-time Public Safety Specialist to support Branch coverage. The Wages and Salaries line has been adjusted slightly upward from the second draft to establish a prudent contingency buffer. This provides financial flexibility for minor operational adjustments throughout the year.
  - **IMRF, +\$44,000 or +19.2%:** The statutorily required IMRF (pension) employer contribution rate increased by 13.8%, from 3.49% to 3.97%. Additionally, this expense is linked to Wages & Salaries. As the Wages & Salaries line increases, the IMRF contributions must also increase.
  - **FICA/Medicare, +\$28,500, or +5.8%:** The Federal Insurance Contribution Act (FICA) requires the employer to contribute to Social Security (6.2%) and Medicare (1.45%) based on the employees' pay. Therefore, like IMRF above, this expense is linked to Wages & Salaries. As the Wages & Salaries line increases, the FICA contributions must also increase.
- **Operating Net Surplus/(Deficit) is \$0.00.** Maintained a balanced budget.
- **Capital expenses are planned for \$720,000.** Same as the second budget draft.

## Recommendation

Library staff recommend that the Board of Library Trustees first review and discuss the second and third FY2026 budget drafts in relation to their support of the library's mission, vision, values, and strategic priorities. Following this discussion, we request the Board select the final draft and adopt the corresponding resolution setting forth the library's financial requirements (budget and tax levy) for FY2026.

## Oak Park Public Library

### Draft 3 - FY2026 Budget

| Category                                   | FY2025<br>Budget  | FY2025<br>Projection | FY2026<br>Budget  | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|--|-------------------|----------------------|-------------------|---------------------------------|---|
| <b>REVENUE</b>                             |                   |                      |                   |                                 |   |
| Property Taxes, for operating              | 11,404,000        | 11,404,000           | 11,979,000        | 5.0%                            | 95.83%                                  |
| Corp. Property Replacement Tax             | 207,000           | 207,332              | 195,000           | -5.8%                           | 1.56%                                   |
| Services charges and fees                  | 0                 | 240                  | 0                 | 0.0%                            | 0.00%                                   |
| Lost Books Reimbursed/Reciprocal Borrowing | 7,000             | 13,104               | 13,000            | 85.7%                           | 0.10%                                   |
| Sales                                      | 0                 | 1,332                | 0                 | 0.0%                            | 0.00%                                   |
| Rentals-Library Space                      | 0                 | 3,783                | 0                 | 0.0%                            | 0.00%                                   |
| Vending/Enterprise Income                  | 0                 | 2,008                | 0                 | 0.0%                            | 0.00%                                   |
| Parking lot revenue                        | 22,000            | 27,874               | 31,200            | 41.8%                           | 0.25%                                   |
| Interest                                   | 182,000           | 241,334              | 223,000           | 22.5%                           | 1.78%                                   |
| Gifts                                      | 0                 | 450                  | 0                 | 0.0%                            | 0.00%                                   |
| Gifts From FOPPL                           | 20,000            | 25,000               | 25,000            | 25.0%                           | 0.20%                                   |
| Illinois Per Capita Grant                  | 18,000            | 80,510               | 0                 | -100.0%                         | 0.00%                                   |
| Grants                                     | 0                 | 9,265                | 0                 | 0.0%                            | 0.00%                                   |
| Community Fund Endowments                  | 25,600            | 25,757               | 25,300            | -1.2%                           | 0.20%                                   |
| Miscellaneous Income                       | 0                 | 10,786               | 9,000             | N/A                             | 0.07%                                   |
| <b>TOTAL REVENUE</b>                       | <b>11,885,600</b> | <b>12,052,776</b>    | <b>12,500,500</b> | <b>5.2%</b>                     | <b>100.00%</b>                          |
| <b>EXPENSES - Operating</b>                |                   |                      |                   |                                 |   |
| <b>PEOPLE</b>                              |                   |                      |                   |                                 |   |
| <b>Compensation</b>                        |                   |                      |                   |                                 |   |
| Wages & Salaries                           | 6,630,000         | 6,547,581            | 7,010,000         | 5.7%                            | 56.08%                                  |
| Employee Health Benefits                   | 1,223,000         | 1,278,642            | 1,364,000         | 11.5%                           | 10.91%                                  |
| IMRF (Illinois Muncipal Retirement Fund)   | 229,000           | 211,260              | 273,000           | 19.2%                           | 2.18%                                   |
| FICA/MEDICARE                              | 488,500           | 482,732              | 517,000           | 5.8%                            | 4.14%                                   |
| Workers Compensation Insurance             | 17,500            | 15,470               | 17,500            | 0.0%                            | 0.14%                                   |
| Unemployment Compensation Ins.             | 24,000            | 32,129               | 15,000            | -37.5%                          | 0.12%                                   |
| <b>Total Compensation</b>                  | <b>8,612,000</b>  | <b>8,567,814</b>     | <b>9,196,500</b>  | <b>6.8%</b>                     | <b>73.57%</b>                           |
| <b>Talent Development</b>                  |                   |                      |                   |                                 |   |
| Dues                                       | 14,000            | 19,000               | 19,000            | 35.7%                           | 0.15%                                   |
| Staff Development/Travel                   | 103,250           | 79,698               | 107,850           | 4.5%                            | 0.86%                                   |
| Tuition Reimbursement                      | 27,000            | 22,389               | 27,000            | 0.0%                            | 0.22%                                   |
| Recruitment                                | 12,500            | 18,552               | 3,500             | -72.0%                          | 0.03%                                   |
| Board Development                          | 2,000             | 20,350               | 6,000             | 200.0%                          | 0.05%                                   |
| <b>Total Talent Development</b>            | <b>158,750</b>    | <b>159,989</b>       | <b>163,350</b>    | <b>2.9%</b>                     | <b>1.31%</b>                            |
| <b>TOTAL PEOPLE</b>                        | <b>8,770,750</b>  | <b>8,727,803</b>     | <b>9,359,850</b>  | <b>6.7%</b>                     | <b>74.88%</b>                           |
| <b>SUPPORT SERVICES</b>                    |                   |                      |                   |                                 |   |
| <b>Marketing</b>                           |                   |                      |                   |                                 |   |
| Promotions                                 | 19,000            | 18,703               | 13,000            | -31.6%                          | 0.10%                                   |
| Publications                               | 31,550            | 30,452               | 37,000            | 17.3%                           | 0.30%                                   |
| <b>Total Marketing Support</b>             | <b>50,550</b>     | <b>49,156</b>        | <b>50,000</b>     | <b>-1.1%</b>                    | <b>0.40%</b>                            |

## Oak Park Public Library

### Draft 3 - FY2026 Budget

| Category   | FY2025<br>Budget | FY2025<br>Projection | FY2026<br>Budget | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|--|------------------|----------------------|------------------|---------------------------------|---|
| <b>Store</b>   |                  |                      |                  |                                 |   |
| General Merchandise                                    | 0                | 0                    | 250              | 0.0%                            | 0.00%                                   |
| Fees and Services                                      | 750              | 736                  | 750              | 0.0%                            | 0.01%                                   |
| <b>Total Store Support</b>                             | <b>750</b>       | <b>736</b>           | <b>1,000</b>     | <b>33.3%</b>                    | <b>0.01%</b>                            |
| <b>Collections</b>                                     |                  |                      |                  |                                 |   |
| ILL Payments   | 3,000            | 2,989                | 3,500            | 16.7%                           | 0.03%                                   |
| Cataloging/Bib Search Fees                             | 3,000            | 2,442                | 2,500            | -16.7%                          | 0.02%                                   |
| <b>Total Collections Support</b>                       | <b>6,000</b>     | <b>5,431</b>         | <b>6,000</b>     | <b>0.0%</b>                     | <b>0.05%</b>                            |
| <b>Administration</b>                                  |                  |                      |                  |                                 |   |
| HRIS and Payroll Processing Fees                       | 33,000           | 32,882               | 34,000           | 3.0%                            | 0.27%                                   |
| Mileage & Miscellaneous reimbursement (non-conference) | 22,500           | 17,805               | 20,000           | -11.1%                          | 0.16%                                   |
| Hospitality  | 5,000            | 1,673                | 5,000            | 0.0%                            | 0.04%                                   |
| Staff Appreciation / Engagement                        | 12,000           | 12,000               | 12,000           | 0.0%                            | 0.10%                                   |
| Audit Fees   | 11,600           | 11,000               | 11,600           | 0.0%                            | 0.09%                                   |
| Unclaimed Property Escheatment to State of Illinois    | 650              | 0                    | 0                | -100.0%                         | 0.00%                                   |
| Merchant Account Services                              | 2,050            | 1,144                | 1,200            | -41.5%                          | 0.01%                                   |
| Consulting Services - Admin                            | 60,000           | 77,533               | 48,000           | -20.0%                          | 0.38%                                   |
| Intergovernmental Agreements (IGA)                     | 25,000           | 25,312               | 25,900           | 3.6%                            | 0.21%                                   |
| Legal Fees   | 30,000           | 4,862                | 25,000           | -16.7%                          | 0.20%                                   |
| Postage & Delivery                                     | 16,500           | 14,195               | 18,500           | 12.1%                           | 0.15%                                   |
| Insurance  | 124,700          | 117,067              | 132,000          | 5.9%                            | 1.06%                                   |
| Contingency  | 0                | 26                   | 0                | 0.0%                            | 0.00%                                   |
| Grant Expenses   | 0                | 15,137               | 0                | 0.0%                            | 0.00%                                   |
| Supplies   | 90,000           | 83,023               | 90,000           | 0.0%                            | 0.72%                                   |
| <b>Total Administration Support</b>                    | <b>433,000</b>   | <b>413,659</b>       | <b>423,200</b>   | <b>-2.3%</b>                    | <b>3.39%</b>                            |
| <b>Other Support Services</b>                          |                  |                      |                  |                                 |   |
| Telephone/Communications                               | 65,000           | 44,765               | 60,000           | -7.7%                           | 0.48%                                   |
| Office & Library Machinery Service                     | 20,000           | 13,898               | 14,000           | -30.0%                          | 0.11%                                   |
| <b>Total Other Support Services</b>                    | <b>85,000</b>    | <b>58,663</b>        | <b>74,000</b>    | <b>-12.9%</b>                   | <b>0.59%</b>                            |
| <b>TOTAL SUPPORT SERVICES</b>                          | <b>575,300</b>   | <b>527,643</b>       | <b>554,200</b>   | <b>-3.7%</b>                    | <b>4.43%</b>                            |
| <b>EQUITY AND ANTI-RACISM</b>                          |                  |                      |                  |                                 |   |
| Learning and Development                               | 12,000           | 12,000               | 20,000           | 66.7%                           | 0.16%                                   |
| Supplies - Equity                                      | 2,000            | 2,000                | 2,000            | 0.0%                            | 0.02%                                   |
| <b>TOTAL EQUITY AND ANTI-RACISM</b>                    | <b>14,000</b>    | <b>14,000</b>        | <b>22,000</b>    | <b>57.1%</b>                    | <b>0.18%</b>                            |
| <b>LIBRARY MATERIALS</b>                               |                  |                      |                  |                                 |   |
| Print materials  | 380,500          | 376,292              | 388,000          | 2.0%                            | 3.10%                                   |
| Audio and video materials                              | 95,500           | 94,157               | 96,500           | 1.0%                            | 0.77%                                   |
| Digital content (external)                             | 640,000          | 654,352              | 665,700          | 4.0%                            | 5.33%                                   |
| Devices  | 30,000           | 19,220               | 26,000           | -13.3%                          | 0.21%                                   |
| Realia and other formats                               | 10,500           | 9,565                | 10,500           | 0.0%                            | 0.08%                                   |
| Archival collection                                    | 20,000           | 6,227                | 20,000           | 0.0%                            | 0.16%                                   |
| <b>TOTAL LIBRARY MATERIALS</b>                         | <b>1,176,500</b> | <b>1,159,813</b>     | <b>1,206,700</b> | <b>2.6%</b>                     | <b>9.65%</b>                            |

## Oak Park Public Library

### Draft 3 - FY2026 Budget

| Category                              | FY2025<br>Budget  | FY2025<br>Projection | FY2026<br>Budget  | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|---------------------------------------|-------------------|----------------------|-------------------|---------------------------------|---|
| <b>FACILITIES MANAGEMENT</b>          |                   |                      |                   |                                 |   |
| <b>Facility Supplies</b>              |                   |                      |                   |                                 |   |
| Fuels & Lubricants                    | 2,800             | 1,554                | 2,000             | -28.6%                          | 0.02%                                   |
| Building Materials & Supplies         | 10,000            | 10,000               | 12,000            | 20.0%                           | 0.10%                                   |
| Equipment Parts                       | 10,000            | 10,000               | 12,000            | 20.0%                           | 0.10%                                   |
| Cleaning & Housekeeping Supplies      | 8,500             | 8,500                | 9,000             | 5.9%                            | 0.07%                                   |
| Signage                               | 4,000             | 3,956                | 4,000             | 0.0%                            | 0.03%                                   |
| <b>Total Facility Supplies</b>        | <b>35,300</b>     | <b>34,010</b>        | <b>39,000</b>     | <b>10.5%</b>                    | <b>0.31%</b>                            |
| <b>Facilities Services</b>            |                   |                      |                   |                                 |   |
| Landscaping and snow removal services | 25,000            | 24,052               | 25,750            | 3.0%                            | 0.21%                                   |
| Custodial Services                    | 225,000           | 224,537              | 236,000           | 4.9%                            | 1.89%                                   |
| Water                                 | 11,750            | 11,750               | 12,250            | 4.3%                            | 0.10%                                   |
| Sewer/Garbage                         | 13,500            | 13,120               | 14,000            | 3.7%                            | 0.11%                                   |
| Parking lot expense                   | 10,500            | 10,500               | 10,750            | 2.4%                            | 0.09%                                   |
| Natural Gas                           | 95,000            | 71,627               | 90,000            | -5.3%                           | 0.72%                                   |
| Rentals--Equipment & Facilities       | 25,000            | 19,740               | 25,000            | 0.0%                            | 0.20%                                   |
| Repair & Maintenance Prop. & Equip.   | 242,000           | 242,000              | 254,000           | 5.0%                            | 2.03%                                   |
| <b>Total Facilities Services</b>      | <b>647,750</b>    | <b>617,325</b>       | <b>667,750</b>    | <b>3.1%</b>                     | <b>5.34%</b>                            |
| <b>TOTAL FACILITIES MANAGEMENT</b>    | <b>683,050</b>    | <b>651,336</b>       | <b>706,750</b>    | <b>3.5%</b>                     | <b>5.65%</b>                            |
| <b>PUBLIC SERVICES</b>                |                   |                      |                   |                                 |   |
| <b>Programming</b>                    |                   |                      |                   |                                 |   |
| Children's Programming                | 25,000            | 25,000               | 28,000            | 12.0%                           | 0.22%                                   |
| Young Adult Programming               | 27,000            | 24,000               | 26,000            | -3.7%                           | 0.21%                                   |
| Adult Programming                     | 23,000            | 28,000               | 35,000            | 52.2%                           | 0.28%                                   |
| Community Engagement                  | 14,000            | 12,435               | 14,000            | 0.0%                            | 0.11%                                   |
| Social Services                       | 10,000            | 624                  | 10,000            | 0.0%                            | 0.08%                                   |
| Creative Studio                       | 8,000             | 9,500                | 11,000            | 37.5%                           | 0.09%                                   |
| Patron Services Programming           | 0                 | 0                    | 3,000             | 0.0%                            | 0.02%                                   |
| <b>Total Programming</b>              | <b>107,000</b>    | <b>99,559</b>        | <b>127,000</b>    | <b>18.7%</b>                    | <b>1.02%</b>                            |
| <b>Digital Services</b>               |                   |                      |                   |                                 |   |
| Consultant Support Services           | 65,000            | 44,288               | 65,000            | 0.0%                            | 0.52%                                   |
| SWAN                                  | 115,000           | 103,122              | 111,000           | -3.5%                           | 0.89%                                   |
| Subscriptions and services (internal) | 354,000           | 278,231              | 323,000           | -8.8%                           | 2.58%                                   |
| Equipment and supplies                | 25,000            | 23,421               | 25,000            | 0.0%                            | 0.20%                                   |
| <b>Total Digital Services</b>         | <b>559,000</b>    | <b>449,062</b>       | <b>524,000</b>    | <b>-6.3%</b>                    | <b>4.19%</b>                            |
| <b>TOTAL PUBLIC SERVICES</b>          | <b>666,000</b>    | <b>548,620</b>       | <b>651,000</b>    | <b>-2.3%</b>                    | <b>5.21%</b>                            |
| <b>TOTAL EXPENSES - Operating</b>     | <b>11,885,600</b> | <b>11,629,216</b>    | <b>12,500,500</b> | <b>5.2%</b>                     | <b>100.00%</b>                          |

## Oak Park Public Library

### Draft 3 - FY2026 Budget

| Category   | FY2025<br>Budget  | FY2025<br>Projection | FY2026<br>Budget  | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|--|-------------------|----------------------|-------------------|---------------------------------|---|
| <b>EXPENSES - Capital</b>  |                   |                      |                   |                                 |   |
| Facilities Equipment   | 10,000            | 9,010                | 10,000            | 0.0%                            | 1.39%                                   |
| Furnishings  | 75,000            | 59,808               | 75,000            | 0.0%                            | 10.42%                                  |
| Technology Projects and Equipment                                      | 50,000            | 49,509               | 60,000            | 20.0%                           | 8.33%                                   |
| Building Improvements  | 465,000           | 394,007              | 575,000           | 23.7%                           | 79.86%                                  |
| <b>TOTAL EXPENSES - Capital</b>  | <b>600,000</b>    | <b>512,334</b>       | <b>720,000</b>    | <b>20.0%</b>                    | <b>100.00%</b>                          |
| <b>TOTAL BUDGET EXPENDITURES</b>                                       | <b>12,485,600</b> | <b>12,141,549</b>    | <b>13,220,500</b> | <b>5.9%</b>                     |   |
| <b>NET SURPLUS/(DEFICIT) OPERATING</b>                                 | <b>0</b>          | <b>423,560</b>       | <b>0</b>          | <b>0.0%</b>                     |   |
| <b>NET SURPLUS/(DEFICIT) OPERATING &amp; CAPITAL</b>                   | <b>(600,000)</b>  | <b>(88,774)</b>      | <b>(720,000)</b>  | <b>20.0%</b>                    |   |
| <b>Per Household Rate for Library Service</b>                          | <b>488.92</b>     |                      | <b>513.58</b>     | <b>5.0%</b>                     |   |
| <b>State method: (Prop Taxes/Population)*Avg Persons per Household</b> |                   |                      |                   |                                 |   |
| Population estimate: 52,947  |                   |                      |                   |                                 |   |
| Average persons per household: 2.27                                    |                   |                      |                   |                                 |   |

## Oak Park Public Library

### Draft 2 - FY2026 Budget

| Category                                   | FY2025<br>Budget  | FY2025<br>Projection | FY2026<br>Budget  | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|--|-------------------|----------------------|-------------------|---------------------------------|---|
| <b>REVENUE</b>                             |                   |                      |                   |                                 |   |
| Property Taxes, for operating              | 11,404,000        | 11,404,000           | 11,900,000        | 4.3%                            | 95.80%                                  |
| Corp. Property Replacement Tax             | 207,000           | 207,332              | 195,000           | -5.8%                           | 1.57%                                   |
| Services charges and fees                  | 0                 | 240                  | 0                 | 0.0%                            | 0.00%                                   |
| Lost Books Reimbursed/Reciprocal Borrowing | 7,000             | 13,104               | 13,000            | 85.7%                           | 0.10%                                   |
| Sales                                      | 0                 | 1,332                | 0                 | 0.0%                            | 0.00%                                   |
| Rentals-Library Space                      | 0                 | 3,783                | 0                 | 0.0%                            | 0.00%                                   |
| Vending/Enterprise Income                  | 0                 | 2,008                | 0                 | 0.0%                            | 0.00%                                   |
| Parking lot revenue                        | 22,000            | 27,874               | 31,200            | 41.8%                           | 0.25%                                   |
| Interest                                   | 182,000           | 241,334              | 223,000           | 22.5%                           | 1.80%                                   |
| Gifts                                      | 0                 | 450                  | 0                 | 0.0%                            | 0.00%                                   |
| Gifts From FOPPL                           | 20,000            | 25,000               | 25,000            | 25.0%                           | 0.20%                                   |
| Illinois Per Capita Grant                  | 18,000            | 80,510               | 0                 | -100.0%                         | 0.00%                                   |
| Grants                                     | 0                 | 9,265                | 0                 | 0.0%                            | 0.00%                                   |
| Community Fund Endowments                  | 25,600            | 25,757               | 25,300            | -1.2%                           | 0.20%                                   |
| Miscellaneous Income                       | 0                 | 10,786               | 9,000             | N/A                             | 0.07%                                   |
| <b>TOTAL REVENUE</b>                       | <b>11,885,600</b> | <b>12,052,776</b>    | <b>12,421,500</b> | <b>4.5%</b>                     | <b>100.00%</b>                          |
| <b>EXPENSES - Operating</b>                |                   |                      |                   |                                 |   |
| <b>PEOPLE</b>                              |                   |                      |                   |                                 |   |
| <b>Compensation</b>                        |                   |                      |                   |                                 |   |
| Wages & Salaries                           | 6,630,000         | 6,547,581            | 6,940,000         | 4.7%                            | 55.87%                                  |
| Employee Health Benefits                   | 1,223,000         | 1,278,642            | 1,364,000         | 11.5%                           | 10.98%                                  |
| IMRF (Illinois Muncipal Retirement Fund)   | 229,000           | 211,260              | 270,000           | 17.9%                           | 2.17%                                   |
| FICA/MEDICARE                              | 488,500           | 482,732              | 511,000           | 4.6%                            | 4.11%                                   |
| Workers Compensation Insurance             | 17,500            | 15,470               | 17,500            | 0.0%                            | 0.14%                                   |
| Unemployment Compensation Ins.             | 24,000            | 32,129               | 15,000            | -37.5%                          | 0.12%                                   |
| <b>Total Compensation</b>                  | <b>8,612,000</b>  | <b>8,567,814</b>     | <b>9,117,500</b>  | <b>5.9%</b>                     | <b>73.40%</b>                           |
| <b>Talent Development</b>                  |                   |                      |                   |                                 |   |
| Dues                                       | 14,000            | 19,000               | 19,000            | 35.7%                           | 0.15%                                   |
| Staff Development/Travel                   | 103,250           | 79,698               | 107,850           | 4.5%                            | 0.87%                                   |
| Tuition Reimbursement                      | 27,000            | 22,389               | 27,000            | 0.0%                            | 0.22%                                   |
| Recruitment                                | 12,500            | 18,552               | 3,500             | -72.0%                          | 0.03%                                   |
| Board Development                          | 2,000             | 20,350               | 6,000             | 200.0%                          | 0.05%                                   |
| <b>Total Talent Development</b>            | <b>158,750</b>    | <b>159,989</b>       | <b>163,350</b>    | <b>2.9%</b>                     | <b>1.32%</b>                            |
| <b>TOTAL PEOPLE</b>                        | <b>8,770,750</b>  | <b>8,727,803</b>     | <b>9,280,850</b>  | <b>5.8%</b>                     | <b>74.72%</b>                           |
| <b>SUPPORT SERVICES</b>                    |                   |                      |                   |                                 |   |
| <b>Marketing</b>                           |                   |                      |                   |                                 |   |
| Promotions                                 | 19,000            | 18,703               | 13,000            | -31.6%                          | 0.10%                                   |
| Publications                               | 31,550            | 30,452               | 37,000            | 17.3%                           | 0.30%                                   |
| <b>Total Marketing Support</b>             | <b>50,550</b>     | <b>49,156</b>        | <b>50,000</b>     | <b>-1.1%</b>                    | <b>0.40%</b>                            |

## Oak Park Public Library

### Draft 2 - FY2026 Budget

| Category   | FY2025<br>Budget | FY2025<br>Projection | FY2026<br>Budget | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|--|------------------|----------------------|------------------|---------------------------------|---|
| <b>Store</b>   |                  |                      |                  |                                 |   |
| General Merchandise                                    | 0                | 0                    | 250              | 0.0%                            | 0.00%                                   |
| Fees and Services                                      | 750              | 736                  | 750              | 0.0%                            | 0.01%                                   |
| <b>Total Store Support</b>                             | <b>750</b>       | <b>736</b>           | <b>1,000</b>     | <b>33.3%</b>                    | <b>0.01%</b>                            |
| <b>Collections</b>                                     |                  |                      |                  |                                 |   |
| ILL Payments   | 3,000            | 2,989                | 3,500            | 16.7%                           | 0.03%                                   |
| Cataloging/Bib Search Fees                             | 3,000            | 2,442                | 2,500            | -16.7%                          | 0.02%                                   |
| <b>Total Collections Support</b>                       | <b>6,000</b>     | <b>5,431</b>         | <b>6,000</b>     | <b>0.0%</b>                     | <b>0.05%</b>                            |
| <b>Administration</b>                                  |                  |                      |                  |                                 |   |
| HRIS and Payroll Processing Fees                       | 33,000           | 32,882               | 34,000           | 3.0%                            | 0.27%                                   |
| Mileage & Miscellaneous reimbursement (non-conference) | 22,500           | 17,805               | 20,000           | -11.1%                          | 0.16%                                   |
| Hospitality  | 5,000            | 1,673                | 5,000            | 0.0%                            | 0.04%                                   |
| Staff Appreciation / Engagement                        | 12,000           | 12,000               | 12,000           | 0.0%                            | 0.10%                                   |
| Audit Fees   | 11,600           | 11,000               | 11,600           | 0.0%                            | 0.09%                                   |
| Unclaimed Property Escheatment to State of Illinois    | 650              | 0                    | 0                | -100.0%                         | 0.00%                                   |
| Merchant Account Services                              | 2,050            | 1,144                | 1,200            | -41.5%                          | 0.01%                                   |
| Consulting Services - Admin                            | 60,000           | 77,533               | 48,000           | -20.0%                          | 0.39%                                   |
| Intergovernmental Agreements (IGA)                     | 25,000           | 25,312               | 25,900           | 3.6%                            | 0.21%                                   |
| Legal Fees   | 30,000           | 4,862                | 25,000           | -16.7%                          | 0.20%                                   |
| Postage & Delivery                                     | 16,500           | 14,195               | 18,500           | 12.1%                           | 0.15%                                   |
| Insurance  | 124,700          | 117,067              | 132,000          | 5.9%                            | 1.06%                                   |
| Contingency  | 0                | 26                   | 0                | 0.0%                            | 0.00%                                   |
| Grant Expenses   | 0                | 15,137               | 0                | 0.0%                            | 0.00%                                   |
| Supplies   | 90,000           | 83,023               | 90,000           | 0.0%                            | 0.72%                                   |
| <b>Total Administration Support</b>                    | <b>433,000</b>   | <b>413,659</b>       | <b>423,200</b>   | <b>-2.3%</b>                    | <b>3.41%</b>                            |
| <b>Other Support Services</b>                          |                  |                      |                  |                                 |   |
| Telephone/Communications                               | 65,000           | 44,765               | 60,000           | -7.7%                           | 0.48%                                   |
| Office & Library Machinery Service                     | 20,000           | 13,898               | 14,000           | -30.0%                          | 0.11%                                   |
| <b>Total Other Support Services</b>                    | <b>85,000</b>    | <b>58,663</b>        | <b>74,000</b>    | <b>-12.9%</b>                   | <b>0.60%</b>                            |
| <b>TOTAL SUPPORT SERVICES</b>                          | <b>575,300</b>   | <b>527,643</b>       | <b>554,200</b>   | <b>-3.7%</b>                    | <b>4.46%</b>                            |
| <b>EQUITY AND ANTI-RACISM</b>                          |                  |                      |                  |                                 |   |
| Learning and Development                               | 12,000           | 12,000               | 20,000           | 66.7%                           | 0.16%                                   |
| Supplies - Equity                                      | 2,000            | 2,000                | 2,000            | 0.0%                            | 0.02%                                   |
| <b>TOTAL EQUITY AND ANTI-RACISM</b>                    | <b>14,000</b>    | <b>14,000</b>        | <b>22,000</b>    | <b>57.1%</b>                    | <b>0.18%</b>                            |
| <b>LIBRARY MATERIALS</b>                               |                  |                      |                  |                                 |   |
| Print materials  | 380,500          | 376,292              | 388,000          | 2.0%                            | 3.12%                                   |
| Audio and video materials                              | 95,500           | 94,157               | 96,500           | 1.0%                            | 0.78%                                   |
| Digital content (external)                             | 640,000          | 654,352              | 665,700          | 4.0%                            | 5.36%                                   |
| Devices  | 30,000           | 19,220               | 26,000           | -13.3%                          | 0.21%                                   |
| Realia and other formats                               | 10,500           | 9,565                | 10,500           | 0.0%                            | 0.08%                                   |
| Archival collection                                    | 20,000           | 6,227                | 20,000           | 0.0%                            | 0.16%                                   |
| <b>TOTAL LIBRARY MATERIALS</b>                         | <b>1,176,500</b> | <b>1,159,813</b>     | <b>1,206,700</b> | <b>2.6%</b>                     | <b>9.71%</b>                            |



## Oak Park Public Library

### Draft 2 - FY2026 Budget

| Category                              | FY2025<br>Budget  | FY2025<br>Projection | FY2026<br>Budget  | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|---------------------------------------|-------------------|----------------------|-------------------|---------------------------------|---|
| <b>FACILITIES MANAGEMENT</b>          |                   |                      |                   |                                 |   |
| <b>Facility Supplies</b>              |                   |                      |                   |                                 |   |
| Fuels & Lubricants                    | 2,800             | 1,554                | 2,000             | -28.6%                          | 0.02%                                   |
| Building Materials & Supplies         | 10,000            | 10,000               | 12,000            | 20.0%                           | 0.10%                                   |
| Equipment Parts                       | 10,000            | 10,000               | 12,000            | 20.0%                           | 0.10%                                   |
| Cleaning & Housekeeping Supplies      | 8,500             | 8,500                | 9,000             | 5.9%                            | 0.07%                                   |
| Signage                               | 4,000             | 3,956                | 4,000             | 0.0%                            | 0.03%                                   |
| <b>Total Facility Supplies</b>        | <b>35,300</b>     | <b>34,010</b>        | <b>39,000</b>     | <b>10.5%</b>                    | <b>0.31%</b>                            |
| <b>Facilities Services</b>            |                   |                      |                   |                                 |   |
| Landscaping and snow removal services | 25,000            | 24,052               | 25,750            | 3.0%                            | 0.21%                                   |
| Custodial Services                    | 225,000           | 224,537              | 236,000           | 4.9%                            | 1.90%                                   |
| Water                                 | 11,750            | 11,750               | 12,250            | 4.3%                            | 0.10%                                   |
| Sewer/Garbage                         | 13,500            | 13,120               | 14,000            | 3.7%                            | 0.11%                                   |
| Parking lot expense                   | 10,500            | 10,500               | 10,750            | 2.4%                            | 0.09%                                   |
| Natural Gas                           | 95,000            | 71,627               | 90,000            | -5.3%                           | 0.72%                                   |
| Rentals--Equipment & Facilities       | 25,000            | 19,740               | 25,000            | 0.0%                            | 0.20%                                   |
| Repair & Maintenance Prop. & Equip.   | 242,000           | 242,000              | 254,000           | 5.0%                            | 2.04%                                   |
| <b>Total Facilities Services</b>      | <b>647,750</b>    | <b>617,325</b>       | <b>667,750</b>    | <b>3.1%</b>                     | <b>5.38%</b>                            |
| <b>TOTAL FACILITIES MANAGEMENT</b>    | <b>683,050</b>    | <b>651,336</b>       | <b>706,750</b>    | <b>3.5%</b>                     | <b>5.69%</b>                            |
| <b>PUBLIC SERVICES</b>                |                   |                      |                   |                                 |   |
| <b>Programming</b>                    |                   |                      |                   |                                 |   |
| Children's Programming                | 25,000            | 25,000               | 28,000            | 12.0%                           | 0.23%                                   |
| Young Adult Programming               | 27,000            | 24,000               | 26,000            | -3.7%                           | 0.21%                                   |
| Adult Programming                     | 23,000            | 28,000               | 35,000            | 52.2%                           | 0.28%                                   |
| Community Engagement                  | 14,000            | 12,435               | 14,000            | 0.0%                            | 0.11%                                   |
| Social Services                       | 10,000            | 624                  | 10,000            | 0.0%                            | 0.08%                                   |
| Creative Studio                       | 8,000             | 9,500                | 11,000            | 37.5%                           | 0.09%                                   |
| Patron Services Programming           | 0                 | 0                    | 3,000             | 0.0%                            | 0.02%                                   |
| <b>Total Programming</b>              | <b>107,000</b>    | <b>99,559</b>        | <b>127,000</b>    | <b>18.7%</b>                    | <b>1.02%</b>                            |
| <b>Digital Services</b>               |                   |                      |                   |                                 |   |
| Consultant Support Services           | 65,000            | 44,288               | 65,000            | 0.0%                            | 0.52%                                   |
| SWAN                                  | 115,000           | 103,122              | 111,000           | -3.5%                           | 0.89%                                   |
| Subscriptions and services (internal) | 354,000           | 278,231              | 323,000           | -8.8%                           | 2.60%                                   |
| Equipment and supplies                | 25,000            | 23,421               | 25,000            | 0.0%                            | 0.20%                                   |
| <b>Total Digital Services</b>         | <b>559,000</b>    | <b>449,062</b>       | <b>524,000</b>    | <b>-6.3%</b>                    | <b>4.22%</b>                            |
| <b>TOTAL PUBLIC SERVICES</b>          | <b>666,000</b>    | <b>548,620</b>       | <b>651,000</b>    | <b>-2.3%</b>                    | <b>5.24%</b>                            |
| <b>TOTAL EXPENSES - Operating</b>     | <b>11,885,600</b> | <b>11,629,216</b>    | <b>12,421,500</b> | <b>4.5%</b>                     | <b>100.00%</b>                          |

## Oak Park Public Library

### Draft 2 - FY2026 Budget

| Category   | FY2025<br>Budget  | FY2025<br>Projection | FY2026<br>Budget  | FY25-FY26<br>Budget<br>Variance | Percent of FY26<br>Revenue/<br>Expenses |
|--|-------------------|----------------------|-------------------|---------------------------------|---|
| <b>EXPENSES - Capital</b>  |                   |                      |                   |                                 |   |
| Facilities Equipment   | 10,000            | 9,010                | 10,000            | 0.0%                            | 1.39%                                   |
| Furnishings  | 75,000            | 59,808               | 75,000            | 0.0%                            | 10.42%                                  |
| Technology Projects and Equipment                                      | 50,000            | 49,509               | 60,000            | 20.0%                           | 8.33%                                   |
| Building Improvements  | 465,000           | 394,007              | 575,000           | 23.7%                           | 79.86%                                  |
| <b>TOTAL EXPENSES - Capital</b>  | <b>600,000</b>    | <b>512,334</b>       | <b>720,000</b>    | <b>20.0%</b>                    | <b>100.00%</b>                          |
| <b>TOTAL BUDGET EXPENDITURES</b>                                       | <b>12,485,600</b> | <b>12,141,549</b>    | <b>13,141,500</b> | <b>5.3%</b>                     |   |
| <b>NET SURPLUS/(DEFICIT) OPERATING</b>                                 | <b>0</b>          | <b>423,560</b>       | <b>0</b>          | <b>0.0%</b>                     |   |
| <b>NET SURPLUS/(DEFICIT) OPERATING &amp; CAPITAL</b>                   | <b>(600,000)</b>  | <b>(88,774)</b>      | <b>(720,000)</b>  | <b>20.0%</b>                    |   |
| <b>Per Household Rate for Library Service</b>                          | <b>488.92</b>     |                      | <b>510.19</b>     | <b>4.3%</b>                     |   |
| <b>State method: (Prop Taxes/Population)*Avg Persons per Household</b> |                   |                      |                   |                                 |   |
| Population estimate: 52,947  |                   |                      |                   |                                 |   |
| Average persons per household: 2.27                                    |                   |                      |                   |                                 |   |

# Aspirational Budget Scenario

October 2025

## Introduction

At their September 2025 meeting, the Board of Library Trustees directed library staff to develop a budget draft that was unconstrained by current financial limitations. This "Aspirational Budget" partially outlines a potential visionary roadmap for the Oak Park Public Library, reflecting ideas from the Leadership and Management Teams. It presents initiatives designed to maximize the library's impact, embrace innovation, anticipate community needs, and reinforce the library's role in advancing equity, anti-racism, engagement, learning, and stewardship.

---

## Key Initiatives and Enhancements

Here are some of the key areas of expansion and improvement we envision:

**1. Expanding Services:** We would expand and enhance our offerings to better meet the evolving needs of the community and increase access to our services.

- **Expanding Creative Studio Hours:** Our Creative Studio is a popular and highly used resource. With unlimited funds, we would extend their operating hours to meet increasing community demand, making these valuable tools available to more patrons. This expansion would require hiring additional staff to manage the higher usage, offer expert guidance, and ensure smooth operations.
- **Extending Hours and Service at Branch Libraries:** We would expand the Maze Branch Library's operating hours to include being open on Fridays. We would also hire for a branch librarian role to offer an on-site presence and increase programming.
- **Purchasing a Fleet of Vehicles:** We would purchase dedicated vehicles for staff use in home delivery and other outreach and community engagement activities. Access to a vehicle is currently a requirement for these roles and can be a barrier to employment.

**2. Enhancing Facilities:** A significant allocation would be dedicated to securing funding to allow us to execute large-scale improvements and expansions in alignment with the forthcoming Master Facilities Plan. This includes:

- **Modernizing Study Environments:** We would build more study rooms and add more power outlets throughout the library. This includes purchasing many more laptops for patron use, ensuring everyone has access to necessary computing resources.
- **Updating and Expanding Special Collections:** We would update the environmental controls and expand the physical space dedicated to Special Collections, allowing for the continued appropriate storage and care of current materials, and acceptance of more materials.

- **Replacing Furnishings:** The Master Facilities Plan would probably lead to many updates in library furnishings. For example, we would upgrade the current computer tables in the Children's Area at the Main Library with modern ones.
- **Creating Staff Workspaces:** Adding new, flexible, and dedicated staff workspaces, particularly when adding new personnel, to ensure efficient workspaces and privacy.
- **Shifting Desk on Second Floor:** The Main Library's second-floor service desk would be relocated to optimize workflow and patron experience.
- **Redesigning the Lobby Setup:** The lobby setup would be completely re-evaluated and redesigned to enhance the patron experience, improve wayfinding, and create a more inviting entrance, perhaps to include a "marketplace" style browsing experience.

**3. Staffing the Library and Investing in Our People:** To fully realize our vision, we must invest in our staff. This involves growing our team and providing better compensation and a supportive work environment.

- **Public Safety Staffing:** Additional Public Safety staff would be hired and assigned to ensure consistent coverage at all three library locations.
- **Information Technology Staffing:** We would add IT staff to support our growing technological infrastructure and digital services. This would also involve identifying and developing appropriate workspaces for these new team members.
- **Offering Medical Coverage (≈\$700,000 to \$900,000 in 2026, based on current staffing):** We would expand medical coverage to include all staff members or at least those working 20 hours or more per week, demonstrating our commitment to employee well-being and making the Oak Park Public Library an even more competitive and desirable workplace.
- **Leading Market Pay (≈\$600,000 in 2026, based on current staffing):** Currently, our compensation philosophy is to match the market, targeting the 50th percentile of the library market. To attract and retain a library staff that reflects the diversity of the Oak Park community, we would set the target for staff pay at the **75th percentile of the market**. This ensures our employees are compensated at a level that better recognizes their valuable contributions and expertise.
- **Converting Staff to Full-Time:** We would transition more part-time staff to full-time positions, recognizing their invaluable contributions and investing in their long-term growth with the library.

---

## Conclusion and Future Outlook

This document represents some of our aspirations for the Oak Park Public Library. While we understand the constraints of a realistic budget, this exercise allowed us to articulate a clearer vision for the library's future – a future where we can provide unparalleled resources, services, and spaces for every member of our community.

We look forward to discussing these ideas with the Board of Library Trustees further and exploring how elements of this vision might be integrated into our strategic planning as resources become available.

# Confidentiality of Circulation Records Policy

## Type of Review:

Routine review.

## Date of Last Review:

July 16, 2002

## Context:

This policy defines what circulation and registration information is protected by the library and in what circumstances related information is shared with law enforcement officers, outlines due process for requesting sensitive identifying information, and provides a request form for officers requesting information in an emergency situation.

This policy was last reviewed in July 2002. In 2008, the Library Records Confidentiality Act was amended by the General Assembly to include limited circumstances under which sworn law enforcement could obtain patron records without a court order, which are limited to emergencies involving physical harm. Only records that can assist in identifying a perpetrator, victim, or witness are subject to release. The library is still restricted from releasing records that disclose the materials borrowed, resources used, or services used by a Library patron, even in the event of an emergency.

## Staff Committee:

Suzy Antell, Deputy Director, Billy Treece, Director of Finance and Human Resources, Matt Bartodziej, Director of Facilities, Rob Simmons, Director of Social Services and Public Safety, Leigh Tarullo, Director of Collections and IT, and Elsworth Carman, Executive Director.

## Committee Recommendations:

| Recommendation  | Explanation  |
|---|--|
| Add "and Registration" to policy title  | The suggested language is a more accurate description of the scope of the policy.  |
| Replace "Illinois Law that" with "the Illinois Library Records Confidentiality Act (75 ILCS 70/1, <i>et seq.</i> ), which"  | The suggested language offers a more specific reference to relevant Illinois law, which will ensure all parties interacting with the policy (including staff, patrons, and law enforcement personnel) understand the legal basis for the document. |
| Add "For purposes of this policy, "registration records" includes any information the Library requires a person to provide in order to become eligible to borrow books and other materials. "Circulation records" includes all information identifying an individual borrowing particular books or materials from the Library." | The suggested language defines what registration records and circulation records are, clarifying the scope of the policy.  |

|  |  |
|--|--|
| <p>Replace “Circulation records and registration records shall not be made available to individuals or organizations or to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigatory power” with “The Library shall not make available to individuals or organizations or to any agency of state, federal or local government circulation or registration records unless: (1) required to do so under a court order; or (2) the information is requested by a sworn law enforcement officer who represents that it is impractical to secure a court order as a result of an emergency where there is probable cause to believe that there is an imminent danger of physical harm. In these circumstances, the information requested must be limited to identifying a suspect, witness, or victim of a crime, and may not include the disclosure of circulation or registration records that would indicate materials borrowed, resources reviewed, or services used at the library.”</p> | <p>The suggested language clarifies what is required by a law enforcement officer to receive circulation or registration records from the library.</p>               |
| <p>Add “Law enforcement officers who seek the emergency release of information (without a court order) must sign an acknowledgement form when requested to do so by library staff.”</p>  | <p>The suggested language clarifies additional requirements for emergency release of circulation or registration records.</p>  |
| <p>Replace “Upon receipt of such process, order, or subpoena, the Executive Director or their designee will consult with the library’s legal counsel to determine if the document is in proper order and if there is showing of good cause for its issuance. If the Library’s legal counsel discovers any defects in the process, order, or subpoena, the Librarian will insist that these be cured before releasing circulation records” with “Upon receipt of a court order, or the required representation of a law enforcement officer without a court order, the Executive Director or their designee will consult with the Library’s legal counsel to determine if the order or request is in proper form and if there is showing of good cause consistent with State law. If the Library’s legal counsel discovers any defects in the process, order, or request, the Executive Director will insist that these be cured before releasing circulation or registration records.”</p>   | <p>The suggested language clarifies how the Library responds to requests for circulation and registration records, adding details related to emergency requests.</p> |

|   |  |
|---|--|
| <p>Add "Emergency Release of Information Request"</p> | <p>The suggested request form ensures that any officer requesting information acknowledges that they are following the relevant process to obtain information and ensures staff collect information about the officer's identity and law enforcement affiliation for internal records.</p> |
|---|--|

## Confidentiality of Circulation and Registration Records Policy

*Library Board approved July 16, 2002. Revised October 28, 2025. ~~approved July 16, 2002.~~*

The Oak Park Public Library abides by ~~Illinois Law that~~ the Illinois Library Records Confidentiality Act (75 ILCS 70/1, *et seq.*), which states that circulation and registration records are confidential information.

For purposes of this policy, “registration records” includes any information the Library requires a person to provide in order to become eligible to borrow books and other materials. “Circulation records” includes all information identifying an individual borrowing particular books or materials from the Library.

~~Circulation records and registration records~~ The Library shall not be made ~~make~~ available to individuals or organizations or to any agency of state, federal or local government ~~circulation or registration records except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigatory power unless:-~~

- (1) required to do so under a court order; or
- (2) the information is requested by a sworn law enforcement officer who represents that it is impractical to secure a court order as a result of an emergency where there is probable cause to believe that there is an imminent danger of physical harm. In these circumstances, the information requested must be limited to identifying a suspect, witness, or victim of a crime, and may not include the disclosure of circulation or registration records that would indicate materials borrowed, resources reviewed, or services used at the library.
  - a. Law enforcement officers who seek the emergency release of information (without a court order) must sign an acknowledgement form when requested to do so by library staff.

■  
Upon receipt of ~~such process, order, or subpoena~~ a court order, or the required representation of a law enforcement officer without a court order, the Executive Director or their designee will consult with the Library’s legal counsel to determine if the ~~document-order or request~~ is in proper ~~order-form~~ and if there is showing of good cause for its issuance ~~consistent with State law~~. If the Library’s legal counsel discovers any defects in the process, order, or ~~subpoena request~~, the ~~Librarian-Executive Director~~ will insist that these be cured before releasing circulation or registration records.



### **Emergency Release of Information Request**

The Library Records Confidentiality Act, 75 ILCS 70/1, et seq., requires a court order before a library may release circulation or registration records unless the information is requested by a sworn law enforcement officer who represents that it is impractical to obtain a court order due to an emergency where the law enforcement officer believes, with probably cause, that there is an actual and imminent danger of physical harm.

In an emergency situation, release of identifying information is restricted as follows:

- The information requested must be limited to identifying a suspect, witness, or victim of a crime.
- The information requested without a court order may not include the disclosure of registration or circulation records that would indicate materials borrowed, resources reviewed, or services used by the library.
- If requested by the Library, the requesting law enforcement officer must sign this form acknowledging the receipt of the information. The Library may seek subsequent judicial review to assess compliance with Section 1(a)(2) of the Library Records Confidentiality Act, 75 ILCS 70/1(a)(2).

### **Officer's Acknowledgement**

I am a sworn law enforcement officer making an emergency request based on probable cause and a belief that there is real and imminent danger of physical harm. Due to the circumstances, it is impractical to secure a court order for the identifying information I am requesting from the Library. I acknowledge that this is an emergency and that I have received the requested information.

\_\_\_\_\_  
Officer's Printed Name

\_\_\_\_\_  
Officer's Employing Agency

\_\_\_\_\_  
Officer's Badge Number

\_\_\_\_\_  
Officer's Signature

\_\_\_\_\_  
Date Signed

## Organizational Response to ICE in the Community

**We continue to monitor Immigration & Customs Enforcement (ICE) activity in our community and adjust our guidelines for staff accordingly to ensure all OPPL employees understand how the organization will respond if ICE enters our facilities.** This is a complex and difficult situation for several reasons, and our response plan continues to evolve as we receive more input from staff, our community, and colleagues at Ancel Glink. Knowing the widespread concern, fear, and harm being caused by ICE actions in Oak Park (and beyond) — and informed by our commitment to being a library for everyone and providing inclusive service to our diverse community — **we are also prioritizing providing information to our patrons about their rights and available resources, as described elsewhere in this month's Strategic Priorities Report.**

As part of our planned organizational response to potential requests from ICE or other law enforcement agencies for access to patron records, **I have accelerated the timeline for reviewing our [Confidentiality of Circulation Records Policy](#) and have included it in this month's packet for your review.**

## Cook County Tax Revenue Payment Update

**As discussed in our regular budget conversations, approximately 96% of the Library's operating budget comes from property taxes, which are distributed in two installments annually by Cook County. This year, the second installment is significantly delayed, with no clear timeline for distribution.** This delay is affecting organizations county-wide that rely on the timely receipt of property tax revenue.

**We have been in conversation with the Village of Oak Park regarding potential funding options to cover a gap in operational costs, should the delay extend into 2026.** The Library Board Finance Committee has been actively engaged in these discussions.

OPPL generally maintains a fund balance of between 40% and 48% of the General Fund (less bond debt and one-time capital expenditures from the unassigned fund balance), as outlined in our [Fund Balance Policy](#). One of the stated purposes of this policy is to provide a "working cash buffer to fund library operations prior to receipt of tax collections and when property tax collections are delayed." This long-standing approach has served the Library well. **While the current delay in tax disbursement is outside of our control, we are taking prudent, proactive steps in coordination with the Village to ensure continuity of services. We will continue to monitor the situation closely and will keep the Board updated as more information becomes available.**

## Oak Park Public Library at ILA

**The Illinois Library Association Annual Conference was held October 14-16 in Rosemont. Ten staff members and five trustees from OPPL participated in the conference, with four staff presenting:**

- Suzy Antell presented on a panel for the session "Your Next Chapter: Redefining Library Skills and Belonging"
- Michael Allen Rose presented on a panel for the session "Never Fear, Your Horror Librarians are Here! Incorporating the Macabre into Your Library"
- Michelle Springer co-presented the session "Programming for Grief: Death Cafes and Journaling for Healing"
- Janet Lorch presented a poster titled "Inclusivity and Belonging for Older Adult Library Patrons and Staff"

I'm pleased that we were able to make such a significant contribution to the conference through sharing our experiences and expertise via these presentations, and I'm delighted that so many of us were able to spend time learning from and with others in our field. **Special thanks to Virginia Bloom, Susanne Fairfax, Mika Yamamoto, Megan Butman, and Kristina Rogers for attending Trustee Day at the conference; I'm so glad we had the opportunity to spend the day learning together.**

Respectfully submitted,  
Elsworth Carman  
Executive Director



ENGAGEMENT



LEARNING



STEWARDSHIP



ANTI-RACISM  
& EQUITY

## INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

## ACTIVITIES

## OUTPUTS

## Public Services &amp; Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

# patron visits  
# library cards issued  
# digital accounts, conversions  
# active cardholders, households  
% new cardholder retention  
# Net Promoter Score  
# meeting/study room reservations

# programs and attendees  
# program surveys completed, satisfaction  
# participants in SRP, 1BBK  
# reference interactions, 1:1 tutorials, Learning Labs  
# Book Bike visits, outreach visits, pop-ups  
# home deliveries, resource deliveries

## Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

# item checkouts, check-ins, downloads, ILLs, holds  
# items in collection, turnover  
% items checked out

# average return to shelf time  
# Special Collections research contacts

## Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

# public technology use (computers, printers, copiers, Creative Studio)  
# WiFi sessions

## Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

# facilities requests made, completed  
# approved capital and MFP projects completed

## Social Services &amp; Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

# incidents reported, resolved  
# patron service referrals, follow-ups

# mental health assessments (Rush)  
# community partnerships

## Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited  
# staff trainings, learning events  
# staff affinity groups, intersectional gatherings  
% staff satisfaction, engagement, well-being

# community partnerships  
# community meetings, events, conferences  
# presentations, speaking engagements offered  
# patron/community surveys  
# community-led/-supported programs

## Communications &amp; Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

# external media coverage  
# third-party site reviews  
# social media reach, engagement  
# oppl.org unique users

% email open and click rates  
% Google AdWords conversion rate  
# print calendars distributed

## Finance &amp; HR



Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

# position postings, applicants, hires  
# staff, hours, retention  
% applicant diversity, staff diversity  
% staff satisfaction, engagement, well-being

# learning/engagement opportunities and attendees  
\$ pay equity  
\$ money budgeted, spent  
# expenditure reports provided

## IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



### ENGAGEMENT

*Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation*

#### **We focus on inclusive engagement and service to diverse community groups.**

*Outcomes:* Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

#### **We lead the community in impactful civic engagement.**

*Outcomes:* Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

#### **We attract and retain a library staff that reflects the diversity of our community.**

*Outcomes:* Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



### LEARNING

*Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy*

#### **We build capacity for literacy and education.**

*Outcomes:* Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

#### **We empower community members with the tools, knowledge, and support they need to reach their full potential.**

*Outcomes:* Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



### STEWARDSHIP

*Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency*

#### **We invite everyone into library spaces that are welcoming, safe, and inspiring.**

*Outcomes:* Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

#### **We provide broad, effective, and equitable access to resources.**

*Outcomes:* Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

#### **We prioritize sustainability.**

*Outcomes:* Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

#### **We support all library staff to achieve happiness, well-being, and success.**

*Outcomes:* Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



### ANTI-RACISM & EQUITY

*Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice*

#### **We create and implement library policies that promote equitable outcomes for our staff and the public.**

*Outcomes:* Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

#### **We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.**

*Outcomes:* Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



- We focus on inclusive engagement and service to diverse community groups.
- We lead the community in impactful civic engagement.
- We attract and retain a library staff that reflects the diversity of our community.

## Work Highlights

### Public Services & Programs



#### Highlighting local artists & Park District opportunities

Throughout the summer, Nancy Fong, an Oak Park artist and educator with the [Park District of Oak Park](#), was exploring with the library the opportunity to host an art display in the Dole Branch for her lifelong learning class. **In late August, she collaborated with Patron Services Supervisor Alex Nall to install the artwork — more than 40 paintings and drawings — in the Dole space and arranged an artist's reception on September 4.** Over 30 artists and their family members attended the reception and were thrilled to see their work on display. Since the installation, many of the artists have brought friends and relatives to the library, with some hosting mini-tours for area artists. Staff members have also been engaging with the art and have reported speaking with multiple patrons about the work and about the Park District's lifelong learning offerings. **The library is thrilled to collaborate with the Park District in this way and to be able to offer different types of creative engagement to community members, both artists and non-artists alike.**



#### Collaborating with community partners to ensure safe & accessible programming

**Latine Language & Culture Librarian Nora Sanchez worked with community partners to make pivots with programming this fall, accommodating safety concerns while ICE is known to be in the Chicago-land area.** Working with [Dominican University](#), [The PASOS Network](#), and Latine authors, an in-person author event was changed to a virtual Zoom meeting to ensure community members felt comfortable and safe participating. We are proud to have worked with partners and authors, and be nimble in venue to make it accessible and safe for all who wanted to attend.

### Social Services & Public Safety



#### Making legal support more accessible for community members

**Director of Social Services & Public Safety Rob Simmons has coordinated a pilot program with [Legal Wellness Clinic](#), a local nonprofit that collaborates with trusted organizations to bring free legal clinics to the community.** The organization focuses on providing preventative legal aid to people who often do not see a lawyer until they have no other options. Just like regular doctor visits can prevent major health issues, the clinic is designed to provide regular legal checkups that can prevent crises before they happen, shifting the legal experience from reactive to proactive. Preventative Legal Aid models like this are having success across the country in helping marginalized groups navigate issues such as housing instability, public benefits denial, and domestic violence. **The first clinic is scheduled to take place at the library in November.**

## Community Voice

When a patron recently visited the Main Library's third-floor service desk to pick up her poster printed in the [Creative Studio](#), she commented:

**"There's so much available at the library, it's so great!"** I love this service so much, I created a poster for back to school for the teachers. The library is so great."

In a recent **"[Contact Us](#)"** message, a patron reached out looking for an event and two book titles from the late 1990s, sharing many details about the books and authors to help us in our search. Staff quickly came together, putting their collective research skills to the test in what turned into a fun, library-wide detective mission. Thanks to the teamwork of Middle School Librarian Fiona Dolce and Collection Management Librarian Dontaná McPherson-Joseph, the books and event were identified, and the patron was **"THRILLED AND AMAZED!"**





- ▶ We build capacity for literacy and education.
- ▶ We empower community members with the tools, knowledge, and support they need to reach their full potential.

## Work Highlights

### Collections



#### Learning opportunities for our Collections Team

September provided more than one excellent opportunity for professional growth and inspiration for our library's Collections Team. **Collection Management Librarian Dontaná McPherson-Joseph attended the inaugural Aspen Literary Festival, hosted by Aspen Words in Aspen, CO.** The three-day event (September 26-28) featured panels with forty authors and offered rich insights into storytelling, relationships, and community. **Additionally, Collection Management Librarian Kathy Sexton participated in the "Alternative Readers' Advisory" webinar presented by the Adult Reading Round Table on September 23,** gaining fresh perspectives on connecting readers with unexpected titles using creative approaches to readers' advisory.

### Public Services & Programs



#### Staff development & networking to better serve Latino/x/e patrons

**We were pleased to be able to send Patron Services Supervisor Cindy Sirin to the four-day (September 18-21) REFORMA National Conference in Long Beach, CA. REFORMA is a training and networking event for those dedicated to library services for Latino/x/e and Spanish-speaking communities.** Cindy's own work within the library — supporting patron-facing work across service areas and through her involvement in the Latino/x/e affinity group — is outstanding, and we were glad to support her in accessing this opportunity to further develop her skills and build new relationships. **Cindy was grateful for the opportunity and reported a positive experience when she returned from the conference:** "Despite the ongoing attacks against the Latino community and libraries, the entire conference was filled with a sense of warmth and a profound strength that were shared amongst all the attendees. [...] Many of the conference sessions focused on wellness: from [...] self-love and self-care in order to continue the work of providing for our communities, to using Latino/x/e values of familismo, personalismo and respeto when building a culture of collective care that nurtures and flourishes in learning. Several other sessions focused on ways of celebrating Latino/x/e culture through community and representation within the library. [...] Overall, the REFORMA National Conference was a place to share a passion in serving our community, a safe space to learn and connect with one another, and a reminder to take pride in our own self, our culture, and our work as stewards of information, despite the struggles all libraries currently face."

## Staff Spotlight



**While the Middle & High School (MHS) Services Team may be small in size, it is big in impact. Every team member is committed to serving youth and helping the library achieve its strategic priorities.** Under the leadership of MHS Services Manager Latonia Jackson, the team excels at creating an environment where students feel comfortable studying and connecting with one another. The staff has demonstrated creativity, flexibility, and a genuine dedication to listening to the voices of young people — designing programs that reflect the interests of teens and, as a result, are participated in enthusiastically by our local young people. The team also excels at collaboration, whether partnering with the Township or working with local schools. MHS Services hosts a variety of programs for students, with upcoming school year programming including Boo Bash, Winter Fest, Exam Cram, and Friendsgiving, among others.



- ▶ We invite everyone into library spaces that are welcoming, safe, and inspiring.
- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

## Work Highlights

### Facilities



#### Maintaining & improving library spaces

Throughout September, the Facilities Team prioritized general housekeeping and life safety compliance, spending extra time focusing on things like door closers, emergency exits, storage room cleanliness, exit lights, and emergency lighting throughout our library buildings. Regular inspections and maintenance of these items help ensure that we are maintaining compliance and that our systems will work in an emergency.

Additionally, **after a recent routine inspection at the Main Library, the Facilities Team found one of the parking garage sump pumps to be inoperable.** The team quickly made temporary repairs to get the pump working, and **full repairs are scheduled with our contractor in October.**

### Public Services & Programs



#### Connecting with local leaders around sustainability

**Environmental & Sustainability Specialist Christine Poreba was invited to and recently attended the inaugural Cross Community Climate Collaborative (C4) Mayoral & Community Forum on September 25.** The invitation came from Seven Generations Ahead, a subgroup of PlanIt Green. At the event, Christine was able to meet Village President Vicki Scaman for the first time and connect in-person with PlanIt Green members whom she had only spoken with virtually in the past. Christine and other attendees also had the chance to ride to and from the event in one of the Village's electric cars.

### Communications & Development



#### Library Card Sign-Up Month

**In September, the Communications Team led efforts to promote ALA's annual Library Card Sign-Up Month.** In addition to encouraging new cardholder registrations, the campaign emphasized maintaining the library's strong performance in two key areas: new cardholder retention (% of cardholders who signed up 12-24 months ago and have used their cards in the past year) and market penetration (% of Oak Park households that have used their library cards in the past year). These metrics have traditionally been high for the library, outperforming many peer institutions and averaging around 68% and 59%, respectively, over the last two years. **Key initiatives included reengaging occasional users** (no card use in last 3-12 months) **and inactive users** (no use for 1-3 years) **through librarian-curated online content, emailing blocked accounts to explain how to restore borrowing privileges, collecting and sharing photographs of new cardholders captured by the Patron Services Team on social media, and updating our Welcome Email Series.** In total, more than 530 user accounts were created or re-registered in September, an increase from the average of 328 accounts per month January-August this year.



## Community Voice

Collection Management Librarian Kathy Sexton recently worked with the Communications Team on an online post for Library Card Sign-Up Month that has been getting wonderful feedback — like this recent “Contact Us” message:

“Thank you for including the 7 ways to save with a library card insert in the village's newsletter. **There were several things I learned — and relearned (i.e., had forgotten). We have a wonderful library and I have definitely NOT been taking advantage of all of its services!!!**”

Two recent Wednesday Journal articles highlighted the library's connection to Oak Park in film and literature:

- Community members discover the movie *Return to Me* was filmed on their block, and use the library's microfiche collection to research their piece of local (and Hollywood) history.
- Author Jane Hamilton tells the paper that librarians encouraged her love of reading: “**I remember Mrs. Dyliss Finch [OPPL librarian] opening a box of books, rooting through it and handing me a book that she said she got for me. It seemed magical at the time that she knew me so well.**”



- We create and implement library policies that promote equitable outcomes for our staff and the public.
- We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

## Work Highlights

### Communications & Development



#### Celebrating Hispanic Heritage Month

In honor of Hispanic Heritage Month, the library recently offered multiple resources and experiences for the Oak Park community. From September 15 through October 15, the Main Library [Idea Box](#) featured a special digital display and interactive panels that fostered positive community engagement by weaving together video interviews with a variety of resources — including curated booklists, multicultural kits available for checkout, and programs [celebrating Hispanic heritage](#).



The Idea Box display was designed to be highly impactful, offering “a deeper look into how our Hispanic and Latino neighbors and friends celebrate and honor this time of year.” **At its center was a video titled [Voices From Our Community: Hispanic Heritage Month](#), which spotlighted three local leaders:** [Oak Park Township](#) Trustee Juan Muñoz, Vice President of University Advancement at [Dominican University](#) Tony Martinez, and [Oak Park Village](#) Clerk Christina Waters. Through their interviews, they shared stories about their cultures and the meaningful ways they contribute to the Oak Park community.

#### Ensuring staff & patrons know their rights

**The Communications Team recently collaborated with library leadership to update internal staff procedures for responding to Immigration & Customs Enforcement (ICE) or other agents who may enter the library seeking information about staff or patrons.** To ensure preparedness, the team printed and distributed these updated procedures at all service desks, providing staff with quick access to clear guidance in potentially stressful situations. **Additionally, the team revised the “Who to Call” cards for staff and ordered more “Know Your Rights” cards for patrons,** which were placed at service desks and Main Library entrances for easy public access. **To strengthen community coordination, the team also met with representatives from the Village, schools, Township, and Park District to share information about how local government bodies are responding to ICE activity and communicating with their constituents.** As part of these efforts, the Communications Team highlighted the Village of Oak Park’s new [Immigration Resources webpage](#) in the September edition of the Equity & Anti-Racism email sent to patrons.

### Public Services & Programs



#### A social justice-focused author visit

**On September 30, the library hosted “Disrupting Segregation: An Evening with Tonika Johnson and Dr. Maria Krysan” at the Main Library.** Adult Services Programming Librarian Jabez Patterson organized the event, **with more than 70 people registering and over 60 people attending the in-person discussion.** Social justice artist Tonika Johnson and sociologist Dr. Maria Krysan shared insights from their groundbreaking book, [Don't Go: Stories of Segregation and How To Disrupt It](#), while allowing the community to share personal “Don't Go” stories and discussing ways Oak Park can be more welcoming to diverse communities. Books were available for sale from local bookstore [Dandelion Bookshop](#), with authors available for book signing after the talk. In a post-program survey, responding participants shared highly positive feedback, with 100% indicating that they learned something new from the program.





This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources. For each metric, quarterly totals for the current year are provided, along with a simple line graph showing the monthly trend for the same time period. A year-to-date (YTD) total is provided for the current calendar year, along with data from the same time period the previous year for comparison. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the YTD total for the current year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the total for the same time period the previous year, with the percentage change provided in gray, italicized text. A threshold of  $\pm 5\%$  is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

|   | Q1      | Q2      | Q3      | Q4 | Monthly Trend<br>(January-September) | 2025<br>YTD Total | 2024<br>YTD Total | Change<br>(YOY) |
|---|---------|---------|---------|----|--------------------------------------|-------------------|-------------------|-----------------|
| <b>Building Visits</b><br>The number of patron visits to a library building   | 89,511  | 105,504 | 112,573 |    |                                      | 307,588           | 301,785           | 2%              |
| <b>Website Users</b><br>The number of people who initiated at least one session on oppl.org during a given month  | 121,706 | 120,610 | 117,519 |    |                                      | 359,835           | 326,798           | 10%             |
| <b>Physical Materials Use</b><br>The number of checkouts plus renewals made at an Oak Park library location   | 245,411 | 249,953 | 265,616 |    |                                      | 760,980           | 776,045           | -2%             |
| <b>Digital Materials Use</b><br>The number of materials downloaded or streamed from Oak Park library digital collections  | 128,016 | 123,828 | 122,739 |    |                                      | 374,583           | 352,836           | 6%              |
| <b>Online Resource Use</b><br>The number of sessions (logins) for online resources, based on vendor statistics. This includes both in-library and, where applicable, remote access. | 48,905  | 55,450  | 49,434  |    |                                      | 153,789           | 106,266           | 45%             |
| <b>WiFi Use</b><br>The number of unique daily WiFi clients at an Oak Park library location  | 45,537  | 50,877  | 52,231  |    |                                      | 148,645           | 149,378           | 0%              |
| <b>Public Computer Use</b><br>The number of PC sessions at an Oak Park library location   | 12,389  | 13,323  | 14,159  |    |                                      | 39,871            | 38,544            | 3%              |
| <b>Program Attendance</b><br>The number of attendees at programs held inside an Oak Park Public Library location or in a library virtual space                                      | 8,359   | 8,044   | 7,350   |    |                                      | 23,753            | 22,478            | 6%              |
| <b>Community Outreach</b><br>The estimated attendance at all outreach and Book Bike events  | 2,317   | 3,874   | 4,849   |    |                                      | 11,040            | 9,749             | 13%             |
| <b>Meeting Room Use</b><br>The number of uses of Oak Park library physical and virtual meeting rooms by community members   | 494     | 537     | 530     |    |                                      | 1,561             | 1,418             | 10%             |
| <b>Study Room Use</b><br>The number of uses of Oak Park library study rooms by community members  | 2,523   | 2,795   | 2,829   |    |                                      | 8,147             | 6,907             | 18%             |

This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources. For each metric, quarterly totals for the current year are provided, along with a simple line graph showing the monthly trend for the same time period. A year-to-date (YTD) total is provided for the current calendar year, along with data from the same time period the previous year for comparison. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the YTD total for the current year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the total for the same time period the previous year, with the percentage change provided in gray, italicized text. A threshold of  $\pm 5\%$  is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

|  | Q1  | Q2   | Q3    | Q4 | Monthly Trend<br>(January-September) | 2025<br>YTD Total* | 2024<br>YTD Total* | Change<br>(YOY) |
|--|-----|------|-------|----|--------------------------------------|--------------------|--------------------|-----------------|
| <b>New User Accounts - Library Cards</b><br>The number of full-access Oak Park Public Library cards newly created or re-registered   | 861 | 883  | 1,417 |    |                                      | 3,161              | 3,060              | 3%              |
| <b>New User Accounts - Digital**</b><br>The number of new digital-only accounts created  | 139 | 134  | 94    |    |                                      | 367                | 392                | -6%             |
| <b>Digital Account Conversions</b><br>The number of new digital-only account users who converted to full-access library cards  | 23  | 12   | 17    |    | N/A***                               | 52                 | 57                 | -9%             |
| <b>New Cardholder Retention</b><br>The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users. (Active User: A patron who has used their library card within the past 12 months.)   | 66% | 65%  | TBD   |    | N/A***                               | 66%                | 68%                | -3%             |
| <b>Market Penetration</b><br>The percentage of active households (i.e., households containing at least one active user) in the library's service area. (Active User: A patron who has used their library card within the past 12 months.)  | 61% | 58%  | TBD   |    | N/A***                               | 60%                | 60%                | 0%              |
| <b>Net Promoter Score (NPS)</b><br>The NPS is a measure of customer satisfaction and loyalty, used in multiple industries. The score is derived from responses to this question: "On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?" Scores range from -100 to 100; a positive NPS score is Good, above 50 is Excellent, and above 70 is considered World Class. | 89  | 90.9 | 89    |    |                                      | 89.6               | 89.3               | 0%              |

\* Unlike other metrics in this dashboard, the values in the "YTD Total" columns for New Cardholder Retention and Market Penetration are not cumulative totals of the available individual quarters. Instead, they are the average of the available quarterly percentages in a given year to date. Additionally, the values in the "YTD Total" columns for the Net Promoter Score (NPS) metric are not cumulative totals of the available individual quarters. Instead, they are the calculated scores when looking at all survey responses from January 1 through a given quarterly end date (March 31, June 30, September 30, December 31) of a given year as a single data set.

**NOTE:** As of the publishing of this report (10/22/2025), New Cardholder Retention and Market Penetration data for Q3 2025 is not yet available from OrangeBoy; thus, only Q1-Q2 percentages are reflected above in the total columns for both 2025 and 2024. Q3 2025 data will be available for review on [oppl.org](https://oppl.org) by 11/1/2025 and will be reflected in the next quarterly dashboard shared in January 2026.

\*\* Digital-only accounts became available to patrons in March 2020. Users who obtain digital accounts and later convert to full-access cards are not counted a second time as new users during the month they convert. **NOTE:** As of 8/13/25, new digital-only accounts are no longer being created. Patrons may now either sign up for a full-access physical library card in person at any OPPL location or sign up for a digital version of a full-access library card online.

\*\*\* Monthly trends are not provided for Digital Account Conversions, New Cardholder Retention, and Market Penetration, as these metrics are calculated on a quarterly basis only.



10/06/2025

## Additions & Separations

Dates

09/01/2025 - 09/30/2025

### Additions (0)

| Name | Employment Status | Department | Job Title | Start Date |
|------|-------------------|------------|-----------|------------|
|------|-------------------|------------|-----------|------------|

No additions in September 2025

### Separations (1)

| Name         | Employment Status            | Department          | Job Title                         | Start Date | End Date   |
|--------------|------------------------------|---------------------|-----------------------------------|------------|------------|
| Hanna, Brett | Part-Time, 20 or more hrs/wk | Technology Services | Information Technology Specialist | 06/26/2024 | 09/01/2025 |



10/06/2025

## Staff Changes

Dates

09/01/2025 - 09/30/2025

### Changes (0)

| Name | Employment Status | Department | Job Title | Change | Effective Date | Notes |
|------|-------------------|------------|-----------|--------|----------------|-------|
|------|-------------------|------------|-----------|--------|----------------|-------|

No changes in September 2025

---

## Oak Park Public Library – Financial Report Summary

As of September 2025  
(75% of the year complete)

### OPERATING CASH

|                        |             |
|------------------------|-------------|
| Byline Checking        | \$ 423,791  |
| *Outstanding payments  | \$ (25,882) |
| Byline Analysis        | \$ 655,413  |
| Byline Public Fund MM  | \$ 583,458  |
| Hinsdale - Wintrust MM | \$ 215,148  |
| Illinois Funds Invest  | \$3,157,091 |

Ending operating cash available: **\$5,009,019**

Byline Public Fund AMH (Restricted State Capital Grant): **\$40,798**

Art Fund: **\$3,165**

---

### OVERALL SUMMARY

Oak Park Public Library is 75% through the fiscal year. The year-to-date (YTD) financial statement through September 30, 2025, reflects a deficit of \$2,298,415, with the first installment of the tax receipts being paid at 53% of the budgeted amount and awaiting the second installment.

September YTD revenue totaled \$6,676,921 or 56% of the 2025 budget. This amount is 19% under the YTD budget for the fiscal year.

September YTD operating expenditures totaled \$8,678,987 or 73% of the 2025 budget. This amount is 2% under the YTD budget for the fiscal year.

---

### REVENUE

The library received \$6,090,049 in property tax revenue YTD. In recent years, the second installment due date has experienced delays, pushing it back from the traditional August 1 due date. The due date for the Tax Year 2024 second installment (payable in 2025) has not been set and is delayed by over two months. If the delay continues, the library's contingency plan includes working with the Village of Oak Park to secure bridge funding through a Tax Anticipating Warrant (TAW) or direct Village loan.

Corporate Property Tax is at 69% of the annual budget. The October state disbursement in the amount of \$34,974 received on October 10, 2025, brings the percentage to 86% of the YTD budget, with one more payment to be disbursed for the remainder of the year. An economic decline reduced the government's tax revenue, averaging \$20K from the end of July to \$6K for August. There was a significant increase in October's Revenue. If this trend continues, the library will reach its budget.

Parking lot revenue of \$24,635, or 112%, of the YTD budget. The library has exceeded the \$22,000 budget. The revenue helps pay some of the costs for servicing and maintaining the parking garage and gates.

Interest income of \$225,289, or 124% of the budget, is 49% over the YTD budget. The decrease in interest rates from 5.4% in FY2024 to a current average of 4.4% will continue to produce income over budget. The Federal Reserve lowered interest rates in September by 0.25%, setting the range between 4.00% and 4.25%.

Gifts from Friends of the Library (FOPPL), at \$18,349, or 92% of the budget, is 17% over the YTD budget. This is due to the remaining funds from the FOPPL FY2024 gift being recognized in FY2025 and the rate of spending of the FOPPL FY2025 gift.

Illinois Per Capita Grant, at \$80,510 or 447% of the budget, is 347% over the YTD budget. Although this revenue line is not typically budgeted for, a portion of the grant was conservatively budgeted for FY2025 to balance the budget.

Community Fund Endowments is at 93% of the budget, due to the timing of expenditures to recognize revenue for the funds received.

Miscellaneous Income of \$10,786 is contributed to \$8,952 received for E-Rate. This is a discount received from the Federal Communications Commission to assist with affordable telecommunications and internet access.

**TOTAL REVENUE YTD: \$6,676,921**

---

## **EXPENDITURES**

Total disbursements: **\$1,070,010**

The total People expenditure is at 75%, which aligns with the YTD budget. The Dues line, at 112%, is significantly over the YTD budget by 37% due to the timing of the Urban Library Council (ULC) membership renewal. Workers' Compensation (WC) is 88% of the YTD budget. However, the full year's payment for WC was due in January 2025. Unemployment is at 132% of the YTD budget due to the 2025 unemployment insurance rate being higher than anticipated and the calculated

rate being charged until it reaches the wage base cap. Hiring is 76% over the YTD budget due to costs related to hiring an Executive Director.

Support Services is expended at 81% of the YTD budget. The over-expenditure is mainly due to various Marketing and Administration costs: (1) Promotions is 28% over the YTD budget, which is due to 2025 Spring Strategic Marketing Campaign; (2) Staff Appreciation is 1% over the YTD budget, which is due to the allocation of events and is not expected to exceed the annual budget; (3) Audit Fees are at 78% of the budget, which is due to pre-audit fieldwork that is performed in the first month of the year, progressive billing for the audit and outside consultant for preparation of Actuary Report; (4) Consulting Services costs are overspent by 1% for this point of the year due to the use of communications consultants; 5) Supplies are at 86% of the budget, which is due to the timing of the purchases and rising printing costs; 6) and package Insurance (property, liability, auto, etc.), which is charged 100% in the first month of the year and is at 92% of the budget line.

September's operating expenditures are at 73%, which is 2% under the YTD budget of 75%.

#### **Account line/group expenditure levels by percentage:**

##### People:

|                     |            |
|---------------------|------------|
| Compensation        | 75%        |
| Talent Development  | 72%        |
| <b>Total People</b> | <b>75%</b> |

##### Support Services:

|                               |            |
|-------------------------------|------------|
| Marketing                     | 88%        |
| Store                         | 74%        |
| Collections                   | 80%        |
| Administration                | 86%        |
| Other Support Services        | 52%        |
| <b>Total Support Services</b> | <b>81%</b> |

##### Equity And Anti-Racism:

|                                     |           |
|-------------------------------------|-----------|
| <b>Total Equity And Anti-Racism</b> | <b>8%</b> |
|-------------------------------------|-----------|

##### Library Materials:

|                                |            |
|--------------------------------|------------|
| <b>Total Library Materials</b> | <b>68%</b> |
|--------------------------------|------------|

##### Facilities Management:

|                                    |            |
|------------------------------------|------------|
| Facilities Supplies                | 76%        |
| Facilities Services                | 63%        |
| <b>Total Facilities Management</b> | <b>64%</b> |

Public Services:

Programming 67%

Digital Services 62%

**Total Public Services 63%**

**TOTAL OPERATING EXPENSES: 73%**

**TOTAL CAPITAL AND OUTSIDE SUPPORT: 49%**

---

Prepared by Linda Barnett – October 10, 2025



# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE CHECKING, SEPTEMBER 2025

#### Reconciliation of Register to Statement

|   |     |                |                    |
|---|-----|----------------|--------------------|
| Bank register cleared beginning balance 08/31/2025: |     |                | \$335,689.16       |
| Add: Cleared deposits:                              |     |                | \$298.00           |
| Add: Cleared deposit adjustments:                   |     |                | \$1,172,906.21     |
| Subtract: Cleared payments:                         |     |                | \$388,253.03       |
| Subtract: Cleared payment adjustments:              |     |                | \$696,849.05       |
| Adjusted bank register balance:                     |     |                | <hr/> \$423,791.29 |
| Bank register ending balance:                       |     |                | \$397,908.93       |
| Subtract: Outstanding deposits:                     |     |                | \$0.00             |
| Subtract: Outstanding deposit adjustments:          |     |                | \$13,788.38        |
| Add: Outstanding payments:                          |     |                | \$25,882.36        |
| Add: Outstanding payment adjustments:               |     |                | \$13,788.38        |
| Adjusted bank register balance:                     |     |                | <hr/> \$423,791.29 |
| Bank statement ending balance 09/30/2025:           |     |                | <hr/> \$423,791.29 |
| Out of balance by:                                  |     |                | \$0.00             |
| Summary Count and Amount for Deposits and Payments  |     |                |                    |
| All Cleared Deposits:                               | 13  | \$1,173,204.21 |                    |
| All Cleared Payments:                               | 107 | \$1,085,102.08 |                    |

# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE ANALYSIS, SEPTEMBER 2025

#### Reconciliation of Register to Statement

|   |   |                |                |
|---|---|----------------|----------------|
| Bank register cleared beginning balance 08/31/2025: |   |                | \$748,691.56   |
| Add: Cleared deposits:                              |   |                | \$0.00         |
| Add: Cleared deposit adjustments:                   |   |                | \$1,006,721.42 |
| Subtract: Cleared payments:                         |   |                | \$0.00         |
| Subtract: Cleared payment adjustments:              |   |                | \$1,100,000.00 |
| Adjusted bank register balance:                     |   |                | \$655,412.98   |
| Bank register ending balance:                       |   |                | \$655,412.98   |
| Subtract: Outstanding deposits:                     |   |                | \$0.00         |
| Subtract: Outstanding deposit adjustments:          |   |                | \$1,000,000.00 |
| Add: Outstanding payments:                          |   |                | \$0.00         |
| Add: Outstanding payment adjustments:               |   |                | \$1,000,000.00 |
| Adjusted bank register balance:                     |   |                | \$655,412.98   |
| Bank statement ending balance 09/30/2025:           |   |                | \$655,412.98   |
| Out of balance by:                                  |   |                | \$0.00         |
| Summary Count and Amount for Deposits and Payments  |   |                |                |
| All Cleared Deposits:                               | 3 | \$1,006,721.42 |                |
| All Cleared Payments:                               | 3 | \$1,100,000.00 |                |

# Oak Park Public Library

## Bank Reconciliation Report

BYLINE MM x0197, SEPTEMBER 2025

### Reconciliation of Register to Statement

|   |   |            |                    |
|---|---|------------|--------------------|
| Bank register cleared beginning balance 08/31/2025: |   |            | \$581,625.39       |
| Add: Cleared deposits:                              |   |            | \$0.00             |
| Add: Cleared deposit adjustments:                   |   |            | \$1,832.51         |
| Subtract: Cleared payments:                         |   |            | \$0.00             |
| Subtract: Cleared payment adjustments:              |   |            | \$0.00             |
| Adjusted bank register balance:                     |   |            | <hr/> \$583,457.90 |
| Bank register ending balance:                       |   |            | \$583,457.90       |
| Subtract: Outstanding deposits:                     |   |            | \$0.00             |
| Subtract: Outstanding deposit adjustments:          |   |            | \$0.00             |
| Add: Outstanding payments:                          |   |            | \$0.00             |
| Add: Outstanding payment adjustments:               |   |            | \$0.00             |
| Adjusted bank register balance:                     |   |            | <hr/> \$583,457.90 |
| Bank statement ending balance 09/30/2025:           |   |            | <hr/> \$583,457.90 |
| Out of balance by:                                  |   |            | \$0.00             |
| Summary Count and Amount for Deposits and Payments  |   |            |                    |
| All Cleared Deposits:                               | 1 | \$1,832.51 |                    |
| All Cleared Payments:                               | 0 | \$0.00     |                    |

**Oak Park Public Library**  
**Bank Reconciliation Report**  
BYLINE MM 3562x, SEPTEMBER 2025

**Reconciliation of Register to Statement**

|   |   |             |                   |
|---|---|-------------|-------------------|
| Bank register cleared beginning balance 08/31/2025: |   |             | \$73,305.60       |
| Add: Cleared deposits:                              |   |             | \$0.00            |
| Add: Cleared deposit adjustments:                   |   |             | \$32,753.96       |
| Subtract: Cleared payments:                         |   |             | \$0.00            |
| Subtract: Cleared payment adjustments:              |   |             | \$65,261.70       |
| Adjusted bank register balance:                     |   |             | <hr/> \$40,797.86 |
| Bank register ending balance:                       |   |             | \$40,797.86       |
| Subtract: Outstanding deposits:                     |   |             | \$0.00            |
| Subtract: Outstanding deposit adjustments:          |   |             | \$0.00            |
| Add: Outstanding payments:                          |   |             | \$0.00            |
| Add: Outstanding payment adjustments:               |   |             | \$0.00            |
| Adjusted bank register balance:                     |   |             | <hr/> \$40,797.86 |
| Bank statement ending balance 09/30/2025:           |   |             | <hr/> \$40,797.86 |
| Out of balance by:                                  |   |             | \$0.00            |
| Summary Count and Amount for Deposits and Payments  |   |             |                   |
| All Cleared Deposits:                               | 2 | \$32,753.96 |                   |
| All Cleared Payments:                               | 2 | \$65,261.70 |                   |

# Oak Park Public Library

## Bank Reconciliation Report

HINSDALE-WINTRUST, SEPTEMBER 2025

### Reconciliation of Register to Statement

|   |   |          |                    |
|---|---|----------|--------------------|
| Bank register cleared beginning balance 08/31/2025: |   |          | \$214,326.10       |
| Add: Cleared deposits:                              |   |          | \$0.00             |
| Add: Cleared deposit adjustments:                   |   |          | \$822.24           |
| Subtract: Cleared payments:                         |   |          | \$0.00             |
| Subtract: Cleared payment adjustments:              |   |          | \$0.00             |
| Adjusted bank register balance:                     |   |          | <hr/> \$215,148.34 |
| Bank register ending balance:                       |   |          | \$215,148.34       |
| Subtract: Outstanding deposits:                     |   |          | \$0.00             |
| Subtract: Outstanding deposit adjustments:          |   |          | \$0.00             |
| Add: Outstanding payments:                          |   |          | \$0.00             |
| Add: Outstanding payment adjustments:               |   |          | \$0.00             |
| Adjusted bank register balance:                     |   |          | <hr/> \$215,148.34 |
| Bank statement ending balance 09/30/2025:           |   |          | <hr/> \$215,148.34 |
| Out of balance by:                                  |   |          | \$0.00             |
| Summary Count and Amount for Deposits and Payments  |   |          |                    |
| All Cleared Deposits:                               | 1 | \$822.24 |                    |
| All Cleared Payments:                               | 0 | \$0.00   |                    |

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS TRUST FUND, SEPTEMBER 2025

### Reconciliation of Register to Statement

|   |   |                |                |
|---|---|----------------|----------------|
| Bank register cleared beginning balance 08/31/2025: |   |                | \$4,131,426.49 |
| Add: Cleared deposits:                              |   |                | \$0.00         |
| Add: Cleared deposit adjustments:                   |   |                | \$25,664.08    |
| Subtract: Cleared payments:                         |   |                | \$0.00         |
| Subtract: Cleared payment adjustments:              |   |                | \$1,000,000.00 |
| Adjusted bank register balance:                     |   |                | \$3,157,090.57 |
| Bank register ending balance:                       |   |                | \$3,157,090.57 |
| Subtract: Outstanding deposits:                     |   |                | \$0.00         |
| Subtract: Outstanding deposit adjustments:          |   |                | \$0.00         |
| Add: Outstanding payments:                          |   |                | \$0.00         |
| Add: Outstanding payment adjustments:               |   |                | \$0.00         |
| Adjusted bank register balance:                     |   |                | \$3,157,090.57 |
| Bank statement ending balance 09/30/2025:           |   |                | \$3,157,090.57 |
| Out of balance by:                                  |   |                | \$0.00         |
| Summary Count and Amount for Deposits and Payments  |   |                |                |
| All Cleared Deposits:                               | 2 | \$25,664.08    |                |
| All Cleared Payments:                               | 1 | \$1,000,000.00 |                |

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS FUND ART FUND, SEPTEMBER 2025

### Reconciliation of Register to Statement

|   |   |         |                  |
|---|---|---------|------------------|
| Bank register cleared beginning balance 08/31/2025: |   |         | \$3,153.74       |
| Add: Cleared deposits:                              |   |         | \$0.00           |
| Add: Cleared deposit adjustments:                   |   |         | \$11.30          |
| Subtract: Cleared payments:                         |   |         | \$0.00           |
| Subtract: Cleared payment adjustments:              |   |         | \$0.00           |
| Adjusted bank register balance:                     |   |         | <hr/> \$3,165.04 |
| Bank register ending balance:                       |   |         | \$3,165.04       |
| Subtract: Outstanding deposits:                     |   |         | \$0.00           |
| Subtract: Outstanding deposit adjustments:          |   |         | \$0.00           |
| Add: Outstanding payments:                          |   |         | \$0.00           |
| Add: Outstanding payment adjustments:               |   |         | \$0.00           |
| Adjusted bank register balance:                     |   |         | <hr/> \$3,165.04 |
| Bank statement ending balance 09/30/2025:           |   |         | <hr/> \$3,165.04 |
| Out of balance by:                                  |   |         | \$0.00           |
| Summary Count and Amount for Deposits and Payments  |   |         |                  |
| All Cleared Deposits:                               | 1 | \$11.30 |                  |
| All Cleared Payments:                               | 0 | \$0.00  |                  |

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 09/30/2025

|   | Current Month     | YTD Totals          | Total Annual Budget  | % Budget YTD<br>Received / Expended |
|---|-------------------|---------------------|----------------------|-------------------------------------|
| <b>REVENUE</b>                          |                   |                     |                      |                                     |
| Property Taxes, for operating           | 13,205.38         | 6,090,048.95        | 11,404,000.00        | 53.40%                              |
| Corp. Property Replacement Tax          | 5,804.25          | 142,936.34          | 207,000.00           | 69.05%                              |
| Services charges and fees               | 20.00             | 149.65              | 0.00                 | 0.00%                               |
| Lost Books Reimbursed/Reciprocal Borrow | 0.00              | 8,554.09            | 7,000.00             | 122.20%                             |
| Sales                                   | 20.00             | 1,796.55            | 0.00                 | 0.00%                               |
| Rentals-Library Space                   | 678.31            | 3,448.47            | 0.00                 | 0.00%                               |
| Vending/Enterprise Income               | 0.00              | 507.28              | 0.00                 | 0.00%                               |
| Parking lot revenue                     | 2,726.15          | 24,634.72           | 22,000.00            | 111.98%                             |
| Interest                                | 16,633.30         | 225,288.77          | 182,000.00           | 123.79%                             |
| Gifts                                   | 19.71             | 2,969.71            | 0.00                 | 0.00%                               |
| Gifts From FOPPL                        | 0.00              | 18,349.37           | 20,000.00            | 91.75%                              |
| Illinois Per Capita Grant               | 0.00              | 80,509.93           | 18,000.00            | 447.28%                             |
| Grants                                  | 1,230.00          | 43,125.85           | 0.00                 | 0.00%                               |
| Community Fund Endowments               | 165.00            | 23,815.63           | 25,600.00            | 93.03%                              |
| Miscellaneous Income                    | 0.00              | 10,785.87           | 0.00                 | 0.00%                               |
| <b>TOTAL REVENUE</b>                    | <b>40,502.10</b>  | <b>6,676,921.18</b> | <b>11,885,600.00</b> | <b>56.18%</b>                       |
| <b>EXPENSES - Operating</b>             |                   |                     |                      |                                     |
| <b>PEOPLE</b>                           |                   |                     |                      |                                     |
| <b>Compensation</b>                     |                   |                     |                      |                                     |
| Wages & Salaries                        | 542,386.10        | 4,932,740.96        | 6,630,000.00         | 74.40%                              |
| Employee Health Benefits                | 105,832.42        | 943,987.16          | 1,223,000.00         | 77.19%                              |
| IMRF (Illinois Muncpal Retirement F     | 17,256.78         | 156,793.21          | 229,000.00           | 68.47%                              |
| FICA/MEDICARE                           | 39,647.84         | 361,469.36          | 488,500.00           | 74.00%                              |
| Workers Compensation Insurance          | 0.00              | 15,441.00           | 17,500.00            | 88.23%                              |
| Unemployment Compensation Ins.          | 590.64            | 31,590.93           | 24,000.00            | 131.63%                             |
| <b>Total Compensation</b>               | <b>705,713.78</b> | <b>6,442,022.62</b> | <b>8,612,000.00</b>  | <b>74.80%</b>                       |
| <b>Talent Development</b>               |                   |                     |                      |                                     |
| Dues                                    | 400.00            | 15,664.00           | 14,000.00            | 111.89%                             |
| Staff Development/Travel                | 6,715.03          | 56,274.06           | 103,250.00           | 54.50%                              |
| Tuition Reimbursement                   | 3,000.00          | 21,414.00           | 27,000.00            | 79.31%                              |
| Hiring                                  | 483.00            | 18,912.45           | 12,500.00            | 151.30%                             |
| Board Development                       | 650.00            | 1,300.00            | 2,000.00             | 65.00%                              |
| <b>Total Talent Development</b>         | <b>11,248.03</b>  | <b>113,564.51</b>   | <b>158,750.00</b>    | <b>71.54%</b>                       |
| <b>TOTAL PEOPLE</b>                     | <b>716,961.81</b> | <b>6,555,587.13</b> | <b>8,770,750.00</b>  | <b>74.74%</b>                       |
| <b>SUPPORT SERVICES</b>                 |                   |                     |                      |                                     |
| <b>Marketing</b>                        |                   |                     |                      |                                     |
| Promotions                              | 0.00              | 19,511.93           | 19,000.00            | 102.69%                             |
| Publications                            | 8,700.00          | 24,849.75           | 31,550.00            | 78.76%                              |
| <b>Total Marketing Support</b>          | <b>8,700.00</b>   | <b>44,361.68</b>    | <b>50,550.00</b>     | <b>87.76%</b>                       |



# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 09/30/2025

|                                     | Current Month    | YTD Totals        | Total Annual Budget | % Budget YTD<br>Received / Expended |
|-------------------------------------|------------------|-------------------|---------------------|-------------------------------------|
| <b>Store</b>                        |                  |                   |                     |                                     |
| Fees and Services                   | 3.23             | 555.16            | 750.00              | 74.02%                              |
| <b>Total Store Support</b>          | <b>3.23</b>      | <b>555.16</b>     | <b>750.00</b>       | <b>74.02%</b>                       |
| <b>Collections</b>                  |                  |                   |                     |                                     |
| ILL Payments                        | 340.46           | 3,160.44          | 3,000.00            | 105.35%                             |
| Cataloging/Bib Search Fees          | 0.00             | 1,651.51          | 3,000.00            | 55.05%                              |
| <b>Total Collections Support</b>    | <b>340.46</b>    | <b>4,811.95</b>   | <b>6,000.00</b>     | <b>80.20%</b>                       |
| <b>Administration</b>               |                  |                   |                     |                                     |
| HRIS and Payroll Processing Fees    | 2,673.04         | 24,474.03         | 33,000.00           | 74.16%                              |
| Mileage & Miscellaneous reimburse   | 53.97            | 11,908.15         | 22,500.00           | 52.93%                              |
| Hospitality                         | 382.90           | 2,176.03          | 5,000.00            | 43.52%                              |
| Staff Appreciation / Engagement     | 847.93           | 9,173.80          | 12,000.00           | 76.45%                              |
| Audit Fees                          | 0.00             | 9,000.00          | 11,600.00           | 77.59%                              |
| Unclaimed Property Escheatment to   | 0.00             | 0.00              | 650.00              | 0.00%                               |
| Merchant Account Services           | 91.95            | 889.64            | 2,050.00            | 43.40%                              |
| Consulting Services - Admin         | 4,000.00         | 45,532.50         | 60,000.00           | 75.89%                              |
| Intergovernmental Agreements (IGA)  | 0.00             | 14,798.00         | 25,000.00           | 59.19%                              |
| Legal Fees                          | 2,262.50         | 6,447.50          | 30,000.00           | 21.49%                              |
| Postage & Delivery                  | 0.00             | 11,334.31         | 16,500.00           | 68.69%                              |
| Insurance                           | 0.00             | 114,420.99        | 124,700.00          | 91.76%                              |
| Grant Expenses                      | 1,230.00         | 43,125.85         | 0.00                | 0.00%                               |
| Supplies                            | 17,214.69        | 77,643.79         | 90,000.00           | 86.27%                              |
| <b>Total Administration Support</b> | <b>28,756.98</b> | <b>370,924.59</b> | <b>433,000.00</b>   | <b>85.66%</b>                       |
| <b>Other Support Services</b>       |                  |                   |                     |                                     |
| Telephone/Communications            | 3,623.19         | 33,836.88         | 65,000.00           | 52.06%                              |
| Office & Library Machinery Service  | 1,158.13         | 10,423.17         | 20,000.00           | 52.12%                              |
| <b>Total Other Support Services</b> | <b>4,781.32</b>  | <b>44,260.05</b>  | <b>85,000.00</b>    | <b>52.07%</b>                       |
| <b>TOTAL SUPPORT SERVICES</b>       | <b>42,581.99</b> | <b>464,913.43</b> | <b>575,300.00</b>   | <b>80.81%</b>                       |
| <b>EQUITY AND ANTI-RACISM</b>       |                  |                   |                     |                                     |
| Learning and Development            | 0.00             | 0.00              | 12,000.00           | 0.00%                               |
| Supplies - Equity                   | 302.12           | 1,058.85          | 2,000.00            | 52.94%                              |
| <b>TOTAL EQUITY AND ANTI-RACISM</b> | <b>302.12</b>    | <b>1,058.85</b>   | <b>14,000.00</b>    | <b>7.56%</b>                        |
| <b>LIBRARY MATERIALS</b>            |                  |                   |                     |                                     |
| Print materials                     | 15,690.85        | 226,366.58        | 380,500.00          | 59.49%                              |
| Audio and video materials           | 5,776.35         | 46,599.81         | 95,500.00           | 48.80%                              |
| Digital content                     | 39,086.44        | 505,296.98        | 640,000.00          | 78.95%                              |
| Devices                             | 1,267.47         | 13,772.06         | 30,000.00           | 45.91%                              |
| Realia and other formats            | 885.56           | 4,926.41          | 10,500.00           | 46.92%                              |
| Archival collection                 | 0.00             | 3,266.64          | 20,000.00           | 16.33%                              |

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 09/30/2025

|                                    | Current Month     | YTD Totals          | Total Annual Budget  | % Budget YTD<br>Received / Expended |
|------------------------------------|-------------------|---------------------|----------------------|-------------------------------------|
| <b>TOTAL LIBRARY MATERIALS</b>     | <b>62,706.67</b>  | <b>800,228.48</b>   | <b>1,176,500.00</b>  | <b>68.02%</b>                       |
| <b>FACILITIES MANAGEMENT</b>       |                   |                     |                      |                                     |
| <b>Facility Supplies</b>           |                   |                     |                      |                                     |
| Fuels & Lubricants                 | 175.18            | 1,327.41            | 2,800.00             | 47.41%                              |
| Building Materials & Supplies      | 868.98            | 7,701.65            | 10,000.00            | 77.02%                              |
| Equipment Parts                    | 0.00              | 8,325.47            | 10,000.00            | 83.25%                              |
| Cleaning & Housekeeping Supplies   | 148.20            | 5,938.95            | 8,500.00             | 69.87%                              |
| Signage                            | 64.63             | 3,517.70            | 4,000.00             | 87.94%                              |
| <b>Total Facility Supplies</b>     | <b>1,256.99</b>   | <b>26,811.18</b>    | <b>35,300.00</b>     | <b>75.95%</b>                       |
| <b>Facilities Services</b>         |                   |                     |                      |                                     |
| Landscaping and snow removal serv  | 7,819.00          | 13,503.00           | 25,000.00            | 54.01%                              |
| Custodial Services                 | 17,552.52         | 157,693.87          | 225,000.00           | 70.09%                              |
| Water                              | 2,058.36          | 10,443.60           | 11,750.00            | 88.88%                              |
| Sewer/Garbage                      | 1,269.56          | 9,706.67            | 13,500.00            | 71.90%                              |
| Parking lot expense                | 1,999.50          | 8,750.81            | 10,500.00            | 83.34%                              |
| Natural Gas                        | 1,147.35          | 21,707.26           | 95,000.00            | 22.85%                              |
| Rentals--Equipment & Facilities    | 1,370.00          | 12,330.00           | 25,000.00            | 49.32%                              |
| Repair & Maintenance Prop. & Equip | 9,383.07          | 176,184.14          | 242,000.00           | 72.80%                              |
| <b>Total Facilities Services</b>   | <b>42,599.36</b>  | <b>410,319.35</b>   | <b>647,750.00</b>    | <b>63.35%</b>                       |
| <b>TOTAL FACILITIES MANAGEMENT</b> | <b>43,856.35</b>  | <b>437,130.53</b>   | <b>683,050.00</b>    | <b>64.00%</b>                       |
| <b>PUBLIC SERVICES</b>             |                   |                     |                      |                                     |
| <b>Programming</b>                 |                   |                     |                      |                                     |
| Children's Programming             | 325.25            | 17,705.42           | 25,000.00            | 70.82%                              |
| Young Adult Programming            | 3,975.00          | 14,205.97           | 27,000.00            | 52.61%                              |
| Adult Programming                  | 2,052.37          | 17,982.18           | 23,000.00            | 78.18%                              |
| Community Engagement               | 95.72             | 11,531.22           | 14,000.00            | 82.37%                              |
| Social Services                    | 0.00              | 5,615.92            | 10,000.00            | 56.16%                              |
| Creative Studio                    | 19.72             | 5,091.68            | 8,000.00             | 63.65%                              |
| <b>Total Programming</b>           | <b>6,468.06</b>   | <b>72,132.39</b>    | <b>107,000.00</b>    | <b>67.41%</b>                       |
| <b>Digital Services</b>            |                   |                     |                      |                                     |
| Consultant Support Services        | 1,500.00          | 16,266.30           | 65,000.00            | 25.03%                              |
| SWAN                               | 0.00              | 79,093.25           | 115,000.00           | 68.78%                              |
| Website development/CMS            | 5,400.09          | 5,400.09            | 0.00                 | 0.00%                               |
| Subscriptions and services         | 9,153.33          | 242,683.68          | 354,000.00           | 68.55%                              |
| Equipment and supplies             | 253.57            | 4,493.17            | 25,000.00            | 17.97%                              |
| <b>Total Digital Services</b>      | <b>16,306.99</b>  | <b>347,936.49</b>   | <b>559,000.00</b>    | <b>62.24%</b>                       |
| <b>TOTAL PUBLIC SERVICES</b>       | <b>22,775.05</b>  | <b>420,068.88</b>   | <b>666,000.00</b>    | <b>63.07%</b>                       |
| <b>TOTAL EXPENSES - Operating</b>  | <b>889,183.99</b> | <b>8,678,987.30</b> | <b>11,885,600.00</b> | <b>73.02%</b>                       |

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 09/30/2025

|                                   | Current Month           | YTD Totals                | Total Annual Budget     | % Budget YTD<br>Received / Expended |
|-----------------------------------|-------------------------|---------------------------|-------------------------|-------------------------------------|
| <b>EXPENSES - Capital</b>         |                         |                           |                         |                                     |
| Facilities Equipment              | 59.97                   | 3,168.35                  | 10,000.00               | 31.68%                              |
| Furnishings                       | 0.00                    | 46,256.54                 | 75,000.00               | 61.68%                              |
| Technology Projects and Equipment | 38,838.04               | 51,346.54                 | 50,000.00               | 102.69%                             |
| Building Improvements             | 0.00                    | 195,577.93                | 465,000.00              | 42.06%                              |
| <b>TOTAL EXPENSES - Capital</b>   | <b>38,898.01</b>        | <b>296,349.36</b>         | <b>600,000.00</b>       | <b>49.39%</b>                       |
| <br><b>NET SURPLUS/(DEFICIT)</b>  | <br><b>(887,579.90)</b> | <br><b>(2,298,415.48)</b> | <br><b>(600,000.00)</b> | <br><b>383.07%</b>                  |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                      | Trans. Type<br>Trans. No. | Trans. Date         | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount      | Credit Amount     |
|----------------------------|---------------------------|---------------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| A GREATER GOOD FOUNDATION  | Computer Check<br>62832   | 09/24/2025          | 09/24/2025<br>Posted     | 4,730.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>4,730.00  | 4,730.00<br>0.00  |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 2025-99-00107              | 09/22/2025                | Beyond the Books N  | 4,730.00                 | 4,730.00    | 01-5244            | Young Adult Programming                  | 3,500.00          | FOPPL25           |
| 2025-99-00107              | 09/22/2025                | Beyond the Books N  | 4,730.00                 | 4,730.00    | 01-5452            | Grant Expenses                           | 1,230.00          | TOWNSHIP25        |
| Totals:                    |                           |                     |                          |             |                    |  | 4,730.00          |                   |
| A.NEW VARIETY              | Computer Check<br>62851   | 09/24/2025          | 09/24/2025<br>Posted     | 300.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>300.00    | 300.00<br>0.00    |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 2025-99-00104              | 09/17/2025                | Program Facilitator | 300.00                   | 300.00      | 01-5244            | Young Adult Programming                  | 300.00            | «No Project ID»   |
| Totals:                    |                           |                     |                          |             |                    |  | 300.00            |                   |
| ADVANTAGE ARCHIVES, LLC    | Computer Check<br>62833   | 09/24/2025          | 09/24/2025<br>Posted     | 810.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>810.00    | 810.00<br>0.00    |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 43176                      | 08/31/2025                | Microfilming Oak Le | 810.00                   | 810.00      | 01-5292            | Cataloging/Bib Search Fees               | 810.00            | «No Project ID»   |
| Totals:                    |                           |                     |                          |             |                    |  | 810.00            |                   |
| ALARM DETECTION SYSTEMS,   | Computer Check<br>62749   | 09/03/2025          | 09/03/2025<br>Posted     | 220.41      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>220.41    | 220.41<br>0.00    |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 115366-1089                | 08/10/2025                | Quarterly Charges - | 220.41                   | 220.41      | 01-5692            | Repair & Maintenance Prop.               | 220.41            | «No Project ID»   |
| Totals:                    |                           |                     |                          |             |                    |  | 220.41            |                   |
| ALARM DETECTION SYSTEMS,   | Computer Check<br>62788   | 09/10/2025          | 09/10/2025<br>Posted     | 220.41      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>220.41    | 220.41<br>0.00    |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 135101-1078                | 09/07/2025                | Quarterly Chargers  | 220.41                   | 220.41      | 01-5692            | Repair & Maintenance Prop.               | 220.41            | «No Project ID»   |
| Totals:                    |                           |                     |                          |             |                    |  | 220.41            |                   |
| ALPHA BUILDING MAINTENANCE | Computer Check<br>62750   | 09/03/2025          | 09/03/2025<br>Posted     | 16,568.52   | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>16,568.52 | 16,568.52<br>0.00 |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 23676 OPPL                 | 08/01/2025                | Custodial Services  | 16,568.52                | 16,568.52   | 01-5686            | Custodial Services                       | 16,568.52         | «No Project ID»   |
| Totals:                    |                           |                     |                          |             |                    |  | 16,568.52         |                   |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                   | Trans. Type<br>Trans. No. | Trans. Date           | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|-------------------------|---------------------------|-----------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| AMANO MCGANN, INC.      | Computer Check<br>62789   | 09/10/2025            | 09/10/2025<br>Posted     | 3,999.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>3,999.00 | 3,999.00<br>0.00 |
| Invoice #               | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| INVC023754              | 08/29/2025                | Amano McGann - Si     | 1,999.50                 | 1,999.50    | 01-5689            | Parking lot expense                      | 1,999.50         | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 1,999.50         |                  |
| INVC023758              | 08/29/2025                | Amano McGann - Si     | 1,999.50                 | 1,999.50    | 01-5689            | Parking lot expense                      | 1,999.50         | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 1,999.50         |                  |
| AMAZON CAPITAL SERVICES | Computer Check<br>62751   | 09/03/2025            | 09/03/2025<br>Posted     | 1,012.01    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,012.01 | 1,012.01<br>0.00 |
| Invoice #               | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 197X-VLGL-R1HN          | 08/05/2025                | IT Supplies - Headpl  | 18.99                    | 18.99       | 01-5937            | Equipment and supplies                   | 18.99            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 18.99            |                  |
| 1KMW-1RM9-G3YK          | 08/08/2025                | Main Library - Hot V  | 244.55                   | 244.55      | 01-5683            | Equipment Parts                          | 244.55           | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 244.55           |                  |
| 1MY6-PGKD-RFLC          | 08/12/2025                | IT Supplies - Server  | 14.99                    | 14.99       | 01-5937            | Equipment and supplies                   | 14.99            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 14.99            |                  |
| 1J7T-KHVH-PJGC          | 08/12/2025                | MHS supplies          | 85.80                    | 85.80       | 01-5244            | Young Adult Programming                  | 85.80            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 85.80            |                  |
| 19VM-MQTK-TFKJ          | 08/16/2025                | Poster Tape           | 24.45                    | 24.45       | 01-5742            | Supplies                                 | 24.45            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 24.45            |                  |
| 1V6X-TW79-9Y4H          | 08/18/2025                | IT Supplies - Laptop  | 32.97                    | 32.97       | 01-5937            | Equipment and supplies                   | 32.97            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 32.97            |                  |
| 113P-LCRQ-4L3V          | 08/20/2025                | Adult Programming     | 44.99                    | 44.99       | 01-5247            | Adult Programming                        | 44.99            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 44.99            |                  |
| 19WC-XTYQ-HXHV          | 08/21/2025                | Library of Things Ma  | 49.95                    | 49.95       | 01-5893            | Devices                                  | 49.95            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 49.95            |                  |
| 113P-LCRQ-J3D4          | 08/21/2025                | IT Supplies - Compl   | 131.92                   | 131.92      | 01-5937            | Equipment and supplies                   | 131.92           | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 131.92           |                  |
| 1YHT-TMQY-743D          | 08/22/2025                | Collections Team Su   | 36.20                    | 36.20       | 01-5742            | Supplies                                 | 36.20            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 36.20            |                  |
| 1QFG-NV73-6QPH          | 08/22/2025                | Office Supplies       | 93.30                    | 93.30       | 01-5742            | Supplies                                 | 93.30            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 93.30            |                  |
| 1QY6-V9XF-HPGV          | 08/23/2025                | IT Supplies - BT Clic | 19.18                    | 19.18       | 01-5937            | Equipment and supplies                   | 19.18            | «No Project ID»  |
|                         |                           |                       |                          |             |                    | Totals:                                  | 19.18            |                  |
| 11PC-9HPV-PNTQ          | 08/24/2025                | Book                  | 17.60                    | 17.60       | 01-5840            | Print materials                          | 17.60            | «No Project ID»  |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                   | Trans. Type    | Trans. No.             | Trans. Date    | Post Date   | Post Status    | Amount                       | Account Number       | Description     | Debit Amount | Credit Amount |
|-------------------------|----------------|------------------------|----------------|-------------|----------------|------------------------------|----------------------|-----------------|--------------|---------------|
| Invoice #               | Invoice Date   | Description            | Invoice Amount | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |              |               |
|                         |                |                        |                |             |                | Totals:                      | 17.60                |                 |              |               |
| 1VYK-WFQP-3LF7          | 08/28/2025     | IT Supplies - Charging | 47.88          | 47.88       | 01-5937        | Equipment and supplies       | 47.88                | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 47.88                |                 |              |               |
| 13XD-QNKR-G9MR          | 09/01/2025     | August Amazon ord      | 149.24         | 149.24      | 01-5240        | Children's Programming       | 149.24               | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 149.24               |                 |              |               |
| AMAZON CAPITAL SERVICES | Computer Check | 09/10/2025             | 09/10/2025     |             | 1,362.59       | 01-1053                      | Byline Bank Checking | 0.00            |              | 1,362.59      |
|                         | 62790          |                        | Posted         |             |                | 01-2060                      | Accounts Payable     | 1,362.59        |              | 0.00          |
| Invoice #               | Invoice Date   | Description            | Invoice Amount | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |              |               |
| 1HJQ-KC4D-C9Q3          | 08/25/2025     | Library of Things Ma   | 860.60         | 860.60      | 01-5893        | Devices                      | 860.60               | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 860.60               |                 |              |               |
| 1F47-QTYP-CQ1C          | 08/28/2025     | Library of Things Ma   | 77.83          | 77.83       | 01-5893        | Devices                      | 77.83                | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 77.83                |                 |              |               |
| 1PXP-YCMQ-CVJH          | 08/28/2025     | Adult Programming      | 7.19           | 7.19        | 01-5247        | Adult Programming            | 7.19                 | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 7.19                 |                 |              |               |
| 1WHV-LGJF-CFG6          | 08/28/2025     | Creative Studio - CS   | 70.78          | 70.78       | 01-5254        | Creative Studio              | 70.78                | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 70.78                |                 |              |               |
| 1K4L-46MY-6HT3          | 09/04/2025     | Book                   | 8.91           | 8.91        | 01-5840        | Print materials              | 8.91                 | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 8.91                 |                 |              |               |
| 1P61-WP4H-4MGL          | 09/04/2025     | DVDs                   | 44.78          | 44.78       | 01-5890        | Audio and video materials    | 44.78                | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 44.78                |                 |              |               |
| 1FHL-J6K1-7FXP          | 09/05/2025     | Book                   | 12.66          | 12.66       | 01-5840        | Print materials              | 12.66                | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 12.66                |                 |              |               |
| 16C4-NYG4-R7YL          | 09/07/2025     | Library of Things Ma   | 9.49           | 9.49        | 01-5893        | Devices                      | 9.49                 | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 9.49                 |                 |              |               |
| 1XYK-HJ39-RGJ9          | 09/07/2025     | Childrens Realia       | 270.35         | 270.35      | 01-5894        | Realia and other formats     | 270.35               | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 270.35               |                 |              |               |
| AMAZON CAPITAL SERVICES | Computer Check | 09/17/2025             | 09/17/2025     |             | 481.49         | 01-1053                      | Byline Bank Checking | 0.00            |              | 481.49        |
|                         | 62819          |                        | Posted         |             |                | 01-2060                      | Accounts Payable     | 481.49          |              | 0.00          |
| Invoice #               | Invoice Date   | Description            | Invoice Amount | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |              |               |
| 14F6-PDM3-7QDM          | 09/08/2025     | Collection Services 1  | 36.65          | 36.65       | 01-5256        | Staff Appreciation / Engagem | 36.65                | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 36.65                |                 |              |               |
| 1HG7-PJLR-HKPC          | 09/08/2025     | Collection Services 1  | 254.59         | 254.59      | 01-5256        | Staff Appreciation / Engagem | 254.59               | «No Project ID» |              |               |
|                         |                |                        |                |             |                | Totals:                      | 254.59               |                 |              |               |
| 13W1-PFVC-6RMD          | 09/12/2025     | Book                   | 14.39          | 14.39       | 01-5840        | Print materials              | 14.39                | «No Project ID» |              |               |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                     | Trans. Type    | Trans. No.           | Trans. Date    | Post Status | Amount         | Account Number           | Description          | Debit Amount    | Credit Amount |
|---------------------------|----------------|----------------------|----------------|-------------|----------------|--------------------------|----------------------|-----------------|---------------|
| Invoice #                 | Invoice Date   | Description          | Invoice Amount | Amount Paid | Account Number | Account Description      | Amount               | Project ID      |               |
|                           |                |                      |                |             |                |                          | Totals:              | 14.39           |               |
| 1HJ7-M1J4-KHLQ            | 09/13/2025     | Book                 | 11.40          | 11.40       | 01-5840        | Print materials          | 11.40                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 11.40           |               |
| 1VWH-X6RY-QKN9            | 09/14/2025     | Books                | 34.37          | 34.37       | 01-5840        | Print materials          | 34.37                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 34.37           |               |
| 1R6P-HNGV-7HTX            | 09/15/2025     | Books                | 33.90          | 33.90       | 01-5840        | Print materials          | 33.90                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 33.90           |               |
| 1HHJ-44VD-7MMX            | 09/15/2025     | Office Supplies      | 96.19          | 96.19       | 01-5742        | Supplies                 | 96.19                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 96.19           |               |
| AMAZON CAPITAL SERVICES   | Computer Check | 09/24/2025           | 09/24/2025     |             | 639.70         | 01-1053                  | Byline Bank Checking | 0.00            | 639.70        |
|                           | 62834          |                      | Posted         |             |                | 01-2060                  | Accounts Payable     | 639.70          | 0.00          |
| Invoice #                 | Invoice Date   | Description          | Invoice Amount | Amount Paid | Account Number | Account Description      | Amount               | Project ID      |               |
| 14QY-T7WN-KNNF            | 09/13/2025     | IT Supplies - Mice & | 153.10         | 153.10      | 01-5937        | Equipment and supplies   | 153.10               | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 153.10          |               |
| 1FPT-LJKJ-CC9C            | 09/15/2025     | Konica Printer Supp  | 87.99          | 87.99       | 01-5742        | Supplies                 | 87.99                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 87.99           |               |
| 1XJG-QW1J-6MPT            | 09/16/2025     | Books                | 139.07         | 139.07      | 01-5840        | Print materials          | 139.07               | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 139.07          |               |
| 1QMG-1DCY-4CTX            | 09/17/2025     | Office Supplies      | 48.95          | 48.95       | 01-5742        | Supplies                 | 48.95                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 48.95           |               |
| 1JXX-NC16-C1Q6            | 09/19/2025     | Book                 | 11.40          | 11.40       | 01-5840        | Print materials          | 11.40                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 11.40           |               |
| 1YRV-KPYT-N7QD            | 09/20/2025     | Book                 | 11.99          | 11.99       | 01-5840        | Print materials          | 11.99                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 11.99           |               |
| 1W33-PLRD-3XXG            | 09/22/2025     | ILL Supplies         | 37.52          | 37.52       | 01-5742        | Supplies                 | 37.52                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 37.52           |               |
| 1QK7-HY11-3R69            | 09/22/2025     | Book                 | 16.50          | 16.50       | 01-5840        | Print materials          | 16.50                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 16.50           |               |
| 1TCN-69JQ-HDDD            | 09/22/2025     | Childrens Realia     | 95.19          | 95.19       | 01-5894        | Realia and other formats | 95.19                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 95.19           |               |
| 1QRC-RHPC-614K            | 09/23/2025     | Office Supplies      | 37.99          | 37.99       | 01-5742        | Supplies                 | 37.99                | «No Project ID» |               |
|                           |                |                      |                |             |                |                          | Totals:              | 37.99           |               |
| AMERICAN LIBRARY ASSOCIAT | Computer Check | 09/03/2025           | 09/03/2025     |             | 155.00         | 01-1053                  | Byline Bank Checking | 0.00            | 155.00        |
|                           | 62752          |                      | Posted         |             |                | 01-2060                  | Accounts Payable     | 155.00          | 0.00          |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                   | Trans. Type<br>Trans. No. | Description          | Post Date<br>Post Status           | Amount<br>Amount Paid | Account Number<br>Account Number | Description<br>Account Description       | Debit Amount<br>Amount | Credit Amount<br>Project ID |
|-------------------------|---------------------------|----------------------|------------------------------------|-----------------------|----------------------------------|--|------------------------|-----------------------------|
| IR-15112                | 08/08/2025                | ALA TRUSTEE MEME     | 155.00                             | 155.00                | 01-5162                          | Dues                                     | 155.00                 | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 155.00                 |                             |
| ANCEL GLINK, P.C.       | Computer Check<br>62753   |                      | 09/03/2025<br>09/03/2025<br>Posted | 1,028.75              | 01-1053<br>01-2060               | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,028.75       | 1,028.75<br>0.00            |
| 112970                  | 08/08/2025                | July 2025 Legal Fees | 1,028.75                           | 1,028.75              | 01-5291                          | Legal Fees                               | 1,028.75               | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 1,028.75               |                             |
| ANCEL GLINK, P.C.       | Computer Check<br>62820   |                      | 09/17/2025<br>09/17/2025<br>Posted | 2,262.50              | 01-1053<br>01-2060               | Byline Bank Checking<br>Accounts Payable | 0.00<br>2,262.50       | 2,262.50<br>0.00            |
| 113629                  | 09/10/2025                | August 2025 Legal f  | 2,262.50                           | 2,262.50              | 01-5291                          | Legal Fees                               | 2,262.50               | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 2,262.50               |                             |
| ANDERSON PEST SOLUTIONS | Computer Check<br>62791   |                      | 09/10/2025<br>09/10/2025<br>Posted | 268.12                | 01-1053<br>01-2060               | Byline Bank Checking<br>Accounts Payable | 0.00<br>268.12         | 268.12<br>0.00              |
| 81530082                | 08/27/2025                | Pest Control Mainte  | 115.94                             | 115.94                | 01-5692                          | Repair & Maintenance Prop. i             | 115.94                 | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 115.94                 |                             |
| 81530083                | 08/27/2025                | Exterior Insect Main | 152.18                             | 152.18                | 01-5692                          | Repair & Maintenance Prop. i             | 152.18                 | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 152.18                 |                             |
| BAKER & TAYLOR          | Computer Check<br>62754   |                      | 09/03/2025<br>09/03/2025<br>Posted | 2,229.42              | 01-1053<br>01-2060               | Byline Bank Checking<br>Accounts Payable | 0.00<br>2,229.42       | 2,229.42<br>0.00            |
| 2039237071              | 08/22/2025                | Books                | 271.35                             | 271.35                | 01-5840                          | Print materials                          | 271.35                 | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 271.35                 |                             |
| 2039245999              | 08/22/2025                | Books                | 1,958.07                           | 1,958.07              | 01-5840                          | Print materials                          | 1,958.07               | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 1,958.07               |                             |
| BAKER & TAYLOR          | Computer Check<br>62792   |                      | 09/10/2025<br>09/10/2025<br>Posted | 4,747.32              | 01-1053<br>01-2060               | Byline Bank Checking<br>Accounts Payable | 0.00<br>4,747.32       | 4,747.32<br>0.00            |
| 2039251582              | 08/26/2025                | Books                | 101.88                             | 101.88                | 01-5840                          | Print materials                          | 101.88                 | «No Project ID»             |
| Totals:                 |                           |                      |                                    |                       |                                  |  | 101.88                 |                             |



# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                | Trans. Type    | Post Date    |             | Amount         | Account Number | Description          | Debit Amount        | Credit Amount |                 |
|----------------------|----------------|--------------|-------------|----------------|----------------|----------------------|---------------------|---------------|-----------------|
|                      | Trans. No.     | Trans. Date  | Post Status |                |                |                      |                     |               |                 |
|                      | Invoice #      | Invoice Date | Description | Invoice Amount | Amount Paid    | Account Number       | Account Description | Amount        | Project ID      |
|                      | 2039251461     | 08/26/2025   | Books       | 644.48         | 644.48         | 01-5840              | Print materials     | 644.48        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 644.48        |                 |
|                      | 2039233279     | 08/27/2025   | Books       | 690.97         | 690.97         | 01-5840              | Print materials     | 690.97        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 690.97        |                 |
|                      | 2039261613     | 08/28/2025   | Books       | 621.85         | 621.85         | 01-5840              | Print materials     | 621.85        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 621.85        |                 |
|                      | 2039245988     | 09/02/2025   | Books       | 2,345.70       | 2,345.70       | 01-5840              | Print materials     | 2,345.70      | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 2,345.70      |                 |
|                      | 2039259047     | 09/05/2025   | Books       | 66.52          | 66.52          | 01-5840              | Print materials     | 66.52         | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 66.52         |                 |
|                      | 2039268945     | 09/05/2025   | Books       | 275.92         | 275.92         | 01-5840              | Print materials     | 275.92        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 275.92        |                 |
| BAKER & TAYLOR       | Computer Check | 09/17/2025   | 09/17/2025  | 931.22         | 01-1053        | Byline Bank Checking | 0.00                | 931.22        |                 |
|                      | 62821          |              | Posted      |                | 01-2060        | Accounts Payable     | 931.22              | 0.00          |                 |
|                      | Invoice #      | Invoice Date | Description | Invoice Amount | Amount Paid    | Account Number       | Account Description | Amount        | Project ID      |
|                      | 2039269581     | 09/08/2025   | Books       | 372.44         | 372.44         | 01-5840              | Print materials     | 372.44        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 372.44        |                 |
|                      | 2039270696     | 09/10/2025   | Books       | 240.23         | 240.23         | 01-5840              | Print materials     | 240.23        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 240.23        |                 |
|                      | 2039261608     | 09/10/2025   | Books       | 301.12         | 301.12         | 01-5840              | Print materials     | 301.12        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 301.12        |                 |
|                      | 2039273067     | 09/10/2025   | Books       | 17.43          | 17.43          | 01-5840              | Print materials     | 17.43         | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 17.43         |                 |
| BAKER & TAYLOR       | Computer Check | 09/24/2025   | 09/24/2025  | 315.36         | 01-1053        | Byline Bank Checking | 0.00                | 315.36        |                 |
|                      | 62835          |              | Posted      |                | 01-2060        | Accounts Payable     | 315.36              | 0.00          |                 |
|                      | Invoice #      | Invoice Date | Description | Invoice Amount | Amount Paid    | Account Number       | Account Description | Amount        | Project ID      |
|                      | 2039273969     | 09/11/2025   | Books       | 40.40          | 40.40          | 01-5840              | Print materials     | 40.40         | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 40.40         |                 |
|                      | 2039279559     | 09/17/2025   | Books       | 239.47         | 239.47         | 01-5840              | Print materials     | 239.47        | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 239.47        |                 |
|                      | 2039275699     | 09/19/2025   | Books       | 35.49          | 35.49          | 01-5840              | Print materials     | 35.49         | «No Project ID» |
|                      |                |              |             |                |                |                      | Totals:             | 35.49         |                 |
| BAYSCAN TECHNOLOGIES | Computer Check | 09/03/2025   | 09/03/2025  | 768.20         | 01-1053        | Byline Bank Checking | 0.00                | 768.20        |                 |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                    | Trans. Type<br>Trans. No. | Trans. Date        | Post Date<br>Post Status | Amount             | Account Number        | Description                | Debit Amount  | Credit Amount     |
|--------------------------|---------------------------|--------------------|--------------------------|--------------------|-----------------------|----------------------------|---------------|-------------------|
|                          | 62755                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 768.20        | 0.00              |
| <b>Invoice #</b>         | <b>Invoice Date</b>       | <b>Description</b> | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b> | <b>Amount</b> | <b>Project ID</b> |
| 80885                    | 08/22/2025                | Receipt Paper      | 768.20                   | 768.20             | 01-5742               | Supplies                   | 768.20        | «No Project ID»   |
| <i>Totals:</i>           |                           |                    |                          |                    |                       |                            | 768.20        |                   |
| BELCORE ELECTRIC         | Computer Check            | 09/10/2025         | 09/10/2025               | 3,600.00           | 01-1053               | Byline Bank Checking       | 0.00          | 3,600.00          |
|                          | 62793                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 3,600.00      | 0.00              |
| <b>Invoice #</b>         | <b>Invoice Date</b>       | <b>Description</b> | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b> | <b>Amount</b> | <b>Project ID</b> |
| 8382                     | 08/28/2025                | Main - 30A Circuit | 3,600.00                 | 3,600.00           | 01-5950               | Building Improvements      | 3,600.00      | «No Project ID»   |
| <i>Totals:</i>           |                           |                    |                          |                    |                       |                            | 3,600.00      |                   |
| DUSHAUN BRANCH           | Computer Check            | 09/24/2025         | 09/24/2025               | 300.00             | 01-1053               | Byline Bank Checking       | 0.00          | 300.00            |
|                          | 62836                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 300.00        | 0.00              |
| <b>Invoice #</b>         | <b>Invoice Date</b>       | <b>Description</b> | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b> | <b>Amount</b> | <b>Project ID</b> |
| 240898                   | 09/01/2025                | Adult Programming  | 300.00                   | 300.00             | 01-5247               | Adult Programming          | 300.00        | «No Project ID»   |
| <i>Totals:</i>           |                           |                    |                          |                    |                       |                            | 300.00        |                   |
| CARDINAL COLORGROUP      | Computer Check            | 09/24/2025         | 09/24/2025               | 1,700.00           | 01-1053               | Byline Bank Checking       | 0.00          | 1,700.00          |
|                          | 62837                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 1,700.00      | 0.00              |
| <b>Invoice #</b>         | <b>Invoice Date</b>       | <b>Description</b> | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b> | <b>Amount</b> | <b>Project ID</b> |
| 4518382                  | 09/05/2025                | Print insert       | 1,700.00                 | 1,700.00           | 01-5205               | Publications               | 1,700.00      | «No Project ID»   |
| <i>Totals:</i>           |                           |                    |                          |                    |                       |                            | 1,700.00      |                   |
| CHAMIKA JONES            | Computer Check            | 09/10/2025         | 09/10/2025               | 250.00             | 01-1053               | Byline Bank Checking       | 0.00          | 250.00            |
|                          | 62794                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 250.00        | 0.00              |
| <b>Invoice #</b>         | <b>Invoice Date</b>       | <b>Description</b> | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b> | <b>Amount</b> | <b>Project ID</b> |
| 2025-99-00101            | 09/01/2025                | Adult Programming  | 250.00                   | 250.00             | 01-5247               | Adult Programming          | 250.00        | «No Project ID»   |
| <i>Totals:</i>           |                           |                    |                          |                    |                       |                            | 250.00        |                   |
| CHICAGO COLLECTIONS CONS | Computer Check            | 09/03/2025         | 09/03/2025               | 500.00             | 01-1053               | Byline Bank Checking       | 0.00          | 500.00            |
|                          | 62756                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 500.00        | 0.00              |
| <b>Invoice #</b>         | <b>Invoice Date</b>       | <b>Description</b> | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b> | <b>Amount</b> | <b>Project ID</b> |
| 1627                     | 08/07/2025                | Dues               | 500.00                   | 500.00             | 01-5162               | Dues                       | 500.00        | «No Project ID»   |
| <i>Totals:</i>           |                           |                    |                          |                    |                       |                            | 500.00        |                   |
| CHICAGO FILTER SUPPLY    | Computer Check            | 09/10/2025         | 09/10/2025               | 4,575.74           | 01-1053               | Byline Bank Checking       | 0.00          | 4,575.74          |
|                          | 62795                     |                    | Posted                   |                    | 01-2060               | Accounts Payable           | 4,575.74      | 0.00              |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee          | Trans. Type<br>Trans. No. | Description            | Post Date<br>Post Status           | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|----------------|---------------------------|------------------------|------------------------------------|-------------|--------------------|--|------------------|------------------|
| Invoice #      | Invoice Date              | Description            | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 2025-SO-11451  | 08/27/2025                | Air Filters - Air Hanc | 4,575.74                           | 4,575.74    | 01-5692            | Repair & Maintenance Prop.               | 4,575.74         | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 4,575.74         |                  |
| CINTAS         | Computer Check<br>62757   |                        | 09/03/2025<br>09/03/2025<br>Posted | 107.75      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>107.75   | 107.75<br>0.00   |
| Invoice #      | Invoice Date              | Description            | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 5287709807     | 08/21/2025                | First Aid              | 51.83                              | 51.83       | 01-5742            | Supplies                                 | 51.83            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 51.83            |                  |
| 5287709811     | 08/21/2025                | First Aid              | 55.92                              | 55.92       | 01-5742            | Supplies                                 | 55.92            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 55.92            |                  |
| CINTAS         | Computer Check<br>62822   |                        | 09/17/2025<br>09/17/2025<br>Posted | 489.60      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>489.60   | 489.60<br>0.00   |
| Invoice #      | Invoice Date              | Description            | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 5290233408     | 09/04/2025                | First Aid              | 374.39                             | 374.39      | 01-5742            | Supplies                                 | 374.39           | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 374.39           |                  |
| 5291819218     | 09/15/2025                | First Aid              | 54.39                              | 54.39       | 01-5742            | Supplies                                 | 54.39            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 54.39            |                  |
| 5292273306     | 09/16/2025                | First Aid              | 60.82                              | 60.82       | 01-5742            | Supplies                                 | 60.82            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 60.82            |                  |
| CITRON HYGIENE | Computer Check<br>62758   |                        | 09/03/2025<br>09/03/2025<br>Posted | 1,077.26    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,077.26 | 1,077.26<br>0.00 |
| Invoice #      | Invoice Date              | Description            | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| INV0480544     | 07/01/2025                | Citron Hygiene Serv    | 93.26                              | 93.26       | 01-5686            | Custodial Services                       | 93.26            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 93.26            |                  |
| INV0492754     | 08/01/2025                | Citron Hygiene Serv    | 77.56                              | 77.56       | 01-5686            | Custodial Services                       | 77.56            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 77.56            |                  |
| INV0492751     | 08/01/2025                | Citron Hygiene Serv    | 97.74                              | 97.74       | 01-5686            | Custodial Services                       | 97.74            | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 97.74            |                  |
| INV0492755     | 08/01/2025                | Citron Hygiene Serv    | 808.70                             | 808.70      | 01-5686            | Custodial Services                       | 808.70           | «No Project ID»  |
|                |                           |                        |                                    |             |                    | Totals:                                  | 808.70           |                  |
| CITRON HYGIENE | Computer Check<br>62796   |                        | 09/10/2025<br>09/10/2025<br>Posted | 984.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>984.00   | 984.00<br>0.00   |
| Invoice #      | Invoice Date              | Description            | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                    | Trans. Type<br>Trans. No. | Description           | Post Date<br>Post Status | Amount      | Account Number                  | Description                              | Debit Amount      | Credit Amount     |
|--------------------------|---------------------------|-----------------------|--------------------------|-------------|---------------------------------|--|-------------------|-------------------|
| Invoice #                | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number                  | Account Description                      | Amount            | Project ID        |
| INV0503241               | 09/01/2025                | Citron Hygiene Serv   | 77.56                    | 77.56       | 01-5686                         | Custodial Services                       | 77.56             | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 77.56             |                   |
| INV0503238               | 09/01/2025                | Citron Hygiene Serv   | 97.74                    | 97.74       | 01-5686                         | Custodial Services                       | 97.74             | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 97.74             |                   |
| INV0503242               | 09/01/2025                | Citron Hygiene Serv   | 808.70                   | 808.70      | 01-5686                         | Custodial Services                       | 808.70            | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 808.70            |                   |
| CLAIRE ONG               | Computer Check<br>62785   |                       | 09/03/2025<br>Posted     |             | 1,500.00<br>01-1053<br>01-2060  | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,500.00  | 1,500.00<br>0.00  |
| Invoice #                | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number                  | Account Description                      | Amount            | Project ID        |
| IR-15325                 | 09/03/2025                | Tuition Grant         | 1,500.00                 | 1,500.00    | 01-5164                         | Tuition Reimbursement                    | 1,500.00          | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 1,500.00          |                   |
| CLAIRE ONG               | Computer Check<br>62797   |                       | 09/10/2025<br>Posted     |             | 20.43<br>01-1053<br>01-2060     | Byline Bank Checking<br>Accounts Payable | 0.00<br>20.43     | 20.43<br>0.00     |
| Invoice #                | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number                  | Account Description                      | Amount            | Project ID        |
| IR-15349                 | 08/31/2025                | Mileage -Reimburse    | 20.43                    | 20.43       | 01-5165                         | Mileage & Miscellaneous reir             | 20.43             | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 20.43             |                   |
| COMPLETE TEMPERATURE SYS | Computer Check<br>62759   |                       | 09/03/2025<br>Posted     |             | 12,039.00<br>01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>12,039.00 | 12,039.00<br>0.00 |
| Invoice #                | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number                  | Account Description                      | Amount            | Project ID        |
| MA009741                 | 07/01/2025                | Quarterly Bill - Prev | 785.00                   | 785.00      | 01-5692                         | Repair & Maintenance Prop. i             | 785.00            | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 785.00            |                   |
| MA009742                 | 07/01/2025                | Quarterly Bill - Prev | 4,500.00                 | 4,500.00    | 01-5692                         | Repair & Maintenance Prop. i             | 4,500.00          | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 4,500.00          |                   |
| SRVCE052846              | 07/31/2025                | Main - CHWP 1 Leal    | 3,403.00                 | 3,403.00    | 01-5692                         | Repair & Maintenance Prop. i             | 3,403.00          | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 3,403.00          |                   |
| SRVCE052921              | 08/21/2025                | Main - Boiler Room    | 3,351.00                 | 3,351.00    | 01-5692                         | Repair & Maintenance Prop. i             | 3,351.00          | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 3,351.00          |                   |
| DEMCO, INC.              | Computer Check<br>62760   |                       | 09/03/2025<br>Posted     |             | 199.25<br>01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>199.25    | 199.25<br>0.00    |
| Invoice #                | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number                  | Account Description                      | Amount            | Project ID        |
| 7685771                  | 08/21/2025                | Processing Supplies   | 199.25                   | 199.25      | 01-5742                         | Supplies                                 | 199.25            | «No Project ID»   |
|                          |                           |                       |                          |             |                                 | Totals:                                  | 199.25            |                   |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                  | Trans. Type<br>Trans. No. | Trans. Date         | Post Date<br>Post Status | Amount             | Account Number        | Description                              | Debit Amount      | Credit Amount     |
|------------------------|---------------------------|---------------------|--------------------------|--------------------|-----------------------|--|-------------------|-------------------|
| DITO, LLC              | Computer Check<br>62761   | 09/03/2025          | 09/03/2025<br>Posted     | 42,900.00          | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>42,900.00 | 42,900.00<br>0.00 |
| <b>Invoice #</b>       | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>     | <b>Project ID</b> |
| INV98585               | 08/18/2025                | Google Workspace    | 42,900.00                | 42,900.00          | 01-1600               | Prepaid Expenses                         | 26,754.88         | «No Project ID»   |
| INV98585               | 08/18/2025                | Google Workspace    | 42,900.00                | 42,900.00          | 01-5936               | Subscriptions and services               | 16,145.12         | «No Project ID»   |
| <i>Totals:</i>         |                           |                     |                          |                    |                       |  | 42,900.00         |                   |
| DITO, LLC              | Computer Check<br>62838   | 09/24/2025          | 09/24/2025<br>Posted     | 29.70              | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>29.70     | 29.70<br>0.00     |
| <b>Invoice #</b>       | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>     | <b>Project ID</b> |
| INV98753               | 08/31/2025                | Google Voice (Augu  | 29.70                    | 29.70              | 01-5451               | Telephone/Communications                 | 29.70             | «No Project ID»   |
| <i>Totals:</i>         |                           |                     |                          |                    |                       |  | 29.70             |                   |
| DONTANA MCPHERSON-JOSE | Computer Check<br>62823   | 09/17/2025          | 09/17/2025<br>Posted     | 345.00             | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>345.00    | 345.00<br>0.00    |
| <b>Invoice #</b>       | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>     | <b>Project ID</b> |
| IR-14340               | 09/17/2025                | Per Diem Aspen Lite | 345.00                   | 345.00             | 01-5163               | Staff Development/Travel                 | 345.00            | «No Project ID»   |
| <i>Totals:</i>         |                           |                     |                          |                    |                       |  | 345.00            |                   |
| EMMA VICTORIA LOPEZ    | Computer Check<br>62762   | 09/03/2025          | 09/03/2025<br>Posted     | 150.00             | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>150.00    | 150.00<br>0.00    |
| <b>Invoice #</b>       | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>     | <b>Project ID</b> |
| 2025-99-0097           | 08/29/2025                | Coding Facilitator  | 150.00                   | 150.00             | 01-5244               | Young Adult Programming                  | 150.00            | «No Project ID»   |
| <i>Totals:</i>         |                           |                     |                          |                    |                       |  | 150.00            |                   |
| EMMA VICTORIA LOPEZ    | Computer Check<br>62798   | 09/10/2025          | 09/10/2025<br>Posted     | 75.00              | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>75.00     | 75.00<br>0.00     |
| <b>Invoice #</b>       | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>     | <b>Project ID</b> |
| 2025-99-00102          | 09/04/2025                | Codifa and Code cla | 75.00                    | 75.00              | 01-5240               | Children's Programming                   | 75.00             | FALLON            |
| <i>Totals:</i>         |                           |                     |                          |                    |                       |  | 75.00             |                   |
| FOREST PRINTING CO.    | Computer Check<br>62839   | 09/24/2025          | 09/24/2025<br>Posted     | 859.80             | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>859.80    | 859.80<br>0.00    |
| <b>Invoice #</b>       | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>     | <b>Project ID</b> |
| 128332                 | 08/29/2025                | September Calenda   | 859.80                   | 859.80             | 01-5205               | Publications                             | 859.80            | «No Project ID»   |
| <i>Totals:</i>         |                           |                     |                          |                    |                       |  | 859.80            |                   |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                    | Trans. Type<br>Trans. No. | Trans. Date             | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|--------------------------|---------------------------|-------------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| GABRIELA DENTON          | Computer Check<br>62763   | 09/03/2025              | 09/03/2025<br>Posted     | 24.50       | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>24.50    | 24.50<br>0.00    |
| Invoice #                | Invoice Date              | Description             | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| IR-15281                 | 08/26/2025                | Reimbursement Mil       | 24.50                    | 24.50       | 01-5163            | Staff Development/Travel                 | 24.50            | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 24.50            |                  |
| GARVEY'S OFFICE PRODUCTS | Computer Check<br>62840   | 09/24/2025              | 09/24/2025<br>Posted     | 1,428.06    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,428.06 | 1,428.06<br>0.00 |
| Invoice #                | Invoice Date              | Description             | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| WO-772627-1              | 09/17/2025                | Paper                   | 1,428.06                 | 1,428.06    | 01-5742            | Supplies                                 | 1,428.06         | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 1,428.06         |                  |
| HOME DEPOT               | Computer Check<br>62764   | 09/03/2025              | 09/03/2025<br>Posted     | 2,682.38    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>2,682.38 | 2,682.38<br>0.00 |
| Invoice #                | Invoice Date              | Description             | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 4613164                  | 08/05/2025                | Facilities - MISC Sup   | 20.50                    | 20.50       | 01-5682            | Building Materials & Supplies            | 20.50            | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 20.50            |                  |
| 7512527                  | 08/12/2025                | Facilities - Flashlight | 63.88                    | 63.88       | 01-5682            | Building Materials & Supplies            | 63.88            | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 63.88            |                  |
| 6900678                  | 08/13/2025                | Main - Washer and       | 2,598.00                 | 2,598.00    | 01-5920            | Facilities Equipment                     | 2,598.00         | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 2,598.00         |                  |
| IHLS-OCLC                | Computer Check<br>62799   | 09/10/2025              | 09/10/2025<br>Posted     | 340.46      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>340.46   | 340.46<br>0.00   |
| Invoice #                | Invoice Date              | Description             | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 33256                    | 09/04/2025                | IFM Debits/Admin F      | 340.46                   | 340.46      | 01-5264            | ILL Payments                             | 340.46           | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 340.46           |                  |
| INEZ MORALES             | Computer Check<br>62765   | 09/03/2025              | 09/03/2025<br>Posted     | 1,500.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,500.00 | 1,500.00<br>0.00 |
| Invoice #                | Invoice Date              | Description             | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| IR-15315                 | 09/03/2025                | Tuition Grant           | 1,500.00                 | 1,500.00    | 01-5164            | Tuition Reimbursement                    | 1,500.00         | «No Project ID»  |
| Totals:                  |                           |                         |                          |             |                    |  | 1,500.00         |                  |
| INGRAM LIBRARY SERVICES  | Computer Check<br>62766   | 09/03/2025              | 09/03/2025<br>Posted     | 1,197.30    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,197.30 | 1,197.30<br>0.00 |
| Invoice #                | Invoice Date              | Description             | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                   | Trans. Type<br>Trans. No. | Description | Post Date<br>Post Status | Amount      | Account Number | Description         | Debit Amount         | Credit Amount   |
|-------------------------|---------------------------|-------------|--------------------------|-------------|----------------|---------------------|----------------------|-----------------|
| Invoice #               | Invoice Date              | Description | Invoice Amount           | Amount Paid | Account Number | Account Description | Amount               | Project ID      |
| 89905774                | 08/20/2025                | Books       | 306.44                   | 306.44      | 01-5840        | Print materials     | 306.44               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 306.44               |                 |
| 89935026                | 08/21/2025                | Books       | 76.38                    | 76.38       | 01-5840        | Print materials     | 76.38                | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 76.38                |                 |
| 89935025                | 08/21/2025                | Books       | 240.25                   | 240.25      | 01-5840        | Print materials     | 240.25               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 240.25               |                 |
| 89935027                | 08/21/2025                | Books       | 574.23                   | 574.23      | 01-5840        | Print materials     | 574.23               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 574.23               |                 |
| INGRAM LIBRARY SERVICES | Computer Check            |             | 09/10/2025               |             | 3,011.05       | 01-1053             | Byline Bank Checking | 0.00            |
|                         | 62800                     |             | Posted                   |             |                | 01-2060             | Accounts Payable     | 3,011.05        |
|                         |                           |             |                          |             |                |                     |                      | 0.00            |
| Invoice #               | Invoice Date              | Description | Invoice Amount           | Amount Paid | Account Number | Account Description | Amount               | Project ID      |
| 90007909                | 08/25/2025                | Books       | 245.88                   | 245.88      | 01-5840        | Print materials     | 245.88               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 245.88               |                 |
| 90007908                | 08/25/2025                | Books       | 574.70                   | 574.70      | 01-5840        | Print materials     | 574.70               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 574.70               |                 |
| 90058230                | 08/26/2025                | Books       | 494.41                   | 494.41      | 01-5840        | Print materials     | 494.41               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 494.41               |                 |
| 90088544                | 08/27/2025                | Books       | 161.60                   | 161.60      | 01-5840        | Print materials     | 161.60               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 161.60               |                 |
| 90120343                | 08/28/2025                | Books       | 237.91                   | 237.91      | 01-5840        | Print materials     | 237.91               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 237.91               |                 |
| 90147515                | 08/29/2025                | Books       | 753.84                   | 753.84      | 01-5840        | Print materials     | 753.84               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 753.84               |                 |
| 90225613                | 09/03/2025                | Books       | 66.47                    | 66.47       | 01-5840        | Print materials     | 66.47                | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 66.47                |                 |
| 90257206                | 09/04/2025                | Books       | 80.26                    | 80.26       | 01-5840        | Print materials     | 80.26                | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 80.26                |                 |
| 90283445                | 09/05/2025                | Books       | 395.98                   | 395.98      | 01-5840        | Print materials     | 395.98               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 395.98               |                 |
| INGRAM LIBRARY SERVICES | Computer Check            |             | 09/17/2025               |             | 1,225.39       | 01-1053             | Byline Bank Checking | 0.00            |
|                         | 62824                     |             | Posted                   |             |                | 01-2060             | Accounts Payable     | 1,225.39        |
|                         |                           |             |                          |             |                |                     |                      | 0.00            |
| Invoice #               | Invoice Date              | Description | Invoice Amount           | Amount Paid | Account Number | Account Description | Amount               | Project ID      |
| 90316445                | 09/08/2025                | Books       | 156.12                   | 156.12      | 01-5840        | Print materials     | 156.12               | «No Project ID» |
|                         |                           |             |                          |             |                | Totals:             | 156.12               |                 |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                      | Trans. Type<br>Trans. No. |                   | Post Date<br>Post Status |            | Amount      | Account Number | Description                  | Debit Amount         | Credit Amount   |          |
|----------------------------|---------------------------|-------------------|--------------------------|------------|-------------|----------------|------------------------------|----------------------|-----------------|----------|
| Invoice #                  | Invoice Date              | Description       | Invoice Amount           |            | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |          |
| 90379814                   | 09/10/2025                | Books             | 75.79                    |            | 75.79       | 01-5840        | Print materials              | 75.79                | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 75.79                |                 |          |
| 90415248                   | 09/11/2025                | Books             | 252.53                   |            | 252.53      | 01-5840        | Print materials              | 252.53               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 252.53               |                 |          |
| 90420259                   | 09/11/2025                | Books             | 378.01                   |            | 378.01      | 01-5840        | Print materials              | 378.01               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 378.01               |                 |          |
| 90440346                   | 09/12/2025                | Books             | 169.92                   |            | 169.92      | 01-5840        | Print materials              | 169.92               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 169.92               |                 |          |
| 90477752                   | 09/15/2025                | Books             | 193.02                   |            | 193.02      | 01-5840        | Print materials              | 193.02               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 193.02               |                 |          |
| INGRAM LIBRARY SERVICES    | Computer Check            |                   | 09/24/2025               | 09/24/2025 |             | 2,474.85       | 01-1053                      | Byline Bank Checking | 0.00            | 2,474.85 |
|                            | 62841                     |                   |                          | Posted     |             |                | 01-2060                      | Accounts Payable     | 2,474.85        | 0.00     |
| Invoice #                  | Invoice Date              | Description       | Invoice Amount           |            | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |          |
| 90518567                   | 09/16/2025                | Books             | 31.67                    |            | 31.67       | 01-5840        | Print materials              | 31.67                | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 31.67                |                 |          |
| 90553231                   | 09/17/2025                | Books             | 481.12                   |            | 481.12      | 01-5840        | Print materials              | 481.12               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 481.12               |                 |          |
| 90621002                   | 09/19/2025                | Books             | 350.98                   |            | 350.98      | 01-5840        | Print materials              | 350.98               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 350.98               |                 |          |
| 90609872                   | 09/19/2025                | Books             | 779.88                   |            | 779.88      | 01-5840        | Print materials              | 779.88               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 779.88               |                 |          |
| 90643922                   | 09/22/2025                | Books             | 831.20                   |            | 831.20      | 01-5840        | Print materials              | 831.20               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 831.20               |                 |          |
| INTERNATIONAL UNION OF O   | Computer Check            |                   | 09/17/2025               | 09/17/2025 |             | 194.25         | 01-1053                      | Byline Bank Checking | 0.00            | 194.25   |
|                            | 62825                     |                   |                          | Posted     |             |                | 01-2060                      | Accounts Payable     | 194.25          | 0.00     |
| Invoice #                  | Invoice Date              | Description       | Invoice Amount           |            | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |          |
| IR-15438                   | 09/04/2025                | SEPT 2025 UNION L | 194.25                   |            | 194.25      | 01-2059        | Union dues Payable           | 194.25               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 194.25               |                 |          |
| INTRINSIC LANDSCAPING, INC | Computer Check            |                   | 09/03/2025               | 09/03/2025 |             | 447.31         | 01-1053                      | Byline Bank Checking | 0.00            | 447.31   |
|                            | 62767                     |                   |                          | Posted     |             |                | 01-2060                      | Accounts Payable     | 447.31          | 0.00     |
| Invoice #                  | Invoice Date              | Description       | Invoice Amount           |            | Amount Paid | Account Number | Account Description          | Amount               | Project ID      |          |
| 25-1945                    | 08/13/2025                | GREEN ROOF MAIN   | 447.31                   |            | 447.31      | 01-5692        | Repair & Maintenance Prop. i | 447.31               | «No Project ID» |          |
|                            |                           |                   |                          |            |             |                | Totals:                      | 447.31               |                 |          |



# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                      | Trans. Type<br>Trans. No. | Trans. Date         | Post Date<br>Post Status | Amount             | Account Number        | Description                              | Debit Amount     | Credit Amount     |
|----------------------------|---------------------------|---------------------|--------------------------|--------------------|-----------------------|--|------------------|-------------------|
| INTRINSIC LANDSCAPING, INC | Computer Check<br>62801   | 09/10/2025          | 09/10/2025<br>Posted     | 447.31             | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>447.31   | 447.31<br>0.00    |
| <b>Invoice #</b>           | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>    | <b>Project ID</b> |
| 25-2048                    | 09/05/2025                | GREEN ROOF MAIN     | 447.31                   | 447.31             | 01-5692               | Repair & Maintenance Prop.               | 447.31           | «No Project ID»   |
| <i>Totals:</i>             |                           |                     |                          |                    |                       |  | 447.31           |                   |
| KANOPY, INC.               | Computer Check<br>62802   | 09/10/2025          | 09/10/2025<br>Posted     | 4,406.40           | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>4,406.40 | 4,406.40<br>0.00  |
| <b>Invoice #</b>           | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>    | <b>Project ID</b> |
| 466838-PPU                 | 08/31/2025                | Kanopy tickets      | 4,406.40                 | 4,406.40           | 01-5891               | Digital content                          | 4,406.40         | «No Project ID»   |
| <i>Totals:</i>             |                           |                     |                          |                    |                       |  | 4,406.40         |                   |
| KATHY VALDIVIA             | Computer Check<br>62768   | 09/03/2025          | 09/03/2025<br>Posted     | 60.00              | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>60.00    | 60.00<br>0.00     |
| <b>Invoice #</b>           | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>    | <b>Project ID</b> |
| 2025-99-0096               | 08/28/2025                | 2 Aug Spanish STs   | 60.00                    | 60.00              | 01-5240               | Children's Programming                   | 60.00            | «No Project ID»   |
| <i>Totals:</i>             |                           |                     |                          |                    |                       |  | 60.00            |                   |
| LAKESHORE RECYCLING SYSTE  | Computer Check<br>62803   | 09/10/2025          | 09/10/2025<br>Posted     | 674.28             | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>674.28   | 674.28<br>0.00    |
| <b>Invoice #</b>           | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>    | <b>Project ID</b> |
| LR6363411                  | 08/25/2025                | Trash/Recycling - M | 110.45                   | 110.45             | 01-5688               | Sewer/Garbage                            | 110.45           | «No Project ID»   |
| <i>Totals:</i>             |                           |                     |                          |                    |                       |  | 110.45           |                   |
| LR6363410                  | 08/25/2025                | Trash/Recycling - M | 563.83                   | 563.83             | 01-5688               | Sewer/Garbage                            | 563.83           | «No Project ID»   |
| <i>Totals:</i>             |                           |                     |                          |                    |                       |  | 563.83           |                   |
| LIBRARY SOLUTIONS, LLC     | Computer Check<br>62804   | 09/10/2025          | 09/10/2025<br>Posted     | 2,500.00           | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>2,500.00 | 2,500.00<br>0.00  |
| <b>Invoice #</b>           | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>    | <b>Project ID</b> |
| 4325                       | 09/01/2025                | LIBRARY CALENDAR    | 2,500.00                 | 2,500.00           | 01-5936               | Subscriptions and services               | 2,500.00         | WEB-DEV           |
| <i>Totals:</i>             |                           |                     |                          |                    |                       |  | 2,500.00         |                   |
| LINDSEY DAEHNKE            | Computer Check<br>62769   | 09/03/2025          | 09/03/2025<br>Posted     | 349.00             | 01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>349.00   | 349.00<br>0.00    |
| <b>Invoice #</b>           | <b>Invoice Date</b>       | <b>Description</b>  | <b>Invoice Amount</b>    | <b>Amount Paid</b> | <b>Account Number</b> | <b>Account Description</b>               | <b>Amount</b>    | <b>Project ID</b> |
| 2025-99-0092               | 09/09/2025                | Adult Programming   | 349.00                   | 349.00             | 01-5247               | Adult Programming                        | 349.00           | «No Project ID»   |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                    | Trans. Type<br>Trans. No. | Trans. Date         | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|--------------------------|---------------------------|---------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| Invoice #                | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| Totals:                  |                           |                     |                          |             |                    |  | 349.00           |                  |
| LOCAL 399 FED PAC        | Computer Check<br>62826   | 09/17/2025          | 09/17/2025<br>Posted     | 75.00       | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>75.00    | 75.00<br>0.00    |
| Invoice #                | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 902745                   | 09/15/2025                | FED PAC CONT FOR    | 75.00                    | 75.00       | 01-2058            | Fed Pac                                  | 75.00            | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 75.00            |                  |
| LUCAS HOLDINGS LLC       | Computer Check<br>62805   | 09/10/2025          | 09/10/2025<br>Posted     | 574.45      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>574.45   | 574.45<br>0.00   |
| Invoice #                | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 71720                    | 08/26/2025                | Blank library cards | 574.45                   | 574.45      | 01-5742            | Supplies                                 | 574.45           | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 574.45           |                  |
| MCADAM LANDSCAPING, INC. | Computer Check<br>62770   | 09/03/2025          | 09/03/2025<br>Posted     | 544.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>544.00   | 544.00<br>0.00   |
| Invoice #                | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 103893                   | 08/11/2025                | Landscaping Mainte  | 544.00                   | 544.00      | 01-5681            | Landscaping and snow remo                | 544.00           | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 544.00           |                  |
| MIDWEST TAPE, LLC        | Computer Check<br>62771   | 09/03/2025          | 09/03/2025<br>Posted     | 1,484.74    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,484.74 | 1,484.74<br>0.00 |
| Invoice #                | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 507630832                | 08/21/2025                | Audiobook           | 43.68                    | 43.68       | 01-5890            | Audio and video materials                | 43.68            | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 43.68            |                  |
| 507630830                | 08/21/2025                | Music CDs           | 64.27                    | 64.27       | 01-5890            | Audio and video materials                | 64.27            | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 64.27            |                  |
| 507630835                | 08/21/2025                | DVDs                | 189.35                   | 189.35      | 01-5890            | Audio and video materials                | 189.35           | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 189.35           |                  |
| 507630834                | 08/21/2025                | DVDs                | 220.74                   | 220.74      | 01-5890            | Audio and video materials                | 220.74           | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 220.74           |                  |
| 507630833                | 08/21/2025                | DVDs                | 440.56                   | 440.56      | 01-5890            | Audio and video materials                | 440.56           | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 440.56           |                  |
| 507630819                | 08/21/2025                | DVDs                | 526.14                   | 526.14      | 01-5890            | Audio and video materials                | 526.14           | «No Project ID»  |
| Totals:                  |                           |                     |                          |             |                    |  | 526.14           |                  |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee             | Trans. Type<br>Trans. No. | Trans. Date | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount      | Credit Amount     |
|-------------------|---------------------------|-------------|--------------------------|-------------|--------------------|--|-------------------|-------------------|
| MIDWEST TAPE, LLC | Computer Check<br>62806   | 09/10/2025  | 09/10/2025<br>Posted     | 26,453.77   | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>26,453.77 | 26,453.77<br>0.00 |
| Invoice #         | Invoice Date              | Description | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 507659092         | 08/28/2025                | DVDs        | 52.62                    | 52.62       | 01-5890            | Audio and video materials                | 52.62             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 52.62             |                   |
| 507659079         | 08/28/2025                | Music CDs   | 60.97                    | 60.97       | 01-5890            | Audio and video materials                | 60.97             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 60.97             |                   |
| 507659091         | 08/28/2025                | DVDs        | 76.63                    | 76.63       | 01-5890            | Audio and video materials                | 76.63             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 76.63             |                   |
| 507659078         | 08/28/2025                | DVDs        | 694.41                   | 694.41      | 01-5890            | Audio and video materials                | 694.41            | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 694.41            |                   |
| 507677412         | 08/31/2025                | Hoopla      | 23,761.14                | 23,761.14   | 01-5891            | Digital content                          | 23,761.14         | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 23,761.14         |                   |
| 507702562         | 09/05/2025                | Music CDs   | 75.42                    | 75.42       | 01-5890            | Audio and video materials                | 75.42             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 75.42             |                   |
| 507702565         | 09/05/2025                | DVDs        | 153.28                   | 153.28      | 01-5890            | Audio and video materials                | 153.28            | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 153.28            |                   |
| 507702564         | 09/05/2025                | DVDs        | 230.55                   | 230.55      | 01-5890            | Audio and video materials                | 230.55            | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 230.55            |                   |
| 507702561         | 09/05/2025                | DVDs        | 621.60                   | 621.60      | 01-5890            | Audio and video materials                | 621.60            | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 621.60            |                   |
| 507702560         | 09/05/2025                | DVDs        | 727.15                   | 727.15      | 01-5890            | Audio and video materials                | 727.15            | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 727.15            |                   |
| MIDWEST TAPE, LLC | Computer Check<br>62828   | 09/17/2025  | 09/17/2025<br>Posted     | 824.67      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>824.67    | 824.67<br>0.00    |
| Invoice #         | Invoice Date              | Description | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 507724374         | 09/10/2025                | DVD         | 33.03                    | 33.03       | 01-5890            | Audio and video materials                | 33.03             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 33.03             |                   |
| 507720089         | 09/10/2025                | Audiobook   | 43.68                    | 43.68       | 01-5890            | Audio and video materials                | 43.68             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 43.68             |                   |
| 507724371         | 09/10/2025                | Music CDs   | 46.29                    | 46.29       | 01-5890            | Audio and video materials                | 46.29             | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 46.29             |                   |
| 507724373         | 09/10/2025                | DVDs        | 249.24                   | 249.24      | 01-5890            | Audio and video materials                | 249.24            | «No Project ID»   |
|                   |                           |             |                          |             |                    | Totals:                                  | 249.24            |                   |
| 507724370         | 09/10/2025                | DVDs        | 452.43                   | 452.43      | 01-5890            | Audio and video materials                | 452.43            | «No Project ID»   |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                | Trans. Type<br>Trans. No. | Trans. Date           | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|----------------------|---------------------------|-----------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| Invoice #            | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 452.43           |                  |
| MIDWEST TAPE, LLC    | Computer Check<br>62842   | 09/24/2025            | 09/24/2025<br>Posted     | 2,056.71    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>2,056.71 | 2,056.71<br>0.00 |
| Invoice #            | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 507750989            | 09/18/2025                | DVD                   | 25.53                    | 25.53       | 01-5890            | Audio and video materials                | 25.53            | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 25.53            |                  |
| 507750985            | 09/18/2025                | Music CDs             | 69.65                    | 69.65       | 01-5890            | Audio and video materials                | 69.65            | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 69.65            |                  |
| 507750984            | 09/18/2025                | Audiobooks            | 96.36                    | 96.36       | 01-5890            | Audio and video materials                | 96.36            | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 96.36            |                  |
| 507750988            | 09/18/2025                | DVDs                  | 745.15                   | 745.15      | 01-5890            | Audio and video materials                | 745.15           | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 745.15           |                  |
| 507750987            | 09/18/2025                | DVDs                  | 1,120.02                 | 1,120.02    | 01-5890            | Audio and video materials                | 1,120.02         | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 1,120.02         |                  |
| NICOR GAS            | Computer Check<br>62772   | 09/03/2025            | 09/03/2025<br>Posted     | 1,273.14    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,273.14 | 1,273.14<br>0.00 |
| Invoice #            | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| IR-15260             | 08/01/2025                | Natural Gas Maze B    | 76.90                    | 76.90       | 01-5690            | Natural Gas                              | 76.90            | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 76.90            |                  |
| IR-15261             | 08/04/2025                | Natural Gas Main Br   | 1,196.24                 | 1,196.24    | 01-5690            | Natural Gas                              | 1,196.24         | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 1,196.24         |                  |
| NICOR GAS            | Computer Check<br>62807   | 09/10/2025            | 09/10/2025<br>Posted     | 1,147.35    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,147.35 | 1,147.35<br>0.00 |
| Invoice #            | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| IR-15400             | 09/02/2025                | Natural Gas Maze B    | 64.59                    | 64.59       | 01-5690            | Natural Gas                              | 64.59            | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 64.59            |                  |
| IR-15399             | 09/03/2025                | Natural Gas Main Br   | 1,082.76                 | 1,082.76    | 01-5690            | Natural Gas                              | 1,082.76         | «No Project ID»  |
| <i>Totals:</i>       |                           |                       |                          |             |                    |  | 1,082.76         |                  |
| OLSON'S ACE OAK PARK | Computer Check<br>62773   | 09/03/2025            | 09/03/2025<br>Posted     | 66.45       | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>66.45    | 66.45<br>0.00    |
| Invoice #            | Invoice Date              | Description           | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 19420/4              | 08/12/2025                | Facilities - MISC Sup | 66.45                    | 66.45       | 01-5682            | Building Materials & Supplies            | 66.45            | «No Project ID»  |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                     | Trans. Type<br>Trans. No. | Description      | Post Date<br>Post Status           | Amount      | Account Number     | Description                              | Debit Amount      | Credit Amount     |
|---------------------------|---------------------------|------------------|------------------------------------|-------------|--------------------|--|-------------------|-------------------|
| Invoice #                 | Invoice Date              | Description      | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| Totals:                   |                           |                  |                                    |             |                    |  | 66.45             |                   |
| OVERDRIVE, INC.           | Computer Check<br>62808   |                  | 09/10/2025<br>09/10/2025<br>Posted | 13,204.86   | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>13,204.86 | 13,204.86<br>0.00 |
| Invoice #                 | Invoice Date              | Description      | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 01658CP25263956           | 08/31/2025                | E-Content        | 139.93                             | 139.93      | 01-5891            | Digital content                          | 139.93            | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 139.93            |                   |
| 01658CP25266428           | 08/31/2025                | E-Content        | 366.00                             | 366.00      | 01-5891            | Digital content                          | 366.00            | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 366.00            |                   |
| 01658MA25263221           | 08/31/2025                | E-Content        | 2,713.73                           | 2,713.73    | 01-5891            | Digital content                          | 2,713.73          | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 2,713.73          |                   |
| 01658MA25268016           | 08/31/2025                | E-Content        | 9,985.20                           | 9,985.20    | 01-5891            | Digital content                          | 9,985.20          | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 9,985.20          |                   |
| PARK DISTRICT OF OAK PARK | Computer Check<br>62774   |                  | 09/03/2025<br>09/03/2025<br>Posted | 1,370.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,370.00  | 1,370.00<br>0.00  |
| Invoice #                 | Invoice Date              | Description      | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 20240087                  | 08/07/2025                | DOLE RENT AUGUS  | 1,370.00                           | 1,370.00    | 01-5691            | Rentals--Equipment & Faciliti            | 1,370.00          | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 1,370.00          |                   |
| PARK DISTRICT OF OAK PARK | Computer Check<br>62809   |                  | 09/10/2025<br>09/10/2025<br>Posted | 1,370.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,370.00  | 1,370.00<br>0.00  |
| Invoice #                 | Invoice Date              | Description      | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 20240098                  | 09/05/2025                | DOLE RENT SEPTEM | 1,370.00                           | 1,370.00    | 01-5691            | Rentals--Equipment & Faciliti            | 1,370.00          | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 1,370.00          |                   |
| PARK PLACE TECHNOLOGIES   | Computer Check<br>62775   |                  | 09/03/2025<br>09/03/2025<br>Posted | 12,706.00   | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>12,706.00 | 12,706.00<br>0.00 |
| Invoice #                 | Invoice Date              | Description      | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| PUSA10090186996           | 07/30/2025                | CISCO/NIMBLE/DEL | 12,706.00                          | 12,706.00   | 01-1600            | Prepaid Expenses                         | 7,275.21          | «No Project ID»   |
| PUSA10090186996           | 07/30/2025                | CISCO/NIMBLE/DEL | 12,706.00                          | 12,706.00   | 01-5936            | Subscriptions and services               | 5,430.79          | «No Project ID»   |
| Totals:                   |                           |                  |                                    |             |                    |  | 12,706.00         |                   |
| PAULSON PRESS, INC.       | Computer Check<br>62843   |                  | 09/24/2025<br>09/24/2025<br>Posted | 7,000.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>7,000.00  | 7,000.00<br>0.00  |
| Invoice #                 | Invoice Date              | Description      | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                     | Trans. Type<br>Trans. No. | Description          | Post Date<br>Post Status           | Amount      | Account Number     | Description                              | Debit Amount      | Credit Amount     |
|---------------------------|---------------------------|----------------------|------------------------------------|-------------|--------------------|--|-------------------|-------------------|
| Invoice #                 | Invoice Date              | Description          | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 25-0475                   | 09/09/2025                | Storyline FALL 2025  | 7,000.00                           | 7,000.00    | 01-5205            | Publications                             | 7,000.00          | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 7,000.00          |                   |
| PLAYAWAY PRODUCTS LLC     | Computer Check<br>62810   |                      | 09/10/2025<br>09/10/2025<br>Posted | 63.99       | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>63.99     | 63.99<br>0.00     |
| Invoice #                 | Invoice Date              | Description          | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 509556                    | 08/26/2025                | Wonderbook           | 63.99                              | 63.99       | 01-5890            | Audio and video materials                | 63.99             | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 63.99             |                   |
| QUILL LLC                 | Computer Check<br>62776   |                      | 09/03/2025<br>09/03/2025<br>Posted | 116.01      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>116.01    | 116.01<br>0.00    |
| Invoice #                 | Invoice Date              | Description          | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 45429986                  | 08/21/2025                | Office Supplies      | 116.01                             | 116.01      | 01-5742            | Supplies                                 | 116.01            | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 116.01            |                   |
| QUILL LLC                 | Computer Check<br>62844   |                      | 09/24/2025<br>09/24/2025<br>Posted | 148.74      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>148.74    | 148.74<br>0.00    |
| Invoice #                 | Invoice Date              | Description          | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 45781604                  | 09/16/2025                | Office Supplies      | 27.22                              | 27.22       | 01-5742            | Supplies                                 | 27.22             | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 27.22             |                   |
| 45842134                  | 09/19/2025                | Office Supplies      | 121.52                             | 121.52      | 01-5742            | Supplies                                 | 121.52            | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 121.52            |                   |
| RA'AM INTEGRATION SOLUTIC | Computer Check<br>62777   |                      | 09/03/2025<br>09/03/2025<br>Posted | 38,000.00   | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>38,000.00 | 38,000.00<br>0.00 |
| Invoice #                 | Invoice Date              | Description          | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 1680                      | 08/13/2025                | Main - Chiller Contr | 38,000.00                          | 38,000.00   | 01-5950            | Building Improvements                    | 38,000.00         | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 38,000.00         |                   |
| RECORD INFORMATION SERVI  | Computer Check<br>62845   |                      | 09/24/2025<br>09/24/2025<br>Posted | 1,344.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,344.00  | 1,344.00<br>0.00  |
| Invoice #                 | Invoice Date              | Description          | Invoice Amount                     | Amount Paid | Account Number     | Account Description                      | Amount            | Project ID        |
| 56976                     | 09/03/2025                | Digital Resource Sul | 1,344.00                           | 1,344.00    | 01-5891            | Digital content                          | 1,344.00          | «No Project ID»   |
| Totals:                   |                           |                      |                                    |             |                    |  | 1,344.00          |                   |
| REGIONS BANK              | Bank Draft<br>77          |                      | 09/16/2025<br>09/16/2025<br>Posted | 20,607.16   | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>20,607.16 | 20,607.16<br>0.00 |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee               | Trans. Type<br>Trans. No. | Trans. Date          | Post Date<br>Post Status | Amount      | Account Number | Description              | Debit Amount | Credit Amount   |
|---------------------|---------------------------|----------------------|--------------------------|-------------|----------------|--------------------------|--------------|-----------------|
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |
| 023079              | 08/31/2025                | REGIONS BANK PER     | 20,607.16                | 20,607.16   | 01-2067        | Purchase Cards - P Cards | 20,607.16    | «No Project ID» |
| Totals:             |                           |                      |                          |             |                |                          | 20,607.16    |                 |
| RHONDA FENTRY       | Computer Check            | 09/17/2025           | 09/17/2025               | 75.00       | 01-1053        | Byline Bank Checking     | 0.00         | 75.00           |
|                     | 62829                     |                      | Posted                   |             | 01-2060        | Accounts Payable         | 75.00        | 0.00            |
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |
| 2025-99-0061        | 09/01/2025                | Adult Programming    | 75.00                    | 75.00       | 01-5247        | Adult Programming        | 75.00        | «No Project ID» |
| Totals:             |                           |                      |                          |             |                |                          | 75.00        |                 |
| RJ CONCRETE INC     | Computer Check            | 09/10/2025           | 09/10/2025               | 5,250.00    | 01-1053        | Byline Bank Checking     | 0.00         | 5,250.00        |
|                     | 62811                     |                      | Posted                   |             | 01-2060        | Accounts Payable         | 5,250.00     | 0.00            |
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |
| 1527                | 08/29/2025                | Main - Loading Doc   | 5,250.00                 | 5,250.00    | 01-5950        | Building Improvements    | 5,250.00     | «No Project ID» |
| Totals:             |                           |                      |                          |             |                |                          | 5,250.00     |                 |
| STEPHEN ROBINET     | Computer Check            | 09/15/2025           | 09/15/2025               | 238.29      | 01-1053        | Byline Bank Checking     | 0.00         | 238.29          |
|                     | 62818                     |                      | Posted                   |             | 01-2060        | Accounts Payable         | 238.29       | 0.00            |
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |
| IR-15425            | 09/15/2025                | wages & salaries - p | 238.29                   | 238.29      | 01-5001        | Wages & Salaries         | 238.29       | «No Project ID» |
| Totals:             |                           |                      |                          |             |                |                          | 238.29       |                 |
| STEPHEN ROBINET     | Computer Check            | 09/30/2025           | 09/30/2025               | 264.38      | 01-1053        | Byline Bank Checking     | 0.00         | 264.38          |
|                     | 62852                     |                      | Posted                   |             | 01-2060        | Accounts Payable         | 264.38       | 0.00            |
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |
| IR-15534            | 09/30/2025                | wages & salaries - p | 264.38                   | 264.38      | 01-5001        | Wages & Salaries         | 264.38       | «No Project ID» |
| Totals:             |                           |                      |                          |             |                |                          | 264.38       |                 |
| SAMUEL ROBBINS      | Computer Check            | 09/10/2025           | 09/10/2025               | 500.00      | 01-1053        | Byline Bank Checking     | 0.00         | 500.00          |
|                     | 62812                     |                      | Posted                   |             | 01-2060        | Accounts Payable         | 500.00       | 0.00            |
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |
| 2025-99-0093        | 09/15/2025                | Adult Programming    | 500.00                   | 500.00      | 01-5247        | Adult Programming        | 500.00       | FOPPL25         |
| Totals:             |                           |                      |                          |             |                |                          | 500.00       |                 |
| SHAMBAUGH & SON, LP | Computer Check            | 09/03/2025           | 09/03/2025               | 225.00      | 01-1053        | Byline Bank Checking     | 0.00         | 225.00          |
|                     | 62778                     |                      | Posted                   |             | 01-2060        | Accounts Payable         | 225.00       | 0.00            |
| Invoice #           | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number | Account Description      | Amount       | Project ID      |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                      | Trans. Type<br>Trans. No. | Description         | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|----------------------------|---------------------------|---------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 18943675                   | 08/11/2025                | Main - Fire Pump Cl | 225.00                   | 225.00      | 01-5692            | Repair & Maintenance Prop.               | 225.00           | «No Project ID»  |
| Totals:                    |                           |                     |                          |             |                    |  | 225.00           |                  |
| REBEKAH SHIELDS            | Computer Check<br>62779   |                     | 09/03/2025<br>Posted     | 26.60       | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>26.60    | 26.60<br>0.00    |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| IR-15275                   | 08/26/2025                | Reimbursement for   | 26.60                    | 26.60       | 01-5163            | Staff Development/Travel                 | 26.60            | «No Project ID»  |
| Totals:                    |                           |                     |                          |             |                    |  | 26.60            |                  |
| SINNOTT TREE SERVICE, INC. | Computer Check<br>62787   |                     | 09/04/2025<br>Posted     | 7,275.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>7,275.00 | 7,275.00<br>0.00 |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 8793                       | 09/03/2025                | Maze - Tree Removal | 7,275.00                 | 7,275.00    | 01-5681            | Landscaping and snow removal             | 7,275.00         | «No Project ID»  |
| Totals:                    |                           |                     |                          |             |                    |  | 7,275.00         |                  |
| CINDY SIRIN                | Computer Check<br>62813   |                     | 09/10/2025<br>Posted     | 306.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>306.00   | 306.00<br>0.00   |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| IR-15183                   | 09/10/2025                | 2025 REFORMA Per    | 306.00                   | 306.00      | 01-5163            | Staff Development/Travel                 | 306.00           | «No Project ID»  |
| Totals:                    |                           |                     |                          |             |                    |  | 306.00           |                  |
| SITECARE                   | Computer Check<br>62846   |                     | 09/24/2025<br>Posted     | 4,680.00    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>4,680.00 | 4,680.00<br>0.00 |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| #C56154                    | 09/13/2025                | OPPL.ORG WEBSITE    | 4,680.00                 | 4,680.00    | 01-5935            | Website development/CMS                  | 4,680.00         | WEB-DEV          |
| Totals:                    |                           |                     |                          |             |                    |  | 4,680.00         |                  |
| SWAN - SYSTEM WIDE AUTOM   | Computer Check<br>62847   |                     | 09/24/2025<br>Posted     | 270.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>270.00   | 270.00<br>0.00   |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 12122                      | 09/12/2025                | SWAN EXPO Registr   | 270.00                   | 270.00      | 01-5163            | Staff Development/Travel                 | 270.00           | «No Project ID»  |
| Totals:                    |                           |                     |                          |             |                    |  | 270.00           |                  |
| SWEETBUSH, INC.            | Computer Check<br>62780   |                     | 09/03/2025<br>Posted     | 255.00      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>255.00   | 255.00<br>0.00   |
| Invoice #                  | Invoice Date              | Description         | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |



# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                   | Trans. Type<br>Trans. No. | Description           | Post Date<br>Post Status           | Amount<br>Amount Paid | Account Number                  | Description                              | Debit Amount<br>Amount | Credit Amount     |
|-------------------------|---------------------------|-----------------------|------------------------------------|-----------------------|---------------------------------|--|------------------------|-------------------|
| Invoice #               | Invoice Date              | Description           | Invoice Amount                     | Amount Paid           | Account Number                  | Account Description                      | Amount                 | Project ID        |
| SB110622                | 08/01/2025                | Plant Rental - Main   | 255.00                             | 255.00                | 01-5692                         | Repair & Maintenance Prop.               | 255.00                 | «No Project ID»   |
| Totals:                 |                           |                       |                                    |                       |                                 |  | 255.00                 |                   |
| T-MOBILE                | Computer Check<br>62814   |                       | 09/10/2025<br>09/10/2025<br>Posted |                       | 1,266.00<br>01-1053<br>01-2060  | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,266.00       | 1,266.00<br>0.00  |
| Invoice #               | Invoice Date              | Description           | Invoice Amount                     | Amount Paid           | Account Number                  | Account Description                      | Amount                 | Project ID        |
| 970035247-2025082       | 08/21/2025                | Devices               | 1,266.00                           | 1,266.00              | 01-5893                         | Devices                                  | 1,266.00               | «No Project ID»   |
| Totals:                 |                           |                       |                                    |                       |                                 |  | 1,266.00               |                   |
| TDI VERTICAL LLC        | Computer Check<br>62848   |                       | 09/24/2025<br>09/24/2025<br>Posted |                       | 72.59<br>01-1053<br>01-2060     | Byline Bank Checking<br>Accounts Payable | 0.00<br>72.59          | 72.59<br>0.00     |
| Invoice #               | Invoice Date              | Description           | Invoice Amount                     | Amount Paid           | Account Number                  | Account Description                      | Amount                 | Project ID        |
| INV1887                 | 09/02/2025                | IT Supplies - Patch C | 72.59                              | 72.59                 | 01-5937                         | Equipment and supplies                   | 72.59                  | «No Project ID»   |
| Totals:                 |                           |                       |                                    |                       |                                 |  | 72.59                  |                   |
| TECH LOGIC CORP.        | Computer Check<br>62781   |                       | 09/03/2025<br>09/03/2025<br>Posted |                       | 65,261.70<br>01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>65,261.70      | 65,261.70<br>0.00 |
| Invoice #               | Invoice Date              | Description           | Invoice Amount                     | Amount Paid           | Account Number                  | Account Description                      | Amount                 | Project ID        |
| INV21003405             | 08/04/2025                | AMH - New AMH - I     | 65,261.70                          | 65,261.70             | 01-5452                         | Grant Expenses                           | 32,630.85              | AMH2025 ST        |
| INV21003405             | 08/04/2025                | AMH - New AMH - I     | 65,261.70                          | 65,261.70             | 01-5950                         | Building Improvements                    | 32,630.85              | «No Project ID»   |
| Totals:                 |                           |                       |                                    |                       |                                 |  | 65,261.70              |                   |
| TERRY PLUMBING CO.      | Computer Check<br>62782   |                       | 09/03/2025<br>09/03/2025<br>Posted |                       | 2,376.55<br>01-1053<br>01-2060  | Byline Bank Checking<br>Accounts Payable | 0.00<br>2,376.55       | 2,376.55<br>0.00  |
| Invoice #               | Invoice Date              | Description           | Invoice Amount                     | Amount Paid           | Account Number                  | Account Description                      | Amount                 | Project ID        |
| 250983                  | 07/25/2025                | Maze - Electric Wat   | 2,376.55                           | 2,376.55              | 01-5950                         | Building Improvements                    | 2,376.55               | «No Project ID»   |
| Totals:                 |                           |                       |                                    |                       |                                 |  | 2,376.55               |                   |
| UNIVERSITY OF MINNESOTA | Computer Check<br>62830   |                       | 09/17/2025<br>09/17/2025<br>Posted |                       | 100.00<br>01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>100.00         | 100.00<br>0.00    |
| Invoice #               | Invoice Date              | Description           | Invoice Amount                     | Amount Paid           | Account Number                  | Account Description                      | Amount                 | Project ID        |
| 2170001630              | 04/10/2025                | Lost ILL Book         | 100.00                             | 100.00                | 01-5264                         | ILL Payments                             | 100.00                 | «No Project ID»   |
| Totals:                 |                           |                       |                                    |                       |                                 |  | 100.00                 |                   |
| VILLAGE OF OAK PARK     | Computer Check<br>62783   |                       | 09/03/2025<br>09/03/2025<br>Posted |                       | 216.39<br>01-1053<br>01-2060    | Byline Bank Checking<br>Accounts Payable | 0.00<br>216.39         | 216.39<br>0.00    |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee               | Trans. Type<br>Trans. No. | Description          | Post Date<br>Post Status           | Amount<br>Amount Paid | Account Number     | Description                              | Debit Amount      | Credit Amount     |
|---------------------|---------------------------|----------------------|------------------------------------|-----------------------|--------------------|--|-------------------|-------------------|
| Invoice #           | Invoice Date              | Description          | Invoice Amount                     | Amount Paid           | Account Number     | Account Description                      | Amount            | Project ID        |
| 25-0006492          | 08/12/2025                | GAS FOR (203) June   | 216.39                             | 216.39                | 01-5680            | Fuels & Lubricants                       | 216.39            | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 216.39            |                   |
| VILLAGE OF OAK PARK | Computer Check<br>62874   |                      | 09/03/2025<br>09/03/2025<br>Posted | 22,161.09             | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>22,161.09 | 22,161.09<br>0.00 |
| Invoice #           | Invoice Date              | Description          | Invoice Amount                     | Amount Paid           | Account Number     | Account Description                      | Amount            | Project ID        |
| IR-15285            | 08/29/2025                | PAYROLL; VOL DED;    | 22,161.09                          | 22,161.09             | 01-5160            | IMRF (Illinois Muncipal Retire           | 22,161.09         | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 22,161.09         |                   |
| VILLAGE OF OAK PARK | Computer Check<br>62815   |                      | 09/10/2025<br>09/10/2025<br>Posted | 1,664.26              | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,664.26  | 1,664.26<br>0.00  |
| Invoice #           | Invoice Date              | Description          | Invoice Amount                     | Amount Paid           | Account Number     | Account Description                      | Amount            | Project ID        |
| 25-0006513          | 08/26/2025                | GAS FOR (203) July   | 107.87                             | 107.87                | 01-5680            | Fuels & Lubricants                       | 107.87            | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 107.87            |                   |
| IR-15395            | 08/26/2025                | MAZE WATER/SEWE      | 294.97                             | 294.97                | 01-5687            | Water                                    | 228.03            | «No Project ID»   |
| IR-15395            | 08/26/2025                | MAZE WATER/SEWE      | 294.97                             | 294.97                | 01-5688            | Sewer/Garbage                            | 66.94             | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 294.97            |                   |
| IR-15391            | 08/26/2025                | MAIN SEWER/WATE      | 460.40                             | 460.40                | 01-5687            | Water                                    | 357.60            | «No Project ID»   |
| IR-15391            | 08/26/2025                | MAIN SEWER/WATE      | 460.40                             | 460.40                | 01-5688            | Sewer/Garbage                            | 102.80            | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 460.40            |                   |
| IR-15392            | 08/26/2025                | MAIN SEWER/WATE      | 801.02                             | 801.02                | 01-5687            | Water                                    | 619.98            | «No Project ID»   |
| IR-15392            | 08/26/2025                | MAIN SEWER/WATE      | 801.02                             | 801.02                | 01-5688            | Sewer/Garbage                            | 181.04            | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 801.02            |                   |
| VILLAGE OF OAK PARK | Computer Check<br>62831   |                      | 09/17/2025<br>09/17/2025<br>Posted | 23,420.74             | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>23,420.74 | 23,420.74<br>0.00 |
| Invoice #           | Invoice Date              | Description          | Invoice Amount                     | Amount Paid           | Account Number     | Account Description                      | Amount            | Project ID        |
| IR-15427            | 09/15/2025                | PAYROLL; VOL DED;    | 23,420.74                          | 23,420.74             | 01-5160            | IMRF (Illinois Muncipal Retire           | 23,420.74         | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 23,420.74         |                   |
| WAREHOUSE DIRECT    | Computer Check<br>62816   |                      | 09/10/2025<br>09/10/2025<br>Posted | 411.35                | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>411.35    | 411.35<br>0.00    |
| Invoice #           | Invoice Date              | Description          | Invoice Amount                     | Amount Paid           | Account Number     | Account Description                      | Amount            | Project ID        |
| 5987034-0           | 08/27/2025                | Facilities - Houseke | 411.35                             | 411.35                | 01-5684            | Cleaning & Housekeeping Su               | 411.35            | «No Project ID»   |
| Totals:             |                           |                      |                                    |                       |                    |  | 411.35            |                   |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

| Payee                            | Trans. Type<br>Trans. No. | Trans. Date          | Post Date<br>Post Status | Amount      | Account Number     | Description                              | Debit Amount     | Credit Amount    |
|----------------------------------|---------------------------|----------------------|--------------------------|-------------|--------------------|--|------------------|------------------|
| WAREHOUSE DIRECT                 | Computer Check<br>62849   | 09/24/2025           | 09/24/2025<br>Posted     | 146.79      | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>146.79   | 146.79<br>0.00   |
| Invoice #                        | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 5995024-0                        | 09/10/2025                | HP Plotter Paper     | 146.79                   | 146.79      | 01-5742            | Supplies                                 | 146.79           | «No Project ID»  |
| Totals:                          |                           |                      |                          |             |                    |  | 146.79           |                  |
| WEST SUBURBAN TEMPLE HAF         | Computer Check<br>62817   | 09/10/2025           | 09/10/2025<br>Posted     | 25.00       | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>25.00    | 25.00<br>0.00    |
| Invoice #                        | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 2025-99-0095                     | 09/01/2025                | snacks/craft supplie | 25.00                    | 25.00       | 01-5240            | Children's Programming                   | 25.00            | «No Project ID»  |
| Totals:                          |                           |                      |                          |             |                    |  | 25.00            |                  |
| XEROX FINANCIAL SERVICES         | Computer Check<br>62850   | 09/24/2025           | 09/24/2025<br>Posted     | 1,158.13    | 01-1053<br>01-2060 | Byline Bank Checking<br>Accounts Payable | 0.00<br>1,158.13 | 1,158.13<br>0.00 |
| Invoice #                        | Invoice Date              | Description          | Invoice Amount           | Amount Paid | Account Number     | Account Description                      | Amount           | Project ID       |
| 40902333                         | 09/08/2025                | Xerox Printers       | 1,158.13                 | 1,158.13    | 01-5620            | Office & Library Machinery S             | 1,158.13         | «No Project ID»  |
| Totals:                          |                           |                      |                          |             |                    |  | 1,158.13         |                  |
| <b>Grand Totals:</b>             |                           |                      |                          | 405,791.99  |                    |  | 405,791.99       | 405,791.99       |
| A total of 103 payment(s) listed |                           |                      |                          |             |                    |  |                  |                  |

# Oak Park Public Library

## Cash Disbursement Journals

SEPTEMBER 30, 2025

### Account Summary

| Account Number | Description                              | Debit Amount | Credit Amount |
|----------------|--|--------------|---------------|
| 01-1053        | Byline Bank Checking x3401               | 0.00         | 405,791.99    |
| 01-1600        | Prepaid Expenses                         | 34,030.09    | 0.00          |
| 01-2058        | Fed Pac                                  | 75.00        | 0.00          |
| 01-2059        | Union dues Payable                       | 194.25       | 0.00          |
| 01-2060        | Accounts Payable                         | 405,791.99   | 405,791.99    |
| 01-2067        | Purchase Cards - P Cards                 | 20,607.16    | 0.00          |
| 01-5001        | Wages & Salaries                         | 502.67       | 0.00          |
| 01-5160        | IMRF (Illinois Muncipal Retirement Fund) | 45,581.83    | 0.00          |
| 01-5162        | Dues                                     | 655.00       | 0.00          |
| 01-5163        | Staff Development/Travel                 | 972.10       | 0.00          |
| 01-5164        | Tuition Reimbursement                    | 3,000.00     | 0.00          |
| 01-5165        | Mileage & Miscellaneous reimbursemen     | 20.43        | 0.00          |
| 01-5205        | Publications                             | 9,559.80     | 0.00          |
| 01-5240        | Children's Programming                   | 309.24       | 0.00          |
| 01-5244        | Young Adult Programming                  | 4,035.80     | 0.00          |
| 01-5247        | Adult Programming                        | 1,526.18     | 0.00          |
| 01-5254        | Creative Studio                          | 70.78        | 0.00          |
| 01-5256        | Staff Appreciation / Engagement          | 291.24       | 0.00          |
| 01-5264        | ILL Payments                             | 440.46       | 0.00          |
| 01-5291        | Legal Fees                               | 3,291.25     | 0.00          |
| 01-5292        | Cataloging/Bib Search Fees               | 810.00       | 0.00          |
| 01-5451        | Telephone/Communications                 | 29.70        | 0.00          |
| 01-5452        | Grant Expenses                           | 33,860.85    | 0.00          |
| 01-5620        | Office & Library Machinery Service       | 1,158.13     | 0.00          |
| 01-5680        | Fuels & Lubricants                       | 324.26       | 0.00          |
| 01-5681        | Landscaping and snow removal services    | 7,819.00     | 0.00          |
| 01-5682        | Building Materials & Supplies            | 150.83       | 0.00          |
| 01-5683        | Equipment Parts                          | 244.55       | 0.00          |
| 01-5684        | Cleaning & Housekeeping Supplies         | 411.35       | 0.00          |
| 01-5686        | Custodial Services                       | 18,629.78    | 0.00          |
| 01-5687        | Water                                    | 1,205.61     | 0.00          |
| 01-5688        | Sewer/Garbage                            | 1,025.06     | 0.00          |
| 01-5689        | Parking lot expense                      | 3,999.00     | 0.00          |
| 01-5690        | Natural Gas                              | 2,420.49     | 0.00          |
| 01-5691        | Rentals--Equipment & Facilities          | 2,740.00     | 0.00          |
| 01-5692        | Repair & Maintenance Prop. & Equip.      | 18,698.30    | 0.00          |
| 01-5742        | Supplies                                 | 4,441.44     | 0.00          |
| 01-5840        | Print materials                          | 16,444.10    | 0.00          |

**Oak Park Public Library**  
**Cash Disbursement Journals**  
SEPTEMBER 30, 2025

|         |                            |           |      |
|---------|----------------------------|-----------|------|
| 01-5890 | Audio and video materials  | 7,167.52  | 0.00 |
| 01-5891 | Digital content            | 42,716.40 | 0.00 |
| 01-5893 | Devices                    | 2,263.87  | 0.00 |
| 01-5894 | Realia and other formats   | 365.54    | 0.00 |
| 01-5920 | Facilities Equipment       | 2,598.00  | 0.00 |
| 01-5935 | Website development/CMS    | 4,680.00  | 0.00 |
| 01-5936 | Subscriptions and services | 24,075.91 | 0.00 |
| 01-5937 | Equipment and supplies     | 491.62    | 0.00 |
| 01-5950 | Building Improvements      | 81,857.40 | 0.00 |

# Oak Park Public Library

## Byline Bank (Main) X 3401: Cash Management Disbursement Report

### As of SEPTEMBER 2025

| Source                      | Trans Type | Trans Date | Reference  |           | Deposits            | Payments            |
|-----------------------------|------------|------------|--|-----------|---------------------|---------------------|
| Cash Management Deposit     |            | 9/30/2025  | PARKING CREDITS  | \$        | 2,448.15            |                     |
| Cash Management Deposit     |            | 9/30/2025  | DAILY DEPOSITS   | \$        | 298.00              |                     |
| Cash Management Deposit     |            | 9/30/2025  | SALES  | \$        | 28.77               |                     |
| Cash Management Deposit     |            | 9/30/2025  | SPACE RENTAL/CIRCULATION                                   | \$        | 678.31              |                     |
| Cash Management Deposit     |            | 9/30/2025  | INTEREST ON ACCOUNT  | \$        | 479.57              |                     |
| Cash Management Deposit     |            | 9/30/2025  | WILLIAM G. MCGOWAN FOUNDATION                              | \$        | 4,000.00            |                     |
| Cash Management Deposit     |            | 9/30/2025  | GIFT - AOGF CAUSES.BENEVITY.ORG                            | \$        | 9.71                |                     |
|                             |            |            |  | <b>\$</b> | <b>7,942.51</b>     | <b>-</b>            |
| Cash Management Transfer in |            | 9/30/2025  | TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL   | \$        | 300,000.00          |                     |
| Cash Management Transfer in |            | 9/30/2025  | TRANSFER FROM MMA X3562 TO CHECKING TO COVER AMH GRANT EXP | \$        | 32,630.85           |                     |
| Cash Management Transfer in |            | 9/30/2025  | TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL   | \$        | 300,000.00          |                     |
| Cash Management Transfer in |            | 9/30/2025  | TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL   | \$        | 500,000.00          |                     |
|                             |            |            |  | <b>\$</b> | <b>1,132,630.85</b> | <b>-</b>            |
| Cash Management Payment     |            | 9/30/2025  | FIFTH STAR COLLECTIVE                                      | \$        | -                   | (4,000.00)          |
| Cash Management Payment     |            | 9/30/2025  | ACH (FLEX ACCTS),  |           |                     | (4,576.87)          |
| Cash Management Payment     |            | 9/30/2025  | SALES TAX  |           |                     | (123,967.70)        |
| Cash Management Payment     |            | 9/30/2025  | IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE                    |           |                     | (132,544.57)        |
|                             |            |            |  | <b>\$</b> | <b>-</b>            | <b>(132,544.57)</b> |
| Cash Management Payment     |            | 9/30/2025  | MERCHANT ACCT & BANK FEES                                  |           |                     | (91.95)             |
|                             |            |            |  | <b>\$</b> | <b>-</b>            | <b>(91.95)</b>      |
| Cash Management Payment     |            | 9/30/2025  | PAYROLL; PAYDATE 09/15/25                                  |           |                     | (\$262,683.94)      |
| Cash Management Payment     |            | 9/30/2025  | PAYROLL; PAYDATE 09/30/25                                  |           |                     | (\$264,113.14)      |
| Cash Management Payment     |            | 9/30/2025  | PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS           |           |                     | (4,784.60)          |
|                             |            |            |  | <b>\$</b> | <b>-</b>            | <b>(531,581.68)</b> |

#### Summary by Transaction Type

(+) Deposits by Transaction Type:

|                  |    |              |
|------------------|----|--------------|
| Cash Receipts:   | \$ | 7,942.51     |
| Transfers In/Out | \$ | 1,132,630.85 |

**Total Deposits:** **\$ 1,140,573.36**

(-) Payments by Transaction Type:

|                     |    |              |
|---------------------|----|--------------|
| Transfer out        | \$ | -            |
| Benefits/Other ACH: | \$ | (132,544.57) |
| Bank Fees:          | \$ | (91.95)      |
| Payroll:            | \$ | (531,581.68) |

**Total Payments:** **\$ (664,218.20)**

Accounts Payable **(405,791.99)**

**Total Summary of Disbursements:** **\$ (1,070,010.19)**

Total Change In Register Balance: **\$ 70,563.17**

OPPL  
10/28/25

**RESOLUTION ON DISBURSEMENTS, SEPTEMBER 2025**

**RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF SEPTEMBER 2025 IN THE TOTAL AMOUNT OF \$1,070,010 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.**