

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | REGULAR MEETING
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room
Tuesday, June 25, 2024 – 6:30pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

1. Call to Order and Roll Call

2. Approval of Minutes

May 29, 2024 Regular Meeting

(Action)

3. Public Comments

Please read the “[Public Comment at Board Meetings Policy](#).” Public comments may be provided in one of the following ways:

- In person at a board meeting;
- As an email to (director@oppl.org) and to the Library Board President Matthew Fruth (m.fruth@oppl.org) sent by 4:30 pm on the date of the meeting;
- As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

4. Trustee Comments and Calendar

- a. Saturday, July 27: Board of Library Trustees at the [Oak Park Farmers Market](#) (9am-1pm)
- b. Tuesday - Thursday, October 8-10: ILA Annual Conference at Peoria Civic Center, Peoria

5. Interim Co-Directors Report

6. Staff Reports

- a. Strategic Priorities Report
- b. Library Core Use Statistics
- c. Additions and Terminations Report
- d. Staff Changes Report

7. Financial Reports

- a. May 2024 Financial Reports
- b. May 2024 Resolutions on Disbursements

(Discussion)
(Action)

8. Additional Reports

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. PlanIt Green
- d. Friends of the Oak Park Public Library

9. Unfinished Business

10. New Business

- a. Village of Oak Park Fuel IGA
- b. Non-Resident Library Cards and Annual Fee
- c. Executive Director Search Firm

(Action)
(Action)
(Action)

11. Closed Session (if needed)

12. Adjournment

Minutes for May 29, 2024 Regular Library Board Meeting

1. Call to order and roll

President Fruth called the meeting to order at 6:32pm and took roll.

Present: Maya Ganguly, Madhurima Chakraborty, Theodore Foss, Matthew Fruth, Susanne Fairfax

Absent: Kristina Rogers, Virginia Bloom

A quorum was present at this meeting.

Also attending: Suzy Wulf, Co-Interim Director, Leigh Tarullo, Co-Interim Director

Public commentators: None

2. Approval of Minutes

a. April 23, 2024 Regular Board Meeting

Foss motioned. Ganguly seconded. Approved by all trustees.

b. May 16, 2024 Board Committee Meeting

Foss motioned. Ganguly seconded. Approved by all trustees.

3. Public Comments

No public comments were made in person for this meeting nor received by email submission.

4. Trustee Comments and Calendar

The board discussed the Day In Our Village event on Sunday, June 2 noting that trustees are welcomed and encouraged to attend. Council of Governments meeting and the next scheduled regular board meeting were discussed.

5. Interim Co-Director Report

Wulf discussed the Request for Proposal submissions providing answers to questions from eight candidates that were received, noting reference checks for two of the candidates.

6. LETAB Presentation

Leading Edge Teen Advisory Board (LETAB) is a teen-led organization that promotes, supports, and creates library initiatives at Oak Park Public Library and throughout the community. The president and former president of Leading Edge Teen Advisory Board (LETAB) discussed the three key goals of the group: amplifying teen voices, serving our community, and creating lasting programs. Discussed is community service and engaging teens to join.

7. Staff Reports

a. Strategic Priorities Report

Highlighted were book bike statistics, solar eclipse event, and the conversational spanish classes.

b. Library Core Use Statistics

c. Additions and Terminations Report

d. Staff Changes Report

8. Financial Reports

a. April 2024 Financial Reports

The board reviewed the financial reports dated April 30, 2024.

b. Resolutions on Disbursements

Motioned by Foss. Seconded by Ganguly. Approved by all trustees.

9. Additional Reports

a. Intergovernmental Committee (IGOV): Fairfax attended, noting improvements to Rehm pool and the new Oak Park Township manager.

b. Council of Governments (CoG): Did not meet.

c. PlanIt Green: Foss attended, discussed a presentation by the sustainability coordinator of Rush hospital and noted how informative and educative it was.

d. Friends of the Oak Park Public Library: Discussed was the treasurer's report, noting that the Friends of the Oak Park Public Library is back to their status as a 501c nonprofit organization.

10. Unfinished Business

11. New Business

a. Township Youth Engagement IGA

Chakraborty motioned. Fairfax seconded. Approved by all trustees.

b. Executive Director Search Firm Recommendations

Discussed were the eight proposals reviewed by the evaluation committee using a rubric. Two proposals stood out of the eight proposals, being Koya Partners and Alma Advisory Group. The next steps were reviewed, including scheduling two closed sessions in June meeting with each of the search firms.

Motion to accept the evaluation committee recommendations and the scheduling of meetings with Koya Partners and Alma Advisory Group.

Motioned by Chakraborty. Seconded by Fruth. Approved by all trustees.

12. Closed Session

Motion to enter closed session to discuss employment, compensation, discipline, performance or dismissal of a specific employee.

Motioned by Chakraborty. Seconded by Ganguly. Approved by all trustees. Secretary Fairfax took roll to enter into closed session. Approved by all trustees.

13. Adjournment

Fruth adjourned the meeting at 7:54pm.

INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

ACTIVITIES

OUTPUTS

Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

patron visits
library cards issued
digital accounts, conversions
active cardholders, households
% new cardholder retention
Net Promoter Score
meeting/study room reservations

programs and attendees
program surveys completed, satisfaction
participants in SRP, 1BBK
reference interactions, 1:1 tutorials, Learning Labs
Book Bike visits, outreach visits, pop-ups
home deliveries, resource deliveries

Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

item checkouts, check-ins, downloads, ILLs, holds
items in collection, turnover
% items checked out

average return to shelf time
Special Collections research contacts

Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

public technology use (computers, printers, copiers, Creative Studio)
WiFi sessions

Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

facilities requests made, completed
approved capital and MFP projects completed

Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

incidents reported, resolved
patron service referrals, follow-ups

mental health assessments (Rush)
community partnerships

Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited
staff trainings, learning events
staff affinity groups, intersectional gatherings
% staff satisfaction, engagement, well-being

community partnerships
community meetings, events, conferences
presentations, speaking engagements offered
patron/community surveys
community-led/-supported programs

Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

external media coverage
third-party site reviews
social media reach, engagement
oppl.org unique users

% email open and click rates
% Google AdWords conversion rate
print calendars distributed

Finance & HR



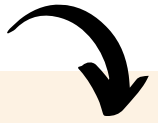
Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

position postings, applicants, hires
staff, hours, retention
% applicant diversity, staff diversity
% staff satisfaction, engagement, well-being

learning/engagement opportunities and attendees
\$ pay equity
\$ money budgeted, spent
expenditure reports provided

IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



ENGAGEMENT

Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation

We focus on inclusive engagement and service to diverse community groups.

Outcomes: Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

We lead the community in impactful civic engagement.

Outcomes: Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

We attract and retain a library staff that reflects the diversity of our community.

Outcomes: Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



LEARNING

Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy

We build capacity for literacy and education.

Outcomes: Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

We empower community members with the tools, knowledge, and support they need to reach their full potential.

Outcomes: Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



STEWARDSHIP

Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency

We invite everyone into library spaces that are welcoming, safe, and inspiring.

Outcomes: Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

We provide broad, effective, and equitable access to resources.

Outcomes: Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

We prioritize sustainability.

Outcomes: Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

We support all library staff to achieve happiness, well-being, and success.

Outcomes: Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



ANTI-RACISM & EQUITY

Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice

We create and implement library policies that promote equitable outcomes for our staff and the public.

Outcomes: Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Outcomes: Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



- We focus on inclusive engagement and service to diverse community groups.
- We lead the community in impactful civic engagement.
- We attract and retain a library staff that reflects the diversity of our community.

Work Highlights

Public Services & Programs



Highlighting the artwork of local active adults

In the first quarter of 2024, **we began working with Ann Primack, an art educator with the Park District of Oak Park, to plan an exhibit of pieces made in her active adults ceramics class**, which is made up mainly of Oak Park community members. We were excited to collaborate with Ann and spent a couple of months working with her to gather pieces and finalize how they would be displayed at the Dole Branch. With the help of Facilities Supervisor Rocco Russell, **the exhibit was fully installed by early May, with plans to maintain the display throughout the summer.**



A busy school year with the Middle & High School Services Team

The MHS Services Team recently wrapped up **another school year full of successful teen engagement**. The team conducted a total of **28 outreach opportunities** and printed **103 library cards** off-site, enhancing access to resources for both students and teachers. Additionally, **through our program offerings, the team engaged an average of 641 students each month** during the last school year. Reflecting on all of this work, Manager of MHS Services Latonia Jackson shared, "I am proud of the engagement by the MHS Team inside and outside the library. We boast that we are a library for everyone and a library without walls!"

Bringing *Star Wars* fans together

The library hosted **a May the Fourth Day multi-generational event where several staff members from across the library led *Star Wars*-themed activities** like storytime, bingo, origami, and trivia. Staff members and the public were encouraged to cosplay as their favorite *Star Wars* characters or dress in their favorite *Star Wars* attire. **The program was several weeks in the making and involved a partnership with the Midwest Garrison 501st Legion to bring a *Star Wars* Doll Exhibit and Stormtrooper cosplayers — offering the perfect photo-ops for program participants. The Pile Bookstore was also on hand to sell *Star Wars* books and comics at the event. **Approximately 200 community members attended**, and everyone involved enjoyed the opportunity to celebrate and have fun with fellow fans.**



Social Services & Public Safety



Collaborating with community partners around emergency preparedness

Director of Social Services & Public Safety Rob Simmons, Manager of Public Safety Aaron Alonzo, and Co-Interim Director Suzy Wulf recently attended **a community stakeholders emergency preparedness meeting hosted by the Village of Oak Park**. The meeting **focused on how Oak Park is preparing for the Democratic National Convention (DNC)**, taking place August 19-22 in Chicago. Details around a community Emergency Notification Plan and how stakeholders can collaborate to create coordinated safety strategies during the convention were discussed. **Follow-up meetings related to the DNC are scheduled to take place in July and August, and there are plans to continue meetings in Fall 2024 to help improve emergency preparedness strategies in Oak Park overall.**

Staff Spotlight

Youth & Family Outreach Specialist Jenny Jackson was recently recognized for her excellent work with the OPRF High School Special Education TEAM Program. In Jenny's words: "It was our last TEAM cooking experience of the school year, and it was just so joyful. At the end of our time together, the teens surprised me with an amazing thank-you video. Not just for me, but mentioning everyone who has made the cooking program a successful and meaningful experience."





- We build capacity for literacy and education.
- We empower community members with the tools, knowledge, and support they need to reach their full potential.

Work Highlights

Public Services & Programs

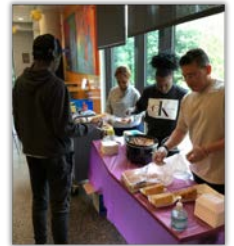


Educating parents & teachers about early literacy

In partnership with [First United Church Nursery School](#) and the [Collaboration for Early Childhood](#), Children's Librarian Shelley Harris recently gave a presentation about reading readiness and early literacy to a group of local parents and educators. The response to the presentation was excellent, and attendees were grateful for the information provided. One parent praised Shelley's ability to share complicated information in an easily understood manner, and a teacher attendee shared how what she learned during the presentation was making her think more critically about certain literacy intervention approaches.

Helping students prepare for final exams

To support our local high school students in making a strong finish to the school year, the library offered "Exam Cram" spaces in the afternoon and early evening for one week before finals (May 13-17). During these times, the High School Space on the second floor of the Main Library was designated as a "study zone" and a meeting room was reserved as a quiet study space. In addition to providing dedicated space, we offered library study resources, including [Brainfuse](#) for live homework assistance. To make sure students could focus fully on studying without any barriers or distractions, we also provided snacks and a table of school supplies for their use.



Kicking off Summer Reading Program

While summer may be a time to relax for most people, it is the start of our busiest season in Children's Services as our [Kids Summer Reading Program](#) kicks off June 1. This year's theme is "Adventure Begins at Your Library," and, as usual, participants are encouraged to engage in and track all kinds of reading. We believe strongly that all reading is good reading, including not only independent reading but also being read to, listening to audiobooks, and reading in any genre. We are once again using [Beanstack](#), an online platform where participants can register for the program and track reading activities for prizes. Participants can also sign up in person at any library location, where they can pick up printed versions of reading logs, if preferred. Through August 21, kids as young as 2 years and as old as rising 6th graders can participate to win beads and stickers. In just the first couple of weeks of the program, approximately 1,500 kids signed up and have already reported over 270,000 minutes of reading.



Collections



Expanding access to Special Collections

In May, the Special Collections Team began planning to **reinstate regularly scheduled open hours in the Reading Room — a service that was last offered in 2019 — to provide community members with greater access to the space, services, and materials in Special Collections.** In support of this effort, Special Collections Librarian Carrie Vacon led a collaboration with the Communications Team to create signs, emails, and social media posts to promote these new open hours. Beginning in June, community members are able to not only make appointments to visit Special Collections but are also welcome to stop by the Reading Room **every Wednesday and Thursday from 1pm until 4pm**, where they can talk with Special Collections staff members to learn more about the area.

Community Voice

Summer Reading Program participants love our bead-based prize system, in which kids receive a bead for each hour they read (or three picture books for kids not yet reading independently). Over 2,000 beads have been distributed so far this year, including the "starter beads" on necklaces that D97 school librarians hand out. Irving School Librarian Katie Noonan shared:

"We are VERY excited about summer reading over here. As soon as they see the necklaces, they start cheering. I love that they know exactly what they are now and can basically tell ME how it works."

STEWARDSHIP in May 2024



- ▶ We invite everyone into library spaces that are welcoming, safe, and inspiring.
- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

Work Highlights

Communications & Development



The 20th edition of *The Storyline*

At the end of May, [the 20th edition](#) of the library's magazine, *The Storyline*, went to print. **In this latest issue, we highlight summer reading programs for kids, teens, and adults, plus much more:** new pop-up libraries (physical and digital) around town, local author and artist Jacob Grant, how the library's Social Services & Public Safety team collaborates for patrons' mental and physical health, Oak Park's new electric-assist Book Bike, and the [Friends of the Oak Park Public Library Annual Book Fair](#).



Facilities



Maintaining our public library spaces

Over a two-day period in early May and with the help of a trusted contractor, all exterior windows at the Main Library were washed, leaving patrons a clean, streak-free view from all vantage points. To help maintain this clean view, the Facilities Team will now be cleaning all first-floor exterior windows on a monthly basis during spring, summer, and fall months.

Prioritizing sustainability

The Facilities Team took all of the fluorescent tube lamps and compact fluorescent lamps they replaced this past year to our lamp recycler: [Everlights](#), a certified Women's Business Enterprise (WBE) that we have worked with since 2022. Because fluorescent tube lamps contain hazardous mercury vapor, they must be recycled under containment, making Everlights' assistance very valuable. In this most recent trip, **we recycled a total of 922 lamps (467 pounds)**.

Finance & HR



Building a balanced budget

May 29 marked the official start of building a balanced budget for fiscal year 2025. **The Leadership, Management, and Finance Teams are aware of and committed to overcoming the current \$383,000 operating deficit, and team members met to discuss the key considerations, financial pressures and limitations, and timeline to deliver a balanced budget.** Open communication and cross-service area collaboration are crucial for developing a comprehensive and balanced budget. To facilitate discussion and ensure alignment, **the budget will be included as a regular agenda item for Leadership and Management Team meetings moving forward.** By working together, we will create a budget that fosters strategic initiatives, financial stability, and success for the library and staff in the coming fiscal year.

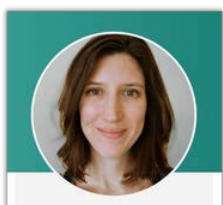
Public Services & Programs



Ending virtual chat services

In Spring 2020, early in the COVID-19 pandemic, the library began offering virtual chat services. **While this service was helpful when buildings were closed, it became less used and, thus, less necessary as the library reopened to full services.** Reviewing how our community interacts with the library, we were able to see that, **in addition to coming into the library in person, they primarily request assistance via phone or through the [Contact Us form](#) on the library website.** For example, while we receive multiple Contact Us emails daily, there were eight days in April 2024 alone when we received zero virtual chats. Library staff are also supportive of ending this service, as it allows them to focus their attention on answering in-person and phone-based questions.

Staff Spotlight



As the library's first and only Writer/Editor, Kristen Romanowski wears multiple hats on the Communications Team — but her most visible contributions are transforming raw, behind-the-scenes information into colorful, tangible examples of how library work impacts the community. This includes *The Storyline*, which Kristen conceptualized for the 20th time in May. Kristen is a clever and collaborative storyteller whose professional efforts have chronicled the library's accomplishments over the last decade through fun, easy-to-read accounts of what being a library for everyone looks like.



- We create and implement library policies that promote equitable outcomes for our staff and the public.
- We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Work Highlights

Public Services & Programs



Creating space for discussions about self-care for Black men

On May 15, Programming Librarian Jabez Patterson organized and moderated a **virtual discussion with Jor-El Caraballo, licensed therapist, mental health expert, and author of *Self-Care for Black Men: 100 Ways to Heal and Liberate***. Throughout the discussion, Jabez and the author had great chemistry as they talked about the ways Black men can take care of their mental health and ways to improve their self-care. Attendees were interested in the subject matter and expressed **gratitude that the library was offering a program focused on a topic that is not often discussed**.

Celebrating Jewish American heritage

In honor of Jewish American Heritage Month, community members and local organizations gathered in the Veterans Room at the Main Library for a cultural celebration on May 19. The collaborative event was **attended by 55 people**, mostly adults, and featured educational activities such as a historical exhibits, biographies, and games. The event had an atmosphere of learning and community connection, and **attendees expressed gratitude for the opportunity to come together and celebrate their heritage**.



From May 16 through the end of the month, **the Idea Box also hosted an exhibit celebrating Jewish American Heritage Month**. Local Jewish community members and organizations worked together to curate the space, which **featured realia, photos, posters, biographies, and more from influential Jewish Americans**.



Celebrating Asian Pacific Islander Desi American heritage

On May 12, a celebratory program in honor of Asian Pacific Islander Desi American (APIDA) Heritage Month took place in the Main Library Veterans Room, featuring a variety of activities and entertainment. Multigenerational, multicultural band Sona Umbra performed, sharing personal stories in between sets about their family's journey and finding love through music. Ms. Zhang, a teacher who leads the **Pan Asian Leadership Society (PALS)** at OPRF High School, and the group's student president spoke to the room about their individual experiences with racism, being labeled, and finding strength through community. Another presenter brought with him the camera that his father first brought to America when immigrating from Asia. The photos he shared showed the story of the family's journey to find a home and opportunity in a vast new country. We were also joined by **local children's author Karen Su**, who shared her *Leaders Like Us* series, highlighting diverse and inspiring figures throughout history. Arts and crafts activities were also offered for kids in attendance. Throughout the event, participants of all ages were highly engaged. At the end, **multiple community members shared how much they loved the experience, asking if the program would be offered again next year**.

Collections

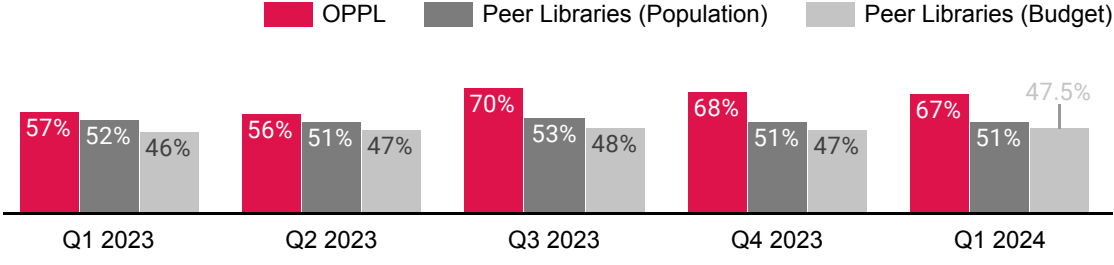


IndieLib 2024

Collection Management Librarian Dontaná McPherson-Joseph recently attended the first **IndieLib** summit in Columbus, OH. **During this day-long summit, independent publishers and librarians met to discuss ways to improve communication, increase representation, and build better relationships between the two groups, with an emphasis on actionable takeaways that are "equitable and sustainable."** Across four panels and a keynote, participants gained a more in-depth understanding of library and publisher priorities, knowledge gaps, and future-focused strategies for collection development. **Dontaná sat on the "Readers Advisory, Reviews, and Awards: Driving Enthusiasm for Frontlist" panel**, during which they discussed what libraries need from indie publishers in order to be able to purchase their materials, including how to submit their books for reviews and awards consideration. By prioritizing high-quality acquisitions, which are often diverse and inclusive, indie publishers have consistently been in the running for and won major awards, including National Book Awards and The Nobel Prize.

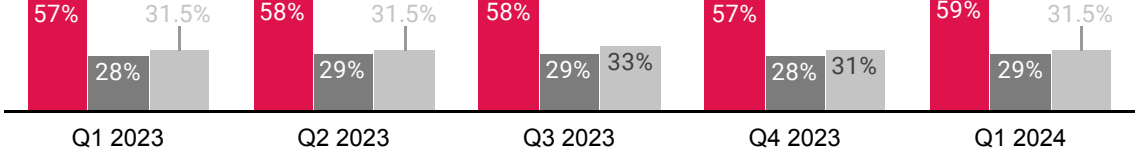
New Cardholder Retention

The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users (i.e., have used their library card within the last 12 months)



Market Penetration

The percentage of active households (i.e., households containing at least one active user) in the library's service area

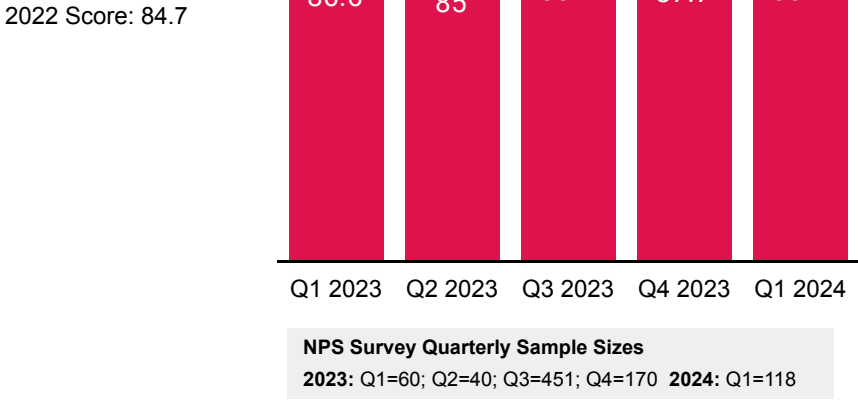


Net Promoter Score

A metric used to measure customer satisfaction and loyalty as well as predict future growth. The score is derived from responses to the following question:

On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?

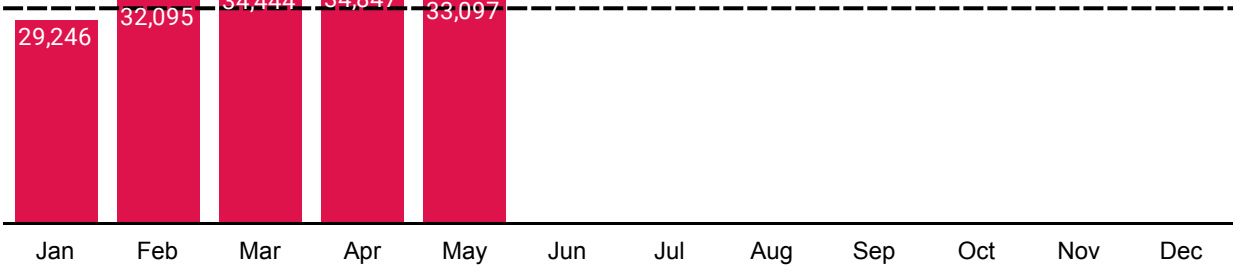
The NPS can range from -100 to 100. For reference, a positive score is Good, above 50 is Excellent, and above 70 is considered World Class.



Building Visits

The number of patron visits to a library building

2023 Average: 30,917

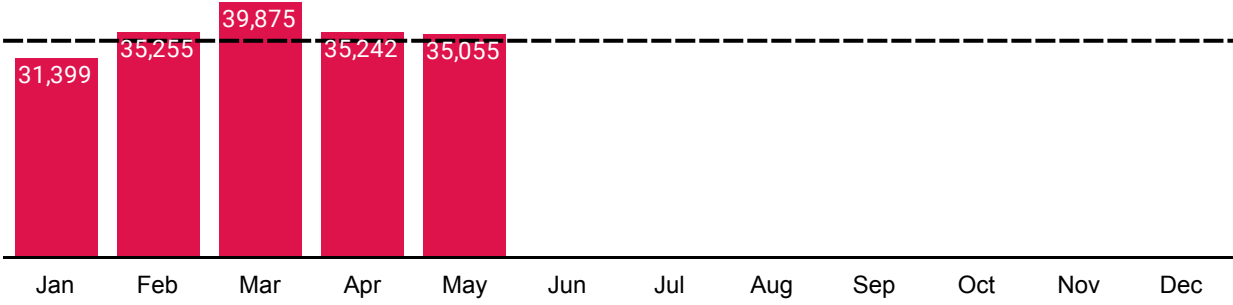


Year-to-Date
163,729

Website Users

The number of people who initiated at least one session on oppl.org during a given month

2023 Average: 33,819

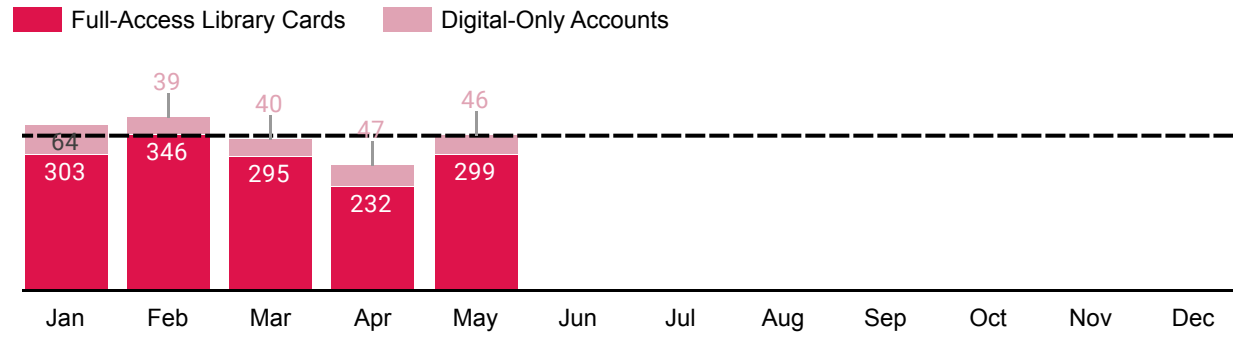


Year-to-Date
176,826

New Users

The number of new account registrations (digital-only accounts or full-access library cards) each month*

2023 Average: 342



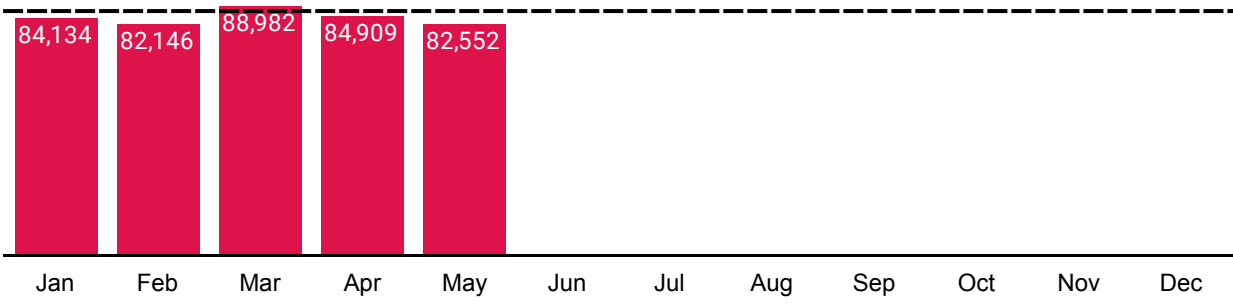
Year-to-Date
1,711

*NOTE: Digital-only accounts became available to community members in March 2020. Users who obtain digital-only accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

Physical Materials Use

The number of checkouts plus renewals made at an Oak Park library location

2023 Average: 86,602

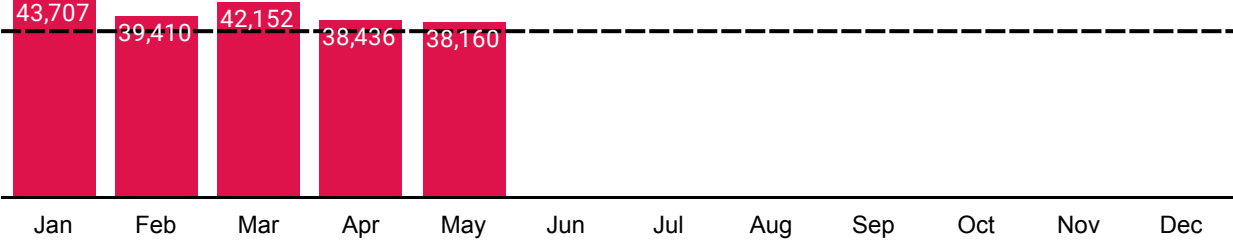


Year-to-Date
422,723

Digital Materials Use

The number of materials downloaded or streamed from Oak Park library collections

2023 Average: 35,858

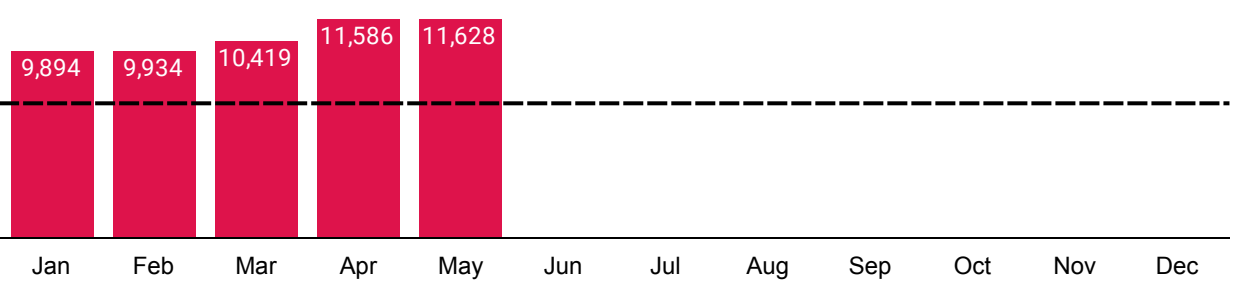


Year-to-Date
201,865

Online Resource Use

The number of sessions (logins) for online resources, based on vendor statistics

2023 Average: 7,134

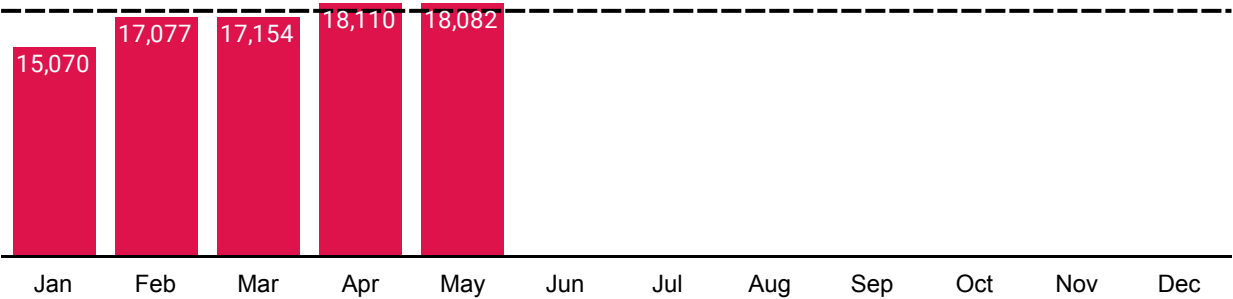


Year-to-Date
53,461

WiFi Use

The number of unique daily WiFi clients at an Oak Park library location

2023 Average: 17,540

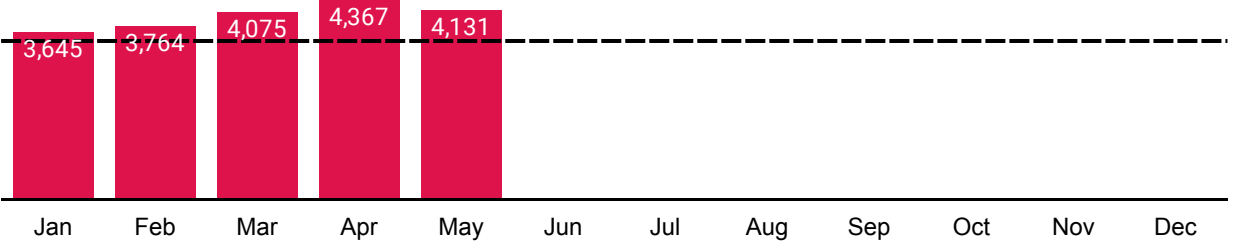


Year-to-Date
85,493

Public Computer Use

The number of PC sessions at an Oak Park library location

2023 Average: 3,445

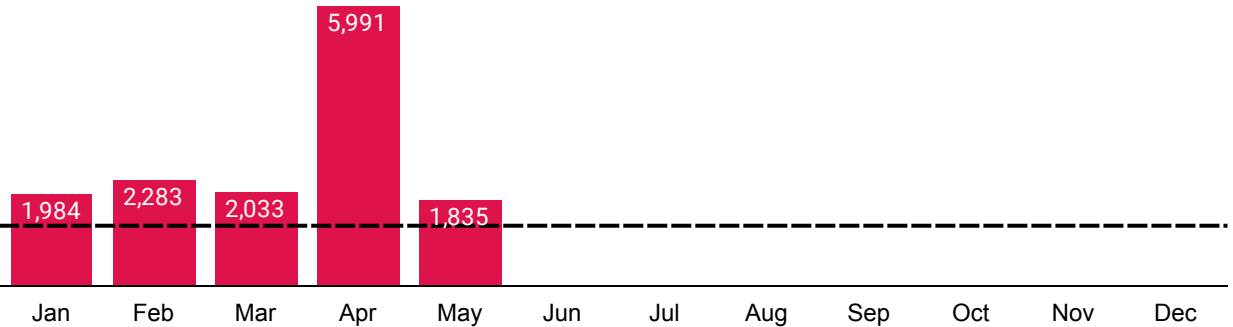


Year-to-Date
19,982

Program Attendance

The number of attendees at programs held inside an Oak Park library location or in a library virtual space

2023 Average: 2,438

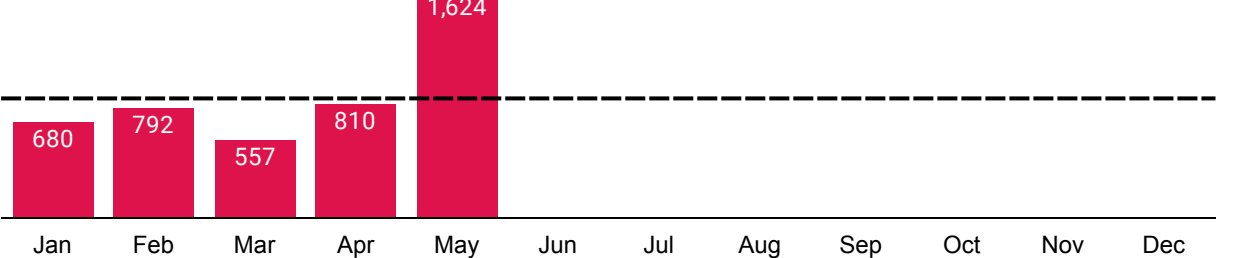


Year-to-Date
14,126

Community Outreach

The estimated interactions from all Outreach and Book Bike events

2023 Average: 851

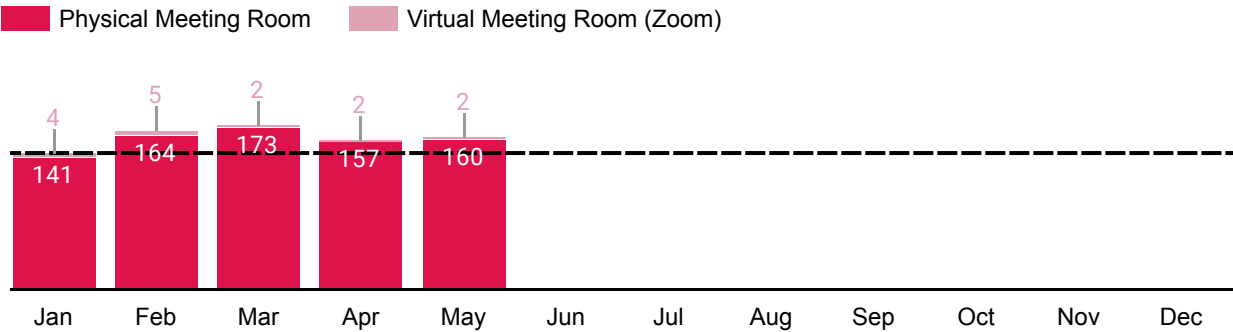


Year-to-Date
4,463

Meeting Room Use

The number of Oak Park library physical and virtual meeting room reservations made by community members

2023 Average: 145

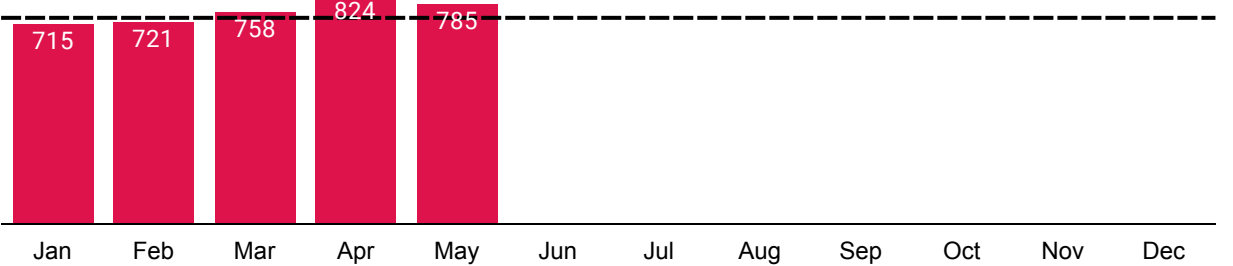


Year-to-Date
810

Study Room Use

The number of Oak Park library study room reservations made by community members

2023 Average: 735

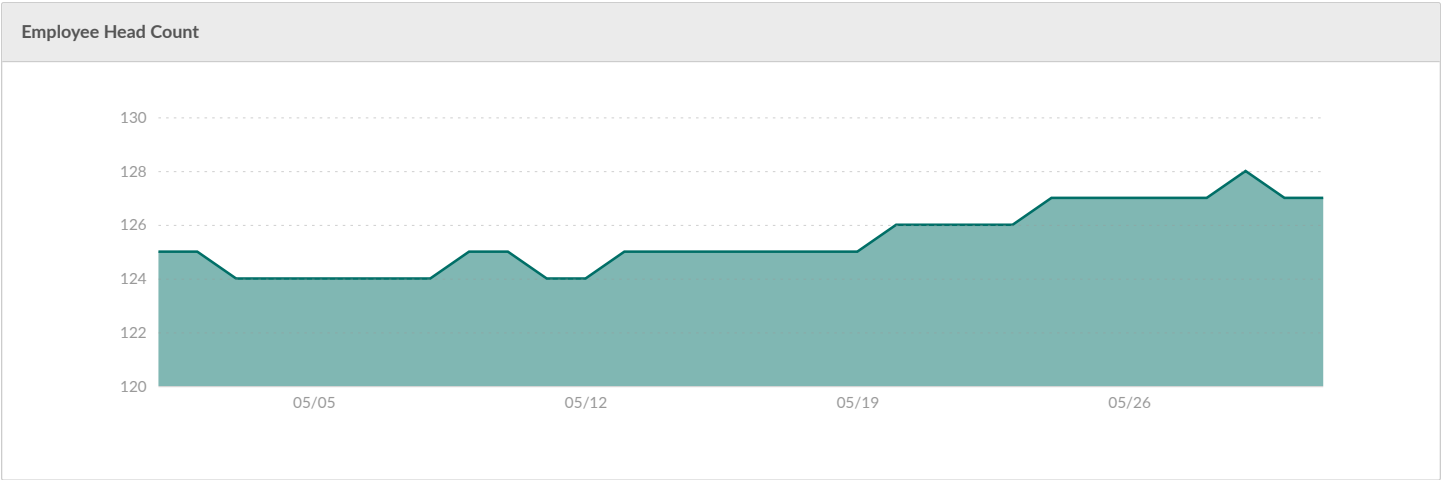


Year-to-Date
3,803

06/07/2024
Additions & Terminations



Dates
2024-05-01 - 2024-05-31



Additions (5)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Rios, Chris	Temporary	Community Engagement	None	Oak Park Public Library	Book Bike Assistant	05/29/2024
Mascarenhas, Maeve	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	05/24/2024
Campos, Maria	Full-Time	Finance & Human Resources	None	Oak Park Public Library	Accountant	05/20/2024
Evans, Liv	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	05/13/2024
Dziuba, David	Part-Time, 20 or more hrs/wk	Technology Services	None	Oak Park Public Library	Information Technology Specialist	05/09/2024

Terminations (3)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Terlik, Marcin	Full-Time	Leadership Team	None	Oak Park Public Library	Director of Technology	09/25/2017	05/30/2024

06/07/2024

Additions & Terminations



Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Ornelas, Lina	Part-Time, 20 or more hrs/wk	Adult Services	None	Oak Park Public Library	Library Assistant	02/01/2024	05/11/2024
Pernell, Marché	Full-Time	Middle & High School Services	None	Oak Park Public Library	Supervising Librarian of Middle & High School Programming	04/11/2022	05/03/2024



06/11/2024
Staff Changes

Dates
05/01/2024 - 05/31/2024

Changes (3)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Ong, Claire	Full-Time	Adult Services	Health & Wellness Specialist	Promotion	05/09/2024	Previous position: Community Engagement Specialist
Baranowicz, Rafal	Full-Time	Technology	Manager of Information Technology	Promotion	05/24/2024	Previous position: IT Operations Supervisor
Dziuba, David	Full-Time	Technology	Information Technology Specialist	Status Change	05/24/2024	Previous status: Part-Time, 20 or more hrs/wk

Oak Park Public Library – Financial Report Summary

As of May 2024
(42% of the year complete)

Operating cash available:

Byline Checking	\$ 269,912
*Outstanding payments	\$ (76,674)
Byline Analysis	\$ 806,791
Byline Public Fund MM	\$ 551,427
US Bank Money Mkt	\$ 203,168
Illinois Funds Invest	\$6,000,319

Ending Operating cash available: **\$7,754,943**

Art Fund: **\$2,971**

Oak Park Public Library is 42% through the fiscal year. The year-to-date (YTD) financial statement through May 31, 2024, including capital expenditure, reflects a surplus of \$933,915, which is expected at this point in the year based on FY2023 tax collections.

May YTD operating expenditures totaled \$4,787,472, or 40% of the 2024 budget. This amount aligns with the YTD budget and fiscal year.

REVENUE

Property taxes are at 50% of the budget due to receiving the funds earlier in the fiscal year. In addition, the library received 2022 taxes in the amount of \$54,108. The library can anticipate receiving additional funds in late August or September.

Corp. Property Replacement Tax YTD Revenue is understated by \$55,297 due to late receipt from the Village of Oak Park.

Lost books via reciprocal borrowing is at 84%. The percentage rate of books not returned is over the anticipated budgeted revenue but is not a significant portion of overall revenue.

Store sales revenue will increase as the library opened the late-Spring 2024 pop-up store.

For May, parking lot YTD revenue of \$8,805, or 42%, will likely continue to exceed the \$21,000 budget. This month's collections have increased from the previous month due to the gates being fully operable. The revenue pays for the services and upkeep of the parking garage and gates.

Interest income of \$33,419 for May and YTD of \$151,561 is 89% over the annual budget. The library will continue to recognize growth in interest income as the Illinois Funds' average daily yield rates remain stable above 5% in concurrence with the 4.5% rate on Byline accounts.

Miscellaneous Income of \$15,063 exceeded the \$1,130 budget by \$13,993, or 1,233%. This is due to unanticipated activities that could not be foreseen during the budgeting process. ComEd provided an energy rebate of \$4,795 for replacing the chiller. Byline returned funds for a Baker & Taylor vendor check that was intercepted during mail delivery and cashed by someone other than the vendor.

TOTAL REVENUE YTD: 51%

EXPENDITURES

Total disbursements: **\$967,154**

The total People expenditure is 41%, which aligns with the YTD budget.

Support Services is expended at 57%. The over-expenditure is due to various Administration costs: (1) the package Insurance (such as property, crime, liability, auto, etc.) costs, which are charged 100% in the first month of the year and is at 97% of the budget line, (2) Legal Fees are 15% over the annual budget and increasing due to the use of outside counsel for personnel matters, (3) Consulting Services costs are overspent at 68% for this point of the year due to the unanticipated use of communications consultants, and (4) Audit Fees are at 77% of the budget due to the financial pre-audit fieldwork performed in the first month of the year and fees charged during the audit.

Equity and Anti-Racism expenditures are spent at 57% of the budget due to the Restorative Practices Conference being held at the beginning of the fiscal year.

May's operating expenditures are at 40%, which aligns with the YTD budget. Capital expenditures are at 14% of the budget amount for the year.

Account line/group expenditure levels by percentage:

People:

Compensation	41%	
Talent Development	40%	
Total People		41%

Support Services:

Marketing	22%	
Store	16%	
Collections	26%	
Administration	71%	
Other Support Svcs	30%	
Total Support Services		57%

Equity And Anti-Racism:

Total Equity And Anti-Racism		57%
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Library Materials:

Total Library Materials **36%**

Facilities Management:

Facilities Supplies 29%

Facilities Services 36%

Total Facilities Management **35%**

Public Services:

Programming 32%

Digital Services 34%

Total Public Services **34%**

TOTAL OPERATING EXPENSES: **40%**

TOTAL CAPITAL AND OUTSIDE SUPPORT: **14%**

Prepared by Linda Barnett – June 11, 2024

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING MAY, 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2024:			\$401,091.29
Add: Cleared deposits:			\$5,437.65
Add: Cleared deposit adjustments:			\$805,182.93
Subtract: Cleared payments:			\$301,612.01
Subtract: Cleared payment adjustments:			\$640,188.07
Adjusted bank register balance:			<hr/> \$269,911.79
Bank register ending balance:			\$193,237.85
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$13,788.38
Add: Outstanding payments:			\$76,673.94
Add: Outstanding payment adjustments:			\$13,788.38
Adjusted bank register balance:			<hr/> \$269,911.79
Bank statement ending balance 05/31/2024:			<hr/> \$269,911.79
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	14	\$810,620.58	
All Cleared Payments:	126	\$941,800.08	

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS MAY, 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2024:			\$557,611.65
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,049,179.81
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$800,000.00
Adjusted bank register balance:			<hr/> \$806,791.46
Bank register ending balance:			\$806,791.46
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$1,000,000.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			<hr/> \$806,791.46
Bank statement ending balance 05/31/2024:			<hr/> \$806,791.46
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	3	\$1,049,179.81	
All Cleared Payments:	3	\$800,000.00	

Oak Park Public Library

Bank Reconciliation Report

BYLINE PUBLIC FUND MM MAY, 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2024:			\$549,188.30
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$2,238.88
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$551,427.18
Bank register ending balance:			\$551,427.18
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$551,427.18
Bank statement ending balance 05/31/2024:			<hr/> \$551,427.18
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$2,238.88	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library
Bank Reconciliation Report
US BANK MM MAY, 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2024:			\$203,124.56
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$43.01
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$203,167.57
Bank register ending balance:			\$203,167.57
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$203,167.57
Bank statement ending balance 05/31/2024:			<hr/> \$203,167.57
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$43.01	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library
Bank Reconciliation Report
ILLINOIS FUND INVESTMENT MAY, 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2024:			\$6,867,798.50
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$132,520.48
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			<hr/> \$6,000,318.98
Bank register ending balance:			\$6,000,318.98
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$6,000,318.98
Bank statement ending balance 05/31/2024:			<hr/> \$6,000,318.98
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	3	\$132,520.48	
All Cleared Payments:	1	\$1,000,000.00	

Oak Park Public Library
Bank Reconciliation Report
ILLINOIS ART FUND INVESTMENT MAY, 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2024:			\$2,957.78
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$13.63
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$2,971.41
Bank register ending balance:			\$2,971.41
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$2,971.41
Bank statement ending balance 05/31/2024:			<hr/> \$2,971.41
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$13.63	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	102,502.50	5,558,810.84	11,045,573.00	50.33%
Corp. Property Replacement Tax	48,516.22	92,002.16	250,000.00	36.80%
Services charges and fees	0.00	24.03	2,200.00	1.09%
Lost Books Reimbursed/Reciprocal Borrow	676.27	5,893.59	7,000.00	84.19%
Sales	298.00	2,266.00	40,000.00	5.67%
Rentals-Library Space	242.15	1,557.25	0.00	0.00%
Vending/Enterprise Income	617.60	1,263.65	0.00	0.00%
Parking lot revenue	2,267.97	8,805.02	21,000.00	41.93%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00%
Interest	33,418.57	151,560.89	80,000.00	189.45%
Gifts	0.00	2,509.00	0.00	0.00%
Gifts From FOPPL	8,922.87	10,872.94	20,000.00	54.36%
Illinois Per Capita Grant	0.00	0.00	0.00	0.00%
Grants	26,245.01	26,245.01	0.00	0.00%
Community Fund Endowments	0.00	7,923.90	33,575.00	23.60%
Miscellaneous Income	0.00	15,062.78	1,130.00	1,332.99%
Pass Through Revenue	0.00	0.00	0.00	0.00%
TOTAL REVENUE	223,707.16	5,884,797.06	11,500,478.00	51.17%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	515,185.31	2,674,716.39	6,650,000.00	40.22%
Employee Health Benefits	98,551.65	512,014.63	1,218,000.00	42.04%
IMRF (Illinois Muncipal Retirement Fi	14,941.59	79,341.97	210,000.00	37.78%
FICA/MEDICARE	38,083.82	196,666.46	490,000.00	40.14%
Workers Compensation Insurance	0.00	15,229.00	15,000.00	101.53%
Unemployment Compensation Ins.	(1,842.46)	17,201.32	18,000.00	95.56%
Total Compensation	664,919.91	3,495,169.77	8,601,000.00	40.64%
Talent Development				
Dues	3,250.00	6,401.00	22,000.00	29.10%
Staff Development/Travel	6,865.22	36,453.16	95,000.00	38.37%
Tuition Reimbursement	4,500.00	15,000.00	27,000.00	55.56%
Recruitment	208.24	1,069.60	2,000.00	53.48%
Board Development	0.00	394.59	2,000.00	19.73%
Total Talent Development	14,823.46	59,318.35	148,000.00	40.08%
TOTAL PEOPLE	679,743.37	3,554,488.12	8,749,000.00	40.63%
SUPPORT SERVICES				
Marketing				
Promotions	901.96	3,703.13	20,000.00	18.52%
Publications	1,383.69	7,696.64	33,000.00	23.32%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Total Marketing Support	2,285.65	11,399.77	53,000.00	21.51%
Store				
General Merchandise	1,392.14	4,351.01	25,000.00	17.40%
Fees and Services	59.00	266.97	3,500.00	7.63%
Total Store Support	1,451.14	4,617.98	28,500.00	16.20%
Collections				
ILL Payments	20.26	101.56	3,675.00	2.76%
Cataloging/Bib Search Fees	0.00	1,537.00	2,625.00	58.55%
Total Collections Support	20.26	1,638.56	6,300.00	26.01%
Administration				
HRIS and Payroll Processing Fees	2,101.50	10,580.08	28,000.00	37.79%
Mileage & Miscellaneous reimbursed	4,309.60	7,918.75	25,300.00	31.30%
Hospitality	0.00	1,794.43	5,000.00	35.89%
Staff Appreciation / Engagement	109.61	3,472.90	12,000.00	28.94%
Audit Fees	0.00	7,200.00	9,300.00	77.42%
Unclaimed Property Escheatment to	0.00	0.00	232.00	0.00%
Merchant Account Services	148.48	837.31	1,800.00	46.52%
Collection Fees	0.00	0.00	0.00	0.00%
Consulting Services - Admin	6,345.00	50,870.00	75,200.00	67.65%
Intergovernmental Agreements (IGA)	3,676.50	9,438.25	22,211.00	42.49%
Legal Fees	5,531.25	23,014.50	20,000.00	115.07%
Postage & Delivery	3,206.20	6,236.40	10,500.00	59.39%
Insurance	0.00	108,434.44	112,000.00	96.82%
Contingency	0.00	0.00	0.00	0.00%
Grant Expenses	1,716.24	32,308.25	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00%
Supplies	2,790.13	31,311.45	90,000.00	34.79%
Total Administration Support	29,934.51	293,416.76	411,543.00	71.30%
Other Support Services				
Telephone/Communications	5,147.02	23,654.05	66,000.00	35.84%
Office & Library Machinery Service	0.00	4,632.52	27,000.00	17.16%
Total Other Support Services	5,147.02	28,286.57	93,000.00	30.42%
TOTAL SUPPORT SERVICES	38,838.58	339,359.64	592,343.00	57.29%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	7,266.96	12,000.00	60.56%
Supplies - Equity	0.00	712.86	2,000.00	35.64%
TOTAL EQUITY AND ANTI-RACISM	0.00	7,979.82	14,000.00	57.00%
LIBRARY MATERIALS				
Print materials	26,906.84	146,570.56	373,500.00	39.24%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Audio and video materials	6,094.30	29,445.17	101,000.00	29.15%
Digital content	3,606.96	222,096.29	620,000.00	35.82%
Devices	1,246.51	8,113.22	40,000.00	20.28%
Realia and other formats	587.91	1,840.91	13,000.00	14.16%
Archival collection	238.32	8,682.95	20,000.00	43.41%
TOTAL LIBRARY MATERIALS	38,680.84	416,749.10	1,167,500.00	35.70%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	197.38	797.16	4,000.00	19.93%
Building Materials & Supplies	357.62	2,590.61	10,000.00	25.91%
Equipment Parts	1,797.80	4,163.29	10,000.00	41.63%
Cleaning & Housekeeping Supplies	933.02	2,079.92	10,000.00	20.80%
Signage	32.52	1,239.66	4,000.00	30.99%
Total Facility Supplies	3,318.34	10,870.64	38,000.00	28.61%
Facilities Services				
Landscaping and snow removal servi	534.00	7,007.00	25,000.00	28.03%
Custodial Services	17,293.28	86,025.68	223,000.00	38.58%
Water	1,040.06	4,031.71	11,500.00	35.06%
Sewer/Garbage	951.92	4,383.52	15,000.00	29.22%
Parking lot expense	0.00	1,728.34	10,000.00	17.28%
Natural Gas	5,265.21	33,955.40	125,000.00	27.16%
Rentals--Equipment & Facilities	0.00	5,932.37	25,000.00	23.73%
Repair & Maintenance Prop. & Equip	12,694.42	94,803.55	235,000.00	40.34%
Total Facilities Services	37,778.89	237,867.57	669,500.00	35.53%
TOTAL FACILITIES MANAGEMENT	41,097.23	248,738.21	707,500.00	35.16%
PUBLIC SERVICES				
Programming				
Children's Programming	3,273.46	12,093.57	25,000.00	48.37%
Young Adult Programming	1,090.84	8,702.83	30,000.00	29.01%
Adult Programming	1,395.07	8,092.35	25,000.00	32.37%
Community Engagement	224.88	7,041.86	24,000.00	29.34%
Social Services	0.00	420.00	10,000.00	4.20%
Creative Studio	364.87	1,909.51	5,000.00	38.19%
Total Programming	6,349.12	38,260.12	119,000.00	32.15%
Digital Services				
Consultant Support Services	0.00	1,500.00	50,000.00	3.00%
SWAN	0.00	48,900.77	111,000.00	44.05%
Website development/CMS	827.93	827.93	4,000.00	20.70%
Subscriptions and services	19,273.58	123,258.49	340,000.00	36.25%
Equipment and supplies	66.97	7,409.68	25,000.00	29.64%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 05/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Total Digital Services	20,168.48	181,896.87	530,000.00	34.32%
TOTAL PUBLIC SERVICES	26,517.60	220,156.99	649,000.00	33.92%
TOTAL EXPENSES - Operating	824,877.62	4,787,471.88	11,879,343.00	40.30%
EXPENSES - Capital				
Facilities Equipment	0.00	1,363.53	10,000.00	13.64%
Furnishings	395.00	33,051.40	100,000.00	33.05%
Technology Projects and Equipment	0.00	5,211.28	50,000.00	10.42%
Building Improvements	0.00	60,429.70	571,000.00	10.58%
Special Projects	0.00	3,354.48	6,000.00	55.91%
TOTAL EXPENSES - Capital	395.00	103,410.39	737,000.00	14.03%
NET SURPLUS/(DEFICIT)	(601,565.46)	993,914.79	(1,115,865.00)	(89.07%)

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2024

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ACE OF SPRAY, LLC	Computer Check 61034	05/01/2024	05/01/2024 Posted	1,800.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,800.00	1,800.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
32592	04/25/2024	Main - Parking Gara	1,800.00	1,800.00	01-5692	Repair & Maintenance Prop.	1,800.00	<No Project>
Totals:							1,800.00	
ACE OF SPRAY, LLC	Computer Check 61111	05/22/2024	05/22/2024 Posted	4,550.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,550.00	4,550.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
32818	05/20/2024	Main - Window Was	4,550.00	4,550.00	01-5692	Repair & Maintenance Prop.	4,550.00	<No Project>
Totals:							4,550.00	
ALPHA BUILDING MAINTENAN	Computer Check 61079	05/15/2024	05/15/2024 Posted	16,164.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,164.40	16,164.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22930 OPPL	05/01/2024	Custodial Services	16,164.40	16,164.40	01-5686	Custodial Services	16,164.40	<No Project>
Totals:							16,164.40	
AMAZON CAPITAL SERVICES	Computer Check 61035	05/01/2024	05/01/2024 Posted	655.27	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 655.27	655.27 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1WY3-1LTJ-1YLH	04/18/2024	scrapbook and adhe	39.98	39.98	01-5742	Supplies	39.98	<No Project>
Totals:							39.98	
1KNH-99FJ-CV9D	04/20/2024	avery adhesive nam	15.98	15.98	01-5742	Supplies	15.98	<No Project>
Totals:							15.98	
1RCK-D96F-JTK6	04/21/2024	Books	40.81	40.81	01-5840	Print materials	40.81	<No Project>
Totals:							40.81	
1PTH-7NFY-6RWX	04/23/2024	Childrens Realia	235.05	235.05	01-5894	Realia and other formats	235.05	<No Project>
Totals:							235.05	
1KDK-WDP9-DGPH	04/23/2024	Books	61.17	61.17	01-5840	Print materials	61.17	<No Project>
Totals:							61.17	
1G4H-47Q1-NJKJ	04/24/2024	Office Supplies	22.26	22.26	01-5742	Supplies	22.26	<No Project>
Totals:							22.26	
1VHY-M7MR-KNDT	04/24/2024	Books	100.76	100.76	01-5840	Print materials	100.76	<No Project>
Totals:							100.76	
1TPL-3KHY-3YG6	04/26/2024	Book	20.22	20.22	01-5840	Print materials	20.22	<No Project>
Totals:							20.22	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1F6V-DFTW-73G3	04/26/2024	Book	59.99	59.99	01-5840	Print materials	59.99	<No Project>
						Totals:	59.99	
1TPL-3KHY-H6J3	04/28/2024	Books	59.05	59.05	01-5840	Print materials	59.05	<No Project>
						Totals:	59.05	
AMAZON CAPITAL SERVICES	Computer Check		05/08/2024	05/08/2024	2,447.18	01-1053	Byline Bank Checking	0.00
	61060		Posted			01-2060	Accounts Payable	2,447.18
								0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1LMN-FRYL-QGG6	03/17/2024	MHS Program Supp	410.44	410.44	01-5244	Young Adult Programming	410.44	<No Project>
						Totals:	410.44	
1TRD-FLYR-4NQ9	04/02/2024	National Poetry moi	53.96	53.96	01-5249	Community Engagement	53.96	<No Project>
						Totals:	53.96	
1YPM-Q7NJ-HHRX	04/04/2024	Ramadan read aloud	57.97	57.97	01-5249	Community Engagement	57.97	<No Project>
						Totals:	57.97	
1WKL-WJMW-CWV	04/27/2024	Creative Studio - Lai	67.99	67.99	01-5941	Technology Projects and Equ	67.99	<No Project>
						Totals:	67.99	
1L67-16PP-LWV7	04/28/2024	Adult Programming	118.97	118.97	01-5247	Adult Programming	118.97	<No Project>
						Totals:	118.97	
16MW-CXH7-GYGX	04/28/2024	Mobile phone acces	57.62	57.62	01-5937	Equipment and supplies	57.62	<No Project>
						Totals:	57.62	
1R47-LYVV-M3NR	04/29/2024	Creative Studio - Lai	16.69	16.69	01-5941	Technology Projects and Equ	16.69	<No Project>
						Totals:	16.69	
1461-NQ6M-M3C4	04/29/2024	Book Bike iPads	752.97	752.97	01-5937	Equipment and supplies	752.97	<No Project>
						Totals:	752.97	
1V1C-P7GV-9WGR	04/30/2024	Library of Things Ma	179.99	179.99	01-5893	Devices	179.99	<No Project>
						Totals:	179.99	
1C9P-VGVJ-MY44	05/01/2024	Office Supplies	37.52	37.52	01-5742	Supplies	37.52	<No Project>
						Totals:	37.52	
1XQX-QHWH-LP6M	05/01/2024	Office Supplies	36.87	36.87	01-5742	Supplies	36.87	<No Project>
						Totals:	36.87	
16QQ-KJ39-HC3R	05/01/2024	Amazon Apr 2024 p	446.70	446.70	01-5240	Children's Programming	446.70	<No Project>
						Totals:	446.70	
1CPP-JTWC-H4RK	05/05/2024	Creative Studio - Vir	114.87	114.87	01-5254	Creative Studio	114.87	<No Project>
						Totals:	114.87	
1PMD-9X7P-Y4YK	05/07/2024	Office Supplies	43.35	43.35	01-5742	Supplies	43.35	<No Project>
						Totals:	43.35	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1LMX-K9QL-14FF	05/07/2024	Office Supplies	51.27	51.27	01-5742	Supplies	51.27	<No Project>
Totals:							51.27	
AMAZON CAPITAL SERVICES	Computer Check	05/15/2024	05/15/2024	699.76	01-1053	Byline Bank Checking	0.00	699.76
	61080		Posted		01-2060	Accounts Payable	699.76	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1R7M-FQGN-4JFD	04/26/2024	Avery ivory tent card	20.79	20.79	01-5742	Supplies	20.79	<No Project>
Totals:							20.79	
1WWW-4WYK-99HI	05/03/2024	Books	74.95	74.95	01-5840	Print materials	74.95	<No Project>
Totals:							74.95	
117L-NF4G-7J7V	05/03/2024	Facilities Supplies -	360.00	360.00	01-5692	Repair & Maintenance Prop.	360.00	<No Project>
Totals:							360.00	
1HCN-VVG9-33NL	05/07/2024	Facilities - PIR Progr	144.95	144.95	01-5692	Repair & Maintenance Prop.	144.95	<No Project>
Totals:							144.95	
1LQN-NCDL-DWGK	05/09/2024	Book	29.91	29.91	01-5840	Print materials	29.91	<No Project>
Totals:							29.91	
17GX-N17Q-JFWT	05/10/2024	HDMI Splitter	19.98	19.98	01-5937	Equipment and supplies	19.98	<No Project>
Totals:							19.98	
1CDL-3RML-9WXW	05/13/2024	Books	49.18	49.18	01-5840	Print materials	49.18	<No Project>
Totals:							49.18	
AMAZON CAPITAL SERVICES	Computer Check	05/22/2024	05/22/2024	435.20	01-1053	Byline Bank Checking	0.00	435.20
	61112		Posted		01-2060	Accounts Payable	435.20	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1J7R-7FHF-9T1H	05/13/2024	Books	53.93	53.93	01-5840	Print materials	53.93	<No Project>
Totals:							53.93	
1T1D-WFMC-6PQY	05/17/2024	Library of Things Ma	23.99	23.99	01-5893	Devices	23.99	<No Project>
Totals:							23.99	
136F-QY4T-FFH7	05/19/2024	Office Supplies	19.15	19.15	01-5742	Supplies	19.15	<No Project>
Totals:							19.15	
1TP9-6GQ1-L366	05/19/2024	Office Supplies	63.71	63.71	01-5742	Supplies	63.71	<No Project>
Totals:							63.71	
1PQ4-3JJJ-DQLJ	05/19/2024	Facilities - Air Filters	76.61	76.61	01-5682	Building Materials & Supplies	76.61	<No Project>
Totals:							76.61	
1QXC-617L-J47Q	05/19/2024	Facilities - Lobby LEI	107.60	107.60	01-5692	Repair & Maintenance Prop.	107.60	<No Project>
Totals:							107.60	

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
19JD-WTLX-KFTY	05/20/2024	Office Supplies	43.22	43.22	01-5742	Supplies	43.22	<No Project>		
							Totals:	43.22		
1QXC-617L-WNGW	05/21/2024	MthsTec External Bli	46.99	46.99	01-5937	Equipment and supplies	46.99	<No Project>		
							Totals:	46.99		
AMAZON CAPITAL SERVICES	Computer Check	05/29/2024	05/29/2024	450.00	01-1053	Byline Bank Checking	0.00	450.00		
61131		Posted			01-2060	Accounts Payable	450.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
1PQY-Y4TQ-XT4Q	05/12/2024	MHS program supp	154.02	154.02	01-5244	Young Adult Programming	154.02	<No Project>		
							Totals:	154.02		
1T1D-WFMC-GJPR	05/19/2024	clothes tagging app	23.98	23.98	01-5209	General Merchandise	23.98	<No Project>		
							Totals:	23.98		
1F4M-TPMR-H3PH	05/19/2024	paper shopping bac	57.33	57.33	01-5209	General Merchandise	57.33	<No Project>		
							Totals:	57.33		
1TNV-RMCN-N4GQ	05/20/2024	Supplies For Special	77.69	77.69	01-5742	Supplies	77.69	<No Project>		
							Totals:	77.69		
1DLD-QHCF-HFYJ	05/23/2024	Books	33.99	33.99	01-5840	Print materials	33.99	<No Project>		
							Totals:	33.99		
1FXV-KMGT-MDXH	05/26/2024	Books	52.49	52.49	01-5840	Print materials	52.49	<No Project>		
							Totals:	52.49		
1HVF-6VVV-6RG7	05/28/2024	Office Supplies	50.50	50.50	01-5742	Supplies	50.50	<No Project>		
							Totals:	50.50		
AMY GAIL HANSEN	Computer Check	05/22/2024	05/22/2024	200.00	01-1053	Byline Bank Checking	0.00	200.00		
61113		Posted			01-2060	Accounts Payable	200.00	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
024-99-0031	02/07/2024	Adult Programming	200.00	200.00	01-5247	Adult Programming	200.00	<No Project>		
							Totals:	200.00		
ANCEL GLINK, P.C.	Computer Check	05/15/2024	05/15/2024	5,531.25	01-1053	Byline Bank Checking	0.00	5,531.25		
61081		Posted			01-2060	Accounts Payable	5,531.25	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
103791	05/09/2024	April Legal Fees	5,531.25	5,531.25	01-5291	Legal Fees	5,531.25	<No Project>		
							Totals:	5,531.25		
ANDERSON PEST SOLUTIONS	Computer Check	05/01/2024	05/01/2024	252.95	01-1053	Byline Bank Checking	0.00	252.95		

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	61036		Posted		01-2060	Accounts Payable	252.95	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
59610294	04/30/2024	Pest Control Mainte	109.38	109.38	01-5692	Repair & Maintenance Prop.	109.38	<No Project>
						<i>Totals:</i>	109.38	
59610295	04/30/2024	Exterior Insect Main	143.57	143.57	01-5692	Repair & Maintenance Prop.	143.57	<No Project>
						<i>Totals:</i>	143.57	
ANDERSON PEST SOLUTIONS	Computer Check	05/22/2024	05/22/2024	109.38	01-1053	Byline Bank Checking	0.00	109.38
	61114		Posted		01-2060	Accounts Payable	109.38	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
60752787	05/14/2024	Pest Control Mainte	109.38	109.38	01-5692	Repair & Maintenance Prop.	109.38	<No Project>
						<i>Totals:</i>	109.38	
ARROW LOCKSMITH	Computer Check	05/15/2024	05/15/2024	63.50	01-1053	Byline Bank Checking	0.00	63.50
	61082		Posted		01-2060	Accounts Payable	63.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
15960	04/30/2024	Key Cuts	63.50	63.50	01-5682	Building Materials & Supplies	63.50	<No Project>
						<i>Totals:</i>	63.50	
ASHLEY SPELL	Computer Check	05/29/2024	05/29/2024	380.00	01-1053	Byline Bank Checking	0.00	380.00
	61132		Posted		01-2060	Accounts Payable	380.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-103	05/10/2024	Fundraising Consult	380.00	380.00	01-5275	Consulting Services - Admin	380.00	<No Project>
						<i>Totals:</i>	380.00	
BAKER & TAYLOR	Computer Check	05/01/2024	05/01/2024	14,276.78	01-1053	Byline Bank Checking	0.00	14,276.78
	61037		Posted		01-2060	Accounts Payable	14,276.78	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038241171	04/23/2024	Books	695.09	695.09	01-5840	Print materials	695.09	<No Project>
						<i>Totals:</i>	695.09	
2038237812	04/23/2024	Books	1,657.36	1,657.36	01-5840	Print materials	1,657.36	<No Project>
						<i>Totals:</i>	1,657.36	
2038233553	04/23/2024	Books	2,244.48	2,244.48	01-5840	Print materials	2,244.48	<No Project>
						<i>Totals:</i>	2,244.48	
2038208831	04/23/2024	Books	3,192.85	3,192.85	01-5840	Print materials	3,192.85	<No Project>
						<i>Totals:</i>	3,192.85	
2038247873	04/24/2024	Books	1,825.55	1,825.55	01-5840	Print materials	1,825.55	<No Project>

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						Totals:	1,825.55	
2038243562	04/25/2024	Books	542.95	542.95	01-5840	Print materials	542.95	<No Project>
						Totals:	542.95	
2038223359	04/26/2024	Books	32.03	32.03	01-5840	Print materials	32.03	<No Project>
						Totals:	32.03	
2038251133	04/26/2024	Books	2,111.69	2,111.69	01-5840	Print materials	2,111.69	<No Project>
						Totals:	2,111.69	
2038259278	04/30/2024	Books	158.73	158.73	01-5840	Print materials	158.73	<No Project>
						Totals:	158.73	
2038239664	04/30/2024	Books	614.06	614.06	01-5840	Print materials	614.06	<No Project>
						Totals:	614.06	
2038254539	04/30/2024	Books	1,201.99	1,201.99	01-5840	Print materials	1,201.99	<No Project>
						Totals:	1,201.99	
BAKER & TAYLOR	Computer Check	05/08/2024	05/08/2024	6,010.83	01-1053	Byline Bank Checking	0.00	6,010.83
	61061		Posted		01-2060	Accounts Payable	6,010.83	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038263481	04/30/2024	Pop-Up Library Boo	7.89	7.89	01-5452	Grant Expenses	7.89	FOPPLFY23
						Totals:	7.89	
2038256776	05/01/2024	Books	1,229.26	1,229.26	01-5840	Print materials	1,229.26	<No Project>
						Totals:	1,229.26	
2038248404	05/01/2024	Books	186.73	186.73	01-5840	Print materials	186.73	<No Project>
						Totals:	186.73	
2038267569	05/02/2024	Books	1,966.63	1,966.63	01-5840	Print materials	1,966.63	<No Project>
						Totals:	1,966.63	
2038264555	05/03/2024	Books	1,181.74	1,181.74	01-5840	Print materials	1,181.74	<No Project>
						Totals:	1,181.74	
2038255109	05/07/2024	Books	92.08	92.08	01-5840	Print materials	92.08	<No Project>
						Totals:	92.08	
2038275220	05/07/2024	Books	1,346.50	1,346.50	01-5840	Print materials	1,346.50	<No Project>
						Totals:	1,346.50	
BAKER & TAYLOR	Computer Check	05/15/2024	05/15/2024	10,947.35	01-1053	Byline Bank Checking	0.00	10,947.35
	61083		Posted		01-2060	Accounts Payable	10,947.35	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038228023	05/08/2024	Books	1,119.96	1,119.96	01-5840	Print materials	1,119.96	<No Project>

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						Totals:	1,119.96	
2038250852	05/08/2024	Books	2,607.41	2,607.41	01-5840	Print materials	2,607.41	<No Project>
						Totals:	2,607.41	
2038257876	05/09/2024	Books	336.80	336.80	01-5840	Print materials	336.80	<No Project>
						Totals:	336.80	
2038284449	05/13/2024	Books	1,592.44	1,592.44	01-5840	Print materials	1,592.44	<No Project>
						Totals:	1,592.44	
2038281453	05/13/2024	Books	2,090.45	2,090.45	01-5840	Print materials	2,090.45	<No Project>
						Totals:	2,090.45	
2038287072	05/14/2024	Books	989.14	989.14	01-5840	Print materials	989.14	<No Project>
						Totals:	989.14	
2038243655	05/14/2024	Books	2,211.15	2,211.15	01-5840	Print materials	2,211.15	<No Project>
						Totals:	2,211.15	
BAKER & TAYLOR	Computer Check 61115		05/22/2024 05/22/2024 Posted		2,021.91 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,021.91	2,021.91 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038295302	05/16/2024	Books	1,448.75	1,448.75	01-5840	Print materials	1,448.75	<No Project>
						Totals:	1,448.75	
2038298998	05/17/2024	Books	573.16	573.16	01-5840	Print materials	573.16	<No Project>
						Totals:	573.16	
BAKER & TAYLOR	Computer Check 61133		05/29/2024 05/29/2024 Posted		3,653.22 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,653.22	3,653.22 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038316583	05/21/2024	Pop-Up Library Boo	14.67	14.67	01-5452	Grant Expenses	14.67	FOPPLFY23
						Totals:	14.67	
2038298314	05/22/2024	Books	1,125.98	1,125.98	01-5840	Print materials	1,125.98	<No Project>
						Totals:	1,125.98	
2038305259	05/23/2024	Books	2,512.57	2,512.57	01-5840	Print materials	2,512.57	<No Project>
						Totals:	2,512.57	
BAYSCAN TECHNOLOGIES	Computer Check 61084		05/15/2024 05/15/2024 Posted		644.58 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 644.58	644.58 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
77422	05/09/2024	Receipt Paper & DV	644.58	644.58	01-5742	Supplies	644.58	<No Project>

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
Totals:							644.58	
BLUEMACK INC.	Computer Check	05/29/2024	05/29/2024	796.57	01-1053	Byline Bank Checking	0.00	796.57
	61134		Posted		01-2060	Accounts Payable	796.57	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7575	05/15/2024	Chapter Chaser T-sl	796.57	796.57	01-5452	Grant Expenses	796.57	ALA-MHS
Totals:							796.57	
BRIDGEALL LIBRARIES LIMITED	Computer Check	05/22/2024	05/22/2024	14,898.84	01-1053	Byline Bank Checking	0.00	14,898.84
	61116		Posted		01-2060	Accounts Payable	14,898.84	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SIN006659	05/21/2024	Subscription Service	14,898.84	14,898.84	01-5936	Subscriptions and services	14,898.84	<No Project>
Totals:							14,898.84	
BRIDGEALL LIBRARIES LIMITED	Computer Check	05/29/2024	05/29/2024	3,873.96	01-1053	Byline Bank Checking	0.00	3,873.96
	61135		Posted		01-2060	Accounts Payable	3,873.96	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SIN006694	05/24/2024	ESP Basic - Renewal	3,873.96	3,873.96	01-5936	Subscriptions and services	3,873.96	<No Project>
Totals:							3,873.96	
CAMAYIA DANTZLER	Computer Check	05/08/2024	05/08/2024	185.32	01-1053	Byline Bank Checking	0.00	185.32
	61062		Posted		01-2060	Accounts Payable	185.32	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10876	05/03/2024	2024 PLA Conferenc	185.32	185.32	01-5163	Staff Development/Travel	185.32	<No Project>
Totals:							185.32	
CAMILLE GAUTHIER	Computer Check	05/15/2024	05/15/2024	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00
	61085		Posted		01-2060	Accounts Payable	1,500.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10931	05/13/2024	Tuition Reimbursem	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
Totals:							1,500.00	
CARDINAL COLORGROUP	Computer Check	05/22/2024	05/22/2024	1,720.00	01-1053	Byline Bank Checking	0.00	1,720.00
	61117		Posted		01-2060	Accounts Payable	1,720.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4404301	02/29/2024	March/April OP/FYI	910.00	910.00	01-5205	Publications	910.00	<No Project>

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4408541	04/30/2024	May/June OP/FYI in:	810.00	810.00	01-5205	Publications	910.00	
						Totals:	810.00	<No Project>
CDW GOVERNMENT, INC.	Computer Check 61038		05/01/2024 Posted		3,868.64 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,868.64	3,868.64 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
QT41756	04/17/2024	Lic. for Garage serve	3,868.64	3,868.64	01-5936	Subscriptions and services	3,868.64	<No Project>
						Totals:	3,868.64	
CENTER ON HALSTED	Computer Check 61039		05/01/2024 Posted		1,000.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,000.00	1,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
15195	04/24/2024	Trans and Non-Bina	1,000.00	1,000.00	01-5743	Learning and Development	1,000.00	<No Project>
						Totals:	1,000.00	
CHIBUIKE ENYIA	Computer Check 61136		05/29/2024 Posted		53.96 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 53.96	53.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10636	04/03/2024	Program materials	53.96	53.96	01-5249	Community Engagement	53.96	<No Project>
						Totals:	53.96	
CHICAGO OFFICE TECHNOLOC	Computer Check 61040		05/01/2024 Posted		1,899.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,899.00	1,899.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IN5179083	04/24/2024	XEROX C410 COLOF	1,899.00	1,899.00	01-5937	Equipment and supplies	1,899.00	<No Project>
						Totals:	1,899.00	
CHILDREN'S PLUS INC.	Computer Check 61118		05/22/2024 Posted		1,160.25 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,160.25	1,160.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
246355	05/16/2024	Books	1,160.25	1,160.25	01-5840	Print materials	1,160.25	<No Project>
						Totals:	1,160.25	
CINTAS	Computer Check 61041		05/01/2024 Posted		445.75 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 445.75	445.75 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
5205282419	04/04/2024	First Aid	64.30	64.30	01-5742	Supplies	64.30	<No Project>	
						Totals:	64.30		
5207701804	04/19/2024	First Aid	381.45	381.45	01-5742	Supplies	381.45	<No Project>	
						Totals:	381.45		
CITRON HYGIENE	Computer Check		05/15/2024	05/15/2024	931.20	01-1053	Byline Bank Checking	0.00	931.20
	61086			Posted		01-2060	Accounts Payable	931.20	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV0227319	05/01/2024	Citron Hygiene Serv	70.62	70.62	01-5686	Custodial Services	70.62	<No Project>	
						Totals:	70.62		
INV0227317	05/01/2024	Citron Hygiene Serv	88.98	88.98	01-5686	Custodial Services	88.98	<No Project>	
						Totals:	88.98		
INV0227321	05/01/2024	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	<No Project>	
						Totals:	771.60		
CLAIRE ONG	Computer Check		05/08/2024	05/08/2024	12.53	01-1053	Byline Bank Checking	0.00	12.53
	61063			Posted		01-2060	Accounts Payable	12.53	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-10872	04/30/2024	Mileage reimbursen	12.53	12.53	01-5165	Mileage & Miscellaneous reir	12.53	<No Project>	
						Totals:	12.53		
COLLABORATION FOR EARLY C	Computer Check		05/22/2024	05/22/2024	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00
	61119			Posted		01-2060	Accounts Payable	1,500.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
NS6401	05/21/2024	COLLABORATION F	1,500.00	1,500.00	01-5281	Intergovernmental Agreeemer	1,500.00	<No Project>	
						Totals:	1,500.00		
THE CONSERVATION CENTER	Computer Check		05/22/2024	05/22/2024	7,385.00	01-1053	Byline Bank Checking	0.00	7,385.00
	61120			Posted		01-2060	Accounts Payable	7,385.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
35037-4/25/2024	04/25/2024	Preparation For Sto	7,385.00	7,385.00	01-5895	Archival collection	7,385.00	<No Project>	
						Totals:	7,385.00		
DEMCO, INC.	Computer Check		05/01/2024	05/01/2024	691.63	01-1053	Byline Bank Checking	0.00	691.63
	61042			Posted		01-2060	Accounts Payable	691.63	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7472625	04/23/2024	Processing Supplies	691.63	691.63	01-5742	Supplies	691.63	<No Project>
Totals:							691.63	
DEMCO, INC.	Computer Check 61087		05/15/2024 Posted		98.37 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 98.37	98.37 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7482046	05/09/2024	Processing Supplies	98.37	98.37	01-5742	Supplies	98.37	<No Project>
Totals:							98.37	
DLT SOLUTIONS, LLC	Computer Check 61043		05/01/2024 Posted		19,188.54 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,188.54	19,188.54 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SI650108	04/25/2024	KACE SMA & SDA 0	19,188.54	19,188.54	01-5936	Subscriptions and services	19,188.54	<No Project>
Totals:							19,188.54	
ELMWOOD SUPPLY COMPANY	Computer Check 61088		05/15/2024 Posted		68.31 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 68.31	68.31 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
S1024673	04/16/2024	Facilities Supplies -	68.31	68.31	01-5683	Equipment Parts	68.31	<No Project>
Totals:							68.31	
EX-CELL KAISER, LLC	Computer Check 61044		05/01/2024 Posted		11,213.40 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 11,213.40	11,213.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
201391	04/17/2024	Main - New Trash C	11,213.40	11,213.40	01-5930	Furnishings	11,213.40	<No Project>
Totals:							11,213.40	
FOREST PRINTING CO.	Computer Check 61121		05/22/2024 Posted		1,404.54 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,404.54	1,404.54 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
121480	03/21/2024	Printed May event c	1,048.30	1,048.30	01-5205	Publications	1,048.30	<No Project>
Totals:							1,048.30	
122221	05/17/2024	MHS summer broch	356.24	356.24	01-5205	Publications	356.24	<No Project>
Totals:							356.24	
FOREST PRINTING CO.	Computer Check 61137		05/29/2024 Posted		2,054.90 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,054.90	2,054.90 0.00

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
121876	04/24/2024	May Event Calendar	1,027.45	1,027.45	01-5205	Publications	1,027.45	<No Project>		
Totals:							1,027.45			
122303	05/23/2024	June Event Calendar	1,027.45	1,027.45	01-5205	Publications	1,027.45	<No Project>		
Totals:							1,027.45			
FOX VALLEY FIRE & SAFETY CC	Computer Check	05/15/2024	05/15/2024		647.00	01-1053	Byline Bank Checking	0.00	647.00	
61089			Posted			01-2060	Accounts Payable	647.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IN00680658	04/29/2024	Fire Alarm Repair	647.00	647.00	01-5692	Repair & Maintenance Prop.	647.00	<No Project>		
Totals:							647.00			
FOX VALLEY FIRE & SAFETY CC	Computer Check	05/29/2024	05/29/2024		6,054.10	01-1053	Byline Bank Checking	0.00	6,054.10	
61138			Posted			01-2060	Accounts Payable	6,054.10	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IN00685463	05/15/2024	Maze - Annual Fire I	154.60	154.60	01-5692	Repair & Maintenance Prop.	154.60	<No Project>		
Totals:							154.60			
IN00685659	05/16/2024	Main - Annual Fire E	5,899.50	5,899.50	01-5692	Repair & Maintenance Prop.	5,899.50	<No Project>		
Totals:							5,899.50			
GARVEY'S OFFICE PRODUCTS	Computer Check	05/08/2024	05/08/2024		1,218.80	01-1053	Byline Bank Checking	0.00	1,218.80	
61064			Posted			01-2060	Accounts Payable	1,218.80	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
PINV2566676	05/07/2024	Paper	1,218.80	1,218.80	01-5742	Supplies	1,218.80	<No Project>		
Totals:							1,218.80			
GRAINGER	Computer Check	05/15/2024	05/15/2024		87.06	01-1053	Byline Bank Checking	0.00	87.06	
61090			Posted			01-2060	Accounts Payable	87.06	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
9115810419	05/10/2024	Facilities - Metal Ha	87.06	87.06	01-5682	Building Materials & Supplies	87.06	<No Project>		
Totals:							87.06			
GENEVIEVE GROVE	Computer Check	05/08/2024	05/08/2024		122.02	01-1053	Byline Bank Checking	0.00	122.02	
61065			Posted			01-2060	Accounts Payable	122.02	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-10818	04/28/2024	SRP prizes; Steamfe	122.02	122.02	01-5240	Children's Programming	122.02	<No Project>		
Totals:							122.02			

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
HAJJAR MOHAMMED-HERBER	Computer Check 61045	05/01/2024	05/01/2024 Posted	500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 500.00	500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0067	04/29/2024	Celebrating Nationa	500.00	500.00	01-5249	Community Engagement	500.00	<No Project>
Totals:							500.00	
HALEY TRICYCLES	Computer Check 61046	05/01/2024	05/01/2024 Posted	3,155.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,155.00	3,155.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
#531	04/17/2024	Electric book bike	3,155.00	3,155.00	01-5452	Grant Expenses	3,155.00	BOOKBIKE
Totals:							3,155.00	
HOME DEPOT	Computer Check 61047	05/01/2024	05/01/2024 Posted	366.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 366.13	366.13 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3625715	04/03/2024	Facilities Supplies - I	217.34	217.34	01-5692	Repair & Maintenance Prop.	217.34	<No Project>
Totals:							217.34	
622593	04/16/2024	Facilities Supplies - I	62.92	62.92	01-5684	Cleaning & Housekeeping Su	62.92	<No Project>
Totals:							62.92	
4111871	04/22/2024	Facilities - Housekee	85.87	85.87	01-5684	Cleaning & Housekeeping Su	85.87	<No Project>
Totals:							85.87	
HOME DEPOT	Computer Check 61091	05/15/2024	05/15/2024 Posted	297.93	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 297.93	297.93 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
9112869	05/07/2024	Facilities Supplies - I	297.93	297.93	01-5684	Cleaning & Housekeeping Su	297.93	<No Project>
Totals:							297.93	
HR SOURCE	Computer Check 61066	05/08/2024	05/08/2024 Posted	2,020.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,020.00	2,020.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
FY25-56756	05/01/2024	ANNUAL MEMBERS	2,020.00	2,020.00	01-5162	Dues	2,020.00	<No Project>
Totals:							2,020.00	
IHLS-OCLC	Computer Check 61067	05/08/2024	05/08/2024 Posted	20.26	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20.26	20.26 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
30251	05/08/2024	IFM Debits/Admin F	20.26	20.26	01-5264	ILL Payments	20.26	<No Project>
Totals:							20.26	
ILLINOIS LIBRARY ASSOCIATIO	Computer Check	05/01/2024	05/01/2024	150.00	01-1053	Byline Bank Checking	0.00	150.00
	61048		Posted		01-2060	Accounts Payable	150.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10750	04/17/2024	ILA TRUSTEE MEMB	75.00	75.00	01-5162	Dues	75.00	<No Project>
Totals:							75.00	
IR-10751	04/17/2024	ILA TRUSTEE MEMB	75.00	75.00	01-5162	Dues	75.00	<No Project>
Totals:							75.00	
INTERNATIONAL UNION OF O	Computer Check	05/15/2024	05/15/2024	188.25	01-1053	Byline Bank Checking	0.00	188.25
	61092		Posted		01-2060	Accounts Payable	188.25	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10953	05/15/2024	MAY 2024 UNION C	188.25	188.25	01-2059	Union dues Payable	188.25	<No Project>
Totals:							188.25	
INTRINSIC LANDSCAPING, INC	Computer Check	05/15/2024	05/15/2024	418.05	01-1053	Byline Bank Checking	0.00	418.05
	61093		Posted		01-2060	Accounts Payable	418.05	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
24-0174	05/07/2024	GREEN ROOF MAIN	418.05	418.05	01-5692	Repair & Maintenance Prop.	418.05	<No Project>
Totals:							418.05	
JABEZ PATTERSON	Computer Check	05/15/2024	05/15/2024	13.61	01-1053	Byline Bank Checking	0.00	13.61
	61094		Posted		01-2060	Accounts Payable	13.61	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10933	05/13/2024	Staff Development -	13.61	13.61	01-5163	Staff Development/Travel	13.61	<No Project>
Totals:							13.61	
JANE HSEU	Computer Check	05/15/2024	05/15/2024	500.00	01-1053	Byline Bank Checking	0.00	500.00
	61095		Posted		01-2060	Accounts Payable	500.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0065	04/24/2024	APIDA Heritage Mo	500.00	500.00	01-5249	Community Engagement	500.00	<No Project>
Totals:							500.00	
JASCULCA TERMAN AND ASSC	Computer Check	05/15/2024	05/15/2024	17,400.00	01-1053	Byline Bank Checking	0.00	17,400.00
	61096		Posted		01-2060	Accounts Payable	17,400.00	0.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
56692	04/22/2024	Crisis Communicat	17,400.00	17,400.00	01-5275	Consulting Services - Admin	17,400.00	<No Project>
Totals:							17,400.00	
JASMINE & FIG, LLC	Computer Check 61097	05/15/2024	05/15/2024 Posted	50.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 50.00	50.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0062	04/16/2024	Outdoor Nature Pla	50.00	50.00	01-5240	Children's Programming	50.00	<No Project>
Totals:							50.00	
JOHNSON FLOOR COMPANY,	Computer Check 61049	05/01/2024	05/01/2024 Posted	1,090.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,090.00	1,090.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
44105	04/26/2024	Maze Library - Stud	1,090.00	1,090.00	01-5950	Building Improvements	1,090.00	<No Project>
Totals:							1,090.00	
JONES & CLEARY ROOFING CC	Computer Check 61098	05/15/2024	05/15/2024 Posted	1,965.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,965.00	1,965.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
12627	04/30/2024	Copper Roof Repair	1,965.00	1,965.00	01-5692	Repair & Maintenance Prop.	1,965.00	<No Project>
Totals:							1,965.00	
JOR-EL CARABALLO	Computer Check 61099	05/15/2024	05/15/2024 Posted	400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 400.00	400.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0064	04/23/2024	Adult Programming	400.00	400.00	01-5247	Adult Programming	400.00	<No Project>
Totals:							400.00	
KANOPY, INC.	Computer Check 61050	05/01/2024	05/01/2024 Posted	2,683.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,683.80	2,683.80 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
398903-PPU	04/30/2024	Kanopy tickets	2,683.80	2,683.80	01-5891	Digital content	2,683.80	<No Project>
Totals:							2,683.80	
KAREN DOYLE	Computer Check 61068	05/08/2024	05/08/2024 Posted	175.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 175.00	175.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0066	04/24/2024	STEM Programming	175.00	175.00	01-5240	Children's Programming	175.00	<No Project>
Totals:							175.00	
KATHY VALDIVIA	Computer Check 61069		05/08/2024 05/08/2024 Posted		50.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 50.00	50.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0069	05/04/2024	2 Spanish storytime	50.00	50.00	01-5240	Children's Programming	50.00	<No Project>
Totals:							50.00	
KINGA LIPINSKA	Computer Check 61100		05/15/2024 05/15/2024 Posted		150.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0068	05/01/2024	Adult Programming	150.00	150.00	01-5247	Adult Programming	150.00	<No Project>
Totals:							150.00	
JODI KOLO	Computer Check 61070		05/08/2024 05/08/2024 Posted		29.40 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 29.40	29.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10857	04/07/2024	2024 National Librai	29.40	29.40	01-5742	Supplies	29.40	<No Project>
Totals:							29.40	
KUUSAKOSKI US LLC	Computer Check 61071		05/08/2024 05/08/2024 Posted		181.20 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 181.20	181.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
A-12171	05/07/2024	Transportation Fee	181.20	181.20	01-5380	Postage & Delivery	181.20	<No Project>
Totals:							181.20	
LAKESHORE RECYCLING SYSTE	Computer Check 61051		05/01/2024 05/01/2024 Posted		648.96 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 648.96	648.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR5699426	04/25/2024	Trash/Recycling - M	106.30	106.30	01-5688	Sewer/Garbage	106.30	<No Project>
Totals:							106.30	
LR5699425	04/25/2024	Trash/Recycling - M	542.66	542.66	01-5688	Sewer/Garbage	542.66	<No Project>
Totals:							542.66	
LIBRARY FURNITURE INTERNA	Computer Check 61101		05/15/2024 05/15/2024 Posted		395.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 395.00	395.00 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
9282	05/08/2024	upcharge for Activit	395.00	395.00	01-5930	Furnishings	395.00	<No Project>
Totals:							395.00	
LOCAL 399 FED PAC	Computer Check 61122	05/22/2024	05/22/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
864095	05/15/2024	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	<No Project>
Totals:							75.00	
MCADAM LANDSCAPING, INC.	Computer Check 61123	05/22/2024	05/22/2024 Posted	534.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 534.00	534.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
95711	05/16/2024	Landscaping Mainte	534.00	534.00	01-5681	Landscaping and snow remo	534.00	<No Project>
Totals:							534.00	
MIDWEST TAPE, LLC	Computer Check 61052	05/01/2024	05/01/2024 Posted	2,408.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,408.80	2,408.80 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
505377380	04/24/2024	Replacement Playav	23.94	23.94	01-5890	Audio and video materials	23.94	<No Project>
Totals:							23.94	
505387041	04/25/2024	DVDs	76.65	76.65	01-5890	Audio and video materials	76.65	<No Project>
Totals:							76.65	
505386867	04/25/2024	Audiobooks	213.40	213.40	01-5890	Audio and video materials	213.40	<No Project>
Totals:							213.40	
505386869	04/25/2024	DVDs	880.73	880.73	01-5890	Audio and video materials	880.73	<No Project>
Totals:							880.73	
505387040	04/25/2024	DVDs	1,214.08	1,214.08	01-5890	Audio and video materials	1,214.08	<No Project>
Totals:							1,214.08	
MIDWEST TAPE, LLC	Computer Check 61072	05/08/2024	05/08/2024 Posted	21,281.93	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21,281.93	21,281.93 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
505410527	04/30/2024	Hoopla	20,379.14	20,379.14	01-5891	Digital content	20,379.14	<No Project>
Totals:							20,379.14	
505419024	05/02/2024	DVDs	54.14	54.14	01-5890	Audio and video materials	54.14	<No Project>
Totals:							54.14	

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Invoice #	Invoice Date	Description	Invoice Amount		Amount Paid	Account Number	Account Description	Amount	Project ID	
505419021	05/02/2024	DVDs	90.74		90.74	01-5890	Audio and video materials	90.74	<No Project>	
							Totals:	90.74		
505415428	05/02/2024	Music CDs	120.14		120.14	01-5890	Audio and video materials	120.14	<No Project>	
							Totals:	120.14		
505419022	05/02/2024	Audiobooks	152.68		152.68	01-5890	Audio and video materials	152.68	<No Project>	
							Totals:	152.68		
505419023	05/02/2024	DVDs	225.39		225.39	01-5890	Audio and video materials	225.39	<No Project>	
							Totals:	225.39		
505419020	05/02/2024	DVDs	259.70		259.70	01-5890	Audio and video materials	259.70	<No Project>	
							Totals:	259.70		
MIDWEST TAPE, LLC	Computer Check		05/15/2024	05/15/2024		1,563.22	01-1053	Byline Bank Checking	0.00	1,563.22
	61102		Posted				01-2060	Accounts Payable	1,563.22	0.00
Invoice #	Invoice Date	Description	Invoice Amount		Amount Paid	Account Number	Account Description	Amount	Project ID	
505447863	05/09/2024	Music CDs	29.71		29.71	01-5890	Audio and video materials	29.71	<No Project>	
							Totals:	29.71		
505447867	05/09/2024	Audiobook	72.84		72.84	01-5890	Audio and video materials	72.84	<No Project>	
							Totals:	72.84		
505447868	05/09/2024	DVDs	171.36		171.36	01-5890	Audio and video materials	171.36	<No Project>	
							Totals:	171.36		
505447866	05/09/2024	DVDs	420.46		420.46	01-5890	Audio and video materials	420.46	<No Project>	
							Totals:	420.46		
505447865	05/09/2024	DVDs	868.85		868.85	01-5890	Audio and video materials	868.85	<No Project>	
							Totals:	868.85		
MIDWEST TAPE, LLC	Computer Check		05/22/2024	05/22/2024		2,065.49	01-1053	Byline Bank Checking	0.00	2,065.49
	61124		Posted				01-2060	Accounts Payable	2,065.49	0.00
Invoice #	Invoice Date	Description	Invoice Amount		Amount Paid	Account Number	Account Description	Amount	Project ID	
505483677	05/16/2024	DVDs	75.12		75.12	01-5890	Audio and video materials	75.12	<No Project>	
							Totals:	75.12		
505483675	05/16/2024	Music CDs	93.35		93.35	01-5890	Audio and video materials	93.35	<No Project>	
							Totals:	93.35		
505483674	05/16/2024	Audiobooks	97.36		97.36	01-5890	Audio and video materials	97.36	<No Project>	
							Totals:	97.36		
505483673	05/16/2024	DVDs	550.32		550.32	01-5890	Audio and video materials	550.32	<No Project>	
							Totals:	550.32		

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
505483672	05/16/2024	DVDs	1,249.34	1,249.34	01-5890	Audio and video materials	1,249.34	<No Project>		
Totals:							1,249.34			
MIDWEST TAPE, LLC	Computer Check	05/29/2024	05/29/2024	1,492.81	01-1053	Byline Bank Checking	0.00	1,492.81		
	61139		Posted		01-2060	Accounts Payable	1,492.81	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
505520607	05/24/2024	Music CDs	58.27	58.27	01-5890	Audio and video materials	58.27	<No Project>		
Totals:							58.27			
505521220	05/24/2024	Audiobooks	230.52	230.52	01-5890	Audio and video materials	230.52	<No Project>		
Totals:							230.52			
505521221	05/24/2024	DVDs	265.21	265.21	01-5890	Audio and video materials	265.21	<No Project>		
Totals:							265.21			
505520609	05/24/2024	DVDs	437.91	437.91	01-5890	Audio and video materials	437.91	<No Project>		
Totals:							437.91			
505520606	05/24/2024	DVDs	500.90	500.90	01-5890	Audio and video materials	500.90	<No Project>		
Totals:							500.90			
NICOR GAS	Computer Check	05/15/2024	05/15/2024	5,265.21	01-1053	Byline Bank Checking	0.00	5,265.21		
	61103		Posted		01-2060	Accounts Payable	5,265.21	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
IR-10915	05/01/2024	Natural Gas Maze B	144.44	144.44	01-5690	Natural Gas	144.44	<No Project>		
Totals:							144.44			
IR-10916	05/06/2024	Natural Gas Main Br	5,120.77	5,120.77	01-5690	Natural Gas	5,120.77	<No Project>		
Totals:							5,120.77			
OAK PARK DISTRICT 97 SCHO	Computer Check	05/01/2024	05/01/2024	31.28	01-1053	Byline Bank Checking	0.00	31.28		
	61053		Posted		01-2060	Accounts Payable	31.28	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
4891	04/11/2024	April art exhibit pos	31.28	31.28	01-5204	Promotions	31.28	<No Project>		
Totals:							31.28			
OLSON'S ACE OAK PARK	Computer Check	05/15/2024	05/15/2024	7.42	01-1053	Byline Bank Checking	0.00	7.42		
	61104		Posted		01-2060	Accounts Payable	7.42	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
12684/4	05/08/2024	Facilities Supplies - I	7.42	7.42	01-5682	Building Materials & Supplies	7.42	<No Project>		
Totals:							7.42			

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ONE EARTH COLLECTIVE	Computer Check 61125	05/22/2024	05/22/2024 Posted	1,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,000.00	1,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1512	03/05/2024	Adult Programming	1,000.00	1,000.00	01-5247	Adult Programming	1,000.00	<No Project>
Totals:							1,000.00	
OVERDRIVE, INC.	Computer Check 61073	05/08/2024	05/08/2024 Posted	15,219.08	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,219.08	15,219.08 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA24135186	04/30/2024	E-Content	10,279.64	10,279.64	01-5891	Digital content	10,279.64	<No Project>
Totals:							10,279.64	
01658MA24130973	04/30/2024	E-Content	4,939.44	4,939.44	01-5891	Digital content	4,939.44	<No Project>
Totals:							4,939.44	
PACIFIC TELEMAGEMENT SI	Computer Check 61126	05/22/2024	05/22/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2122361	05/16/2024	7084450358 phone	75.00	75.00	01-5451	Telephone/Communications	75.00	<No Project>
Totals:							75.00	
PITNEY BOWES-Reserve	Computer Check 61054	05/01/2024	05/01/2024 Posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10786	04/29/2024	postage - refill post	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	<No Project>
Totals:							1,500.00	
PLAYAWAY PRODUCTS LLC	Computer Check 61105	05/15/2024	05/15/2024 Posted	69.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 69.99	69.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
461228	05/07/2024	Wonderbook	69.99	69.99	01-5890	Audio and video materials	69.99	<No Project>
Totals:							69.99	
POSTMASTER	Computer Check 61074	05/08/2024	05/08/2024 Posted	3,025.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,025.00	3,025.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0071	05/07/2024	Postage for the bulk	3,025.00	3,025.00	01-5380	Postage & Delivery	3,025.00	<No Project>
Totals:							3,025.00	

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QUILL LLC	Computer Check 61055	05/01/2024	05/01/2024 Posted	127.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 127.68	127.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
38356365	04/24/2024	Office Supplies	127.68	127.68	01-5742	Supplies	127.68	<No Project>
<i>Totals:</i>							127.68	
QUILL LLC	Computer Check 61075	05/08/2024	05/08/2024 Posted	88.12	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 88.12	88.12 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
38529627	05/06/2024	Office Supplies	88.12	88.12	01-5742	Supplies	88.12	<No Project>
<i>Totals:</i>							88.12	
QUILL LLC	Computer Check 61140	05/29/2024	05/29/2024 Posted	65.97	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 65.97	65.97 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
38790693	05/22/2024	Office Supplies	65.97	65.97	01-5742	Supplies	65.97	<No Project>
<i>Totals:</i>							65.97	
REGIONS BANK	Bank Draft 61	05/17/2024	05/17/2024 Posted	30,360.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 30,360.13	30,360.13 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023063	04/30/2024	REGION PERIOD EN	30,360.13	30,360.13	01-2067	Purchase Cards - P Cards	30,360.13	<No Project>
<i>Totals:</i>							30,360.13	
RHONDA FENTRY	Computer Check 61127	05/22/2024	05/22/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00204	12/19/2023	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
<i>Totals:</i>							75.00	
STEPHEN ROBINET	Computer Check 61106	05/15/2024	05/15/2024 Posted	261.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 261.13	261.13 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10954	05/15/2024	wages & salaries - p	261.13	261.13	01-5001	Wages & Salaries	261.13	<No Project>
<i>Totals:</i>							261.13	
STEPHEN ROBINET	Computer Check	05/31/2024	05/31/2024	291.91	01-1053	Byline Bank Checking	0.00	291.91

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	61142		Not yet posted		01-2060	Accounts Payable	291.91	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-11058	05/31/2024	wages & salaries - p	291.91	291.91	01-5001	Wages & Salaries	291.91	<No Project>
<i>Totals:</i>							291.91	
EILEEN SAAM	Computer Check	05/08/2024	05/08/2024	145.70	01-1053	Byline Bank Checking	0.00	145.70
	61076		Posted		01-2060	Accounts Payable	145.70	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10817	04/18/2024	Supplies for STEAM	109.00	109.00	01-5240	Children's Programming	109.00	<No Project>
<i>Totals:</i>							109.00	
IR-10836	05/01/2024	Lamination for 3 l	36.70	36.70	01-5240	Children's Programming	36.70	<No Project>
<i>Totals:</i>							36.70	
SENSOURCE	Computer Check	05/15/2024	05/15/2024	396.00	01-1053	Byline Bank Checking	0.00	396.00
	61107		Posted		01-2060	Accounts Payable	396.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
59753	05/14/2024	Annual Renewal Ver	396.00	396.00	01-5936	Subscriptions and services	396.00	<No Project>
<i>Totals:</i>							396.00	
SIKICH LLP	Computer Check	05/01/2024	05/01/2024	5,000.00	01-1053	Byline Bank Checking	0.00	5,000.00
	61056		Posted		01-2060	Accounts Payable	5,000.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
53442	04/26/2024	PROGRESS BILLING	5,000.00	5,000.00	01-5260	Audit Fees	5,000.00	<No Project>
<i>Totals:</i>							5,000.00	
T-MOBILE	Computer Check	05/01/2024	05/01/2024	1,493.70	01-1053	Byline Bank Checking	0.00	1,493.70
	61057		Posted		01-2060	Accounts Payable	1,493.70	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-2024042	04/21/2024	Devices	1,493.70	1,493.70	01-5893	Devices	1,493.70	<No Project>
<i>Totals:</i>							1,493.70	
TODAY'S BUSINESS SOLUTION	Computer Check	05/15/2024	05/15/2024	536.80	01-1053	Byline Bank Checking	0.00	536.80
	61108		Posted		01-2060	Accounts Payable	536.80	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
041824-33	05/14/2024	Cost per fax prograr	536.80	536.80	01-5451	Telephone/Communications	536.80	<No Project>
<i>Totals:</i>							536.80	

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2024

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
TODAY'S BUSINESS SOLUTION	Computer Check 61128	05/22/2024	05/22/2024 Posted	195.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 195.00	195.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
16088	03/18/2024	12 Months of Hardv	195.00	195.00	01-5936	Subscriptions and services	195.00	<No Project>
Totals:							195.00	
UNITED RENTALS (NORTH AM	Computer Check 61058	05/01/2024	05/01/2024 Posted	532.44	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 532.44	532.44 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
232660612-001	04/15/2024	Main - Platform Lift	532.44	532.44	01-5692	Repair & Maintenance Prop.	532.44	<No Project>
Totals:							532.44	
UNIVERSAL BACKGROUND SCI	Computer Check 61077	05/08/2024	05/08/2024 Posted	87.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 87.36	87.36 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
202404023375	04/30/2024	Employment/Refere	87.36	87.36	01-5199	Recruitment	87.36	<No Project>
Totals:							87.36	
VILLAGE OF OAK PARK	Computer Check 61109	05/15/2024	05/15/2024 Posted	21,361.86	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21,361.86	21,361.86 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10952	05/15/2024	PAYROLL; VOL DED;	21,361.86	21,361.86	01-5160	IMRF (Illinois Muncpal Retire	21,361.86	<No Project>
Totals:							21,361.86	
VILLAGE OF OAK PARK	Computer Check 61129	05/22/2024	05/22/2024 Posted	242.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 242.50	242.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
24-0005787	05/10/2024	GAS FOR (203) APRI	197.38	197.38	01-5680	Fuels & Lubricants	197.38	<No Project>
Totals:							197.38	
IR-10999	05/20/2024	MAZE WATER/SEWE	45.12	45.12	01-5687	Water	33.86	<No Project>
IR-10999	05/20/2024	MAZE WATER/SEWE	45.12	45.12	01-5688	Sewer/Garbage	11.26	<No Project>
Totals:							45.12	
VILLAGE OF OAK PARK	Computer Check 61143	05/31/2024	05/31/2024 Not yet posted	20,201.69	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,201.69	20,201.69 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-11069	05/31/2024	PAYROLL; VOL DED;	20,201.69	20,201.69	01-5160	IMRF (Illinois Muncpal Retire	20,201.69	<No Project>

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2024

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>							20,201.69	
WAREHOUSE DIRECT	Computer Check 61059	05/01/2024	05/01/2024 Posted	527.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 527.87	527.87 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5650805-0	01/22/2024	Balance adjustment	162.22	162.22	01-5742	Supplies	162.22	<No Project>
<i>Totals:</i>							162.22	
5709005-1	04/26/2024	Facilities - Houseke	85.77	85.77	01-5684	Cleaning & Housekeeping Su	85.77	<No Project>
<i>Totals:</i>							85.77	
5709005-0	04/26/2024	Facilities - Houseke	279.88	279.88	01-5684	Cleaning & Housekeeping Su	279.88	<No Project>
<i>Totals:</i>							279.88	
WAREHOUSE DIRECT	Computer Check 61110	05/15/2024	05/15/2024 Posted	40.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 40.62	40.62 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5709128-0	05/07/2024	Facilities - Houseke	40.62	40.62	01-5684	Cleaning & Housekeeping Su	40.62	<No Project>
<i>Totals:</i>							40.62	
WORLD BOOK INC.	Computer Check 61130	05/22/2024	05/22/2024 Posted	3,606.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,606.96	3,606.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
0001661409	05/10/2024	World Book Online	3,606.96	3,606.96	01-5891	Digital content	3,606.96	<No Project>
<i>Totals:</i>							3,606.96	
SARAH YALE	Computer Check 61078	05/08/2024	05/08/2024 Posted	18.89	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 18.89	18.89 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-10873	04/26/2024	Mileage reimbursen	18.89	18.89	01-5165	Mileage & Miscellaneous reir	18.89	<No Project>
<i>Totals:</i>							18.89	
SARAH YALE	Computer Check 61141	05/29/2024	05/29/2024 Posted	255.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-11053	05/24/2024	Books for Pop up lit	255.00	255.00	01-5452	Grant Expenses	255.00	FOPPLFY23
<i>Totals:</i>							255.00	

Oak Park Public Library
Cash Disbursement Journals
MAY 31, 2024

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Grand Totals:				329,747.40			329,747.40	329,747.40
A total of 111 payment(s) listed								

Oak Park Public Library

Cash Disbursement Journals

MAY 31, 2024

Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	329,747.40
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	188.25	0.00
01-2060	Accounts Payable	329,747.40	329,747.40
01-2067	Purchase Cards - P Cards	30,360.13	0.00
01-5001	Wages & Salaries	553.04	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	41,563.55	0.00
01-5162	Dues	2,170.00	0.00
01-5163	Staff Development/Travel	198.93	0.00
01-5164	Tuition Reimbursement	1,500.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	31.42	0.00
01-5199	Recruitment	87.36	0.00
01-5204	Promotions	31.28	0.00
01-5205	Publications	5,179.44	0.00
01-5209	General Merchandise	81.31	0.00
01-5240	Children's Programming	989.42	0.00
01-5244	Young Adult Programming	564.46	0.00
01-5247	Adult Programming	1,943.97	0.00
01-5249	Community Engagement	1,165.89	0.00
01-5254	Creative Studio	114.87	0.00
01-5260	Audit Fees	5,000.00	0.00
01-5264	ILL Payments	20.26	0.00
01-5275	Consulting Services - Admin	17,780.00	0.00
01-5281	Intergovernmental Agreements (IGA)	1,500.00	0.00
01-5291	Legal Fees	5,531.25	0.00
01-5380	Postage & Delivery	4,706.20	0.00
01-5451	Telephone/Communications	611.80	0.00
01-5452	Grant Expenses	4,229.13	0.00
01-5680	Fuels & Lubricants	197.38	0.00
01-5681	Landscaping and snow removal services	534.00	0.00
01-5682	Building Materials & Supplies	234.59	0.00
01-5683	Equipment Parts	68.31	0.00
01-5684	Cleaning & Housekeeping Supplies	852.99	0.00
01-5686	Custodial Services	17,095.60	0.00
01-5687	Water	33.86	0.00
01-5688	Sewer/Garbage	660.22	0.00
01-5690	Natural Gas	5,265.21	0.00
01-5692	Repair & Maintenance Prop. & Equip.	17,158.81	0.00

Oak Park Public Library
Cash Disbursement Journals
MAY 31, 2024

01-5742	Supplies	4,094.81	0.00
01-5743	Learning and Development	1,000.00	0.00
01-5840	Print materials	38,684.23	0.00
01-5890	Audio and video materials	8,503.10	0.00
01-5891	Digital content	41,888.98	0.00
01-5893	Devices	1,697.68	0.00
01-5894	Realia and other formats	235.05	0.00
01-5895	Archival collection	7,385.00	0.00
01-5930	Furnishings	11,608.40	0.00
01-5936	Subscriptions and services	42,420.98	0.00
01-5937	Equipment and supplies	2,776.56	0.00
01-5941	Technology Projects and Equipment	84.68	0.00
01-5950	Building Improvements	1,090.00	0.00

Oak Park Public Library
Byline Bank (Main) X 3401: Cash Management Disbursement Report
As of MAY 2024

Source	Trans Type	Trans Date	Reference		Deposits	Payments
Cash Management Deposit		5/31/2024	PARKING CREDITS	\$	1,891.47	
Cash Management Deposit		5/31/2024	DAILY DEPOSITS	\$	2,676.45	
Cash Management Deposit		5/31/2024	STORE			
Cash Management Deposit		5/31/2024	SPACE RENTAL/CIRCULATION	\$	242.15	
Cash Management Deposit		5/31/2024	REFUND	\$	2,574.25	
Cash Management Deposit		5/31/2024	DONATIONS			
Cash Management Deposit		5/31/2024	INTEREST ON ACCOUNT	\$	455.11	
				\$	7,839.43	-
Cash Management Transfer in		5/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$	250,000.00	
Cash Management Transfer in		5/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$	250,000.00	
Cash Management Transfer in		5/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$	300,000.00	
				\$	800,000.00	-
Cash Management Payment		5/31/2024	FIFTH STAR COLLECTIVE	\$	-	(5,965.00)
Cash Management Payment		5/31/2024	ACH (FLEX ACCTS),	\$	-	(5,381.67)
Cash Management Payment		5/31/2024	SALES TAX			
Cash Management Payment		5/31/2024	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE	\$	-	(114,298.24)
				\$	-	(125,644.91)
Cash Management Payment		5/31/2024	MERCHANT ACCT & BANK FEES	\$	-	(148.48)
				\$	-	(148.48)
Cash Management		5/31/2024	PAYROLL; PAYDATE 5/15/24			(\$253,774.57)
Cash Management Payment		5/31/2024	PAYROLL; PAYDATE 5/31/24	\$	-	(\$250,478.87)
Cash Management Payment		5/31/2024	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS	\$	-	(7,360.09)
				\$	-	(511,613.53)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts:	\$	7,839.43
Transfers In/Out	\$	800,000.00

Total Deposits:	\$	807,839.43
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(-) Payments by Transaction Type:

Transfer out	\$	-
Benefits/Other ACH:	\$	(125,644.91)
Bank Fees:	\$	(148.48)
Payroll:	\$	(511,613.53)

Total Payments:	\$	(637,406.92)
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Accounts Payable		(329,747.40)
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Total Summary of Disbursements:	\$	(967,154.32)
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Total Change In Register Balance:	\$	(159,314.89)
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OPPL
06/25/24

RESOLUTION ON DISBURSEMENTS, MAY 2024

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF MAY 2024 IN THE TOTAL AMOUNT OF \$967,154.32 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.

ORIGINAL

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this _____ day of _____, 2024, between the Village of Oak Park, an Illinois home rule municipal corporation (hereinafter referred to as the "Village") and the Oak Park Public Library, Cook County, Illinois, a public library pursuant to the Illinois Public Library Act, 75 ILCS 5/1-0.1 et seq. and body politic and corporate of the State of Illinois ("Library").

RECITALS

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, intergovernmental cooperation is further authorized by the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. ("the Act"); and

WHEREAS, the Village and the Library (collectively referred to as "the Parties") are public agencies as that term is defined by the Act, 5 ILCS 220/2; and

WHEREAS, it has been determined by the corporate authorities of the Parties that this Agreement would be beneficial to the public health, welfare and safety for the Library to purchase fuel from the Village for the Library motor vehicles/equipment under the terms and conditions set forth herein.

NOW, THEREFORE, it is agreed by and between the Parties, in consideration of the public health, welfare and safety, and the mutual covenants contained herein, as follows:

1. **RECITALS.** The above recitals are substantive and are incorporated herein by reference.

2. **SERVICES TO BE RENDERED.** During the term of this Agreement, the Village will provide fuel from existing Village supplies at the request of the Library for specific Library vehicles. Fuel will be provided to the Library at Village maintained fuel pumps located within the Village. The Library will be issued necessary fueling access devices to access said fuel pumps. The Village reserves the right to limit the amount of fuel supplied or provided to the Library at all times and the provision of fuel to the Library pursuant to this Agreement shall be subject to availability.

3. **UNIT NUMBERS.** The Library will notify the Village in writing of each vehicle or equipment it intends will use the Village's fuel pumps and the license plate numbers of said vehicles, if applicable. Fuel shall be provided for Library vehicles/equipment with municipal ("M") plates and the Village will assign specific unit numbers and fueling access devices to the Library.

4. **RATES.** For and in consideration of the foregoing services, the Village shall charge a rate for the supply of said fuel to be determined by the Village on a monthly basis. Said rate shall include the current monthly market rate the Village pays for said fuel on a per gallon basis, plus any applicable taxes, rounded upward to the next highest cent and a fee of \$0.22 (twenty-two cents) per gallon based upon the Village's administrative and maintenance costs in supplying said fuel to the Library ("Village Fee"). The Village Fee shall be subject to change on an annual basis from this Agreement's effective date defined herein based upon the Village's annual administrative and

maintenance costs. The Village shall provide sixty (60) days written notice pursuant to Section 14 below of a change in the Village Fee.

5. **BILLING.** The Village shall issue the Library a monthly invoice for the amount of fuel supplied to the Library based upon the amount of fuel usage during each month pursuant to the address set forth in Section 14 below. The Village will notify the Library of the amount of fuel usage per unit number in each invoice statement. Invoices issued by the Village shall be paid by the Library within thirty (30) days from the date of issuance of an invoice. Any payment more than thirty (30) days past due shall be deemed delinquent, and shall accrue interest at the rate of 18%, compounded annually. The Library agrees to pay reasonable attorneys' fees and costs of collection, including litigation costs, should it fail to make any payment due pursuant to this Agreement or otherwise be in breach of this Agreement. A failure to pay an invoice on a timely basis pursuant to this Section shall subject this Agreement to automatic termination by the Village or suspension of the provision of fuel by the Village pursuant to this Agreement.

6. **VEHICLE ADDITIONS AND SUBTRACTIONS.** The Library shall notify the Village of any vehicles it wishes to add or subtract from the monthly billing statement. The Library agrees to turn over to the Village any fueling access devices issued to it for any vehicles the Library wishes to subtract from the system. The Village agrees to issue any necessary fueling access devices to the Library that the Library wishes to add to the system.

7. **AMENDMENTS AND MODIFICATIONS.** This Agreement may be modified or amended from time to time by the authorized representatives of the Village and the authorized representatives of the Library, provided, however, that no such amendment or modification shall

be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Library.

8. **RELEASE.** The Library releases the Village from liability to persons or property resulting from, directly or indirectly, any use of fuel purchased from the Village.

9. **SAVINGS CLAUSE.** If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

10. **CAPTIONS AND SECTION HEADINGS.** Captions and section headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

11. **NON-WAIVER OF RIGHTS.** No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

12. **TERM.** This Agreement shall be effective for a period of five (5) years from its effective date defined herein.

13. **TERMINATION.** This Agreement may be terminated at any time by either party upon receipt of thirty (30) days written notice of the effective date of said termination from the terminating party pursuant to Section 14 below.

14. **NOTICES, INVOICES AND COMMUNICATIONS.** All notices, invoices or other communications under or in respect to this Agreement shall be in writing and sent by United States mail, personal service, facsimile or email to the persons and addresses indicated below, or

said persons designees who shall be designated in writing pursuant to this Section, or to such addresses and persons as either party hereto shall notify the other party of in writing pursuant to the provisions of this Section:

TO THE VILLAGE:

Village Manager
Village of Oak Park
123 Madison Street
Oak Park, Illinois 60302
Email: villagemanager@oak-park.us

TO THE LIBRARY:

Executive Director
Oak Park Public Library
834 Lake Street
Oak Park, Illinois 60301
Email: director@oppl.org

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing. Notice by email shall be effective as of date and time of email transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

15. **ENTIRE AGREEMENT.** This Agreement sets forth all the covenants, conditions and promises between the parties. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement.

16. **GOVERNING LAW AND VENUE.** The laws of the State of Illinois shall apply to the interpretation of this Agreement. Venue for any action taken, whether in law or in equity, to enforce the terms of this Agreement shall be in the Circuit Court of the Cook County, Illinois.

17. **BINDING AUTHORITY.** The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this Agreement.

18. **EFFECTIVE DATE.** The effective date of this Agreement as reflected above shall be the last date that it is executed by one of the Parties as reflected below.

19. **COUNTERPARTS; FACSIMILE OR PDF SIGNATURES.** This Agreement shall be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

VILLAGE OF OAK PARK

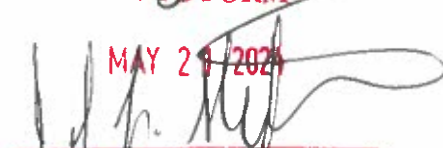

By: Kevin J. Jackson
Its: Village Manager

Date: May 21, 2024

ATTEST


By: Christina M. Waters
Its: Village Clerk

Date: May 21, 2024
**REVIEWED AND APPROVED
AS TO FORM**


MAY 21 2024
LAW DEPARTMENT

OAK PARK PUBLIC LIBRARY

By: Matthew Fruth
Its: Board President

Date: _____, 2024

ATTEST

By: Susanne Fairfax
Its: Board Secretary

Date: _____, 2024

To: Board of Library Trustees
From: Billy Treece, Director of Finance & HR
Date: June 25, 2024
Re: Non-Resident Library Cards and Annual Fee

In 2001, the State Legislature enacted a law mandating specific requirements and restrictions for non-resident library cards for Illinois residents. The Board acted upon this legislation at their July 2002 meeting by electing to participate in the State of Illinois non-resident library card program.

A non-resident is defined as "an individual residing in Illinois whose principal residence is not within the public library service area" [23 Ill. Adm. Code 3050.10]. Non-residents can purchase a library card annually to obtain public library service.

In summary, the regulations require the library to:

- Elect whether or not to issue non-resident library cards to Illinois residents.
- Ensure the non-resident library cards issued to Illinois residents carry the same privileges as those issued to Oak Park residents.
- Charge a fee for the non-resident library card that complies with the regulations.

The regulations require that non-resident library card fees comply with one of several methods. Considering fairness to Oak Park taxpayers and simplicity of administration, the library has historically used the General Mathematical Model for calculations. The fee for a non-resident library card would be set each year at an amount equal to the total amount imposed via property taxes per capita for library purposes multiplied by the average number of persons per household in the village.

Historical Rates

- | | |
|------------------|------------------|
| • 2018, \$419.34 | • 2021, \$479.10 |
| • 2019, \$434.48 | • 2022, \$431.05 |
| • 2020, \$435.90 | • 2023, \$443.47 |

Net "Real Estate" Collections Distributed – Cook County Treasurer's Office – Tax Year 2022 (as of June 17, 2024)

Tax collected (2022)	\$10,487,597.70
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Oak Park Village – Illinois – US Census Bureau (as of July 1, 2023)

Population Estimate (2023)	52,055
Average Persons Per Household (2018-2022)	2.29
Calculated Per Capita Tax for Library Service	\$201.47

Per Household Calculation for Library Service

(Tax collected / Pop. Est.) X Avg Persons Per Household = Per Household Rate
 (\$10,487,597.70 / 52,055) X 2.29 = **\$461.37**

Recommendation

Staff recommends that the Oak Park Public Library continue participating in the State of Illinois non-resident library card program, set the fee for a non-resident library card **at \$461.37 for July 2024 - June 2025**, and amend our circulation policies to reflect the updated rate.