

# Minutes for April 11, 2024 Special Library Board Meeting

## **1. Call to order and roll**

President Fruth called the meeting to order at 6:30pm. Secretary Fairfax took roll.

**Present:** Matthew Fruth, Susanne Fairfax, Maya Ganguly, Virginia Bloom

A quorum was present at this meeting. Trustee Foss, Rogers, and Chakraborty to participate virtually through zoom for this special meeting. Moved by Ganguly. Seconded by Bloom. Approved by all trustees.

**Also attending:** Suzy Wulf, Co-Interim Director, Leigh Tarullo, Co-Interim Director

**Public commentators:** Megan Butman

## **2. Public Comments**

Per the Public Comment at Board Meetings Policy, Fruth read a comment that was received for this special meeting. The comment will be included in library files.

## **3. RFP for Executive Director search firms**

The board discussed the process of conducting a Request for Proposal (RFP) for Executive Director search firms. Foss stated the importance of having staff feedback play a part in the search process and the importance of the next Executive Director to hold a library degree. The board reviewed a copy document of the RFP for executive director search firms to make edits, additions, and suggestions as needed throughout the document, to be voted on and approved for final posting on the web.

Motioned by Bloom. Seconded by Ganguly. Approved by all trustees.

## **4. Staff survey firm proposals**

The board discussed two proposals for the staff survey. Yardstick and Holistic. Discussed were questions and scope of the staff survey. Foss mentioned that he does not approve of a staff survey at this moment because of cost and budget issues. This action item is tabled until the next scheduled meeting.

## **5. Interim leadership**

To comply with law, a vote is required. Motion to move Wulf and Tarullo to act as Co-Interim Directors during this time. Motioned by Foss. Seconded by Ganguly. Approved by all trustees.

**6. Closed session (if necessary)**

No closed session was held for this special meeting.

**7. Adjournment**

Fruth adjourned the meeting at 9:32pm.