

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | REGULAR MEETING
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room
Tuesday, October 17, 2023 – 6:30pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

Call to Order and Roll Call

1. Approval of Minutes

September 26, 2023 Regular Meeting

(Action)

2. Public Comments

Please read the "[Public Comment at Board Meetings Policy](#)." Public comments may be provided in one of the following ways:

- In person at a board meeting;
- As an email to the Library Executive Director Joslyn Bowling Dixon (joslynd@oppl.org) and to the Library Board President Matthew Fruth (m.fruth@oppl.org) sent by 4:30 pm on the date of the meeting;
- As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

3. Trustee Comments and Calendar

- a. December meeting

4. Executive Director Report

5. Staff Reports

- a. Strategic Priorities Report
- b. Library Core Use Statistics
- c. Additions and Terminations Report
- d. Staff Changes Report

6. Financial Reports

- a. September 2023 Financial Reports
- b. September 2023 Resolutions on Disbursements

(Discussion)

(Action)

7. Additional Reports

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. PlanIt Green
- d. Friends of the Oak Park Public Library

8. Unfinished Business

- a. 2024 Library Budget Draft 3
 - i. Resolution Setting Forth Financial Requirements for the Fiscal Year Beginning January 1, 2024
- b. 2024 Strategic Plan and Logic Model Draft 2
- c. Policy
 - i. Anti-Bullying Policy

(Action)

(Discussion)

(Action)

9. New Business

- a. Capital Reserve Process

(Discussion)

10. Adjournment

Minutes for September, 26 2023 Regular Board Meeting

1. Call to order and Roll

President Fruth called the meeting to order at 6:30 pm. Secretary Susanne Fairfax takes roll.

Present: Madhurima Chakraborty, Matthew Fruth, Susanne Fairfax, Theodore Foss, Virginia Bloom.

Kristina Rogers and Maya Ganguly to participate remotely through Zoom. Bloom motioned. Fairfax second. Motion approved.

Also attending: Joslyn Bowling Dixon, Executive Director, Lori Pulliam, Deputy Director, Jodi Kolo, Director of Communications, Matt Bartodziej, Director of Facilities, Leigh Tarullo, Director of Collections, Robert Simmons, Director of Social Services and Public Safety, Stephen Jackson, Director of Equity and Anti-Racism, Billy Treece, Director of Finance and Human Resources, Camayia Dantzler, Executive Assistant.

Public commenters: None.

2. Review and Approval of Minutes

August 20, 2023 Special Meeting Minutes

Foss motioned to approve. Chakraborty second. Approved by all trustees.

August 22, 2023 Regular Board Meeting Minutes

Bloom abstained as she was absent. Fairfax motioned to approve. Foss second. Approved by all trustees.

3. Public Comments

No public comments were made.

4. Trustee Comments and Calendar

Foss stated that he will be attending the ILA conference this year in Springfield IL. The board of trustees approved to move the October meeting from Tuesday, October 24 to Tuesday, October 17.

5. Executive Director Report

Bowling Dixon's report speaks on the continued bomb threats and what she has learned from other libraries in dealing with the crisis. Shared about the counseling sessions provided to staff.

6. Staff Reports

a. Strategic Priorities Report

b. Library Core Use Statistics

c. Additions and Terminations Report

d. Staff Changes Report

7. Financial Reports

a. August 2023 Financial Reports

The board reviewed the financial statements dated August 31, 2023.

b. August 2023 Resolutions on Disbursements

Chakraborty motioned to approve. Bloom seconded. Motion approved.

8. Additional Reports

a. Intergovernmental Committee (IGOV): Rogers and Fairfax attended and reported on the nomination of president and the possibility of having an event about mental health.

b. Council of Governments (CoG): Pulliam attended and reported on Equity, Diversity, and Inclusion (EDI) surveys and shared results.

c. PlanIt Green: Foss did not attend. Bartodziej attended and reported on the residential solar opportunities and the annual PlanIt Green forum this month.

d. Friends of the Oak Park Public Library: Bowling Dixon and Pulliam attended and reported on the Book Sale results and the Open Books donation.

9. Unfinished Business

a. Draft 2024 Logic Model: The board discussed creating new outcomes for each of the “we” statements to bring to the next board meeting.

b. Freedom of Information Act Policy: Ganguly motioned. Fairfax second. Motion approved.

10. New Business

a. 2024 Library Budget Draft 2: The board reviewed the 2024 Library Budget Draft 2. Discussed the introduction of sales revenue and merchandise expenses.

b. Policies

i. Equity and Anti-Racism: Bloom motioned to approve. Fairfax seconded. Motion approved.

ii. Anti Bullying: It was resolved to review and amend this policy for October.

iii. Credit Card: Ganguly motioned to approve. Chakraborty seconded. Motion approved.

11. Adjournment

Fruth adjourned the meeting at 9:35pm.

Executive Director's Report

October 2023

9/6- Invited by Glenna G. Temple, President of Dominican University, to participate in Dominican University's Oak Park/River Forest Advisory Council as a representative of the community in order to assist Dominican with their strategic plan and to deepen engagement with community members and. They plan to meet twice a year -- once in the fall and once in the spring -- on the DU campus.

9/7- Attended SWAN Board Meeting at Oak Brook Public Library.

9/8- Leadership Team Training With staff changes at the helm of the Leadership Team and within the Leadership Team, I invited Life Labs Facilitator Meghan Pickett to provide guidance and insight into the following:

The Purpose: For the executive leadership team to gain clarity on their vision/purpose as a team and the "hows" of working together

The Product: We created a written purpose statement, established team norms, and agreed-upon methods for navigating norm conflict.

The Personal Benefit: The group examined clearly defined expectations for how to work together which allows us to engage in the productive conflict & collaboration needed to achieve our goals.

The Process: **1)** We began with a brief activity to define the leadership team's purpose. **2)** From there we reviewed previous team experiences to identify what behaviors are damaging and what behaviors are necessary for establishing trust and collaboration. This allowed us to identify the team's top 5 necessary norms. **3)** Finally, to make sure these are actionable, we outlined potential challenges in implementing these norms and agreed-upon strategies to address norm-breaking behaviors.

9/8- Working with Matt Bartodziej, Director of Facilities, met with the vendor to narrow upgrade selections to continue with refresh plans for the Scoville Room.

9/12- Attended Digital Inclusion Week Event Host Info Session to learn more about how the library could be sure to participate in Digital Inclusion Week.

9/13- Attended 18th Annual Elected Officials BBQ.

9/15- Participated in RAILS Support and Bomb Threats Discussion to share strategies and experiences with RAILS and other library directors throughout the state.

9/18- Attended Friends of the Library Board Meeting.

9/19, 9/21, 9/22- Worked with Billy Treece, Director of Finance and Human Resources and Ginger Slade, Staff Learning & Well-Being Specialist to bring individual and group counseling and therapy dogs to help staff address the trauma of recent bomb threats.

9/26- With the Leadership Team, attended RAILS webinar, "It's Not Them, It's Us: Understanding and Addressing the Factors that Negatively Impact the Recruitment, Hiring, and Retention of BIPOC Librarians".

9/30- Attended Hemingway Foundation Cocktail Fundraiser.

Respectfully submitted,

Joslyn Bowling Dixon

Joslyn Bowling Dixon

The Office of Equity & Anti-Racism October 2023 Report

In the month of October, I have been actively engaged in various initiatives in support of engagement, learning, stewardship and anti-racism. Through collaboration, the aim is to promote restorative practices and restorative justice as a way to combat equity and antiracism within our community. Here is a summary of my activities:

1. During the month of October, I had the opportunity to attend the Men of Color Ascending (MOCA) at Roosevelt University. I was privileged to share about restorative practices and garnered the group's agreement to support staffing for the 2024 Restorative Practices conference.
2. Our Restorative Practices Planning Committee had a fruitful meeting with 17 attendees. We have resolved to continue meeting on a bi-weekly basis.
3. We have successfully completed the Circle Training Development Training and are looking forward to offering Restorative Practices informational sessions and a refresher course for staff members who have already completed the training in prior years.
4. In regards to collaborations, I have been working with the Library Journal Safety Summit Advisory Committee. I am excited to announce that I will be presenting on restorative practices for library safety in Houston on November 8th.
5. As part of our ongoing commitment to growth and development on equity and antiracism, our leadership team has been focusing on the psychological impact of microaggressions, reviewing chapters 5-6 of 'Microaggressions in Everyday Life'.
6. Our Black Affinity Group, Latine and LGBTQI spaces have continued to meet regularly, fostering an inclusive and collaborative environment.
7. Jessica Bratt, the Assistant Director at Grand Rapids Public Library, has requested an Online Beta Course Proposal. The course will serve as supplementary training to the book, 'Let's Talk About Race in Storytimes.' The course will offer self-reflection, activities, and tools for learners, focusing on modeling inclusion in their storytime.
8. I have also been invited as a guest speaker in the Health Equity 323 for the Program in Public Health at Northwestern University on October 12th at Lurie Medical Research Center on Equity-Centered Community Design. Due to a conflict I will not be able to participate.
9. Throughout September and October, I continued to conduct my annual in-person check-ins with staff and successfully conducted 19 sessions.

10. Lastly, I have been invited by Adriane Herrick Juarez, Executive Director of Park City Library in Utah, to be a guest on the Library Leadership Podcast on October 30th. This is in connection with my recent article on 'Embracing Restorative Practices in Leadership' in the September/October edition of Public Libraries Magazine.

In summary, October has been a month of growth and progress. I am excited about the upcoming opportunities and look forward to continuing our work in the coming months.

Social Services and Public Safety Report
October 2023
Director, Rob Simmons

Patron Engagement

There were **37** patrons that received social-service related support and advocacy. These cases involved advocacy in the following areas:

<u>No. of patrons served:</u>	<u>Type of advocacy/support:</u>
2 patrons received:	Affordable housing
7 patrons received:	Behavioral health
2 patrons received:	Early childhood
2 patrons received:	Employment assistance
6 patrons received:	Financial assistance
5 patrons received:	Homelessness (short-term housing)
4 patrons received:	Immigration
5 patrons received:	Mental health assessment
4 patrons received:	Public assistance
37 patrons served	

Partnership with the Oak Park Public Health Department:

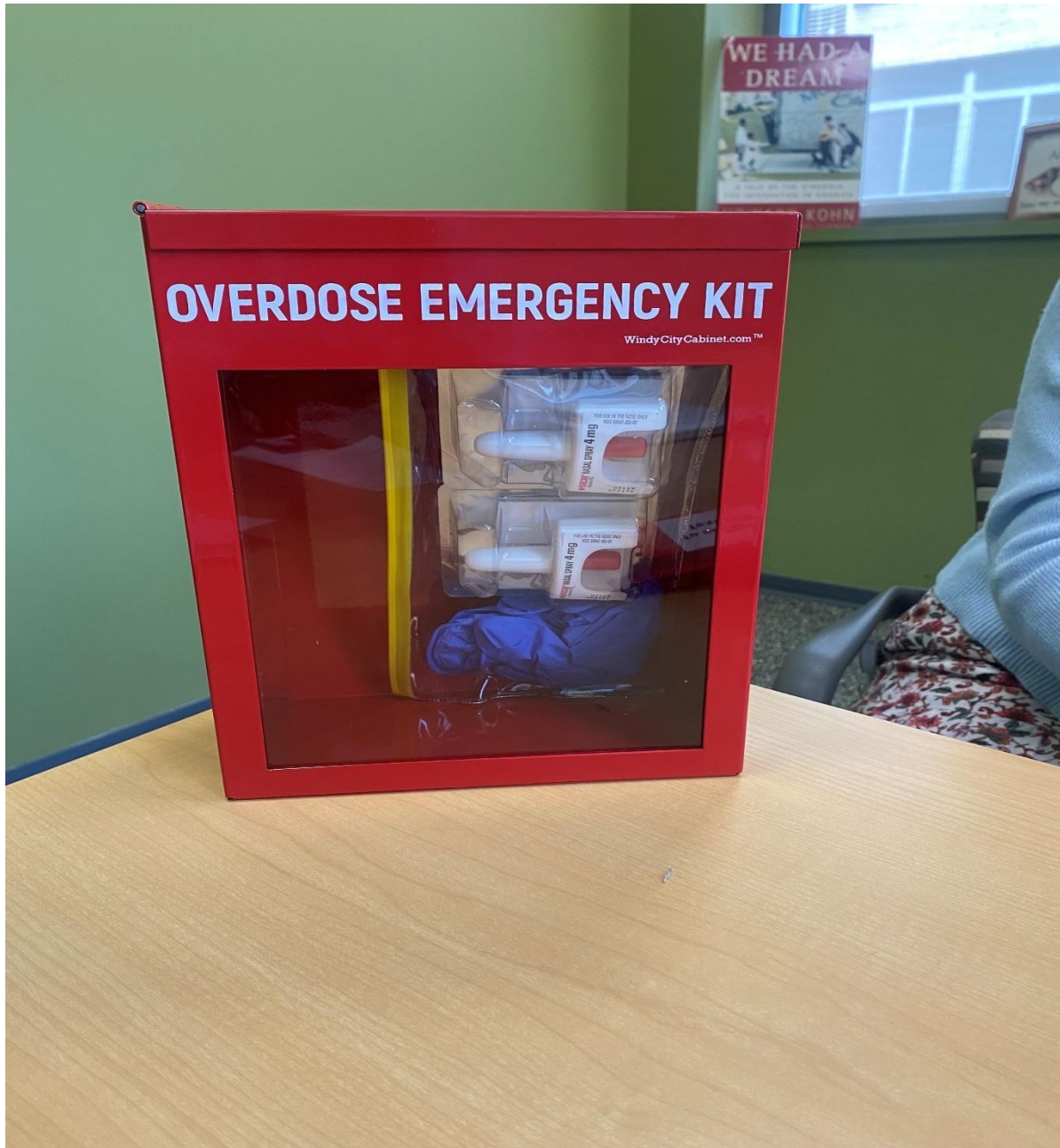
In May of 2023, Oak Park Public Library partnered with the Oak Park Public Health Department to help launch an initiative called the Opioid Overdose Prevention Project. The initiative is aimed at preventing deaths caused by opioid overdoses. Emergency opioid overdose boxes have been installed at seven easily accessible, public facing locations throughout Oak Park. Each box contains several pouches with doses of naloxone nasal spray and instructions on how to administer the potentially life-saving medication, which is designed to block the effects of an opioid overdose.

Most boxes are accessible 24 hours a day, and anyone who wishes to take one or more of the free pouches may do so anonymously regardless of the immediate need. Boxes are installed at the following locations:

- Corner of South Boulevard and Harlem Avenue
- Corner of North Avenue and Ridgeland Avenue
- Corner of Randolph Street and Marion Street
- Corner of Washington Boulevard and Austin Boulevard
- Near the alley between parking lot 33 and 900 S. block of Humphrey Ave.
- Maple Park, 1105 S. Maple Ave. on the exterior wall of the restroom
- Oak Park Public Library Main Branch, 834 Lake St. (located in vestibule)

The Oak Park community has responded positively to this initiative. In the first three months of the project, 804 doses of Narcan were distributed along with fentanyl test strips, instructions for using both, and information on recovery and harm reduction services.

Naloxone Box picture below:



Library Strategic Priorities Report

October 2023

About this report

In this month's report, we summarize a variety of activities in support of both our [Anti-Racism Strategic Plan](#) and our [Engagement, Learning, and Stewardship \(ELS\) Strategic Plan](#).

In the Anti-Racism section of the report, we highlight one Anti-Racism goal and one ELS objective:

- **External Practices, Internalized Racism:** To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.
 - **Related ELS Strategic Plan Objective — Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.

In the ELS section of this report, we highlight recent work in support of two strategic objectives:

- **Learning Objective #1:** We build capacity for literacy and education.
 - **Stewardship Objective #2:** We provide broad, effective, and equitable access to resources.
-

ANTI-RACISM

To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.

-and-

We facilitate connections among diverse audiences through shared community aspirations and experiences. [ENGAGEMENT]

Equity, anti-racism, & multicultural programs & experiences

We continue to offer new equity-/anti-racism-focused and multicultural programs and experiences for the community each month, which can be found in the [library calendar](#) under the program types "Equity & Anti-Racism" and "Multicultural."

On September 10, the library hosted "The Sweetest New Year," a celebration of the Jewish New Year of Rosh Hashanah in the Main Library Lobby Community Space. This Sunday afternoon program was open to community members of all ages and included a story, honey, apples, and more.

On the same day, we welcomed documentary photographer and born-and-based Oak Parker [Jason Dorsey](#) for a "How to Take a Great Photo" workshop. (Earlier this year, Jason's work — [Alkebulan Shadows](#) — was displayed in the Main Library Art Gallery.) In this three-hour workshop, Jason taught participants about composition, understanding and applying ideal lighting, camera setting functionality, and capturing the decisive moment. A total of 17 community members attended this program and provided positive feedback about their experience in a post-program survey. All survey respondents indicated that they learned something new during the program, and all but one said that they would recommend the program to others and would attend another similar program in the future. In open-ended comments, multiple participants even suggested that this be made into a series with additional photography workshops offered in the future.

On September 16, storyteller, artist, and activist [Jasmin Cardenas](#) visited the Main Library to offer “Cuentos From The Americas” — a bilingual, Spanish and English, journey of stories for all ages from North, Central, and South America and the Caribbean Islands, as well as personal stories from Jasmin’s experience of being stuck in between her identities as un Colombiana and an American. Stories shared during this Saturday afternoon program were a mix of ancient legends, myths, folktales, and a personal story of being bicultural. Using participatory elements of song, music, and dance, listeners were invited to engage fully in the program. [Los Amigos Books](#) was also present at the event, showcasing a collection of books that celebrated countries from all over Latin America. [Tacos ‘76](#) also generously donated refreshing agua de horchata, adding a delicious and authentic touch to the event’s culinary offerings. In total, nearly 40 community members of all ages attended this program.

Prisca Dorcas Mojica Rodríguez — feminist, theologian, storyteller, advocate, and author of [For Brown Girls With Sharp Edges and Tender Hearts: A Love Letter to Women of Color](#) — offered a one-hour author talk to our patrons in the afternoon on September 24. Held in the Main Library Veterans Room, this program was made possible through collaboration with the Village of Oak Park, the Oak Park Township, and the Oak Park Latine planning committee. In addition to the book presentation and discussion, the event featured a book signing where attendees had the chance to meet the author personally and have their copies of the book signed. Los Amigos was once again on site to provide the books, and community member Linda Michoacana provided “aguas frescas” refreshments for attendees.

This well-received program drew an audience of 135 community members. Latine Language & Culture Librarian Nora Sanchez shared the following reflection after the event:

“Feedback from attendees was overwhelmingly positive. Many Latine women in the audience shared how Mojica Rodríguez’s book provided them with a platform to articulate their experiences and feel validated in their experiences. Being in a room full of women who shared similar experiences and having the opportunity to meet the author was particularly impactful to attendees. During the event, women courageously stepped forward, sharing their deeply touching and diverse experiences as women of color, creating a profoundly safe and healing atmosphere.”

In a post-event survey, 100% of respondents said that they would recommend the event to others and would attend another similar event in the future. A sample of open-ended survey feedback is shown below:

“THANK YOU for putting this together. My soul left so full of love and empowerment.”

“Everything was just right - loved the event, how it was presented, and [how it] felt very warm [and] welcoming with the bright colors. And having agua frescas was a great feature to have - loved it!!! Thank you!”

“I enjoyed how intimate it was and we all got the chance to meet Prisca afterwards.”

Finally, as part of Oak Park’s [Hispanic Heritage Month](#) celebration, the library collaborated once again with the Village of Oak Park, the Oak Park Township, and the Oak Park Latine planning committee to host a Latinx community roundtable discussion on September 28, centered around the themes of prosperity, progress, and power. Community members were able to attend in-person at the Main Library Veterans Room or virtually via Zoom. The discussion was skillfully moderated by Erika Bachner, a resident of River Forest and the Village’s first Latina Village Trustee. Panelists represented a diverse range of experiences and expertise, including Isabela Flores, a junior at Dominican University; Armando Gonzalez, the chef and owner of Oak Park restaurant [Amerikas](#); Esther Lopez, a seasoned dentist and healthcare advocate; Juan Muñoz, the VP of Business Development at [Kribi Coffee](#); and Nora Sanchez,

the Latine Language & Culture Librarian at the Oak Park Public Library. The event was complemented by resource tables, providing attendees with valuable information and connections.

Nearly 50 community members attended this event, with many expressing their appreciation for the experience. They noted that they had never before had such opportunities to connect with one another in such a meaningful way, and they shared that they are eagerly anticipating more such gatherings in the future — underlining the importance of creating spaces for dialogue and community building.

In addition to the special events described above, the library continued to offer multiple recurring programs with an emphasis on equity during the month of September, including our weekly [English language conversation hours](#) (offered virtually the first Saturday and in-person all other Saturdays), monthly [Spanish](#) and [French](#) language conversation hours, monthly [Latine Author Book Café](#), weekly [Supported Storytimes](#), and monthly summertime [Supported Gardening](#), as well as [Noche de Lotería](#) and a weekly Spanish-language program geared toward preschoolers: [Cuenta Cuentos con Kathy/Spanish Storytime With Kathy](#).

ENGAGEMENT, LEARNING, & STEWARDSHIP

We build capacity for literacy and education. [LEARNING]

Excel Adult High School Diploma

On September 5, the library launched [Excel High School Diploma](#), a new program available through one of the library's existing vendors — Gale databases. This program provides the opportunity for our patrons who may not have completed their high school education to participate in an online education program that culminates in the receipt of a high school diploma (*not* a GED). Excel High School Diploma is a months-long, high engagement program, which involves an application process, an interview, and an online prerequisite course prior to acceptance into the program. In order to participate in this program, patrons must be at least 20 years old and must be an Oak Park Public Library cardholder.

The library has the capacity to take on multiple participants in this program, and, of those applicants who successfully complete the application, prerequisite online course, and interview with library staff, up to three may receive a scholarship through the library. Once a student is accepted into the program, they have two years to complete the coursework with multiple built-in resources, like online tutors and counseling, to help them succeed. Because most students who are applying to the program have some high school credits already, completion of the program typically takes only a few months rather than the full two years that are available.

Adult Education & Career Services Librarian Rashmi Swain is managing this new program for the library and is working to ensure that other organizations in the community are aware of this resource. She attends local Career Pathways meetings — which includes representatives from New Moms, African American Christian Foundation, Easter Seals, and NAMI — and has made sure to note that this new service is available to Oak Park Public Library cardholders. We are excited to be able to offer this new program and look forward to working with our future students.

We provide broad, effective, and equitable access to resources. [STEWARDSHIP]

Library use statistics

As always, detailed quantitative data about the library's core use metrics, which speak to patron access to and use of key resources, can be viewed in the following Looker Studio: [OPPL Core Use Statistics](#). This dashboard reflects data for 2023, showing monthly numbers for 12 core statistics, with a dashed,

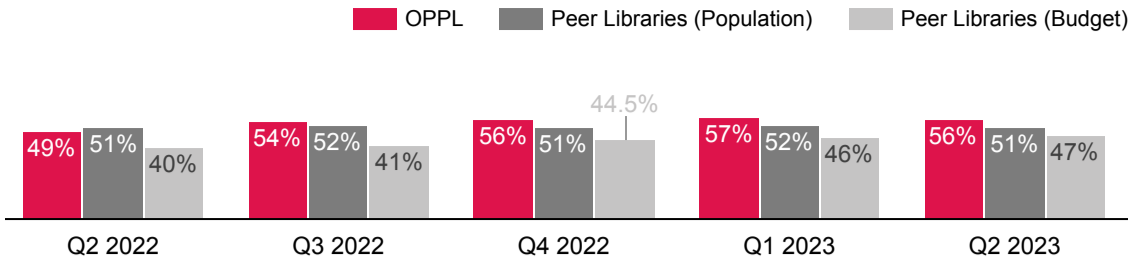
black line denoting the monthly average in 2022, for reference. The dashboard also includes data for two market engagement metrics with peer comparisons, and our quarterly Net Promoter Score (NPS).

Data is updated on a monthly basis for the 12 core statistics to reflect numbers through the end of the previous month — in this month's report, this includes data through the end of September 2023. New Cardholder Retention, Market Penetration, and NPS are updated on a quarterly basis. While NPS data is updated through Q3 2023 in the current report, Q3 data for New Cardholder Retention and Market Penetration is not yet available in Savannah, as of the writing of this report. These market engagement statistics will be updated and viewable in the live dashboard linked above as soon as they are available.

The Core Use Statistics Looker Studio is also included at oppl.org/evaluating-impact, a web page focused on sharing with the community how we evaluate our work. To see detailed data for previous calendar years, you may refer to previous Board report packets.

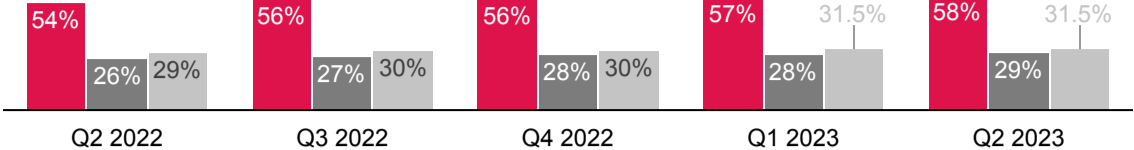
New Cardholder Retention

The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users (i.e., have used their library card within the last 12 months)



Market Penetration

The percentage of active households (i.e., households containing at least one active user) in the library's service area



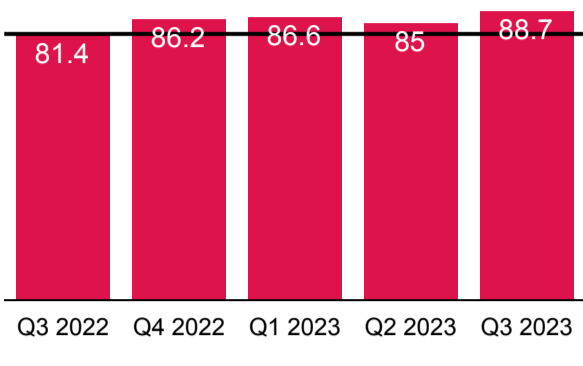
Net Promoter Score

A metric used to measure customer satisfaction and loyalty as well as predict future growth. The score is derived from responses to the following question:

On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?

The NPS can range from -100 to 100. For reference, a positive score is Good, above 50 is Excellent, and above 70 is considered World Class.

2021 Score: 81.2

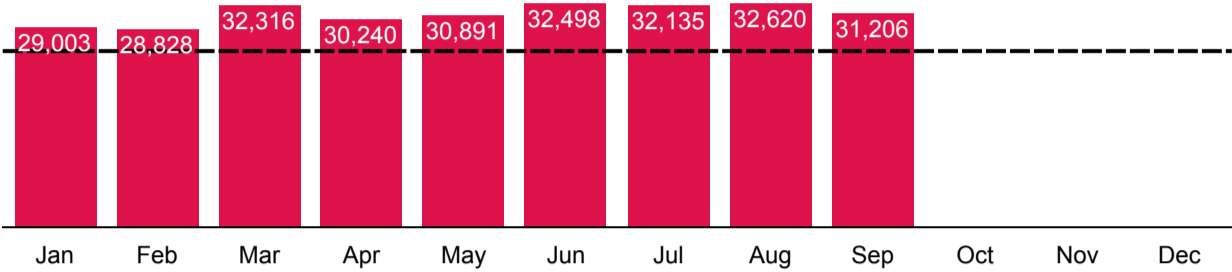


NPS Survey Quarterly Sample Sizes
2022: Q3=86; Q4=52 2023: Q1=60; Q2=40; Q3=451

Building Visits

The number of patron visits to a library building

2022 Average: 25,431

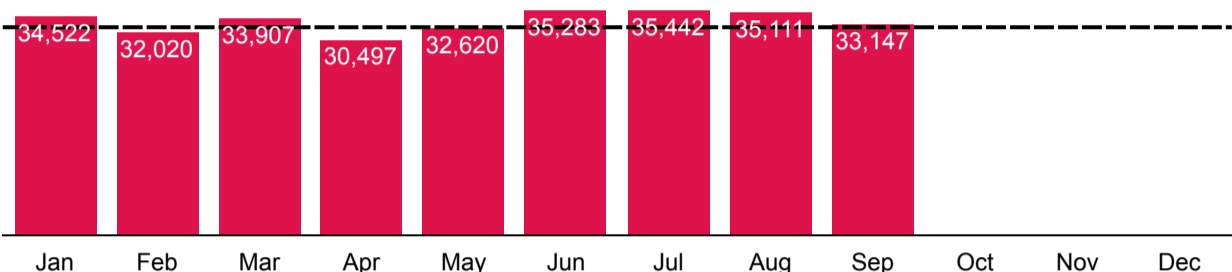


Year-to-Date
279,737

Website Users

The number of people who initiated at least one session on oppl.org during a given month

2022 Average: 32,531

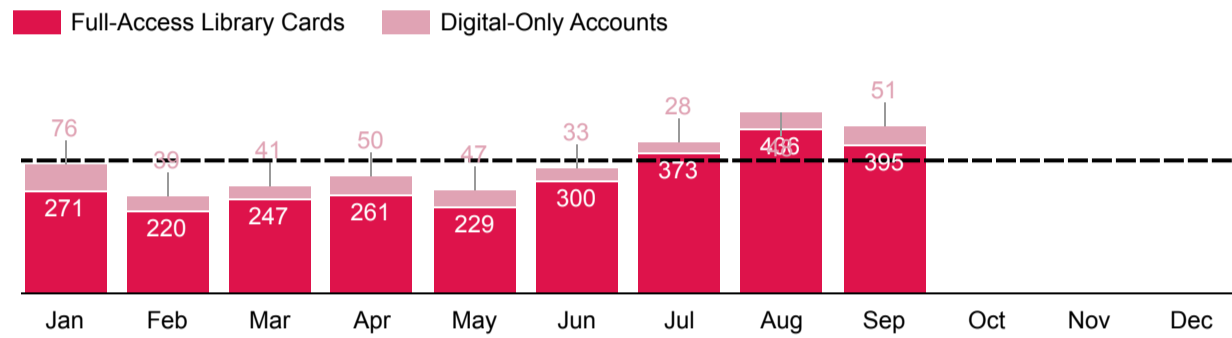


Year-to-Date
302,549

New Users

The number of new account registrations (digital-only accounts or full-access library cards) each month*

2022 Average: 352



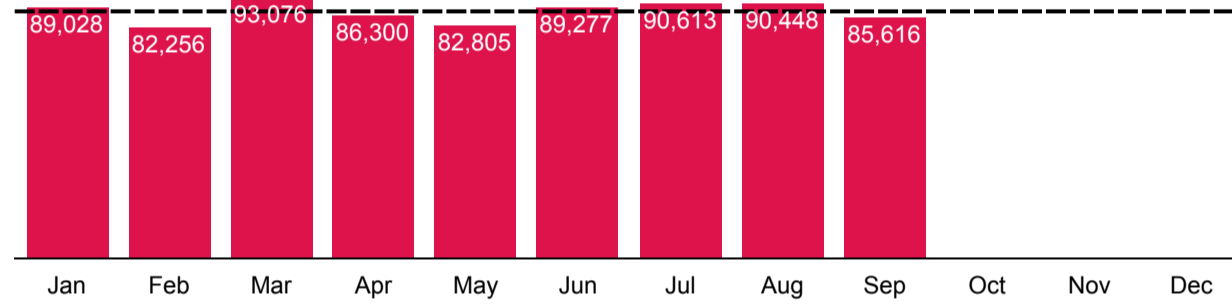
Year-to-Date
3,145

*NOTE: Digital-only accounts became available to community members in March 2020. Users who obtain digital-only accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

Physical Materials Use

The number of checkouts plus renewals made at an Oak Park library location

2022 Average: 87,737

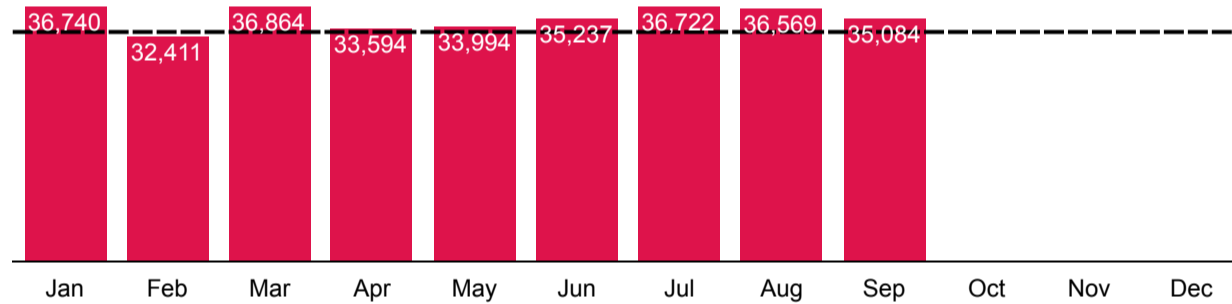


Year-to-Date
789,419

Digital Materials Use

The number of materials downloaded or streamed from Oak Park library collections

2022 Average: 33,017

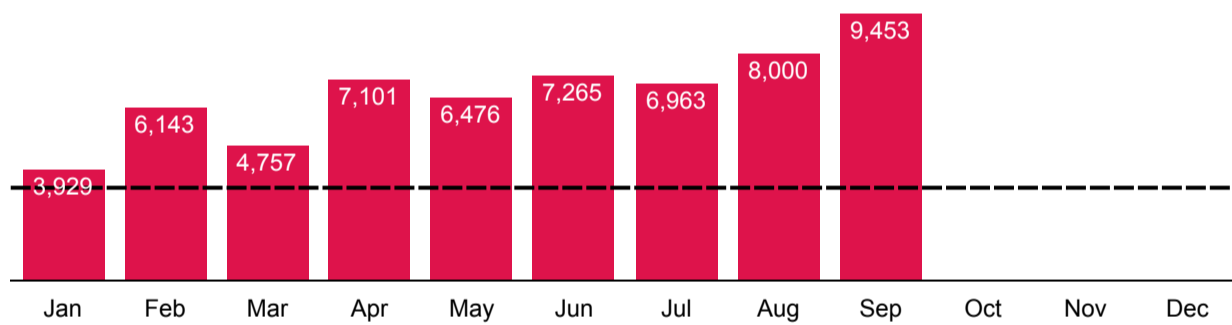


Year-to-Date
317,215

Online Resource Use

The number of sessions (logins) for online resources, based on vendor statistics

2022 Average: 3,283

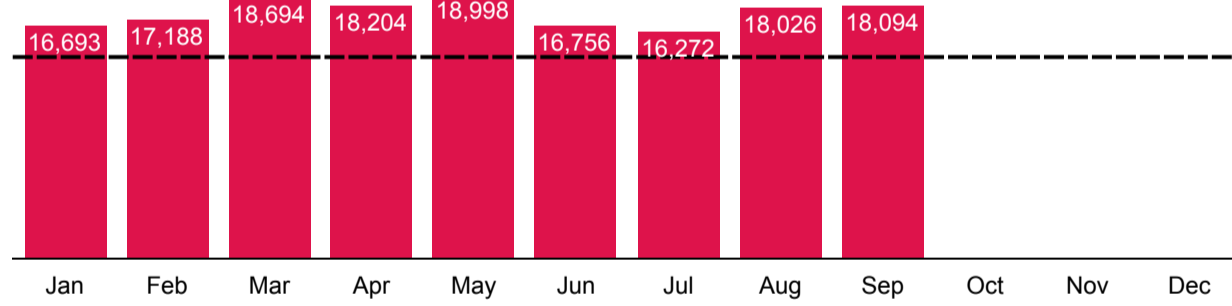


Year-to-Date
60,087

WiFi Use

The number of unique daily WiFi clients at an Oak Park library location

2022 Average: 14,410

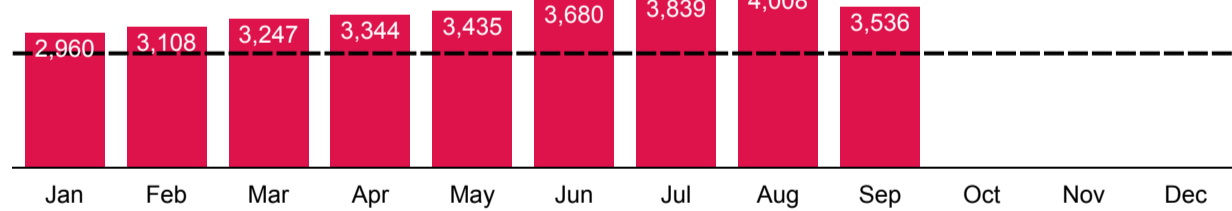


Year-to-Date
158,925

Public Computer Use

The number of PC sessions at an Oak Park library location

2022 Average: 2,479

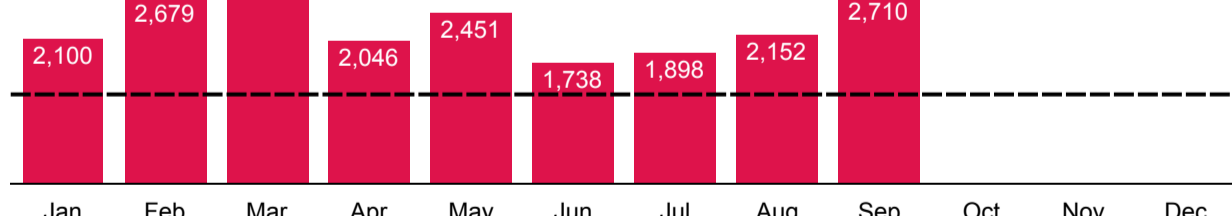


Year-to-Date
31,157

Program Attendance

The number of attendees at programs held inside an Oak Park library location or in a library virtual space

2022 Average: 1,281

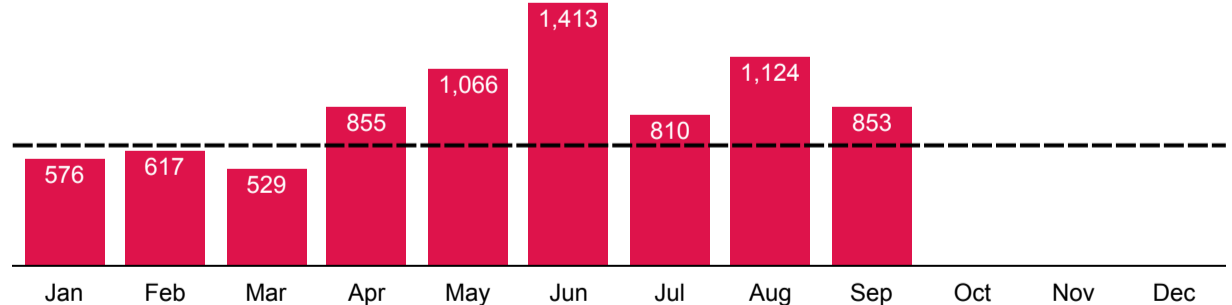


Year-to-Date
21,261

Community Outreach

The estimated interactions from all Outreach and Book Bike events

2022 Average: 645

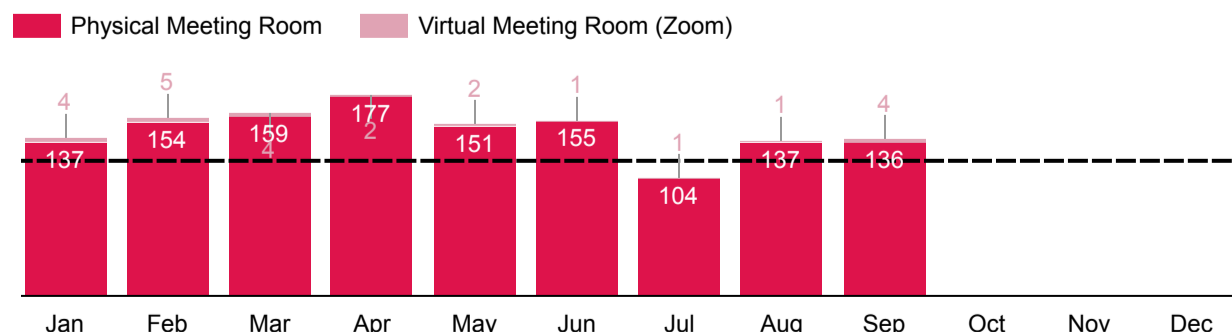


Year-to-Date
7,843

Meeting Room Use

The number of Oak Park library physical and virtual meeting room sessions made by community members

2022 Average: 120

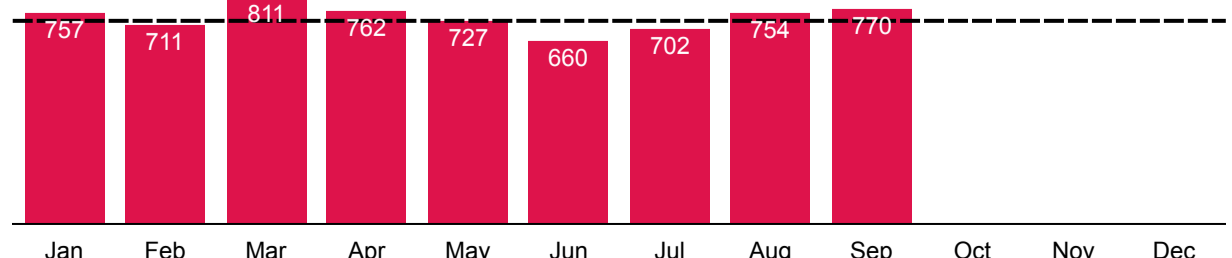


Year-to-Date
1,334

Study Room Use

The number of Oak Park library study room reservations made by community members

2022 Average: 726



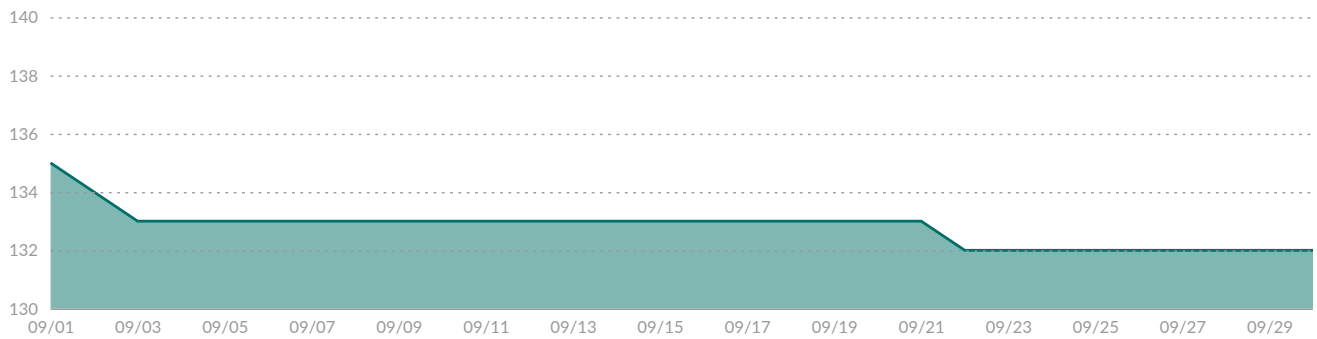
Year-to-Date
6,654

10/04/2023

Additions & Terminations

Dates

2023-09-01 - 2023-09-30

Employee Head Count**Additions (0)**

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
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Sorry, that doesn't really exist.

There are no employees that match your selected filter options. Please
change your filter and try again.

Terminations (3)

10/04/2023

Additions & Terminations

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Boguslawski, Jim	Part-Time, less than 20 hrs/wk	Materials Handling	None	Oak Park Public Library	Library Clerk	02/29/1996	09/22/2023
Hines, Danielle	Temporary	Public Safety	None	Oak Park Public Library	Summer Public Safety Specialist	06/26/2023	09/03/2023
Winbigler, Salem	Temporary	Children's Services	None	Oak Park Public Library	Summer Reading Program Assistant	05/24/2023	09/02/2023

10/04/2023

Staff Changes

Dates

09/01/2023 - 09/30/2023



Changes (4)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Montalbano, Linda	Full-Time	Special Collections	Archivist	Job Title Update	09/09/2023	Previous title: Digital Archives Coordinator
Okochi, Joy	Part-Time, more than 20 hrs/wk	Adult Services	Library Assistant	Status Change	09/09/2023	Previous status: Part-Time, less than 20 hrs/wk
Vacon, Carrie	Full-Time	Special Collections	Librarian	Promotion	09/09/2023	Previous title: SC Specialist Previous status: Part-Time, more than 20 hrs/wk
Slade, Ginger	Full-Time	Human Resources	Staff Learning & Well-Being Specialist	Promotion	09/09/2023	Previous title: Adult Services Specialist

Oak Park Public Library – Financial Report Summary

As of September 30, 2023
(75% of the year complete)

Operating cash available:

Byline Checking	\$309,006.17
*Outstanding payments	\$(43,006.10)
Byline Analysis	\$688,540.23
Forest Park Natl Bank	\$536,646.53
US Bank Money Mkt	\$202,828.93
Illinois Funds Invest	\$3,376,346.77

Ending Operating cash available: **\$5,070,362.53**

Art Fund: **\$2,865.47**

Oak Park Public Library is 75% through the fiscal year. The year-to-date (YTD) financial statement through September 30, 2023, reflects an operating surplus of \$280,735. YTD revenue totaled \$8,700,212, or 83% of the library's 2023 budgeted revenue. Property tax revenue YTD collected was \$7,773,164, or 76% of budgeted property tax revenue.

September YTD operating expenditures totaled \$8,419,477, or 76% of the 2023 budget. This amount is mostly in line with the budget.

REVENUE

The second installment 2022 property tax due date in Cook County was extended to December 1, 2023. This means the tax distribution typically received by the library at the beginning of the fourth quarter will be delayed to the end of the fourth quarter. Management will watch closely for any potential issues that may arise due to delayed distributions in FY 2023.

Corp. Property Replacement Tax Revenue year-to-date revenue of \$352,354 is anticipated to increase by \$63,365 in October.

Interest income continues to increase as the Illinois Funds' average daily yield rates remain stable at rates above 5%. The increase in the rates generated \$19,049 in revenue in September.

TOTAL REVENUE YTD: 83 %

EXPENDITURES

Total disbursements: **\$922,347**

The expenditure for total people is at 75%, which aligns with the overall YTD budget.

Overall, September expenditures aligned with the budget. Some expenditures and budget line items will continue to be over the budgeted amount while necessary expenditure adjustments have been made by management in other lines.

In September, no significant expenses were incurred that deviated from standard operating expenses. The total YTD operating expenditures of 76% are within 1% of the targeted distribution for this point in the fiscal year.

Account line/group expenditure levels by percentage:

People:

Compensation	75%
Talent Development	93%

Total People 75%

Support Services:

Marketing	54%
Collections	44%
Administration	94%
Other Support Svcs	94%

Total Support Svcs 90%

Library Materials:

Total Library Materials 75%

Facilities Management:

Facilities Supplies	65%
Facilities Services	77%

Total Facilities Management 76%

Public Services:

Programming	54%
Digital Services	86%

Total Public Services 80%

TOTAL OPERATING EXPENSES: 76%

TOTAL CAPITAL AND OUTSIDE SUPPORT: 28%

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING SEPTEMBER 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 08/31/2023:			\$570,630.57
Add: Cleared deposits:			\$29,315.64
Add: Cleared deposit adjustments:			\$754,854.90
Subtract: Cleared payments:			\$423,991.25
Subtract: Cleared payment adjustments:			\$621,803.69
Adjusted bank register balance:			<hr/> \$309,006.17
Bank register ending balance:			\$266,000.07
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$13,788.38
Add: Outstanding payments:			\$43,006.10
Add: Outstanding payment adjustments:			\$13,788.38
Adjusted bank register balance:			<hr/> \$309,006.17
Bank statement ending balance 09/30/2023:			<hr/> \$309,006.17
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	16	\$784,170.54	
All Cleared Payments:	141	\$1,045,794.94	

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS MM SEPTEMBER 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 08/31/2023:			\$438,094.50
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,000,445.73
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$750,000.00
Adjusted bank register balance:			<hr/> \$688,540.23
Bank register ending balance:			\$688,540.23
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$688,540.23
Bank statement ending balance 09/30/2023:			<hr/> \$688,540.23
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	2	\$1,000,445.73	
All Cleared Payments:	3	\$750,000.00	

Oak Park Public Library

Bank Reconciliation Report

FOREST PARK MM SEPTEMBER 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 08/31/2023:			\$535,472.89
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,173.64
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$536,646.53
Bank register ending balance:			\$536,646.53
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$536,646.53
Bank statement ending balance 09/30/2023:			<hr/> \$536,646.53
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$1,173.64	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

US BANK MM SEPTEMBER 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 08/31/2023:			\$202,787.26
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$41.67
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$202,828.93
Bank register ending balance:			\$202,828.93
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$202,828.93
Bank statement ending balance 09/30/2023:			<hr/> \$202,828.93
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$41.67	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUNDS INVESTMENT SEPTEMBER 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 08/31/2023:			\$4,359,173.81
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$17,172.96
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			<hr/> \$3,376,346.77
Bank register ending balance:			\$3,376,346.77
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$3,376,346.77
Bank statement ending balance 09/30/2023:			<hr/> \$3,376,346.77
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$17,172.96	
All Cleared Payments:	1	\$1,000,000.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUNDS ART FUND SEPTEMBER 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 08/31/2023:			\$2,852.56
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$12.91
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$2,865.47
Bank register ending balance:			\$2,865.47
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$2,865.47
Bank statement ending balance 09/30/2023:			<hr/> \$2,865.47
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$12.91	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 09/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	0.00	7,773,164.30	10,227,382.00	76.00%
Corp. Property Replacement Tax	0.00	352,354.09	150,000.00	234.90%
Services charges and fees	260.30	1,359.07	5,000.00	27.18%
Lost Books Reimbursed/Reciprocal Borrow	1,843.63	9,280.60	5,000.00	185.61%
Rentals-Library Space	193.90	1,701.10	0.00	0.00%
Vending/Enterprise Income	0.00	481.12	0.00	0.00%
Parking lot revenue	1,745.47	18,843.27	8,000.00	235.54%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00%
Interest	19,048.62	200,751.08	60,000.00	334.59%
Gifts	150.00	208,939.71	0.00	0.00%
Gifts From FOPPL	369.02	4,369.02	20,000.00	21.85%
Illinois Per Capita Grant	0.00	80,509.93	0.00	0.00%
Grants	3,030.00	40,513.78	0.00	0.00%
Community Fund Endowments	0.00	6,158.34	20,000.00	30.79%
Miscellaneous Income	0.00	1,786.21	2,000.00	89.31%
Pass Through Revenue	0.00	0.00	0.00	0.00%
TOTAL REVENUE	26,640.94	8,700,211.62	10,497,382.00	82.88%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	511,805.62	4,686,463.07	6,256,000.00	74.91%
Employee Health Benefits	88,355.44	857,405.49	1,152,000.00	74.43%
IMRF (Illinois Muncipal Retirement F	13,390.21	131,376.64	166,000.00	79.14%
FICA/MEDICARE	37,605.00	344,759.18	461,000.00	74.79%
Workers Compensation Insurance	0.00	12,604.00	30,000.00	42.01%
Unemployment Compensation Ins.	356.72	16,396.46	15,000.00	109.31%
Total Compensation	651,512.99	6,049,004.84	8,080,000.00	74.86%
Talent Development				
Dues	162.00	13,331.87	19,000.00	70.17%
Staff Development/Travel	(220.00)	91,537.00	92,000.00	99.50%
Tuition Reimbursement	1,500.00	23,339.16	27,000.00	86.44%
Recruitment	0.00	1,981.51	2,000.00	99.08%
Board Development	0.00	1,900.00	2,000.00	95.00%
Total Talent Development	1,442.00	132,089.54	142,000.00	93.02%
TOTAL PEOPLE	652,954.99	6,181,094.38	8,222,000.00	75.18%
SUPPORT SERVICES				
Marketing				
Promotions	159.18	12,602.48	20,000.00	63.01%
Publications	7,967.60	16,125.96	33,000.00	48.87%
Total Marketing Support	8,126.78	28,728.44	53,000.00	54.20%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 09/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Collections				
ILL Payments	56.30	1,289.06	3,675.00	35.08%
Cataloging/Bib Search Fees	0.00	1,473.70	2,625.00	56.14%
Total Collections Support	56.30	2,762.76	6,300.00	43.85%
Administration				
HRIS and Payroll Processing Fees	2,185.93	20,611.09	26,250.00	78.52%
Mileage & Miscellaneous reimburse	24.80	15,576.26	25,000.00	62.31%
Hospitality	0.00	956.03	1,000.00	95.60%
Staff Appreciation / Engagement	0.00	0.00	0.00	0.00%
Audit Fees	0.00	10,579.00	10,500.00	100.75%
Unclaimed Property Escheatment to	0.00	0.00	500.00	0.00%
Merchant Account Services	156.37	1,875.25	4,000.00	46.88%
Collection Fees	0.00	0.00	2,000.00	0.00%
Consulting Services - Admin	5,965.00	55,166.25	78,750.00	70.05%
Intergovernmental Agreements (IGA)	2,072.75	10,534.25	15,000.00	70.23%
Legal Fees	1,322.50	7,495.75	30,000.00	24.99%
Postage & Delivery	3,510.00	9,703.56	9,450.00	102.68%
Insurance	0.00	97,574.36	120,000.00	81.31%
Contingency	1,000.00	1,000.00	15,000.00	6.67%
Grant Expenses	20,802.87	98,655.62	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00%
Supplies	16,653.08	83,577.91	102,900.00	81.22%
Total Administration Support	53,693.30	413,305.33	440,350.00	93.86%
Other Support Services				
Telephone/Communications	4,384.50	63,641.14	66,000.00	96.43%
Office & Library Machinery Service	1,158.13	22,179.07	25,000.00	88.72%
Total Other Support Services	5,542.63	85,820.21	91,000.00	94.31%
TOTAL SUPPORT SERVICES	67,419.01	530,616.74	590,650.00	89.84%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	0.00	0.00	0.00%
Supplies - Equity	0.00	0.00	0.00	0.00%
TOTAL EQUITY AND ANTI-RACISM	0.00	0.00	0.00	0.00%
LIBRARY MATERIALS				
Print materials	31,123.81	262,245.25	365,500.00	71.75%
Audio and video materials	7,069.80	55,606.61	103,500.00	53.73%
Digital content	41,520.44	507,118.96	595,000.00	85.23%
Devices	1,663.20	19,596.34	40,000.00	48.99%
Realia and other formats	0.00	5,370.84	13,500.00	39.78%
Archival collection	737.06	2,292.31	15,000.00	15.28%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 09/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
TOTAL LIBRARY MATERIALS	82,114.31	852,230.31	1,132,500.00	75.25%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	127.61	1,202.64	4,000.00	30.07%
Building Materials & Supplies	267.86	7,846.88	8,000.00	98.09%
Equipment Parts	1,421.07	5,688.15	10,000.00	56.88%
Cleaning & Housekeeping Supplies	4,363.00	6,775.82	13,000.00	52.12%
Signage	31.90	3,832.95	4,000.00	95.82%
Total Facility Supplies	6,211.44	25,346.44	39,000.00	64.99%
Facilities Services				
Landscaping and snow removal serv	492.00	12,338.00	25,000.00	49.35%
Custodial Services	17,395.60	148,517.15	216,000.00	68.76%
Water	1,692.40	11,831.96	11,000.00	107.56%
Sewer/Garbage	489.78	8,559.30	15,000.00	57.06%
Parking lot expense	4,706.82	8,164.50	5,000.00	163.29%
Natural Gas	1,299.29	59,385.67	60,000.00	98.98%
Rentals--Equipment & Facilities	1,370.00	18,287.11	20,000.00	91.44%
Repair & Maintenance Prop. & Equip	9,220.16	173,921.25	219,000.00	79.42%
Total Facilities Services	36,666.05	441,004.94	571,000.00	77.23%
TOTAL FACILITIES MANAGEMENT	42,877.49	466,351.38	610,000.00	76.45%
PUBLIC SERVICES				
Programming				
Children's Programming	1,134.49	13,569.68	18,900.00	71.80%
Young Adult Programming	1,711.26	13,690.61	25,000.00	54.76%
Adult Programming	2,375.55	14,015.94	23,000.00	60.94%
Community Engagement	(360.90)	13,019.74	15,000.00	86.80%
Social Services	990.00	1,380.00	20,000.00	6.90%
Creative Studio	0.00	890.38	2,000.00	44.52%
Anti-Racism	0.00	0.00	0.00	0.00%
Total Programming	5,850.40	56,566.35	103,900.00	54.44%
Digital Services				
Consultant Support Services	5,433.90	5,433.90	10,000.00	54.34%
SWAN	0.00	86,267.03	111,000.00	77.72%
Website development/CMS	0.00	1,544.90	4,000.00	38.62%
Subscriptions and services	649.40	221,837.07	240,000.00	92.43%
Equipment and supplies	161.97	17,535.02	20,000.00	87.68%
Total Digital Services	6,245.27	332,617.92	385,000.00	86.39%
TOTAL PUBLIC SERVICES	12,095.67	389,184.27	488,900.00	79.60%
TOTAL EXPENSES - Operating	857,461.47	8,419,477.08	11,044,050.00	76.24%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 09/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
EXPENSES - Capital				
Facilities Equipment	0.00	8,780.00	10,000.00	87.80%
Furnishings	19,216.00	57,470.11	120,000.00	47.89%
Technology Projects and Equipment	3,090.00	60,763.09	200,000.00	30.38%
Building Improvements	59,165.89	151,149.43	645,000.00	23.43%
Special Projects	2,965.23	4,385.23	32,000.00	13.70%
TOTAL EXPENSES - Capital	84,437.12	282,547.86	1,007,000.00	28.06%
 NET SURPLUS/(DEFICIT)	 (915,257.65)	 (1,813.32)	 (1,553,668.00)	 0.12%

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
A GREATER GOOD FOUNDATIK	Computer Check 60046	09/20/2023	09/20/2023 Posted	6,800.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,800.00	6,800.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00153	09/13/2023	You, Me, We Mento	6,800.00	6,800.00	01-5452	Grant Expenses	6,800.00	BALLINGER
<i>Totals:</i>							6,800.00	
ADRIAN L AYRES FISHER	Computer Check 59989	09/06/2023	09/06/2023 Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00135	08/18/2023	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>
<i>Totals:</i>							250.00	
ALPHA BUILDING MAINTENAN	Computer Check 59990	09/06/2023	09/06/2023 Posted	15,512.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,512.21	15,512.21 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5867 OPPL	08/01/2023	Custodial Services	15,512.21	15,512.21	01-5686	Custodial Services	15,512.21	<No Project>
<i>Totals:</i>							15,512.21	
ALPHA BUILDING MAINTENAN	Computer Check 60047	09/20/2023	09/20/2023 Posted	16,464.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,464.40	16,464.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22429 OPPL	09/01/2023	Custodial Services -	300.00	300.00	01-5686	Custodial Services	300.00	<No Project>
<i>Totals:</i>							300.00	
22428 OPPL	09/01/2023	Custodial Services	16,164.40	16,164.40	01-5686	Custodial Services	16,164.40	<No Project>
<i>Totals:</i>							16,164.40	
AMAZON CAPITAL SERVICES	Computer Check 59991	09/06/2023	09/06/2023 Posted	990.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 990.68	990.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1RKN-QVVK-JM9M	08/24/2023	Office Supplies	69.69	69.69	01-5742	Supplies	69.69	<No Project>
<i>Totals:</i>							69.69	
1NHL-QFHN-4XF1	08/27/2023	Books	134.75	134.75	01-5840	Print materials	134.75	<No Project>
<i>Totals:</i>							134.75	
1PDC-VMPF-VMHG	08/31/2023	Beverage Dispenser	59.97	59.97	01-5742	Supplies	59.97	<No Project>
<i>Totals:</i>							59.97	
143D-K94G-XCR4	08/31/2023	Office Supplies	63.92	63.92	01-5742	Supplies	63.92	<No Project>
<i>Totals:</i>							63.92	

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
131T-PVNH-FV1R	09/01/2023	DVDs	41.96	41.96	01-5890	Audio and video materials	41.96	<No Project>
						Totals:	41.96	
1W6X-GQ11-NYL6	09/03/2023	Digital Voice Recor	35.98	35.98	01-5742	Supplies	35.98	<No Project>
						Totals:	35.98	
1DKG-KT6Y-QHRV	09/04/2023	Office Supplies	20.96	20.96	01-5742	Supplies	20.96	<No Project>
						Totals:	20.96	
1HHV-FVXY-TKTV	09/04/2023	DVDs	29.40	29.40	01-5890	Audio and video materials	29.40	<No Project>
						Totals:	29.40	
1FR7-CRF4-W6WC	09/04/2023	Books	30.31	30.31	01-5840	Print materials	30.31	<No Project>
						Totals:	30.31	
199F-FCL6-WFV3	09/04/2023	Books	54.30	54.30	01-5840	Print materials	54.30	<No Project>
						Totals:	54.30	
1HKN-MX4F-RK44	09/04/2023	Library of Things M	449.44	449.44	01-5452	Grant Expenses	449.44	BALLINGER
						Totals:	449.44	
AMAZON CAPITAL SERVICES	Computer Check	09/13/2023	09/13/2023	1,733.50	01-1053	Byline Bank Checking	0.00	1,733.50
60038		Posted			01-2060	Accounts Payable	1,733.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
14M1-RWHW-JYXV	08/01/2023	Furniture - 10 chairs	1,432.10	1,432.10	01-5930	Furnishings	1,432.10	<No Project>
						Totals:	1,432.10	
1WTP-VNFX-H114	09/07/2023	Office Supplies	42.23	42.23	01-5742	Supplies	42.23	<No Project>
						Totals:	42.23	
17JG-4TQQ-GHTN	09/07/2023	Books	136.61	136.61	01-5840	Print materials	136.61	<No Project>
						Totals:	136.61	
1RF7-WDNK-QLVV	09/08/2023	Books	71.44	71.44	01-5840	Print materials	71.44	<No Project>
						Totals:	71.44	
1K9W-3P3P-WCYQ	09/09/2023	Electric Pencil Sharp	36.17	36.17	01-5742	Supplies	36.17	<No Project>
						Totals:	36.17	
16KL-GGTR-3GL9	09/11/2023	Book	14.95	14.95	01-5840	Print materials	14.95	<No Project>
						Totals:	14.95	
AMAZON CAPITAL SERVICES	Computer Check	09/20/2023	09/20/2023	932.83	01-1053	Byline Bank Checking	0.00	932.83
60048		Posted			01-2060	Accounts Payable	932.83	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1QW9-4X7M-NDGY	08/30/2023	Office Furniture for	359.99	359.99	01-5930	Furnishings	359.99	<No Project>
						Totals:	359.99	

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1M7M-649K-TTV6	09/09/2023	Facilities - Boiler 1 P	388.75	58.00	01-5683	Equipment Parts	58.00	<No Project>
						Totals:	58.00	
13TC-4MK9-YFXX	09/10/2023	Books	29.92	29.92	01-5840	Print materials	29.92	<No Project>
						Totals:	29.92	
1DMX-QM14-4NHV	09/11/2023	Library of Things Ma	61.59	61.59	01-5452	Grant Expenses	61.59	BALLINGER
						Totals:	61.59	
1TMY-G97Y-DJLN	09/12/2023	Library of Things Ma	9.78	9.78	01-5452	Grant Expenses	9.78	BALLINGER
						Totals:	9.78	
174X-LX7V-3HX7	09/13/2023	Book	23.99	8.04	01-5840	Print materials	8.04	<No Project>
						Totals:	8.04	
1CND-RK7Y-411P	09/14/2023	Books	23.43	23.43	01-5840	Print materials	23.43	<No Project>
						Totals:	23.43	
11MV-F4QR-3WK1	09/14/2023	Books	37.80	37.80	01-5840	Print materials	37.80	<No Project>
						Totals:	37.80	
1VM3-DNML-71HT	09/15/2023	Heavy Duty Stapler	43.65	24.65	01-5742	Supplies	24.65	<No Project>
						Totals:	24.65	
13JT-FG7H-DYW6	09/16/2023	Book	17.78	17.78	01-5840	Print materials	17.78	<No Project>
						Totals:	17.78	
16N7-WVR7-GKT9	09/16/2023	Two Paper Shredder	63.92	63.92	01-5742	Supplies	63.92	<No Project>
						Totals:	63.92	
1VQK-GLCJ-KRK6	09/17/2023	Books	67.54	67.54	01-5840	Print materials	67.54	<No Project>
						Totals:	67.54	
1344-FL3W-JC3D	09/17/2023	Paper Trimmer	21.04	21.04	01-5742	Supplies	21.04	<No Project>
						Totals:	21.04	
1FK1-GP9X-JD1P	09/17/2023	Office Supplies	58.81	58.81	01-5742	Supplies	58.81	<No Project>
						Totals:	58.81	
1K43-WJ9D-MK VX	09/17/2023	Two Space Heaters	90.54	90.54	01-5742	Supplies	90.54	<No Project>
						Totals:	90.54	
AMAZON CAPITAL SERVICES	Computer Check	09/27/2023	09/27/2023	585.28	01-1053	Byline Bank Checking	0.00	585.28
	60080		Posted		01-2060	Accounts Payable	585.28	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1NJN-DWDK-7J6C	09/19/2023	Library of Things Ma	61.94	61.94	01-5452	Grant Expenses	51.97	BALLINGER
1NJN-DWDK-7J6C	09/19/2023	Library of Things Ma	61.94	61.94	01-5742	Supplies	9.97	<No Project>
						Totals:	61.94	
1MHT-J949-CJVN	09/20/2023	Library of Things Ma	68.56	68.56	01-5452	Grant Expenses	68.56	BALLINGER

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
						Totals:	68.56			
1CLW-7Y7V-69W3	09/20/2023	Office Supplies	41.18	41.18	01-5742	Supplies	41.18	<No Project>		
						Totals:	41.18			
1V4P-9HGW-9L7M	09/20/2023	Books	89.91	89.91	01-5840	Print materials	89.91	<No Project>		
						Totals:	89.91			
1T6L-V494-J1RP	09/21/2023	Books	53.35	53.35	01-5840	Print materials	53.35	<No Project>		
						Totals:	53.35			
1PLT-N49D-NVWH	09/22/2023	Office Supplies	53.94	53.94	01-5742	Supplies	53.94	<No Project>		
						Totals:	53.94			
19QH-H4WL-RK99	09/23/2023	Books	78.85	78.85	01-5840	Print materials	78.85	<No Project>		
						Totals:	78.85			
1KMF-MWNL-TV4H	09/23/2023	Library of Things Materials	114.58	114.58	01-5452	Grant Expenses	114.58	BALLINGER		
						Totals:	114.58			
1RR6-LV7W-TQ6V	09/24/2023	Library of Things Materials	22.97	22.97	01-5452	Grant Expenses	22.97	BALLINGER		
						Totals:	22.97			
ANCEL GLINK, P.C.	Computer Check	09/20/2023	09/20/2023		1,322.50	01-1053	Byline Bank Checking	0.00	1,322.50	
	60049		Posted			01-2060	Accounts Payable	1,322.50	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
98829	09/08/2023	LEGAL SERVICES REIMBURSEMENT	1,322.50	1,322.50	01-5291	Legal Fees	1,322.50	<No Project>		
						Totals:	1,322.50			
ANDERSON ELEVATOR CO.	Computer Check	09/13/2023	09/13/2023		454.50	01-1053	Byline Bank Checking	0.00	454.50	
	60012		Posted			01-2060	Accounts Payable	454.50	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
INV-76520-N4S3	08/31/2023	Maze - Elevator Repair	454.50	454.50	01-5692	Repair & Maintenance Property	454.50	<No Project>		
						Totals:	454.50			
BAKER & TAYLOR	Computer Check	09/06/2023	09/06/2023		2,930.80	01-1053	Byline Bank Checking	0.00	2,930.80	
	59992		Posted			01-2060	Accounts Payable	2,930.80	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2037688343	08/23/2023	Books	1,093.12	1,093.12	01-5840	Print materials	1,093.12	<No Project>		
						Totals:	1,093.12			
2037732925	08/31/2023	Books	467.43	467.43	01-5840	Print materials	467.43	<No Project>		
						Totals:	467.43			
2037759416	08/31/2023	Books	1,370.25	1,370.25	01-5840	Print materials	1,370.25	<No Project>		

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>							1,370.25	
BAKER & TAYLOR	Computer Check	09/13/2023	09/13/2023	8,442.61	01-1053	Byline Bank Checking	0.00	8,442.61
	60013		Posted		01-2060	Accounts Payable	8,442.61	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037739654	09/06/2023	Books	1,389.79	1,389.79	01-5840	Print materials	1,389.79	<No Project>
<i>Totals:</i>							1,389.79	
2037748051	09/07/2023	Books	923.88	923.88	01-5840	Print materials	923.88	<No Project>
<i>Totals:</i>							923.88	
2037773549	09/07/2023	Books	3,211.82	3,211.82	01-5840	Print materials	3,211.82	<No Project>
<i>Totals:</i>							3,211.82	
2037771163	09/08/2023	Books	1,486.14	1,486.14	01-5840	Print materials	1,486.14	<No Project>
<i>Totals:</i>							1,486.14	
2037776900	09/11/2023	Books	1,430.98	1,430.98	01-5840	Print materials	1,430.98	<No Project>
<i>Totals:</i>							1,430.98	
BAKER & TAYLOR	Computer Check	09/20/2023	09/20/2023	7,858.01	01-1053	Byline Bank Checking	0.00	7,858.01
	60050		Posted		01-2060	Accounts Payable	7,858.01	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037784685	09/13/2023	Books	2,730.71	2,718.88	01-5840	Print materials	2,718.88	<No Project>
<i>Totals:</i>							2,718.88	
2037731322	09/13/2023	Books	909.76	909.76	01-5840	Print materials	909.76	<No Project>
<i>Totals:</i>							909.76	
2037750351	09/14/2023	Books	190.69	190.69	01-5840	Print materials	190.69	<No Project>
<i>Totals:</i>							190.69	
2037789164	09/14/2023	Books	1,120.17	1,120.17	01-5840	Print materials	1,120.17	<No Project>
<i>Totals:</i>							1,120.17	
2037784702	09/15/2023	Books	901.24	901.24	01-5840	Print materials	901.24	<No Project>
<i>Totals:</i>							901.24	
2037758571	09/15/2023	Books	2,017.27	2,017.27	01-5840	Print materials	2,017.27	<No Project>
<i>Totals:</i>							2,017.27	
BAKER & TAYLOR	Computer Check	09/27/2023	09/27/2023	8,597.17	01-1053	Byline Bank Checking	0.00	8,597.17
	60081		Posted		01-2060	Accounts Payable	8,597.17	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037792902	09/19/2023	Books	2,332.14	2,332.14	01-5840	Print materials	2,332.14	<No Project>

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
						Totals:	2,332.14		
2037802438	09/21/2023	Books	109.49	109.49	01-5840	Print materials	109.49	<No Project>	
						Totals:	109.49		
2037809187	09/21/2023	Books	2,527.82	2,527.82	01-5840	Print materials	2,527.82	<No Project>	
						Totals:	2,527.82		
2037780852	09/22/2023	Books	529.44	529.44	01-5840	Print materials	529.44	<No Project>	
						Totals:	529.44		
2037786233	09/25/2023	Books	392.22	392.22	01-5840	Print materials	392.22	<No Project>	
						Totals:	392.22		
2037788297	09/25/2023	Books	396.88	396.88	01-5840	Print materials	396.88	<No Project>	
						Totals:	396.88		
2037773883	09/25/2023	Books	876.52	876.52	01-5840	Print materials	876.52	<No Project>	
						Totals:	876.52		
2037767229	09/25/2023	Books	1,308.99	1,308.99	01-5840	Print materials	1,308.99	<No Project>	
						Totals:	1,308.99		
2037790811	09/25/2023	Books	123.67	123.67	01-5840	Print materials	123.67	<No Project>	
						Totals:	123.67		
BARBARA G MEYER	Computer Check 60014		09/13/2023	09/13/2023 Posted	200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 200.00	200.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2023-99-0059	05/04/2023	Adult Programming	200.00	200.00	01-5247	Adult Programming	200.00	<No Project>	
						Totals:	200.00		
DUSHAUN BRANCH	Computer Check 60082		09/27/2023	09/27/2023 Posted	120.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 120.00	120.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
221080	09/18/2023	Adult Programming	120.00	120.00	01-5247	Adult Programming	120.00	<No Project>	
						Totals:	120.00		
CHERYL BROWN	Computer Check 60083		09/27/2023	09/27/2023 Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2023-99-00158	09/21/2023	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>	
						Totals:	250.00		

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
CAPSTONE	Computer Check 60051	09/20/2023	09/20/2023 Posted	486.54	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 486.54	486.54 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
328784	07/20/2023	PebbleGo Subscript	486.54	486.54	01-5891	Digital content	486.54	<No Project>
Totals:							486.54	
CDW GOVERNMENT, INC.	Computer Check 59993	09/06/2023	09/06/2023 Posted	14,150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14,150.00	14,150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LN49024	08/25/2023	UNITRENDS Backup	14,150.00	14,150.00	01-5936	Subscriptions and services	14,150.00	<No Project>
Totals:							14,150.00	
CERTAPRO PAINTERS	Computer Check 60015	09/13/2023	09/13/2023 Posted	5,600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,600.00	5,600.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1375-8371	08/29/2023	Painting - Third Floc	5,600.00	5,600.00	01-5950	Building Improvements	5,600.00	<No Project>
Totals:							5,600.00	
CHAD LEWIS	Computer Check 60084	09/27/2023	09/27/2023 Posted	200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 200.00	200.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00157	09/21/2023	Adult Programming	200.00	200.00	01-5247	Adult Programming	200.00	<No Project>
Totals:							200.00	
CHICAGO FILTER SUPPLY	Computer Check 60052	09/20/2023	09/20/2023 Posted	4,317.31	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,317.31	4,317.31 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
75271	09/01/2023	Air Filters - Air Hanc	4,317.31	4,317.31	01-5692	Repair & Maintenance Prop. i	4,317.31	<No Project>
Totals:							4,317.31	
CHRISTINE POREBA	Computer Check 60016	09/13/2023	09/13/2023 Posted	43.39	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 43.39	43.39 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8392	09/12/2023	Adult Programming	43.39	43.39	01-5247	Adult Programming	43.39	<No Project>
Totals:							43.39	
MARTYN CHURCHHOUSE	Computer Check	09/27/2023	09/27/2023	683.58	01-1053	Byline Bank Checking	0.00	683.58

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	60085		Posted		01-2060	Accounts Payable	683.58	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8490	09/20/2023	Illinois Library Assoc	618.25	618.25	01-5452	Grant Expenses	618.25	BALLINGER
						Totals:	618.25	
IR-8499	09/22/2023	SirsiDynix Library Us	65.33	65.33	01-5452	Grant Expenses	65.33	BALLINGER
						Totals:	65.33	
CINTAS	Computer Check	09/06/2023	09/06/2023	670.58	01-1053	Byline Bank Checking	0.00	670.58
	59994		Posted		01-2060	Accounts Payable	670.58	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5172598790	08/24/2023	First Aid	601.69	601.69	01-5742	Supplies	601.69	<No Project>
						Totals:	601.69	
5172598787	08/24/2023	First Aid	68.89	68.89	01-5742	Supplies	68.89	<No Project>
						Totals:	68.89	
CITRON HYGIENE	Computer Check	09/13/2023	09/13/2023	931.20	01-1053	Byline Bank Checking	0.00	931.20
	60017		Posted		01-2060	Accounts Payable	931.20	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV0069461	09/01/2023	Citron Hygiene Serv	70.62	70.62	01-5686	Custodial Services	70.62	<No Project>
						Totals:	70.62	
INV0069458	09/01/2023	Citron Hygiene Serv	88.98	88.98	01-5686	Custodial Services	88.98	<No Project>
						Totals:	88.98	
INV0069465	09/01/2023	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	<No Project>
						Totals:	771.60	
CITRON HYGIENE	Computer Check	09/20/2023	09/20/2023	804.46	01-1053	Byline Bank Checking	0.00	804.46
	60053		Posted		01-2060	Accounts Payable	804.46	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV0014892	05/01/2023	Citron Hygiene Serv	721.28	721.28	01-5686	Custodial Services	721.28	<No Project>
						Totals:	721.28	
INV0034812	06/01/2023	Citron Hygiene Serv	83.18	83.18	01-5686	Custodial Services	83.18	<No Project>
						Totals:	83.18	
CLAIRE ONG	Computer Check	09/20/2023	09/20/2023	28.82	01-1053	Byline Bank Checking	0.00	28.82
	60054		Posted		01-2060	Accounts Payable	28.82	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8477	08/30/2023	August mileage	28.82	28.82	01-5165	Mileage & Miscellaneous reir	28.82	<No Project>

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>							28.82	
CMS SOLUTIONS	Computer Check 60018	09/13/2023	09/13/2023 Posted	472.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 472.00	472.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2305446-IN	09/11/2023	E-40-WH-EWP-N VI	472.00	472.00	01-5451	Telephone/Communications	472.00	<No Project>
<i>Totals:</i>							472.00	
COMPLETE TEMPERATURE SYS	Computer Check 60019	09/13/2023	09/13/2023 Posted	3,040.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,040.00	3,040.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE049053	08/30/2023	Main - Emergency C	575.00	575.00	01-5692	Repair & Maintenance Prop. i	575.00	<No Project>
<i>Totals:</i>							575.00	
SRVCE049054	08/30/2023	Maze - RTU No Coo	715.00	715.00	01-5692	Repair & Maintenance Prop. i	715.00	<No Project>
<i>Totals:</i>							715.00	
SRVCE049052	08/30/2023	Main - High RH Sen	1,750.00	1,750.00	01-5692	Repair & Maintenance Prop. i	1,750.00	<No Project>
<i>Totals:</i>							1,750.00	
CYNTHIA PELAYO	Computer Check 60086	09/27/2023	09/27/2023 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00138	08/22/2023	Adult Programming	150.00	150.00	01-5247	Adult Programming	150.00	<No Project>
<i>Totals:</i>							150.00	
DANIELLE MORALES	Computer Check 59995	09/06/2023	09/06/2023 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0011	02/09/2022	Adult Programming	150.00	150.00	01-5247	Adult Programming	150.00	<No Project>
<i>Totals:</i>							150.00	
DEIDRE MCCALLA	Computer Check 60055	09/20/2023	09/20/2023 Posted	400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 400.00	400.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0014	01/30/2023	Adult Programming	400.00	400.00	01-5247	Adult Programming	400.00	CT FRIENDS
<i>Totals:</i>							400.00	
DEMCO, INC.	Computer Check	09/20/2023	09/20/2023	753.68	01-1053	Byline Bank Checking	0.00	753.68

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	60056		Posted		01-2060	Accounts Payable	753.68	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7360537	09/07/2023	Processing Supplies	753.68	753.68	01-5742	Supplies	753.68	<No Project>
Totals:							753.68	
DEMCO, INC.	Computer Check	09/27/2023	09/27/2023	322.89	01-1053	Byline Bank Checking	0.00	322.89
	60087		Posted		01-2060	Accounts Payable	322.89	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7365661	09/15/2023	Book Easels	322.89	322.89	01-5742	Supplies	322.89	<No Project>
Totals:							322.89	
PEDRO DIAZ	Computer Check	09/20/2023	09/20/2023	50.00	01-1053	Byline Bank Checking	0.00	50.00
	60057		Posted		01-2060	Accounts Payable	50.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8452	07/27/2023	Staff Development -	50.00	50.00	01-5163	Staff Development/Travel	50.00	<No Project>
Totals:							50.00	
ELISAURA VAZQUEZ AYALA	Computer Check	09/27/2023	09/27/2023	300.00	01-1053	Byline Bank Checking	0.00	300.00
	60088		Posted		01-2060	Accounts Payable	300.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00155	09/19/2023	Hispanic Heritage Pl	300.00	300.00	01-5249	Community Engagement	300.00	<No Project>
Totals:							300.00	
GARVEY'S OFFICE PRODUCTS	Computer Check	09/13/2023	09/13/2023	997.20	01-1053	Byline Bank Checking	0.00	997.20
	60020		Posted		01-2060	Accounts Payable	997.20	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
PINV2468244	09/06/2023	Paper	997.20	997.20	01-5742	Supplies	997.20	<No Project>
Totals:							997.20	
IAN A. GOSSE	Computer Check	09/06/2023	09/06/2023	63.06	01-1053	Byline Bank Checking	0.00	63.06
	59996		Posted		01-2060	Accounts Payable	63.06	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-4743	09/30/2022	CE OUTREACH AND	63.06	63.06	01-5165	Mileage & Miscellaneous reir	63.06	<No Project>
Totals:							63.06	
BETSY GRIMM	Computer Check	09/06/2023	09/06/2023	30.00	01-1053	Byline Bank Checking	0.00	30.00
	59997		Posted		01-2060	Accounts Payable	30.00	0.00

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
070621	07/06/2021	Adult Program - Mix	30.00	30.00	01-5247	Adult Programming	30.00	<No Project>
Totals:							30.00	
HERO DESIGN, LLC	Computer Check 60058		09/20/2023 09/20/2023 Posted	15,600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,600.00	15,600.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1289-1	09/15/2023	60% deposit for the	15,600.00	15,600.00	01-5930	Furnishings	15,600.00	FALLON
Totals:							15,600.00	
HOME DEPOT	Computer Check 60059		09/20/2023 09/20/2023 Posted	684.84	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 684.84	684.84 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
6974422	08/24/2023	Portable Air Conditio	684.84	684.84	01-5683	Equipment Parts	684.84	<No Project>
Totals:							684.84	
IHLS-OCLC	Computer Check 60060		09/20/2023 09/20/2023 Posted	56.30	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 56.30	56.30 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
29255	09/14/2023	IFM Debits/Admin F	56.30	56.30	01-5264	ILL Payments	56.30	<No Project>
Totals:							56.30	
INTERNATIONAL EQUIPMENT,	Computer Check 60021		09/13/2023 09/13/2023 Posted	4,600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,600.00	4,600.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
33110A	08/17/2023	Cuplock Rental - Sci	400.00	400.00	01-5691	Rentals--Equipment & Faciliti	400.00	<No Project>
Totals:							400.00	
33110	08/17/2023	Scaffolding - Rental,	4,200.00	4,200.00	01-5691	Rentals--Equipment & Faciliti	4,200.00	<No Project>
Totals:							4,200.00	
INTERNATIONAL UNION OF O	Computer Check 60061		09/20/2023 09/20/2023 Posted	185.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 185.25	185.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SEPTEMBER 2023	09/20/2023	SEPTEMBER 2023 UI	185.25	185.25	01-2059	Union dues Payable	185.25	<No Project>
Totals:							185.25	
INTRINSIC LANDSCAPING, INC	Computer Check 60062		09/20/2023 09/20/2023 Posted	418.05	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 418.05	418.05 0.00

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23-0563	09/13/2023	GREEN ROOF MAIN	418.05	418.05	01-5692	Repair & Maintenance Prop.	418.05	<No Project>
						Totals:	418.05	
J.C. LICHT, LLC	Computer Check 60022	09/13/2023	09/13/2023 Posted	123.82	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 123.82	123.82 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
02175283	08/30/2023	Paint - MHS Area - C	123.82	123.82	01-5682	Building Materials & Supplies	123.82	<No Project>
						Totals:	123.82	
JANET M. PEARSON	Computer Check 59998	09/06/2023	09/06/2023 Posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-001	01/03/2022	Adult Program - Eat	100.00	100.00	01-5247	Adult Programming	100.00	<No Project>
						Totals:	100.00	
JASMINE & FIG, LLC	Computer Check 60063	09/20/2023	09/20/2023 Posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00146	09/05/2023	2 "Tinkergarten" Na	100.00	100.00	01-5240	Children's Programming	100.00	<No Project>
						Totals:	100.00	
JASON DORSEY	Computer Check 59999	09/06/2023	09/06/2023 Posted	650.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 650.00	650.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00145	08/30/2023	Facilitate three-hour	650.00	650.00	01-5249	Community Engagement	650.00	<No Project>
						Totals:	650.00	
JENNA DISANDRO	Computer Check 60023	09/13/2023	09/13/2023 Posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8384	09/05/2023	TUITION GRANT	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
						Totals:	1,500.00	
JOSEPH G JAVIER	Computer Check 60000	09/06/2023	09/06/2023 Posted	18.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 18.77	18.77 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3689	06/13/2022	Adult Programming	18.77	18.77	01-5247	Adult Programming	18.77	<No Project>
Totals:							18.77	
JOSEPH G JAVIER	Computer Check 60064		09/20/2023 09/20/2023 Posted	41.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 41.52	41.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8453	09/18/2023	Adult Programming	41.52	41.52	01-5165	Mileage & Miscellaneous reir	4.75	<No Project>
IR-8453	09/18/2023	Adult Programming	41.52	41.52	01-5247	Adult Programming	36.77	<No Project>
Totals:							41.52	
KANOPY, INC.	Computer Check 60001		09/06/2023 09/06/2023 Posted	2,565.90	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,565.90	2,565.90 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
363621-PPU	08/31/2023	Kanopy plays	2,565.90	2,565.90	01-5891	Digital content	2,565.90	<No Project>
Totals:							2,565.90	
KINGA LIPINSKA	Computer Check 60002		09/06/2023 09/06/2023 Posted	125.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 125.00	125.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00139	08/23/2023	Adult Programming	125.00	125.00	01-5247	Adult Programming	125.00	<No Project>
Totals:							125.00	
JODI KOLO	Computer Check 60065		09/20/2023 09/20/2023 Posted	475.53	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 475.53	475.53 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8471	08/31/2023	Reimbursement for	475.53	475.53	01-5452	Grant Expenses	475.53	BALLINGER
Totals:							475.53	
LAKESHORE RECYCLING SYSTE	Computer Check 60024		09/13/2023 09/13/2023 Posted	628.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 628.21	628.21 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR5448687	08/25/2023	Trash/Recycling - M	102.90	102.90	01-5688	Sewer/Garbage	102.90	<No Project>
Totals:							102.90	
LR5448686	08/25/2023	Trash/Recycling - M	525.31	525.31	01-5688	Sewer/Garbage	525.31	<No Project>
Totals:							525.31	
LATONIA JACKSON	Computer Check		09/13/2023 09/13/2023	429.00	01-1053	Byline Bank Checking	0.00	429.00

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	60025		Posted		01-2060	Accounts Payable	429.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8360	09/07/2023	Reimbursement	429.00	429.00	01-5244	Young Adult Programming	429.00	<No Project>
<i>Totals:</i>							429.00	
LISBETH JASMIN CARDENAS	Computer Check	09/20/2023	09/20/2023	750.00	01-1053	Byline Bank Checking	0.00	750.00
	60066		Posted		01-2060	Accounts Payable	750.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00142	08/24/2023	present a program t	750.00	750.00	01-5249	Community Engagement	750.00	<No Project>
<i>Totals:</i>							750.00	
LOCAL 399 FED PAC	Computer Check	09/20/2023	09/20/2023	50.00	01-1053	Byline Bank Checking	0.00	50.00
	60067		Posted		01-2060	Accounts Payable	50.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
842654	09/14/2023	FED PAC CONTRIBU	50.00	50.00	01-2058	Fed Pac	50.00	<No Project>
<i>Totals:</i>							50.00	
SARIA LOFTON	Computer Check	09/06/2023	09/06/2023	80.00	01-1053	Byline Bank Checking	0.00	80.00
	60003		Posted		01-2060	Accounts Payable	80.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2021-99-0062	07/01/2021	Adult Programming	80.00	80.00	01-5247	Adult Programming	80.00	ANTI-RACISM
<i>Totals:</i>							80.00	
MCADAM LANDSCAPING, INC.	Computer Check	09/20/2023	09/20/2023	492.00	01-1053	Byline Bank Checking	0.00	492.00
	60068		Posted		01-2060	Accounts Payable	492.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
92268	09/06/2023	Landscaping Mainte	492.00	492.00	01-5681	Landscaping and snow remo	492.00	<No Project>
<i>Totals:</i>							492.00	
MEGAN TIDEMAN	Computer Check	09/13/2023	09/13/2023	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00
	60026		Posted		01-2060	Accounts Payable	1,500.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8382	08/21/2023	TUITION GRANT	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
MEGHAN L PICKETT	Computer Check	09/13/2023	09/13/2023	250.00	01-1053	Byline Bank Checking	0.00	250.00
	60027		Posted		01-2060	Accounts Payable	250.00	0.00

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1030	08/25/2023	Coaching services for	250.00	250.00	01-5452	Grant Expenses	250.00	BALLINGER
Totals:							250.00	
MIDWEST TAPE, LLC	Computer Check 60004		09/06/2023 Posted	23,487.43	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 23,487.43	23,487.43 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504287230	08/31/2023	Music CDs	33.31	33.31	01-5890	Audio and video materials	33.31	<No Project>
Totals:							33.31	
504287232	08/31/2023	Audiobooks	97.36	97.36	01-5890	Audio and video materials	97.36	<No Project>
Totals:							97.36	
504287234	08/31/2023	DVDs	144.28	144.28	01-5890	Audio and video materials	144.28	<No Project>
Totals:							144.28	
504287233	08/31/2023	DVDs	194.49	194.49	01-5890	Audio and video materials	194.49	<No Project>
Totals:							194.49	
504286669	08/31/2023	DVDs	277.65	277.65	01-5890	Audio and video materials	277.65	<No Project>
Totals:							277.65	
504286668	08/31/2023	DVDs	876.60	876.60	01-5890	Audio and video materials	876.60	<No Project>
Totals:							876.60	
504293126	08/31/2023	Hoopla	21,863.74	21,863.74	01-5891	Digital content	21,863.74	<No Project>
Totals:							21,863.74	
MIDWEST TAPE, LLC	Computer Check 60028		09/13/2023 Posted	1,418.07	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,418.07	1,418.07 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504323523	09/07/2023	DVD	25.53	25.53	01-5890	Audio and video materials	25.53	<No Project>
Totals:							25.53	
504323522	09/07/2023	DVDs	48.08	48.08	01-5890	Audio and video materials	48.08	<No Project>
Totals:							48.08	
504323168	09/07/2023	Audiobooks	187.72	187.72	01-5890	Audio and video materials	187.72	<No Project>
Totals:							187.72	
504323521	09/07/2023	DVDs	390.44	390.44	01-5890	Audio and video materials	390.44	<No Project>
Totals:							390.44	
504323520	09/07/2023	DVDs	766.30	766.30	01-5890	Audio and video materials	766.30	<No Project>
Totals:							766.30	
MIDWEST TAPE, LLC	Computer Check		09/20/2023	2,065.46	01-1053	Byline Bank Checking	0.00	2,065.46

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	60069		Posted		01-2060	Accounts Payable	2,065.46	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504352480	09/14/2023	Music CDs	30.56	30.56	01-5890	Audio and video materials	30.56	<No Project>
		Totals:					30.56	
504352484	09/14/2023	DVDs	127.70	127.70	01-5890	Audio and video materials	127.70	<No Project>
		Totals:					127.70	
504348417	09/14/2023	Audiobooks	194.72	194.72	01-5890	Audio and video materials	194.72	<No Project>
		Totals:					194.72	
504348419	09/14/2023	DVDs	224.54	224.54	01-5890	Audio and video materials	224.54	<No Project>
		Totals:					224.54	
504352483	09/14/2023	DVDs	255.09	255.09	01-5890	Audio and video materials	255.09	<No Project>
		Totals:					255.09	
504348418	09/14/2023	DVDs	543.61	543.61	01-5890	Audio and video materials	543.61	<No Project>
		Totals:					543.61	
504352482	09/14/2023	Audiobooks	689.24	689.24	01-5890	Audio and video materials	689.24	<No Project>
		Totals:					689.24	
MIDWEST TAPE, LLC	Computer Check	09/27/2023	09/27/2023	2,007.32	01-1053	Byline Bank Checking	0.00	2,007.32
	60089		Posted		01-2060	Accounts Payable	2,007.32	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504389135	09/21/2023	Music CDs	54.67	54.67	01-5890	Audio and video materials	54.67	<No Project>
		Totals:					54.67	
504389133	09/21/2023	Audiobooks	146.04	146.04	01-5890	Audio and video materials	146.04	<No Project>
		Totals:					146.04	
504389139	09/21/2023	DVDs	242.74	242.74	01-5890	Audio and video materials	242.74	<No Project>
		Totals:					242.74	
504389138	09/21/2023	DVDs	374.85	374.85	01-5890	Audio and video materials	374.85	<No Project>
		Totals:					374.85	
504389137	09/21/2023	DVDs	442.99	442.99	01-5890	Audio and video materials	442.99	<No Project>
		Totals:					442.99	
504389134	09/21/2023	DVDs	746.03	746.03	01-5890	Audio and video materials	746.03	<No Project>
		Totals:					746.03	
PAUL NEUMANN	Computer Check	09/20/2023	09/20/2023	230.00	01-1053	Byline Bank Checking	0.00	230.00
	60070		Posted		01-2060	Accounts Payable	230.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00105	06/29/2023	Adult Programming	230.00	230.00	01-5247	Adult Programming	230.00	<No Project>

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
Totals:							230.00	
NICOR GAS	Computer Check	09/13/2023	09/13/2023	1,370.92	01-1053	Byline Bank Checking	0.00	1,370.92
	60029		Posted		01-2060	Accounts Payable	1,370.92	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8324	08/31/2023	NATURAL GAS FOR	71.63	71.63	01-5690	Natural Gas	71.63	<No Project>
Totals:							71.63	
IR-8325	09/05/2023	NATURAL GAS FOR	1,299.29	1,299.29	01-5690	Natural Gas	1,299.29	<No Project>
Totals:							1,299.29	
OAK PARK DISTRICT 97 SCHO	Computer Check	09/13/2023	09/13/2023	132.50	01-1053	Byline Bank Checking	0.00	132.50
	60030		Posted		01-2060	Accounts Payable	132.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4779	08/31/2023	Attraction Passes Br	132.50	132.50	01-5204	Promotions	132.50	<No Project>
Totals:							132.50	
OLSON'S ACE OAK PARK	Computer Check	09/13/2023	09/13/2023	55.90	01-1053	Byline Bank Checking	0.00	55.90
	60031		Posted		01-2060	Accounts Payable	55.90	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
8736/4	08/29/2023	Staff Supplies - Disir	40.98	40.98	01-5742	Supplies	40.98	<No Project>
Totals:							40.98	
8805/4	09/02/2023	Facilities Supplies -	14.92	14.92	01-5682	Building Materials & Supplies	14.92	<No Project>
Totals:							14.92	
OLSON'S ACE OAK PARK	Computer Check	09/20/2023	09/20/2023	60.99	01-1053	Byline Bank Checking	0.00	60.99
	60071		Posted		01-2060	Accounts Payable	60.99	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
8974/4	09/13/2023	Facilities Supplies -	8.99	8.99	01-5682	Building Materials & Supplies	8.99	<No Project>
Totals:							8.99	
9020/4	09/16/2023	Facilities Supplies -	52.00	52.00	01-5682	Building Materials & Supplies	52.00	<No Project>
Totals:							52.00	
OVERDRIVE, INC.	Computer Check	09/06/2023	09/06/2023	14,573.97	01-1053	Byline Bank Checking	0.00	14,573.97
	60005		Posted		01-2060	Accounts Payable	14,573.97	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA23304351	08/31/2023	E-Content	5,230.60	5,230.60	01-5891	Digital content	5,230.60	<No Project>

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA23306983	08/31/2023	E-Content	9,343.37	9,343.37	01-5891	Digital content	9,343.37	<No Project>
						Totals:	9,343.37	
PITNEY BOWES GLOBAL FINAN	Computer Check	09/06/2023	09/06/2023	452.37	01-1053	Byline Bank Checking	0.00	452.37
	60006		Posted		01-2060	Accounts Payable	452.37	0.00
						Totals:	452.37	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3106241131	08/30/2023	lease payment for n	452.37	452.37	01-5691	Rentals--Equipment & Faciliti	452.37	<No Project>
						Totals:	452.37	
POSTMASTER	Computer Check	09/06/2023	09/06/2023	3,200.00	01-1053	Byline Bank Checking	0.00	3,200.00
	60007		Posted		01-2060	Accounts Payable	3,200.00	0.00
						Totals:	3,200.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00147	09/06/2023	Postage for the Stor	3,200.00	3,200.00	01-5380	Postage & Delivery	3,200.00	<No Project>
						Totals:	3,200.00	
QUILL LLC	Computer Check	09/06/2023	09/06/2023	126.26	01-1053	Byline Bank Checking	0.00	126.26
	60008		Posted		01-2060	Accounts Payable	126.26	0.00
						Totals:	126.26	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
34336444	08/30/2023	Office Supplies	126.26	126.26	01-5742	Supplies	126.26	<No Project>
						Totals:	126.26	
QUILL LLC	Computer Check	09/20/2023	09/20/2023	110.59	01-1053	Byline Bank Checking	0.00	110.59
	60072		Posted		01-2060	Accounts Payable	110.59	0.00
						Totals:	110.59	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
34573303	09/13/2023	Office Supplies	110.59	110.59	01-5742	Supplies	110.59	<No Project>
						Totals:	110.59	
RACHEL WEAVER RIVERA	Computer Check	09/13/2023	09/13/2023	200.00	01-1053	Byline Bank Checking	0.00	200.00
	60032		Posted		01-2060	Accounts Payable	200.00	0.00
						Totals:	200.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00152	09/11/2023	Adult Programming	200.00	200.00	01-5247	Adult Programming	200.00	<No Project>
						Totals:	200.00	
RAILS	Computer Check	09/27/2023	09/27/2023	1,710.00	01-1053	Byline Bank Checking	0.00	1,710.00
	60090		Posted		01-2060	Accounts Payable	1,710.00	0.00

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
11441	09/18/2023	BiblioBoard Library :	1,710.00	1,710.00	01-5891	Digital content	1,710.00	<No Project>
Totals:							1,710.00	
REGINA RIVERA	Computer Check 60043	09/15/2023	09/15/2023 Posted	565.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 565.99	565.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8425	09/15/2023	WAGES & SALARIES	565.99	565.99	01-5001	Wages & Salaries	565.99	<No Project>
Totals:							565.99	
REGIONS BANK	Bank Draft 53	09/19/2023	09/19/2023 Posted	25,545.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 25,545.87	25,545.87 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023055	08/31/2023	REGION PERIOD EN	25,545.87	25,545.87	01-2067	Purchase Cards - P Cards	25,545.87	<No Project>
Totals:							25,545.87	
RHONDA FENTRY	Computer Check 60009	09/06/2023	09/06/2023 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0065	05/22/2023	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
Totals:							75.00	
RHONDA FENTRY	Computer Check 60073	09/20/2023	09/20/2023 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0066	05/22/2023	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
Totals:							75.00	
STEPHEN ROBINET	Computer Check 60044	09/15/2023	09/15/2023 Posted	254.15	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 254.15	254.15 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8424	09/15/2023	WAGES & SALARIES	254.15	254.15	01-5001	Wages & Salaries	254.15	<No Project>
Totals:							254.15	
STEPHEN ROBINET	Computer Check 60098	09/29/2023	09/29/2023 Posted	369.03	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 369.03	369.03 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8554	09/29/2023	WAGES & SALARIES	369.03	369.03	01-5001	Wages & Salaries	369.03	<No Project>
Totals:							369.03	
RUSH UNIVERSITY MEDICAL CL	Computer Check	09/20/2023	09/20/2023	990.00	01-1053	Byline Bank Checking	0.00	990.00
60074			Posted		01-2060	Accounts Payable	990.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1029	09/07/2023	Clinical services don	990.00	990.00	01-5250	Social Services	990.00	<No Project>
Totals:							990.00	
SITECARE	Computer Check	09/13/2023	09/13/2023	5,381.40	01-1053	Byline Bank Checking	0.00	5,381.40
60039			Posted		01-2060	Accounts Payable	5,381.40	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
C49706	09/13/2023	SiteCare Advanced	5,381.40	5,381.40	01-5272	Consultant Support Services	5,381.40	<No Project>
Totals:							5,381.40	
TEE JAY SERVICE COMPANY, IN	Computer Check	09/20/2023	09/20/2023	495.00	01-1053	Byline Bank Checking	0.00	495.00
60075			Posted		01-2060	Accounts Payable	495.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
200840	09/07/2023	Main - Parking Gara	495.00	495.00	01-5692	Repair & Maintenance Prop.	495.00	<No Project>
Totals:							495.00	
TEHRAN CARTER	Computer Check	09/27/2023	09/27/2023	75.00	01-1053	Byline Bank Checking	0.00	75.00
60091			Posted		01-2060	Accounts Payable	75.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00156	09/20/2023	Youth Advisor and F	75.00	75.00	01-5452	Grant Expenses	75.00	NORTHWESTERN
Totals:							75.00	
THE BOOK TABLE	Computer Check	09/06/2023	09/06/2023	87.90	01-1053	Byline Bank Checking	0.00	87.90
60010			Posted		01-2060	Accounts Payable	87.90	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
000395 - 1	10/20/2021	Middle School Book	87.90	87.90	01-5240	Children's Programming	87.90	<No Project>
Totals:							87.90	
TIMOTHY L. LAMBERT	Computer Check	09/20/2023	09/20/2023	100.00	01-1053	Byline Bank Checking	0.00	100.00
60076			Posted		01-2060	Accounts Payable	100.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00148	09/06/2023	Adult Programming	100.00	100.00	01-5247	Adult Programming	100.00	<No Project>
Totals:							100.00	
ULINE	Computer Check 60092	09/27/2023	09/27/2023 Posted	165.90	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 165.90	165.90 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
168786159	09/22/2023	Vinyl Tag Protectors	165.90	165.90	01-5452	Grant Expenses	165.90	BALLINGER
Totals:							165.90	
UNIVERSAL BACKGROUND SCI	Computer Check 60033	09/13/2023	09/13/2023 Posted	317.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 317.00	317.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
202308023375	08/31/2023	Employment/Refere	317.00	317.00	01-5199	Recruitment	317.00	<No Project>
Totals:							317.00	
VERDE ENERGY EFFICIENCY EX	Computer Check 60077	09/20/2023	09/20/2023 Posted	12,292.89	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,292.89	12,292.89 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV22776	09/11/2023	Verde Energy - EV C	12,292.89	12,292.89	01-5950	Building Improvements	12,292.89	<No Project>
Totals:							12,292.89	
VILLAGE OF OAK PARK	Computer Check 60011	09/06/2023	09/06/2023 Posted	19,420.91	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,420.91	19,420.91 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8274	08/31/2023	PAYROLL; VOL DED;	19,420.91	19,420.91	01-5160	IMRF (Illinois Muncipal Retire	19,420.91	<No Project>
Totals:							19,420.91	
VILLAGE OF OAK PARK	Computer Check 60034	09/13/2023	09/13/2023 Posted	2,072.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,072.75	2,072.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23-0005400	09/05/2023	25 parking passes for	2,072.75	2,072.75	01-5281	Intergovernmental Agreemer	2,072.75	<No Project>
Totals:							2,072.75	
VILLAGE OF OAK PARK	Computer Check 60045	09/15/2023	09/15/2023 Posted	19,450.56	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,450.56	19,450.56 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8423	09/15/2023	PAYROLL; VOL DED;	19,450.56	19,450.56	01-5160	IMRF (Illinois Muncipal Retire	19,450.56	<No Project>
Totals:							19,450.56	
VILLAGE OF OAK PARK	Computer Check 60078		09/20/2023 09/20/2023 Posted		291.03 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 291.03	291.03 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22-0004878	09/18/2023	Q1 parking pass for	291.03	291.03	01-5689	Parking lot expense	291.03	<No Project>
Totals:							291.03	
VILLAGE OF OAK PARK	Computer Check 60093		09/27/2023 09/27/2023 Posted		2,182.18 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,182.18	2,182.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8497	09/20/2023	MAIN WATER/SEWE	1,763.78	1,763.78	01-5687	Water	1,368.40	<No Project>
IR-8497	09/20/2023	MAIN WATER/SEWE	1,763.78	1,763.78	01-5688	Sewer/Garbage	395.38	<No Project>
Totals:							1,763.78	
IR-8496	09/22/2023	MAZE WATER/SEWE	418.40	418.40	01-5687	Water	324.00	<No Project>
IR-8496	09/22/2023	MAZE WATER/SEWE	418.40	418.40	01-5688	Sewer/Garbage	94.40	<No Project>
Totals:							418.40	
VILLAGE OF OAK PARK	Computer Check 60099		09/29/2023 09/29/2023 Not yet posted		19,061.18 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,061.18	19,061.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-8552	09/29/2023	PAYROLL; VOL DED;	19,061.18	19,061.18	01-5160	IMRF (Illinois Muncipal Retire	19,061.18	<No Project>
Totals:							19,061.18	
WAREHOUSE DIRECT	Computer Check 60035		09/13/2023 09/13/2023 Posted		92.72 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 92.72	92.72 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5568867-0	09/11/2023	PAPER,BRGHT WHIT	92.72	92.72	01-5742	Supplies	92.72	<No Project>
Totals:							92.72	
WAREHOUSE DIRECT	Computer Check 60079		09/20/2023 09/20/2023 Posted		511.18 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 511.18	511.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5562629-0	08/30/2023	Staff Supplies and F	511.18	511.18	01-5684	Cleaning & Housekeeping Su	181.96	<No Project>
5562629-0	08/30/2023	Staff Supplies and F	511.18	511.18	01-5742	Supplies	329.22	<No Project>

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
<i>Totals:</i>								511.18	
WP COMPANY LLC	Computer Check 60094		09/27/2023	09/27/2023 Posted	1,008.22	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,008.22	1,008.22 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2695	06/27/2023	The Washington Po:	1,008.22	1,008.22	01-5891	Digital content	1,008.22	<No Project>	
<i>Totals:</i>								1,008.22	
XEROX FINANCIAL SERVICES	Computer Check 60036		09/13/2023	09/13/2023 Posted	1,158.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,158.13	1,158.13 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
4747473	09/08/2023	Xerox Lease contrac	1,158.13	1,158.13	01-5620	Office & Library Machinery S	1,158.13	<No Project>	
<i>Totals:</i>								1,158.13	
YAZMIN MCCAMEY	Computer Check 60095		09/27/2023	09/27/2023 Posted	300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2023-99-00162	09/25/2023	Workshop facilitator	300.00	300.00	01-5244	Young Adult Programming	300.00	<No Project>	
<i>Totals:</i>								300.00	
Grand Totals:					303,054.16			303,054.16	303,054.16
A total of 106 payment(s) listed									

Oak Park Public Library

Cash Disbursement Journals

September 2023- BYLINE

Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	303,054.16
01-2058	Fed Pac	50.00	0.00
01-2059	Union dues Payable	185.25	0.00
01-2060	Accounts Payable	303,054.16	303,054.16
01-2067	Purchase Cards - P Cards	25,545.87	0.00
01-5001	Wages & Salaries	1,189.17	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	57,932.65	0.00
01-5163	Staff Development/Travel	50.00	0.00
01-5164	Tuition Reimbursement	3,000.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	96.63	0.00
01-5199	Recruitment	317.00	0.00
01-5204	Promotions	132.50	0.00
01-5240	Children's Programming	187.90	0.00
01-5244	Young Adult Programming	729.00	0.00
01-5247	Adult Programming	2,833.93	0.00
01-5249	Community Engagement	1,700.00	0.00
01-5250	Social Services	990.00	0.00
01-5264	ILL Payments	56.30	0.00
01-5272	Consultant Support Services	5,381.40	0.00
01-5281	Intergovernmental Agreements (IGA)	2,072.75	0.00
01-5291	Legal Fees	1,322.50	0.00
01-5380	Postage & Delivery	3,200.00	0.00
01-5451	Telephone/Communications	472.00	0.00
01-5452	Grant Expenses	9,228.90	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5681	Landscaping and snow removal services	492.00	0.00
01-5682	Building Materials & Supplies	199.73	0.00
01-5683	Equipment Parts	742.84	0.00
01-5684	Cleaning & Housekeeping Supplies	181.96	0.00
01-5686	Custodial Services	33,712.27	0.00
01-5687	Water	1,692.40	0.00
01-5688	Sewer/Garbage	1,117.99	0.00
01-5689	Parking lot expense	291.03	0.00
01-5690	Natural Gas	1,370.92	0.00
01-5691	Rentals--Equipment & Facilities	5,052.37	0.00
01-5692	Repair & Maintenance Prop. & Equip.	8,724.86	0.00
01-5742	Supplies	4,137.09	0.00
01-5840	Print materials	28,677.57	0.00

Oak Park Public Library
Cash Disbursement Journals
September 2023- BYLINE

01-5890	Audio and video materials	7,185.90	0.00
01-5891	Digital content	42,208.37	0.00
01-5930	Furnishings	17,392.09	0.00
01-5936	Subscriptions and services	14,150.00	0.00
01-5950	Building Improvements	17,892.89	0.00

Oak Park Public Library
Byline Bank (Main) X 3401: Cash Management Disbursement Report
As of SEPTEMBER 2023

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		9/30/2023	PARKING CREDITS	\$ 1,745.47	
Cash Management Deposit		9/30/2023	DAILY DEPOSITS	\$ 29,315.64	
Cash Management Deposit		9/30/2023	CIRCULATION CREDIT	\$ 190.31	
Cash Management Deposit		9/30/2023	INTEREST ON ACCOUNT	\$ 214.62	
Cash Management Deposit		9/30/2023	RENTALS, LIBRARY SPACES	\$ 193.90	
				\$ 31,659.94	-
Cash Management Transfer in		9/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 300,000.00	
Cash Management Transfer in		9/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 200,000.00	
Cash Management Transfer in		9/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
				\$ 750,000.00	-
Cash Management Payment		9/30/2023	FIFTH STAR COLLECTIVE	\$ -	(5,965.00)
Cash Management Payment		9/30/2023	ACH (FLEX ACCTS),	\$ -	(4,625.37)
Cash Management Payment		9/30/2023	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE	\$ -	(103,115.09)
				\$ -	(113,705.46)
Cash Management Payment		9/30/2023	MERCHANT ACCT & BANK FEES	\$ -	(156.37)
				\$ -	(156.37)
Cash Management Payment		9/30/2023	PAYROLL; PAYDATE 6/15/2023	\$ -	(\$254,027.99)
Cash Management Payment		9/30/2023	PAYROLL; PAYDATE 6/30/2023	\$ -	(\$246,606.98)
Cash Management Payment		9/30/2023	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS	\$ -	(4,796.29)
				\$ -	(505,431.26)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts: \$ 31,659.94
Transfers In/Out \$ 750,000.00

Total Deposits: \$ 781,659.94

(-) Payments by Transaction Type:

Transfer out \$ -
Benefits/Other ACH: \$ (113,705.46)
Bank Fees: \$ (156.37)
Payroll: \$ (505,431.26)

Total Payments: \$ (619,293.09)

Accounts Payable **(303,054.16)**

Total Summary of Disbursements: \$ (922,347.25)

Total Change In Register Balance: \$ (140,687.31)

OPPL
10/17/23

RESOLUTION ON DISBURSEMENTS, SEPTEMBER 2023

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF SEPTEMBER 2023 IN THE TOTAL AMOUNT OF \$922,347.25 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.

FY2024 Budget Key Items

The library's FY2024 budget reflects a commitment to continuing to offer programs, services, resources, materials, and spaces our community expects while making additions and improvements to support our strategic priorities to better serve our community now and in the future.

Revenue is increasing by 9.6% over the previous year, driven mainly by an 8% increase in the library's property tax levy, an average of about \$38 more per Oak Park household annually. In addition to property taxes, the library expects significant increases in corporate property replacement tax disbursements, parking lot revenue, community fund endowments, and sales revenue from a new library-branded merchandise store.

Operating expenses are increasing by 7.6% over the previous year, which can be expected as the library is experiencing the impact of operating in an inflationary environment (in other words, our costs are going up, too!) The library's costs are increasing in nearly every budget category, such as people (wages, insurance, pension, etc.), library materials (print, digital, archival), facilities (water, natural gas, parking lot expenses), programming, and digital services (subscriptions, equipment).

The library is also experiencing a return of patrons to our library buildings and the use of physical materials at pre-pandemic levels, while the use of the digital materials and online resources that surged during the pandemic has remained and not receded.

Even with an increase in revenue (+9.6%) more than the increase in operating expenses (+7.6%), the library's FY2024 budget shows a net operating deficit. The offset is needed to begin reversing a recent trend of library budgets approved with an operating deficit. Although there is an operating deficit for FY2024, it is 30% less than the FY2023 deficit. This course correction will, in turn, better preserve the library's fund balance at appropriate levels to support future library operations.

Oak Park Public Library

Draft 3 FY2024 Budget

	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY23-FY24 Budget Variance
REVENUE				
Property Taxes, for operating	10,227,382	10,227,382	11,045,573	8.0%
Corp. Property Replacement Tax	150,000	400,000	250,000	66.7%
Services charges and fees	5,000	1,789	2,200	-56.0%
Lost Books Reimbursed/Reciprocal Borrowing	5,000	9,451	7,000	40.0%
Rentals-Library Space	0	1,024	0	0.0%
Vending/Enterprise Income	0	638	0	0.0%
Parking lot revenue	8,000	21,168	21,000	162.5%
Photocopier & Printer Fees	0	0	0	0.0%
Interest	60,000	191,321	80,000	33.3%
Gifts	0	208,790	0	0.0%
Gifts From FOPPL	20,000	16,795	20,000	0.0%
Illinois Per Capita Grant	0	0	0	0.0%
Grants	0	31,828	0	0.0%
Community Fund Endowments	20,000	1,800	33,575	67.9%
Miscellaneous Income	2,000	1,704	1,130	-43.5%
Sales	0	0	40,000	0.0%
Pass Through Revenue	0	0	0	0.0%
TOTAL REVENUE	10,497,382	11,113,689	11,500,477	9.6%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	6,256,000	6,256,000	6,650,000	6.3%
Employee Health Benefits	1,152,000	1,146,119	1,218,000	5.7%
IMRF (Illinois Municipal Retirement Fund)	166,000	166,000	210,000	26.5%
FICA/MEDICARE	461,000	461,000	490,000	6.3%
Workers Compensation Insurance	30,000	12,604	15,000	-50.0%
Unemployment Compensation Ins.	15,000	17,466	18,000	20.0%
Total Compensation	8,080,000	8,059,189	8,601,000	6.4%
Talent Development				
Dues	19,000	21,020	22,000	15.8%
Staff Development/Travel	92,000	112,000	95,000	3.3%
Tuition Reimbursement	27,000	25,780	27,000	0.0%
Recruitment	2,000	1,990	2,000	0.0%
Board Development	2,000	1,900	2,000	0.0%
Total Talent Development	142,000	162,690	148,000	4.2%
TOTAL PEOPLE	8,222,000	8,221,879	8,749,000	6.4%
SUPPORT SERVICES				
Marketing				
Promotions	20,000	9,132	20,000	0.0%
Publications	33,000	43,992	33,000	0.0%
Total Marketing Support	53,000	53,124	53,000	0.0%
Store				
General Merchandise	0	0	25,000	0.0%
Sales Tax	0	0	4,000	0.0%
Fees and Services	0	0	3,500	0.0%
Total Store Support	0	0	32,500	0.0%
Collections				
ILL Payments	3,675	3,675	3,675	0.0%

Oak Park Public Library

Draft 3 FY2024 Budget

	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY23-FY24 Budget Variance
Cataloging/Bib Search Fees	2,625	2,625	2,625	0.0%
Total Collections Support	6,300	6,300	6,300	0.0%
Administration				
HRIS and Payroll Processing Fees	26,250	27,209	28,000	6.7%
Mileage & Miscellaneous reimbursement (non-conference)	25,000	23,798	25,300	1.2%
Staff Appreciation / Engagement	0	0	12,000	0.0%
Hospitality	1,000	3,956	5,000	400.0%
Audit Fees	10,500	10,779	9,300	-11.4%
Unclaimed Property Escheatment to State of Illinois	500	0	232	-53.6%
Merchant Account Services	4,000	2,600	1,800	-55.0%
Collection Fees	2,000	0	0	-100.0%
Consulting Services - Admin	78,750	77,693	75,200	-4.5%
Intergovernmental Agreements (IGA)	15,000	18,090	22,211	48.1%
Legal Fees	30,000	7,185	20,000	-33.3%
Postage & Delivery	9,450	7,622	10,500	11.1%
Insurance	120,000	97,574	112,000	-6.7%
Contingency	15,000	0	0	-100.0%
Grant Expenses	0	58,694	0	0.0%
Pass Through Expenses	0	0	0	0.0%
Supplies	102,900	100,858	90,000	-12.5%
Total Administration Support	440,350	436,058	411,543	-6.5%
Other Support Services				
Telephone/Communications	66,000	63,053	66,000	0.0%
Office & Library Machinery Service	25,000	25,589	27,000	8.0%
Total Other Support Services	91,000	88,642	93,000	2.2%
TOTAL SUPPORT SERVICES	590,650	584,125	596,343	0.0%
EQUITY AND ANTI-RACISM				
Learning and Development	0	0	12,000	0.0%
Supplies - Equity	0	0	2,000	0.0%
TOTAL EQUITY AND ANTIRACISM	0	0	14,000	0.0%
LIBRARY MATERIALS				
Print materials	365,500	365,500	373,500	2.2%
Audio and video materials	103,500	103,500	101,000	-2.4%
Digital content	595,000	595,000	620,000	4.2%
Devices	40,000	40,000	40,000	0.0%
Realia and other formats	13,500	13,500	13,000	-3.7%
Archival collection	15,000	15,000	20,000	33.3%
TOTAL LIBRARY MATERIALS	1,132,500	1,132,500	1,167,500	3.1%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	4,000	1,791	4,000	0.0%
Building Materials & Supplies	8,000	8,000	10,000	25.0%
Equipment Parts	10,000	8,926	10,000	0.0%
Cleaning & Housekeeping Supplies	13,000	6,430	10,000	-23.1%
Signage	4,000	4,020	4,000	0.0%
Total Facility Supplies	39,000	29,168	38,000	-2.6%
Facilities Services				
Landscaping and snow removal services	25,000	22,328	25,000	0.0%

Oak Park Public Library

Draft 3 FY2024 Budget

	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY23-FY24 Budget Variance
Custodial Services	216,000	212,274	223,000	3.2%
Water	11,000	11,000	11,500	4.5%
Sewer/Garbage	15,000	10,742	15,000	0.0%
Parking lot expense	5,000	9,216	10,000	100.0%
Natural Gas	60,000	114,249	125,000	108.3%
Rentals--Equipment & Facilities	20,000	21,525	25,000	25.0%
Repair & Maintenance Prop. & Equip.	219,000	240,920	235,000	7.3%
Total Facilities Services	571,000	642,254	669,500	17.3%
TOTAL FACILITIES MANAGEMENT	610,000	671,422	707,500	16.0%
PUBLIC SERVICES				
Programming				
Children's Programming	18,900	18,900	25,000	32.3%
Young Adult Programming	25,000	25,000	30,000	20.0%
Adult Programming	23,000	23,001	25,000	8.7%
Community Engagement	15,000	15,000	24,000	60.0%
Social Services	20,000	5,390	10,000	-50.0%
Creative Studio	2,000	2,000	5,000	150.0%
Total Programming	103,900	89,291	119,000	14.5%
Digital Services				
Consultant Support Services	10,000	10,000	50,000	400.0%
SWAN	111,000	109,036	111,000	0.0%
Website development/CMS	4,000	3,915	4,000	0.0%
Subscriptions and services	240,000	252,821	340,000	41.7%
Equipment and supplies	20,000	20,006	25,000	25.0%
Total Digital Services	385,000	395,777	530,000	37.7%
TOTAL PUBLIC SERVICES	488,900	485,068	649,000	32.7%
TOTAL EXPENSES - Operating	11,044,050	11,094,994	11,883,343	7.6%
EXPENSES - Capital				
Facilities Equipment	10,000	9,780	10,000	0.0%
Furnishings	120,000	120,001	100,000	-16.7%
Technology Projects and Equipment	200,000	170,203	50,000	-75.0%
Building Improvements	645,000	551,000	571,000	-11.5%
Special Projects	32,000	1,260	6,000	-81.3%
TOTAL EXPENSES - Capital	1,007,000	852,244	737,000	-26.8%
TOTAL BUDGET EXPENDITURES	12,051,050	11,947,238	12,620,343	4.7%
NET SURPLUS/(DEFICIT) OPERATING	(546,668)	18,696	(382,866)	-30.0%
NET SURPLUS/(DEFICIT) INCLUDING OPERATING AND CAPITAL	(1,553,668)	(833,549)	(1,119,866)	-27.9%
Average Cost of Library Per Household	470.32	470.32	507.95	8.0%

State method: (Prop Taxes/Population)*Avg Persons per Household

2023 Population: 51,102

Average persons per household: 2.35

RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS FOR THE OAK PARK PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, ENDING DECEMBER 31, 2024.

BE IT RESOLVED by the Board of Library Trustees of the Village of Oak Park, Cook County, as follows:

SECTION 1: That pursuant to 75ILCS 5/4-10 as amended, the Budget of the Oak Park Public Library for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is \$12,620,343. For inclusion in the Budget Ordinance of the Village of Oak Park, the annual Tax Levy Ordinance for the Library will be \$11,045,573; said levy to be made pursuant to 75ILCS 5/3-5.

SECTION 2: That the Secretary is hereby directed to file a certified copy of this resolution with the Board of Trustees of the Village of Oak Park within the time specified by law for inclusion in the next annual Budget Ordinance and Tax Levy Ordinance of the Village of Oak Park.

Adopted this 17th day of October 2023, pursuant to a roll call vote as follows:

Yeas:

Nays:

Abstain:

Absent:

APPROVED by me this 17th day of October 2023.

Matthew Fruth, President
Board of Library Trustees

ATTEST:

Susanne Fairfax, Secretary
Board of Library Trustees

STATE OF ILLINOIS
County of COOK

I, Susanne Fairfax, Secretary of the Board of Library Trustees of the Village of Oak Park, County of Cook and State of Illinois, do hereby certify that the Resolution now on file in the Oak Park Public Library Office entitled **RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS FOR THE OAK PARK PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, ENDING DECEMBER 31, 2024**, was adopted by the Board of Library Trustees of the Village of Oak Park at a session held on the 17th day of October 2023.

I further certify that the vote on the question of the passage of said Resolution by the Board of Library Trustees of the Village of Oak Park was taken by yeas and nays and recorded in the Minutes of the Board of Library Trustees of the Village of Oak Park and that the result of said vote was as follows:

Yeas:

Nays:

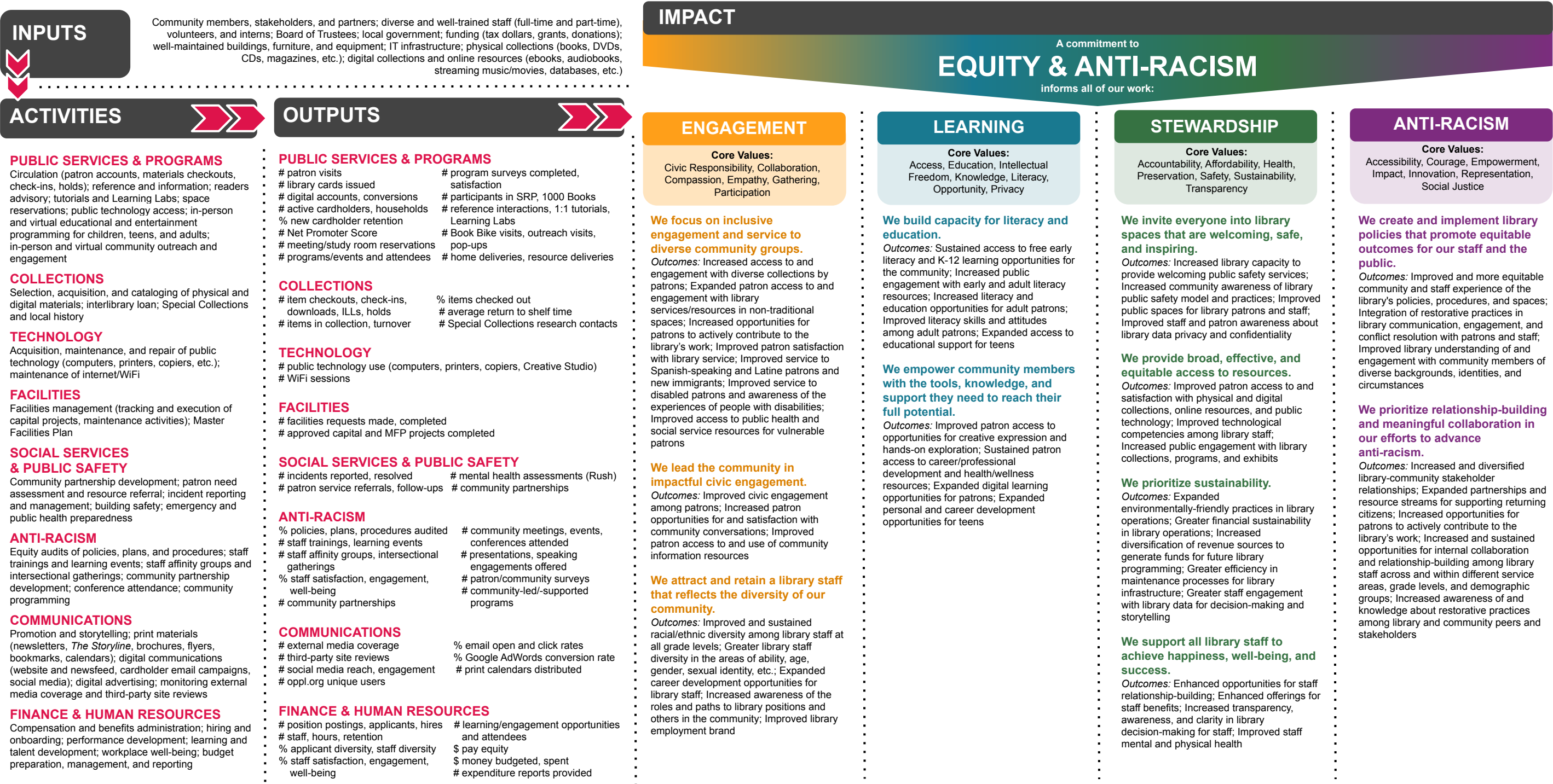
Abstain:

Absent:

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF I have hereunto set my hand this 17th day of October 2023.

Susanne Fairfax, Secretary
Board of Library Trustees
Oak Park Public Library



Anti-Bullying Policy

Introduction

The Oak Park Public Library works to create a safe and civil environment that is necessary for staff members to be happy, well, successful, and productive. Bullying, like other disruptive or violent behaviors, interferes with a staff member's ability to positively contribute to the library on a day-to-day basis and the library's ability to operate successfully. Accordingly, the library strictly prohibits all acts of bullying, including cyberbullying.

Defining Bullying

Bullying is conduct that meets all of the following criteria:

- Behavior directed at one or more employees;
- Substantially interferes with work/prevents work from being accomplished; and
- Adversely affects a staff member's ability to contribute positively in the workplace by placing the staff member in reasonable fear of physical harm and/or by causing emotional distress.

Examples of bullying behavior may include but are not limited to:

- Spreading malicious rumors, gossip, or innuendo;
- Excluding or isolating someone socially;
- Intimidating a person;
- Undermining or deliberately impeding a person's work;
- Physically abusing or threatening abuse;
- Withholding necessary information or purposefully giving the wrong information;
- Making jokes that are "obviously" offensive verbally or in writing;
- Intruding on a person's privacy by pestering, spying, or stalking;
- Yelling or using profanity towards another person;
- Criticizing a person persistently or constantly;
- Belittling a person's opinions;
- Unwarranted (or undeserved) punishment;
- Blocking applications for training, leave, or promotion; and
- Tampering with a person's belongings or work equipment.

Expectations and Responsibilities

The library expects all staff members, interns, patrons, volunteers, contractors, vendors, trustees, and other visitors to demonstrate appropriate behavior, treat others professionally, and refuse to tolerate harassment and bullying.

Additionally, the library expects all staff members to conduct themselves in a manner that displays proper regard for the rights and welfare of other staff members, interns, patrons, volunteers, contractors, vendors, trustees, and visitors.

A staff member who believes they have experienced or witnessed bullying is encouraged to tell the individual the conduct is inappropriate and report the incident as soon as possible to their supervisor and Human Resources. A prompt, thorough, and complete investigation of each alleged incident will be conducted. Staff members found engaging in bullying will be subject to appropriate corrective action, which may include restorative justice (only if all parties agree to participate) and progressive disciplinary action up to and including termination from employment. The library prohibits reprisal or retaliation against any person who reports an act of bullying.