

Minutes for January 11, 2024 Special Board Meeting

1. Call to Order and Roll

President Matthew Fruth called the meeting to order at 6:38pm. Secretary Susanne Fairfax took roll.

Present: Matthew Fruth, Virginia Bloom, Madhurima Chakraborty, Susanne Fairfax, Maya Ganguly, Kristina Rogers

Theodore Foss to participate remotely through Zoom. Ganguly motioned. Seconded by Bloom. Motion approved.

Public commentators: None.

2. Public Comments

No public comments were made during this special board meeting.

3. Executive Director Rubric

The board reviewed the rubric that is to be used in future assessment to evaluate the executive director. Fruth explained the process of the evaluation rubric to assess the executive director's performance. The board met to review and discuss their approach and/or evaluation tool (referred to as a "rubric" on the board agenda) to be used in their future assessment of the library executive director's performance. The board discussed a timeline for review of the executive director evaluation rubric to revisit in January's regular board meeting to discuss.

The executive director's performance evaluation is a routine task referenced in the board bylaws and happens annually.

4. Adjournment

Fruth adjourned the meeting at 8:37pm.