

# Minutes for January 23, 2024 Regular Board Meeting

## **1. Call to order and roll**

President Matthew Fruth called the meeting to order at 6:30pm. Secretary Susanne Fairfax took roll.

**Present:** Matthew Fruth, Madhurima Chakraborty, Susanne Fairfax, Maya Ganguly, Kristina Rogers, Virginia Bloom

Trustee Theodore Foss to participate in the regular library board meeting via zoom. Motioned by Ganguly. Seconded by Bloom. Approved by all trustees.

**Also attending:** Joslyn Bowling Dixon, Executive Director, Suzy Wulf, Deputy Director, Leigh Tarullo, Director of Collections, Billy Treece, Director of Finance & Human Resources, Robert Simmons, Director of Social Services & Public Safety, Stephen Jackson, Director of Equity & Anti-Racism, Matt Bartodziej, Director of Facilities, Marcin Terlik, Director of Technology, Camayia Dantzler, Executive Assistant, Aaron Alonzo, Manager of Public Safety, Barbara Fitzgerald, Manager of Collections

No public commentators present at this regular board meeting.

## **2. Review and Approval of Minutes**

### **a. December 19, 2023 Regular Board Meeting**

Chakraborty motioned to approve. Rogers seconded. Approved by all trustees.

### **b. January 11, 2024 Special Board Meeting**

Chakraborty motioned to approve. Rogers seconded. Approved by all trustees.

## **3. Public Comments**

One public comment was submitted. It was about the “A Day of Celebration of Palestine Culture” event that happened on Sunday January 22nd, and expressed concern about how the event was promoted and the lack of the library’s support of the event.

## **4. Trustee Comments and Calendar**

The board reviewed the 2024 board meeting dates, and the dates aligned with the bylaws of the library board. An adjustment was made for the November meeting scheduled, from the 26th to the 19th.

## **5. Executive Director Report**

Bowling Dixon shares a year-end report of 2023, highlighting events, goals, and accomplishments.

## **6. Staff Reports**

### **a. Library Core Use Statistics**

### **b. Additions and Terminations Report**

Rafine, Diaz, and Pulliam retirements were highlighted from the Additions and Terminations report.

### **c. Staff Changes Report**

Kolo promotion and Phifer job title change were highlighted from the Staff Changes Report.

## **7. Financial Reports**

### **a. October 2023, November 2023, and December 2023 Financial Reports**

The board reviewed the financial statements dated October 31, 2023, November 31, 2023, and December 31, 2023.

### **b. Resolution of Disbursements for October, November, and December 2023**

Bloom motioned to approve. Fairfax seconded. Approved by all trustees.

## **8. Additional Reports**

- a. Intergovernmental Committee (IGOV):** Fairfax and Rogers met and discussed participation and governing bodies of the committee.
- b. Council of Governments:** did not meet.
- c. PlanIt Green:** did not meet.
- d. Friends of the Oak Park Public Library:** Bowling Dixon and Wulf met and discussed donations, the 501c filing status, and the possible election of new officers.

## **9. Unfinished Business**

### **a. 2023 Digital Resources Trend**

Fitzgerald and Tarullo presented a powerpoint visual of the 2023 Digital Resources Trend to the board about budget challenges and patron usage of digital resources.

## **10. New Business**

### **a. Leaves of Absence Policy**

Tabled until the next meeting.

### **b. New Board Report**

Bowling Dixon discussed that the new library board report format will be effective in February's library board meeting. The reporting will have content upon the strategic priorities: Engagement, Learning, Stewardship, and Anti-Racism and Equity.

### **c. Executive Director Evaluation Rubric and Timeline for Review**

Fruth discussed the timeline and reviewed the rubric for the executive director evaluation. The evaluation document is created and each board member will use this form to evaluate the executive director.

### **d. Closed Session**

Secretary Fairfax took roll for the board to enter closed session. Bloom motioned to approve. Fairfax seconded. Approved by all trustees.

## **11. Adjournment**

Fruth adjourned the meeting at 10:11pm.