

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | REGULAR MEETING
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room
Tuesday, June 24, 2025 – 6:30 pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

1. **Call to Order and Roll Call** (1 minute)
2. **Approval of Minutes** (Action, 5 minutes)
May 27, 2025 Regular Meeting
3. **Public Comments** (5 minutes)
Please read the “[Public Comment at Board Meetings Policy](#).”
Public comments may be provided in one of the following ways:
 - In person at a board meeting;
 - As an email to Executive Director Elsworth Carman at (elsworthc@oppl.org); or to Library Board President Virginia Bloom at (trustee.virginiab@oppl.org) sent by 4:30 pm on the date of the meeting;
 - As a submission through [this Public Comment Form](#) by 4:30 pm on the date of the meeting.
4. **Trustee Comments and Calendar** (5 minutes)
 - a. Friday, July 11-Sunday, July 13, 2025: [Friends of the Library Book Sale](#)
 - b. Tuesday, July 22, 2025 6:30 pm: Regular Library Board Meeting
5. **Executive Directors Report** (10 minutes)
6. **Staff Reports** (15 minutes)
 - a. Strategic Priorities Report
 - b. Additions and Separations Report
 - c. Staff Changes Report
7. **Financial Reports**
 - a. May 2025 Financial Reports (5 minutes)
 - b. May 2025 Resolutions on Disbursements (Action, 5 minutes)
8. **Additional Reports** (5 minutes)
 - a. Intergovernmental Committee (IGov)
 - b. Council of Governments (CoG)
 - c. PlanIt Green
 - d. Friends of the Oak Park Public Library
9. **Unfinished Business**
 - a. Formation of Committees (Discussion, 15 minutes)
 - b. Board Training (Action, 15 minutes)
 - c. Strategic Planning Session (Action, 15 minutes)
 - d. Board Liaison Appointments (Action, 10 minutes)
10. **New Business**
 - a. Non-Resident Library Cards and Annual Fee (Action, 5 minutes)
11. **Closed Session (if needed)**
12. **Adjournment**

Minutes for May 27, 2025, Regular Board of Library Trustees Meeting

1. Call to order and roll

President Bloom called the meeting to order at 7 pm. Secretary Fairfax took roll.

Present: Colin Bird-Martinez, Megan Butman, Annie Wilkinson, Mika Yamamoto, Virginia Bloom, Kristina Rogers, Susanne Fairfax

Also Attending: Elsworth Carman, Executive Director, Leigh Tarullo, Director of Collections

2. Report of the Board Nominating Committee (Kristina Rogers, Committee Chair)

Trustee Rogers gave a brief report, noting that five members expressed interest for the four positions that are open for the board officers.

3. Review the Roles of the Officers

Bloom reviewed the roles of the officers, listed from the [Bylaws of the Board of Trustees](#). The roles of the President, Vice-President, Secretary, and Finance Officer.

4. Election of Board Officers

- a. President: Trustee Rogers nominated Virginia Bloom as the Board President.
- b. Vice-President: Trustee Rogers nominated Susanne Fairfax as the Vice-President.
- c. Secretary: Trustee Rogers nominated Mika Yamamoto as the Secretary.
- d. Finance Officer: Trustee Rogers nominated Colin Bird-Martinez as the Finance Officer.

The motion to approve all nominations provided by Trustee Rogers for the election of board officers was approved unanimously by the board.

5. Approval of Minutes

April 22, 2025 Regular Meeting

Moved by Rogers. Seconded by Fairfax. Approved by all present.

6. Public Comments

Jenna Holzberg and Stasia Jamell both provided public comments expressing their disappointment about the Shakespeare Fest that was held at the Maze Branch on Sunday, April 27, noting that only 10 people showed up to the event. Holzberg and Jamell noted that many individuals at the event did not know the library had this event going on and the lack of connection and partnership with District 97 and

District 200 educators and stakeholders to attend the event to appreciate the literature and the art of performance from the event.

Sarah Perros, a teacher from District 97 gave a public comment expressing that she was unaware of the Shakespeare Fest event in time to attend it herself and let her students know to attend the event. Perros expressed interest in coordinating with the library on the event in the future and to include students to perform as a part of the event.

Zosia Holzberg gave a public comment noting the lack of attendance for the Shakespeare Fest event and how there were only a few kids in attendance. Holzberg remarked the event was fun and thinks more people could come next time.

7. Trustees Comments and Calendar

Bloom discussed the LACONI Trustee Banquet event, noting the Executive Director and members of the board who wish to attend will be there. Bloom gave reminders on the Elected Officials Brunch and the Day In Our Village event, held on the same day for board members to attend. Discussed were the 4th of July Parade and the Friends Book Sale on July 11-13.

The board discussed releasing an additional statement related to the cuts of the Institute of Museum of Library Services (IMLS) and the effect that may trickle down to the public libraries and provide a call to action for the community to take on.

8. Executive Directors Report

Carman introduced himself to the board at this meeting, expressing excitement about having the opportunity to be the Executive Director of the Oak Park Public Library. Carman gave a brief overview of his work experience, noting working at the Oak Park Public Library back in 2011 through 2016 as a manager and his previous work in public libraries. Carman expressed thanks to the board and the staff with the interview process and his first day at the library.

Carman also discussed that being the new director and having new elected board members provides an opportunity to connect together on the shared values and initiatives of the library, specifically diversity, equity, inclusion and the continuation of being an anti-racist organization.

9. Staff Reports

a. Strategic Priorities Report

Discussed were highlights from the report such as the Book Bike, Shakespeare Fest, and the virtual program with Mychal Threats. Tarullo highlighted the Multicultural Fest and National Library Week.

b. Additions and Terminations Report

c. Staff Changes Report

10. Financial Reports

a. April 2025 Financial Reports

The board reviewed the financial reports dated April 30, 2025.

b. April 2025 Resolutions on Disbursements

Motion to approve the April 2025 Resolutions on Disbursements.

Moved by Fairfax. Seconded by Butman. Approved by all present.

11. Additional Reports

- a. Intergovernmental Committee (IGov):** Did meet. Rogers reported on being on the chair of the IGov committee and shared excitement for the opportunities and potential IGov can present itself in this new role. Fairfax reported on the progress from the committee from when she started attending and noted the room for greater potential. She also stated that she will not be a representative for IGov going forward, but encouraged other members if they are interested to reach out to Bloom since each governing body has two representatives from their board that attends the meeting.
- b. Council of Governments (CoG):** Did not meet. Discussed was having Bloom represent and attend the meetings as the new board president.
- c. PlanIt Green:** Did not meet. Discussed was having Matt Bartodziej, Director of Facilities attend the meetings until a member from the board volunteers to attend.
- d. Friends of the Oak Park Public Library:** Did not meet. The board aims to get two members to be a liaison to the Friends of the Oak Park Public Library and attend the meetings.

The board discussed additional groups that a board member could attend and represent such as Out With Purpose and the Collaboration For Early Childhood with plans to obtain input from the community during the Day In Our Village event on additional groups/organizations the board should be at and represent.

12. Unfinished Business

13. New Business

a. Resolution to Name Bank and Investment Signers

It was approved unanimously by the board for the Resolution to Name Bank and Investment Signers where President Virginia Bloom and Finance Officer Colin Bird-Martinez of the board are authorized signers of banking and investment operations of the library.

b. Board Liaison Appointments

The board decided to table this action item for the next meeting upon review of who will serve as a liaison for the groups and committees discussed in the additional reports.

c. Formation of Committees

The board discussed the formation of committees with the idea of specific topics or initiatives to have a small group of people dedicated to a committee report to the full board. Discussed were several ideas of committees such as a transition committee to support the executive director during the transitional period, a board governance committee, and a finance committee.

The board plans to assign each person to a committee: Wilkinson for the Transition committee, Butman for the Governance committee, and Bird-Martinez for the Finance Committee to provide the goals and functions, to bring to the next board meeting in June.

d. Board Training

Discussed were board training opportunities and resources. Fairfax discussed Race Conscious Dialogues (RCD) as a potential option for training where a facilitator can provide a customized training. The board discussed putting out a Request for Proposal (RFP) for facilitators who can provide training on anti-racism while also seeking additional ideas and resources from staff. Discussed were training offered by Illinois Library Association (ILA) and Reaching Across Illinois Libraries (RAILS) for board members to sign up and complete.

e. Strategic Planning Session

Discussed was the planning of the Strategic Planning meeting, where it is usually held on a Saturday or Sunday in the summer for the board, library leadership, and the executive director to talk about the strategic plan. The board plans to draft an agenda and a summary of what the planning session will entail and plan days on the weekend to be available. Discussed were the option of having a facilitator come to the session to help structure the meeting.

14. Closed Session (if needed)

15. Adjournment

Bloom adjourned the meeting at 9:04 pm.

EXECUTIVE DIRECTOR'S REPORT

June 2025

I'm pleased to share this first written report as Executive Director. My initial weeks in the role have felt both energizing and deeply familiar. It has been a joy to reconnect with former colleagues and begin building relationships with the many talented individuals who have joined the organization since I was last here. **I've felt genuinely welcomed by the entire team and am especially grateful to the leadership staff, who have devoted considerable time and care to ensuring a smooth transition.** Their thoughtful approach has been instrumental in helping me begin this work with clarity and confidence.

Over the past few weeks, I've had the opportunity to represent the Library at several community and professional events. Attending the **annual LACONI Trustee Banquet on May 30**, as well as participating in the **Elected Officials Brunch and A Day in Our Village on June 1**, provided meaningful opportunities to begin to establish relationships with local leaders, community stakeholders, and library patrons. These early engagements have already offered valuable insights into how the Library is experienced and perceived across the community.

Connecting directly with staff across our three locations has been one of the highlights of this early period. Through scheduled meet-and-greet sessions at each site, I've had the chance to hear a wide range of perspectives and begin to understand how our systems and teams work together. **I'm also looking ahead to our upcoming public meet-and-greet sessions (June 24 at Main, July 12 at Maze, and July 15 at Dole)** which will offer further opportunities to hear from library users and engage in dialogue about their aspirations for the Library's future.

As part of my onboarding, **I've also begun a comprehensive review of the Library's policies.** This work is helping me gain a deeper understanding of our organizational practices and identify areas that may benefit from further discussion or clarification at the board level. **A proposed policy review process is included with this report, and I welcome your feedback as we shape this effort together.**

Thank you again for your warm welcome and ongoing support. I'm looking forward to continuing this work in partnership with all of you.

Respectfully submitted,
Elsworth Carman
Executive Director

ADVOCACY UPDATE

Institute of Museum and Library Services (IMLS) v. Sonderling

On June 6, a federal judge declined to issue a preliminary injunction in American Library Association v. Sonderling. This decision allows the Trump administration to proceed, for now, with proposed reductions in funding, staffing, and scope for the Institute of Museum and Library Services (IMLS) as the case continues. Additional information is available from the American Library Association and the American Alliance of Museums: [ALA Update \(June 2025\)](#), [AAM Update \(June 10, 2025\)](#)

OPPL Tours for Elected Officials and Government Leaders

I have invited Village President Vicki Scaman, Village Manager Kevin Jackson, and Trustees Chibuke Enyia, Jenna Leving Jacobson, Brian Shaw, James Taglia, Cory Wesley, and Christina Waters to tour the library and learn more about our services and strategic initiatives. Once these local tours are completed, I plan to connect with county and state elected officials as a next step. Leigh Tarullo, Director of Collections, has sent information to trustees about scheduling tours for board members, as well.



ENGAGEMENT



LEARNING



STEWARDSHIP



ANTI-RACISM
& EQUITY

Policy Review Proposal

Background

In 2007, the Library Board of Trustees approved the current Policy Review Procedure, which includes the following directive regarding the review of policies: “The Board of Trustees delegates to the Executive Director the establishment of policy review procedures.”

As the incoming Executive Director, one of my initial priorities has been to develop a thorough understanding of the library’s policy framework. During my first two weeks, I conducted a review of all 77 approved policies. I was both encouraged and impressed by the clarity, consistency, and thoughtfulness of these documents. They clearly embody the organization’s values and reflect a strong commitment to effective governance and high-quality service delivery.

Policies are essential tools that bridge the Board’s strategic direction with operational implementation. To support the continued strength and relevance of our policy framework, I am recommending the creation of a structured schedule for policy review. This process will help ensure policies are revisited regularly, stay aligned with current practices and legal standards, and continue to amplify our institutional values.

Recommendation: Establishing a Three-Year Policy Review Cycle

To provide structure and consistency in our governance practices, I propose a rolling three-year review schedule for all policies. This approach would ensure that every policy is reviewed at least once within each three-year cycle. The practice would complement, not replace, the Board’s ability to review and amend policies outside of the established schedule in response to emerging issues or organizational changes.

By adopting a scheduled review cycle, we can avoid prolonged lapses in policy updates, maintain confidence in our policy framework, and strengthen the alignment between the Board’s strategic oversight and the day-to-day operations of the library.

Policy Review Process

The first step in the review process will be to develop a strategic schedule that outlines when each policy will be reviewed. This schedule will be informed by factors like regulatory requirements, operational priorities, and the review history of each policy. For each policy, the leadership team will create a staff committee to provide input and feedback. The size and composition of each review group will vary depending on the scope and application of the policy in question. Some policies may require input from a wide range of departments, while others may only involve a few key stakeholders.

Once staff input has been gathered, a summary memo will be prepared for the Board. This memo will include a description of who participated in the review, the proposed changes (if any), and the

rationale behind those recommendations. A redlined version of the policy will be included in the Board packet, clearly showing all recommended edits.

This process is intended to accommodate both policies that require substantive updates and those that simply benefit from a periodic review. In cases where no changes are recommended, the review memo will still document who participated in the review and confirm that the policy remains current and effective as written. This helps maintain accountability, transparency, and confidence in the relevance of all policies, whether or not revisions are necessary.

Policies up for review will be listed as “New Business” on the Board meeting agenda. This clear documentation ensures transparency and provides an opportunity for Board members to ask questions, discuss proposed changes, and formally approve updates.

Flexibility in Implementation

While the review schedule will provide a clear structure, it is designed to be flexible. The Board may choose to adjust the schedule at any time to accommodate urgent priorities or time-sensitive issues. Similarly, if a policy requires extended discussion or multiple meetings to finalize, the Board may either shift the schedule or elect to consider additional policies at a future meeting. This flexibility ensures that thoughtful review is never rushed and that our governance remains responsive to real-time needs.

Benefits of Regular Policy Review

Implementing a structured review process supports the Board in fulfilling its responsibilities as outlined in the Bylaws, including the oversight and determination of library policy. It also ensures that we remain in compliance with state and federal requirements—such as the Illinois Compiled Statutes’ biennial review mandate for the Materials Selection Policy—and provides ongoing opportunities to assess the consistency, relevance, and clarity of our policies across the organization.

Ultimately, this regular review process strengthens our governance framework, supports strategic alignment, and reinforces our shared commitment to delivering thoughtful, effective library service to the community.

Next Steps

I welcome the Board’s feedback on this recommendation and look forward to implementing a review cycle that ensures our policies remain current, actionable, and aligned with our mission.

Attachments

- Policy Review Procedure (2007)
- Sample Policy Review Memo

Policy Review Procedure

Library Board approved March 21, 2007.

Library Policy is normally created, revised, or reconsidered in response to changing conditions, new programs, public issues, or new legal requirements. Such policy issues come to the Board of Library Trustees for consideration as a result of staff, Trustee, or public initiative.

However, policies can become dated even without events that would raise the need to revise or reconsider them. Given the importance of maintaining a body of policy that is current, it is beneficial to have a process to systematically identify policies that are in need of substantive revision or reconsideration.

The Board of Trustees delegates to the Executive Director the establishment of policy review procedures.

Policy Review Template

Policy Name:

[Insert policy title here]

Type of Review:

Indicates whether the review is routine or situational.

Date of Last Review:

[Insert date] – The most recent review by the Board of Trustees.

Context:

Provides brief background information on the policy, including its purpose, history, how it is applied, and any relevant factors influencing the current review.

Staff Committee:

List of staff members involved in the review process.

Committee Recommendations:

Outlines proposed changes to the policy and the reasoning behind them.

Recommendation	Explanation

Action Required:

Review and adopt the staff recommendations or direct staff to revisit and revise the policy.

INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

ACTIVITIES

OUTPUTS

Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

patron visits
library cards issued
digital accounts, conversions
active cardholders, households
% new cardholder retention
Net Promoter Score
meeting/study room reservations

programs and attendees
program surveys completed, satisfaction
participants in SRP, 1BBK
reference interactions, 1:1 tutorials, Learning Labs
Book Bike visits, outreach visits, pop-ups
home deliveries, resource deliveries

Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

item checkouts, check-ins, downloads, ILLs, holds
items in collection, turnover
% items checked out

average return to shelf time
Special Collections research contacts

Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

public technology use (computers, printers, copiers, Creative Studio)
WiFi sessions

Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

facilities requests made, completed
approved capital and MFP projects completed

Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

incidents reported, resolved
patron service referrals, follow-ups

mental health assessments (Rush)
community partnerships

Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited
staff trainings, learning events
staff affinity groups, intersectional gatherings
% staff satisfaction, engagement, well-being

community partnerships
community meetings, events, conferences
presentations, speaking engagements offered
patron/community surveys
community-led/-supported programs

Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

external media coverage
third-party site reviews
social media reach, engagement
oppl.org unique users

% email open and click rates
% Google AdWords conversion rate
print calendars distributed

Finance & HR



Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

position postings, applicants, hires
staff, hours, retention
% applicant diversity, staff diversity
% staff satisfaction, engagement, well-being

learning/engagement opportunities and attendees
\$ pay equity
\$ money budgeted, spent
expenditure reports provided

IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



ENGAGEMENT

Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation

We focus on inclusive engagement and service to diverse community groups.

Outcomes: Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

We lead the community in impactful civic engagement.

Outcomes: Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

We attract and retain a library staff that reflects the diversity of our community.

Outcomes: Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



LEARNING

Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy

We build capacity for literacy and education.

Outcomes: Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

We empower community members with the tools, knowledge, and support they need to reach their full potential.

Outcomes: Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



STEWARDSHIP

Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency

We invite everyone into library spaces that are welcoming, safe, and inspiring.

Outcomes: Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

We provide broad, effective, and equitable access to resources.

Outcomes: Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

We prioritize sustainability.

Outcomes: Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

We support all library staff to achieve happiness, well-being, and success.

Outcomes: Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



ANTI-RACISM & EQUITY

Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice

We create and implement library policies that promote equitable outcomes for our staff and the public.

Outcomes: Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Outcomes: Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



- ▶ We focus on inclusive engagement and service to diverse community groups.
- ▶ We lead the community in impactful civic engagement.
- ▶ We attract and retain a library staff that reflects the diversity of our community.

Work Highlights

Public Services & Programs



Bringing *Star Wars* fans together

On May 3, the library's second annual *Star Wars* Day celebration brought approximately 125 community members of all ages to the Main Library for an afternoon of fun and connection. Many patrons arrived decked out in their finest *Star Wars* attire, their enthusiasm and excitement radiating throughout the library. A special appearance by the [Midwest Garrison 501st Legion](#) once again elevated the patron experience, bringing a tangible piece of the *Star Wars* galaxy to Oak Park with their Stormtrooper cosplayers. **From trivia battles and Edison Robot pod racing to a costume contest and lightsaber training, the activities offered throughout the afternoon were a hit with everyone in attendance.** In the Lobby Community Space, we offered a screening of *The Empire Strikes Back*, paired with a special origami activity, where participants learned how to fold paper into iconic characters from the film. More than 80 unique origami creations were made, and this activity area served as a great place for families to come together, work on a fun project, and relax in between engaging in other activities being offered at the library. Other passive programming available throughout all four hours of the event included button-making and a Super Smash Bros Lightsaber Tournament. **We were incredibly grateful to [The Pile Bookstore](#) for joining us and selling *Star Wars* books and to [Top Cut Comics](#) for their generous donation of free comics, which were eagerly received by attendees and added an extra layer of excitement to the day.** This event is truly becoming a library tradition, fostering a sense of joy and connection amongst our patrons each year.



Communications & Development



Showcasing services for middle & high schoolers

The [Middle & High School \(MHS\) Services](#) and Communications Teams recently collaborated to script, film, and produce **a [brief video](#) showcasing library services, spaces, and resources for middle and high school students.** The video's intended audience was parents/guardians of middle and high schoolers, and its key message was to show how library staff members have created a supervised, fun, and welcoming space for youth. The video is available on [the library's YouTube channel](#) and was shared via our Middle & High School monthly email and the library's Facebook and Instagram pages.

Collections



A unique community-based art exhibit

Throughout the month of May, the Main Library Art Gallery hosted "Encoded Memories" — a unique exhibit curated by Betty Kim. This exhibit was a collaborative effort, featuring references and images from the library's [Special Collections](#) and contributions from Oak Park community members — including items they made during DIY printmaking workshops in the [Creative Studio](#) earlier this year. Particularly striking in the exhibit were the stained glass pieces inspired by Frank Lloyd Wright, which captivated both patrons and staff members.



Community Voice

Recently, [Aspire Chicago](#) — a group with a mission "to make boundless inclusivity possible for people with disabilities" — reached out to set up a personalized tour of the Creative Studio. On May 9, three club members attended and made keychains using Creative Studio technology. Afterward, Aspire's Noelle Dela Cruz followed up with an email: **"Thank you for hosting our group — we had such a great time!** Everyone loved the keychains, and we truly appreciated the warm and welcoming experience. **We'd love to stay in touch about future opportunities to partner again."**

Two [Wednesday Journal](#) articles in May highlighted some of the library's recent work and our community's gratitude: "[Our libraries deserve our thanks](#)" and "[Let's go read outside, together](#)"



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- ▶ We empower community members with the tools, knowledge, and support they need to reach their full potential.

Work Highlights

Public Services & Programs



One-on-one support for small business leaders

Now in its second year, the library's partnership with the [Illinois Small Business Development Center \(SBDC\) at the Chinese Mutual Aid Association \(CMAA\)](#) is going strong. **On the fourth Friday of each month, business owner, business advisor, and Director of the SBDC Chettha Saetia is available for up to six 30-minute sessions aimed at helping patrons who want guidance about starting a small business, need assistance in accessing capital, or have general business questions.** During these sessions, Business & Government Librarian Bridget Opholt is also available to answer questions about relevant library resources and walk patrons through available tools like [Reference Solutions](#) and [Foundation Directory](#). Importantly, patrons do not have to come into the Main Library to access this one-on-one support from Chettha — they are also able to participate virtually.

Kicking off Summer Reading Programming

In Children's Services, staff were busy throughout May preparing for the June 1 launch of our [Kids Summer Reading Program](#). This year's theme is "Level Up at Your Library," and, as usual, participants are encouraged to engage in and track all kinds of reading. **Through August 19, kids as young as 2 years and as old as rising 6th graders can participate to win beads and stickers. In just the first couple of weeks of the program, approximately 1,500 kids signed up and have already reported over 262,000 minutes of reading.** Participants once again have the option to track their reading directly in our online system ([Beanstack](#)) or via a simple paper log that is turned in to library staff to be entered into Beanstack. Notable changes to this year's program include new reading goals based on previous program data and the creation of a bilingual (English/Spanish) reading log, with the translation help of Library Assistant Monica Lopez. So far, patron feedback has been very positive. Caregivers often tell us how motivating our read-for-beads system is for their kids, and one mom even reported that her kids "wake up reading."



The Middle & High School (MHS) Services Team has been building the hype for our [Summer Bingo Challenge](#), sharing information about this challenge at every MHS program and outreach event and via colorful signage posted throughout MHS spaces at the Main Library. **All middle and high schoolers (rising grades 6-12) are welcome to participate, from June 9 through August 1.** By completing different activities — from attending a program to volunteering to checking out library materials — participants can move closer to completing their Bingo card and winning prizes.

Our [Adult Summer Reading Program](#) also takes place June 1-August 19 and invites patrons ages 18 and older to participate, logging their activities via Beanstack to earn digital badges. Participants can receive badges for a variety of activities, including reading, using digital resources, attending library programs, and much more. This summer, we have added three bonus badges: using the Makery in the Creative Studio, learning about VHS preservation in the Media Lab, and a special Geocache Badge in the Reference Collection on the Main Library's third floor. We hope that all badges, particularly these three new additions, will encourage patrons to explore and learn about what the library has to offer year-round. **Each badge earns the patron a chance to win a raffle prize of a \$100 gift card from the [OPRF Chamber of Commerce](#) and a \$50 gift card to the library Store.**

Communications & Development



Educating patrons about bird migration

"Crossing Paths: Migrating Birds and You" was a 12-day [Idea Box](#) window display in early May, done in collaboration with Brooks Middle School's Earth Action Team (BEAT) under the guidance of educators Laura Stamp and Kelly Raad. Display elements were created by students as well as community members during a linked library sustainability program, Bird Making Workshop: Bird Collisions in the Anthropocene, in April. **The display educated patrons about human-made obstacles faced by migrating birds and aimed to inspire young people to take action to aid birds on their journeys.**





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- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

Work Highlights

Finance & HR



Promoting staff well-being

From April 21 through May 23, library staff participated in the "Get a Move On" Challenge — an initiative designed to promote well-being, connection, and physical activity. Led by Well-Being Committee members Nora Sanchez (Latine Language & Culture Librarian) and Ginger Slade (Staff Learning & Well-Being Specialist), this friendly team competition encouraged staff to track their steps and movements over five weeks. **The challenge saw enthusiastic participation, with 36 staff members from across the library collectively moving an impressive 4,500 miles (over 10.7 million steps)!** This averages to approximately 9,000 steps per day per participant, showcasing the dedication and effort of our staff. The "Get a Move On" Challenge successfully inspired staff to incorporate more movement into their daily routines, fostering a positive and active environment.

Facilities



Maintaining & improving library facilities

In May, Chiller 2 — which was installed at the end of November 2024 — was officially put into service after receiving its factory start-up and initialization. Field technicians from [Carrier](#), as well as our mechanical contractor, [Complete Temperature Systems](#), arrived on site and performed pre-start-up inspections, equipment initialization, start-up, and programming. After a successful day of preparation and testing, the chiller was released to service. **This capital improvement ensures equipment reliability and redundancy, as well as improved sustainability for our cooling plant.**

Also in May, after a series of unexpected delays, **the Main Library saw the completion of Phase 5 of our LED Upgrade Project. Phase 5 focused on removing 120 2' linear compact fluorescent tube fixtures on all three public floors and replacing them with 60 2'x2' LED troffer lights.** As with all the LED troffer upgrades throughout the Main Library, **not only are these LEDs much more efficient than the fixtures being replaced, they also contain daylight harvesting sensors.** This technology is designed to scale the LED's output based on measured ambient light levels, ensuring LED output is never more than required. We are grateful to have a partnership with [Verde Energy Efficiency Experts](#), as they have been a tremendous resource for sustainability improvements throughout our library buildings.

Social Services & Public Safety



Public safety training for staff

The Public Safety Team recently conducted a training session for the Materials Handling Team to review procedures and staff roles in the event of an emergency. Importantly, staff were provided with tips for recognizing an emergency situation or other safety concerns, as well as guidance on when to call Public Safety staff for support.

Staff Spotlight



As noted above, we were pleased to see enthusiastic participation from 36 library staff members, some of whom are pictured at left, in our recent "Get a Move On" Challenge. At the end of the challenge, the winners were Team 8 — Middle School Liaison Fiona Dolce, Cataloging & Metadata Librarian Claire Drilling, MHS Programming Specialist James Turner, and Youth & Family Outreach Specialist Jenny Jackson — with an average of nearly 12,000 steps per day per team member.



- We create and implement library policies that promote equitable outcomes for our staff and the public.
- We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Work Highlights

Communications & Development



Celebrating Asian Pacific Islander Desi American Heritage Month

In partnership with the [Village of Oak Park](#), [OPRF High School's Pan Asian Leadership Society \(PALS\)](#), and local Asian Pacific Islander Desi American (APIDA) community members, **the library hosted a vibrant Kapwa celebration in the Veterans Room on May 31, drawing more than 100 participants. The event successfully fostered cultural exchange through a rich tapestry of food, clothing, literary expression, and music.** Patrons were treated to delicious cultural food items, engaged in games and arts & crafts activities, and participated in raffles for APIDA-themed books and other giveaway items. A highlight of the celebration was the musical performance by [Sona Umbra](#), who captivated the audience by creating a song on the spot, incorporating ideas generated from a collective literary exercise involving the entire room. The event also featured inspiring literary activities led by writers [M.G. Bertulfo](#), who encouraged the creation of homemade books and comics, and [Isabel Garcia-Gonzales](#), who facilitated a creative writing and art-making session. Performances by PALS members further enriched the cultural experience. **One attendee raved, "All the food here is absolutely delicious," and many patrons expressed appreciation for our sustainable approach to using excess food from the event as a composting opportunity** (thanks to the Village of Oak Park's efforts and a suggestion from Jane Hseu). Patrons asked if similar sustainability efforts would be implemented at future programs.



Public Services & Programs



A unique cultural program

Also in celebration of Asian Pacific Islander Desi American Heritage Month, **the Friends of the Oak Park Public Library sponsored a unique, hands-on Lotus Flower Lantern Workshop on May 6 in the Main Library Veterans Room.** To offer this program, the library worked with the [Korean Spirit & Culture Promotion Project](#), who joined the program virtually to provide cultural context and instruction on creating lotus flower lanterns from kits that were purchased with support from the Friends prior to the event. **Approximately 27 community members attended the event and shared positive feedback about their experience in post-program survey responses.** One respondent even shared, "This was one of the best workshops I have attended. So much fun and learned a little history on Korea and its people rebuilding the country."



Collections



Making collections signage more inclusive

Collection Management Librarian Jenna Friebe recently collaborated with the Communications Team to enhance collections signage in Children's Services. This project involved adding new sticky-back signs for consistency and wording updates to promote inclusivity.





06/09/2025

Additions & Separations

Dates

05/01/2025 - 05/31/2025

Additions (3)

Name	Employment Status	Department	Job Title	Hire Date
Evan, Liv	Temporary	Collections Services	Summer Library Clerk	05/19/2025
Carman, Elsworth	Full-Time	Leadership Team	Executive Director	05/27/2025
Versanti, Nicole	Part-Time, less than 20 hrs/wk	Collections Services	Library Clerk	05/30/2025

Separations (0)

Name	Employment Status	Department	Job Title	Hire Date	End Date
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No separations in May 2025

06/09/2025

Staff Changes

Dates

05/01/2025 - 05/31/2025



Changes (0)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
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No changes in May 2025

Oak Park Public Library – Financial Report Summary

As of May 2025
(42% of the year complete)

OPERATING CASH

Byline Checking	\$ 314,940
*Outstanding payments	\$ (35,082)
Byline Analysis	\$ 562,362
Byline Public Fund MM	\$ 575,873
Hinsdale - Wintrust MM	\$ 211,973
Illinois Funds Invest	\$6,883,444

Ending operating cash available: **\$8,513,510**

Art Fund: **\$3,119**

OVERALL SUMMARY

Oak Park Public Library is 42% through the fiscal year. The year-to-date (YTD) financial statement through May 31, 2025, reflects a surplus of \$1,245,097, with the first half of the tax receipts being paid at 52% of the budgeted amount.

May YTD operating expenditures totaled \$4,894,380, or 41% of the 2025 budget. This amount is 1% under the YTD budget for the fiscal year.

REVENUE

The library received \$5,889,147 in property tax revenue YTD. If the second installment of property tax payment receipts is not delayed, the library should begin receiving them in August.

Corporate Property Tax is at 50% of the annual budget. The next State disbursement is scheduled for July 2025. A potential economic decline could reduce the government's tax revenue for distribution. If this decline occurs, the library will receive less than budgeted for FY2025.

Parking lot revenue of \$13,874, or 63%, is 22% over the YTD budget. If the monthly revenue remains constant at more than \$2,000, the library will exceed the \$22,000 budget. The revenue helps pay for the services and maintenance of the parking garage and gates.

Interest income of \$136,334, or 75% of the budget, is 34% over the YTD budget. The decrease in interest rates from 5.4% in FY2024 to a current average of 4.4% will still produce income over

budget if the projected average interest remains constant at 4% or above. The Federal Reserve decided to hold interest rates steady at its May meeting. The next meeting is in June.

Gifts from Friends of the Library (FOPPL), at \$16,367, or 82% of the budget, is 41% over the YTD budget. This is due to remaining funds from FOPPL FY24 being recognized in FY25 and the rate of spending of FOPPL FY25.

Community Fund Endowments is at 78% of the budget, due to the timing of expenditures to recognize revenue for the funds received.

Miscellaneous Income of \$10,786 is contributed to \$8,952 received for E-Rate. This is a discount received from the Federal Communications Commission to assist with affordable telecommunications and internet access.

TOTAL REVENUE YTD: \$6,208,034

EXPENDITURES

Total disbursements: **\$897,774**

The total People expenditure is at 41%, which aligns with the YTD budget. The Dues line, at 98%, is significantly over the YTD budget by 56% due to the timing of the Urban Library Council (ULC) membership renewal. Workers' Compensation (WC) is 88% over the YTD budget. However, the full year's payment for WC was due in January. Unemployment is at 113% of the YTD budget due to the 2025 unemployment insurance rate being higher than anticipated and the calculated rate being charged until it reaches the wage base cap. Hiring is 145% over the YTD budget due to costs related to hiring an Executive Director.

Support Services is expended at 51% of the YTD budget. The over-expenditure is mainly due to various Marketing and Administration costs: (1) Promotion is 49% over the YTD budget, which is due to FY25 Spring Strategic Marketing Campaign; (2) Staff Appreciation is 21% over the YTD budget, which is due to the allocation of events and is not expected to exceed the annual budget; (3) Audit Fees are at 78% of the budget, which is due to pre-audit fieldwork that is performed in the first month of the year, progressive billing for the audit and outside consultant for preparation of Actuary Report; (4) Consulting Services costs are overspent by 7% for this point of the year due to the use of communications consultants; and 5) package Insurance (property, liability, auto, etc.), which is charged 100% in the first month of the year and is at 92% of the budget line.

May's operating expenditures are at 41%, which aligns with the YTD budget.

Account line/group expenditure levels by percentage:People:

Compensation	41%
Talent Development	41%

Total People **41%**

Support Services:

Marketing	52%
Store	51%
Collections	43%
Administration	55%
Other Support Services	29%

Total Support Services **51%**

Equity And Anti-Racism:

Total Equity And Anti-Racism **3%**

Library Materials:

Total Library Materials **38%**

Facilities Management:

Facilities Supplies	39%
Facilities Services	38%

Total Facilities Management **38%**

Public Services:

Programming	42%
Digital Services	42%

Total Public Services **42%**

TOTAL OPERATING EXPENSES: **41%**

TOTAL CAPITAL AND OUTSIDE SUPPORT: 11%

Prepared by Linda Barnett – June 6, 2025

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING MAY 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2025:			\$395,035.24
Add: Cleared deposits:			\$4,393.53
Add: Cleared deposit adjustments:			\$861,813.46
Subtract: Cleared payments:			\$282,115.54
Subtract: Cleared payment adjustments:			\$664,187.07
Adjusted bank register balance:			<hr/> \$314,939.62
Bank register ending balance:			\$279,857.18
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$13,788.38
Add: Outstanding payments:			\$35,082.44
Add: Outstanding payment adjustments:			\$13,788.38
Adjusted bank register balance:			<hr/> \$314,939.62
Bank statement ending balance 05/31/2025:			<hr/> \$314,939.62
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	12	\$866,206.99	
All Cleared Payments:	124	\$946,302.61	

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS, MAY 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2025:			\$364,752.56
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,047,609.05
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$850,000.00
Adjusted bank register balance:			<hr/> \$562,361.61
Bank register ending balance:			\$562,361.61
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$1,000,000.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			<hr/> \$562,361.61
Bank statement ending balance 05/31/2025:			<hr/> \$562,361.61
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	3	\$1,047,609.05	
All Cleared Payments:	3	\$850,000.00	

Oak Park Public Library

Bank Reconciliation Report

BYLINE MM, MAY 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2025:			\$573,947.38
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,925.47
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$575,872.85
Bank register ending balance:			\$575,872.85
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$575,872.85
Bank statement ending balance 05/31/2025:			<hr/> \$575,872.85
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$1,925.47	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

HINSDALE- WINTRUST MAY 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2025:			\$211,206.85
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$766.27
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$211,973.12
Bank register ending balance:			\$211,973.12
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$211,973.12
Bank statement ending balance 05/31/2025:			<hr/> \$211,973.12
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$766.27	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS TRUST FUND MAY 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2025:				\$7,840,781.47
Add: Cleared deposits:				\$0.00
Add: Cleared deposit adjustments:				\$42,662.39
Subtract: Cleared payments:				\$0.00
Subtract: Cleared payment adjustments:				\$1,000,000.00
Adjusted bank register balance:				<hr/> \$6,883,443.86
Bank register ending balance:				\$6,883,443.86
Subtract: Outstanding deposits:				\$0.00
Subtract: Outstanding deposit adjustments:				\$0.00
Add: Outstanding payments:				\$0.00
Add: Outstanding payment adjustments:				\$0.00
Adjusted bank register balance:				<hr/> \$6,883,443.86
Bank statement ending balance 05/31/2025:				<hr/> \$6,883,443.86
Out of balance by:				\$0.00
Summary Count and Amount for Deposits and Payments				
All Cleared Deposits:	5		\$42,662.39	
All Cleared Payments:	1		\$1,000,000.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND ART FUND MAY 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2025:			\$3,107.08
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$11.69
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			\$3,118.77
Bank register ending balance:			\$3,118.77
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$3,118.77
Bank statement ending balance 05/31/2025:			\$3,118.77
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$11.69	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	15,629.42	5,889,147.08	11,404,000.00	51.64%
Corp. Property Replacement Tax	46,858.07	103,351.21	207,000.00	49.93%
Services charges and fees	99.65	99.65	0.00	0.00%
Lost Books Reimbursed/Reciprocal Borrow	3,696.53	5,389.15	7,000.00	76.99%
Sales	225.00	1,332.15	0.00	0.00%
Rentals-Library Space	493.93	1,753.14	0.00	0.00%
Parking lot revenue	2,403.47	13,874.27	22,000.00	63.06%
Interest	30,824.26	136,334.44	182,000.00	74.91%
Gifts	0.00	450.00	0.00	0.00%
Gifts From FOPPL	2,734.34	16,366.87	20,000.00	81.83%
Illinois Per Capita Grant	0.00	0.00	18,000.00	0.00%
Grants	0.00	9,265.00	0.00	0.00%
Community Fund Endowments	0.00	19,885.09	25,600.00	77.68%
Miscellaneous Income	8,952.43	10,785.65	0.00	0.00%
TOTAL REVENUE	111,917.10	6,208,033.70	11,885,600.00	52.23%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	543,455.81	2,701,931.06	6,630,000.00	40.75%
Employee Health Benefits	104,359.28	522,641.63	1,223,000.00	42.73%
IMRF (Illinois Municipal Retirement F	17,369.71	86,260.18	229,000.00	37.67%
FICA/MEDICARE	39,679.56	197,732.09	488,500.00	40.48%
Workers Compensation Insurance	0.00	15,470.00	17,500.00	88.40%
Unemployment Compensation Ins.	1,599.62	27,129.18	24,000.00	113.04%
Total Compensation	706,463.98	3,551,164.14	8,612,000.00	41.24%
Talent Development				
Dues	2,225.00	13,677.00	14,000.00	97.69%
Staff Development/Travel	6,121.06	20,876.37	103,250.00	20.22%
Tuition Reimbursement	5,775.00	11,889.00	27,000.00	44.03%
Hiring	315.00	18,144.97	12,500.00	145.16%
Board Development	350.00	350.00	2,000.00	17.50%
Total Talent Development	14,786.06	64,937.34	158,750.00	40.91%
TOTAL PEOPLE	721,250.04	3,616,101.48	8,770,750.00	41.23%
SUPPORT SERVICES				
Marketing				
Promotions	736.90	17,368.43	19,000.00	91.41%
Publications	0.00	8,810.15	31,550.00	27.92%
Total Marketing Support	736.90	26,178.58	50,550.00	51.79%
Store				

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Fees and Services	12.50	385.53	750.00	51.40%
Total Store Support	12.50	385.53	750.00	51.40%
Collections				
ILL Payments	109.82	1,739.28	3,000.00	57.98%
Cataloging/Bib Search Fees	0.00	841.51	3,000.00	28.05%
Total Collections Support	109.82	2,580.79	6,000.00	43.01%
Administration				
HRIS and Payroll Processing Fees	2,684.38	13,562.27	33,000.00	41.10%
Mileage & Miscellaneous reimburse	91.10	3,150.80	22,500.00	14.00%
Hospitality	900.00	1,673.46	5,000.00	33.47%
Staff Appreciation / Engagement	407.06	7,564.31	12,000.00	63.04%
Audit Fees	0.00	9,000.00	11,600.00	77.59%
Unclaimed Property Escheatment to	0.00	0.00	650.00	0.00%
Merchant Account Services	122.22	541.99	2,050.00	26.44%
Consulting Services - Admin	4,000.00	29,532.50	60,000.00	49.22%
Intergovernmental Agreements (IGA	0.00	11,090.75	25,000.00	44.36%
Legal Fees	606.25	1,767.50	30,000.00	5.89%
Postage & Delivery	2,018.76	5,591.48	16,500.00	33.89%
Insurance	0.00	114,420.99	124,700.00	91.76%
Contingency	0.00	25.60	0.00	0.00%
Grant Expenses	0.00	9,265.00	0.00	0.00%
Supplies	3,391.95	32,623.19	90,000.00	36.25%
Total Administration Support	14,221.72	239,809.84	433,000.00	55.38%
Other Support Services				
Telephone/Communications	3,432.75	18,654.57	65,000.00	28.70%
Office & Library Machinery Service	1,158.13	5,790.65	20,000.00	28.95%
Total Other Support Services	4,590.88	24,445.22	85,000.00	28.76%
TOTAL SUPPORT SERVICES	19,671.82	293,399.96	575,300.00	51.00%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	0.00	12,000.00	0.00%
Supplies - Equity	0.00	387.87	2,000.00	19.39%
TOTAL EQUITY AND ANTI-RACISM	0.00	387.87	14,000.00	2.77%
LIBRARY MATERIALS				
Print materials	20,110.34	126,292.05	380,500.00	33.19%
Audio and video materials	4,482.22	24,157.18	95,500.00	25.30%
Digital content	3,583.37	291,051.63	640,000.00	45.48%
Devices	0.00	5,733.93	30,000.00	19.11%
Realia and other formats	1,168.87	2,565.20	10,500.00	24.43%
Archival collection	845.72	1,227.21	20,000.00	6.14%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
TOTAL LIBRARY MATERIALS	30,190.52	451,027.20	1,176,500.00	38.34%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	337.23	654.40	2,800.00	23.37%
Building Materials & Supplies	322.19	6,514.88	10,000.00	65.15%
Equipment Parts	541.04	1,812.19	10,000.00	18.12%
Cleaning & Housekeeping Supplies	0.00	3,828.95	8,500.00	45.05%
Signage	144.59	955.79	4,000.00	23.89%
Total Facility Supplies	1,345.05	13,766.21	35,300.00	39.00%
Facilities Services				
Landscaping and snow removal serv	544.00	4,052.00	25,000.00	16.21%
Custodial Services	17,507.39	87,536.95	225,000.00	38.91%
Water	1,148.76	4,620.60	11,750.00	39.32%
Sewer/Garbage	1,008.76	5,319.55	13,500.00	39.40%
Parking lot expense	2,660.46	2,752.31	10,500.00	26.21%
Natural Gas	3,578.74	16,626.83	95,000.00	17.50%
Rentals--Equipment & Facilities	1,370.00	6,850.00	25,000.00	27.40%
Repair & Maintenance Prop. & Equip	33,099.76	115,140.65	242,000.00	47.58%
Total Facilities Services	60,917.87	242,898.89	647,750.00	37.50%
TOTAL FACILITIES MANAGEMENT	62,262.92	256,665.10	683,050.00	37.58%
PUBLIC SERVICES				
Programming				
Children's Programming	977.30	13,438.80	25,000.00	53.76%
Young Adult Programming	1,585.84	8,382.74	27,000.00	31.05%
Adult Programming	2,093.53	10,679.22	23,000.00	46.43%
Community Engagement	1,071.26	7,681.62	14,000.00	54.87%
Social Services	0.00	623.92	10,000.00	6.24%
Creative Studio	766.91	3,717.08	8,000.00	46.46%
Total Programming	6,494.84	44,523.38	107,000.00	41.61%
Digital Services				
Consultant Support Services	900.00	5,047.50	65,000.00	7.77%
SWAN	0.00	54,266.75	115,000.00	47.19%
Website development/CMS	0.00	600.00	0.00	0.00%
Subscriptions and services	11,255.00	168,939.93	354,000.00	47.72%
Equipment and supplies	1,331.10	3,420.68	25,000.00	13.68%
Total Digital Services	13,486.10	232,274.86	559,000.00	41.55%
TOTAL PUBLIC SERVICES	19,980.94	276,798.24	666,000.00	41.56%
TOTAL EXPENSES - Operating	853,356.24	4,894,379.85	11,885,600.00	41.18%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
EXPENSES - Capital				
Facilities Equipment	293.94	510.38	10,000.00	5.10%
Furnishings	124.84	16,530.95	75,000.00	22.04%
Technology Projects and Equipment	12,508.50	12,508.50	50,000.00	25.02%
Building Improvements	23,759.70	39,006.87	465,000.00	8.39%
TOTAL EXPENSES - Capital	36,686.98	68,556.70	600,000.00	11.43%
 NET SURPLUS/(DEFICIT)	 (778,126.12)	 1,245,097.15	 (600,000.00)	 (207.52%)

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ACE OF SPRAY, LLC	Computer Check 62345	05/07/2025	05/07/2025 Posted	4,850.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,850.00	4,850.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
590001949	04/11/2025	Main - Parking Gara	2,850.00	2,850.00	01-5692	Repair & Maintenance Prop. i	2,850.00	«No Project ID»
						Totals:	2,850.00	
590001999	04/21/2025	Main - Parking Gara	2,000.00	2,000.00	01-5692	Repair & Maintenance Prop. i	2,000.00	«No Project ID»
						Totals:	2,000.00	
ALARM DETECTION SYSTEMS,	Computer Check 62403	05/21/2025	05/21/2025 Posted	220.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 220.41	220.41 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
115366-1088	05/11/2025	Quarterly Charges -	220.41	220.41	01-5692	Repair & Maintenance Prop. i	220.41	«No Project ID»
						Totals:	220.41	
AMAZON CAPITAL SERVICES	Computer Check 62346	05/07/2025	05/07/2025 Posted	698.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 698.40	698.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1NKY-9MX3-FJVN	04/25/2025	IT Supplies - SD card	9.98	9.98	01-5937	Equipment and supplies	9.98	«No Project ID»
						Totals:	9.98	
13GL-GG11-66MY	04/30/2025	Office Supplies	19.05	19.05	01-5742	Supplies	19.05	«No Project ID»
						Totals:	19.05	
1TMG-XVHJ-GNM3	05/01/2025	Apr. Amazon order	268.22	268.22	01-5240	Children's Programming	268.22	«No Project ID»
						Totals:	268.22	
1QR7-VTGN-MRLN	05/01/2025	Facilities - Main - Lc	165.00	165.00	01-5682	Building Materials & Supplies	165.00	«No Project ID»
						Totals:	165.00	
1GRJ-TXFH-PCJJ	05/01/2025	Supplies for Patron i	30.31	30.31	01-5742	Supplies	30.31	«No Project ID»
						Totals:	30.31	
1JWM-GK97-PFWV	05/01/2025	Book	17.66	17.66	01-5840	Print materials	17.66	«No Project ID»
						Totals:	17.66	
1HM1-F61Y-7N4K	05/02/2025	IT Supplies - DVD/B	89.99	89.99	01-5937	Equipment and supplies	89.99	«No Project ID»
						Totals:	89.99	
19L3-146H-9W1M	05/02/2025	Books	41.06	41.06	01-5840	Print materials	41.06	«No Project ID»
						Totals:	41.06	
11WT-YYKQ-WRQR	05/05/2025	Childrens Realia	57.13	57.13	01-5894	Realia and other formats	57.13	«No Project ID»
						Totals:	57.13	
AMAZON CAPITAL SERVICES	Computer Check	05/14/2025	05/14/2025	747.96	01-1053	Byline Bank Checking	0.00	747.96

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62381		Posted		01-2060	Accounts Payable	747.96	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1CMN-1VW4-NVHC	05/01/2025	Supplies for idea bo	263.41	263.41	01-5742	Supplies	263.41	«No Project ID»
						Totals:	263.41	
1M6C-6YL4-LHH6	05/07/2025	Childrens Realia	6.91	6.91	01-5894	Realia and other formats	6.91	«No Project ID»
						Totals:	6.91	
1D44-J7FP-LTGG	05/07/2025	IT Supplies - Velcro	18.85	18.85	01-5937	Equipment and supplies	18.85	«No Project ID»
						Totals:	18.85	
17PX-FCTW-HV69	05/07/2025	IT Supplies - Rise Vi	97.99	97.99	01-5937	Equipment and supplies	97.99	«No Project ID»
						Totals:	97.99	
13CH-CHH1-TCLD	05/08/2025	Office Supplies	69.12	69.12	01-5742	Supplies	69.12	«No Project ID»
						Totals:	69.12	
1WL7-9PM9-VFM4	05/08/2025	Creative Studio - HC	9.49	9.49	01-5254	Creative Studio	9.49	«No Project ID»
						Totals:	9.49	
1LGR-C3FW-W7QJ	05/08/2025	IT Supplies - Laptop	90.78	90.78	01-5937	Equipment and supplies	90.78	«No Project ID»
						Totals:	90.78	
1M9G-DFYJ-7KWP	05/12/2025	Creative Studio - Se	191.41	191.41	01-5254	Creative Studio	191.41	«No Project ID»
						Totals:	191.41	
AMAZON CAPITAL SERVICES	Computer Check	05/21/2025	05/21/2025	696.61	01-1053	Byline Bank Checking	0.00	696.61
	62404		Posted		01-2060	Accounts Payable	696.61	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1PPH-19YN-C9FG	05/12/2025	MHS program supp	151.49	151.49	01-5244	Young Adult Programming	151.49	«No Project ID»
						Totals:	151.49	
1JXM-M49P-D77N	05/12/2025	MHS program supp	506.97	506.97	01-5244	Young Adult Programming	506.97	«No Project ID»
						Totals:	506.97	
1DMQ-HFHH-63RL	05/13/2025	IT Supplies - Wireles	16.99	16.99	01-5937	Equipment and supplies	16.99	«No Project ID»
						Totals:	16.99	
1K4Y-6VRF-4W1G	05/14/2025	Book	8.38	8.38	01-5840	Print materials	8.38	«No Project ID»
						Totals:	8.38	
1QLY-G764-M3GY	05/19/2025	Book	12.78	12.78	01-5840	Print materials	12.78	«No Project ID»
						Totals:	12.78	
AMAZON CAPITAL SERVICES	Computer Check	05/28/2025	05/28/2025	732.09	01-1053	Byline Bank Checking	0.00	732.09
	62426		Posted		01-2060	Accounts Payable	732.09	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
17GY-Y974-VDVV	05/20/2025	Book	16.00	16.00	01-5840	Print materials	16.00	«No Project ID»

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
						Totals:	16.00			
1Q1C-MR16-YF3M	05/20/2025	Books	55.68	55.68	01-5840	Print materials	55.68	«No Project ID»		
						Totals:	55.68			
196J-JN6P-C1L1	05/21/2025	Office Supplies	80.99	80.99	01-5742	Supplies	80.99	«No Project ID»		
						Totals:	80.99			
1M9W-T9CT-6K37	05/21/2025	Creative Studio - 3D	171.43	171.43	01-5254	Creative Studio	171.43	«No Project ID»		
						Totals:	171.43			
1WYT-QHVJ-CFHP	05/21/2025	Multicultural Realia	36.99	36.99	01-5894	Realia and other formats	36.99	«No Project ID»		
						Totals:	36.99			
1RMH-HCGY-LHVM	05/22/2025	Office Supplies	100.23	100.23	01-5742	Supplies	100.23	«No Project ID»		
						Totals:	100.23			
1RMH-HCGY-KW1X	05/22/2025	Books	18.58	18.58	01-5840	Print materials	18.58	«No Project ID»		
						Totals:	18.58			
17Y7-NGWY-WT6J	05/23/2025	Office Supplies & Pr	89.44	89.44	01-5742	Supplies	89.44	«No Project ID»		
						Totals:	89.44			
1RMH-HCGY-R9FH	05/23/2025	Materials Handling !	97.40	97.40	01-5742	Supplies	97.40	«No Project ID»		
						Totals:	97.40			
1CP7-DRCP-3K9Q	05/27/2025	Creative Studio - Se	65.35	65.35	01-5254	Creative Studio	65.35	«No Project ID»		
						Totals:	65.35			
ANCEL GLINK, P.C.	Computer Check	05/21/2025	05/21/2025		606.25	01-1053	Byline Bank Checking	0.00		606.25
	62405		Posted			01-2060	Accounts Payable	606.25		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
111139	05/13/2025	April 2025 Legal Fee	606.25	606.25	01-5291	Legal Fees	606.25	«No Project ID»		
						Totals:	606.25			
ANDERSON ELEVATOR CO.	Computer Check	05/07/2025	05/07/2025		3,990.00	01-1053	Byline Bank Checking	0.00		3,990.00
	62347		Posted			01-2060	Accounts Payable	3,990.00		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
INV-102237-W0M3	04/24/2025	Main - Cat 1 Test an	3,990.00	3,990.00	01-5692	Repair & Maintenance Prop. i	3,990.00	«No Project ID»		
						Totals:	3,990.00			
ASHLEY WHITE	Computer Check	05/21/2025	05/21/2025		500.00	01-1053	Byline Bank Checking	0.00		500.00
	62406		Posted			01-2060	Accounts Payable	500.00		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2025-99-0066	05/20/2025	Adult Programming	500.00	500.00	01-5247	Adult Programming	500.00	«No Project ID»		

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
Totals:							500.00	
BAKER & TAYLOR	Computer Check	05/07/2025	05/07/2025	9,305.63	01-1053	Byline Bank Checking	0.00	9,305.63
	62348		Posted		01-2060	Accounts Payable	9,305.63	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
NS25040162	04/07/2025	Title Source 360	3,653.91	3,653.91	01-5936	Subscriptions and services	3,653.91	«No Project ID»
Totals:							3,653.91	
2039045224	04/29/2025	Pop-Up Library Boo	293.45	293.45	01-5249	Community Engagement	293.45	«No Project ID»
Totals:							293.45	
2039040387	04/29/2025	Books	901.54	901.54	01-5840	Print materials	901.54	«No Project ID»
Totals:							901.54	
2039044691	04/30/2025	Books	1,142.68	1,142.68	01-5840	Print materials	1,142.68	«No Project ID»
Totals:							1,142.68	
2039017142	04/30/2025	Books	2,662.01	2,662.01	01-5840	Print materials	2,662.01	«No Project ID»
Totals:							2,662.01	
2039020984	05/01/2025	Books	554.90	554.90	01-5840	Print materials	554.90	«No Project ID»
Totals:							554.90	
2038759450-1	05/05/2025	Books	97.14	97.14	01-5840	Print materials	97.14	«No Project ID»
Totals:							97.14	
BAKER & TAYLOR	Computer Check	05/14/2025	05/14/2025	4,002.92	01-1053	Byline Bank Checking	0.00	4,002.92
	62382		Posted		01-2060	Accounts Payable	4,002.92	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2039060416	05/05/2025	Boundless Books	1,353.03	13.67	01-5891	Digital content	13.67	«No Project ID»
Totals:							13.67	
2039056491	05/06/2025	Books	1,362.56	1,362.56	01-5840	Print materials	1,362.56	«No Project ID»
Totals:							1,362.56	
2039060227	05/07/2025	Books	433.28	433.28	01-5840	Print materials	433.28	«No Project ID»
Totals:							433.28	
2039036680	05/09/2025	Books	478.91	478.91	01-5840	Print materials	478.91	«No Project ID»
Totals:							478.91	
2039073891	05/12/2025	Boundless Book	27.50	27.50	01-5891	Digital content	27.50	FOPPL25
Totals:							27.50	
2039066176	05/12/2025	Books	214.40	214.40	01-5840	Print materials	214.40	«No Project ID»
Totals:							214.40	
2039054332	05/12/2025	Books	1,472.60	1,472.60	01-5840	Print materials	1,472.60	«No Project ID»

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Payee	Trans. Type Trans. No.	Description	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
Totals:								1,472.60	
BAKER & TAYLOR	Computer Check 62407		05/21/2025	05/21/2025 Posted	8,558.18	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8,558.18	8,558.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2039071206	05/09/2025	Pop-Up Library Boo	10.36	10.36	01-5249	Community Engagement	10.36	«No Project ID»	
Totals:								10.36	
2039071710	05/13/2025	Books	616.19	616.19	01-5840	Print materials	616.19	«No Project ID»	
Totals:								616.19	
2039036679	05/13/2025	Books	2,864.43	2,864.43	01-5840	Print materials	2,864.43	«No Project ID»	
Totals:								2,864.43	
2039048198	05/13/2025	Books	3,136.81	3,136.81	01-5840	Print materials	3,136.81	«No Project ID»	
Totals:								3,136.81	
2039057346	05/15/2025	Books	85.74	85.74	01-5840	Print materials	85.74	«No Project ID»	
Totals:								85.74	
2039053748	05/15/2025	Books	292.59	292.59	01-5840	Print materials	292.59	«No Project ID»	
Totals:								292.59	
2039076160	05/15/2025	Books	539.70	539.70	01-5840	Print materials	539.70	«No Project ID»	
Totals:								539.70	
2039069748	05/16/2025	Books	947.36	947.36	01-5840	Print materials	947.36	«No Project ID»	
Totals:								947.36	
2039087748	05/19/2025	Boundless Book	65.00	65.00	01-5891	Digital content	65.00	FOPPL25	
Totals:								65.00	
BAKER & TAYLOR	Computer Check 62427		05/28/2025	05/28/2025 Posted	813.31	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 813.31	813.31 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2039082148	05/19/2025	Books	618.21	618.21	01-5840	Print materials	618.21	«No Project ID»	
Totals:								618.21	
2039083729	05/20/2025	Books	185.31	185.31	01-5840	Print materials	185.31	«No Project ID»	
Totals:								185.31	
2039091557	05/20/2025	Pop-Up Library Boo	9.79	9.79	01-5249	Community Engagement	9.79	«No Project ID»	
Totals:								9.79	
BLACKBAUD	Computer Check 62349		05/07/2025	05/07/2025 Posted	61.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 61.25	61.25 0.00

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-0000446646	04/30/2025	CONSULTING SERVI	61.25	61.25	01-5275	Consulting Services - Admin	61.25	«No Project ID»
						Totals:	61.25	
CAMAYIA DANTZLER	Computer Check 62350		05/07/2025 05/07/2025 Posted		71.16 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 71.16	71.16 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14215	05/06/2025	Reimbursement for	71.16	71.16	01-5163	Staff Development/Travel	71.16	«No Project ID»
						Totals:	71.16	
CAMAYIA DANTZLER	Computer Check 62409		05/21/2025 05/21/2025 Posted		32.06 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 32.06	32.06 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14341	05/21/2025	Reimbursement for	32.06	32.06	01-5163	Staff Development/Travel	32.06	«No Project ID»
						Totals:	32.06	
CAMILLE GAUTHIER	Computer Check 62351		05/07/2025 05/07/2025 Posted		1,500.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14217	05/07/2025	TO PAY FOR SOME	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	«No Project ID»
						Totals:	1,500.00	
CARDINAL COLORGROUP	Computer Check 62410		05/21/2025 05/21/2025 Posted		727.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 727.00	727.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
450976	05/12/2025	Print promotion of s	727.00	727.00	01-5204	Promotions	727.00	«No Project ID»
						Totals:	727.00	
CDW GOVERNMENT, INC.	Computer Check 62352		05/07/2025 05/07/2025 Posted		12,508.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,508.50	12,508.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
AD9WK5N	05/05/2025	Replacement laptop	12,508.50	12,508.50	01-5941	Technology Projects and Equ	12,508.50	«No Project ID»
						Totals:	12,508.50	
CDW GOVERNMENT, INC.	Computer Check 62383		05/14/2025 05/14/2025 Posted		12,180.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,180.00	12,180.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
AE1BS3J	05/07/2025	Unitrends Backup/C	12,180.00	12,180.00	01-1600	Prepaid Expenses	1,015.00	IT
AE1BS3J	05/07/2025	Unitrends Backup/C	12,180.00	12,180.00	01-5936	Subscriptions and services	11,165.00	IT
Totals:							12,180.00	
CDW GOVERNMENT, INC.	Computer Check 62411		05/21/2025 05/21/2025 Posted		1,016.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,016.50	1,016.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
AE1VD3I	05/12/2025	IT Supplies - Staff L	1,016.50	1,016.50	01-5937	Equipment and supplies	1,016.50	«No Project ID»
Totals:							1,016.50	
CHICAGO FILTER SUPPLY	Computer Check 62353		05/07/2025 05/07/2025 Posted		318.60 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 318.60	318.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
93087	04/15/2025	Air Filters - Air Hanc	318.60	318.60	01-5682	Building Materials & Supplies	318.60	«No Project ID»
Totals:							318.60	
CINTAS	Computer Check 62354		05/07/2025 05/07/2025 Posted		88.46 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 88.46	88.46 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5267079607	04/28/2025	First Aid	61.49	61.49	01-5742	Supplies	61.49	«No Project ID»
Totals:							61.49	
5267300902	04/29/2025	First Aid	26.97	26.97	01-5742	Supplies	26.97	«No Project ID»
Totals:							26.97	
CITRON HYGIENE	Computer Check 62412		05/21/2025 05/21/2025 Posted		938.87 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 938.87	938.87 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV0447979	05/01/2025	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	«No Project ID»
Totals:							74.01	
INV0447976	05/01/2025	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	«No Project ID»
Totals:							93.26	
INV0447980	05/01/2025	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	«No Project ID»
Totals:							771.60	
CLAIRE ONG	Computer Check 62428		05/28/2025 05/28/2025 Posted		1,500.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14371	05/27/2025	TO PAY FOR SOME	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	«No Project ID»
Totals:							1,500.00	
COLLABORATION FOR EARLY C	Computer Check 62355		05/07/2025 05/07/2025 Posted		1,500.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
NS7049	04/29/2025	COLLABORATION F	1,500.00	1,500.00	01-5281	Intergovernmental Agreeemer	1,500.00	«No Project ID»
Totals:							1,500.00	
COMPLETE TEMPERATURE SYS	Computer Check 62356		05/07/2025 05/07/2025 Posted		11,464.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 11,464.00	11,464.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE052173	05/01/2025	Main - Snow Melt E	11,464.00	11,464.00	01-5692	Repair & Maintenance Prop. i	11,464.00	«No Project ID»
Totals:							11,464.00	
COMPLETE TEMPERATURE SYS	Computer Check 62413		05/21/2025 05/21/2025 Posted		1,059.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,059.00	1,059.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE052307	04/30/2025	Main - Gas Leak Em	1,059.00	1,059.00	01-5692	Repair & Maintenance Prop. i	1,059.00	«No Project ID»
Totals:							1,059.00	
THE CONSERVATION CENTER	Computer Check 62429		05/28/2025 05/28/2025 Posted		780.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 780.00	780.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
35037-5/31/2025	05/31/2025	Storage Of Negative	780.00	780.00	01-5895	Archival collection	780.00	«No Project ID»
Totals:							780.00	
DEMCO, INC.	Computer Check 62430		05/28/2025 05/28/2025 Posted		488.32 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 488.32	488.32 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7650226	05/21/2025	Processing Supplies	488.32	488.32	01-5742	Supplies	488.32	«No Project ID»
Totals:							488.32	
DITO, LLC	Computer Check 62357		05/07/2025 05/07/2025 Posted		43.56 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 43.56	43.56 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV95631	04/30/2025	Google Voice (April	43.56	43.56	01-5451	Telephone/Communications	43.56	«No Project ID»
Totals:							43.56	
EMMA VICTORIA LOPEZ	Computer Check 62384		05/14/2025 Posted		75.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0043	04/30/2025	May 17 Kids Coding	75.00	75.00	01-5240	Children's Programming	75.00	FOPPL24
Totals:							75.00	
F.W. KLINE, INC.	Computer Check 62358		05/07/2025 Posted		223.20 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 223.20	223.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
62695	04/25/2025	Main - Parking Gara	223.20	223.20	01-5683	Equipment Parts	223.20	«No Project ID»
Totals:							223.20	
F.W. KLINE, INC.	Computer Check 62414		05/21/2025 Posted		510.60 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 510.60	510.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
67222	05/09/2025	Main - HD Door Clo	510.60	510.60	01-5683	Equipment Parts	510.60	«No Project ID»
Totals:							510.60	
FIONA DOLCE	Computer Check 62385		05/14/2025 Posted		1,500.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14231	05/07/2025	TO PAY FOR SOME	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	«No Project ID»
Totals:							1,500.00	
GARVEY'S OFFICE PRODUCTS	Computer Check 62359		05/07/2025 Posted		1,199.70 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,199.70	1,199.70 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
WO-688889-1	05/06/2025	Paper	1,199.70	1,199.70	01-5742	Supplies	1,199.70	«No Project ID»
Totals:							1,199.70	
CHRISTOPHER HEITZMAN	Computer Check 62402		05/15/2025 Posted		1,567.19 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,567.19	1,567.19 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14295	05/15/2025	WAGES: 4/23/25 - 5	1,567.19	1,567.19	01-5001	Wages & Salaries	1,567.19	«No Project ID»
Totals:							1,567.19	
AMY HOFMOCKEL	Computer Check 62386		05/14/2025 05/14/2025 Posted		15.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15.00	15.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14229	05/07/2025	Parking for the Reac	15.00	15.00	01-5163	Staff Development/Travel	15.00	«No Project ID»
Totals:							15.00	
HOME DEPOT	Computer Check 62387		05/14/2025 05/14/2025 Posted		105.84 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 105.84	105.84 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7534464	04/24/2025	Facilities - MISC Sup	105.84	105.84	01-5682	Building Materials & Supplies	105.84	«No Project ID»
Totals:							105.84	
IHLS-OCLC	Computer Check 62388		05/14/2025 05/14/2025 Posted		109.82 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 109.82	109.82 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
32170	05/07/2025	IFM Debits/Admin F	109.82	109.82	01-5264	ILL Payments	109.82	«No Project ID»
Totals:							109.82	
INGRAM LIBRARY SERVICES	Computer Check 62360		05/07/2025 05/07/2025 Posted		555.31 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 555.31	555.31 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
87836210	04/28/2025	Books	231.12	231.12	01-5840	Print materials	231.12	«No Project ID»
Totals:							231.12	
87888188	04/30/2025	Books	324.19	324.19	01-5840	Print materials	324.19	«No Project ID»
Totals:							324.19	
INGRAM LIBRARY SERVICES	Computer Check 62389		05/14/2025 05/14/2025 Posted		2,984.53 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,984.53	2,984.53 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
87988247	05/06/2025	Books	2,655.16	2,655.16	01-5840	Print materials	2,655.16	«No Project ID»
Totals:							2,655.16	
88059444	05/09/2025	Books	111.12	111.12	01-5840	Print materials	111.12	«No Project ID»
Totals:							111.12	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
88059445	05/09/2025	Books	218.25	218.25	01-5840	Print materials	218.25	«No Project ID»
Totals:							218.25	
INGRAM LIBRARY SERVICES	Computer Check 62415		05/21/2025 Posted		301.13 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 301.13	301.13 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
88111568	05/13/2025	Books	151.98	151.98	01-5840	Print materials	151.98	«No Project ID»
Totals:							151.98	
88158875	05/15/2025	Books	149.15	149.15	01-5840	Print materials	149.15	«No Project ID»
Totals:							149.15	
INGRAM LIBRARY SERVICES	Computer Check 62431		05/28/2025 Posted		701.57 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 701.57	701.57 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
88282987	05/22/2025	Books	439.07	439.07	01-5840	Print materials	439.07	«No Project ID»
Totals:							439.07	
88304767	05/23/2025	Books	262.50	262.50	01-5840	Print materials	262.50	«No Project ID»
Totals:							262.50	
INTERNATIONAL UNION OF O	Computer Check 62390		05/14/2025 Posted		194.25 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 194.25	194.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14239	05/06/2025	MAY 2025 UNION C	194.25	194.25	01-2059	Union dues Payable	194.25	«No Project ID»
Totals:							194.25	
INTRINSIC LANDSCAPING, INC	Computer Check 62416		05/21/2025 Posted		447.31 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 447.31	447.31 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
25-1633	05/09/2025	GREEN ROOF MAIN	447.31	447.31	01-5692	Repair & Maintenance Prop. i	447.31	«No Project ID»
Totals:							447.31	
J.C. LICHT, LLC	Computer Check 62417		05/21/2025 Posted		58.73 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 58.73	58.73 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
02207946	05/09/2025	Paint and Supplies -	58.73	58.73	01-5682	Building Materials & Supplies	58.73	«No Project ID»
Totals:							58.73	

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JENNIFER JACKSON	Computer Check 62361	05/07/2025	05/07/2025 Posted	14.98	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14.98	14.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14218	04/30/2025	JJ April Outreach mi	14.98	14.98	01-5165	Mileage & Miscellaneous reir	14.98	«No Project ID»
<i>Totals:</i>							14.98	
JAIMEE STEPHENS	Computer Check 62362	05/07/2025	05/07/2025 Posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14116	04/30/2025	TO PAY FOR SOME	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	«No Project ID»
<i>Totals:</i>							1,500.00	
JANIS C. JOHNSTON	Computer Check 62343	05/01/2025	05/01/2025 Posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0054	05/02/2025	Adult Programming	100.00	100.00	01-5247	Adult Programming	100.00	«No Project ID»
<i>Totals:</i>							100.00	
KAILYN SLATER	Computer Check 62432	05/28/2025	05/28/2025 Posted	24.64	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 24.64	24.64 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14327	05/20/2025	Mileage - Presentati	24.64	24.64	01-5163	Staff Development/Travel	24.64	«No Project ID»
<i>Totals:</i>							24.64	
KANOPY, INC.	Computer Check 62363	05/07/2025	05/07/2025 Posted	3,541.10	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,541.10	3,541.10 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
450549-PPU	04/30/2025	Kanopy tickets	3,541.10	3,541.10	01-5891	Digital content	3,541.10	«No Project ID»
<i>Totals:</i>							3,541.10	
KATHLEEN M SPALE	Computer Check 62418	05/21/2025	05/21/2025 Posted	65.72	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 65.72	65.72 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14339	05/20/2025	Refreshments For Ai	65.72	65.72	01-5895	Archival collection	65.72	«No Project ID»
<i>Totals:</i>							65.72	
KOREAN BUDDHIST GUMGAN	Computer Check	05/07/2025	05/07/2025	360.00	01-1053	Byline Bank Checking	0.00	360.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62364		Posted		01-2060	Accounts Payable	360.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
25034	05/06/2025	Adult Prog - Friends	360.00	360.00	01-5247	Adult Programming	360.00	FOPPL25
Totals:							360.00	
LACONI, INC.	Computer Check	05/07/2025	05/07/2025	350.00	01-1053	Byline Bank Checking	0.00	350.00
	62365		Posted		01-2060	Accounts Payable	350.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14192	05/05/2025	LACONI Trustee Bar	350.00	350.00	01-5200	Board Development	350.00	«No Project ID»
Totals:							350.00	
LAKESHORE RECYCLING SYSTE	Computer Check	05/07/2025	05/07/2025	699.60	01-1053	Byline Bank Checking	0.00	699.60
	62366		Posted		01-2060	Accounts Payable	699.60	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR6206530	04/25/2025	Trash/Recycling - M	114.60	114.60	01-5688	Sewer/Garbage	114.60	«No Project ID»
Totals:							114.60	
LR6206529	04/25/2025	Trash/Recycling - M	585.00	585.00	01-5688	Sewer/Garbage	585.00	«No Project ID»
Totals:							585.00	
LOCAL 399 FED PAC	Computer Check	05/28/2025	05/28/2025	75.00	01-1053	Byline Bank Checking	0.00	75.00
	62433		Posted		01-2060	Accounts Payable	75.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
892894	05/14/2025	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	«No Project ID»
Totals:							75.00	
MADELYN HELLWIG	Computer Check	05/07/2025	05/07/2025	1,275.00	01-1053	Byline Bank Checking	0.00	1,275.00
	62367		Posted		01-2060	Accounts Payable	1,275.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14216	05/07/2025	TO PAY FOR SOME I	1,275.00	1,275.00	01-5164	Tuition Reimbursement	1,275.00	«No Project ID»
Totals:							1,275.00	
MCADAM LANDSCAPING, INC.	Computer Check	05/21/2025	05/21/2025	544.00	01-1053	Byline Bank Checking	0.00	544.00
	62419		Posted		01-2060	Accounts Payable	544.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
101476	05/09/2025	Landscaping Mainte	544.00	544.00	01-5681	Landscaping and snow remov	544.00	«No Project ID»
Totals:							544.00	

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MEGAN TIDEMAN	Computer Check 62368	05/07/2025	05/07/2025 Posted	43.15	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 43.15	43.15 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14222	05/07/2025	Lyft to and from Re	43.15	43.15	01-5163	Staff Development/Travel	43.15	«No Project ID»
Totals:							43.15	
METROPOLITAN INDUSTRIES, I	Computer Check 62369	05/07/2025	05/07/2025 Posted	2,129.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,129.00	2,129.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV072778	04/30/2025	Main - Sump Pump	2,129.00	2,129.00	01-5692	Repair & Maintenance Prop. i	2,129.00	«No Project ID»
Totals:							2,129.00	
MIDWEST TAPE, LLC	Computer Check 62370	05/07/2025	05/07/2025 Posted	22,320.67	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 22,320.67	22,320.67 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
507108666	04/30/2025	DVDs	42.84	42.84	01-5890	Audio and video materials	42.84	«No Project ID»
Totals:							42.84	
507108665	04/30/2025	DVDs	75.87	75.87	01-5890	Audio and video materials	75.87	«No Project ID»
Totals:							75.87	
507108663	04/30/2025	Music CDs	78.05	78.05	01-5890	Audio and video materials	78.05	«No Project ID»
Totals:							78.05	
507108662	04/30/2025	DVDs	308.53	308.53	01-5890	Audio and video materials	308.53	«No Project ID»
Totals:							308.53	
507108661	04/30/2025	DVDs	870.13	870.13	01-5890	Audio and video materials	870.13	«No Project ID»
Totals:							870.13	
507109863	04/30/2025	Hoopla	20,945.25	20,945.25	01-5891	Digital content	20,945.25	«No Project ID»
Totals:							20,945.25	
MIDWEST TAPE, LLC	Computer Check 62391	05/14/2025	05/14/2025 Posted	1,729.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,729.62	1,729.62 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
507141760	05/07/2025	DVD	86.24	86.24	01-5890	Audio and video materials	86.24	«No Project ID»
Totals:							86.24	
507147680	05/08/2025	Audiobook	77.68	77.68	01-5890	Audio and video materials	77.68	«No Project ID»
Totals:							77.68	
507144818	05/08/2025	Music CDs	95.73	95.73	01-5890	Audio and video materials	95.73	«No Project ID»
Totals:							95.73	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
507147681	05/08/2025	DVDs	157.41	157.41	01-5890	Audio and video materials	157.41	«No Project ID»
						Totals:	157.41	
507144817	05/08/2025	DVDs	456.32	456.32	01-5890	Audio and video materials	456.32	«No Project ID»
						Totals:	456.32	
507144816	05/08/2025	DVDs	856.24	856.24	01-5890	Audio and video materials	856.24	«No Project ID»
						Totals:	856.24	
MIDWEST TAPE, LLC	Computer Check 62420		05/21/2025 Posted		650.46 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 650.46	650.46 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
507180216	05/15/2025	DVDs	48.89	48.89	01-5890	Audio and video materials	48.89	«No Project ID»
						Totals:	48.89	
507180217	05/15/2025	DVDs	91.57	91.57	01-5890	Audio and video materials	91.57	«No Project ID»
						Totals:	91.57	
507180213	05/15/2025	DVDs	132.11	132.11	01-5890	Audio and video materials	132.11	«No Project ID»
						Totals:	132.11	
507180214	05/15/2025	Audiobooks	149.04	149.04	01-5890	Audio and video materials	149.04	«No Project ID»
						Totals:	149.04	
507180212	05/15/2025	DVDs	228.85	228.85	01-5890	Audio and video materials	228.85	«No Project ID»
						Totals:	228.85	
MIDWEST TAPE, LLC	Computer Check 62434		05/28/2025 Posted		1,874.18 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,874.18	1,874.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
507214763	05/23/2025	DVD	23.28	23.28	01-5890	Audio and video materials	23.28	«No Project ID»
						Totals:	23.28	
507214668	05/23/2025	Music CDs	102.33	102.33	01-5890	Audio and video materials	102.33	«No Project ID»
						Totals:	102.33	
507214762	05/23/2025	DVDs	152.14	152.14	01-5890	Audio and video materials	152.14	«No Project ID»
						Totals:	152.14	
507214760	05/23/2025	Audiobooks	154.04	154.04	01-5890	Audio and video materials	154.04	«No Project ID»
						Totals:	154.04	
507214761	05/23/2025	DVDs	336.17	336.17	01-5890	Audio and video materials	336.17	«No Project ID»
						Totals:	336.17	
507214667	05/23/2025	DVDs	1,106.22	1,106.22	01-5890	Audio and video materials	1,106.22	«No Project ID»
						Totals:	1,106.22	

Oak Park Public Library

Cash Disbursement Journals

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
NORTHERN ILLINOIS UNIVERS	Computer Check 62371	05/07/2025	05/07/2025 Posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LBB003924	04/30/2025	Lost ILL Book	100.00	100.00	01-5264	ILL Payments	100.00	«No Project ID»
<i>Totals:</i>							100.00	
OLSON'S ACE OAK PARK	Computer Check 62372	05/07/2025	05/07/2025 Posted	14.24	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14.24	14.24 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
17717/4	04/23/2025	Facilities - Maze Wir	14.24	14.24	01-5692	Repair & Maintenance Prop.	14.24	«No Project ID»
<i>Totals:</i>							14.24	
OVERDRIVE, INC.	Computer Check 62373	05/07/2025	05/07/2025 Posted	15,441.78	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,441.78	15,441.78 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658CP25138829	04/30/2025	E-Content	274.50	274.50	01-5891	Digital content	274.50	«No Project ID»
<i>Totals:</i>							274.50	
01658CP25138032	04/30/2025	E-Content	561.26	561.26	01-5891	Digital content	561.26	«No Project ID»
<i>Totals:</i>							561.26	
01658MA25136064	04/30/2025	E-Content	3,328.14	3,328.14	01-5891	Digital content	3,328.14	«No Project ID»
<i>Totals:</i>							3,328.14	
01658MA25141209	04/30/2025	E-Content	11,277.88	11,277.88	01-5891	Digital content	11,277.88	«No Project ID»
<i>Totals:</i>							11,277.88	
PARK DISTRICT OF OAK PARK	Computer Check 62421	05/21/2025	05/21/2025 Posted	1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14275	05/07/2025	DOLE RENT MAY 20	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	«No Project ID»
<i>Totals:</i>							1,370.00	
PITNEY BOWES GLOBAL FINAN	Computer Check 62422	05/21/2025	05/21/2025 Posted	452.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 452.37	452.37 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3107217584	05/12/2025	POSTAGE EQUIPME	452.37	452.37	01-5380	Postage & Delivery	452.37	«No Project ID»
<i>Totals:</i>							452.37	
PITNEY BOWES-Reserve	Computer Check	05/14/2025	05/14/2025	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00

Oak Park Public Library

Cash Disbursement Journals

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62392		Posted		01-2060	Accounts Payable	1,500.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14262	05/13/2025	Refill postage machi	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	«No Project ID»
<i>Totals:</i>							1,500.00	
PLAYAWAY PRODUCTS LLC	Computer Check	05/14/2025	05/14/2025	227.96	01-1053	Byline Bank Checking	0.00	227.96
	62393		Posted		01-2060	Accounts Payable	227.96	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
499057	05/05/2025	Wonderbooks	227.96	227.96	01-5890	Audio and video materials	227.96	«No Project ID»
<i>Totals:</i>							227.96	
QUILL LLC	Computer Check	05/07/2025	05/07/2025	85.15	01-1053	Byline Bank Checking	0.00	85.15
	62374		Posted		01-2060	Accounts Payable	85.15	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
43919222	04/29/2025	Office Supplies	18.96	18.96	01-5742	Supplies	18.96	«No Project ID»
<i>Totals:</i>							18.96	
43998433	05/05/2025	Office Supplies	66.19	66.19	01-5742	Supplies	66.19	«No Project ID»
<i>Totals:</i>							66.19	
REGIONS BANK	Bank Draft	05/19/2025	05/19/2025	20,538.79	01-1053	Byline Bank Checking	0.00	20,538.79
	73		Posted		01-2060	Accounts Payable	20,538.79	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023075	04/30/2025	REGIONS BANK PER	20,538.79	20,538.79	01-2067	Purchase Cards - P Cards	20,538.79	«No Project ID»
<i>Totals:</i>							20,538.79	
RHONDA FENTRY	Computer Check	05/21/2025	05/21/2025	75.00	01-1053	Byline Bank Checking	0.00	75.00
	62423		Posted		01-2060	Accounts Payable	75.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0016	01/09/2025	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	«No Project ID»
<i>Totals:</i>							75.00	
STEPHEN ROBINET	Computer Check	05/15/2025	05/15/2025	267.50	01-1053	Byline Bank Checking	0.00	267.50
	62399		Posted		01-2060	Accounts Payable	267.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14264	05/15/2025	Wages & salaries - t	267.50	267.50	01-5001	Wages & Salaries	267.50	«No Project ID»
<i>Totals:</i>							267.50	

Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
STEPHEN ROBINET	Computer Check 62435	05/30/2025	05/30/2025 Posted	264.95	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 264.95	264.95 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14395	05/30/2025	wages & salaries - p	264.95	264.95	01-5001	Wages & Salaries	264.95	«No Project ID»
Totals:							264.95	
GINGER SLADE	Computer Check 62375	05/07/2025	05/07/2025 Posted	11.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 11.20	11.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14204	04/30/2025	Mileage Reimbursen	11.20	11.20	01-5165	Mileage & Miscellaneous reir	11.20	«No Project ID»
Totals:							11.20	
MICHELLE SPRINGER	Computer Check 62394	05/14/2025	05/14/2025 Posted	15.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15.00	15.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14233	05/07/2025	Parking Reimbursen	15.00	15.00	01-5163	Staff Development/Travel	15.00	«No Project ID»
Totals:							15.00	
TDI VERTICAL LLC	Computer Check 62424	05/21/2025	05/21/2025 Posted	900.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 900.00	900.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV1738	05/16/2025	Firewall Support/Co	900.00	900.00	01-5272	Consultant Support Services	900.00	IT
Totals:							900.00	
THIRSTY RADISH LLC	Computer Check 62376	05/07/2025	05/07/2025 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0057	05/01/2025	Adult Programming	150.00	150.00	01-5247	Adult Programming	150.00	«No Project ID»
Totals:							150.00	
TRET FURE	Computer Check 62344	05/01/2025	05/01/2025 Posted	500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 500.00	500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0048	05/01/2025	Adult Programming	500.00	500.00	01-5247	Adult Programming	500.00	FOPPL25
Totals:							500.00	
TSYS	Computer Check	05/14/2025	05/14/2025	32.00	01-1053	Byline Bank Checking	0.00	32.00

Oak Park Public Library

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
		62395			Posted		01-2060	Accounts Payable	32.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
MERC ID 543684555	04/28/2025	PAYMENT ON MAR	32.00	32.00	01-5689	Parking lot expense	32.00	«No Project ID»		
<i>Totals:</i>								32.00		
UNIVERSAL BACKGROUND SCI	Computer Check		05/07/2025	05/07/2025		87.36	01-1053	Byline Bank Checking	0.00	87.36
	62377			Posted			01-2060	Accounts Payable	87.36	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
202504023375	04/30/2025	EMPLOYMENT/REFE	87.36	87.36	01-5199	Hiring	87.36	«No Project ID»		
<i>Totals:</i>								87.36		
VILLAGE OF OAK PARK	Computer Check		05/07/2025	05/07/2025		1,102.86	01-1053	Byline Bank Checking	0.00	1,102.86
	62378			Posted			01-2060	Accounts Payable	1,102.86	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-14130	04/18/2025	MAZE WATER/SEWE	75.52	75.52	01-5687	Water	57.48	«No Project ID»		
IR-14130	04/18/2025	MAZE WATER/SEWE	75.52	75.52	01-5688	Sewer/Garbage	18.04	«No Project ID»		
<i>Totals:</i>								75.52		
IR-14127	04/18/2025	MAIN SEWER/WATE	372.62	372.62	01-5687	Water	289.38	«No Project ID»		
IR-14127	04/18/2025	MAIN SEWER/WATE	372.62	372.62	01-5688	Sewer/Garbage	83.24	«No Project ID»		
<i>Totals:</i>								372.62		
IR-14126	04/18/2025	MAIN SEWER/WATE	654.72	654.72	01-5687	Water	506.28	«No Project ID»		
IR-14126	04/18/2025	MAIN SEWER/WATE	654.72	654.72	01-5688	Sewer/Garbage	148.44	«No Project ID»		
<i>Totals:</i>								654.72		
VILLAGE OF OAK PARK	Computer Check		05/15/2025	05/15/2025		9,257.87	01-1053	Byline Bank Checking	0.00	9,257.87
	62400			Posted			01-2060	Accounts Payable	9,257.87	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-14270	05/15/2025	PAYROLL; VOL DED;	9,257.87	9,257.87	01-5160	IMRF (Illinois Muncpal Retire	9,257.87	«No Project ID»		
<i>Totals:</i>								9,257.87		
VILLAGE OF OAK PARK	Computer Check		05/15/2025	05/15/2025		14,155.60	01-1053	Byline Bank Checking	0.00	14,155.60
	62401			Posted			01-2060	Accounts Payable	14,155.60	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-14269	05/15/2025	PAYROLL; VOL DED;	14,155.60	14,155.60	01-5160	IMRF (Illinois Muncpal Retire	14,155.60	«No Project ID»		
<i>Totals:</i>								14,155.60		
VILLAGE OF OAK PARK	Computer Check		05/30/2025	05/30/2025		12,991.20	01-1053	Byline Bank Checking	0.00	12,991.20

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62436		Not yet posted		01-2060	Accounts Payable	12,991.20	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14397	05/30/2025	PAYROLL; VOL DED;	12,991.20	12,991.20	01-5160	IMRF (Illinois Municipal Retire	12,991.20	«No Project ID»
		<i>Totals:</i>					12,991.20	
VILLAGE OF OAK PARK	Computer Check	05/30/2025	05/30/2025	9,146.82	01-1053	Byline Bank Checking	0.00	9,146.82
	62437		Not yet posted		01-2060	Accounts Payable	9,146.82	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-14396	05/30/2025	PAYROLL; VOL DED;	9,146.82	9,146.82	01-5160	IMRF (Illinois Municipal Retire	9,146.82	«No Project ID»
		<i>Totals:</i>					9,146.82	
VISUAL IMPACT MEDIA, LLC	Computer Check	05/07/2025	05/07/2025	12,350.00	01-1053	Byline Bank Checking	0.00	12,350.00
	62379		Posted		01-2060	Accounts Payable	12,350.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
17849	04/25/2025	Third Floor Table W	12,350.00	12,350.00	01-5930	Furnishings	12,350.00	«No Project ID»
		<i>Totals:</i>					12,350.00	
WAREHOUSE DIRECT	Computer Check	05/07/2025	05/07/2025	1,272.32	01-1053	Byline Bank Checking	0.00	1,272.32
	62380		Posted		01-2060	Accounts Payable	1,272.32	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5915379-0	04/22/2025	Facilities - Housekee	1,248.51	1,248.51	01-5684	Cleaning & Housekeeping Su	1,248.51	«No Project ID»
		<i>Totals:</i>					1,248.51	
5915379-1	04/25/2025	Facilities - Housekee	23.81	23.81	01-5684	Cleaning & Housekeeping Su	23.81	«No Project ID»
		<i>Totals:</i>					23.81	
WAREHOUSE DIRECT	Computer Check	05/14/2025	05/14/2025	127.03	01-1053	Byline Bank Checking	0.00	127.03
	62396		Posted		01-2060	Accounts Payable	127.03	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5926691-0	05/13/2025	HP Plotter Ink (Black	127.03	127.03	01-5742	Supplies	127.03	«No Project ID»
		<i>Totals:</i>					127.03	
WAREHOUSE DIRECT	Computer Check	05/21/2025	05/21/2025	146.79	01-1053	Byline Bank Checking	0.00	146.79
	62425		Posted		01-2060	Accounts Payable	146.79	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5928541-0	05/16/2025	HP Plotter Paper	146.79	146.79	01-5742	Supplies	146.79	«No Project ID»
		<i>Totals:</i>					146.79	

Oak Park Public Library

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MAY 31, 2025

Payee	Trans. Type	Post Date						
	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
WORKING BIKES	Computer Check	05/14/2025	05/14/2025	250.00	01-1053	Byline Bank Checking	0.00	250.00
	62397		Posted		01-2060	Accounts Payable	250.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0041	05/01/2025	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	«No Project ID»
Totals:							250.00	
XEROX FINANCIAL SERVICES	Computer Check	05/14/2025	05/14/2025	1,158.13	01-1053	Byline Bank Checking	0.00	1,158.13
	62398		Posted		01-2060	Accounts Payable	1,158.13	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
40479434	05/08/2025	Xerox Printers	1,158.13	1,158.13	01-5620	Office & Library Machinery Se	1,158.13	«No Project ID»
Totals:							1,158.13	
Grand Totals:				233,837.26				
A total of 95 payment(s) listed								

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2025

Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	233,837.26
01-1600	Prepaid Expenses	1,015.00	0.00
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	194.25	0.00
01-2060	Accounts Payable	233,837.26	233,837.26
01-2067	Purchase Cards - P Cards	20,538.79	0.00
01-5001	Wages & Salaries	2,099.64	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	45,551.49	0.00
01-5163	Staff Development/Travel	201.01	0.00
01-5164	Tuition Reimbursement	7,275.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	26.18	0.00
01-5199	Hiring	87.36	0.00
01-5200	Board Development	350.00	0.00
01-5204	Promotions	727.00	0.00
01-5240	Children's Programming	343.22	0.00
01-5244	Young Adult Programming	658.46	0.00
01-5247	Adult Programming	1,935.00	0.00
01-5249	Community Engagement	313.60	0.00
01-5254	Creative Studio	437.68	0.00
01-5264	ILL Payments	209.82	0.00
01-5272	Consultant Support Services	900.00	0.00
01-5275	Consulting Services - Admin	61.25	0.00
01-5281	Intergovernmental Agreements (IGA)	1,500.00	0.00
01-5291	Legal Fees	606.25	0.00
01-5380	Postage & Delivery	1,952.37	0.00
01-5451	Telephone/Communications	43.56	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5681	Landscaping and snow removal services	544.00	0.00
01-5682	Building Materials & Supplies	648.17	0.00
01-5683	Equipment Parts	733.80	0.00
01-5684	Cleaning & Housekeeping Supplies	1,272.32	0.00
01-5686	Custodial Services	938.87	0.00
01-5687	Water	853.14	0.00
01-5688	Sewer/Garbage	949.32	0.00
01-5689	Parking lot expense	32.00	0.00
01-5691	Rentals--Equipment & Facilities	1,370.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	24,173.96	0.00
01-5742	Supplies	2,885.40	0.00

Oak Park Public Library
Cash Disbursement Journals
MAY 31, 2025

01-5840	Print materials	23,319.04	0.00
01-5890	Audio and video materials	5,857.64	0.00
01-5891	Digital content	40,034.30	0.00
01-5894	Realia and other formats	101.03	0.00
01-5895	Archival collection	845.72	0.00
01-5930	Furnishings	12,350.00	0.00
01-5936	Subscriptions and services	14,818.91	0.00
01-5937	Equipment and supplies	1,341.08	0.00
01-5941	Technology Projects and Equipment	12,508.50	0.00

Oak Park Public Library
Byline Bank (Main) X 3401: Cash Management Disbursement Report
As of MAY 2025

Source	Trans Type	Trans Date	Reference		Deposits	Payments
Cash Management Deposit		5/31/2025	PARKING CREDITS	\$	1,772.47	
Cash Management Deposit		5/31/2025	DAILY DEPOSITS	\$	4,393.53	
Cash Management Deposit		5/31/2025	SALES	\$	201.41	
Cash Management Deposit		5/31/2025	SPACE RENTAL/CIRCULATION	\$	293.58	
Cash Management Deposit		5/31/2025	INTEREST ON ACCOUNT	\$	348.57	
Cash Management Deposit		5/31/2025	REFUND - ERATE	\$	8,947.43	
				\$	15,956.99	-
Cash Management Transfer in		5/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$	250,000.00	
Cash Management Transfer in		5/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$	250,000.00	
Cash Management Transfer in		5/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$	350,000.00	
				\$	850,000.00	-
Cash Management Payment		5/31/2025	FIFTH STAR COLLECTIVE	\$	-	(4,000.00)
Cash Management Payment		5/31/2025	ACH (FLEX ACCTS),			(8,693.01)
Cash Management Payment		5/31/2025	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE			(119,413.40)
				\$	-	(132,106.41)
Cash Management Payment		5/31/2025	MERCHANT ACCT & BANK FEES			(122.22)
				\$	-	(122.22)
Cash Management Payment		5/31/2025	PAYROLL; PAYDATE 05/15/25			(\$263,700.89)
Cash Management Payment		5/31/2025	PAYROLL; PAYDATE 05/30/25			(\$262,020.02)
Cash Management Payment		5/31/2025	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS			(5,987.53)
				\$	-	(531,708.44)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts:	\$	15,956.99
Transfers In/Out	\$	850,000.00
Total Deposits:	\$	865,956.99

(-) Payments by Transaction Type:

Transfer out	\$	-
Benefits/Other ACH:	\$	(132,106.41)
Bank Fees:	\$	(122.22)
Payroll:	\$	(531,708.44)
Total Payments:	\$	(663,937.07)
Accounts Payable		(233,837.26)
Total Summary of Disbursements:	\$	(897,774.33)
Total Change In Register Balance:	\$	(31,817.34)

OPPL
06/24/25

RESOLUTION ON DISBURSEMENTS, MAY 2025

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF MAY 2025 IN THE TOTAL AMOUNT OF \$897,774 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.

To: Board of Library Trustees
From: Billy Treece, Director of Finance & HR
Date: June 16, 2025
Re: Non-Resident Library Cards and Annual Fee

In 2001, the State Legislature enacted a law mandating specific requirements and restrictions for non-resident library cards for Illinois residents. The Board acted upon this legislation at their July 2002 meeting by electing to participate in the State of Illinois non-resident library card program.

A non-resident is defined as "an individual residing in Illinois whose principal residence is not within the public library service area" [23 Ill. Adm. Code 3050.10]. Non-residents can purchase a library card annually to obtain public library service.

In summary, the regulations require the library to:

- Elect whether or not to issue non-resident library cards to Illinois residents.
- Ensure the non-resident library cards issued to Illinois residents carry the same privileges as those issued to Oak Park residents.
- Charge a fee for the non-resident library card that complies with the regulations.

The regulations require that non-resident library card fees comply with one of several methods. Considering fairness to Oak Park taxpayers and simplicity of administration, the library has historically used the General Mathematical Model for calculations. The fee for a non-resident library card would be set each year at an amount equal to the total amount imposed via property taxes per capita for library purposes multiplied by the average number of persons per household in the village.

Historical Rates

- | | |
|------------------|------------------|
| • 2019, \$434.48 | • 2022, \$431.05 |
| • 2020, \$435.90 | • 2023, \$443.47 |
| • 2021, \$479.10 | • 2024, \$461.37 |

Net "Real Estate" Collections Distributed – Cook County Treasurer's Office – Tax Year 2023 (as of June 16, 2025)

Tax collected (2023)	\$11,047,984.13
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Oak Park Village – Illinois – US Census Bureau (as of July 1, 2024)

Population Estimate (2024)	52,947
Average Persons Per Household (2019-2023)	2.27
Calculated Per Capita Tax for Library Service	\$208.66

Per Household Calculation for Library Service

(Tax collected / Pop. Est.) X Avg Persons Per Household = Per Household Rate
 (\$11,047,984.13 / 52,947) X 2.29 = **\$473.66**

Recommendation

Staff recommends that the Oak Park Public Library continue participating in the State of Illinois non-resident library card program, set the fee for a non-resident library card **at \$473.66 from July 2025 through June 2026**, and amend our circulation policies to reflect the updated rate.