

# Minutes for March 26, 2024 Regular Library Board Meeting

## **1. Call to order and roll**

President Fruth called the meeting to order at 6:30pm. Secretary Fairfax took roll.

**Present:** Kristina Rogers, Maya Ganguly, Susanne Fairfax, Matthew Fruth

**Absent:** Virginia Bloom and Madhurima Chakraborty

Trustee Foss to participate remotely through zoom. Motioned by Ganguly. Seconded by Rogers. Approved by all trustees.

**Also attending:** Suzy Wulf, Deputy Director, Matt Bartodziej, Director of Facilities, Leigh Tarullo, Director of Collections, Camayia Dantzler, Executive Assistant

**Public Commentators:** Bruce Brigell, Rory O'Neill, Megan Jackson, Megan Butman, Tiffany Verzani

## **2. Review and Approval of Minutes**

### **a. March 7, 2024 Special Board Meeting**

Foss motioned. Ganguly seconded. Approved by all trustees.

### **b. March 14, 2024 Special Board Meeting**

Foss motioned. Ganguly seconded. Approved by all trustees.

### **c. March 16, 2024 Special Board Meeting**

Foss motioned. Ganguly seconded. Approved by all trustees.

## **3. Public Comments**

Per the Public Comment at Board Meetings Policy, Fruth read several public comments that were received for this library board meeting. The comments will be included in the library files.

## **4. Trustee Comments and Calendar**

Fruth made a comment about a recent FOIA request that questioned several concerns regarding the redaction of a document, making clear that the redactions were done by legal counsel. Wulf made a comment about two opportunities for the board of trustees to attend, both held in May.

## **5. Interim Co-Director Report**

Tarullo and Wulf spoke on the strategic priorities report which covered two months of content, January and February. Highlighted were the home delivery service and a staff spotlight on Nora Sanchez with her work with the migrant community in Oak Park. Tarullo discussed the Collection HQ report and how herself and the Manager of Collections will present at the Public Library Association (PLA) conference in April.

## **6. Staff Reports**

### **a. Strategic Priorities Report**

### **b. Core Use Statistics**

### **c. Additions and Terminations Report**

### **d. Staff Changes Report**

## **7. Financial Reports**

### **a. January 2024 Financial Reports**

### **b. Resolutions of Disbursements**

Motioned by Rogers. Seconded by Ganguly. Foss abstained. Motion approved.

### **c. February 2024 Financial Reports**

### **d. Resolutions of Disbursements**

Motioned by Rogers. Seconded by Ganguly. Foss abstained. Motion approved.

## **8. Additional Reports**

**a. Intergovernmental Committee (IGOV):** Rogers and Fairfax reported on doing an event this fall and vacancies to fill within several committees to get more members of the community involved.

**b. Council of Governments (CoG):** Did not meet.

**c. PlanIt Green:** Foss reported recognizing staff Director of Facilities Bartodziej and Environmental Programming Specialist Poreba on community learning and sustainability of PlanIt Green.

**d. Friends of the Oak Park Public Library:** Ganguly reported on the annual meeting that was held discussing the nonprofit tax status, itemized breakdown of finances, and noted the next meeting will be held on May 20.

## **9. New Business**

### **a. Resolution Update Financial Signers**

Motioned by Ganguly. Seconded by Fairfax. Approved by all trustees.

### **b. Staff Survey**

Rogers reported on Yardstick, a potential vendor for administering a staff survey and received a proposal.

This action item is tabled into the next scheduled board meeting.

### **c. Assigning Tasks to Individual Board Members**

Fruth discussed creating a board committee for handling the Request for Proposals (RFP) for the Executive Director search, having three board of trustees on this committee to meet and review. Foss expressed interest in being one of three members of this committee.

### **d. Executive Director Search Process**

Fruth discussed the process of the search firm, consisting of a RFP and noting the timeline for the process. The RFP form is to be reviewed at a special meeting scheduled for April 11th.

## **10. Closed session (if needed)**

No closed session was held for this regular meeting.

## **11. Adjournment**

Fruth adjourned the meeting at 8:51pm.