

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | REGULAR MEETING
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room
Tuesday, April 22, 2025 – 6:30pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

1. Call to Order and Roll Call

2. Approval of Minutes

March 18, 2025 Regular Meeting

(Action)

March 27, 2025 Special Meeting

(Action)

3. Public Comments

Please read the "[Public Comment at Board Meetings Policy](#)."

Public comments may be provided in one of the following ways:

- In person at a board meeting;
- As an email to (director@oppl.org) and to the Library Board President Matthew Fruth (m.fruth@oppl.org) sent by 4:30 pm on the date of the meeting;
- As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

4. Trustee Comments and Calendar

- a. May 27, 2025 6:30 pm: Regular Library Board Meeting & Swearing in Newly Elected Board Members
- b. May 30, 2025 6 pm: LACONI Trustee Banquet Nineteenth Century Club
- c. June 1, 2025 9:30 am: Elected Officials Breakfast; 11 am-4 pm: Day in Our Village, Scoville Park

5. Interim Co-Directors Report

6. Staff Reports

- a. Strategic Priorities Report
- b. Library Core Use Statistics
- c. Additions and Terminations Report
- d. Staff Changes Report

7. Financial Reports

- a. March 2025 Financial Reports
- b. March 2025 Resolutions on Disbursements

(Discussion)

(Action)

8. Additional Reports

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. PlanIt Green
- d. Friends of the Oak Park Public Library

9. Unfinished Business

10. New Business

- a. Resolution Recognizing and Honoring the Service of Library Trustees
 - i. Matthew Fruth
 - ii. Theodore Foss
 - iii. Madhurima Chakraborty
 - iv. Maya L. Ganguly
- b. Appointment of Board Nominating Committee
- c. Onboarding of Incoming Trustees

(Action)

(Action)

(Action)

(Action)

(Action)

(Discussion)

11. Closed Session (if needed)

12. Adjournment

Minutes for March 18, 2025, Regular Board of Library Trustees Meeting

1. Call to order and roll

President Fruth called the meeting to order at 6:32 pm and Secretary Fairfax took roll.

Present: Virginia Bloom, Madhurima Chakraborty, Theodore Foss, Susanne Fairfax, Maya Ganguly, Kristina Rogers, Matthew Fruth

Also Attending: Leigh Tarullo, Co-Interim Director

2. Approval of Minutes

February 18, 2025 Regular Meeting

Moved by Bloom. Seconded by Ganguly. Approved by all present.

3. Public Comments

There were no public comments received by email or writing for this meeting.

4. Trustee Comments and Calendar

The board reviewed the calendar, which included the next regular board meetings, the LACONI Trustee Banquet, and Day in Our Village event.

Fruth made a comment noting that the staff survey results from Holistic have been completed and shared with the board with plans to discuss how to present the findings to staff and the new Executive Director. Fruth noted that as a part of the service, Holistic can come and present in person to leadership, staff, and the new Executive Director more in detail about the findings from the survey results. Bloom made a comment requesting information about Juneteenth and wondered if there are details available for anything related to Juneteenth.

5. Interim Co-Directors Report

6. Staff Reports

a. Strategic Priorities Report

The board reviewed the Strategic Priorities Report for the month of February. Ganguly pointed out in the Anti-Racism and Equity section where it highlights honoring black history month that 80 kids attended the celebration event hosted by the Middle and High School Services (MHS) team. Bloom pointed out in the Engagement section where it highlights supporting our diverse library staff where it states in 2024, 120 staff members attending learning opportunities ranging

from conferences to webinars. Bloom asked if staff reported on what they learned from attending a learning opportunity and if there is a way it can be shared as a summary to the board.

b. Additions & Terminations Report

c. Staff Changes Report

7. Financial Reports

a. February 2025 Financial Reports

The board reviewed the financial statements dated February 28, 2025.

b. February 2025 Resolutions on Disbursements

Motion to approve the Resolutions on Disbursements for the month for February.

Moved by Chakraborty. Seconded by Bloom.

8. New Business

a. Library opening an hour early on Sunday, June 1, 2025 for Day In Our Village

The board has to hold a vote to amend the open hours of the library on Sunday, June 1 to match the hours for Day In Our Village, located in Scoville Park .

Motion to amend the library opening an hour early on Sunday, June 1, 2025.

Moved by Foss. Seconded by Fairfax. Approved by all present.

9. Closed Session

Motion to enter closed session to discuss the employment, compensation, discipline, performance, or dismissal of a specific employee.

Moved by Ganguly. Seconded by Foss. Approved by all present.

Secretary Fairfax took a roll call vote.

Trustee Bloom - yay
Trustee Chakraborty - yay
Trustee Fairfax - yay
Trustee Foss - yay
Trustee Ganguly - yay
Trustee Rogers - yay
Trustee Fruth - yay

10. Authorization of Koya in regards to candidate negotiation

The board resumed back to open session.

Motion to authorize Koya Partners to engage in negotiation with the candidate for the Oak Park Public Library Executive Director.

Moved by Bloom. Seconded by Chakraborty. Approved by all present.

Secretary Fairfax took a roll call vote.

Trustee Bloom - yay
Trustee Chakraborty - yay
Trustee Fairfax - yay
Trustee Foss - yay
Trustee Ganguly - yay
Trustee Rogers - yay
Trustee Fruth - yay

Motion carried unanimously. Koya Partners have received instructions and will pursue forward.

11. Adjournment

Fruth adjourned the meeting at 10:25 pm.

Minutes for March 27, 2025, Board of Library Trustees Special Meeting

1. Call to order and roll

President Fruth called the meeting to order at 6:00 pm and Secretary Fairfax took roll.

Present: Virginia Bloom, Susanne Fairfax, Theodore Foss, Matthew Fruth,

Absent: Kristina Rogers, Madhurima Chakraborty

Also attending: Leigh Tarullo, Co-Interim Director

Motion to authorize remote participation for Trustee Ganguly.

Moved by Bloom. Seconded by Foss. Approved by all present.

A quorum was established at this meeting.

2. Public Comments

There were no public comments received by email or writing for this meeting.

3. New Business

Approval of the hiring of the Executive Director of the Oak Park Public Library.

Motion to approve the hiring of Elsworth Carman to be the Executive Director of the Oak Park Public Library for a salary of \$165,000 annually with a start date of May 27, 2025, including a relocation stipend of \$10,000.

Moved by Fairfax. Seconded by Bloom. Approved by all present.

The board extended thanks to the search committee for their efforts.

4. Adjournment

Fruth adjourned the meeting at 6:04 pm.

INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

ACTIVITIES

OUTPUTS

Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

patron visits
library cards issued
digital accounts, conversions
active cardholders, households
% new cardholder retention
Net Promoter Score
meeting/study room reservations

programs and attendees
program surveys completed, satisfaction
participants in SRP, 1BBK
reference interactions, 1:1 tutorials, Learning Labs
Book Bike visits, outreach visits, pop-ups
home deliveries, resource deliveries

Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

item checkouts, check-ins, downloads, ILLs, holds
items in collection, turnover
% items checked out

average return to shelf time
Special Collections research contacts

Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

public technology use (computers, printers, copiers, Creative Studio)
WiFi sessions

Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

facilities requests made, completed
approved capital and MFP projects completed

Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

incidents reported, resolved
patron service referrals, follow-ups

mental health assessments (Rush)
community partnerships

Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited
staff trainings, learning events
staff affinity groups, intersectional gatherings
% staff satisfaction, engagement, well-being

community partnerships
community meetings, events, conferences
presentations, speaking engagements offered
patron/community surveys
community-led/-supported programs

Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

external media coverage
third-party site reviews
social media reach, engagement
oppl.org unique users

% email open and click rates
% Google AdWords conversion rate
print calendars distributed

Finance & HR



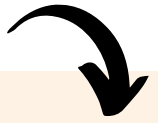
Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

position postings, applicants, hires
staff, hours, retention
% applicant diversity, staff diversity
% staff satisfaction, engagement, well-being

learning/engagement opportunities and attendees
\$ pay equity
\$ money budgeted, spent
expenditure reports provided

IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



ENGAGEMENT

Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation

We focus on inclusive engagement and service to diverse community groups.

Outcomes: Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

We lead the community in impactful civic engagement.

Outcomes: Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

We attract and retain a library staff that reflects the diversity of our community.

Outcomes: Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



LEARNING

Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy

We build capacity for literacy and education.

Outcomes: Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

We empower community members with the tools, knowledge, and support they need to reach their full potential.

Outcomes: Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



STEWARDSHIP

Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency

We invite everyone into library spaces that are welcoming, safe, and inspiring.

Outcomes: Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

We provide broad, effective, and equitable access to resources.

Outcomes: Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

We prioritize sustainability.

Outcomes: Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

We support all library staff to achieve happiness, well-being, and success.

Outcomes: Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



ANTI-RACISM & EQUITY

Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice

We create and implement library policies that promote equitable outcomes for our staff and the public.

Outcomes: Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Outcomes: Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



- ▶ We focus on inclusive engagement and service to diverse community groups.
- ▶ We lead the community in impactful civic engagement.
- ▶ We attract and retain a library staff that reflects the diversity of our community.

Work Highlights

Public Services & Programs



Bringing neighbors together around environmental & sustainability topics

On March 16, the library hosted "Native Gardening for the Neighborhood: Design, Planting, & Maintenance" — a hybrid program created and coordinated by Environmental & Sustainability Specialist Christine Poreba in partnership with representatives from the [Village of Oak Park](#) and [West Cook Wild Ones](#). Even with snow still on the ground, **there was a huge interest in this event, with more than 200 people in attendance** (approximately half in-person and half online). In a post-event survey shared with attendees, nearly 90% of respondents said they learned something new.



An engagement-filled month for MHS Services

Even with Spring Break on the calendar, our [Middle & High School \(MHS\) Services Team](#) still saw a busy month of engagement and outreach in March. **Students made more than 1,100 visits to the MHS space during engagement hours, and MHS Services staff were also out in the community doing incredible work at multiple events throughout the month.** Staff tabled at [Percy Julian Middle School's](#) Family Night (pictured at right, bottom), engaging over 30 families and issuing 20 new library cards. At the Proviso District Area Resource Fair, staff connected with more than 1,000 students, and, while tabling at [Oak Park and River Forest High School](#) (pictured at right, top), they engaged with over 500 students.



Social Services & Public Safety



Strengthening social service partnerships during uncertain times

Director of Social Services & Public Safety Rob Simmons has been meeting with the library's social service partners to discuss how they are being impacted by recent reductions in federal funding and how the library can best collaborate with and support these partners and the community members they serve. In recent months, Rob has noted an increase in patrons reaching out to him to request assistance in contacting Medicaid, Medicare, and Social Security representatives, reporting that they are experiencing extended wait times or no follow-up at all. One of Rob's goals during conversations with our social service partners is to figure out how the library can maximize existing partnerships and strengthen advocacy for community members who are encountering this decreased support. It is clear that vulnerable patrons and federally-funded social service providers are experiencing a great deal of uncertainty and fear at this time, and the library is committed to maintaining strong relationships and communication with these community stakeholders.

Communications & Development



Using digital communications to drive increased patron engagement

Through proactive, personalized communication, our Communications Team works with content creators in our Collections and Public Services Teams to raise awareness of the library's resources and services and link Oak Park patrons to those they appear most interested in. Currently, this work includes seven unique monthly emails (based on patrons' library use) and an eight-week, four-email welcome series for new cardholders. We are now in our eighth year using [OrangeBoy Inc.'s Savannah platform](#), through which we receive important data to help us understand how these ongoing digital communication efforts have helped increase library engagement. This includes our library's **market penetration** (% of Oak Park households with at least one active library user) **and new cardholder retention** (% of new cardholders who signed up in the last 1-2 years and remain active) — **both of which have shown continued growth in recent years:**

- Market penetration was 51% during our first year using Savannah, rising to 63% by early 2020. After a pandemic-related dip, it has since rebounded, reaching a high of 61% as of Q4 2024.
- New cardholder retention was 50% during our first year using Savannah, rising to 64% by early 2020. After a pandemic-related dip, it increased to 67% as of Q4 2024.



- We build capacity for literacy and education.
- We empower community members with the tools, knowledge, and support they need to reach their full potential.

Work Highlights

Public Services & Programs



Helping patrons become more tech-savvy

Launched in September 2020 to stay connected with patrons while library buildings were closed during the COVID-19 pandemic, [Tech Tips](#) is a monthly email and web series providing simple, approachable digital guidance. Currently written by Supervising Librarian of Creative Technology John Gargiulo, Creative Technology Librarian Amy Hofmockel, and Digital Learning Specialist Amelia Vargas, [blog posts with step-by-step instructions and tips help patrons navigate the internet, use apps and email, and understand basic technology tricks like keyboard shortcuts and identifying icons](#). In 2024, Tech Tips continued to engage users, with more than 5,500 people from Oak Park and beyond accessing the growing series, now featuring 35 posts. The monthly Tech Tips push email reaches nearly 1,800 subscribers and has a 53% open rate and a 5% click-through rate. In February, a patron responded to the email, saying, “Please tell Amy the Tech Librarian that her icon tips were very helpful! Thank you.”

Collections



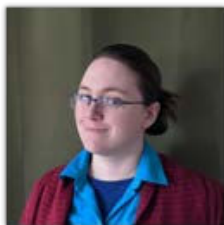
Learning & connecting with library peers

Collection Management Librarian Jenna Friebe recently completed a two-year term as chair of the [Children’s Literature Lecture Committee for the Association for Library Service to Children \(ALSC\)](#) – the world’s largest organization

dedicated to supporting and enhancing library service for children through best practices, continuing education, and professional networking. Jenna’s term culminated in an [author lecture featuring Kyle Lukoff, hosted by the Multnomah County Library on March 20](#). Jenna’s committee selected both the lecturer and the host site, and she traveled to Portland, OR, for the event.



Staff Spotlight



From writing a Tech Tip on how to identify technology icons to helping someone with their first 3D print job, Creative Technology Librarian Amy Hofmockel is always helping our library patrons.

Throughout her ten years of service at the Oak Park Public Library, Amy has particularly excelled in helping people confidently engage with technology. Her patience and creativity has been a consistent asset in her work with patrons and staff alike. She has been involved with the [Creative Studio](#) since the planning stages of this resource and, since its opening, has helped with a wide variety of activities and projects. Her Creative Studio specialty is the 3D printer — not only maintaining the equipment, but also helping patrons get the best out of the technology. Amy’s calming nature and technology skills truly help every patron feel comfortable and tap into their creativity while in the Creative Studio.



IT Specialist David Dziuba is an essential part of the IT Team, bringing strong technical skills and a proactive, solutions-oriented approach to every task. Whether he is making sure the meeting room equipment is ready to go for important Board meetings or fine-tuning the audio system in the Veterans Room to enhance sound quality for hybrid programs, his hands-on support makes a real difference in ensuring things run smoothly behind the scenes so that everyone in our community can enjoy the many opportunities for learning and connection that the library has to offer.



- ▶ We invite everyone into library spaces that are welcoming, safe, and inspiring.
- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

Work Highlights

Facilities



Maintaining & improving library facilities

In March, critical repairs were made to the Main Library's snow melt system. The system's original bladder tank, a pressure regulating device, ruptured and caused the snow melt system to become inoperable. A new tank was installed, and the system was refilled and bled. **Also in March, repairs were made to the fire alarm system at the Maze Branch.** Both the fire alarm system and snow melt system are critical safety features for staff and patrons, and we prioritize ensuring safety systems like these are maintained and in good repair.

Continuing a sustainability-focused project piloted in 2023, we added new trash and recycling receptacles at Maze and Dole that match the new receptacles at the Main Library, adding a modern, clean, and consistent look to our waste management across all locations.

The Facilities Team also completed much-needed painting at the Main Library in March, including baseboard trim on all floors, the Small Meeting Room, and walls in need of repaint on the third floor.

Collections



Improving the patron browsing experience

Collection Management Librarian Andrea Trejo recently led a collaborative effort with the Facilities Team to reorganize the library's new DVD shelving range. By thoughtfully redesigning the layout and optimizing the shelving arrangement, Andrea created a more visually appealing display that will improve browsability for our patrons.

Finance & HR



Creating greater financial sustainability

The library continues to prioritize stewarding a balanced budget and sustainable finances: **as of March 31, 2025, the library has received approximately 50% of its expected FY2025 revenue, maintained total expenses in line with the budget, and holds nearly \$10 million in operating cash.**

Communications & Development



Expanding awareness of early literacy opportunities

A cross-service-area library team is now in its third year of teaming with the Collaboration for Early Childhood to publish the Early Bird Learner Letter. This quarterly email — highlighting activities, storytimes, places to visit, and free events — has a distribution list of 2,400 email addresses, an average open rate of 63%, and an average click-through rate of 6%. Each quarter, content is planned and created by Early Literacy Librarian Shelley Harris, Youth & Family Outreach Specialist Jenny Jackson, Digital Engagement Manager Ashley Boyer, and the Collaboration's Communications Coordinator Sophie Grimes. **Subscribers** (who can sign up at oppl.org/subscribe) **benefit from a comprehensive single source for literacy-rich activities and resources for young children.**

Community Voice

A local researcher from Preservation Chicago recently requested historical photos from the library of a Frank Lloyd Wright home. He expressed his **deep gratitude to the Special Collections Team** and noted that, **among the many Special Collections and Archives in the Chicago area, ours was "so easy to work with."**

Staff Spotlight



The library's financial sustainability has been significantly strengthened by the essential expertise of Manager of Accounting & Finance Linda Barnett. Highly valued by her team and peers, Linda is exceptional at mentoring, clarifying complex financial concepts, and ensuring unwavering accuracy. Her dedication to fiscal compliance and her ability to answer questions foster transparency and trust. Linda's expertise and dedication are vital for the Oak Park Public Library's continued financial health and stability.



- We create and implement library policies that promote equitable outcomes for our staff and the public.
- We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

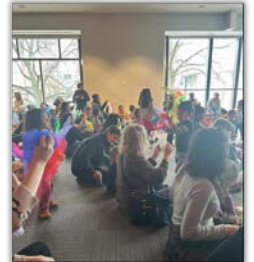
Work Highlights

Public Services & Programs



A bilingual musical experience for kids & families

During Spring Break on March 26, Children's Services hosted "Being Bilingual Rocks" — an inclusive, bilingual, family-friendly music program featuring Parents' Choice Gold Award winners Alina and Hamlet. Held in the Main Library's Veterans Room, the performance featured seamless transitions between Spanish and English, with songs that allowed participants to dance, sing, and build their language skills. **A total of 150 community members attended, and we received many compliments from kids and caregivers alike.** Given the success of the program and the positive feedback from participants, we plan to invite Alina and Hamlet back for another program during this year's Summer Reading Program.



Providing patrons with resources to understand their rights

Over the past few months, staff from across library service areas met to discuss the implementation of [Red Cards](#) at our library service desks. A tool offered by the [Immigrant Legal Resource Center \(ILRC\)](#), **Red Cards are small, physical cards that provide examples of how individuals, regardless of their immigration status, can exercise rights and protections to which they are entitled under the U.S. Constitution.** Manager of Patron Services Martyn Churchouse recently worked with the Communications Team to print and disseminate these cards to all of the service desks at all three library buildings. **Cards are printed in both English and Spanish and are available to any patron who feels the need to carry one. To make them even more accessible, the cards are available for patrons to pick up as they wish, without needing to engage with a staff member to obtain one.** Patrons have been taking the cards steadily since they have been made available — keeping the cards for themselves and sharing them with friends or others who they think would benefit from them.

Communications & Development



Celebrating Ramadan

In honor of Ramadan (the ninth month of the Islamic calendar and the holy month of fasting), patrons were invited to view **the annual "Ramadan Around the World" exhibit** (pictured at right) in the Main Library Idea Box from March 1 through March 30. **Curated by Dima Ali, community member and founder of [Being Different](#), this exhibit featured informative posters and a beautiful collection of items, including authentic clothing, tapestries, tea sets, and art** — all offering a glimpse into the shared traditions and expressions of faith that unite Muslims worldwide.



Collections

























Diversifying Special Collections

The [Special Collections](#) Team has continued to move forward with processing the Stan West collection and updating our digital preservation plan. In late Summer 2024, we prepared and shipped 652 audiocassettes of Stan West radio interviews to [George Blood LP](#), a leading provider of archival audio preservation. **We have since received the final digitizations of these files (online and on an external hard drive) and the original audiocassettes back from George Blood LP, and the team began listening to the digital recordings in March.** Special Collections also met with members of the IT Team and a digital preservation expert to determine the best server for these digitizations, and the IT Team then partitioned part of the server for these files. The Special Collections Team is now exploring options for portals to make these digitizations accessible to the community in the future.



This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources. For each metric, quarterly totals for the current year are provided, along with a simple line graph showing the monthly trend for the same time period. A year-to-date (YTD) total is provided for the current calendar year, along with data from the same time period the previous year for comparison. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the YTD total for the current year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the total for the same time period the previous year, with the percentage change provided in gray, italicized text. A threshold of $\pm 5\%$ is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

	Q1	Q2	Q3	Q4	Monthly Trend (January-March)	2025 YTD Total	2024 YTD Total	Change (YOY)
Building Visits The number of patron visits to a library building	89,511					89,511	95,785	 -7%
Website Users The number of people who initiated at least one session on oppl.org during a given month	121,706					121,706	106,529	 14%
Physical Materials Use The number of checkouts plus renewals made at an Oak Park library location	245,411					245,411	255,262	 -4%
Digital Materials Use The number of materials downloaded or streamed from Oak Park library digital collections	128,016					128,016	125,269	 2%
Online Resource Use The number of sessions (logins) for online resources, based on vendor statistics. This includes both in-library and, where applicable, remote access.	48,905					48,905	30,247	 62%
WiFi Use The number of unique daily WiFi clients at an Oak Park library location	45,537					45,537	49,301	 -8%
Public Computer Use The number of PC sessions at an Oak Park library location	12,389					12,389	11,484	 8%
Program Attendance The number of attendees at programs held inside an Oak Park Public Library location or in a library virtual space	8,359					8,359	6,314	 32%
Community Outreach The estimated attendance at all outreach and Book Bike events	2,229					2,229	2,029	 10%
Meeting Room Use The number of uses of Oak Park library physical and virtual meeting rooms by community members	494					494	489	 1%
Study Room Use The number of uses of Oak Park library study rooms by community members	2,434					2,434	2,194	 11%

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	Q1	Q2	Q3	Q4	Monthly Trend (January-March)	2025 YTD Total*	2024 YTD Total*	Change (YOY)
New User Accounts - Library Cards The number of Oak Park Public Library cards newly created or re-registered	861					861	944	-9%
New User Accounts - Digital** The number of new digital-only accounts created	139					139	143	-3%
Digital Account Conversions The number of new digital-only account users who converted to full-access library cards	23				N/A***	23	24	-4%
New Cardholder Retention The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users. (Active User: A patron who has used their library card within the past 12 months.)	TBD				N/A***	TBD	67%	TBD
Market Penetration The percentage of active households (i.e., households containing at least one active user) in the library's service area. (Active User: A patron who has used their library card within the past 12 months.)	TBD				N/A***	TBD	59%	TBD
Net Promoter Score (NPS) The NPS is a measure of customer satisfaction and loyalty, used in multiple industries. The score is derived from responses to this question: "On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?" Scores range from -100 to 100; a positive NPS score is Good, above 50 is Excellent, and above 70 is considered World Class.	89					89.0	88.2	1%

* Unlike other metrics in this dashboard, the values in the "YTD Total" columns for New Cardholder Retention and Market Penetration are not cumulative totals of the available individual quarters. Instead, they are the average of the available quarterly percentages in a given year to date. Additionally, the values in the "Total YTD" columns for the Net Promoter Score (NPS) metric are not cumulative totals of the available individual quarters. Instead, they are the calculated scores when looking at all survey responses from January 1 through a given quarterly end date (March 31, June 30, September 30, December 31) of a given year as a single data set.

NOTE: As of the publishing of this report (4/15/2025), New Cardholder Retention and Market Penetration data for Q1 2025 is not yet available from OrangeBoy; thus, all cells above related to Q1 2025 data are marked as "TBD." Q1 2025 data will be available for review on app.l.org by 5/1/2025 and will be reflected in the next quarterly dashboard shared with the Board of Trustees in July 2025.

** Digital accounts became available to patrons in March 2020. Users who obtain digital accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

*** Monthly trends are not provided for Digital Account Conversions, New Cardholder Retention, and Market Penetration, as these metrics are calculated on a quarterly basis only.



04/02/2025
Additions & Terminations

Dates
2025-03-01 - 2025-03-31

Employee Head Count



Additions (1)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Huerta, Ayleen	Part-Time, 20 or more hrs/wk	Adult Services	None	Oak Park Public Library	Library Assistant	03/31/2025

Terminations (2)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date
Edgeworth, Lenita	Part-Time, 20 or more hrs/wk	Adult Services	None	Oak Park Public Library	Library Assistant	06/24/2024	03/29/2025
DiSandro, Jenna	Part-Time, less than 20 hrs/wk	Patron Services	None	Oak Park Public Library	Library Assistant	11/10/2022	03/25/2025

04/02/2025
Staff Changes



Dates
03/01/2025 - 03/31/2025

Changes (1)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Kitchen, Janea	Full-Time	Middle & High School Services	High School Liaison	Promotion	03/09/2025	Previous Title: Middle & High School Programming Specialist

Oak Park Public Library – Financial Report Summary

As of March 2025
(25% of the year complete)

OPERATING CASH

Byline Checking	\$ 504,623
*Outstanding payments	\$ (54,377)
Byline Analysis	\$ 201,660
Byline Public Fund MM	\$ 572,043
Hinsdale - Wintrust MM	\$ 210,440
Illinois Funds Invest	\$ 8,540,013

Ending operating cash available: **\$9,974,402**

Art Fund: **\$3,096**

OVERALL SUMMARY

Oak Park Public Library is 25% through the fiscal year. The year-to-date (YTD) financial statement through March 31, 2025, reflects a surplus of \$2,683,302 with the first half of the tax receipts being paid at 49% of the budget.

February YTD operating expenditures totaled \$3,082,331, or 26% of the 2025 budget. This amount is 1% over the YTD budget for the fiscal year.

REVENUE

The library received \$4,042,443 in property tax revenue in March. The second installment of property tax payment receipts should begin being received in the latter part of August.

Corporate Property Tax is 21% of the annual budget. A potential economic decline will reduce the tax the government receives to be distributed. If this occurs, the library will be under budget.

Parking lot revenue of \$8,101, or 37%, is 11% over the YTD budget. If the monthly revenue remains constant at more than \$2,000, the library will exceed the \$22,000 budget. The revenue pays for the services and upkeep of the parking garage and gates.

Interest income of \$73,201, or 40% of the budget, is 15% over the YTD budget. The decrease in interest rates from 5.4% in FY2024 to a current average of 4.5% will still produce income over budget if the projected average interest remains constant at 4% or above. Should the Federal

Reserve decide to lower the interest rate in May (or later) to a range of 3.25% to 3.5%, this adjustment would remain aligned with the budgeted Interest income.

TOTAL REVENUE YTD: \$5,770,701

EXPENDITURES

Total disbursements: **\$915,591**

The total People expenditure is at 25%, which aligns with the YTD budget. The Dues line, at 80%, is significantly over the YTD budget by 55% due to the timing of the Urban Library Council (ULC) membership renewal. Workers' Compensation (WC) is 63% over the YTD budget—However, the full year's payment for WC was due in January. Unemployment is 71% over the YTD budget due to the calculated rate being charged until it reaches the wage base cap. Hiring is 117% over the YTD budget due to costs related to hiring an Executive Director.

Support Services is expended at 39% of the YTD budget. The over-expenditure is mainly due to various Administration costs: (1) Staff Appreciation is 12% over the YTD budget, which is due to the allocation of events and is not expected to exceed the annual budget; (2) Audit Fees are at 34% of the budget, which is due to pre-audit fieldwork that is performed in the first month of the year and outside consultant for preparation of Actuary Report; (3) Consulting Services costs are overspent by 6% for this point of the year due to the use of communications consultants; (4) package Insurance (property, liability, auto, etc.), which is charged 100% in the first month of the year and is at 92% of the budget line; and (5) Supplies are 5% over budget, which will vary from month depending on monthly expenditures.

Library materials are 3% over the YTD budget, which is due to digital content being spent at 37% of its YTD budget due to the timing of purchases and the release of prepaid expenditures.

Public Service is at 31% of the YTD budget. The over-expenditure at this point of the year is due to (1) Children's Programming, which is 10% over the YTD budget due to the timing of programs, and (2) Subscriptions, which are 24% over the YTD budget due to the timing of renewals and the release of prepaid expenditures.

March's operating expenditures are at 26%, 1% over the YTD budget.

Account line/group expenditure levels by percentage:People:

Compensation 25%

Talent Development 29%

Total People 25%Support Services:

Marketing 16%

Store 28%

Collections 30%

Administration 46%

Other Support Svcs 17%

Total Support Services 39%Equity And Anti-Racism:**Total Equity And Anti-Racism 2%**Library Materials:**Total Library Materials 28%**Facilities Management:

Facilities Supplies 24%

Facilities Services 21%

Total Facilities Management 21%Public Services:

Programming 22%

Digital Services 32%

Total Public Services 31%**TOTAL OPERATING EXPENSES: 26%****TOTAL CAPITAL AND OUTSIDE SUPPORT: 1%**

Prepared by Linda Barnett – April 8, 2025

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING, MARCH 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 02/28/2025:			\$413,269.58
Add: Cleared deposits:			\$12,330.53
Add: Cleared deposit adjustments:			\$1,004,470.07
Subtract: Cleared payments:			\$273,560.48
Subtract: Cleared payment adjustments:			\$651,887.07
Adjusted bank register balance:			<hr/> \$504,622.63
Bank register ending balance:			\$450,245.82
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$13,788.38
Add: Outstanding payments:			\$54,376.81
Add: Outstanding payment adjustments:			\$13,788.38
Adjusted bank register balance:			<hr/> \$504,622.63
Bank statement ending balance 03/31/2025:			<hr/> \$504,622.63
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	16	\$1,016,800.60	
All Cleared Payments:	108	\$925,447.55	

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS, MARCH 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 02/28/2025:			\$187,893.64
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,013,765.88
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			\$201,659.52
Bank register ending balance:			\$201,659.52
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$1,000,000.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			\$201,659.52
Bank statement ending balance 03/31/2025:			\$201,659.52
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	3	\$1,013,765.88	
All Cleared Payments:	4	\$1,000,000.00	

Oak Park Public Library

Bank Reconciliation Report

BYLINE MM, MARCH 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 02/28/2025:			\$570,082.25
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,960.93
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$572,043.18
Bank register ending balance:			\$572,043.18
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$572,043.18
Bank statement ending balance 03/31/2025:			<hr/> \$572,043.18
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$1,960.93	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

HINSDALE- WINTRUST MARCH 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 02/28/2025:			\$209,650.12
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$789.85
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$210,439.97
Bank register ending balance:			\$210,439.97
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$210,439.97
Bank statement ending balance 03/31/2025:			<hr/> \$210,439.97
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$789.85	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND INVESTMENT MARCH 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 02/28/2025:			\$5,469,826.79
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$4,070,185.81
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			\$8,540,012.60
Bank register ending balance:			\$8,540,012.60
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$8,540,012.60
Bank statement ending balance 03/31/2025:			\$8,540,012.60
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	5	\$4,070,185.81	
All Cleared Payments:	1	\$1,000,000.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND ART FUND MARCH 2025

Reconciliation of Register to Statement

Bank register cleared beginning balance 02/28/2025:				\$3,084.21
Add: Cleared deposits:				\$0.00
Add: Cleared deposit adjustments:				\$11.58
Subtract: Cleared payments:				\$0.00
Subtract: Cleared payment adjustments:				\$0.00
Adjusted bank register balance:				<hr/> \$3,095.79
Bank register ending balance:				\$3,095.79
Subtract: Outstanding deposits:				\$0.00
Subtract: Outstanding deposit adjustments:				\$0.00
Add: Outstanding payments:				\$0.00
Add: Outstanding payment adjustments:				\$0.00
Adjusted bank register balance:				<hr/> \$3,095.79
Bank statement ending balance 03/31/2025:				<hr/> \$3,095.79
Out of balance by:				\$0.00
Summary Count and Amount for Deposits and Payments				
All Cleared Deposits:	1		\$11.58	
All Cleared Payments:	0		\$0.00	

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 03/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	4,042,442.91	5,601,065.77	11,404,000.00	49.11%
Corp. Property Replacement Tax	12,909.93	44,242.35	207,000.00	21.37%
Lost Books Reimbursed/Reciprocal Borrow	1,411.53	1,692.62	7,000.00	24.18%
Sales	391.00	818.50	0.00	0.00%
Rentals-Library Space	48.26	532.64	0.00	0.00%
Parking lot revenue	2,642.89	8,101.46	22,000.00	36.82%
Interest	31,813.83	73,201.70	182,000.00	40.22%
Gifts	200.00	450.00	0.00	0.00%
Gifts From FOPPL	7,525.50	10,025.50	20,000.00	50.13%
Illinois Per Capita Grant	0.00	0.00	18,000.00	0.00%
Grants	9,265.00	9,265.00	0.00	0.00%
Community Fund Endowments	19,885.09	19,885.09	25,600.00	77.68%
Miscellaneous Income	1,410.40	1,420.40	0.00	0.00%
TOTAL REVENUE	4,129,946.34	5,770,701.03	11,885,600.00	48.55%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	526,336.91	1,606,761.05	6,630,000.00	24.23%
Employee Health Benefits	104,787.86	315,817.76	1,223,000.00	25.82%
IMRF (Illinois Muncipal Retirement F	16,769.01	51,253.39	229,000.00	22.38%
FICA/MEDICARE	38,471.57	117,741.04	488,500.00	24.10%
Workers Compensation Insurance	0.00	15,470.00	17,500.00	88.40%
Unemployment Compensation Ins.	5,341.09	23,004.25	24,000.00	95.85%
Total Compensation	691,706.44	2,130,047.49	8,612,000.00	24.73%
Talent Development				
Dues	110.00	11,227.00	14,000.00	80.19%
Staff Development/Travel	7,140.56	12,401.03	103,250.00	12.01%
Tuition Reimbursement	0.00	4,614.00	27,000.00	17.09%
Hiring	14,893.97	17,742.61	12,500.00	141.94%
Board Development	0.00	0.00	2,000.00	0.00%
Total Talent Development	22,144.53	45,984.64	158,750.00	28.97%
TOTAL PEOPLE	713,850.97	2,176,032.13	8,770,750.00	24.81%
SUPPORT SERVICES				
Marketing				
Promotions	0.00	1,234.95	19,000.00	6.50%
Publications	0.00	6,756.95	31,550.00	21.42%
Total Marketing Support	0.00	7,991.90	50,550.00	15.81%
Store				
Fees and Services	18.78	207.31	750.00	27.64%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 03/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Total Store Support	18.78	207.31	750.00	27.64%
Collections				
ILL Payments	217.44	962.79	3,000.00	32.09%
Cataloging/Bib Search Fees	841.51	841.51	3,000.00	28.05%
Total Collections Support	1,058.95	1,804.30	6,000.00	30.07%
Administration				
HRIS and Payroll Processing Fees	2,642.34	8,105.93	33,000.00	24.56%
Mileage & Miscellaneous reimburse	31.85	2,900.10	22,500.00	12.89%
Hospitality	654.99	654.99	5,000.00	13.10%
Staff Appreciation / Engagement	223.34	4,492.98	12,000.00	37.44%
Audit Fees	0.00	4,000.00	11,600.00	34.48%
Unclaimed Property Escheatment to	0.00	0.00	650.00	0.00%
Merchant Account Services	81.51	331.43	2,050.00	16.17%
Consulting Services - Admin	4,000.00	18,321.25	60,000.00	30.54%
Intergovernmental Agreements (IGA)	2,176.25	5,883.50	25,000.00	23.53%
Legal Fees	496.25	793.75	30,000.00	2.65%
Postage & Delivery	1,517.64	3,497.63	16,500.00	21.20%
Insurance	0.00	114,420.99	124,700.00	91.76%
Contingency	0.00	25.60	0.00	0.00%
Grant Expenses	9,265.00	9,265.00	0.00	0.00%
Supplies	14,495.02	27,095.93	90,000.00	30.11%
Total Administration Support	35,584.19	199,789.08	433,000.00	46.14%
Other Support Services				
Telephone/Communications	3,566.26	11,021.60	65,000.00	16.96%
Office & Library Machinery Service	1,158.13	3,474.39	20,000.00	17.37%
Total Other Support Services	4,724.39	14,495.99	85,000.00	17.05%
TOTAL SUPPORT SERVICES	41,386.31	224,288.58	575,300.00	38.99%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	0.00	12,000.00	0.00%
Supplies - Equity	264.02	311.88	2,000.00	15.59%
TOTAL EQUITY AND ANTI-RACISM	264.02	311.88	14,000.00	2.23%
LIBRARY MATERIALS				
Print materials	27,852.41	76,809.32	380,500.00	20.19%
Audio and video materials	5,446.24	14,853.11	95,500.00	15.55%
Digital content	53,852.68	236,481.19	640,000.00	36.95%
Devices	1,355.20	4,161.50	30,000.00	13.87%
Realia and other formats	276.45	757.36	10,500.00	7.21%
Archival collection	0.00	78.24	20,000.00	0.39%
TOTAL LIBRARY MATERIALS	88,782.98	333,140.72	1,176,500.00	28.32%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 03/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	151.34	317.17	2,800.00	11.33%
Building Materials & Supplies	551.37	4,519.39	10,000.00	45.19%
Equipment Parts	97.15	569.42	10,000.00	5.69%
Cleaning & Housekeeping Supplies	929.84	2,556.63	8,500.00	30.08%
Signage	0.00	487.20	4,000.00	12.18%
Total Facility Supplies	1,729.70	8,449.81	35,300.00	23.94%
Facilities Services				
Landscaping and snow removal serv	544.00	2,964.00	25,000.00	11.86%
Custodial Services	17,507.39	52,522.17	225,000.00	23.34%
Water	819.03	2,618.70	11,750.00	22.29%
Sewer/Garbage	888.81	3,361.47	13,500.00	24.90%
Parking lot expense	19.95	59.85	10,500.00	0.57%
Natural Gas	3,592.11	10,399.23	95,000.00	10.95%
Rentals--Equipment & Facilities	1,370.00	4,110.00	25,000.00	16.44%
Repair & Maintenance Prop. & Equip	5,701.42	59,914.34	242,000.00	24.76%
Total Facilities Services	30,442.71	135,949.76	647,750.00	20.99%
TOTAL FACILITIES MANAGEMENT	32,172.41	144,399.57	683,050.00	21.14%
PUBLIC SERVICES				
Programming				
Children's Programming	4,309.84	8,663.79	25,000.00	34.66%
Young Adult Programming	1,198.45	4,641.79	27,000.00	17.19%
Adult Programming	493.17	5,969.85	23,000.00	25.96%
Community Engagement	1,027.93	2,691.12	14,000.00	19.22%
Social Services	0.00	623.92	10,000.00	6.24%
Creative Studio	829.95	1,171.22	8,000.00	14.64%
Total Programming	7,859.34	23,761.69	107,000.00	22.21%
Digital Services				
Consultant Support Services	1,125.00	2,797.50	65,000.00	4.30%
SWAN	0.00	29,839.00	115,000.00	25.95%
Website development/CMS	600.00	600.00	0.00	0.00%
Subscriptions and services	16,990.43	146,348.09	354,000.00	41.34%
Equipment and supplies	0.00	811.62	25,000.00	3.25%
Total Digital Services	18,715.43	180,396.21	559,000.00	32.27%
TOTAL PUBLIC SERVICES	26,574.77	204,157.90	666,000.00	30.65%
TOTAL EXPENSES - Operating	903,031.46	3,082,330.78	11,885,600.00	25.93%
EXPENSES - Capital				
Facilities Equipment	0.00	216.44	10,000.00	2.16%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 03/31/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Furnishings	4,137.92	4,137.92	75,000.00	5.52%
Technology Projects and Equipment	0.00	0.00	50,000.00	0.00%
Building Improvements	0.00	714.00	465,000.00	0.15%
TOTAL EXPENSES - Capital	4,137.92	5,068.36	600,000.00	0.84%
NET SURPLUS/(DEFICIT)	3,222,776.96	2,683,301.89	(600,000.00)	(447.22%)

Oak Park Public Library

Cash Disbursement Journals

MARCH 31, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
A GREATER GOOD FOUNDATION	Computer Check 62193	03/26/2025	03/26/2025 Posted	9,265.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,265.00	9,265.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0040	03/19/2025	Beyond the Books N	9,265.00	9,265.00	01-5452	Grant Expenses	9,265.00	TOWNSHIP24
<i>Totals:</i>							9,265.00	
ADELAIDE MOY	Computer Check 62152	03/12/2025	03/12/2025 Posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0034	02/19/2025	Tech Night for Kids	100.00	100.00	01-5240	Children's Programming	100.00	«No Project ID»
<i>Totals:</i>							100.00	
ALARM DETECTION SYSTEMS, INC.	Computer Check 62194	03/26/2025	03/26/2025 Posted	220.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 220.41	220.41 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
135101-1076	03/09/2025	Quarterly Charges -	220.41	220.41	01-5692	Repair & Maintenance Prop.	220.41	«No Project ID»
<i>Totals:</i>							220.41	
DIMA ALI	Computer Check 62129	03/05/2025	03/05/2025 Posted	350.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 350.00	350.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0032	03/01/2025	Ramadan Exhibit	350.00	350.00	01-5249	Community Engagement	350.00	«No Project ID»
<i>Totals:</i>							350.00	
ALPHA BUILDING MAINTENANCE	Computer Check 62195	03/26/2025	03/26/2025 Posted	16,568.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,568.52	16,568.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23481 OPPL	03/01/2025	Custodial Services	16,568.52	16,568.52	01-5686	Custodial Services	16,568.52	«No Project ID»
<i>Totals:</i>							16,568.52	
ALTA LANGUAGE SERVICES, INC.	Computer Check 62130	03/05/2025	03/05/2025 Posted	348.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 348.00	348.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IS770933	02/28/2025	INTERPRETER LANG	348.00	348.00	01-5199	Hiring	348.00	«No Project ID»
<i>Totals:</i>							348.00	
AMAZON CAPITAL SERVICES	Computer Check	03/05/2025	03/05/2025	813.86	01-1053	Byline Bank Checking	0.00	813.86

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	62131		Posted		01-2060	Accounts Payable	813.86	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1HCD-T6FK-KY9J	02/21/2025	Materials for Specia	78.24	78.24	01-5895	Archival collection	78.24	«No Project ID»
						Totals:	78.24	
1RWJ-N71F-QCMD	02/22/2025	IT Supplies - public	49.89	49.89	01-5937	Equipment and supplies	49.89	«No Project ID»
						Totals:	49.89	
16GK-661W-GX4L	02/27/2025	IT Supplies - public	29.95	29.95	01-5937	Equipment and supplies	29.95	«No Project ID»
						Totals:	29.95	
1NLR-GKTM-LNRR	02/27/2025	Books	317.84	317.84	01-5840	Print materials	317.84	«No Project ID»
						Totals:	317.84	
1FPW-1RLN-TVP4	02/28/2025	Book	10.79	10.79	01-5840	Print materials	10.79	«No Project ID»
						Totals:	10.79	
16GR-YXFJ-1W3H	03/01/2025	Feb. 2025 Amazon c	210.33	210.33	01-5240	Children's Programming	210.33	«No Project ID»
						Totals:	210.33	
1M3M-TFP4-94MN	03/01/2025	Books	56.06	56.06	01-5840	Print materials	56.06	«No Project ID»
						Totals:	56.06	
1HM1-KT7Q-9D4N	03/03/2025	Office Supplies	60.76	60.76	01-5742	Supplies	60.76	«No Project ID»
						Totals:	60.76	
AMAZON CAPITAL SERVICES	Computer Check	03/12/2025	03/12/2025	412.37	01-1053	Byline Bank Checking	0.00	412.37
	62153		Posted		01-2060	Accounts Payable	412.37	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1VFN-KDLN-74KF	03/04/2025	Books	186.10	186.10	01-5840	Print materials	186.10	«No Project ID»
						Totals:	186.10	
1HNX-7TJ6-6LKG	03/05/2025	Books	67.04	67.04	01-5840	Print materials	67.04	«No Project ID»
						Totals:	67.04	
1PDK-QPNK-671X	03/06/2025	Book	23.99	23.99	01-5840	Print materials	23.99	«No Project ID»
						Totals:	23.99	
1KJG-KTW1-K7QX	03/07/2025	Office Supplies	26.57	26.57	01-5742	Supplies	26.57	«No Project ID»
						Totals:	26.57	
1R6L-M4P9-TRWH	03/09/2025	Books	34.02	34.02	01-5840	Print materials	34.02	«No Project ID»
						Totals:	34.02	
1R1J-MXF7-74M9	03/10/2025	Book	14.98	14.98	01-5840	Print materials	14.98	«No Project ID»
						Totals:	14.98	
17JW-YWQY-6KWC	03/10/2025	Book	19.72	19.72	01-5840	Print materials	19.72	«No Project ID»
						Totals:	19.72	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1X13-R6FV-69HM	03/10/2025	Book	39.95	39.95	01-5840	Print materials	39.95	«No Project ID»
Totals:							39.95	
AMAZON CAPITAL SERVICES	Computer Check	03/19/2025	03/19/2025	747.27	01-1053	Byline Bank Checking	0.00	747.27
	62176		Posted		01-2060	Accounts Payable	747.27	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1GQD-HYMP-W7M	02/28/2025	HP Plotter Supplies	433.13	433.13	01-5742	Supplies	433.13	«No Project ID»
Totals:							433.13	
1C4N-LV13-GVWM	03/12/2025	Lumbar Support Rol	27.67	27.67	01-5742	Supplies	27.67	«No Project ID»
Totals:							27.67	
1P47-YWDD-LFDC	03/12/2025	Books	72.04	72.04	01-5840	Print materials	72.04	«No Project ID»
Totals:							72.04	
14QR-3Q4N-NW4T	03/18/2025	Office Supplies	32.05	32.05	01-5742	Supplies	32.05	«No Project ID»
Totals:							32.05	
1PVG-V19X-MRQT	03/18/2025	Childrens Realia	182.38	182.38	01-5894	Realia and other formats	182.38	«No Project ID»
Totals:							182.38	
AMAZON CAPITAL SERVICES	Computer Check	03/26/2025	03/26/2025	307.84	01-1053	Byline Bank Checking	0.00	307.84
	62196		Posted		01-2060	Accounts Payable	307.84	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
19MH-KGNK-CFNV	03/20/2025	Creative Studio - Su	19.95	19.95	01-5254	Creative Studio	19.95	FOPPL24
Totals:							19.95	
1KPD-7LJC-H4QH	03/21/2025	Childrens Realia	19.99	19.99	01-5894	Realia and other formats	19.99	«No Project ID»
Totals:							19.99	
1FYG-MR7X-PMWG	03/22/2025	Book	23.75	23.75	01-5840	Print materials	23.75	«No Project ID»
Totals:							23.75	
1JVD-M6T1-XF73	03/23/2025	Books	76.02	76.02	01-5840	Print materials	76.02	«No Project ID»
Totals:							76.02	
19JY-JFVT-3H9C	03/24/2025	Childrens Realia	16.99	16.99	01-5894	Realia and other formats	16.99	«No Project ID»
Totals:							16.99	
1VL3-Y616-FW7X	03/24/2025	Book	29.99	29.99	01-5840	Print materials	29.99	«No Project ID»
Totals:							29.99	
1XV1-RYDQ-1VXW	03/24/2025	Books	47.52	47.52	01-5840	Print materials	47.52	«No Project ID»
Totals:							47.52	
1XGG-HXRR-3WDG	03/24/2025	Office Supplies	49.52	49.52	01-5742	Supplies	49.52	«No Project ID»
Totals:							49.52	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount Amount	Credit Amount Project ID
1VL3-Y616-KRDH	03/25/2025	Book	24.11	24.11	01-5840	Print materials	24.11	«No Project ID»
Totals:							24.11	
ANCEL GLINK, P.C.	Computer Check 62154		03/12/2025 Posted	496.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 496.25	496.25 0.00
109833	03/10/2025	Feburary Legal Fees	496.25	496.25	01-5291	Legal Fees	496.25	«No Project ID»
Totals:							496.25	
ANDERSON ELEVATOR CO.	Computer Check 62197		03/26/2025 Posted	1,263.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,263.00	1,263.00 0.00
INV-100715-K5X7	03/12/2025	Maze - Service Call I	378.00	378.00	01-5692	Repair & Maintenance Prop. i	378.00	«No Project ID»
Totals:							378.00	
INV-100718-D8X5	03/12/2025	Main - Service Call F	885.00	885.00	01-5692	Repair & Maintenance Prop. i	885.00	«No Project ID»
Totals:							885.00	
ANDERSON PEST SOLUTIONS	Computer Check 62198		03/26/2025 Posted	109.38	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 109.38	109.38 0.00
74953843	03/17/2025	Pest Control Mainte	109.38	109.38	01-5692	Repair & Maintenance Prop. i	109.38	«No Project ID»
Totals:							109.38	
BAKER & TAYLOR	Computer Check 62132		03/05/2025 Posted	6,431.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,431.40	6,431.40 0.00
2038903894	02/25/2025	Books	1,088.79	1,088.79	01-5840	Print materials	1,088.79	«No Project ID»
Totals:							1,088.79	
2038868319	02/25/2025	Books	1,254.89	1,254.89	01-5840	Print materials	1,254.89	«No Project ID»
Totals:							1,254.89	
2038889825	02/28/2025	Books	421.96	421.96	01-5840	Print materials	421.96	«No Project ID»
Totals:							421.96	
2038884269	02/28/2025	Books	1,372.30	1,372.30	01-5840	Print materials	1,372.30	«No Project ID»
Totals:							1,372.30	
2038882541	02/28/2025	Books	2,293.46	2,293.46	01-5840	Print materials	2,293.46	«No Project ID»
Totals:							2,293.46	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
BAKER & TAYLOR	Computer Check 62155	03/12/2025	03/12/2025 Posted	9,093.66	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,093.66	9,093.66 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038916052	03/04/2025	Books	1,518.86	1,518.86	01-5840	Print materials	1,518.86	«No Project ID»
						Totals:	1,518.86	
2038908212	03/05/2025	Books	306.48	306.48	01-5840	Print materials	306.48	«No Project ID»
						Totals:	306.48	
2038902973	03/05/2025	Books	1,128.03	1,128.03	01-5840	Print materials	1,128.03	«No Project ID»
						Totals:	1,128.03	
2038904815	03/06/2025	Books	834.91	834.91	01-5840	Print materials	834.91	«No Project ID»
						Totals:	834.91	
2038914148	03/07/2025	Books	385.98	385.98	01-5840	Print materials	385.98	«No Project ID»
						Totals:	385.98	
2038899146	03/07/2025	Books	2,309.25	2,309.25	01-5840	Print materials	2,309.25	«No Project ID»
						Totals:	2,309.25	
2038924560	03/10/2025	Books	1,324.49	1,324.49	01-5840	Print materials	1,324.49	«No Project ID»
						Totals:	1,324.49	
2038930055	03/10/2025	Books	1,285.66	1,285.66	01-5840	Print materials	1,285.66	«No Project ID»
						Totals:	1,285.66	
BAKER & TAYLOR	Computer Check 62177	03/19/2025	03/19/2025 Posted	2,944.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,944.70	2,944.70 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038932455	03/12/2025	Books	482.36	482.36	01-5840	Print materials	482.36	«No Project ID»
						Totals:	482.36	
2038937188	03/12/2025	Books	645.01	645.01	01-5840	Print materials	645.01	«No Project ID»
						Totals:	645.01	
2038921255	03/13/2025	Books	1,817.33	1,817.33	01-5840	Print materials	1,817.33	«No Project ID»
						Totals:	1,817.33	
BAKER & TAYLOR	Computer Check 62199	03/26/2025	03/26/2025 Posted	6,699.15	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,699.15	6,699.15 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038922320	03/13/2025	Books	1,109.08	1,109.08	01-5840	Print materials	1,109.08	«No Project ID»
						Totals:	1,109.08	
2038925893	03/20/2025	Books	374.58	374.58	01-5840	Print materials	374.58	HARRISON

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2038952359	03/20/2025	Books	1,013.52	1,013.52	01-5840	Print materials	Totals: 374.58	1,013.52	HARRISON	
2038956682	03/21/2025	Books	936.19	936.19	01-5840	Print materials	Totals: 1,013.52	936.19	HARRISON	
2038933380	03/21/2025	Books	1,412.33	1,412.33	01-5840	Print materials	Totals: 936.19	1,412.33	HARRISON	
2038937556	03/24/2025	Books	1,884.73	1,853.45	01-5840	Print materials	Totals: 1,412.33	1,853.45	HARRISON	
							Totals: 1,853.45			
DUSHAUN BRANCH	Computer Check	03/19/2025	03/19/2025		240.00	01-1053	Byline Bank Checking	0.00	240.00	
	62178		Posted			01-2060	Accounts Payable	240.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
240864	03/05/2025	Adult Programming	240.00	240.00	01-5247	Adult Programming	240.00	«No Project ID»		
							Totals: 240.00			
CARASOFT TECHNOLOGY CC	Computer Check	03/12/2025	03/12/2025		13,125.00	01-1053	Byline Bank Checking	0.00	13,125.00	
	62156		Posted			01-2060	Accounts Payable	13,125.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IN1911134	03/07/2025	LinkedIn Learning	13,125.00	13,125.00	01-1600	Prepaid Expenses	2,328.69	«No Project ID»		
IN1911134	03/07/2025	LinkedIn Learning	13,125.00	13,125.00	01-5891	Digital content	10,796.31	«No Project ID»		
							Totals: 13,125.00			
CDW GOVERNMENT, INC.	Computer Check	03/19/2025	03/19/2025		23,979.00	01-1053	Byline Bank Checking	0.00	23,979.00	
	62179		Posted			01-2060	Accounts Payable	23,979.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
AC5NQ9I	01/29/2025	Meraki License & S	23,979.00	23,979.00	01-1600	Prepaid Expenses	16,609.14	IT		
AC5NQ9I	01/29/2025	Meraki License & S	23,979.00	23,979.00	01-5936	Subscriptions and services	7,369.86	IT		
							Totals: 23,979.00			
CHILDREN'S PLUS DBA LIBRAR	Computer Check	03/12/2025	03/12/2025		1,672.86	01-1053	Byline Bank Checking	0.00	1,672.86	
	62157		Posted			01-2060	Accounts Payable	1,672.86	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
257201	03/06/2025	Books	175.68	175.68	01-5840	Print materials	175.68	«No Project ID»		
							Totals: 175.68			
257199	03/06/2025	Books	266.63	266.63	01-5840	Print materials	266.63	«No Project ID»		

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
						Totals:	266.63			
257200	03/06/2025	Books	1,230.55	1,230.55	01-5840	Print materials	1,230.55	«No Project ID»		
						Totals:	1,230.55			
CHILDREN'S PLUS DBA LIBRAR	Computer Check		03/26/2025	03/26/2025	1,011.98	01-1053	Byline Bank Checking	0.00		1,011.98
	62200			Posted		01-2060	Accounts Payable	1,011.98		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
257641	03/17/2025	Books	1,011.98	1,011.98	01-5840	Print materials	1,011.98	HARRISON		
257641	03/17/2025	Books	1,011.98	1,011.98	01-5840	Print materials	1,011.98	SINKEVITCH		
						Totals:	1,011.98			
CINTAS	Computer Check		03/05/2025	03/05/2025	151.65	01-1053	Byline Bank Checking	0.00		151.65
	62133			Posted		01-2060	Accounts Payable	151.65		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
5256447606	02/27/2025	First Aid	69.14	69.14	01-5742	Supplies	69.14	«No Project ID»		
						Totals:	69.14			
5257094506	03/03/2025	First Aid	82.51	82.51	01-5742	Supplies	82.51	«No Project ID»		
						Totals:	82.51			
CITRON HYGIENE	Computer Check		03/26/2025	03/26/2025	938.87	01-1053	Byline Bank Checking	0.00		938.87
	62201			Posted		01-2060	Accounts Payable	938.87		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
INV0405013	03/01/2025	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	«No Project ID»		
						Totals:	74.01			
INV0405010	03/01/2025	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	«No Project ID»		
						Totals:	93.26			
INV0405014	03/01/2025	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	«No Project ID»		
						Totals:	771.60			
CLAIRE ONG	Computer Check		03/05/2025	03/05/2025	21.35	01-1053	Byline Bank Checking	0.00		21.35
	62134			Posted		01-2060	Accounts Payable	21.35		0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-13532	02/28/2025	Mileage - Claire Ong	21.35	21.35	01-5165	Mileage & Miscellaneous reir	21.35	«No Project ID»		
						Totals:	21.35			
COMPLETE TEMPERATURE SYS	Computer Check		03/05/2025	03/05/2025	5,285.00	01-1053	Byline Bank Checking	0.00		5,285.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62135		Posted		01-2060	Accounts Payable	5,285.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
MA009407	01/01/2025	Quarterly Bill - Prev	4,500.00	4,500.00	01-5692	Repair & Maintenance Prop. i	4,500.00	«No Project ID»
						Totals:	4,500.00	
MA009406	01/01/2025	Quarterly Bill - Prev	785.00	785.00	01-5692	Repair & Maintenance Prop. i	785.00	«No Project ID»
						Totals:	785.00	
COMPLETE TEMPERATURE SYS	Computer Check	03/12/2025	03/12/2025	1,315.00	01-1053	Byline Bank Checking	0.00	1,315.00
	62158		Posted		01-2060	Accounts Payable	1,315.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE052051	02/28/2025	Main - Glycol - 55G	1,315.00	1,315.00	01-5692	Repair & Maintenance Prop. i	1,315.00	«No Project ID»
						Totals:	1,315.00	
DEMCO, INC.	Computer Check	03/05/2025	03/05/2025	563.00	01-1053	Byline Bank Checking	0.00	563.00
	62136		Posted		01-2060	Accounts Payable	563.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7611217	02/28/2025	Processing Supplies	563.00	563.00	01-5742	Supplies	563.00	«No Project ID»
						Totals:	563.00	
DEMCO, INC.	Computer Check	03/19/2025	03/19/2025	501.55	01-1053	Byline Bank Checking	0.00	501.55
	62180		Posted		01-2060	Accounts Payable	501.55	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7616340	03/12/2025	Processing Supplies	82.81	82.81	01-5742	Supplies	82.81	«No Project ID»
						Totals:	82.81	
7618127	03/17/2025	Processing Supplies	418.74	418.74	01-5742	Supplies	418.74	«No Project ID»
						Totals:	418.74	
DEMCO, INC.	Computer Check	03/26/2025	03/26/2025	466.34	01-1053	Byline Bank Checking	0.00	466.34
	62202		Posted		01-2060	Accounts Payable	466.34	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7621473	03/24/2025	Processing Supplies	466.34	466.34	01-5742	Supplies	466.34	«No Project ID»
						Totals:	466.34	
DITO, LLC	Computer Check	03/12/2025	03/12/2025	43.31	01-1053	Byline Bank Checking	0.00	43.31
	62159		Posted		01-2060	Accounts Payable	43.31	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV93989	02/28/2025	Google Voice (Febru	43.31	43.31	01-5451	Telephone/Communications	43.31	«No Project ID»

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
Totals:									43.31	
ELMWOOD SUPPLY COMPANY	Computer Check	03/05/2025	03/05/2025	411.54	01-1053	Byline Bank Checking	0.00	411.54		
	62137		Posted		01-2060	Accounts Payable	411.54	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
S1037609	02/28/2025	Main - Mixing Valve	411.54	411.54	01-5683	Equipment Parts	411.54	«No Project ID»		
Totals:									411.54	
EMMA VICTORIA LOPEZ	Computer Check	03/12/2025	03/12/2025	75.00	01-1053	Byline Bank Checking	0.00	75.00		
	62160		Posted		01-2060	Accounts Payable	75.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2025-99-004	03/03/2025	March 15 Kids Codir	75.00	75.00	01-5240	Children's Programming	75.00	«No Project ID»		
Totals:									75.00	
EX-CELL KAISER, LLC	Computer Check	03/26/2025	03/26/2025	3,238.00	01-1053	Byline Bank Checking	0.00	3,238.00		
	62203		Posted		01-2060	Accounts Payable	3,238.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
207624	03/07/2025	Maze and Dole - Ne	3,238.00	3,238.00	01-5930	Furnishings	3,238.00	«No Project ID»		
Totals:									3,238.00	
FOREST PRINTING CO.	Computer Check	03/05/2025	03/05/2025	250.50	01-1053	Byline Bank Checking	0.00	250.50		
	62138		Posted		01-2060	Accounts Payable	250.50	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
126300	02/26/2025	Creative Studio trifo	250.50	250.50	01-5205	Publications	250.50	«No Project ID»		
Totals:									250.50	
GALE/CENGAGE LEARNING	Computer Check	03/19/2025	03/19/2025	2,815.14	01-1053	Byline Bank Checking	0.00	2,815.14		
	62181		Posted		01-2060	Accounts Payable	2,815.14	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
87024855	03/16/2025	Gale in Context: Bio	2,815.14	2,815.14	01-5891	Digital content	2,815.14	«No Project ID»		
Totals:									2,815.14	
GOCREATIVE PROGRAMS, LLC	Computer Check	03/19/2025	03/19/2025	900.00	01-1053	Byline Bank Checking	0.00	900.00		
	62182		Posted		01-2060	Accounts Payable	900.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2025-99-0025	02/10/2025	"Being Bilingual Roc	900.00	900.00	01-5240	Children's Programming	900.00	«No Project ID»		

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
Totals:							900.00	
HOME DEPOT	Computer Check 62161	03/12/2025	03/12/2025 Posted	248.49	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 248.49	248.49 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
6522859	02/24/2025	Facilities - Supplies	176.46	176.46	01-5682	Building Materials & Supplies	176.46	«No Project ID»
Totals:							176.46	
4510738	02/26/2025	Facilities - Supplies	72.03	72.03	01-5682	Building Materials & Supplies	72.03	«No Project ID»
Totals:							72.03	
HOME DEPOT	Computer Check 62204	03/26/2025	03/26/2025 Posted	266.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 266.28	266.28 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
9526016	03/13/2025	Facilities - MISC Sup	125.97	125.97	01-5682	Building Materials & Supplies	125.97	«No Project ID»
Totals:							125.97	
1516139	03/21/2025	Facilities - MISC Sup	140.31	140.31	01-5682	Building Materials & Supplies	140.31	«No Project ID»
Totals:							140.31	
IHLS-OCLC	Computer Check 62139	03/05/2025	03/05/2025 Posted	608.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 608.40	608.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
31864	02/14/2025	IFM Debits/Admin F	608.40	608.40	01-5264	ILL Payments	608.40	«No Project ID»
Totals:							608.40	
IHLS-OCLC	Computer Check 62162	03/12/2025	03/12/2025 Posted	1,058.95	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,058.95	1,058.95 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
31956	03/10/2025	IFM Debits/Admin F	217.44	217.44	01-5264	ILL Payments	217.44	«No Project ID»
Totals:							217.44	
31994	03/10/2025	WebDewey	841.51	841.51	01-5292	Cataloging/Bib Search Fees	841.51	«No Project ID»
Totals:							841.51	
INGRAM LIBRARY SERVICES	Computer Check 62140	03/05/2025	03/05/2025 Posted	822.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 822.52	822.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
86886376	03/03/2025	Books	389.76	389.76	01-5840	Print materials	389.76	«No Project ID»

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
86886377	03/03/2025	Books	432.76	432.76	01-5840	Print materials	432.76	«No Project ID»
						Totals:	432.76	
INGRAM LIBRARY SERVICES	Computer Check 62183		03/19/2025 Posted		217.75 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 217.75	217.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
87102480	03/14/2025	Books	217.75	217.75	01-5840	Print materials	217.75	«No Project ID»
						Totals:	217.75	
INGRAM LIBRARY SERVICES	Computer Check 62205		03/26/2025 Posted		125.99 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 125.99	125.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
87220995	03/21/2025	Books	125.99	125.99	01-5840	Print materials	125.99	HARRISON
						Totals:	125.99	
INTERNATIONAL UNION OF O	Computer Check 62163		03/12/2025 Posted		194.25 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 194.25	194.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13626	03/05/2025	MARCH 2025 UNIO	194.25	194.25	01-2059	Union dues Payable	194.25	«No Project ID»
						Totals:	194.25	
J.C. LICHT, LLC	Computer Check 62206		03/26/2025 Posted		285.09 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 285.09	285.09 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
02204488	03/03/2025	Paint and Supplies -	285.09	285.09	01-5682	Building Materials & Supplies	285.09	«No Project ID»
						Totals:	285.09	
JAMES S FUTRELL	Computer Check 62207		03/26/2025 Posted		1,500.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
241015	02/25/2025	E-Rate Services - FY	1,500.00	1,500.00	01-5272	Consultant Support Services	1,500.00	«No Project ID»
						Totals:	1,500.00	
JANET LORCH	Computer Check 62164		03/12/2025 Posted		173.71 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 173.71	173.71 0.00

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount Amount	Credit Amount Project ID
IR-13597	03/06/2025	Spanish Immersion/	173.71	173.71	01-5163	Staff Development/Travel	173.71	«No Project ID»
Totals:							173.71	
JOHNSON CONTROLS	Computer Check 62208		03/26/2025 Posted	996.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 996.62	996.62 0.00
41141533	03/08/2025	Quarterly Billing - D	996.62	996.62	01-5692	Repair & Maintenance Prop.	996.62	«No Project ID»
Totals:							996.62	
JOSHUA SOTO	Computer Check 62184		03/19/2025 Posted	414.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 414.00	414.00 0.00
IR-13424	02/18/2025	Per Diem for Compt	414.00	414.00	01-5163	Staff Development/Travel	414.00	«No Project ID»
Totals:							414.00	
KANOPY, INC.	Computer Check 62141		03/05/2025 Posted	3,669.45	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,669.45	3,669.45 0.00
441723-PPU	02/28/2025	Kanopy tickets	3,669.45	3,669.45	01-5891	Digital content	3,669.45	«No Project ID»
Totals:							3,669.45	
KATHY VALDIVIA	Computer Check 62185		03/19/2025 Posted	210.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 210.00	210.00 0.00
2025-99-0037	03/12/2025	3 Feb 2025 Spanish	90.00	90.00	01-5240	Children's Programming	90.00	«No Project ID»
Totals:							90.00	
2025-99-0038	03/12/2025	4 March Spanish Stc	120.00	120.00	01-5240	Children's Programming	120.00	«No Project ID»
Totals:							120.00	
KOYA LEADERSHIP PARTNERS,	Computer Check 62165		03/12/2025 Posted	1,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,000.00	1,000.00 0.00
INV-14890	03/07/2025	EXECUTIVE DIRECTC	1,000.00	1,000.00	01-5199	Hiring	1,000.00	«No Project ID»
Totals:							1,000.00	
LAKESHORE RECYCLING SYSTE	Computer Check 62142		03/05/2025 Posted	648.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 648.96	648.96 0.00

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR6136504	02/25/2025	Trash/Recycling - M	106.30	106.30	01-5688	Sewer/Garbage	106.30	«No Project ID»
						Totals:	106.30	
LR6136503	02/25/2025	Trash/Recycling - M	542.66	542.66	01-5688	Sewer/Garbage	542.66	«No Project ID»
						Totals:	542.66	
LEYDEN LAWN SPRINKLERS, INC.	Computer Check 62209		03/26/2025 Posted		1,264.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,264.00	1,264.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1268	03/01/2025	Sprinkler Service Co	463.00	463.00	01-5692	Repair & Maintenance Prop.	463.00	«No Project ID»
						Totals:	463.00	
1269	03/01/2025	Sprinkler Service Co	801.00	801.00	01-5692	Repair & Maintenance Prop.	801.00	«No Project ID»
						Totals:	801.00	
LOCAL 399 FED PAC	Computer Check 62186		03/19/2025 Posted		75.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
888677	03/14/2025	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	«No Project ID»
						Totals:	75.00	
MCADAM LANDSCAPING, INC.	Computer Check 62210		03/26/2025 Posted		544.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 544.00	544.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
100865	03/19/2025	Landscaping Mainte	544.00	544.00	01-5681	Landscaping and snow remo	544.00	«No Project ID»
						Totals:	544.00	
MIDWEST TAPE, LLC	Computer Check 62143		03/05/2025 Posted		1,683.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,683.50	1,683.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506817202	02/28/2025	Audiobook	43.68	43.68	01-5890	Audio and video materials	43.68	«No Project ID»
						Totals:	43.68	
506816519	02/28/2025	Music CDs	48.54	48.54	01-5890	Audio and video materials	48.54	«No Project ID»
						Totals:	48.54	
506817204	02/28/2025	DVDs	159.79	159.79	01-5890	Audio and video materials	159.79	«No Project ID»
						Totals:	159.79	
506817203	02/28/2025	DVDs	638.82	638.82	01-5890	Audio and video materials	638.82	«No Project ID»
						Totals:	638.82	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506817201	02/28/2025	DVDs	792.67	792.67	01-5890	Audio and video materials	792.67	«No Project ID»
Totals:							792.67	
MIDWEST TAPE, LLC	Computer Check 62151		03/05/2025 Posted	19,781.92	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,781.92	19,781.92 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506822504	02/28/2025	Hoopla	19,781.92	19,781.92	01-5891	Digital content	19,781.92	«No Project ID»
Totals:							19,781.92	
MIDWEST TAPE, LLC	Computer Check 62166		03/12/2025 Posted	912.05	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 912.05	912.05 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506845736	03/06/2025	Music CDs	31.96	31.96	01-5890	Audio and video materials	31.96	«No Project ID»
Totals:							31.96	
506845735	03/06/2025	Audiobook	53.68	53.68	01-5890	Audio and video materials	53.68	«No Project ID»
Totals:							53.68	
506849450	03/06/2025	DVDs	101.40	101.40	01-5890	Audio and video materials	101.40	«No Project ID»
Totals:							101.40	
506845739	03/06/2025	Audiobooks	113.68	113.68	01-5890	Audio and video materials	113.68	«No Project ID»
Totals:							113.68	
506845734	03/06/2025	DVDs	180.76	180.76	01-5890	Audio and video materials	180.76	«No Project ID»
Totals:							180.76	
506845738	03/06/2025	DVDs	430.57	430.57	01-5890	Audio and video materials	430.57	«No Project ID»
Totals:							430.57	
MIDWEST TAPE, LLC	Computer Check 62187		03/19/2025 Posted	1,336.06	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,336.06	1,336.06 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506883167	03/13/2025	Music CDs	67.72	67.72	01-5890	Audio and video materials	67.72	«No Project ID»
Totals:							67.72	
506883170	03/13/2025	DVDs	114.96	114.96	01-5890	Audio and video materials	114.96	«No Project ID»
Totals:							114.96	
506883166	03/13/2025	Audiobooks	157.04	157.04	01-5890	Audio and video materials	157.04	«No Project ID»
Totals:							157.04	
506883171	03/13/2025	DVDs	165.93	165.93	01-5890	Audio and video materials	165.93	«No Project ID»
Totals:							165.93	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506883169	03/13/2025	DVDs	405.47	405.47	01-5890	Audio and video materials	405.47	«No Project ID»
						Totals:	405.47	
506883165	03/13/2025	DVDs	424.94	424.94	01-5890	Audio and video materials	424.94	«No Project ID»
						Totals:	424.94	
MIDWEST TAPE, LLC	Computer Check 62211		03/26/2025 Posted		1,209.40 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,209.40	1,209.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506920447	03/21/2025	Music CDs	53.94	53.94	01-5890	Audio and video materials	53.94	«No Project ID»
						Totals:	53.94	
506920450	03/21/2025	DVDs	99.09	99.09	01-5890	Audio and video materials	99.09	«No Project ID»
						Totals:	99.09	
506920449	03/21/2025	DVDs	239.55	239.55	01-5890	Audio and video materials	239.55	«No Project ID»
						Totals:	239.55	
506920446	03/21/2025	DVDs	334.82	334.82	01-5890	Audio and video materials	334.82	«No Project ID»
						Totals:	334.82	
506920445	03/21/2025	DVDs	482.00	482.00	01-5890	Audio and video materials	482.00	«No Project ID»
						Totals:	482.00	
MY BEAUTY IS ME, INC	Computer Check 62144		03/05/2025 Posted		600.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 600.00	600.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0031	02/25/2025	Pretty Girl Power Da	600.00	600.00	01-5244	Young Adult Programming	600.00	«No Project ID»
						Totals:	600.00	
NICOR GAS	Computer Check 62212		03/26/2025 Posted		3,592.11 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,592.11	3,592.11 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13734	03/04/2025	Natural Gas Maze B	407.65	407.65	01-5690	Natural Gas	407.65	«No Project ID»
						Totals:	407.65	
IR-13735	03/06/2025	Natural Gas Main Br	3,184.46	3,184.46	01-5690	Natural Gas	3,184.46	«No Project ID»
						Totals:	3,184.46	
OLSON'S ACE OAK PARK	Computer Check 62145		03/05/2025 Posted		16.62 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16.62	16.62 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
16898/4	02/26/2025	Facilities - Dry Erase	16.62	16.62	01-5692	Repair & Maintenance Prop.	16.62	«No Project ID»
Totals:							16.62	
OLSON'S ACE OAK PARK	Computer Check 62213		03/26/2025 03/26/2025 Posted	43.66	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 43.66	43.66 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
17121/4	03/13/2025	Facilities - Housekee	43.66	43.66	01-5684	Cleaning & Housekeeping Su	43.66	«No Project ID»
Totals:							43.66	
OVERDRIVE, INC.	Computer Check 62146		03/05/2025 03/05/2025 Posted	608.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 608.25	608.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658CP25065747	02/28/2025	E-Content	242.76	242.76	01-5891	Digital content	242.76	«No Project ID»
Totals:							242.76	
01658CP25064900	02/28/2025	E-Content	365.49	365.49	01-5891	Digital content	365.49	«No Project ID»
Totals:							365.49	
OVERDRIVE, INC.	Computer Check 62167		03/12/2025 03/12/2025 Posted	12,352.90	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,352.90	12,352.90 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA25062991	02/28/2025	E-Content	4,254.57	4,254.57	01-5891	Digital content	4,254.57	«No Project ID»
Totals:							4,254.57	
01658MA25067613	02/28/2025	E-Content	8,098.33	8,098.33	01-5891	Digital content	8,098.33	«No Project ID»
Totals:							8,098.33	
PARK DISTRICT OF OAK PARK	Computer Check 62214		03/26/2025 03/26/2025 Posted	1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20240061	03/05/2025	DOLE RENT MARC 2	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	«No Project ID»
Totals:							1,370.00	
PITNEY BOWES-Reserve	Computer Check 62168		03/12/2025 03/12/2025 Posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13641	03/11/2025	Refill postage mach	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	«No Project ID»
Totals:							1,500.00	

Oak Park Public Library

Cash Disbursement Journals

MARCH 31, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
PLAYAWAY PRODUCTS LLC	Computer Check 62169	03/12/2025	03/12/2025 Posted	787.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 787.87	787.87 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
492161	03/03/2025	Wonderbooks	74.99	74.99	01-5890	Audio and video materials	74.99	«No Project ID»
						Totals:	74.99	
492145	03/03/2025	Wonderbooks	712.88	712.88	01-5890	Audio and video materials	712.88	«No Project ID»
						Totals:	712.88	
QUILL LLC	Computer Check 62188	03/19/2025	03/19/2025 Posted	89.27	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 89.27	89.27 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
43311691	03/17/2025	Office Supplies	89.27	89.27	01-5742	Supplies	89.27	«No Project ID»
						Totals:	89.27	
QUILL LLC	Computer Check 62215	03/26/2025	03/26/2025 Posted	55.09	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 55.09	55.09 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
43392120	03/21/2025	Office Supplies	55.09	55.09	01-5742	Supplies	55.09	«No Project ID»
						Totals:	55.09	
RAILS	Computer Check 62170	03/12/2025	03/12/2025 Posted	6,208.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,208.00	6,208.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
13854	02/25/2025	Brainfuse	6,208.00	6,208.00	01-1600	Prepaid Expenses	1,552.03	«No Project ID»
13854	02/25/2025	Brainfuse	6,208.00	6,208.00	01-5891	Digital content	4,655.97	«No Project ID»
						Totals:	6,208.00	
REBECCA N LANG	Computer Check 62147	03/05/2025	03/05/2025 Posted	1,350.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,350.00	1,350.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
25-003	02/27/2025	Consulting	1,350.00	1,350.00	01-5275	Consulting Services - Admin	1,350.00	«No Project ID»
						Totals:	1,350.00	
REGIONS BANK	Bank Draft 71	03/19/2025	03/19/2025 Posted	22,543.39	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 22,543.39	22,543.39 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023073	02/28/2025	REGIONS BANK PER	22,543.39	22,543.39	01-2067	Purchase Cards - P Cards	22,543.39	«No Project ID»

Oak Park Public Library

Cash Disbursement Journals

MARCH 31, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>							22,543.39	
RHONDA FENTRY	Computer Check 62189	03/19/2025	03/19/2025 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
2025-99-0014	01/09/2025	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	«No Project ID»
<i>Totals:</i>							75.00	
STEPHEN ROBINET	Computer Check 62174	03/14/2025	03/14/2025 Posted	268.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 268.35	268.35 0.00
IR-13652	03/14/2025	wages & salaries - p	268.35	268.35	01-5001	Wages & Salaries	268.35	«No Project ID»
<i>Totals:</i>							268.35	
STEPHEN ROBINET	Computer Check 62220	03/31/2025	03/31/2025 Not yet posted	255.30	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.30	255.30 0.00
IR-13775	03/31/2025	wages & salaries - p	255.30	255.30	01-5001	Wages & Salaries	255.30	«No Project ID»
<i>Totals:</i>							255.30	
SMIOTA INC.	Computer Check 62148	03/05/2025	03/05/2025 Posted	4,992.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,992.00	4,992.00 0.00
13217	03/01/2025	Smiota Annual Insur	4,992.00	4,992.00	01-5936	Subscriptions and services	4,992.00	«No Project ID»
<i>Totals:</i>							4,992.00	
STEPHEN T. DUNN	Computer Check 62216	03/26/2025	03/26/2025 Posted	600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 600.00	600.00 0.00
528	03/18/2025	Web Development :	600.00	600.00	01-5935	Website development/CMS	600.00	CONS-WEB
<i>Totals:</i>							600.00	
SWEETBUSH, INC.	Computer Check 62149	03/05/2025	03/05/2025 Posted	255.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
SB109735	03/01/2025	Plant Rental - Main	255.00	255.00	01-5692	Repair & Maintenance Prop. :	255.00	«No Project ID»

Oak Park Public Library

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MARCH 31, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
Totals:							255.00	
T-MOBILE	Computer Check 62171	03/12/2025	03/12/2025 Posted	1,355.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,355.20	1,355.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-202502	02/21/2025	Devices	1,355.20	1,355.20	01-5893	Devices	1,355.20	«No Project ID»
Totals:							1,355.20	
TDI VERTICAL LLC	Computer Check 62190	03/19/2025	03/19/2025 Posted	1,125.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,125.00	1,125.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV1648	03/08/2025	Digital Preservation	1,125.00	1,125.00	01-5272	Consultant Support Services	1,125.00	IT
Totals:							1,125.00	
TUMBLEWEED PRESS INC.	Computer Check 62150	03/05/2025	03/05/2025 Posted	1,695.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,695.00	1,695.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
119089	03/01/2025	Subscription Renew	1,695.00	1,695.00	01-5891	Digital content	1,695.00	«No Project ID»
Totals:							1,695.00	
UNIVERSAL BACKGROUND SCI	Computer Check 62172	03/12/2025	03/12/2025 Posted	36.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 36.40	36.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
202502023375	02/28/2025	EMPLOYMENT/REFE	36.40	36.40	01-5199	Hiring	36.40	«No Project ID»
Totals:							36.40	
VILLAGE OF OAK PARK	Computer Check 62175	03/14/2025	03/14/2025 Posted	22,215.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 22,215.37	22,215.37 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13650	03/14/2025	PAYROLL; VOL DED;	22,215.37	22,215.37	01-5160	IMRF (Illinois Muncpal Retire	22,215.37	«No Project ID»
Totals:							22,215.37	
VILLAGE OF OAK PARK	Computer Check 62217	03/26/2025	03/26/2025 Posted	1,210.22	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,210.22	1,210.22 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
25-0006341	03/13/2025	GAS FOR (203) Febr	151.34	151.34	01-5680	Fuels & Lubricants	151.34	«No Project ID»

Oak Park Public Library

Cash Disbursement Journals

MARCH 31, 2025

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						Totals:	151.34	
IR-13751	03/19/2025	MAIN SEWER/WATE	274.34	274.34	01-5687	Water	210.66	«No Project ID»
IR-13751	03/19/2025	MAIN SEWER/WATE	274.34	274.34	01-5688	Sewer/Garbage	63.68	«No Project ID»
						Totals:	274.34	
IR-13750	03/19/2025	MAIN SEWER/WATE	723.74	723.74	01-5687	Water	562.26	«No Project ID»
IR-13750	03/19/2025	MAIN SEWER/WATE	723.74	723.74	01-5688	Sewer/Garbage	161.48	«No Project ID»
						Totals:	723.74	
IR-13752	03/20/2025	MAZE WATER/SEWE	60.80	60.80	01-5687	Water	46.11	«No Project ID»
IR-13752	03/20/2025	MAZE WATER/SEWE	60.80	60.80	01-5688	Sewer/Garbage	14.69	«No Project ID»
						Totals:	60.80	
VILLAGE OF OAK PARK	Computer Check	03/31/2025	03/31/2025	21,715.19	01-1053	Byline Bank Checking	0.00	21,715.19
	62221		Not yet posted		01-2060	Accounts Payable	21,715.19	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13777	03/31/2025	PAYROLL; VOL DED;	21,715.19	21,715.19	01-5160	IMRF (Illinois Muncpal Retire	21,715.19	«No Project ID»
						Totals:	21,715.19	
WAREHOUSE DIRECT	Computer Check	03/19/2025	03/19/2025	458.86	01-1053	Byline Bank Checking	0.00	458.86
	62191		Posted		01-2060	Accounts Payable	458.86	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5890293-0	03/06/2025	HP Plotter Ink	312.07	312.07	01-5742	Supplies	312.07	«No Project ID»
						Totals:	312.07	
5891960-0	03/10/2025	HP Plotter Paper	146.79	146.79	01-5742	Supplies	146.79	«No Project ID»
						Totals:	146.79	
WAREHOUSE DIRECT	Computer Check	03/26/2025	03/26/2025	886.18	01-1053	Byline Bank Checking	0.00	886.18
	62218		Posted		01-2060	Accounts Payable	886.18	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5889984-0	03/05/2025	Facilities - Housekee	789.63	789.63	01-5684	Cleaning & Housekeeping Su	789.63	«No Project ID»
						Totals:	789.63	
5890065-0	03/19/2025	Facilities - Housekee	96.55	96.55	01-5684	Cleaning & Housekeeping Su	96.55	«No Project ID»
						Totals:	96.55	
XEROX FINANCIAL SERVICES	Computer Check	03/19/2025	03/19/2025	1,158.13	01-1053	Byline Bank Checking	0.00	1,158.13
	62192		Posted		01-2060	Accounts Payable	1,158.13	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

MARCH 31, 2025

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
40274526	03/08/2025	Xerox Printers	1,158.13	1,158.13	01-5620	Office & Library Machinery Supp	1,158.13	«No Project ID»
Totals:							1,158.13	
SARAH YALE	Computer Check 62219	03/26/2025	03/26/2025 Posted	88.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 88.28	88.28 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13707	03/19/2025	Pop-Up Library Boo	88.28	88.28	01-5249	Community Engagement	88.28	FOPPL24
Totals:							88.28	
ZOOBEAN, INC.	Computer Check 62173	03/12/2025	03/12/2025 Posted	1,795.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,795.00	1,795.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
34885	03/07/2025	Beanstack Premium	1,795.00	1,795.00	01-5936	Subscriptions and services	1,795.00	«No Project ID»
Totals:							1,795.00	
Grand Totals:				263,723.93			263,723.93	263,723.93
A total of 94 payment(s) listed								

Oak Park Public Library

Cash Disbursement Journals

MARCH 31, 2025

Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	263,723.93
01-1600	Prepaid Expenses	20,489.86	0.00
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	194.25	0.00
01-2060	Accounts Payable	263,723.93	263,723.93
01-2067	Purchase Cards - P Cards	22,543.39	0.00
01-5001	Wages & Salaries	523.65	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	43,930.56	0.00
01-5163	Staff Development/Travel	587.71	0.00
01-5165	Mileage & Miscellaneous reimbursemen	21.35	0.00
01-5199	Hiring	1,384.40	0.00
01-5205	Publications	250.50	0.00
01-5240	Children's Programming	1,495.33	0.00
01-5244	Young Adult Programming	600.00	0.00
01-5247	Adult Programming	315.00	0.00
01-5249	Community Engagement	438.28	0.00
01-5254	Creative Studio	19.95	0.00
01-5264	ILL Payments	825.84	0.00
01-5272	Consultant Support Services	2,625.00	0.00
01-5275	Consulting Services - Admin	1,350.00	0.00
01-5291	Legal Fees	496.25	0.00
01-5292	Cataloging/Bib Search Fees	841.51	0.00
01-5380	Postage & Delivery	1,500.00	0.00
01-5451	Telephone/Communications	43.31	0.00
01-5452	Grant Expenses	9,265.00	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5680	Fuels & Lubricants	151.34	0.00
01-5681	Landscaping and snow removal services	544.00	0.00
01-5682	Building Materials & Supplies	799.86	0.00
01-5683	Equipment Parts	411.54	0.00
01-5684	Cleaning & Housekeeping Supplies	929.84	0.00
01-5686	Custodial Services	17,507.39	0.00
01-5687	Water	819.03	0.00
01-5688	Sewer/Garbage	888.81	0.00
01-5690	Natural Gas	3,592.11	0.00
01-5691	Rentals--Equipment & Facilities	1,370.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	10,725.03	0.00
01-5742	Supplies	2,915.46	0.00

Oak Park Public Library
Cash Disbursement Journals
MARCH 31, 2025

01-5840	Print materials	30,063.93	0.00
01-5890	Audio and video materials	5,928.88	0.00
01-5891	Digital content	56,374.94	0.00
01-5893	Devices	1,355.20	0.00
01-5894	Realia and other formats	219.36	0.00
01-5895	Archival collection	78.24	0.00
01-5930	Furnishings	3,238.00	0.00
01-5935	Website development/CMS	600.00	0.00
01-5936	Subscriptions and services	14,156.86	0.00
01-5937	Equipment and supplies	79.84	0.00

Oak Park Public Library
Byline Bank (Main) X 3401: Cash Management Disbursement Report
As of MARCH 2025

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		3/31/2025	PARKING CREDITS	\$ 2,115.94	
Cash Management Deposit		3/31/2025	DAILY DEPOSITS	\$ 12,330.53	
Cash Management Deposit		3/31/2025	REBATE	\$ 1,395.40	
Cash Management Deposit		3/31/2025	SALES	\$ 426.32	
Cash Management Deposit		3/31/2025	SPACE RENTAL/CIRCULATION	\$ 48.26	
Cash Management Deposit		3/31/2025	INTEREST ON ACCOUNT	\$ 464.20	
				\$ 16,780.65	-
Cash Management Transfer in		3/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 275,000.00	
Cash Management Transfer in		3/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		3/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 300,000.00	
Cash Management Transfer in		3/31/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 175,000.00	
				\$ 1,000,000.00	-
Cash Management Payment		3/31/2025	FIFTH STAR COLLECTIVE	\$ -	(4,000.00)
Cash Management Payment		3/31/2025	ACH (FLEX ACCTS),		(7,622.60)
Cash Management Payment		3/31/2025	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE		(119,154.42)
				\$ -	(130,777.02)
Cash Management Payment		3/31/2025	MERCHANT ACCT & BANK FEES		(81.51)
				\$ -	(81.51)
Cash Management Payment		3/31/2025	PAYROLL; PAYDATE 03/14/25		(\$254,605.27)
Cash Management Payment		3/31/2025	PAYROLL; PAYDATE 03/31/25		(\$260,452.20)
Cash Management Payment		3/31/2025	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS		(5,951.12)
				\$ -	(521,008.59)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts:	\$ 16,780.65
Transfers In/Out	\$ 1,000,000.00
Total Deposits:	\$ 1,016,780.65

(-) Payments by Transaction Type:

Transfer out	\$ -
Benefits/Other ACH:	\$ (130,777.02)
Bank Fees:	\$ (81.51)
Payroll:	\$ (521,008.59)
Total Payments:	\$ (651,867.12)
Accounts Payable	(263,723.93)
Total Summary of Disbursements:	\$ (915,591.05)
Total Change In Register Balance:	\$ 101,189.60

OPPL
04/22/25

RESOLUTION ON DISBURSEMENTS, MARCH 2025

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF FEBRUARY 2025 IN THE TOTAL AMOUNT OF \$915,591.05 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.