

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | REGULAR MEETING
834 Lake St., Oak Park, IL 60301 | Second Floor Veterans Room
Tuesday, August 22, 2023 – 6:30pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

Call to Order and Roll Call

- 1. Approval of Minutes**
July 25, 2023 Regular Meeting **(Action)**

- 2. Public Comments**
Please read the "[Public Comment at Board Meetings Policy](#)." Public comments may be provided in one of the following ways:
 - In person at a board meeting;
 - As an email to the Library Executive Director Joslyn Bowling Dixon (joslynd@oppl.org) and to the Library Board President Matthew Fruth (m.fruth@oppl.org) sent by 4:30 pm on the date of the meeting;
 - As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

- 3. Trustee Comments and Calendar**

- 4. Executive Director Report**

- 5. Staff Reports**
 - a. Strategic Priorities Report
 - i. Six Month Review presented by Mallory Edgar, Digital Data Consultant
 - b. Library Core Use Statistics
 - c. Additions and Terminations Report
 - d. Staff Changes Report

- 6. Financial Reports**
 - a. July 2023 Financial Reports **(Discussion)**
 - b. July 2023 Resolutions on Disbursements **(Action)**

- 7. Additional Reports**
 - a. Intergovernmental Committee (IGov)
 - b. Council of Governments (CoG)
 - c. PlanIt Green
 - d. Friends of the Oak Park Public Library

- 8. Unfinished Business**
 - a. None

- 9. New Business**
 - a. 2024 Library Budget Draft **(Discussion)**
 - b. Policies **(Action)**
 1. Freedom to View
 2. Freedom of Information Act

- 10. Adjournment**

**OAK PARK PUBLIC LIBRARY 834 LAKE ST., OAK PARK, ILLINOIS
MINUTES OF THE BOARD OF LIBRARY TRUSTEES, REGULAR MEETING
JULY 25, 2023, 6:30 pm**

1. Call to order and roll

Fruth called the meeting to order at 6:29 pm. Fairfax takes roll. Present: Virginia Bloom, Susanne Fairfax, Matthew Fruth, Maya Ganguly, Theodore Foss, Kristina Rogers.

Absent: Madhurima Chakraborty

Also attending: Joslyn Bowling Dixon, Executive Director, Stephen Jackson, Director of Equity and Anti-Racism, Leigh Tarullo, Director of Collections, Jodi Kolo, Director of Communications, Robert Simmons, Director of Social Services and Public Safety

Public commenter Rory O'Neill

2. Review and Approval of June 27, 2023 Regular Meeting Minutes

Fairfax motioned for approval. Ganguly seconded. Bloom abstained. Motion approved.

3. Public Comments

Rory O'Neill asked trustees to end the library's business relationship with Alpha.

4. Trustee Comments and Calendar

Fruth said the trustees' presence at the July 15 Farmers Market went well, and that he heard positive comments about the library and questions from new residents about how to get new library cards.

5. 2022 Sikich Audit Presentation

Jim Savio talked through the audit and answered individual trustee questions.

6. Executive Director Report

Bowling Dixon shared a recap of her first six months as executive director at the library.

Bloom asked if there is a formal rubric for deciding who gains opportunities to staff learning.

Fairfax asked to hear more about staff who attended the annual ALA conference.

7. Staff Reports

Blooms asks how staff changes affect anti-racism work.

Dixon said the changes support existing public programming and add capacity for a wider internal, institutional focus outlined in the anti-racism strategic plan.

Foss asked how the Harwood methodology is applied to anti-racism work.

Dixon said Harwood engagement practices are used and in practice.

Rogers asked for more details on the deputy direction position.

Dixon and Fruth both replied with history and details.

8. Financial Report Summary

Foss motioned to approve. Bloom seconded. Vote: all yes.

9. Additional Reports

a. Intergovernmental Committee (IGov): Did not meet.

b. Council of Governments (CoG): Did not meet.

c. PlanIt Green

Foss said he is thrilled that the group's participation in a 4C (Cross Community Climate Collaboration) June conference shares ideas across communities.

d. Friends of the Oak Park Public Library

Mid-July's annual book fair was a success with a 40% increase in sales from 2022.

10. Unfinished Business

No minutes to approve.

11. New Business

a. Resolution: IGA-Parking

Rogers motioned to approve. Foss seconded. Vote: all yes.

b. Policies

i. **Freedom to Read.** Rogers motioned to readopt. Ganguly seconded (8:53 pm) Votes: all yes.

ii. **Freedom to View.** Tabled until August.

iii. **Library Bill of Rights.** Foss motioned to readopt. Bloom seconded. Votes: all yes.

c. Closed Session: Personnel Discussion

Bloom motioned to go into closed session. Rogers seconded. Votes: all yes.

8:55 pm: Video paused to go into closed session.

9:57 pm: Closed session ended, regular meeting resumed.

Fruth adjourned the meeting at 9:58 pm.

Executive Director's Report

August 2023

7/13 Unhoused Policy Meeting at Village of Oak Park. Met with fellow Directors and stakeholders at Village Hall to discuss recent trends, statistics, and collaborative efforts at the state and local level to address the issues and challenges in the village concerning the unhoused.

7/13 Directors University. Applied and was accepted into this cohort for newly hired library directors and directors new to working as a director in Illinois. Virtual training bi-weekly, then three-day intensive in person training in Springfield.

7/14 LIRA Full Membership Meeting @ Gallagher Headquarters, Rolling Meadows. Libraries of Illinois Risk Agency (LIRA) serves its Illinois member libraries through a unified cooperative that offers relevant value-added services. Along with the Director of Human Resources and Finance Billy Treece, attended this annual meeting to glean the latest in risk management and insurance for public libraries participating in this consortium.

7/18 Along with Deputy Director Lori Pulliam, met with Collaboration for Early Childhood to discuss collaboration to provide early childhood developmental screenings.

7/19 American Library Association (ALA) Conference Share. Met with staff to share takeaways and how we can apply to our work post-conference.

7/19 Served as webinar presenter for Urban Library Council on the topic of Civil Engagement. Shared with 200+ attendees across the country about our experience partnering with the League of Women Voters to present village candidate forums for the community.

<https://vimeo.com/846991453?share=copy>

7/21 In preparation for our next steps in capital planning, toured Elmhurst Public Library with the Leadership Team, led by Elmhurst Public Library Director Mary Beth Harper. Elmhurst opened their building the same year as our Main building opened and have completed several refresh projects, which make them an excellent resource and point of reference for us.

7/25 Served as a nationwide trainer for the ALA Great Stories Club grant winners. I am a member of the original implementation team, which created a book discussion combined with an opportunity to lead a racial healing circle with teens back in 2018. From that work, I was called on again by ALA to be part of a panel to train the 2023 -2024 grant recipients.

Respectfully submitted,

Joslyn Bowling Dixon

Joslyn Bowling Dixon

Library Strategic Priorities Report

August 2023

About this report

In this month's report, we summarize a variety of activities in support of both our [Anti-Racism Strategic Plan](#) and our [Engagement, Learning, and Stewardship \(ELS\) Strategic Plan](#).

In the Anti-Racism section of the report, we highlight one Anti-Racism goal and one ELS objective:

- **External Practices, Internalized Racism:** To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.
 - **Related ELS Strategic Plan Objective — Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.

In the ELS section of this report, we highlight recent work in support of three strategic objectives:

- **Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.
 - **Learning Objective #1:** We build capacity for literacy and education.
 - **Stewardship Objective #2:** We provide broad, effective, and equitable access to resources.
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ANTI-RACISM

To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.

-and-

We facilitate connections among diverse audiences through shared community aspirations and experiences. [ENGAGEMENT]

Equity, anti-racism, & multicultural programs & experiences

We continue to offer new equity-/anti-racism-focused and multicultural programs and experiences for the community each month, which can be found in the [library calendar](#) under the program types "Equity & Anti-Racism" and "Multicultural."

Disability Pride Month

In honor of Disability Pride Month, the library promoted multiple [resources and learning experiences](#) for patrons to celebrate people with disabilities and disability as an identity in July and all year long. The library's effort to celebrate [Disability Pride Month](#) this year through a wide variety of activities and programs (described below) was led by Children's Librarian Shelley Harris, who was featured on [WBEZ Chicago's Reset](#) on July 24.

On July 8, we hosted Normalizing Neurodivergence, where community members were invited to learn facts and dispel myths about autism and ADHD by listening to self-advocates of all ages. A total of ten people attended this program, and, in a post-program survey, 100% of those who responded said they learned something new, would recommend the program to others, and would attend another similar program in the future.

In the morning on July 15, the library hosted a special Disability Pride Shake, Rattle, & Read storytime for children up to age 8 and their caregivers. Later the same day, disabled community members and allies of all ages were invited to participate in a Disability Pride March around the Main Library and Scoville Park, ending with a small rally. Participants were encouraged to make signs for the march using supplies provided by the library during three sign-making sessions hosted on the morning of the march and the day before on July 14. Twenty community members joined library staff in these activities, with at least one person traveling from outside Oak Park to join the march on Saturday, as Shelley shared in her post-event reflection:

“One woman came from Peoria, because there was nothing for disability pride month down by her. She spoke about how so few opportunities there were for other autistic and disabled people in her area. Several people were excited to be seen and celebrated by their community. A woman in a power chair came to the library when we were still on the plaza chatting and saw our signs — she was so excited to hear we'd had the march and had more programs scheduled. She and other adults expressed interest in future programming.”

In a Hidden Disability Circle on July 23, we invited adult community members with hidden/non-apparent disabilities to join a peace circle conversation focused on healing. The next day, on July 24, 11 community members joined us for an Inclusive Dance Workshop open to movers of all kinds, ages 5-11. This workshop was led by two individuals: Maggie Bridger, a sick and disabled dance artist, educator, scholar, and current Fellow Artist in Residence at [High Concept Labs](#); and Robby Williams, a Black, Latiné, disabled dancer who dances with [MOMENTA Dance Company](#) and [Tango 21 Dance Theatre](#) and is a teaching artist with [ReInventability](#), a [3Arts / Bodies of Work](#) fellow, and a member of [Unfolding Disability Futures](#). In this community-led gathering, participants were invited to experiment with creative movement as they developed and explored their own dances, with support from a team of disabled and non-disabled dance professionals.

The library hosted a screening of the miniseries [El Deafo](#) on July 17, as well as two Saturday afternoon film screenings — [Crip Camp: A Disability Revolution](#) on July 22 and [This Is Not About Me](#) on July 29 — which included a group discussion following the films. In-person and virtual attendance across all of these screenings totaled 129 people. Those in attendance at the films had a positive experience and participated in important conversation about what they viewed — in a post-program survey, one [Crip Camp](#) attendee shared, “I've watched this movie about four more times since we saw it Saturday. Thank you so much!!”

From July 5 through July 26, the Main Library's Idea Box also hosted a Disability Pride Month display, which was available to the public during library open hours.

In addition to the special events described above, the library continued to offer multiple recurring programs with an emphasis on equity during the month of July, including our weekly [English language conversation hours](#) (offered virtually the first Saturday and in-person all other Saturdays), monthly [French language conversation hour](#), weekly [Supported Storytimes](#), and monthly summertime [Supported Gardening](#), as well as two weekly Spanish-language programs geared toward preschoolers and elementary and middle school students: [Cuenta Cuentos con Kathy/Spanish Storytime With Kathy](#) and [Circulo Ñ: Leyendo y escribiendo en español para preadolescentes/Reading & Writing in Spanish for Kids](#).

ENGAGEMENT, LEARNING, & STEWARDSHIP

We facilitate connections among diverse audiences through shared community aspirations and experiences. [ENGAGEMENT]

Friends Book Fair

From July 14 through July 16, the Main Library hosted the annual [Friends of the Oak Park Public Library](#) Book Fair, a popular community event that was a huge success again this year. Approximately 41,000 items were donated for this year's fair — a 64% increase compared to 2022 (approximately 25,000 donated items). More than 125 volunteers signed up for 852 shifts, working over 2,600 collective hours to support this three-day event. To make the Book Fair as enjoyable and streamlined as possible, tweaks were also made to the event format this year, such as opening on Friday and using all three floors of the library to allow for more comfortable browsing. The Friday opening proved especially successful — that morning, the line to enter began forming before 9am and extended north from the Main Library entrance past the North Grove Avenue cul-de-sac and Scoville Park playground on the corner of Grove and Ontario Avenue.



In total, more than 1,500 transactions were made at the Book Fair, generating a total of \$29,354 in revenue — a 52% increase compared to 2022 (\$19,295). The top single sale totaled \$502, and there were 11 individual sales that totaled more than \$200 each. With a total of approximately 23,000 books sold this year, sales were up 95% compared to 2022 (approximately 12,000 items sold). Across the Book Fair weekend, the single best-selling item category was books for children and teens, with approximately 75% of the books that were donated to us in this category being sold.

Bag sales — a new addition this year, where visitors during the 2-4pm time slot on Sunday were invited to fill up a grocery bag with their choice of items for just \$10 — were very successful, with 155 bags of books,

DVDs, and CDs sold. Also on Sunday afternoon, local nonprofits, teachers, Little Free Library Stewards, and fair volunteers were allowed to attend the Book Fair and take whatever items they wished for free. A total of 72 people, including 55 teachers and 9 nonprofits, took advantage of this opportunity.



(Of note with regard to the Friends of the Oak Park Public Library, longtime member and officer Paul Koko recently stepped down from the Friends Board of Directors after 45 years of service. Paul's name is the first on a new plaque — held in the photo at left by Friends President Russ Glidden — to be prominently displayed near the entrance to the Main Library honoring important people in the history of the Friends.)

Community Member Feedback

"Hello.....I really liked the Book Sale being held inside the library this weekend. THANK YOU.... I moved from Oak Park in 1988 and just returned last Fall. The Book Sale was always a favorite activity and now I can see that it will continue to be. Many thanks for all the work.... Hope you all made A LOT of money."

"Friends, as usual, I had a blast at the recent book fair, and added considerably to my book and cd collection. Thank you."

"Well planned and run. Thank you to the Friends & many volunteers!"

"Fantastic selection, I love that the library does this."

"Everyone was welcoming and very helpful."

"This was a very good sale event. Very well organized. Thank you for your work on behalf of OPPL and the entire Oak Park community."

A Library for Everyone Community Listening Sessions

In late spring and early summer, the library hosted [“A Library for Everyone” Listening Sessions](#), where community members were invited to library buildings and events to meet and speak with Executive Director Joslyn Bowling Dixon and other library staff members and provide feedback on different topics. A total of nine sessions were held across April, May, and June, with each month focusing on a specific issue: services and events for older adults (60+) in April, library building spaces in May, and library programs and events for everyone in June. In order to reach a variety of community members, we held listening sessions at all three library locations and at two community events (What’s Blooming on Harrison and A Day in Our Village). During the sessions, we prioritized conversation and engagement with community members, taking down notes on flip chart paper about what they were sharing — while also allowing space for community members who may prefer to share their thoughts in writing through offering paper feedback forms during the session and sharing a link to an online survey that they could complete instead.

Questions asked during each listening session and in associated surveys included the following:

April: Services for Older Adults	<ul style="list-style-type: none"> • How do you use the Oak Park Public Library now? • What do you do when you visit the Oak Park Public Library (if you visit)? • What would you like to see or do at your library in the future? • Why do you attend events at the library (if you do)? • How do you get your news?
May: Library Spaces	<ul style="list-style-type: none"> • What library spaces do you use most often? • Do you use more than one library location? • What would enhance your library experience? • How can we make your library experience more convenient? • How do you decide what you want to borrow next?
June: Library Programs & Events	<ul style="list-style-type: none"> • What library-led programs have you attended in the last year? If none, can you tell us why? If you have attended programs, how did you hear about them? • For future programs, what is the best day of the week for you to attend? Best time of day? • For future programs, are you most interested in attending in-person, virtual, or hybrid programs?

During each session and on surveys, there was also space for community members to share any general feedback they had about their library experience overall and any suggestions for improvements at the library. In each survey, respondents were also asked to share if they were a library cardholder and their ZIP code of residence. Across all surveys submitted, all but two (79 respondents, 98% of total sample) were library cardholders, and the majority (51 respondents, 63% of total sample) were from the 60302 ZIP code, with 21 from 60304, six from 60301, and the remaining three from unknown or non-Oak Park ZIP codes.

In total, we heard from more than 250 community members, with approximately 60 in-person conversations each month and 81 total surveys completed. A summary of key points shared by community members via these conversations and surveys is provided below, organized by month/topic. More detailed data is available [here](#).

April: Services for Older Adults

- **Borrowing materials, particularly physical materials (books, audiobooks, DVDs, etc.), was overwhelmingly the top library resource that community members named when asked how they use the library currently.** A number of community members did specifically call out digital

materials and online resources, noting the ease of accessing these materials and how their use of the library in general has shifted toward mostly or exclusively virtual/digital since the COVID-19 pandemic. Other popular resources named by community members included the physical library spaces, which they visit as a destination for reading, viewing exhibits, working, or socializing; library programs and events; public technology, particularly computers, printers/copiers, and WiFi; and children's resources for their kids and grandkids.

- **There was a mixed response among community members in terms of whether or not they attend library programs — though a larger percentage of the people we heard from said they do attend library programs compared to those who said they do not.** For those who do attend programs, they said that they participate because they enjoy the content, like to learn something new or be entertained, and, of particular value for older adult community members, enjoy the opportunity to socialize with other people. Among those who do not attend, their non-participation is largely because they are not aware of the programs being offered or are not available to attend because they are too busy or the program is offered at a time that is not ideal for them.
- **Most community members get their news from print or online newspapers, with the most commonly named sources being the New York Times, Chicago Tribune, and Wednesday Journal.** Other popular sources include television (e.g., WGN, CNN, MSNBC, PBS), radio (e.g., WBEZ), and the internet generally.
- **Multiple suggestions for improvements at the library were shared, with the bulk of ideas revolving around additional programming/learning opportunities for older adults and increased print materials.** Community members were interested in additional book groups, digital learning programs, film showings, history programs, and more virtual/hybrid program offerings, as well as programs with topics specifically geared toward older adults (e.g., aging, end of life, isolation/loneliness, etc.). With regard to materials, the most commonly mentioned request was for the return of hard copy newspapers and magazines, along with more books and book recommendations.

May: Library Spaces

- **When asked which library physical spaces they use most often, the Main Library — particularly the Children's Services area, meeting rooms, and study rooms — was named most often, followed by Maze and Dole.** Patrons who utilize the Maze Branch most commonly mentioned using this location to pick up item holds, for quiet study/work space, and for browsing, with more than one person commenting that the fiction selection at Maze is better than Main. The Dole Branch was named least often by patrons — those who utilize Dole most often mentioned accessing children's resources there and using this location because they are also accessing Park District of Oak Park programs and resources.
- **To decide what library materials they want to borrow next, community members most commonly shared that they rely on browsing at the library and checking book displays.** Other common responses included recommendations from other people (friends, family members, coworkers, librarians/library staff, book clubs); online reviews, articles, and book blogs; and browsing the Aspen catalog.
- **With regard to library spaces, the most frequent suggestions from community members had to do with improving parking access at the Main Library (i.e., creating more spaces, removing fees) and improving library furniture (e.g., providing additional seating, offering better/more comfortable chairs).** Other common suggestions included expanding open hours (e.g., opening Maze on Fridays) and creating more use-specific "zones" in the library (e.g., more cozy reading areas, more zones designated for silence or conversation).

June: Library Programs & Events

- **When asked what library programs they have attended in the last year, many community members indicated that they had not attended any programs — in particular, 59% of respondents on the survey fell into this category.** Among those who had not attended any programs, the most common reason why was that they did not know what kinds of programs the library offers. Of those who had attended library programs, they most frequently named storytimes, book clubs, and wellness programming (e.g., yoga, meditation), and they most frequently learned about available programs via library emails or oppl.org.
- **When thinking about future programs that they would be most interested in participating in, community members named summer reading programming, technology programs, and gaming, and they overwhelmingly preferred in-person or hybrid formats.**
- **In terms of preferred days and times for attending library-led programs and events, community members were most interested in end-of-week weekdays (Thursday, Friday) or weekends and evenings.** There was a relatively equal split between those who prefer weekdays only and those who prefer weekends only — though Saturday and Sunday were the most popular days mentioned overall. Time preferences were also fairly equal, with evening technically being the most popular and late afternoon the least.

While the community members we heard from certainly had suggestions for library improvements, there was no shortage of positive feedback and appreciation for all that the library provides to Oak Park and, in particular, for the welcoming, caring, and helpful library staff that make all of it possible. A sample of community member comments is shown below:

“The library is my second home.”

“I think Oak Park Library is doing a great job with all your offerings!! I think you have great offerings for all ages and many programs for all ages together too.”

“OPPL is a five-star library in so many ways!! You all are doing so much! It's really exciting. I'm very proud that OPPL continues to offer such amazing services.”

“What you do is so wonderful and important.”

“Every library should be like this.”

A Day in Our Village

On Sunday, June 4, 15 library staff members were hard at work at [A Day In Our Village](#), supporting the day's listening session activities (described above) and engaging with community stakeholders — both inside and outside the Main Library.



The day began at 9:30am with nearly 40 Oak Park elected officials and guests attending a “meet and greet” brunch hosted by the library. This provided a unique opportunity for representatives from Oak Park's six government agencies to connect without a formal agenda. Our special guest at the brunch was Illinois State Representative LaShawn K. Ford, whose ongoing support of the library was celebrated and recognized with a formal thank you and tour of the Creative Studio on the Main Library's third floor. Russ Glidden, President of the Friends of the Oak

Park Public Library, was also in attendance to receive the library's gratitude and recognition for financial support of new Creative Studio equipment. Around 11am, library staff members moved outside and into Scoville Park, using the rest of the day to engage with and learn from festival visitors of all ages.

To learn from our experiences and potentially improve aspects of our participation in the festival in the future, we gathered feedback from staff after the event, asking them "What is one memorable thing you experienced or learned?" — a sample of responses to this question is provided below.

"Our community is very invested in the library."

"State Rep. LaShawn Ford approved of our Creative Space! I loved seeing how enthusiastic he and our board members were."

"Having the Book Bike at the DIOV booth was memorable for me, since that hasn't happened in the past, and it was a great way to highlight our collections alongside the other services we were promoting on the table. In particular, we highlighted titles related to our 50 Years of Hip Hop grant/events, and it was exciting to see patrons pause to see this uniquely curated collection. Bonus, I then got to point them towards the visiting Hip Hop Xpress Boom Bus, which generated a lot of curiosity and excitement."

"A mother rapping to her four-year-old son wearing a fireman's hat! It was sweet... she didn't know the words to the hip hop song so she simply made up her own!"

"I spent most of the shift talking to regulars, and most of them didn't know about some of the programs around the library or the Book Bike and were all excited to learn about new library things, as well as update us on what is going on in their lives."

"I talked to a parent who used to bring their child to the library often. She came to tell me how she remembered taking her son to a falconry workshop a long time ago. She explained that it was one of the best memories that she has with her son."

We build capacity for literacy and education. [LEARNING]

Early Bird Learner Letter

In June, we launched a new quarterly push email — Early Bird Learner Letter, created in partnership with the [Collaboration for Early Childhood](#) and including the [Park District of Oak Park](#) as a future contributor — aimed at addressing the lack of a single, streamlined source of information about local resources for families with kids ages 0-5. In the Oak Park community, there are a plethora of resources for our early learners, offered by various Oak Park agencies; however, navigating the various and sometimes overlapping sources of information about these resources can be difficult to navigate as a parent/caregiver.

By strengthening communication and pooling resources between two governmental entities serving the same audience, the Early Bird Learner Letter seeks to support:

- 1) The [library's strategic objectives](#) to a) "build capacity for literacy and education" and b) "provide broad, effective, and equitable access to resources."
- 2) The [mission of the Collaboration](#), whose community-driven work "cultivates the development of the whole child, birth to age five, by engaging families, local organizations, early childhood educators, caregivers, and health providers to create equitable, nurturing, and interconnected systems of support."

The first email was sent on Saturday, June 17 to a list of subscribers and library users who most often check out children's materials. Email content included seasonal-themed early learning activities, upcoming events, and other evergreen resources for caregivers — all compiled from existing content or built into current content creation plans by library staff members (Children's Librarian Shelley Harris, Community Engagement Coordinator Jenny Jackson, and Digital Engagement Coordinator Ashley Boyer) and Collaboration Communications Coordinator Sophie Grimes.

The email was sent to 2,073 emails (including 52 subscribers), with 1,195 unique opens (57.6% open rate) and 134 unique clicks (6.46% click-through rate). By comparison, the library's average open rate across all emails in 2023 to date is 47.5% and the average click-through rate across all industries is 1-3%. The main featured content in the email — titled "26 Things to Do This Summer With Little Ones" — had 353 unique views (compared to 218 views of the most popular post for early learners in all of 2022). The Collaboration also shared 11 social media posts across their networks with a reach of 1,745 and engagement of 125.

The next email is planned for Saturday, September 16, and we look forward to continuing to see what community member engagement with and response to this new resource looks like.

We provide broad, effective, and equitable access to resources. [STEWARDSHIP]

Library use statistics

As always, detailed quantitative data about the library's core use metrics, which speak to patron access to and use of key resources, can be viewed in the following Google Data Studio: [OPPL Core Use Statistics](#). This Data Studio reflects data for 2023, showing monthly numbers for 12 core statistics, with a dashed, black line denoting the monthly average in 2022, for reference. The dashboard also includes data for two market engagement metrics with peer comparisons, and our quarterly Net Promoter Score (NPS).

Data is updated on a monthly basis for the 12 core statistics to reflect numbers through the end of the previous month — in this month's report, this includes data through the end of July 2023. New Cardholder Retention, Market Penetration, and NPS are updated on a quarterly basis — in this month's report, this includes data through Q2 2023. For NPS data, the solid black reference line currently denotes the 2021 comparison.

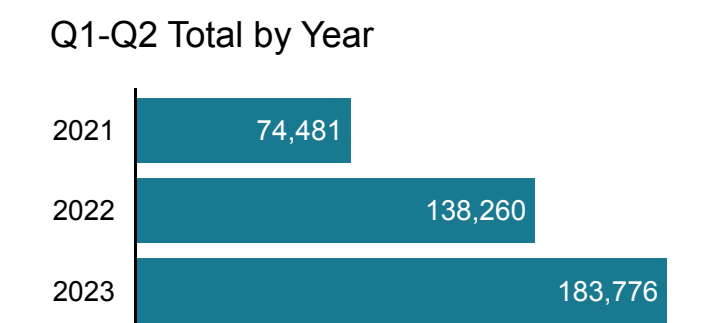
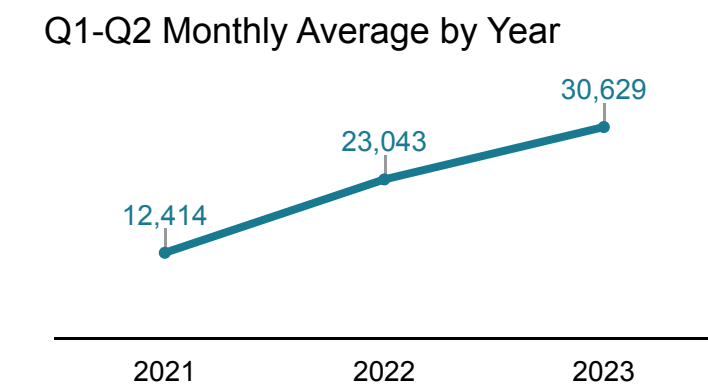
The Core Use Statistics Google Data Studio is also included at oppl.org/evaluating-impact, a web page focused on sharing with the community how we evaluate our work. To see detailed data for previous calendar years, you may refer to previous Board report packets.

In addition to the dashboard linked above, we are also providing a comparison report this month, showing how core use statistics for Q1-Q2 in 2023 compare to the same January-June time period in previous years: [Core Use Statistics: January-June, 2021-2023](#).

The charts below summarize historical data for the Oak Park Public Library's twelve Core Use Statistics, which speak to patron access to and use of key library resources. For each statistic, you will see available data for Q1-Q2 (January-June) from 2021 through 2023, displayed in four ways: 1) a line graph showing the monthly average for that statistic Q1-Q2 each year; 2) a bar chart showing the Q1-Q2 total for each year; 3) a scorecard displaying the percent change comparing the 2023 Q1-Q2 total to the multi-year Q1-Q2 average between 2021 and 2022; and 4) a scorecard displaying the percent change comparing the 2023 Q1-Q2 total to the same time period in 2019, for insight about change compared to pre-pandemic usage. In the scorecards, negative percentages indicate a decrease in 2023 and positive percentages indicate an increase.

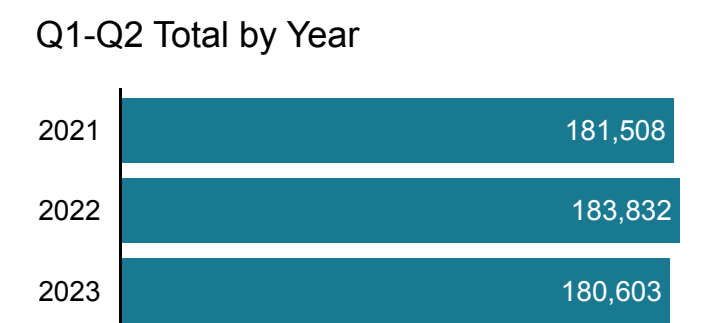
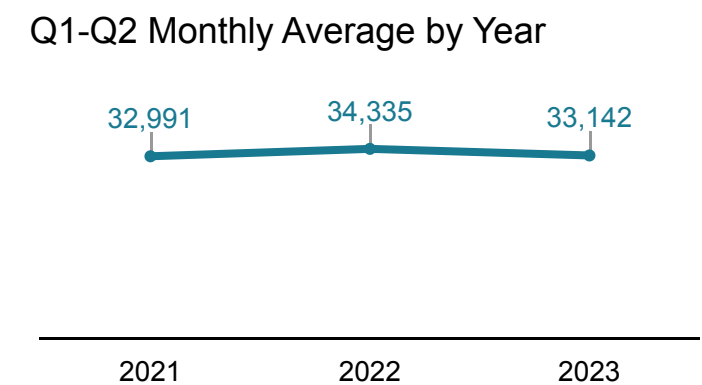
(NOTE: In this report, 2020 data has been excluded, given that access to and use of library services was particularly abnormal this year due to the COVID-19 pandemic. For historical data that includes 2020, please see the following report: [Core Use Statistics \(2015-2020\)](#).)

Building Visits



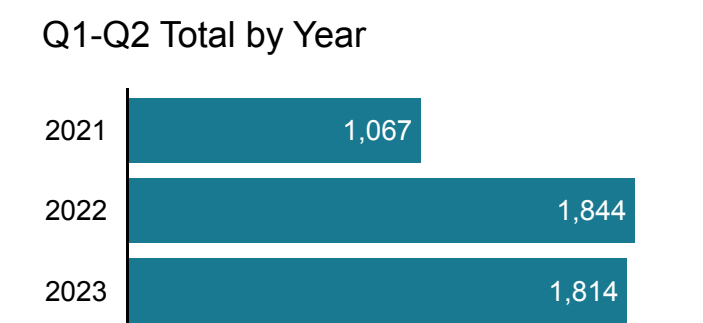
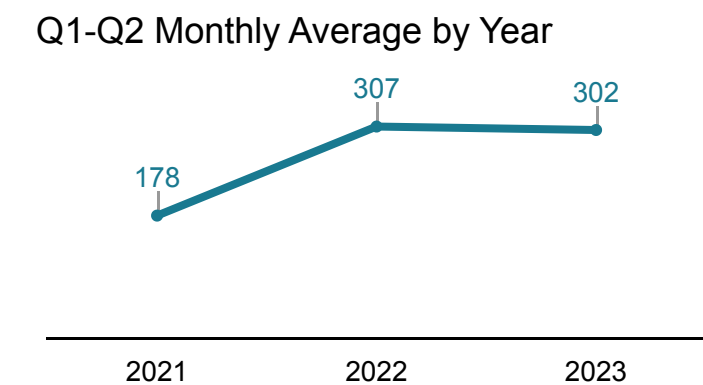
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	72.77%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (321,447)	-42.83%

Website Users



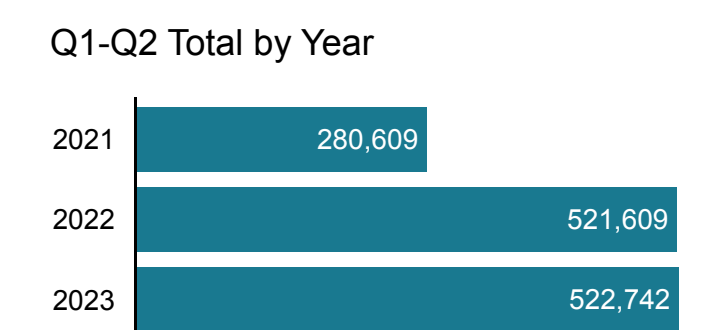
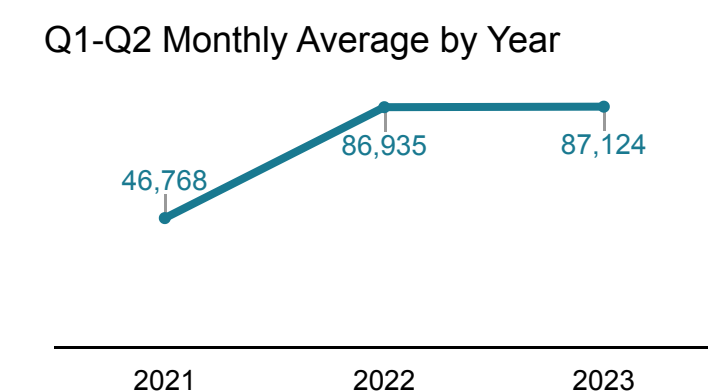
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	-1.13%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (128,216)	40.86%

New User Accounts



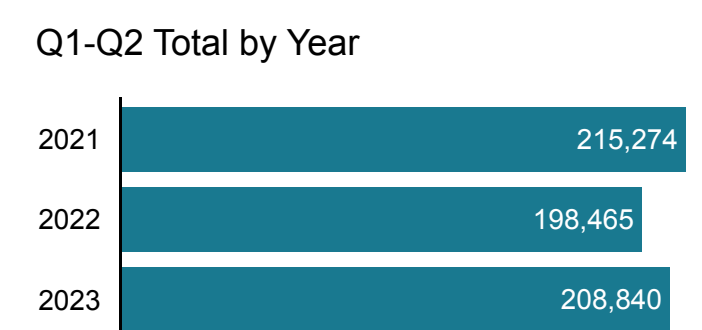
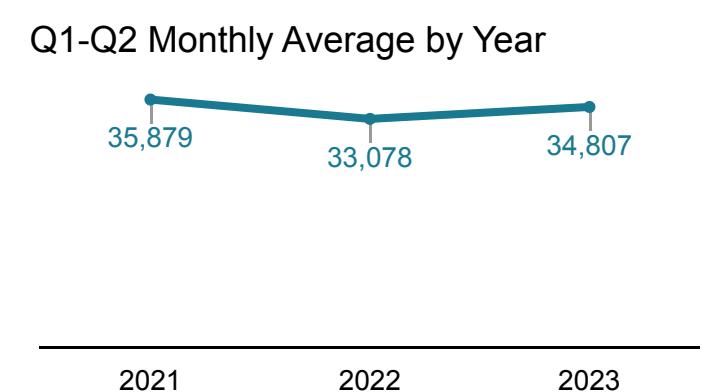
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	24.63%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (1,656)	9.54%

Physical Material Use



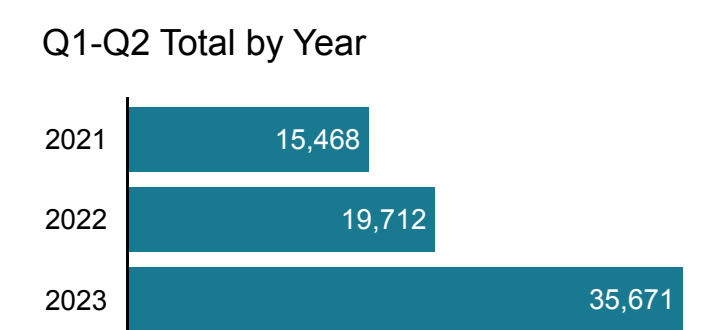
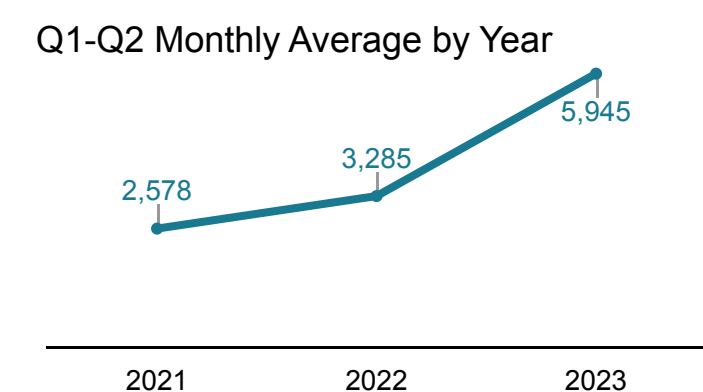
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	30.32%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (702,348)	-25.57%

Digital Material Use



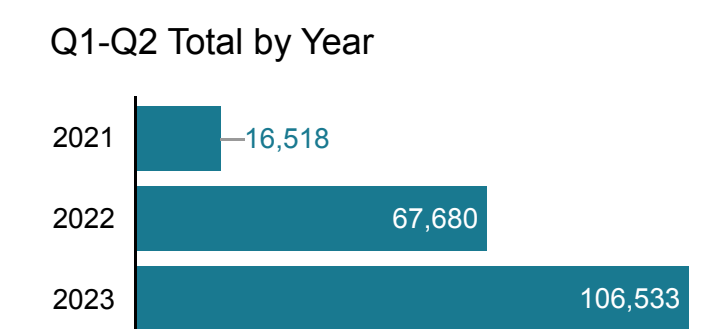
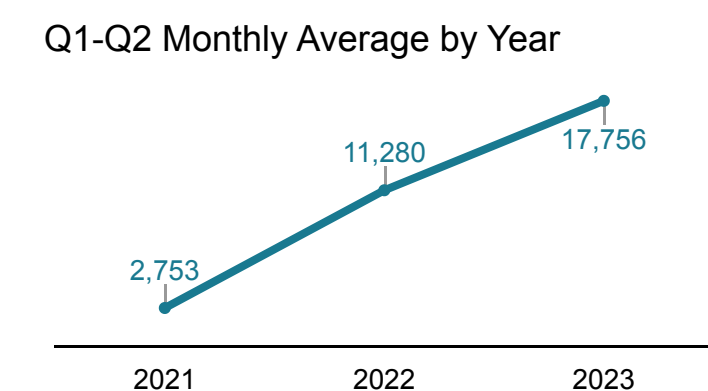
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	0.95%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (107,107)	94.98%

Online Resource Use



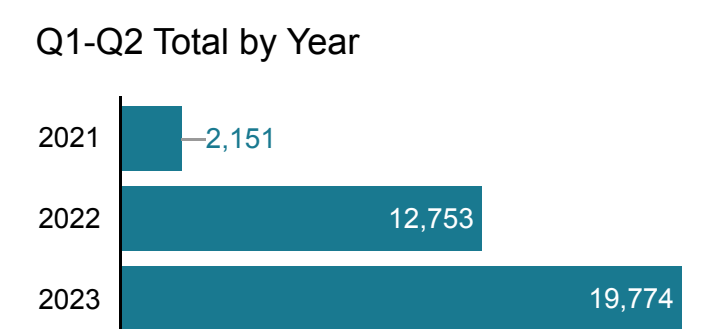
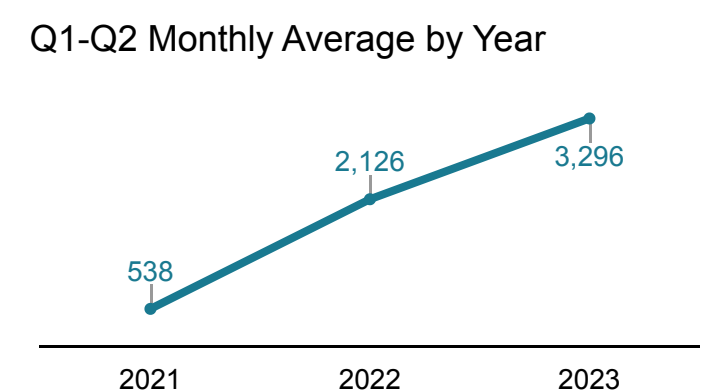
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	102.79%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (16,579)	115.16%

WiFi Use



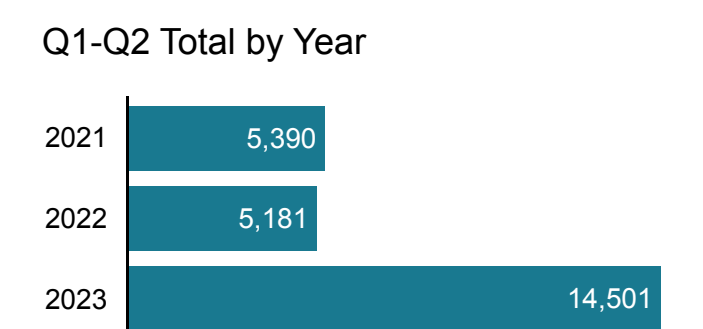
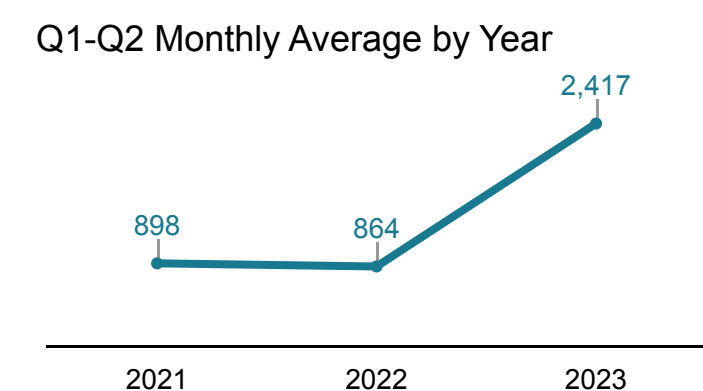
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	153.05%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (304,285)	-64.99%

Public Computer Use



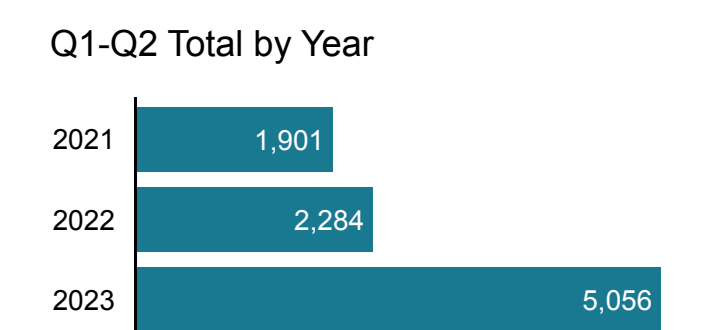
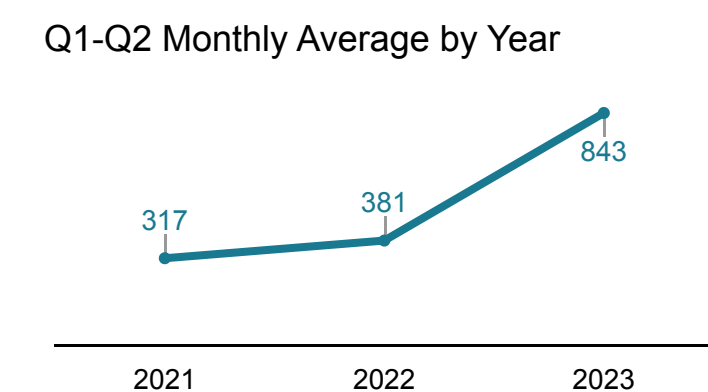
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	165.35%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (60,517)	-67.32%

Program Attendance



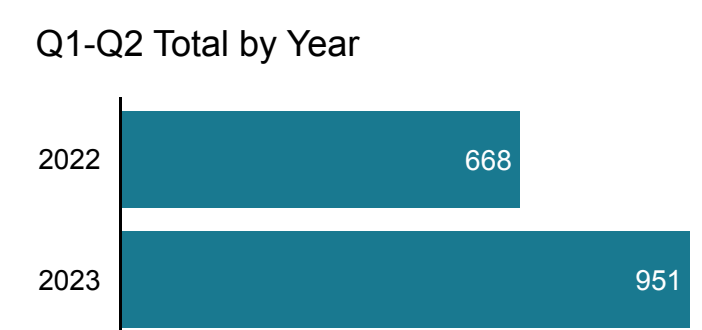
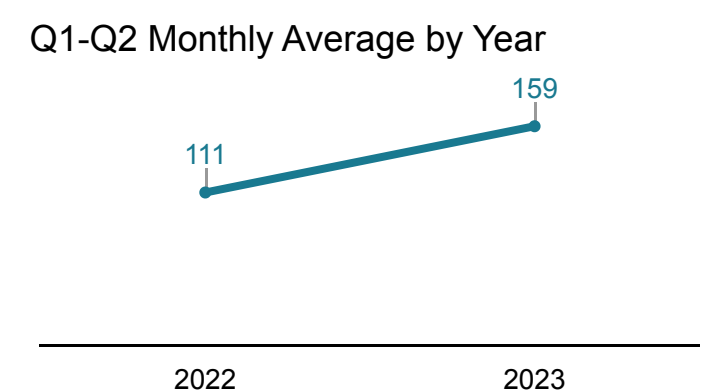
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	174.35%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (15,714)	-7.72%

Community Outreach



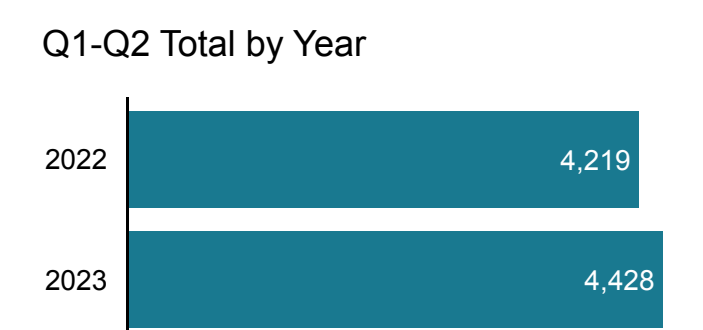
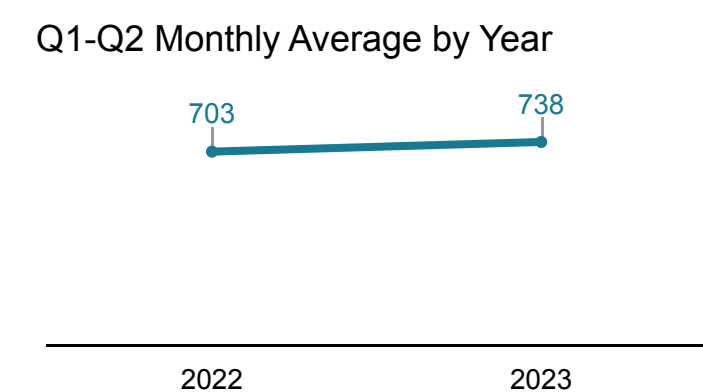
2023 Q1-Q2 Total vs. 2021-2022 Q1-Q2 Average	141.62%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (9,478)	-46.66%

Meeting Room Use



2023 Q1-Q2 Total vs. 2022 Q1-Q2 Total	42.37%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (1,228)	-22.56%

Study Room Use



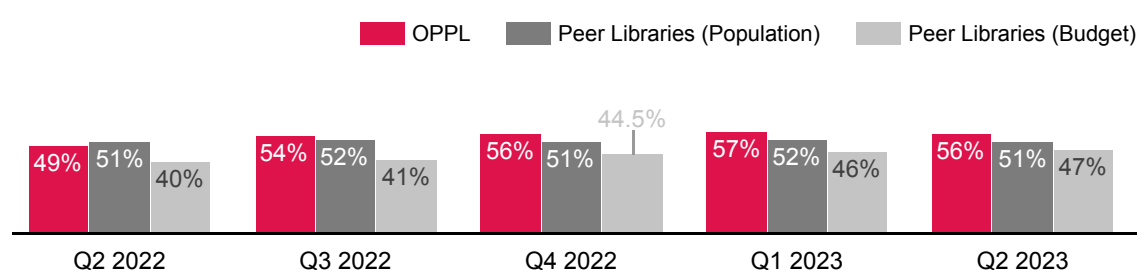
2023 Q1-Q2 Total vs. 2022 Q1-Q2 Total	4.95%
2023 Q1-Q2 Total vs. 2019 Q1-Q2 Total (5,649)	-21.61%

Data Definitions, Sources, & Notes:

- Building Visits:** The number of patron visits to a library building. All data tracked using SenSource door counter system and associated online reporting interface.
- Website Users:** The number of people who initiated at least one session on [oppl.org](#) during a given time period. All data tracked using Google Analytics. Q1-Q2 totals include unique users who initiated at least one session on the website during the entire 6-month period January 1-June 30; this count provides the truest estimate of unique users on the website for that time period. Monthly averages were calculated by taking the average of individual monthly website user counts (i.e., unique users who initiated at least one website session during a particular month only). Thus, the average monthly website users each year is not simply the Q1-Q2 total divided by 6 months.
- New User Accounts:** The number of new account registrations, for both library cards and digital-only accounts. All data tracked using BLUEcloud Analytics.
- Physical Material Use:** The number of checkouts plus renewals made at an Oak Park library location. All data tracked using BLUEcloud Analytics.
- Digital Material Use:** The number of materials downloaded or streamed from Oak Park library digital collections. All data pulled from vendor reports monthly.
- Online Resource Use:** The number of sessions (logins) for online resources, based on vendor statistics. This includes both in-library and, where applicable, remote access. All data pulled from vendor reports monthly.
- WiFi Use:** The number of unique daily WiFi clients at an Oak Park library location. All data 2021-2023 tracked using Meraki dashboard. Pre-2020 data not available monthly. In 2019, we reported via IPLAR an average of the number of counts from 2018 and 2017, as the 2019 data was not accessible due to the manner in which it had been tracked previously (daily emails sent to Aerohive for the former Data Analyst who left the library in Q1 2019). Thus, the monthly average and the Q1-Q2 total for 2019 shown above are estimates based on the full calendar year of data, not just January-June data. In 2021, computers were not available for public use January-February due to the COVID-19 pandemic; thus, the monthly average and Q1-Q2 total for 2021 shown above reflect only March-June data.
- Public Computer Use:** The number of PC sessions at an Oak Park library location. All data 2021-2023 tracked using My PC. Pre-2020 data not available monthly. In 2019, the annual count we reported via IPLAR for public computer use was, in part, an estimation, due to approximately one month of missing data and missing guest pass usage data for the year. Thus, the monthly average and the Q1-Q2 total for 2019 shown above are estimates based on the full calendar year of data, not just January-June data. In 2021, computers were not available for public use January-February due to the COVID-19 pandemic; thus, the monthly average and Q1-Q2 total for 2021 shown above reflect only March-June data.
- Program Attendance:** The number of attendees at programs held inside an Oak Park library location. In June 2020, staff began tracking program attendance using a Google Form. Prior to June 2020, attendance was recorded in Evanced.
- Community Outreach:** The estimated interactions from all Outreach and Book Bike events. Outreach and Book Bike data has been tracked via Google Form since the 2019 and 2017 seasons, respectively.
- Meeting Room Use:** The number of Oak Park library physical and virtual meeting room reservations made by community members. Pre-September 2021, data was tracked using Evanced; all data September 2021 onward tracked using Library Calendar. Data unavailable for 2021, as physical meeting rooms were not available for public use January-June due to the COVID-19 pandemic.
- Study Room Use:** The number of Oak Park library study room reservations made by community members. Pre-September 2021, data was tracked using Evanced; all data September 2021 onward tracked using Library Calendar. Data unavailable for 2021, as study rooms were not available for public use January-June due to the COVID-19 pandemic.

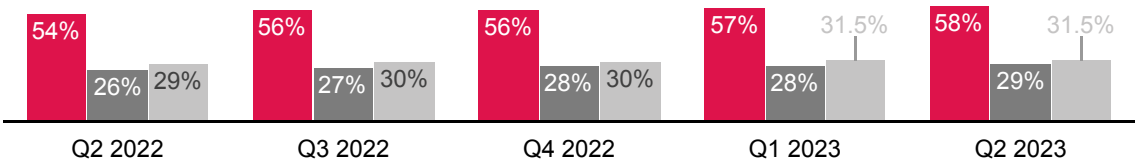
New Cardholder Retention

The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users (i.e., have used their library card within the last 12 months)



Market Penetration

The percentage of active households (i.e., households containing at least one active user) in the library's service area

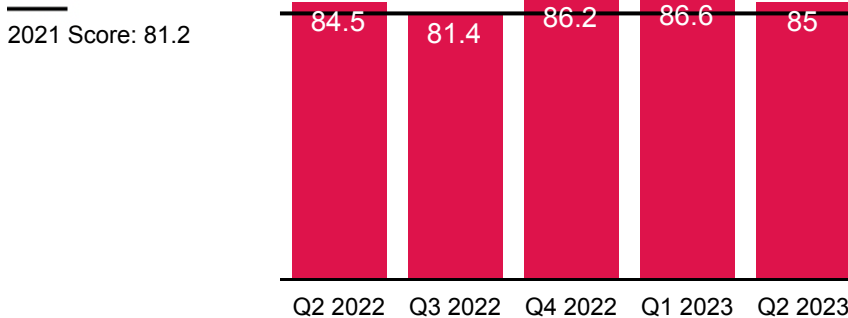


Net Promoter Score

A metric used to measure customer satisfaction and loyalty as well as predict future growth. The score is derived from responses to the following question:

On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?

The NPS can range from -100 to 100. For reference, a positive score is Good, above 50 is Excellent, and above 70 is considered World Class.

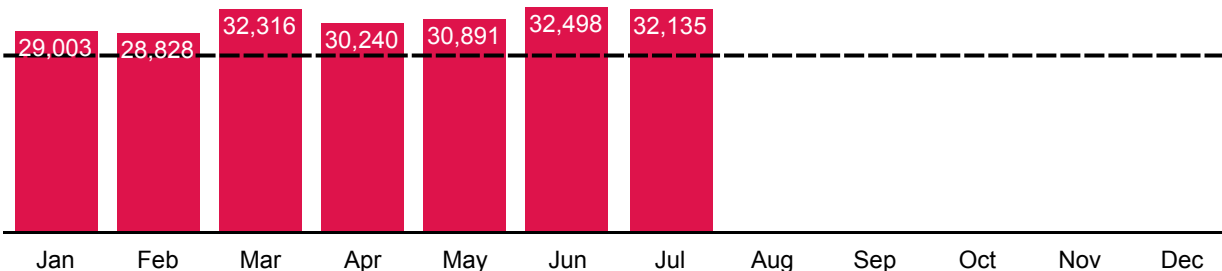


NPS Survey Quarterly Sample Sizes
2022: Q2=71; Q3=86; Q4=52 2023: Q1=60; Q2=40

Building Visits

The number of patron visits to a library building

2022 Average: 25,431

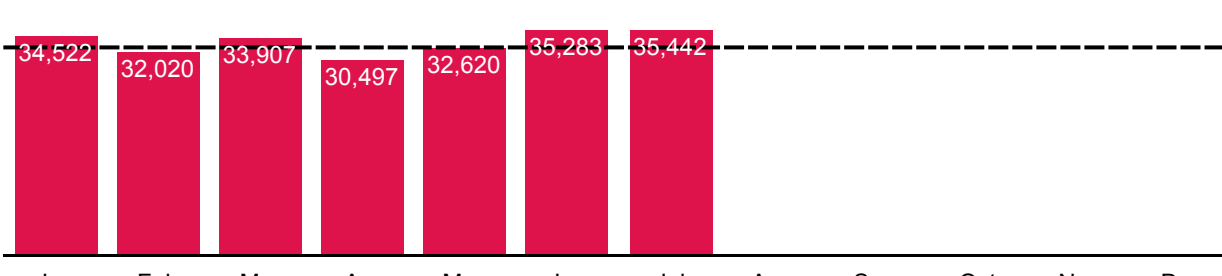


Year-to-Date
215,911

Website Users

The number of people who initiated at least one session on oppl.org during a given month

2022 Average: 32,531

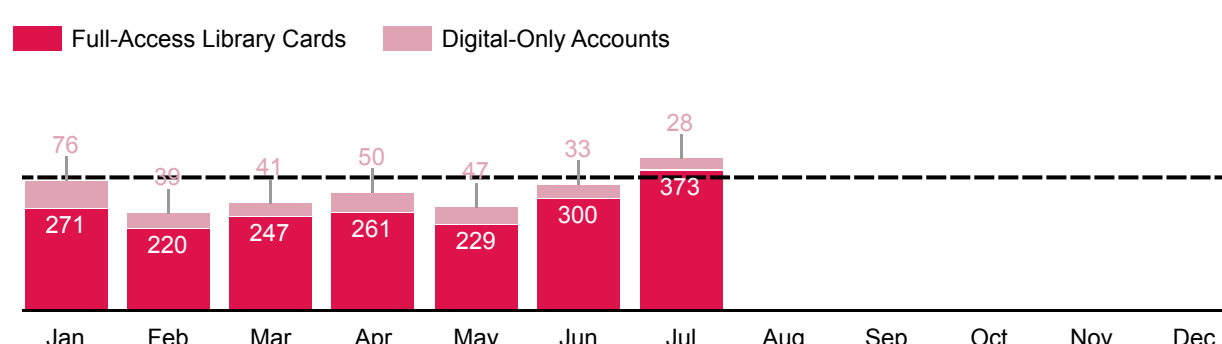


Year-to-Date
234,291

New Users

The number of new account registrations (digital-only accounts or full-access library cards) each month*

2022 Average: 352



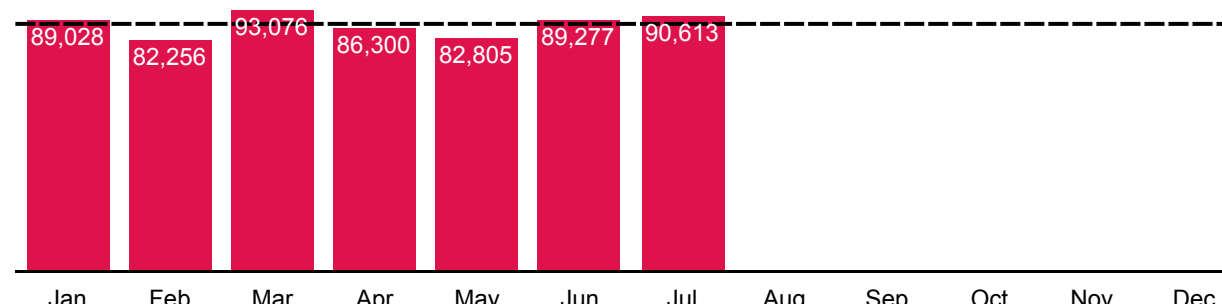
Year-to-Date
2,215

*NOTE: Digital-only accounts became available to community members in March 2020. Users who obtain digital-only accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

Physical Materials Use

The number of checkouts plus renewals made at an Oak Park library location

2022 Average: 87,737

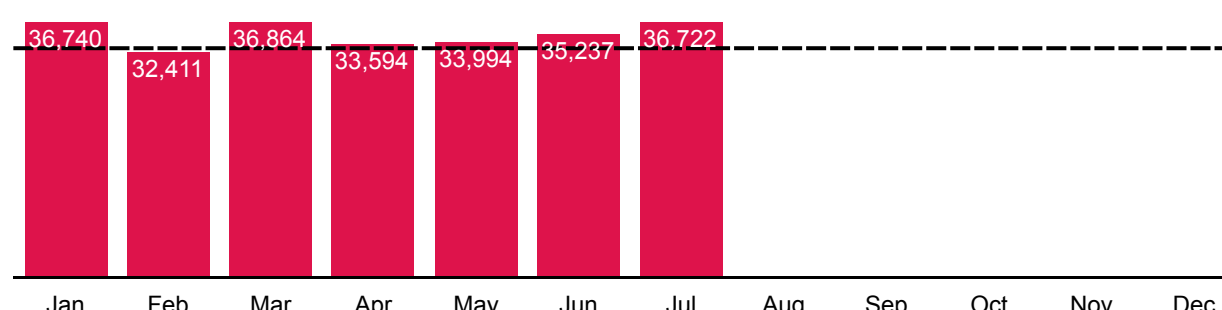


Year-to-Date
613,355

Digital Materials Use

The number of materials downloaded or streamed from Oak Park library collections

2022 Average: 33,017

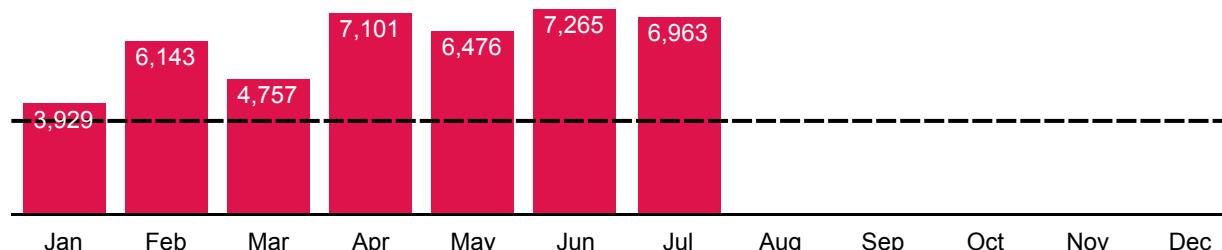


Year-to-Date
245,562

Online Resource Use

The number of sessions (logins) for online resources, based on vendor statistics

2022 Average: 3,283

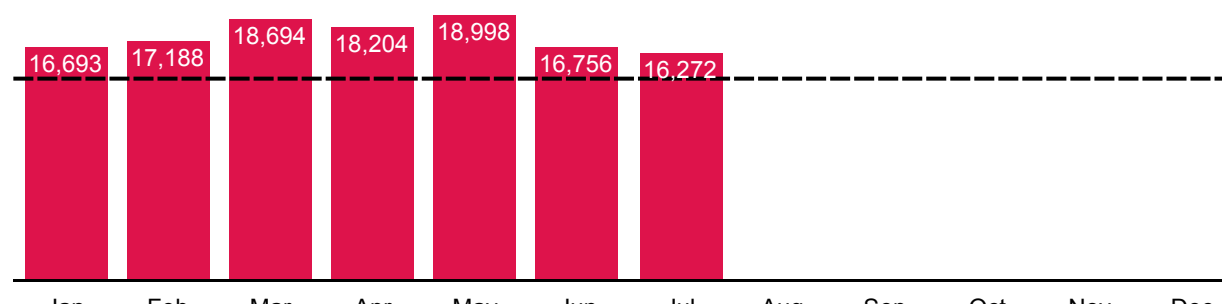


Year-to-Date
42,634

WiFi Use

The number of unique daily WiFi clients at an Oak Park library location

2022 Average: 14,410

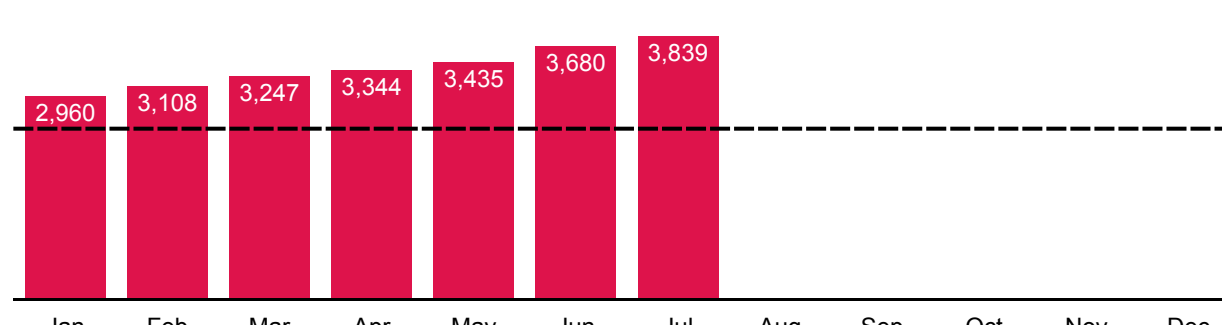


Year-to-Date
122,805

Public Computer Use

The number of PC sessions at an Oak Park library location

2022 Average: 2,479

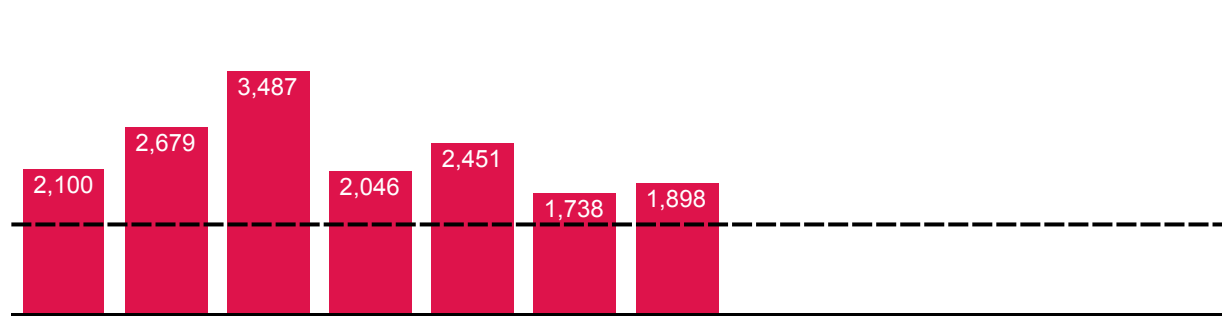


Year-to-Date
23,613

Program Attendance

The number of attendees at programs held inside an Oak Park library location or in a library virtual space

2022 Average: 1,281

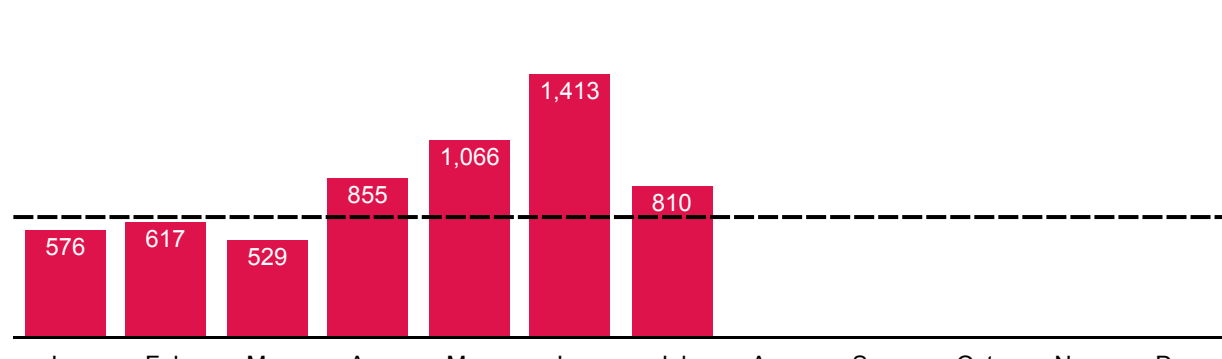


Year-to-Date
16,399

Community Outreach

The estimated interactions from all Outreach and Book Bike events

2022 Average: 645

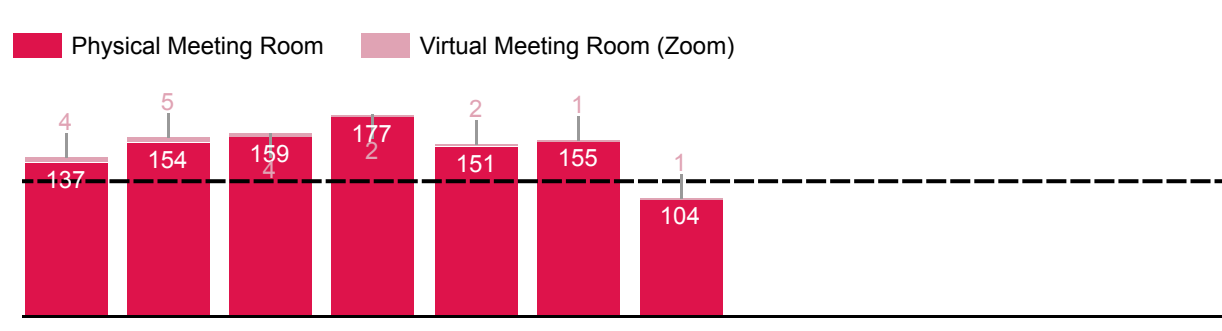


Year-to-Date
5,866

Meeting Room Use

The number of Oak Park library physical and virtual meeting room reservations made by community members

2022 Average: 120

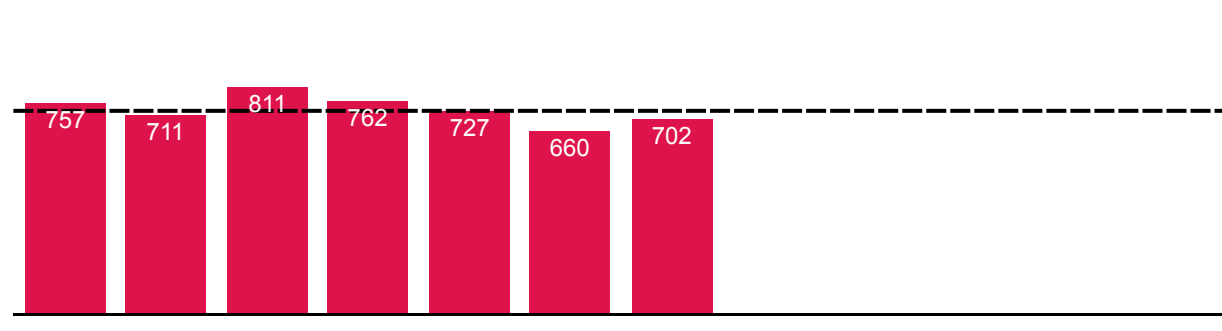


Year-to-Date
1,056

Study Room Use

The number of Oak Park library study room reservations made by community members.

2022 Average: 726



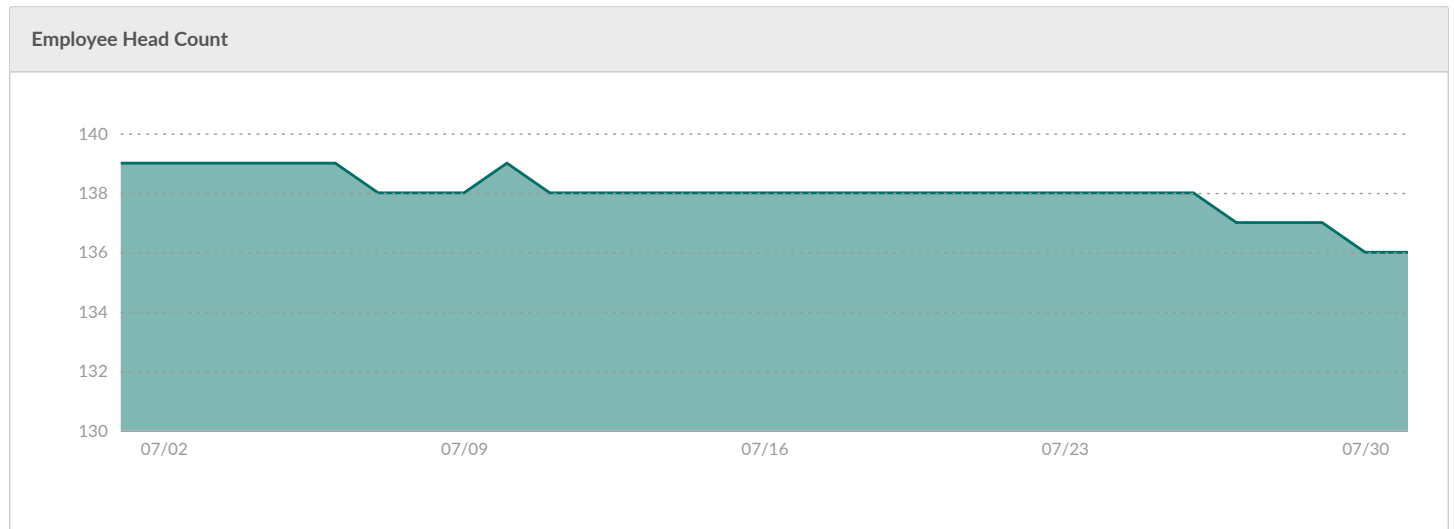
Year-to-Date
5,130

08/10/2023

Additions & Terminations

Dates

2023-07-01 - 2023-07-31



Additions (1)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Ramos, Marcelino	Part-Time, less than 20 hrs/wk	Middle & High School Services	None	Oak Park Public Library	Library Assistant	07/10/2023

Terminations (5)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Mascarenhas, Maeve	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	05/16/2023	07/30/2023
Murillo, Gaby	Temporary	Children's Services	None	Oak Park Public Library	Summer Reading Program Assistant	05/24/2023	07/27/2023
Fakhreldin, Kheir	Full-Time	Special Collections	None	Oak Park Public	Archivist	03/09/2022	07/11/2023

08/10/2023

Additions & Terminations



Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
				Library			
Youngblood-Boone, Brittney	Temporary	Middle & High School Services	None	Oak Park Public Library	Summer Library Assistant	06/09/2023	07/07/2023
Andrykowski, Jeremy	Full-Time	Leadership Team	None	Oak Park Public Library	Director of Finance	02/04/2019	07/01/2023



08/10/2023
Staff Changes

Dates
07/01/2023 - 07/31/2023

Changes (3)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Dantzler, Camayia	Full-Time	Leadership Team	Executive Assistant	Promotion	07/24/2023	Previous position: Materials Handling Supervisor
Eggersdorf, Katie	Full-Time	Materials Handling	Supervisor	Promotion	07/24/2023	Previous position: Bibliographic Services Assistant
Slade, Ginger	Full-Time	Adult Services	Library Specialist	Lateral move	07/24/2023	Previous position: Materials Handling Supervisor

Oak Park Public Library – Financial Report Summary

As of July 31, 2023
(58% of the year complete)

Operating cash available:

Byline Checking -	\$327,918.35
* Outstanding payments -	\$(106,548.50)
Byline Analysis -	\$475,769.06
Bento Debit Card -	\$16,030.27
Forest Park Natl Bank -	\$534,323.73
US Bank Money Mkt -	\$202,744.21
Illinois Funds Invest -	\$5,212,583.76

Ending Operating cash available: **\$6,662,820.88**

Art Fund: **\$2,839.40**

Oak Park Public Library is 58% through the fiscal year. The year to date financial statement through July 31, 2023 reflects a surplus of \$1,662,267. Year to date revenue of 8,420,727.96 is at 80.22% of our expected operating revenues (above budget). Year to date operating expenses of \$6,593,365.17 is at 59.7% (mostly in line with the budget).

REVENUE

The second installment 2022 property tax due date in Cook County was extended to December 1, 2023. This means the tax distribution typically received by the library in the beginning of the fourth quarter will be delayed to the end of the fourth quarter. Management will watch closely for any potential issues that may arise due to delayed distributions in FY 2023.

Corp. Property Replacement Tax (PPRT) will continue to exceed the \$150K budgeted revenue as the remaining months of (PPRT) are to be distributed. Conservative budget estimate for FY24 will be determined as the budget is finalized.

Illinois Funds interest average daily yield is 5.311%. It is projected that the Library may receive additional unanticipated interest income of more than \$100,000 if the interest rate remains stable at these rates.

Gifts year to date resulted in unbudgeted revenue of \$208,789.71 with \$136,119.39 received in July which contributed 2% to the total year to date revenue of 80.22%

TOTAL REVENUE YTD: 80 %

EXPENDITURES

Total disbursements: **\$989,273.34**

The expenditure for Talent Development currently stands at 83% and does not make up a significant portion of the overall TOTAL PEOPLE budget allocated for personnel expenses. Management anticipates exceeding the allocated budget for this year due to the JCLC conference, originally scheduled for 2022 but postponed to 2023 due to a hurricane in Florida. However, by making necessary adjustments throughout the year, management aims to maintain overall budgetary alignment.

Natural Gas has exceeded the allocated year to date budget due to rising fuel costs and the need to operate the boiler year-round.

Digital Service expenses, including SWAN \$38,284.03 for June is 25% over the budget for this period which contributes to the year to date percentage total expenditures of 71.21% in Digital Service. Management will continue to monitor spending in total Digital Services to explore options to bring the costs in line before the end of the year, as needed.

In July, no significant expenses were incurred that deviate from standard operating expenses. However, the total operating expenditures still exceed the targeted distribution as we enter the third quarter. Management will closely monitor overall spending and consider various options to ensure cost are aligned with the full year budgets before year-end.

Account line / group expenditure levels by percentage:People:

Compensation -	59%
Talent Development -	83%
Total People –	59%

Support Services:

Marketing –	34%
Collections –	42%
Administration –	73%
Other Support Srvcs -	71%
Total Support Servs –	69%

Library Materials:

Total Library Materials –	56%
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Facilities Management:

Facilities Supplies -	39%
Facilities Services -	63%
Total Facilities Mgmt –	62%

Public Services:

Programming -	41%
Digital Services -	71%
Total Public Services –	65%

TOTAL OPERATING EXPENSES:	60%
----------------------------------	------------

TOTAL CAPITAL AND OUTSIDE SUPPORT: 16%

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING JULY 2023

Cash accounts tied to this Bank account:

01-1053	Byline Bank Checking x3401	\$221,369.85
40-1053	Community Bank x3401 (DONOT USE)	\$0.00
30-1053	Community Bank cash-checking	\$0.00
50-1053	Byline Bank cash-checking x3401	\$0.00

Cash account(s) ending balance 07/31/2023:

\$221,369.85

Add: Cleared not yet posted deposits:

\$0.00

Add: Cleared not yet posted deposit adjustments:

\$0.00

Subtract: Cleared not yet posted payments:

\$0.00

Subtract: Cleared not yet posted payment adjustments:

\$0.00

Adjusted Cash account(s) balance:

\$221,369.85

Bank statement ending balance 07/31/2023:

\$327,918.35

Add: Outstanding posted deposits:

\$0.00

Add: Outstanding posted deposit adjustments:

\$13,788.38

Subtract: Outstanding posted payments:

\$106,548.50

Subtract: Outstanding posted payment adjustments:

\$13,788.38

Subtract: Posted payments voided after statement end date:

\$0.00

Adjusted Bank statement balance:

\$221,369.85

Out of balance by:

\$0.00

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS JULY 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2023:		\$1,054,760.61
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$171,008.45
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$750,000.00
Adjusted bank register balance:		\$475,769.06
Bank register ending balance:		\$475,769.06
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$475,769.06
Bank statement ending balance 07/31/2023:		\$475,769.06
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	2	\$171,008.45
All Cleared Payments:	3	\$750,000.00

Oak Park Public Library Bank Reconciliation Report

FOREST PARK MM JULY 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2023:		\$533,290.02
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,033.71
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$534,323.73
Bank register ending balance:		\$534,323.73
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$534,323.73
Bank statement ending balance 07/31/2023:		\$534,323.73
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$1,033.71
All Cleared Payments:	0	\$0.00

Oak Park Public Library Bank Reconciliation Report

US BANK MM JULY 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2023:		\$202,701.17
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$43.04
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$202,744.21
Bank register ending balance:		\$202,744.21
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$202,744.21
Bank statement ending balance 07/31/2023:		\$202,744.21
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$43.04
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND INVESTMENT JULY 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2023:		\$5,189,181.27
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$23,402.49
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$5,212,583.76
Bank register ending balance:		\$5,212,583.76
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$5,212,583.76
Bank statement ending balance 07/31/2023:		\$5,212,583.76
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$23,402.49
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS ART FUND INVESTMENT JULY 2023

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2023:		\$2,826.64
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$12.76
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$2,839.40
Bank register ending balance:		\$2,839.40
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$2,839.40
Bank statement ending balance 07/31/2023:		\$2,839.40
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$12.76
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 07/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	0.00	7,646,936.24	10,227,382.00	74.77%
Corp. Property Replacement Tax	171,008.45	340,028.65	150,000.00	226.69%
Services charges and fees	119.35	1,098.77	5,000.00	21.98%
Lost Books Reimbursed/Reciprocal Borrow	995.42	6,246.05	5,000.00	124.92%
Rentals-Library Space	289.50	1,313.30	0.00	0.00%
Vending/Enterprise Income	203.32	481.12	0.00	0.00%
Parking lot revenue	1,634.44	14,403.39	8,000.00	180.04%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00%
Interest	24,565.06	160,052.97	60,000.00	266.76%
Gifts	136,119.39	208,789.71	0.00	0.00%
Gifts From FOPPL	0.00	4,000.00	20,000.00	20.00%
Illinois Per Capita Grant	0.00	0.00	0.00	0.00%
Grants	1,511.90	35,674.05	0.00	0.00%
Community Fund Endowments	0.00	0.00	20,000.00	0.00%
Miscellaneous Income	0.00	1,703.71	2,000.00	85.19%
Pass Through Revenue	0.00	0.00	0.00	0.00%
TOTAL REVENUE	336,446.83	8,420,727.96	10,497,382.00	80.22%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	526,115.19	3,656,456.37	6,256,000.00	58.45%
Employee Health Benefits	90,982.36	678,165.67	1,152,000.00	58.87%
IMRF (Illinois Muncipal Retirement F	21,780.67	104,488.50	166,000.00	62.94%
FICA/MEDICARE	38,725.27	268,944.16	461,000.00	58.34%
Workers Compensation Insurance	0.00	12,604.00	30,000.00	42.01%
Unemployment Compensation Ins.	669.25	15,538.77	15,000.00	103.59%
Total Compensation	678,272.74	4,736,197.47	8,080,000.00	58.62%
Talent Development				
Dues	50.00	12,070.00	19,000.00	63.53%
Staff Development/Travel	4,621.52	83,614.04	92,000.00	90.88%
Tuition Reimbursement	2,860.00	18,280.00	27,000.00	67.70%
Recruitment	0.00	1,546.00	2,000.00	77.30%
Board Development	0.00	1,900.00	2,000.00	95.00%
Total Talent Development	7,531.52	117,410.04	142,000.00	82.68%
TOTAL PEOPLE	685,804.26	4,853,607.51	8,222,000.00	59.03%
SUPPORT SERVICES				
Marketing				
Promotions	1,477.00	10,471.88	20,000.00	52.36%
Publications	702.87	7,299.71	33,000.00	22.12%
Total Marketing Support	2,179.87	17,771.59	53,000.00	33.53%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 07/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Collections				
ILL Payments	138.62	1,201.72	3,675.00	32.70%
Cataloging/Bib Search Fees	0.00	1,473.70	2,625.00	56.14%
Total Collections Support	138.62	2,675.42	6,300.00	42.47%
Administration				
HRIS and Payroll Processing Fees	2,214.06	16,225.20	26,250.00	61.81%
Mileage & Miscellaneous reimbursed	1,800.82	13,032.44	25,000.00	52.13%
Hospitality	0.00	956.03	1,000.00	95.60%
Audit Fees	1,779.00	10,579.00	10,500.00	100.75%
Unclaimed Property Escheatment to	0.00	0.00	500.00	0.00%
Merchant Account Services	145.45	1,473.50	4,000.00	36.84%
Collection Fees	(4.00)	(4.00)	2,000.00	(0.20%)
Consulting Services - Admin	5,965.00	43,236.25	78,750.00	54.90%
Intergovernmental Agreements (IGA)	3,480.75	8,461.50	15,000.00	56.41%
Legal Fees	172.50	3,852.50	30,000.00	12.84%
Postage & Delivery	1,525.74	4,693.56	9,450.00	49.67%
Insurance	0.00	97,574.36	120,000.00	81.31%
Contingency	0.00	0.00	15,000.00	0.00%
Grant Expenses	15,970.38	62,663.90	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00%
Supplies	8,112.29	60,659.09	102,900.00	58.95%
Total Administration Support	41,161.99	323,403.33	440,350.00	73.44%
Other Support Services				
Telephone/Communications	4,938.55	45,935.91	66,000.00	69.60%
Office & Library Machinery Service	0.00	18,704.68	25,000.00	74.82%
Total Other Support Services	4,938.55	64,640.59	91,000.00	71.03%
TOTAL SUPPORT SERVICES	48,419.03	408,490.93	590,650.00	69.16%
LIBRARY MATERIALS				
Print materials	36,484.03	190,226.21	365,500.00	52.05%
Audio and video materials	6,112.60	41,364.77	103,500.00	39.97%
Digital content	12,320.53	383,542.47	595,000.00	64.46%
Devices	1,902.32	16,212.82	40,000.00	40.53%
Realia and other formats	727.81	5,283.36	13,500.00	39.14%
Archival collection	0.00	1,535.25	15,000.00	10.24%
TOTAL LIBRARY MATERIALS	57,547.29	638,164.88	1,132,500.00	56.35%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	0.00	746.30	4,000.00	18.66%
Building Materials & Supplies	2,181.57	6,783.85	8,000.00	84.80%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 07/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Equipment Parts	1,040.01	2,102.29	10,000.00	21.02%
Cleaning & Housekeeping Supplies	0.00	2,230.86	13,000.00	17.16%
Signage	0.00	3,445.06	4,000.00	86.13%
Total Facility Supplies	3,221.58	15,308.36	39,000.00	39.25%
Facilities Services				
Landscaping and snow removal serv	492.00	6,320.00	25,000.00	25.28%
Custodial Services	16,382.68	113,873.68	216,000.00	52.72%
Water	272.00	5,153.70	11,000.00	46.85%
Sewer/Garbage	79.50	5,150.24	15,000.00	34.33%
Parking lot expense	0.00	3,457.68	5,000.00	69.15%
Natural Gas	2,411.52	56,660.65	60,000.00	94.43%
Rentals--Equipment & Facilities	1,370.00	10,494.74	20,000.00	52.47%
Repair & Maintenance Prop. & Equip	41,137.22	159,767.65	219,000.00	72.95%
Total Facilities Services	62,144.92	360,878.34	571,000.00	63.20%
TOTAL FACILITIES MANAGEMENT	65,366.50	376,186.70	610,000.00	61.67%
PUBLIC SERVICES				
Programming				
Children's Programming	1,632.21	11,679.74	18,900.00	61.80%
Young Adult Programming	1,166.35	9,709.99	25,000.00	38.84%
Adult Programming	1,375.00	10,184.07	23,000.00	44.28%
Community Engagement	251.26	9,967.19	15,000.00	66.45%
Social Services	0.00	390.00	20,000.00	1.95%
Creative Studio	0.00	839.95	2,000.00	42.00%
Total Programming	4,424.82	42,770.94	103,900.00	41.17%
Digital Services				
Consultant Support Services	0.00	0.00	10,000.00	0.00%
SWAN	38,284.03	92,319.53	111,000.00	83.17%
Website development/CMS	0.00	1,544.90	4,000.00	38.62%
Subscriptions and services	13,601.13	163,472.38	240,000.00	68.11%
Equipment and supplies	1,645.72	16,807.40	20,000.00	84.04%
Total Digital Services	53,530.88	274,144.21	385,000.00	71.21%
TOTAL PUBLIC SERVICES	57,955.70	316,915.15	488,900.00	64.82%
TOTAL EXPENSES - Operating	915,092.78	6,593,365.17	11,044,050.00	59.70%
EXPENSES - Capital				
Facilities Equipment	0.00	8,780.00	10,000.00	87.80%
Furnishings	0.00	13,519.52	120,000.00	11.27%
Technology Projects and Equipment	675.00	55,153.09	200,000.00	27.58%
Building Improvements	13,005.19	86,383.54	645,000.00	13.39%
Special Projects	0.00	1,260.00	32,000.00	3.94%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 07/31/2023

	<u>Current Month</u>	<u>YTD Totals</u>	<u>Total Annual Budget</u>	<u>% Budget YTD Received / Expended</u>
TOTAL EXPENSES - Capital	13,680.19	165,096.15	1,007,000.00	16.39%
NET SURPLUS/(DEFICIT)	(592,326.14)	1,662,266.64	(1,553,668.00)	(106.99%)

Oak Park Public Library

Cash Disbursement Journals

July 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
AARON SMITH	Computer Check 59771	07/19/2023	07/19/2023 Not yet posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0095	06/13/2023	Dispelling the myth	150.00	150.00	01-5249	Community Engagement	150.00	<No Project>
<i>Totals:</i>							150.00	
ALPHA BUILDING MAINTENAN	Computer Check 59732	07/12/2023	07/12/2023 Not yet posted	15,512.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,512.21	15,512.21 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22252 OPPL	06/01/2023	Custodial Services	15,512.21	15,512.21	01-5686	Custodial Services	15,512.21	<No Project>
<i>Totals:</i>							15,512.21	
ALPHA BUILDING MAINTENAN	Computer Check 59772	07/19/2023	07/19/2023 Not yet posted	15,512.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,512.21	15,512.21 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22332 OPPL	07/01/2023	Custodial Services	15,512.21	15,512.21	01-5686	Custodial Services	15,512.21	<No Project>
<i>Totals:</i>							15,512.21	
AMANO MCGANN, INC.	Computer Check 59773	07/19/2023	07/19/2023 Not yet posted	3,456.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,456.68	3,456.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INVC021428	06/01/2023	Amano McGann - S	1,728.34	1,728.34	01-5689	Parking lot expense	1,728.34	<No Project>
<i>Totals:</i>							1,728.34	
INVC021436	06/01/2023	Amano McGann - S	1,728.34	1,728.34	01-5689	Parking lot expense	1,728.34	<No Project>
<i>Totals:</i>							1,728.34	
AMAZON CAPITAL SERVICES	Computer Check 59733	07/12/2023	07/12/2023 Not yet posted	1,576.66	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,576.66	1,576.66 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1Q9M-V7WC-F3JR	06/29/2023	Books	269.95	269.95	01-5840	Print materials	269.95	<No Project>
<i>Totals:</i>							269.95	
1VVG-PHRV-FNLK	06/29/2023	Office Supplies	46.63	33.98	01-5742	Supplies	33.98	<No Project>
<i>Totals:</i>							33.98	
1CPH-Q3TR-QD71	07/01/2023	Books	44.82	44.82	01-5840	Print materials	44.82	<No Project>
<i>Totals:</i>							44.82	
1691-M13H-QJCF	07/01/2023	Books	51.93	51.93	01-5840	Print materials	51.93	<No Project>
<i>Totals:</i>							51.93	

Oak Park Public Library

Cash Disbursement Journals

July 2023- BYLINE

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1MFR-T1RX-LNPT	07/01/2023	Hip Hop 50 Grant -	140.31	140.31	01-5452	Grant Expenses	140.31	HIP HOP 50TH
							<i>Totals:</i>	
1J6V-FWLN-KYHF	07/01/2023	Children's Programr	777.03	777.03	01-5240	Children's Programming	777.03	<No Project>
							<i>Totals:</i>	
1N7V-GQ1D-TPK6	07/02/2023	Office Supplies	63.41	63.41	01-5742	Supplies	63.41	<No Project>
							<i>Totals:</i>	
1WNG-VPYD-NG7V	07/07/2023	24x36 Inch Picture F	34.99	34.99	01-5742	Supplies	34.99	<No Project>
							<i>Totals:</i>	
1RMT-9LPN-QD3J	07/08/2023	Book	24.95	24.95	01-5840	Print materials	24.95	<No Project>
							<i>Totals:</i>	
1KCH-V4LX-QR3J	07/08/2023	Books	35.53	35.53	01-5840	Print materials	35.53	<No Project>
							<i>Totals:</i>	
1M7N-P9NP-T6XD	07/08/2023	Childrens Realia	47.56	47.56	01-5894	Realia and other formats	47.56	<No Project>
							<i>Totals:</i>	
11XQ-K6WK-R3N4	07/08/2023	Books	52.20	52.20	01-5840	Print materials	52.20	<No Project>
							<i>Totals:</i>	
AMAZON CAPITAL SERVICES	Computer Check	07/19/2023		775.43	01-1053	Byline Bank Checking	0.00	775.43
	59774	Not yet posted			01-2060	Accounts Payable	775.43	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1WWW-H7JV-6YDX	06/01/2023	Adult Programming	159.25	159.25	01-5247	Adult Programming	159.25	<No Project>
							<i>Totals:</i>	
1N9X-WXKY-NH99	07/01/2023	MHS Program Supp	544.50	544.50	01-5244	Young Adult Programming	544.50	<No Project>
							<i>Totals:</i>	
1JKR-VKKR-DKWW	07/11/2023	Books	27.31	27.31	01-5840	Print materials	27.31	<No Project>
							<i>Totals:</i>	
1MXP-JYWY-D4HR	07/16/2023	Book	15.99	15.99	01-5840	Print materials	15.99	<No Project>
							<i>Totals:</i>	
11KF-K9YC-K9W6	07/16/2023	Book	16.99	16.99	01-5840	Print materials	16.99	<No Project>
							<i>Totals:</i>	
1PFG-3YWR-LNFD	07/17/2023	Book	11.39	11.39	01-5840	Print materials	11.39	<No Project>
							<i>Totals:</i>	
AMAZON CAPITAL SERVICES	Computer Check	07/26/2023		920.08	01-1053	Byline Bank Checking	0.00	920.08
	59812	Not yet posted			01-2060	Accounts Payable	920.08	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

July 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
117Y-93DW-LV4P	06/12/2023	Purchasing of suppl	127.59	127.59	01-5249	Community Engagement	127.59	<No Project>
<i>Totals:</i>							127.59	
1JDL-7F17-4KQJ	06/22/2023	Purchasing of tools	175.42	175.42	01-5249	Community Engagement	175.42	<No Project>
<i>Totals:</i>							175.42	
147J-CH37-4R9N	07/15/2023	Wall Mount Picture	13.10	13.10	01-5742	Supplies	13.10	<No Project>
<i>Totals:</i>							13.10	
1Q6Q-1CXW-RGXL	07/17/2023	Office Supplies	102.93	102.93	01-5742	Supplies	102.93	<No Project>
<i>Totals:</i>							102.93	
17WD-4CKC-RKGC	07/17/2023	Office Supplies	16.78	16.78	01-5742	Supplies	16.78	<No Project>
<i>Totals:</i>							16.78	
1QVR-377W-KQXR	07/17/2023	Sign Holders & US f	80.54	80.54	01-5742	Supplies	80.54	<No Project>
<i>Totals:</i>							80.54	
1LKY-1N1LV-3G67	07/19/2023	Books	66.82	66.82	01-5840	Print materials	66.82	<No Project>
<i>Totals:</i>							66.82	
1RPN-M13W-GTDY	07/20/2023	Dell Docking Stator	127.44	127.44	01-5937	Equipment and supplies	127.44	<No Project>
<i>Totals:</i>							127.44	
1Q4K-RWKK-KWNJ	07/21/2023	Equipment for Publi	86.44	86.44	01-5937	Equipment and supplies	86.44	<No Project>
<i>Totals:</i>							86.44	
161R-C7PH-N9FK	07/21/2023	Supplies for Acorn L	41.99	41.99	01-5742	Supplies	41.99	<No Project>
<i>Totals:</i>							41.99	
1LKY-1N1LV-WVL6	07/23/2023	OIKWAN Console C	29.97	29.97	01-5937	Equipment and supplies	29.97	<No Project>
<i>Totals:</i>							29.97	
1FPL-CJ43-TTMY	07/23/2023	Office Supplies	51.06	51.06	01-5742	Supplies	51.06	<No Project>
<i>Totals:</i>							51.06	
ANCEL GLINK, P.C.	Computer Check 59769		07/13/2023 07/13/2023 Not yet posted		1,495.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,495.00	1,495.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
97085	06/08/2023	LEGAL SERVICE THF	1,495.00	1,495.00	01-5291	Legal Fees	1,495.00	<No Project>
<i>Totals:</i>							1,495.00	
ANDERSON ELEVATOR CO.	Computer Check 59775		07/19/2023 07/19/2023 Not yet posted		5,460.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,460.00	5,460.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-74489-X0Q8	07/01/2023	Maze - Semi Annual	1,083.00	1,083.00	01-5692	Repair & Maintenance Prop.	1,083.00	<No Project>
<i>Totals:</i>							1,083.00	

Oak Park Public Library

Cash Disbursement Journals

July 2023- BYLINE

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV-74488-B0V5	07/01/2023	Main - Semi Annual	4,377.00	4,377.00	01-5692	Repair & Maintenance Prop.	4,377.00	<No Project>	
<i>Totals:</i>							4,377.00		
BAKER & TAYLOR	Computer Check 59734		07/12/2023	07/12/2023 Not yet posted	4,322.11	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,322.11	4,322.11 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2037621223	06/30/2023	Books	464.56	464.56	01-5840	Print materials	464.56	<No Project>	
<i>Totals:</i>							464.56		
2037623319	07/05/2023	Books	272.14	272.14	01-5840	Print materials	272.14	<No Project>	
<i>Totals:</i>							272.14		
2037470064	07/05/2023	Books	412.08	412.08	01-5840	Print materials	412.08	<No Project>	
<i>Totals:</i>							412.08		
2037473069	07/06/2023	Books	602.01	602.01	01-5840	Print materials	602.01	<No Project>	
<i>Totals:</i>							602.01		
2037496984	07/06/2023	Books	2,093.01	2,093.01	01-5840	Print materials	2,093.01	<No Project>	
<i>Totals:</i>							2,093.01		
2037618754	07/07/2023	Books	478.31	478.31	01-5840	Print materials	478.31	<No Project>	
<i>Totals:</i>							478.31		
BAKER & TAYLOR	Computer Check 59776		07/19/2023	07/19/2023 Not yet posted	15,321.39	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,321.39	15,321.39 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2037536779	07/07/2023	Books	532.31	532.31	01-5840	Print materials	532.31	<No Project>	
<i>Totals:</i>							532.31		
2037539883	07/10/2023	Books	304.94	304.94	01-5840	Print materials	304.94	<No Project>	
<i>Totals:</i>							304.94		
2037542789	07/10/2023	Books	352.35	352.35	01-5840	Print materials	352.35	<No Project>	
<i>Totals:</i>							352.35		
2037479203	07/10/2023	Books	531.77	531.77	01-5840	Print materials	531.77	<No Project>	
<i>Totals:</i>							531.77		
2037630814	07/10/2023	Books	1,261.95	1,261.95	01-5840	Print materials	1,261.95	<No Project>	
<i>Totals:</i>							1,261.95		
2037530492	07/11/2023	Books	1,288.17	1,288.17	01-5840	Print materials	1,288.17	<No Project>	
<i>Totals:</i>							1,288.17		
2037512895	07/11/2023	Books	1,904.52	1,904.52	01-5840	Print materials	1,904.52	<No Project>	
<i>Totals:</i>							1,904.52		

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037556994	07/11/2023	Books	346.21	346.21	01-5840	Print materials	346.21	<No Project>
							<i>Totals:</i>	346.21
2037556623	07/11/2023	Books	712.71	712.71	01-5840	Print materials	712.71	<No Project>
							<i>Totals:</i>	712.71
2037548505	07/11/2023	Books	1,923.54	1,923.54	01-5840	Print materials	1,923.54	<No Project>
							<i>Totals:</i>	1,923.54
2037559317	07/12/2023	Books	878.01	878.01	01-5840	Print materials	878.01	<No Project>
							<i>Totals:</i>	878.01
2037565265	07/12/2023	Books	957.81	957.81	01-5840	Print materials	957.81	<No Project>
							<i>Totals:</i>	957.81
2037636186	07/12/2023	Books	1,035.54	1,035.54	01-5840	Print materials	1,035.54	<No Project>
							<i>Totals:</i>	1,035.54
2037560953	07/13/2023	Books	908.26	908.26	01-5840	Print materials	908.26	<No Project>
							<i>Totals:</i>	908.26
2037621265	07/13/2023	Books	1,099.48	1,099.48	01-5840	Print materials	1,099.48	<No Project>
							<i>Totals:</i>	1,099.48
2037636443	07/13/2023	Books	1,283.82	1,283.82	01-5840	Print materials	1,283.82	<No Project>
							<i>Totals:</i>	1,283.82
BAKER & TAYLOR	Computer Check 59813	07/26/2023 07/26/2023 Not yet posted		10,369.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 10,369.28	10,369.28 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037617722	07/03/2023	Books	1,358.37	1,358.37	01-5840	Print materials	1,358.37	<No Project>
							<i>Totals:</i>	1,358.37
2037646937	07/14/2023	Books	925.00	925.00	01-5840	Print materials	925.00	<No Project>
							<i>Totals:</i>	925.00
2037631140	07/14/2023	Books	1,515.82	1,515.82	01-5840	Print materials	1,515.82	<No Project>
							<i>Totals:</i>	1,515.82
2037574701	07/17/2023	Books	308.09	308.09	01-5840	Print materials	308.09	<No Project>
							<i>Totals:</i>	308.09
2037585646	07/17/2023	Books	1,234.79	1,234.79	01-5840	Print materials	1,234.79	<No Project>
							<i>Totals:</i>	1,234.79
2037649035	07/18/2023	Books	423.73	423.73	01-5840	Print materials	423.73	<No Project>
							<i>Totals:</i>	423.73
2037578589	07/20/2023	Books	531.36	531.36	01-5840	Print materials	531.36	<No Project>
							<i>Totals:</i>	531.36

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037652289	07/20/2023	Books	1,512.61	1,512.61	01-5840	Print materials	1,512.61	<No Project>
<i>Totals:</i>							1,512.61	
2037601533	07/21/2023	Books	169.07	169.07	01-5840	Print materials	169.07	<No Project>
<i>Totals:</i>							169.07	
2037671875	07/21/2023	Books	818.82	818.82	01-5840	Print materials	818.82	<No Project>
<i>Totals:</i>							818.82	
2037667525	07/21/2023	Books	1,025.18	1,025.18	01-5840	Print materials	1,025.18	<No Project>
<i>Totals:</i>							1,025.18	
2037598017	07/24/2023	Books	546.44	546.44	01-5840	Print materials	546.44	<No Project>
<i>Totals:</i>							546.44	
BAYSCAN TECHNOLOGIES	Computer Check 59777	07/19/2023 Not yet posted		1,078.53	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,078.53	1,078.53 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
75014	07/13/2023	Receipt Paper	1,078.53	1,078.53	01-5742	Supplies	1,078.53	<No Project>
<i>Totals:</i>							1,078.53	
BENJAMIN RUESS	Computer Check 59767	07/14/2023 Not yet posted		398.73	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 398.73	398.73 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023042	07/14/2023	WAGES & SALARIES	398.73	398.73	01-5001	Wages & Salaries	398.73	<No Project>
<i>Totals:</i>							398.73	
BENJAMIN RUESS	Computer Check 59845	07/31/2023 Not yet posted		398.73	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 398.73	398.73 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023049	07/31/2023	WAGES & SALARIES	398.73	398.73	01-5001	Wages & Salaries	398.73	<No Project>
<i>Totals:</i>							398.73	
BLACKBAUD	Computer Check 59735	07/12/2023 Not yet posted		168.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 168.75	168.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-0000299948	06/30/2023	FE NXT IMPLEMENT	168.75	168.75	01-5275	Consulting Services - Admin	168.75	<No Project>
<i>Totals:</i>							168.75	
BLUEMACK INC.	Computer Check 59814	07/26/2023 Not yet posted		854.64	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 854.64	854.64 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Amount	Account Number	Description	Debit Amount	Credit Amount
7481	Invoice # 07/24/2023	Description Back to School Bags	Invoice Amount 854.64	Amount Paid 854.64	Account Number 01-5452	Account Description Grant Expenses	Amount 854.64	Project ID NORTHWESTERN
<i>Totals:</i>							854.64	
DUSHAUN BRANCH	Computer Check 59815	07/26/2023 07/26/2023 Not yet posted		180.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 180.00	180.00 0.00
22-1064	Invoice # 07/07/2023	Description Adult Programming	Invoice Amount 180.00	Amount Paid 180.00	Account Number 01-5247	Account Description Adult Programming	Amount 180.00	Project ID <No Project>
<i>Totals:</i>							180.00	
CALEB LOFTON	Computer Check 59816	07/26/2023 07/26/2023 Not yet posted		250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
2023-99-00116	Invoice # 07/18/2023	Description Youth Advisor	Invoice Amount 250.00	Amount Paid 250.00	Account Number 01-5452	Account Description Grant Expenses	Amount 250.00	Project ID NORTHWESTERN
<i>Totals:</i>							250.00	
CARDINAL COLORGROUP	Computer Check 59778	07/19/2023 07/19/2023 Not yet posted		1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
4314561	Invoice # 05/12/2023	Description May/June OP/FYI in:	Invoice Amount 750.00	Amount Paid 750.00	Account Number 01-5205	Account Description Publications	Amount 750.00	Project ID <No Project>
<i>Totals:</i>							750.00	
4320712	Invoice # 06/29/2023	Description July/August OP/FYI	Invoice Amount 750.00	Amount Paid 750.00	Account Number 01-5205	Account Description Publications	Amount 750.00	Project ID <No Project>
<i>Totals:</i>							750.00	
CATALINA M JOHNSON	Computer Check 59817	07/26/2023 07/26/2023 Not yet posted		370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 370.00	370.00 0.00
2023-99-0055	Invoice # 04/24/2023	Description Hip Hop Grant - Lat	Invoice Amount 370.00	Amount Paid 370.00	Account Number 01-5452	Account Description Grant Expenses	Amount 370.00	Project ID HIP HOP ADS
<i>Totals:</i>							370.00	
CHIBUIKE ENYIA	Computer Check 59818	07/26/2023 07/26/2023 Not yet posted		217.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 217.25	217.25 0.00
IR-7869	Invoice # 07/24/2023	Description Per Diem HH50 Sur	Invoice Amount 217.25	Amount Paid 217.25	Account Number 01-5163	Account Description Staff Development/Travel	Amount 217.25	Project ID <No Project>
<i>Totals:</i>							217.25	
CHRISTOPHER RICHARDSON	Computer Check	07/26/2023 07/26/2023		50.00	01-1053	Byline Bank Checking	0.00	50.00

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	59819		Not yet posted		01-2060	Accounts Payable	50.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00118	07/18/2023	Youth Advisor and p	50.00	50.00	01-5452	Grant Expenses	50.00	NORTHWESTERN
<i>Totals:</i>							50.00	
CINTAS	Computer Check 59736	07/12/2023	07/12/2023 Not yet posted	887.84	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 887.84	887.84 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5164899984	06/29/2023	First Aid	29.19	29.19	01-5742	Supplies	29.19	<No Project>
<i>Totals:</i>							29.19	
5164899945	06/29/2023	First Aid	149.71	149.71	01-5742	Supplies	149.71	<No Project>
<i>Totals:</i>							149.71	
5164899902	06/29/2023	First Aid	708.94	708.94	01-5742	Supplies	708.94	<No Project>
<i>Totals:</i>							708.94	
CITRON HYGIENE	Computer Check 59779	07/19/2023	07/19/2023 Not yet posted	870.47	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 870.47	870.47 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV0046841	07/01/2023	Citron Hygiene Serv	66.01	66.01	01-5686	Custodial Services	66.01	<No Project>
<i>Totals:</i>							66.01	
INV0046838	07/01/2023	Citron Hygiene Serv	83.18	83.18	01-5686	Custodial Services	83.18	<No Project>
<i>Totals:</i>							83.18	
INV0046845	07/01/2023	Citron Hygiene Serv	721.28	721.28	01-5686	Custodial Services	721.28	<No Project>
<i>Totals:</i>							721.28	
CLAIRE ONG	Computer Check 59820	07/26/2023	07/26/2023 Not yet posted	128.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 128.35	128.35 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7881	06/24/2023	ALA conference and	128.35	128.35	01-5163	Staff Development/Travel	128.35	<No Project>
<i>Totals:</i>							128.35	
COLLABORATION FOR EARLY C	Computer Check 59737	07/12/2023	07/12/2023 Not yet posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
NS5255	05/10/2023	IGA SUPPORT OF TR	1,500.00	1,500.00	01-5281	Intergovernmental Agreeemer	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	

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BREEA J. COLSON	Computer Check	07/12/2023	07/12/2023	150.00	01-1053	Byline Bank Checking	0.00	150.00
	59738		Not yet posted		01-2060	Accounts Payable	150.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00106	07/01/2023	Editing of the hip hc	150.00	150.00	01-5204	Promotions	150.00	<No Project>
<i>Totals:</i>							150.00	
COMPLETE TEMPERATURE SYS	Computer Check	07/19/2023	07/19/2023	1,200.00	01-1053	Byline Bank Checking	0.00	1,200.00
	59780		Not yet posted		01-2060	Accounts Payable	1,200.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE048731	06/30/2023	Main - Veterans Roc	1,200.00	1,200.00	01-5692	Repair & Maintenance Prop.	1,200.00	<No Project>
<i>Totals:</i>							1,200.00	
DEMCO, INC.	Computer Check	07/26/2023	07/26/2023	664.63	01-1053	Byline Bank Checking	0.00	664.63
	59821		Not yet posted		01-2060	Accounts Payable	664.63	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7336780	07/20/2023	Processing Supplies	664.63	664.63	01-5742	Supplies	664.63	<No Project>
<i>Totals:</i>							664.63	
DITO, LLC	Computer Check	07/26/2023	07/26/2023	16.93	01-1053	Byline Bank Checking	0.00	16.93
	59822		Not yet posted		01-2060	Accounts Payable	16.93	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV76651	06/30/2023	Google Voice Non-1	16.93	16.93	01-5451	Telephone/Communications	16.93	<No Project>
<i>Totals:</i>							16.93	
ERIC MENDOZA	Computer Check	07/19/2023	07/19/2023	900.00	01-1053	Byline Bank Checking	0.00	900.00
	59781		Not yet posted		01-2060	Accounts Payable	900.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0084	06/01/2023	Adult Programming	900.00	900.00	01-5247	Adult Programming	900.00	<No Project>
<i>Totals:</i>							900.00	
F.W. KLINE, INC.	Computer Check	07/19/2023	07/19/2023	562.50	01-1053	Byline Bank Checking	0.00	562.50
	59782		Not yet posted		01-2060	Accounts Payable	562.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
61246	06/23/2023	Sargent Key Registr	562.50	562.50	01-5683	Equipment Parts	562.50	<No Project>
<i>Totals:</i>							562.50	
FOREST PRINTING CO.	Computer Check	07/19/2023	07/19/2023	395.59	01-1053	Byline Bank Checking	0.00	395.59

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		59783			Not yet posted		01-2060	Accounts Payable	395.59	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
118127	07/11/2023	500 welcome broch	395.59	395.59	01-5204	Promotions	395.59	<No Project>		
<i>Totals:</i>								395.59		
FOREST PRINTING CO.	Computer Check		07/26/2023	07/26/2023		702.87	01-1053	Byline Bank Checking	0.00	702.87
		59823			Not yet posted		01-2060	Accounts Payable	702.87	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
118226	07/24/2023	August Printed Ever	702.87	702.87	01-5205	Publications	702.87	<No Project>		
<i>Totals:</i>								702.87		
JENNA FRIEBEL	Computer Check		07/12/2023	07/12/2023		130.16	01-1053	Byline Bank Checking	0.00	130.16
		59739			Not yet posted		01-2060	Accounts Payable	130.16	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
IR-7545	06/29/2023	Staff Dev Travel ALA	130.16	130.16	01-5163	Staff Development/Travel	130.16	<No Project>		
<i>Totals:</i>								130.16		
GALE/CENGAGE LEARNING	Computer Check		07/12/2023	07/12/2023		528.61	01-1053	Byline Bank Checking	0.00	528.61
		59740			Not yet posted		01-2060	Accounts Payable	528.61	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
81499109	07/02/2023	National Geographi	528.61	528.61	01-5891	Digital content	528.61	<No Project>		
<i>Totals:</i>								528.61		
GALE/CENGAGE LEARNING	Computer Check		07/26/2023	07/26/2023		3,300.00	01-1053	Byline Bank Checking	0.00	3,300.00
		59824			Not yet posted		01-2060	Accounts Payable	3,300.00	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
81298648	05/31/2023	Individual Seats for	3,300.00	3,300.00	01-5891	Digital content	3,300.00	<No Project>		
<i>Totals:</i>								3,300.00		
GARVEY'S OFFICE PRODUCTS	Computer Check		07/12/2023	07/12/2023		664.80	01-1053	Byline Bank Checking	0.00	664.80
		59741			Not yet posted		01-2060	Accounts Payable	664.80	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
PINV2445823	07/11/2023	Paper	664.80	664.80	01-5742	Supplies	664.80	<No Project>		
<i>Totals:</i>								664.80		
GORDON ALLEN CONSULTING	Computer Check		07/12/2023	07/12/2023		600.00	01-1053	Byline Bank Checking	0.00	600.00
		59742			Not yet posted		01-2060	Accounts Payable	600.00	0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2023-99-00110	07/11/2023	Social and Emotiona	600.00	600.00	01-5163	Staff Development/Travel	600.00	<No Project>	
<i>Totals:</i>							600.00		
DAVID GUZMAN	Computer Check 59743		07/12/2023	07/12/2023 Not yet posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-7535	06/29/2023	Two trainings at loc	100.00	100.00	01-5163	Staff Development/Travel	100.00	<No Project>	
<i>Totals:</i>							100.00		
IHLS-OCLC	Computer Check 59784		07/19/2023	07/19/2023 Not yet posted	138.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 138.62	138.62 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
28299	07/17/2023	IFM Debits/Admin F	138.62	138.62	01-5264	ILL Payments	138.62	<No Project>	
<i>Totals:</i>							138.62		
INTERNATIONAL UNION OF O	Computer Check 59785		07/19/2023	07/19/2023 Not yet posted	183.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 183.75	183.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-7815	07/10/2023	JULY 2023 UNION C	183.75	183.75	01-2059	Union dues Payable	183.75	<No Project>	
<i>Totals:</i>							183.75		
J.C. LICHT, LLC	Computer Check 59786		07/19/2023	07/19/2023 Not yet posted	61.91	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 61.91	61.91 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
02171662	07/03/2023	Paint - Idea Box - Hi	61.91	61.91	01-5682	Building Materials & Supplies	61.91	<No Project>	
<i>Totals:</i>							61.91		
JENNIFER JACKSON	Computer Check 59744		07/12/2023	07/12/2023 Not yet posted	101.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 101.60	101.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
IR-7698	07/10/2023	MAY Team - progra	101.60	101.60	01-5249	Community Engagement	101.60	<No Project>	
<i>Totals:</i>							101.60		
JENNIFER JACKSON	Computer Check 59825		07/26/2023	07/26/2023 Not yet posted	51.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 51.00	51.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7866	06/25/2023	Reimbursement for	51.00	51.00	01-5163	Staff Development/Travel	51.00	<No Project>
<i>Totals:</i>							51.00	
STEPHEN JACKSON	Computer Check 59787	07/19/2023 07/19/2023 Not yet posted		197.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 197.50	197.50 0.00
IR-7802	07/17/2023	PER DIEM HH50 NY	197.50	197.50	01-5163	Staff Development/Travel	197.50	<No Project>
<i>Totals:</i>							197.50	
JESSICA (JERICHO) SAVAGE	Computer Check 59745	07/12/2023 07/12/2023 Not yet posted		29.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 29.75	29.75 0.00
IR-7656	07/06/2023	ALA Meal Reimburs	29.75	29.75	01-5163	Staff Development/Travel	29.75	<No Project>
<i>Totals:</i>							29.75	
JESSICA (JERICHO) SAVAGE	Computer Check 59764	07/13/2023 07/13/2023 Not yet posted		1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
IR-7710	07/12/2023	TUITION GRANT	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
JOHNSON CONTROLS	Computer Check 59826	07/26/2023 07/26/2023 Not yet posted		5,513.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,513.00	5,513.00 0.00
1-129807057966	07/02/2023	Johnson Controls - I	5,513.00	5,513.00	01-5692	Repair & Maintenance Prop.	5,513.00	<No Project>
<i>Totals:</i>							5,513.00	
JUANTA BENNETT	Computer Check 59789	07/19/2023 07/19/2023 Not yet posted		217.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 217.25	217.25 0.00
IR-7792	07/17/2023	PER DIEM FOR STAF	217.25	217.25	01-5163	Staff Development/Travel	217.25	<No Project>
<i>Totals:</i>							217.25	
KAILYN SLATER	Computer Check 59746	07/12/2023 07/12/2023 Not yet posted		30.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 30.25	30.25 0.00
IR-7792	07/17/2023	PER DIEM FOR STAF	217.25	217.25	01-5163	Staff Development/Travel	217.25	<No Project>
<i>Totals:</i>							217.25	

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IR-7531	06/29/2023	ALA Food Expenses	30.25	30.25	01-5163	Staff Development/Travel	30.25	<No Project>
<i>Totals:</i>						30.25		
KANOPY, INC.	Computer Check 59747	07/12/2023 07/12/2023 Not yet posted	2,563.10	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,563.10	2,563.10 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
355701-PPU	06/30/2023	Kanopy plays	2,563.10	2,563.10	01-5891	Digital content	2,563.10	<No Project>
<i>Totals:</i>						2,563.10		
KATHY VALDIVIA	Computer Check 59790	07/19/2023 07/19/2023 Not yet posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-00113	07/17/2023	June Spanish Langu	100.00	100.00	01-5240	Children's Programming	100.00	<No Project>
<i>Totals:</i>						100.00		
KIANA K PARSONS	Computer Check 59791	07/19/2023 07/19/2023 Not yet posted	115.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 115.00	115.00 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-00112	07/15/2023	Read to the Royals	115.00	115.00	01-5240	Children's Programming	115.00	<No Project>
<i>Totals:</i>						115.00		
KONICA MINOLTA PREMIER FII	Computer Check 59749	07/12/2023 07/12/2023 Not yet posted	2,115.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,115.70	2,115.70 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
504238692	06/20/2023	KM copier Lease coi	2,115.70	2,115.70	01-5620	Office & Library Machinery S	2,115.70	<No Project>
<i>Totals:</i>						2,115.70		
KONICA MINOLTA	Computer Check 59748	07/12/2023 07/12/2023 Not yet posted	8.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8.00	8.00 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
9009349270	05/31/2023	KM printers toner	8.00	8.00	01-5742	Supplies	8.00	<No Project>
<i>Totals:</i>						8.00		
KONICA MINOLTA	Computer Check 59792	07/19/2023 07/19/2023 Not yet posted	144.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 144.41	144.41 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>

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9009404992	06/30/2023	KM Maintenance &	8.00	8.00	01-5742	Supplies	8.00	<No Project>
<i>Totals:</i>							8.00	
9009413427	07/01/2023	KM Maintenance &	136.41	136.41	01-5742	Supplies	136.41	<No Project>
<i>Totals:</i>							136.41	
KRISTENA ADAMO	Computer Check 59793		07/19/2023 07/19/2023 Not yet posted		150.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00111	07/15/2023	Creative Writing Wc	150.00	150.00	01-5240	Children's Programming	150.00	<No Project>
<i>Totals:</i>							150.00	
KRUEGER INTERNATIONAL, INC	Computer Check 59794		07/19/2023 07/19/2023 Not yet posted		18,191.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 18,191.50	18,191.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
14514088	06/06/2023	Admin Wing - Geni	18,191.50	18,191.50	01-5950	Building Improvements	18,191.50	<No Project>
<i>Totals:</i>							18,191.50	
LAKESHORE RECYCLING SYSTEMS	Computer Check 59795		07/19/2023 07/19/2023 Not yet posted		1,256.42 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,256.42	1,256.42 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR5354415	05/31/2023	Trash/Recycling - M	102.90	102.90	01-5688	Sewer/Garbage	102.90	<No Project>
<i>Totals:</i>							102.90	
LR5354414	05/31/2023	Trash/Recycling - M	525.31	525.31	01-5688	Sewer/Garbage	525.31	<No Project>
<i>Totals:</i>							525.31	
LR5379519	06/30/2023	Trash/Recycling - M	102.90	102.90	01-5688	Sewer/Garbage	102.90	<No Project>
<i>Totals:</i>							102.90	
LR5379518	06/30/2023	Trash/Recycling - Ju	525.31	525.31	01-5688	Sewer/Garbage	525.31	<No Project>
<i>Totals:</i>							525.31	
LATONIA JACKSON	Computer Check 59796		07/19/2023 07/19/2023 Not yet posted		217.25 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 217.25	217.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7757	07/13/2023	Per Diem for HipHo	217.25	217.25	01-5163	Staff Development/Travel	217.25	<No Project>
<i>Totals:</i>							217.25	
LILLIAN HICKMAN	Computer Check 59765		07/14/2023 07/14/2023 Not yet posted		385.76 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 385.76	385.76 0.00

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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
023040	07/14/2023	WAGES & SALARIES	385.76	385.76	01-5001	Wages & Salaries	385.76	<No Project>
<i>Totals:</i>							385.76	
LILLIAN HICKMAN	Computer Check 59843		07/31/2023 07/31/2023 Not yet posted		385.76 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 385.76	385.76 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
023047	07/31/2023	WAGES & SALARIES	385.76	385.76	01-5001	Wages & Salaries	385.76	<No Project>
<i>Totals:</i>							385.76	
LOCAL 399 FED PAC	Computer Check 59797		07/19/2023 07/19/2023 Not yet posted		50.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 50.00	50.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
832164	07/10/2023	FED PAC CONTRIBU	50.00	50.00	01-2058	Fed Pac	50.00	<No Project>
<i>Totals:</i>							50.00	
MADILYN E WILEY	Computer Check 59827		07/26/2023 07/26/2023 Not yet posted		250.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-0092	06/08/2023	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>
<i>Totals:</i>							250.00	
MAUREEN E BRADY	Computer Check 59828		07/26/2023 07/26/2023 Not yet posted		175.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 175.00	175.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-00102	06/28/2023	Adult Programming	175.00	175.00	01-5247	Adult Programming	175.00	<No Project>
<i>Totals:</i>							175.00	
MCADAM LANDSCAPING, INC.	Computer Check 59798		07/19/2023 07/19/2023 Not yet posted		492.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 492.00	492.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
90685	07/06/2023	Landscaping Mainte	492.00	492.00	01-5681	Landscaping and snow remo	492.00	<No Project>
<i>Totals:</i>							492.00	
MEGAN TIDEMAN	Computer Check 59750		07/12/2023 07/12/2023 Not yet posted		1,360.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,360.00	1,360.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>

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IR-7615	07/10/2023	TUITION GRANT	1,360.00	1,360.00	01-5164	Tuition Reimbursement	1,360.00	<No Project>
<i>Totals:</i>							1,360.00	
MIDWEST TAPE, LLC	Computer Check 59751	07/12/2023 07/12/2023 Not yet posted		3,427.04	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,427.04	3,427.04 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503995060	06/28/2023	Music CDs	42.50	42.50	01-5890	Audio and video materials	42.50	<No Project>
<i>Totals:</i>							42.50	
503995057	06/28/2023	Audiobook	50.68	50.68	01-5890	Audio and video materials	50.68	<No Project>
<i>Totals:</i>							50.68	
503995063	06/28/2023	DVDs	64.63	64.63	01-5890	Audio and video materials	64.63	<No Project>
<i>Totals:</i>							64.63	
503995062	06/28/2023	DVDs	199.48	199.48	01-5890	Audio and video materials	199.48	<No Project>
<i>Totals:</i>							199.48	
503995059	06/28/2023	DVDs	321.43	321.43	01-5890	Audio and video materials	321.43	<No Project>
<i>Totals:</i>							321.43	
503995058	06/28/2023	DVDs	764.83	764.83	01-5890	Audio and video materials	764.83	<No Project>
<i>Totals:</i>							764.83	
504035382	07/06/2023	Music CD	14.68	14.68	01-5890	Audio and video materials	14.68	<No Project>
<i>Totals:</i>							14.68	
504035384	07/06/2023	Audiobook	48.68	48.68	01-5890	Audio and video materials	48.68	<No Project>
<i>Totals:</i>							48.68	
504035385	07/06/2023	DVDs	52.67	52.67	01-5890	Audio and video materials	52.67	<No Project>
<i>Totals:</i>							52.67	
504035386	07/06/2023	DVDs	158.48	158.48	01-5890	Audio and video materials	158.48	<No Project>
<i>Totals:</i>							158.48	
504035380	07/06/2023	DVDs	650.46	650.46	01-5890	Audio and video materials	650.46	<No Project>
<i>Totals:</i>							650.46	
504035381	07/06/2023	DVDs	1,058.52	1,058.52	01-5890	Audio and video materials	1,058.52	<No Project>
<i>Totals:</i>							1,058.52	
MIDWEST TAPE, LLC	Computer Check 59799	07/19/2023 07/19/2023 Not yet posted		1,846.07	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,846.07	1,846.07 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504063203	07/12/2023	DVDs	15.81	15.81	01-5890	Audio and video materials	15.81	<No Project>
<i>Totals:</i>							15.81	

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504063202	07/12/2023	DVD	33.03	33.03	01-5890	Audio and video materials	33.03	<No Project>
						Totals:	33.03	
504063200	07/12/2023	Music CDs	44.79	44.79	01-5890	Audio and video materials	44.79	<No Project>
						Totals:	44.79	
504062937	07/12/2023	Audiobooks	179.72	179.72	01-5890	Audio and video materials	179.72	<No Project>
						Totals:	179.72	
504062939	07/12/2023	DVDs	532.84	532.84	01-5890	Audio and video materials	532.84	<No Project>
						Totals:	532.84	
504062938	07/12/2023	DVDs	1,039.88	1,039.88	01-5890	Audio and video materials	1,039.88	<No Project>
						Totals:	1,039.88	
MIDWEST TAPE, LLC	Computer Check 59810		07/19/2023 Not yet posted		21,347.77 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 21,347.77	21,347.77 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504010682	06/30/2023	Hoopla	21,347.77	21,347.77	01-5891	Digital content	21,347.77	<No Project>
						Totals:	21,347.77	
MIDWEST TAPE, LLC	Computer Check 59829		07/26/2023 Not yet posted		849.38 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 849.38	849.38 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
504093793	07/19/2023	DVD	18.78	18.78	01-5890	Audio and video materials	18.78	<No Project>
						Totals:	18.78	
504093794	07/19/2023	DVD	21.78	21.78	01-5890	Audio and video materials	21.78	<No Project>
						Totals:	21.78	
504091038	07/19/2023	Music CDs	49.49	49.49	01-5890	Audio and video materials	49.49	<No Project>
						Totals:	49.49	
504093792	07/19/2023	Audiobooks	131.04	131.04	01-5890	Audio and video materials	131.04	<No Project>
						Totals:	131.04	
504093790	07/19/2023	DVDs	156.97	156.97	01-5890	Audio and video materials	156.97	<No Project>
						Totals:	156.97	
504093791	07/19/2023	DVDs	471.32	471.32	01-5890	Audio and video materials	471.32	<No Project>
						Totals:	471.32	
NFA SPACE CONTEMPORARY	Computer Check 59752		07/12/2023 Not yet posted		800.00 01-2060	01-1053 Byline Bank Checking Accounts Payable	0.00 800.00	800.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2548	06/25/2023	Art Repair	800.00	800.00	01-5895	Archival collection	800.00	<No Project>
<i>Totals:</i>							800.00	
NICOR GAS	Computer Check 59770	07/13/2023 07/13/2023 Not yet posted		2,411.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,411.52	2,411.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7748	07/03/2023	NATURAL GAS FOR	73.68	73.68	01-5690	Natural Gas	73.68	<No Project>
<i>Totals:</i>							73.68	
IR-7747	07/07/2023	NATURAL GAS FOR	2,337.84	2,337.84	01-5690	Natural Gas	2,337.84	<No Project>
<i>Totals:</i>							2,337.84	
OAK PARK DISTRICT 97 SCHO	Computer Check 59800	07/19/2023 07/19/2023 Not yet posted		134.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 134.41	134.41 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4756	06/22/2023	Printing 500 trifold l	110.00	110.00	01-5204	Promotions	110.00	<No Project>
<i>Totals:</i>							110.00	
4759	07/11/2023	July 2023 bookmark	24.41	24.41	01-5204	Promotions	24.41	<No Project>
<i>Totals:</i>							24.41	
OLSON'S ACE OAK PARK	Computer Check 59801	07/19/2023 07/19/2023 Not yet posted		73.78	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 73.78	73.78 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7647/4	06/29/2023	Facilities Supplies - l	73.78	73.78	01-5683	Equipment Parts	73.78	<No Project>
<i>Totals:</i>							73.78	
OVERDRIVE, INC.	Computer Check 59802	07/19/2023 07/19/2023 Not yet posted		19,711.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,711.36	19,711.36 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA23205336	06/30/2023	E-Content	4,742.52	4,742.52	01-5891	Digital content	4,742.52	<No Project>
<i>Totals:</i>							4,742.52	
01658MA23207742	06/30/2023	E-Content	14,968.84	14,968.84	01-5891	Digital content	14,968.84	<No Project>
<i>Totals:</i>							14,968.84	
OZIVELL ECFORD	Computer Check 59841	07/27/2023 07/27/2023 Not yet posted		200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 200.00	200.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00109	07/10/2023	Facilitated and led t	200.00	200.00	01-5244	Young Adult Programming	200.00	<No Project>
<i>Totals:</i>							200.00	
PACIFIC TELEMANAGEMENT SI	Computer Check 59753		07/12/2023 07/12/2023 Not yet posted	157.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 157.50	157.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2107754	06/15/2023	7084450358 Phone	157.50	157.50	01-5451	Telephone/Communications	157.50	<No Project>
<i>Totals:</i>							157.50	
PARK DISTRICT OF OAK PARK	Computer Check 59754		07/12/2023 07/12/2023 Not yet posted	1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20220077	07/12/2023	DOLE RENT JULY RE	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	<No Project>
<i>Totals:</i>							1,370.00	
PITNEY BOWES-Reserve	Computer Check 59803		07/19/2023 07/19/2023 Not yet posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7791	07/17/2023	postage - refill post.	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
PRODUCT LLC	Computer Check 59755		07/12/2023 07/12/2023 Not yet posted	4,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,000.00	4,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1650.0644	05/08/2023	Children's Area Desi	2,000.00	2,000.00	01-5950	Building Improvements	2,000.00	<No Project>
<i>Totals:</i>							2,000.00	
1650.0669	07/05/2023	Design Services for '	2,000.00	2,000.00	01-5682	Building Materials & Supplies	2,000.00	<No Project>
<i>Totals:</i>							2,000.00	
PROQUEST LLC	Computer Check 59804		07/19/2023 07/19/2023 Not yet posted	16,027.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,027.77	16,027.77 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
70772630	04/01/2023	Global Newsstream	11,276.68	11,276.68	01-5891	Digital content	11,276.68	<No Project>
<i>Totals:</i>							11,276.68	
70795599	07/01/2023	Ancestry Library & t	4,751.09	4,751.09	01-5891	Digital content	4,751.09	<No Project>
<i>Totals:</i>							4,751.09	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
QUILL LLC	Computer Check 59756	07/12/2023	07/12/2023 Not yet posted	25.01	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 25.01	25.01 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
33222765	06/27/2023	Office Supplies	25.01	25.01	01-5742	Supplies	25.01	<No Project>
<i>Totals:</i>							25.01	
QUILL LLC	Computer Check 59830	07/26/2023	07/26/2023 Not yet posted	53.18	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 53.18	53.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
33623317	07/21/2023	Office Supplies	53.18	53.18	01-5742	Supplies	53.18	<No Project>
<i>Totals:</i>							53.18	
REGIONS BANK	Bank Draft 51	07/19/2023	07/19/2023 Not yet posted	24,207.07	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 24,207.07	24,207.07 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023045	06/30/2023	REGION PERIOD EN	24,207.07	24,207.07	01-2067	Purchase Cards - P Cards	24,207.07	<No Project>
<i>Totals:</i>							24,207.07	
RHONDA FENTRY	Computer Check 59805	07/19/2023	07/19/2023 Not yet posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0027	02/13/2023	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
<i>Totals:</i>							75.00	
STEPHEN ROBINET	Computer Check 59766	07/14/2023	07/14/2023 Not yet posted	374.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 374.77	374.77 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023041	07/14/2023	WAGES & SALARIES	374.77	374.77	01-5001	Wages & Salaries	374.77	<No Project>
<i>Totals:</i>							374.77	
STEPHEN ROBINET	Computer Check 59844	07/31/2023	07/31/2023 Not yet posted	374.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 374.77	374.77 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023048	07/31/2023	WAGES & SALARIES	374.77	374.77	01-5001	Wages & Salaries	374.77	<No Project>
<i>Totals:</i>							374.77	
EILEEN SAAM	Computer Check	07/26/2023	07/26/2023	15.00	01-1053	Byline Bank Checking	0.00	15.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	59831		Not yet posted		01-2060	Accounts Payable	15.00	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-7844	07/20/2023	Supplies for STEAM	15.00	15.00	01-5240	Children's Programming	15.00	<No Project>
<i>Totals:</i>							15.00	
SEAN HARRIS	Computer Check 59832	07/26/2023	07/26/2023 Not yet posted	300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-00114	07/17/2023	Youth Advisor	300.00	300.00	01-5452	Grant Expenses	300.00	NORTHWESTERN
<i>Totals:</i>							300.00	
SHANEL ROMAIN	Computer Check 59806	07/19/2023	07/19/2023 Not yet posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
#24	06/11/2023	Hip Hop fashion shc	150.00	150.00	01-5204	Promotions	150.00	<No Project>
<i>Totals:</i>							150.00	
SHANEL ROMAIN	Computer Check 59833	07/26/2023	07/26/2023 Not yet posted	200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 200.00	200.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-0083	06/01/2023	Adult Programming	200.00	200.00	01-5247	Adult Programming	200.00	<No Project>
<i>Totals:</i>							200.00	
GINGER SLADE	Computer Check 59757	07/12/2023	07/12/2023 Not yet posted	31.44	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 31.44	31.44 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-7532	06/28/2023	Reimbursement to C	31.44	31.44	01-5163	Staff Development/Travel	31.44	<No Project>
<i>Totals:</i>							31.44	
STEPHANIE NIERZWICKI	Computer Check 59834	07/26/2023	07/26/2023 Not yet posted	100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 100.00	100.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-0071	05/22/2023	Adult Programming	100.00	100.00	01-5247	Adult Programming	100.00	<No Project>
<i>Totals:</i>							100.00	
SWAN - SYSTEM WIDE AUTOM	Computer Check 59807	07/19/2023	07/19/2023 Not yet posted	14,131.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14,131.00	14,131.00 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
10460	07/10/2023	EBSCO Databases	14,131.00	14,131.00	01-5750	SWAN	14,131.00	<No Project>
<i>Totals:</i>							14,131.00	
SWAN - SYSTEM WIDE AUTON	Computer Check	07/19/2023	07/19/2023	24,016.00	01-1053	Byline Bank Checking	0.00	24,016.00
	59811		Not yet posted		01-2060	Accounts Payable	24,016.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
10368	07/07/2023	SWAN Fees - Period	24,016.00	24,016.00	01-5750	SWAN	24,016.00	<No Project>
<i>Totals:</i>							24,016.00	
SWAN - SYSTEM WIDE AUTON	Computer Check	07/26/2023	07/26/2023	137.03	01-1053	Byline Bank Checking	0.00	137.03
	59835		Not yet posted		01-2060	Accounts Payable	137.03	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
10525	07/17/2023	Reciprocal Borrowin	137.03	137.03	01-5750	SWAN	137.03	<No Project>
<i>Totals:</i>							137.03	
SYAR E BANNISTER	Computer Check	07/26/2023	07/26/2023	100.00	01-1053	Byline Bank Checking	0.00	100.00
	59836		Not yet posted		01-2060	Accounts Payable	100.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-00117	07/18/2023	Youth advisor	100.00	100.00	01-5452	Grant Expenses	100.00	NORTHWESTERN
<i>Totals:</i>							100.00	
T-MOBILE	Computer Check	07/12/2023	07/12/2023	2,353.12	01-1053	Byline Bank Checking	0.00	2,353.12
	59758		Not yet posted		01-2060	Accounts Payable	2,353.12	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-202306:	06/24/2023	Devices	2,353.12	2,353.12	01-5893	Devices	2,353.12	<No Project>
<i>Totals:</i>							2,353.12	
TARA HUMPHREY	Computer Check	07/26/2023	07/26/2023	175.00	01-1053	Byline Bank Checking	0.00	175.00
	59837		Not yet posted		01-2060	Accounts Payable	175.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0088	06/05/2023	Cooking Workshop	175.00	175.00	01-5240	Children's Programming	175.00	<No Project>
<i>Totals:</i>							175.00	
TDI VERTICAL LLC	Computer Check	07/12/2023	07/12/2023	337.50	01-1053	Byline Bank Checking	0.00	337.50
	59759		Not yet posted		01-2060	Accounts Payable	337.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1122	06/30/2023	Cyber Security - Wir	337.50	337.50	01-5941	Technology Projects and Equ	337.50	CYBERSEC
<i>Totals:</i>							337.50	
ULINE	Computer Check 59760	07/12/2023 Not yet posted		508.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 508.35	508.35 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
165349586	06/27/2023	Corrugated Boxes	508.35	508.35	01-5742	Supplies	508.35	<No Project>
<i>Totals:</i>							508.35	
ULINE	Computer Check 59838	07/26/2023 Not yet posted		1,743.53	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,743.53	1,743.53 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
166182628	07/19/2023	Shelving & Pegboar	1,743.53	1,743.53	01-5452	Grant Expenses	1,743.53	BALLINGER
<i>Totals:</i>							1,743.53	
UNIVERSAL BACKGROUND SCI	Computer Check 59761	07/12/2023 Not yet posted		56.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 56.00	56.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
202306023375	06/30/2023	Employment/Refere	56.00	56.00	01-5199	Recruitment	56.00	<No Project>
<i>Totals:</i>							56.00	
VIDEO AND SOUND SERVICE, I	Computer Check 59808	07/19/2023 Not yet posted		13,005.19	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 13,005.19	13,005.19 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
98799	07/14/2023	Public Safety - New	13,005.19	13,005.19	01-5950	Building Improvements	13,005.19	<No Project>
<i>Totals:</i>							13,005.19	
VILLAGE OF OAK PARK	Computer Check 59762	07/12/2023 Not yet posted		154.90	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 154.90	154.90 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23-0005273	06/13/2023	GASOLINE FOR (203	154.90	154.90	01-5680	Fuels & Lubricants	154.90	<No Project>
<i>Totals:</i>							154.90	
VILLAGE OF OAK PARK	Computer Check 59768	07/14/2023 Not yet posted		19,958.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,958.80	19,958.80 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023043	07/14/2023	PAYROLL; VOL DED;	19,958.80	19,958.80	01-5160	IMRF (Illinois Muncipal Retire	19,958.80	<No Project>
<i>Totals:</i>							19,958.80	
VILLAGE OF OAK PARK	Computer Check 59839	07/26/2023 Not yet posted		8,178.03	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8,178.03	8,178.03 0.00
023044	07/26/2023	ELIZABETH MARSZA	8,178.03	8,178.03	01-5160	IMRF (Illinois Muncipal Retire	8,178.03	<No Project>
<i>Totals:</i>							8,178.03	
VILLAGE OF OAK PARK	Computer Check 59842	07/31/2023 Not yet posted		19,007.61	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,007.61	19,007.61 0.00
023046	07/31/2023	PAYROLL; VOL DED;	19,007.61	19,007.61	01-5160	IMRF (Illinois Muncipal Retire	19,007.61	<No Project>
<i>Totals:</i>							19,007.61	
WAREHOUSE DIRECT	Computer Check 59763	07/12/2023 Not yet posted		197.56	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 197.56	197.56 0.00
5523760-0	06/30/2023	TONER F/ HP P2035	197.56	197.56	01-5742	Supplies	197.56	<No Project>
<i>Totals:</i>							197.56	
SARAH YALE	Computer Check 59840	07/26/2023 Not yet posted		141.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 141.60	141.60 0.00
IR-7697	07/10/2023	ALA reimbursement	141.60	141.60	01-5163	Staff Development/Travel	141.60	<No Project>
<i>Totals:</i>							141.60	
YOURPASSION1ST	Computer Check 59809	07/19/2023 Not yet posted		12,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,500.00	12,500.00 0.00
2023-99-00114	07/17/2023	Young male mentor	12,500.00	12,500.00	01-5452	Grant Expenses	12,500.00	PASSION 1ST
<i>Totals:</i>							12,500.00	
Grand Totals:				346,089.02			346,089.02	346,089.02

A total of 114 payment(s) listed

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Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	346,089.02
01-2058	Fed Pac	50.00	0.00
01-2059	Union dues Payable	183.75	0.00
01-2060	Accounts Payable	346,089.02	346,089.02
01-2067	Purchase Cards - P Cards	24,207.07	0.00
01-5001	Wages & Salaries	2,318.52	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	47,144.44	0.00
01-5163	Staff Development/Travel	2,091.80	0.00
01-5164	Tuition Reimbursement	2,860.00	0.00
01-5199	Recruitment	56.00	0.00
01-5204	Promotions	830.00	0.00
01-5205	Publications	2,202.87	0.00
01-5240	Children's Programming	1,332.03	0.00
01-5244	Young Adult Programming	744.50	0.00
01-5247	Adult Programming	2,039.25	0.00
01-5249	Community Engagement	554.61	0.00
01-5264	ILL Payments	138.62	0.00
01-5275	Consulting Services - Admin	168.75	0.00
01-5281	Intergovernmental Agreements (IGA)	1,500.00	0.00
01-5291	Legal Fees	1,495.00	0.00
01-5380	Postage & Delivery	1,500.00	0.00
01-5451	Telephone/Communications	174.43	0.00
01-5452	Grant Expenses	16,308.48	0.00
01-5620	Office & Library Machinery Service	2,115.70	0.00
01-5680	Fuels & Lubricants	154.90	0.00
01-5681	Landscaping and snow removal services	492.00	0.00
01-5682	Building Materials & Supplies	2,061.91	0.00
01-5683	Equipment Parts	636.28	0.00
01-5686	Custodial Services	31,894.89	0.00
01-5688	Sewer/Garbage	1,256.42	0.00
01-5689	Parking lot expense	3,456.68	0.00
01-5690	Natural Gas	2,411.52	0.00
01-5691	Rentals--Equipment & Facilities	1,370.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	12,173.00	0.00
01-5742	Supplies	4,671.09	0.00
01-5750	SWAN	38,284.03	0.00
01-5840	Print materials	30,630.66	0.00
01-5890	Audio and video materials	6,122.49	0.00

Oak Park Public Library
Cash Disbursement Journals
July 2023- BYLINE

01-5891	Digital content	63,478.61	0.00
01-5893	Devices	2,353.12	0.00
01-5894	Realia and other formats	47.56	0.00
01-5895	Archival collection	800.00	0.00
01-5937	Equipment and supplies	243.85	0.00
01-5941	Technology Projects and Equipment	337.50	0.00
01-5950	Building Improvements	33,196.69	0.00

Oak Park Public Library Byline Bank (Main) X 3401: Cash Management Disbursement Report As of JULY 2023

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		7/31/2023	PARKING CREDITS	\$ 1,634.44	
Cash Management Deposit		7/31/2023	DAILY DEPOSITS	\$ 138,993.19	
Cash Management Deposit		7/31/2023	INTEREST ON ACCOUNT	\$ 85.82	
Cash Management Deposit		7/31/2023	RENTALS, LIBRARY SPACES	\$ 289.50	
Cash Management Deposit		7/31/2023	QUEENS LIBRARY	\$ 1,000.00	
Cash Management Deposit		7/31/2023	PROPAY	\$ 81.36	
				\$ 142,084.31	-
Cash Management Transfer in		7/31/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		7/31/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		7/31/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 250,000.00	
				\$ 750,000.00	-
Cash Management Payment		7/31/2023	FIFTH STAR COLLECTIVE	\$ -	(5,965.00)
Cash Management Payment		7/31/2023	ACH (FLEX ACCTS),	\$ -	(5,206.59)
Cash Management Payment		7/31/2023	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE	\$ -	(106,548.05)
				\$ -	(117,719.64)
Cash Management Payment		7/31/2023	MERCHANT ACCT & BANK FEES	\$ -	(145.45)
				\$ -	(145.45)
Cash Management Payment		7/31/2023	PAYROLL; PAYDATE 6/15/2023	\$ -	(\$269,032.23)
Cash Management Payment		7/31/2023	PAYROLL; PAYDATE 6/30/2023	\$ -	(\$251,405.10)
Cash Management Payment		7/31/2023	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS	\$ -	(4,881.90)
				\$ -	(525,319.23)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts:	\$ 142,084.31
Transfers In/Out	\$ 750,000.00

Total Deposits: \$ 892,084.31

(-) Payments by Transaction Type:

Transfer out	\$ -
Benefits/Other ACH:	\$ (117,719.64)
Bank Fees:	\$ (145.45)
Payroll:	\$ (525,319.23)

Total Payments: \$ (643,184.32)

Accounts Payable (346,089.02)

Total Summary of Disbursements: \$ (989,273.34)

Total Change In Register Balance: \$ (97,189.03)

OPPL
8/22/23

RESOLUTION ON DISBURSEMENTS, JULY 2023

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF JULY 2023 IN THE TOTAL AMOUNT OF \$989,273.34 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.

Oak Park Public Library

Draft 1 - FY2024 Budget

	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY23-FY24 Budget Variance
REVENUE				
Property Taxes, for operating	10,227,382.00	10,227,382.00	11,045,572.56	8.00%
Corp. Property Replacement Tax	150,000.00	400,000.00	250,000.00	66.67%
Services charges and fees	5,000.00	1,788.92	2,200.00	-56.00%
Lost Books Reimbursed/Reciprocal Borrowing	5,000.00	9,450.63	7,000.00	40.00%
Rentals-Library Space	0.00	1,023.80	0.00	0.00%
Vending/Enterprise Income	0.00	637.80	0.00	0.00%
Parking lot revenue	8,000.00	21,168.34	21,000.00	162.50%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00%
Interest	60,000.00	191,321.26	80,000.00	33.33%
Gifts	0.00	208,789.71	0.00	0.00%
Gifts From FOPPL	20,000.00	16,794.90	20,000.00	0.00%
Illinois Per Capita Grant	0.00	0.00	0.00	0.00%
Grants	0.00	31,828.25	0.00	0.00%
Community Fund Endowments	20,000.00	1,800.00	26,300.00	31.50%
Miscellaneous Income	2,000.00	1,703.71	1,130.00	-43.50%
Pass Through Revenue	0.00	0.00	0.00	0.00%
TOTAL REVENUE	10,497,382.00	11,113,689.32	11,453,202.56	9.11%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	6,256,000.00	6,256,000.00	6,650,000.00	6.30%
Employee Health Benefits	1,152,000.00	1,146,118.90	1,209,600.00	5.00%
IMRF (Illinois Municipal Retirement Fund)	166,000.00	166,000.00	225,000.00	35.54%
FICA/MEDICARE	461,000.00	461,000.00	490,000.00	6.29%
Workers Compensation Insurance	30,000.00	12,604.00	15,000.00	-50.00%
Unemployment Compensation Ins.	15,000.00	17,465.67	18,000.00	20.00%
Total Compensation	8,080,000.00	8,059,188.57	8,607,600.00	6.53%
Talent Development				
Dues	19,000.00	21,020.00	22,000.00	15.79%
Staff Development/Travel	92,000.00	112,000.00	95,000.00	3.26%
Tuition Reimbursement	27,000.00	25,780.00	28,000.00	3.70%
Recruitment	2,000.00	1,990.00	2,000.00	0.00%
Board Development	2,000.00	1,900.00	2,000.00	0.00%
Total Talent Development	142,000.00	162,690.00	149,000.00	4.93%
TOTAL PEOPLE	8,222,000.00	8,221,878.57	8,756,600.00	6.50%
SUPPORT SERVICES				
Marketing				
Promotions	20,000.00	9,132.38	20,000.00	0.00%
Publications	33,000.00	43,991.97	33,000.00	0.00%
Total Marketing Support	53,000.00	53,124.35	53,000.00	0.00%
Collections				
ILL Payments	3,675.00	3,675.00	3,675.00	0.00%
Cataloging/Bib Search Fees	2,625.00	2,625.00	2,625.00	0.00%
Total Collections Support	6,300.00	6,300.00	6,300.00	0.00%
Administration				
HRIS and Payroll Processing Fees	26,250.00	27,209.38	28,000.00	6.67%
Mileage & Miscellaneous reimbursement (non-conference)	25,000.00	23,798.08	25,300.00	1.20%
Staff Appreciation / Engagement	0.00	0.00	8,800.00	0.00%
Hospitality	1,000.00	3,956.03	5,000.00	400.00%

Oak Park Public Library

Draft 1 - FY2024 Budget

	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY23-FY24 Budget Variance
Audit Fees	10,500.00	10,779.00	9,300.00	-11.43%
Unclaimed Property Escheatment to State of Illinois	500.00	0.00	232.00	-53.60%
Merchant Account Services	4,000.00	2,600.21	1,800.00	-55.00%
Collection Fees	2,000.00	0.00	0.00	-100.00%
Consulting Services - Admin	78,750.00	77,692.50	115,200.00	46.29%
Intergovernmental Agreements (IGA)	15,000.00	18,090.42	22,211.00	48.07%
Legal Fees	30,000.00	7,185.00	20,000.00	-33.33%
Postage & Delivery	9,450.00	7,621.67	8,500.00	-10.05%
Insurance	120,000.00	97,574.36	112,000.00	-6.67%
Contingency	15,000.00	0.00	0.00	-100.00%
Grant Expenses	0.00	58,693.52	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00%
Supplies	102,900.00	100,858.24	90,000.00	-12.54%
Total Administration Support	440,350.00	436,058.41	446,343.00	1.36%
Other Support Services				
Telephone/Communications	66,000.00	63,053.16	66,000.00	0.00%
Office & Library Machinery Service	25,000.00	25,588.98	27,000.00	8.00%
Total Other Support Services	91,000.00	88,642.14	93,000.00	2.20%
TOTAL SUPPORT SERVICES	590,650.00	584,124.90	598,643.00	0.00%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	0.00	10,000.00	0.00%
Supplies - Equity	0.00	0.00	2,000.00	0.00%
TOTAL EQUITY AND ANTIRACISM	0.00	0.00	12,000.00	0.00%
LIBRARY MATERIALS				
Print materials	365,500.00	365,500.00	371,500.00	1.64%
Audio and video materials	103,500.00	103,500.00	101,000.00	-2.42%
Digital content	595,000.00	595,000.00	620,000.00	4.20%
Devices	40,000.00	40,000.00	40,000.00	0.00%
Realia and other formats	13,500.00	13,500.00	13,000.00	-3.70%
Archival collection	15,000.00	15,000.00	20,000.00	33.33%
TOTAL LIBRARY MATERIALS	1,132,500.00	1,132,500.00	1,165,500.00	2.91%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	4,000.00	1,791.40	4,000.00	0.00%
Building Materials & Supplies	8,000.00	8,000.00	10,000.00	25.00%
Equipment Parts	10,000.00	8,926.00	10,000.00	0.00%
Cleaning & Housekeeping Supplies	13,000.00	6,430.36	10,000.00	-23.08%
Signage	4,000.00	4,020.06	4,000.00	0.00%
Total Facility Supplies	39,000.00	29,167.82	38,000.00	-2.56%
Facilities Services				
Landscaping and snow removal services	25,000.00	22,328.00	25,000.00	0.00%
Custodial Services	216,000.00	212,273.97	223,000.00	3.24%
Water	11,000.00	11,000.00	11,500.00	4.55%
Sewer/Garbage	15,000.00	10,742.12	15,000.00	0.00%
Parking lot expense	5,000.00	9,216.00	10,000.00	100.00%
Natural Gas	60,000.00	114,249.13	125,000.00	108.33%
Rentals--Equipment & Facilities	20,000.00	21,524.74	25,000.00	25.00%
Repair & Maintenance Prop. & Equip.	219,000.00	240,920.01	235,000.00	7.31%
Total Facilities Services	571,000.00	642,253.97	669,500.00	17.25%

Oak Park Public Library

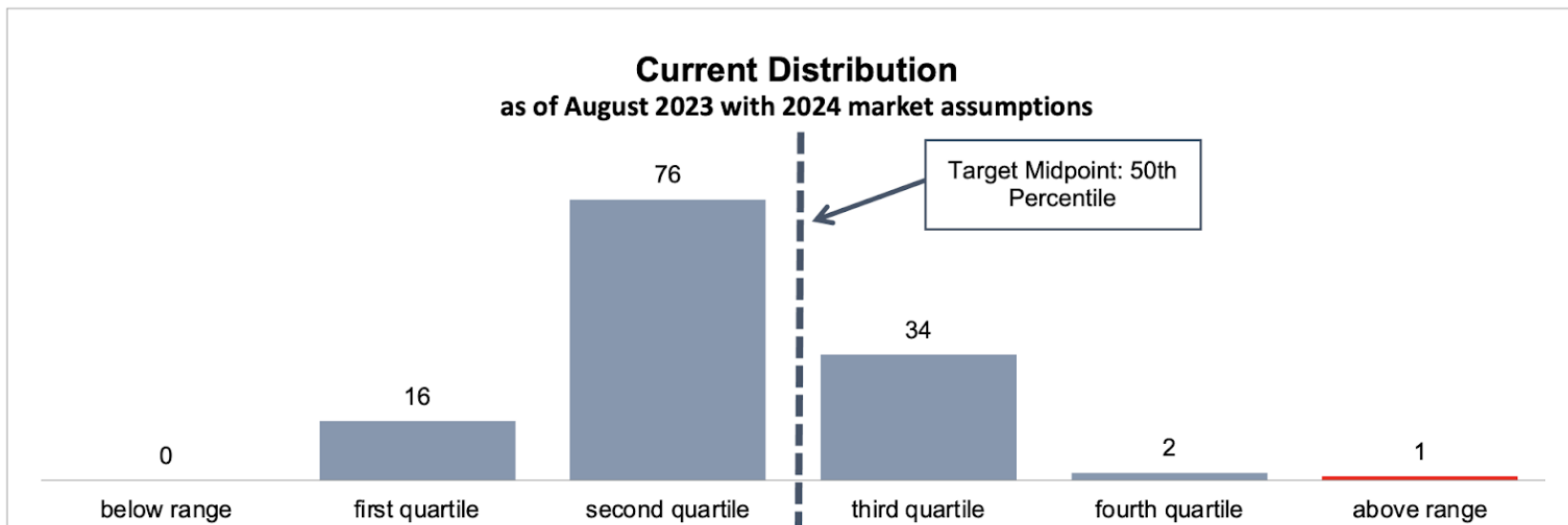
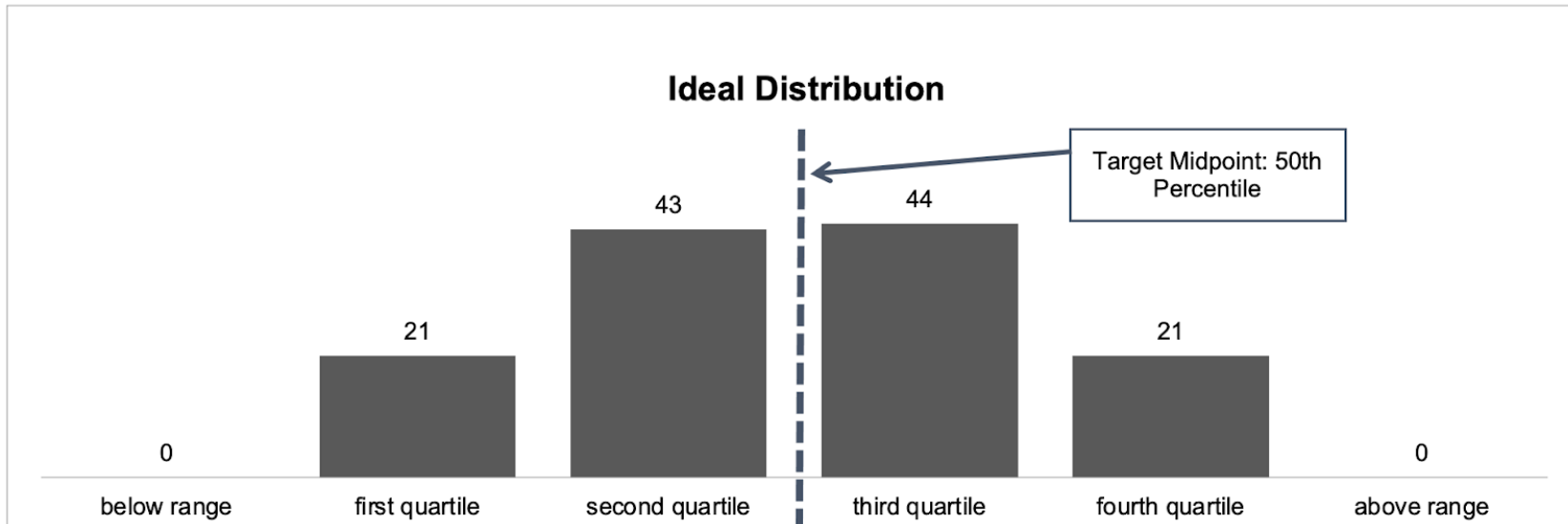
Draft 1 - FY2024 Budget

	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY23-FY24 Budget Variance
TOTAL FACILITIES MANAGEMENT	610,000.00	671,421.79	707,500.00	15.98%
PUBLIC SERVICES				
Programming				
Children's Programming	18,900.00	18,900.20	22,000.00	16.40%
Young Adult Programming	25,000.00	25,000.14	30,000.00	20.00%
Adult Programming	23,000.00	23,000.82	25,000.00	8.70%
Community Engagement	15,000.00	14,999.86	24,000.00	60.00%
Social Services	20,000.00	5,390.00	10,000.00	-50.00%
Creative Studio	2,000.00	1,999.95	5,000.00	150.00%
Total Programming	103,900.00	89,290.97	116,000.00	11.65%
Digital Services				
Consultant Support Services	10,000.00	10,000.00	10,000.00	0.00%
SWAN	111,000.00	109,035.50	111,000.00	0.00%
Website development/CMS	4,000.00	3,914.90	4,000.00	0.00%
Subscriptions and services	240,000.00	252,821.15	332,900.00	38.71%
Equipment and supplies	20,000.00	20,005.75	25,000.00	25.00%
Total Digital Services	385,000.00	395,777.30	482,900.00	25.43%
TOTAL PUBLIC SERVICES	488,900.00	485,068.27	598,900.00	22.50%
TOTAL EXPENSES - Operating	11,044,050.00	11,094,993.53	11,839,143.00	7.20%
EXPENSES - Capital				
Facilities Equipment	10,000.00	9,780.00	10,000.00	0.00%
Furnishings	120,000.00	120,000.96	100,000.00	-16.67%
Technology Projects and Equipment	200,000.00	170,203.36	20,000.00	-90.00%
Building Improvements	645,000.00	551,000.00	641,000.00	-0.62%
Special Projects	32,000.00	1,260.00	6,000.00	-81.25%
TOTAL EXPENSES - Capital	1,007,000.00	852,244.32	777,000.00	-22.84%
TOTAL BUDGET EXPENDITURES	12,051,050.00	11,947,237.85	12,616,143.00	4.69%
NET SURPLUS/(DEFICIT) OPERATING	(546,668.00)	18,695.79	(385,940.44)	-29.40%
NET SURPLUS/(DEFICIT) INCLUDING OPERATING AND CAPITAL	(1,553,668.00)	(833,548.53)	(1,162,940.44)	-25.15%
Cost of Library Card Per Household	470.32	470.32	507.95	8.00%

State method: Prop Taxes/Population*Avg Persons per Household

2023 Population: 51,102

Average persons per household: 2.35



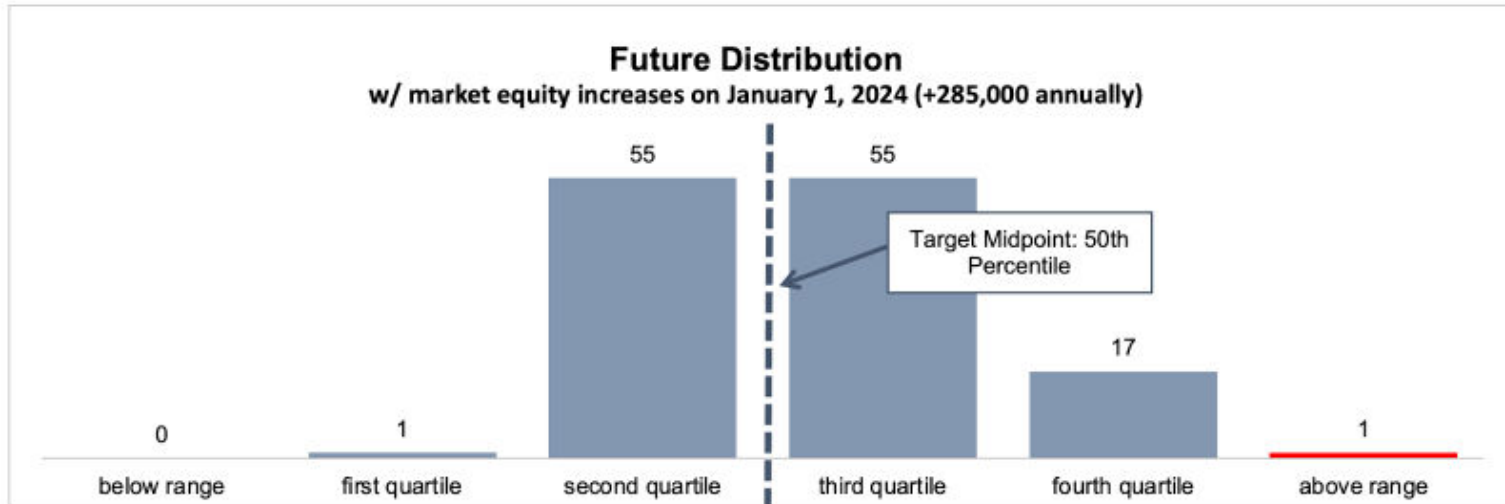


Current Distribution by Pay Grade as of August 2023

Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range	Total
1	0	0	4	9	2	0	15
2	0	0	22	11	0	1	34
3	0	8	9	5	0	0	22
4	0	5	22	6	0	0	33
5	0	3	4	1	0	0	8
6	0	0	9	0	0	0	9
7	0	0	6	1	0	0	7
8	0	0	0	1	0	0	1
Total	0	16	76	34	2	1	129

2024 Market Equity Increase Recommendation

Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range	Avg. Incr.
1 to 8	N/A	6%	4.5%	4%	3%	0%	4.4%



Future Distribution by Pay Grade with Market Equity Increases as of January 2024
Estimated Cost: +\$285,000

Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range	Total
1	0	0	0	10	5	0	15
2	0	0	5	21	7	1	34
3	0	0	15	5	2	0	22
4	0	0	19	13	0	0	32
5	0	1	7	0	1	0	9
6	0	0	8	1	0	0	9
7	0	0	1	5	1	0	7
8	0	0	0	0	1	0	1
Total	0	1	55	55	17	1	129

2023 - 2027 Capital Expense Projections for Building Improvements

Location	Item	FY2023 Budget	FY2023 Projection	FY2024 Budget	FY2025 Projection	FY2026 Projection	FY2027 Projection
Main							
	HVAC - Replace chiller #1 (2023) & #2 (2024). Estimated \$6MM needed in 2033	250,000	250,000	250,000			
	Capital Assets Study - Updated - consultation	70,000		170,000			
	Replace motor, drive, and tank on domestic water system		25,000				
	HVAC - AHU and EF Upgrade and Modernization			125,000			
	Electrical & data outlets for east side of public spaces (by the windows)	100,000	75,000	20,000			
	LED lighting upgrade	25,000	25,000	25,000	25,000	130,000	
	Parking Garage Equipment Updates			16,000			
	Motorized Blinds replacement (Veterans Room)	50,000	50,000				
	Walls & doors additions & improvements	40,000	40,000				
	Security systems (CCTV, Access / Alarms, Loss prevention)	25,000	25,000	25,000			
	Electric Vehicle Charging Stations (2)	10,000	20,000				
	Carpeting	25,000	15,000	10,000			
	Paint Finishes (Gypsum Wall Board) + base	30,000	6,000		50,000	30,000	30,000
	Future capital improvements (HVAC placeholder)				250,000	275,000	300,000
	Sanitary, storm, and vent problems				200,000	200,000	90,000
	Replace the library van				25,000		
	Epoxy coatings (1st floor staff hallway)				25,000		
Maze							
	Replace carpeting throughout (can be spread over years)	20,000	20,000		20,000		
	TOTAL	645,000	551,000	641,000	595,000	635,000	420,000

Freedom to View

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Endorsed by the ALA Council January 10, 1990.

Library Board approved January 15, 2002.

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantees of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

Freedom of Information Act Policy

Library Board approved July 16, 2002, revised February 16, 2010; FOIA officer name and contact information edited February 11, 2019.

Any patron requesting public records of the Oak Park Public Library under the Illinois Freedom of Information Act, 5 ILCS 140/1 as amended by Public Act 96 – 542, effective January 1, 2010, must make such a request in writing. The person requesting records should specify in particular the records to be provided and copied.

All requests should be directed to the library's Freedom of Information Officer and Deputy Director Lori Pulliam (foia@oppl.org), Oak Park Public Library, 834 Lake Street, Oak Park, Illinois, 60301.

The first 50 pages of black and white, letter or legal paper are free. The fee for records copied, after the first 50 pages, will be \$.15 per page. Colored copies, copies sized other than legal or letter size, electronic records. e.g. disks, diskettes, tapes, etc., will be charged at the actual cost of reproduction. The fee for certification will be \$1 per certificate. Fees exceeding \$5 will be payable in advance.

The Library shall respond to a written request for public records within five (5) working days after its receipt, or 21 days if the request is for a commercial purpose. Denial shall be by letter from the Library's FOIA Officer. No denial shall be issued without the knowledge and consent of the Executive Director.

The letter denying the request for public records shall notify by letter the person making the request of the decision to deny such, the reasons for the denial, and the names and titles or positions of each person responsible for the denial. Each notice of denial shall also inform such person of his right to appeal to the Public Access Counselor, Office of the Illinois Attorney General. Each notice of denial shall inform such person of his right to judicial review under Section 11 of the Freedom of Information Act [5 ILCS 140/11]. When a request for public records is denied on the grounds that the records are exempt under Section 7 of the Freedom of Information Act [5 ILCS 140/7], the notice of denial shall specify the exemption claimed to authorize the denial. Any person who is dissatisfied must submit their written appeal within sixty (60) days of receipt of the letter denying the request for public records.

The Library's failure to respond to a written request within five (5) working days after its receipt shall be considered a denial of the request.

The five (5) working day time limits prescribed above may be extended for five (5) additional working days for any of the following reasons:

- the requested records are stored in whole or in part at other locations than the office having charge of the requested records;
- the request requires the collection of a substantial number of specified records;
- the request is couched in categorical terms and requires an extensive search for the records responsive to it;
- the requested records have not been located in the course of routine search and additional efforts are being made to locate them;
- the requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure under 5 ILCS 140/7 or should be revealed only with appropriate deletions;
- the request for records cannot be complied with by the Library within the time limits without unduly burdening or interfering with Library operations;
- there is a need for consultation, which shall be conducted with all practicable speed, with another public body or among two or more components of a public body having a substantial interest in the determination or in the subject matter of the request.

When additional time is required for any of the above reasons, the Library shall notify by letter the person making the written request within the five (5) working day time limit the reasons for the delay and the date by which the records will be made available or denial will be forthcoming