

**OAK PARK PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES | REGULAR MEETING**  
834 Lake St., Oak Park, IL 60301 | Second Floor Veterans Room  
Tuesday, July 25, 2023 at 6:30 pm  
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

**AGENDA**

1. Call to Order and Roll Call
2. Approval of Minutes
  - a. June 27, 2023 Regular Meeting (Action)
3. Public Comments
  - a. Please read the "[Public Comment at Board Meetings Policy](#)."  
Public comments may be provided in one of the following ways:
  - b. In person at a board meeting;
  - c. As an email to the Library Executive Director Joslyn Bowling Dixon ([joslynd@oppl.org](mailto:joslynd@oppl.org)) and to the Library Board President Matthew Fruth ([m.fruth@oppl.org](mailto:m.fruth@oppl.org)) sent by 4:30 pm on the date of the meeting;
  - d. As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.
4. Trustee Comments and Calendar
5. 2022 Sikich Audit Presentation (Action)
6. Executive Director Report
7. Staff Reports
  - a. Strategic Priorities Report
  - b. Library Core Use Statistics
  - c. Additions and Terminations Report
  - d. Staff Changes Report
8. Financial Reports
  - a. June 2023 Financial Reports (Discussion)
  - b. June 2023 Resolutions on Disbursements (Action)
9. Additional Reports
  - a. Intergovernmental Committee (IGov)
  - b. Council of Governments (CoG)
  - c. PlanIt Green
  - d. Friends of the Oak Park Public Library
10. Unfinished Business
  - a. Approve closed meeting minutes (if applicable) (Action)
11. New Business
  - a. Resolution: IGA-Parking (Action)
  - b. Policies
    - i. Freedom to Read
    - ii. Freedom to View
    - iii. Library Bill of Rights (Action)
  - c. Closed Session: Personnel Discussion (Discussion)
12. Adjournment

**OAK PARK PUBLIC LIBRARY  
834 LAKE STREET  
OAK PARK, ILLINOIS**

**MINUTES OF THE BOARD OF LIBRARY TRUSTEES  
REGULAR MEETING  
JUNE 27, 2023, 6:30 P.M.**

**BOARD MEMBERS:**

Matthew Fruth	President
Virginia Bloom	Vice President (via teleconference)
Madhurima Chakraborty	Finance Officer
Susanne Fairfax	Secretary
Kristina Rogers	Trustee
Theodore Foss	Trustee
Maya L. Ganguly	Trustee

**GUESTS:**

Joslyn Bowing Dixon	Executive Director
Jeremy Andrykowski	Director of Finance
Jodi Kolo	Director of Communications
Lori Pulliam	Director of Public Services and Programs
Leigh Tarullo	Director of Collections
Marcin Terlik	Director of Technology
Billy Treece	Director of Human Resources
Rob Simmons	Director of Social Services and Public Safety
Rory O'Neill	Public Commenter

Minutes prepared by Robert DiBartolomeo of Minutes Solutions Inc. from an audio recording

**1. CALL TO ORDER**

There being a quorum present, and the Trustees having been given adequate and proper notice of the meeting, the meeting was called to order at 6:30 p.m.

**2. ONLINE PARTICIPATION**

**On a motion made by Matt Fruth, and seconded by Kristina Rogers, it was resolved to approve vice president Virginia Bloom's online participation in the Board of Trustees meeting. Motion carried.**

**3. APPROVAL OF MINUTES**

**On a motion duly made, it was resolved to approve the minutes of the May 23, 2023, Board of Trustees meeting, as presented. Motion carried.**

**4. PUBLIC COMMENTS**

Rory O'Neil advised against awarding Alpha Building Services future contracts.

**5. TRUSTEE COMMENTS AND CALENDAR**

- a. **Set Strategic Planning Session Date:** *ACTION – Matthew Fruth will distribute a poll of potential dates for the Board's 2023 strategic planning session.*
- b. **Oak Park Parade:** Matthew Fruth reported that the parade will be held on July 4, 2023. Information regarding the Board's participation in the parade was sent via email.
- c. **Farmer's Market:** Matthew Fruth reported trustees are welcome to join him at the Farmer's Market on July 15, 2023. Tables and chairs will be provided.

**6. EXECUTIVE DIRECTOR REPORT**

The Board reviewed the executive director's report, included in the meeting materials.

**7. STAFF REPORTS**

- a. **Strategic Priorities Report:** The Board reviewed the strategic priorities report.
- b. **Library Core Use Statistics:** New cardholder retention, net promoter score, and building visits are on the rise.
- c. **Additions and Terminations Report:** The Board reviewed the additions and terminations report. It was noted that multiple interns were onboarded.
- d. **Staff Changes Report:** Genevieve Grove was promoted from librarian to supervising librarian. Margita Lidaka was promoted from librarian to supervising librarian.

**8. FINANCIAL REPORT SUMMARY**

- a. **May 2023 Financial Reports:** The Board reviewed the financial statements dated May 31, 2023.
- b. **May 2023 Resolutions on Disbursements:**

**On a motion duly made, it was resolved that disbursements for the month of May, 2023, in the total amount of \$937,440.92 as detailed in the cash disbursements journal and general ledger and summarized with adjustments for credits in the statement of income and expense for that month, be ratified, confirmed, and approved. Motion carried.**

**9. ADDITIONAL REPORTS**

- a. **Intergovernmental Committee:** The Committee is planning two workshops and public forums for both the spring and autumn. The autumn workshop will focus on mental health. The spring workshop will focus on identifying obstacles the Committee faces and how to deal with them.

- b. **Council of Governments:** The Council of Governments is focusing on an initiative that explores how to develop a baseline for values, strengths, diversity, and inclusion, and how to work together with other groups.
- c. **PlanIt Green:** PlanIt Green is scheduled to meet on June 29, 2023.
- d. **Friends of the Oak Park Public Library:** Friends of the Oak Park Public Library is taking donations for this summer's book sale to be held July 14-16, 2023.

10. **UNFINISHED BUSINESS**

- a. **Approval of Closed Meeting Minutes:** There were no closed meeting minutes to approve.
- b. **2024 Holidays and Scheduled Building Closing Policies:**

On a motion made by Maya L. Ganguly, seconded by Madhurima Chakraborty, it was resolved to approve the 2024 library calendar. Motion carried.

On a motion made by Madhurima Chakraborty, seconded by Kristina Rogers, it was resolved to approve the 2024 scheduled building closings policy, as amended. Motion carried.

11. **NEW BUSINESS**

- a. **Policy Review – Collection Strategy Statement:**

On a motion made by Madhurima Chakraborty, seconded by Maya L. Ganguly, it was resolved to approve the collection strategy statement, as amended. Motion carried.

- b. **Intergovernmental Agreement to Provide Naloxone Box at Main:**

On a motion duly made, it was resolved to approve the naloxone box intergovernmental agreement between the Oak Park Public Library and the Village of Oak Park. Motion carried.

- c. **Resolution – 2023 Non-Resident Cards Fee:**

On a motion duly made, it was resolved to approve the recommendation that Oak Park Public Library continue to participate in the State of Illinois non-resident library card program, that the fee for a non-resident library card be set at \$443.47 for July 2023 to June 2024, and that the library's circulation policies be amended to reflect the change in amount. Motion carried.

- d. **Resolution – Update Financial Signers:**

On a motion duly made, it was resolved to approve the resolution to name the following person(s) as authorized signers for banking and investing operations of the Oak Park Public Library:

- Matthew Fruth – Library Board of Trustees – President
- Madhurima Chakraborty – Library Board of Trustees – Finance Officer

- **Joslyn Bowling Dixon – Executive Director**
- **Billy Treece – Director of Finance and Human Resources**
- **Lori Pulliam – Director of Public Services and Programs**

**It was further resolved that all other names be removed as authorized signers for banking operations and investment accounts. Motion carried.**

**12. ADJOURNMENT**

**On a motion duly made and carried unanimously, it was agreed that there being no further business to discuss, the meeting be adjourned at 8:09 p.m.**



**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

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ANNUAL FINANCIAL REPORT

For the Year Ended December 31, 2022



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**OAK PARK, ILLINOIS**  
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## **INDEPENDENT AUDITOR'S REPORT**

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

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## **INDEPENDENT AUDITOR'S REPORT**

Members of the Public Library Board  
Oak Park Public Library  
Oak Park, Illinois

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Oak Park Public Library, Oak Park, Illinois (the Library), as of and for the year ended December 31, 2022 and the related notes to financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund and the aggregate remaining fund information of the Oak Park Public Library, Oak Park, Illinois as of December 31, 2022 and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis of Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under these standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Library and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the required supplementary information listed in the table of contents, including the Management's Discussion and Analysis, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The combining and individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Sikich LLP*

Naperville, Illinois  
July 14, 2023

**GENERAL PURPOSE EXTERNAL  
FINANCIAL STATEMENTS**

# **OAK PARK PUBLIC LIBRARY**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **For the period ending December 31, 2022**

As the Management of the Oak Park Public Library (the "Library"), we offer this Discussion and Analysis of the financial activities of the Library for the fiscal year ended December 31, 2022. This is designed to be read in conjunction with the information presented in the Annual Financial Report.

This Discussion and Analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Library's financial activities, (3) identify changes in the Library's financial position (its ability to address the next and subsequent year's challenges), (4) identify any material deviations from the financial plan (the approved budget), and (5) identify individual fund issues or concerns.

#### **General Background**

It is the *Vision* of the Oak Park Public Library to empower every voice in our community, and it is the *Mission* of the Library to share the information, services, and opportunities that fulfill Oak Park's aspirations. The Library has identified the community's *Values* as Diversity, Equity, and Inclusion; Civic Responsibility, Collaboration, Compassion, Gathering, and Participation; Access, Education, Knowledge, Intellectual Freedom, Literacy, Opportunity, and Privacy; and Accountability, Preservation, Sustainability, and Transparency. Informed by these community aspirations, the Library's four strategic priorities are anti-racism, engagement, learning, and stewardship.

#### **Using the Financial Section of this Annual Report**

The focus of the financial statements is (1) on the Library as a whole in the first section detailing Governmental Activities, and (2) on the major funds of the Library. The two perspectives, taken together, are intended to enable the reader to address relevant questions, broaden a basis for comparison, and enhance the Library's accountability.

#### **Governmental Activities Financial Statements**

The Governmental Activities Financial Statements are designed to provide readers with a broad overview of the Library's finances. The focus of the Statement of Net Position presents information on the total of all of the Library's assets and deferred outflows of resources and the total of all the Library's liabilities and deferred inflows of resources, with the difference reported as net position. The Library's deferred outflows of resources are pension-related items. Deferred inflows of resources are pension related items and deferred property taxes. This statement combines and consolidates the governmental fund's current financial resources (short term spendable resources, such as cash) with capital assets and long-term obligations using the accrual method of accounting and economic resources measurement focus. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating.

**Net Position**

The following table reflects the condensed Statement of Net Position.

## Statement of Net Position – Governmental Activities

	<u>December 31, 2021</u>	<u>December 31, 2022</u>
Current and Other Assets	19,901,746	23,442,991
Capital Assets	10,853,533	10,154,656
<b>Total Assets</b>	<b>30,755,279</b>	<b>33,597,647</b>
Deferred Outflows of Resources	576,971	541,207
<b>Total Assets and Deferred Outflows</b>	<b>\$31,332,250</b>	<b>\$34,138,854</b>
Current Liabilities	316,234	371,039
Noncurrent Liabilities	482,024	409,980
<b>Total Liabilities</b>	<b>798,258</b>	<b>781,019</b>
Deferred Inflows of Resources	12,389,114	14,175,818
<b>Total Liabilities and Deferred Inflows</b>	<b>\$13,187,372</b>	<b>\$14,956,837</b>
<b>Net Position</b>		
Net Investment in Capital Assets	10,853,533	10,154,656
Restricted – Children’s Programming	16,707	16,707
Restricted – Special Purpose	3,799	-
Restricted – Retirement Benefits	-	5,722,731
Unrestricted	7,270,839	3,287,923
<b>Total Net Position</b>	<b>\$18,144,878</b>	<b>\$19,182,017</b>

The Library’s combined net position increased by \$1,037,139, or 5.7%. A combination of factors contributed to this increase that included reduced expenditures and unusually high Replacement Taxes. Current and Other Assets increased by \$3,541,245 which was mainly due to an increase of \$3,055,091 in the IMRF Net Pension Asset. Property taxes Receivables increased by \$2,639,769 as a result of delayed property tax receipts from Cook County, but this also resulted in a reduction in the Library’s Cash balance of \$2,331,482. The Library also saw a reduction in Deferred Outflows of Resources of \$35,764 and an increase in Deferred Inflows of Resources of \$1,819,018, also as a result in the change in the IMRF pension amounts. For more detailed information, see the Statement of Net Position on page 4, Long-Term Debt on page 18, and Detailed Schedule of Expenditures - Budget and Actual on pages 34-35.

## Statement of Activities

The Statement of Activities presents information showing how the Library's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused compensated absences).

The Governmental Activities Financial Statements describe functions of the Library that are principally supported by property taxes. The governmental activities of the Library reflect the Library's basic services including materials collections, readers' and users' services, programming, interlibrary loan, and outreach services.

### Statement of Activities - Governmental Activities

	<u>December 31, 2021</u>	<u>December 31, 2022</u>
<b>REVENUES</b>		
Program Revenues		
Charges for Services	15,559	26,514
Operating Grants/Contr.	<u>112,125</u>	<u>166,349</u>
Total Program Revenues	127,684	192,863
General Revenues		
Property Taxes	9,568,629	9,852,272
Replacement Taxes	258,662	523,354
Investment Income	5,117	61,186
Miscellaneous	<u>59,995</u>	<u>74,031</u>
Total General Revenues	9,892,403	10,510,843
<b>TOTAL REVENUES</b>	<b>\$10,020,087</b>	<b>\$10,703,706</b>
<b>EXPENSES</b>		
Culture and Recreation	9,944,461	9,666,567
Interest	<u>0</u>	<u>0</u>
<b>TOTAL EXPENSES</b>	<b>\$9,944,461</b>	<b>\$9,666,567</b>
Change in Net Position	75,626	1,037,139
NET POSITION, JANUARY 1	18,069,252	18,144,878
<b>NET POSITION, DECEMBER 31</b>	<b>\$18,144,878</b>	<b>\$19,182,017</b>

Total General Revenues increased by \$618,440 overall (6.3%), with revenue from property taxes increasing by \$283,643 (3.0%) and a significant increase in the replacement tax revenues of \$264,692 (102.3%). Investment income increased \$56,069 due to rebounding in interest rates for investments. Some revenue is unpredictable as distributions are managed at the County and State level, and return on investments are dictated by variable rates. Expenses for Culture and recreation decreased by \$277,894 (2.8%) further improving the Library's position leaving



additional surplus in General Revenues. This was due in part to deferred projects and reduced spending as Management made adjustments due to the expected delay in tax distributions in Cook County. \$976,000 was budgeted for Capital outlay while \$600,421 was expensed. For more detailed information, see the Statement of Activities on page 5.

### **Fund Financial Statements**

Traditional users of governmental financial statements will find the Fund Financial Statements to be familiar. The focus of the presentation is on major funds rather than fund types. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Balance Sheet shows two categories of funds for the Library: General and Nonmajor funds.

Because the focus of Governmental Funds is more narrow than Government Activities Financial Statements, it is useful to compare the information presented for Governmental Funds with similar information presented for Governmental Activities. By doing so, readers may better understand the long-term impact of the Library's near-term financing decisions. Both the Fund Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between Governmental Funds and Governmental Activities because of the different measurement focus (current financial resources versus total economic resources).

Governmental Funds are used to account for essentially the same functions as governmental activities in the Governmental Activities Financial Statements. However, Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

The General Fund, the Library's only major fund, is the primary operating fund and the largest funding source of day-to-day service delivery. As of December 31, 2022, the General Fund's fund balance increased by \$226,651 from December 31, 2021. This was a result of increases to property tax revenues of \$283,643, replacement tax revenues of \$264,692, and a transfer in of \$27,354 from the closing of the Maze Project Fund, which was offset by increases in capital outlay of \$214,741. Actual revenue came in over budget by \$781,805 (7%) as a result of a 5% increase in tax revenues, 84% increase in investment income, 48% increase in intergovernmental grants, 75% increase in charges for services, and 59% increase in miscellaneous (others and gifts). Actual expenditures came in under budget by \$764,525 (7%) as a result of a 4% decrease in current expenditures and a 38% decrease in capital outlay.

The Library also maintains two nonmajor funds: Library Art Fund and Maze Project Fund. The Maze Project fund was closed out during fiscal year December 31, 2022. Repairs and improvements at the Maze branch going forward will be made from the General Fund. These nonmajor governmental funds are presented in a Combining Balance Sheet as well as a Combining Statement of Revenues, Expenditures, and Changes in Fund Balances on page 32-33 of the report.

The Oak Park Public Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. As of December 31, 2022, the governmental funds (as presented on the balance sheet on page 6) had a combined total fund balance of \$7,316,646. This reflects an increase of \$190,080 over the prior year.

### Notes to the Financial Statements

The Notes to Financial Statements provide additional information that is essential to a full understanding of the data provided in the governmental and fund financial statements.

### Budgetary Highlights

The Library adopts an annual budget that includes its general (operating) fund as well as a capital budget plan. A Schedule of Revenues, Expenditures, and Changes in Fund Balance has been provided to demonstrate compliance with the budget. During the budgeting process, management and the Board of Library Trustees review the current and prior years and project into future years in order to develop the annual budget.

### Capital Assets

The following reflects the Library's capital asset balances as of December 31, 2021 and December 31, 2022:

	<u>December 31, 2021</u>	<u>December 31, 2022</u>
Capital Assets Not Depreciated – Land	<b>753,500</b>	<b>753,500</b>
Capital Assets Being Depreciated		
Art and Historic Collections	256,030	256,030
Buildings and Improvements	27,192,725	27,598,737
Machinery and Equipment	<u>3,382,849</u>	<u>3,382,849</u>
<b>Total Capital Assets Being Depreciated</b>	<b>\$30,831,604</b>	<b>\$31,237,616</b>
Less Accumulated Depreciation		
Art and Historic Collections	226,780	229,780
Buildings and Improvements	17,796,602	18,739,041
Machinery and Equipment	<u>2,708,189</u>	<u>2,867,639</u>
<b>Total Accumulated Depreciation</b>	<b>\$20,731,571</b>	<b>\$21,836,460</b>
<b>Net Capital Assets</b>	<b>\$10,853,533</b>	<b>\$10,154,656</b>

See Note 4 for further information regarding capital assets.

### Long-Term Debt

The Library has two general categories of long-term obligations: staff benefits for compensated absences and pension liabilities.

## Changes in Long-Term Debt:

	<u>December 31, 2021</u>	<u>December 31, 2022</u>
Compensated Absences	156,838	149,282
Total OPEB Liability	325,186	260,698
<b>Total Long-Term Liabilities</b>	<b><u>\$482,024</u></b>	<b><u>\$409,980</u></b>

See Note 5 for further details regarding long-term debt.

**Impact of COVID-19**

FY2022 saw some recovery from Covid-19 pandemic, with returning patrons using resources and facilities at the Library. This had some impact on revenues such as parking fees. As the economy was strong the Library received additional revenue through Personal Property Replacement Tax from businesses' increased net income. Additional interest rates increased substantially positively impacting interest on investments. The Library maintains the majority of investments in the Illinois Funds. Illinois Funds annualized rate on January 1, 2022 was 0.066% and increased throughout the year, ending December 31, 2022 at 4.111%. As the economy recovers from the pandemic, Library Management will be planning accordingly by prioritizing projects and managing expenditures, as well as taking this into consideration for FY2024 budgeting.

**Contacting the Library's Financial Management**

This financial report is designed to provide our citizens with a general overview of the Library's finances and to demonstrate accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to Billy Treece, Director of Finance and Human Resources, Oak Park Public Library, 834 Lake Street, Oak Park, IL, 60301.

## **BASIC FINANCIAL STATEMENTS**

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

STATEMENT OF NET POSITION

December 31, 2022

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and investments	\$ 4,911,942
Receivables, net of allowance	
Property taxes	12,447,445
Grants	8,372
Accounts	7,826
IPBC terminal reserve	119,769
Prepaid items	224,906
Net pension asset	5,722,731
Capital assets	
Capital assets not being depreciated	753,500
Capital assets being depreciated, net of accumulated depreciation	9,401,156
Total assets	33,597,647
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension items - IMRF	541,207
Total deferred outflows of resources	541,207
Total assets and deferred outflows of resources	34,138,854
<b>LIABILITIES</b>	
Accounts payable	196,931
Accrued payroll	141,794
Unearned revenue	32,314
Noncurrent liabilities	
Due within one year	126,781
Due in more than one year	283,199
Total liabilities	781,019
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension items - IMRF	4,143,243
Deferred property taxes	10,032,575
Total deferred inflows of resources	14,175,818
Total liabilities and deferred inflows of resources	14,956,837
<b>NET POSITION</b>	
Net investment in capital assets	10,154,656
Restricted	
Children's programming	16,707
Retirement benefits	5,722,731
Unrestricted	3,287,923
<b>TOTAL NET POSITION</b>	<b>\$ 19,182,017</b>

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2022

FUNCTIONS/PROGRAMS PRIMARY GOVERNMENT	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities					
Culture and recreation	\$ 9,666,567	\$ 26,514	\$ 166,349	\$ -	\$ (9,473,704)
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>\$ 9,666,567</b>	<b>\$ 26,514</b>	<b>\$ 166,349</b>	<b>\$ -</b>	<b>(9,473,704)</b>
			General Revenues		
			Taxes		
			Property		9,852,272
			Replacement		523,354
			Investment income		61,186
			Miscellaneous		74,031
			Total		10,510,843
			CHANGE IN NET POSITION		1,037,139
			NET POSITION, JANUARY 1		18,144,878
			<b>NET POSITION, DECEMBER 31</b>		<b>\$ 19,182,017</b>

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

BALANCE SHEET  
GOVERNMENTAL FUNDS

December 31, 2022

	<u>General</u>	<u>Total Nonmajor Funds</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and investments	\$ 4,909,181	\$ 2,761	\$ 4,911,942
Receivables			
Property tax	12,447,445	-	12,447,445
Grants	8,372	-	8,372
Accounts	7,826	-	7,826
IPBC terminal reserve	119,769	-	119,769
Prepaid items	224,906	-	224,906
<b>TOTAL ASSETS</b>	<u>\$ 17,717,499</u>	<u>\$ 2,761</u>	<u>\$ 17,720,260</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 196,931	\$ -	\$ 196,931
Accrued payroll	141,794	-	141,794
Unearned revenue	32,314	-	32,314
Total liabilities	<u>371,039</u>	<u>-</u>	<u>371,039</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable property taxes	<u>10,032,575</u>	<u>-</u>	<u>10,032,575</u>
Total deferred inflows of resources	<u>10,032,575</u>	<u>-</u>	<u>10,032,575</u>
Total liabilities and deferred inflows of resources	<u>10,403,614</u>	<u>-</u>	<u>10,403,614</u>
<b>FUND BALANCES</b>			
Nonspendable			
Prepaid items	224,906	-	224,906
Restricted			
Children's programming	16,707	-	16,707
Assigned			
Subsequent year's budget	1,553,668	-	1,553,668
Art fund	-	2,761	2,761
Unassigned	<u>5,518,604</u>	<u>-</u>	<u>5,518,604</u>
Total fund balances	<u>7,313,885</u>	<u>2,761</u>	<u>7,316,646</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 17,717,499</u>	<u>\$ 2,761</u>	<u>\$ 17,720,260</u>

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

**RECONCILIATION OF FUND BALANCES OF GOVERNMENTAL FUNDS TO THE  
GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION**

December 31, 2022

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<b>FUND BALANCE OF GOVERNMENTAL FUNDS</b>	<b>\$ 7,316,646</b>
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds	10,154,656
The net pension asset (liability) of the Library's IMRF pension plan is included in the governmental activities in the statement of net position	5,722,731
Deferred outflows of resources related to pensions are not a current financial resource and, therefore, are not reported in the governmental funds	
Illinois Municipal Retirement Fund	541,207
Total OPEB liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	(260,698)
Deferred inflows of resources related to pensions are not a current financial resource and, therefore, are not reported in the governmental funds	
Illinois Municipal Retirement Fund	(4,143,243)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Compensated absences	<u>(149,282)</u>
<b>NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u><u>\$ 19,182,017</u></u></b>

See accompanying notes to financial statements.



**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS

For the Year Ended December 31, 2022

	<b>General</b>	<b>Total Nonmajor Funds</b>	<b>Total</b>
<b>REVENUES</b>			
Taxes			
Property	\$ 9,852,272	\$ -	\$ 9,852,272
Replacement	523,354	-	523,354
Intergovernmental			
Grants	166,349	-	166,349
Charges for services	23,619	-	23,619
Fees, fines and penalties	2,895	-	2,895
Investment income	61,049	137	61,186
Miscellaneous			
Other	55,551	-	55,551
Gifts	18,480	-	18,480
	<u>10,703,569</u>	<u>137</u>	<u>10,703,706</u>
<b>EXPENDITURES</b>			
Current			
Culture and recreation	9,903,851	9,354	9,913,205
Capital outlay	600,421	-	600,421
	<u>10,504,272</u>	<u>9,354</u>	<u>10,513,626</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>199,297</u>	<u>(9,217)</u>	<u>190,080</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	27,354	-	27,354
Transfers (out)	-	(27,354)	(27,354)
	<u>27,354</u>	<u>(27,354)</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	226,651	(36,571)	190,080
<b>FUND BALANCES, JANUARY 1</b>	<u>7,087,234</u>	<u>39,332</u>	<u>7,126,566</u>
<b>FUND BALANCES, DECEMBER 31</b>	<u>\$ 7,313,885</u>	<u>\$ 2,761</u>	<u>\$ 7,316,646</u>

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE TO THE GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2022

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<b>NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS</b>	<b>\$ 190,080</b>
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlay as expenditures; however, they are capitalized and depreciated in the statement of activities	406,012
Depreciation in the statement of activities does not require the use of current financial resources and, therefore, is not reported as expenditures in governmental funds	(1,104,889)
The change in deferred inflows and outflows of resources for IMRF net pension liabilities/assets are reported only in the statement of activities	(1,581,199)
The change in the IMRF net pension liability/asset are only reported in the statement of activities	3,055,091
The change in total OPEB liabilities are reported only in the statement of activities	64,488
The change in certain liabilities are reported as expenses on the statement of activities Compensated absences	<u>7,556</u>
<b>CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u><u>\$ 1,037,139</u></u></b>

See accompanying notes to financial statements.

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Oak Park Public Library, Oak Park, Illinois (the Library) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Library's accounting policies are described below.

a. Reporting Entity

The Library is a library corporation governed by an elected seven-member Board of Trustees. As required by GAAP, these financial statements present the Library and any existing component units. Currently, the Library does not have any component units and based on criteria of GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an Amendment of GASB Statements No. 14 and No. 34*, the Library has been determined not to be a component unit of the Village of Oak Park, Illinois (the Village). The Friends of the Oak Park Library, while a potential component unit, is not significant to the Library and, therefore, has been excluded from its reporting entity.

b. Fund Accounting

The accounts of the Library are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

All funds are classified as governmental funds.

c. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of activities and the statement of net position) report information on all of the activities of the Library. Governmental activities normally are supported by taxes and intergovernmental revenues.

**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**NOTES TO FINANCIAL STATEMENTS (Continued)

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)****c. Government-Wide and Fund Financial Statements (Continued)**

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and (2) grants and shared revenues that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Library reports the following major governmental fund:

The General Fund is the Library's primary operating fund. It accounts for all financial resources of the Library, except those accounted for in another fund.

**d. Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred. Property taxes are recognized as revenues in the year for which they are levied (i.e., intended to finance). Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (60 days for property taxes) to pay liabilities of the current period.

The Library recognizes property taxes when they become both measurable and available in the year intended to finance. A one-month availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred.

Those revenues susceptible to accrual are property taxes and investment income. Fine revenue is not susceptible to accrual because generally it is not measurable until received in cash.

**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**NOTES TO FINANCIAL STATEMENTS (Continued)

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

## d. Basis of Accounting (Continued)

The Library reports unearned revenue and unavailable/deferred revenue on its financial statements. Unavailable/deferred revenues arise when a potential revenue does not meet both the measurable and available criteria or year intended to finance criteria for recognition in the current period under the modified accrual basis of accounting. Unearned revenue arises when a revenue is measurable but not earned under the accrual basis of accounting. Unearned revenues also arise when resources are received by the Library before it has a legal claim to them or prior to the provision of services, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Library has a legal claim to the resources, the liability and deferred inflows of resource for unearned and unavailable/deferred revenue are removed from the financial statements and revenue is recognized.

## e. Investments

Investments with a maturity of less than one year when purchased, non-negotiable certificates of deposit and other nonparticipating investments are stated at cost or amortized cost. Investments with a maturity greater than one year when purchased are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

The Library categorizes the fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. At December 31, 2022, the Library held no investments subject to fair value measurement.

## f. Prepaid Items

Payments made to vendors for services that will benefit periods beyond the date of this report are recorded as prepaid items.

## g. Capital Assets

Capital assets, which include land, buildings and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Library as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**

## NOTES TO FINANCIAL STATEMENTS (Continued)

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

## g. Capital Assets (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Buildings and equipment are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and building improvements	5-50
Machinery and equipment	5-20
Artwork	10

## h. Compensated Absences

Vested or accumulated vacation, including related Social Security and Medicare, that is owed to retirees or terminated employees is reported as an expenditure and a fund liability of the governmental fund that will pay it in the fund financial statements. Vested or accumulated vacation of governmental activities at the government-wide level is recorded as an expense and liability as the benefits accrue to active employees. Sick leave is not paid out upon separation.

## i. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column.

## j. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

k. Fund Equity/Net Position

In the fund financial statements, governmental funds report nonspendable fund balance for amounts that are either not in spendable form or legally or contractually required to be maintained intact. Restrictions of fund balance are reported for amounts constrained by legal restrictions from outside parties for use for a specific purpose, or externally imposed by outside entities. None of the restricted fund balance result from enabling legislation adopted by the Library. Committed fund balance is constrained by formal actions of the Library's Board of Trustees, which is considered the Library's highest level of decision-making authority. Formal actions include resolutions and ordinances approved by the Library Board of Trustees. Assigned fund balance represents amounts constrained by the Library's intent to use them for a specific purpose. The Library Board of Trustees has delegated the authority to assign fund balance to the Executive Director. Any residual fund balance of the General Fund or deficit fund balances in other funds are reported as unassigned.

The Library's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending, the Library considers committed funds to be expended first followed by assigned and then unassigned funds.

In the government-wide financial statements, restricted net positions are legally restricted by outside parties for a specific purpose. None of the Library's restricted net positions are restricted as a result of enabling legislation adopted by the Library. Net investment in capital assets is the book value of the Library's capital assets, net of any outstanding debt that was issued to construct or acquire the capital assets.

l. Accounting Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**NOTES TO FINANCIAL STATEMENTS (Continued)

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**2. DEPOSITS AND INVESTMENTS**

## a. Deposits with Financial Institutions

Permitted Deposits and Investments - Statutes authorize the Library to make deposits/invest in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States Government or agreements to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services and The Illinois Funds.

The Illinois Public Treasurers' Investment Pool, known as The Illinois Funds, operates as a qualified external investment pool in accordance with the criteria established in GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and thus, reports all investments at amortized cost rather than fair value. The investment in The Illinois Funds by participants is also reported at amortized cost. The Illinois Funds does not have any limitations or restrictions on participant withdrawals. The pool had a Standard and Poor's AAA rating as December 31, 2022. The relationship between the Library and the investment agent is a direct contractual relationship and the investments are not supported by a transferable instrument that evidences ownership or creditorship. The Illinois Treasurer's Office issues a separate financial report for The Illinois Funds which may be obtained by contacting the Administrative Office at Illinois Business Center, 400 West Monroe Street, Suite 401, Springfield, Illinois 62704.

## 1) Deposits

Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Library's deposits may not be returned to it. To limit its exposure, the Library's investment policy requires that deposits be insured or collateralized by U.S. Government obligations or U.S. Government agency obligations. As of December 31, 2022, \$142,330 of the Library's bank balances were not either covered by FDIC insurance or collateralized, with the collateral held by a third party custodian in the Library's name.

## 2) Investments

In accordance with its investment policy, the Library limits its exposure to interest rate risk by structuring the portfolio so that securities mature concurrent with cash needs. The investment policy requires the Library to maintain investments to meet liquidity needs for the current month plus three months (based on forecasted needs) and any reasonably anticipated special needs, and to structure the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.



**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**NOTES TO FINANCIAL STATEMENTS (Continued)

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**2. DEPOSITS AND INVESTMENTS (Continued)**

## a. Deposits with Financial Institutions (Continued)

## 2) Investments (Continued)

The Library limits its exposure to credit risk, the risk that the issuer of a debt security will not pay its par value upon maturity, by primarily investing in obligations guaranteed by the United States Government or securities issued by agencies of the United States Government that are explicitly or implicitly guaranteed by the United States Government. The Illinois Funds are rated AAA by Standard and Poor's.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Library will not be able to recover the value of its investments that are in possession of an outside party. To limit its exposure, the Library's investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment (DVP) basis with the underlying investments held by a third party acting as the Library's agent separate from where the investment was purchased or by the trust department of the bank where purchased, in the Library's name. The Illinois Funds are not subject to custodial credit risk.

Concentration of credit risk is the risk that the Library has a high percentage of their investments invested in one type of investment. The Library's investment policy does not specifically address concentration of credit risk.

**3. RECEIVABLES - TAXES**

Property taxes for 2022 attach as an enforceable lien on January 1, 2022, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about February 1, 2023 and October 1, 2023, and are payable in two installments, on or about March 1, 2023 and November 1, 2023. The County collects such taxes and remits them periodically. As the 2022 tax levy is intended to fund expenditures for the 2023 fiscal year, these taxes are reported as unavailable/deferred revenue as of December 31, 2022. The County's due date for the second installment of the 2021 tax year was extended to December 31, 2022, which resulted in additional property tax receivables.

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

#### 4. CAPITAL ASSETS

The following is a summary of capital asset activity during the fiscal year:

	Balances January 1	Increases	Decreases	Balances December 31
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 753,500	\$ -	\$ -	\$ 753,500
Total capital assets not being depreciated	753,500	-	-	753,500
Capital assets being depreciated				
Art and historic collections	256,030	-	-	256,030
Buildings	24,277,591	-	-	24,277,591
Building improvements	2,915,134	406,012	-	3,321,146
Machinery and equipment	3,382,849	-	-	3,382,849
Total capital assets being depreciated	30,831,604	406,012	-	31,237,616
Less accumulated depreciation for				
Art and historic collections	226,780	3,000	-	229,780
Buildings	15,292,071	805,200	-	16,097,271
Building improvements	2,504,531	137,239	-	2,641,770
Machinery and equipment	2,708,189	159,450	-	2,867,639
Total accumulated depreciation	20,731,571	1,104,889	-	21,836,460
Total capital assets being depreciated, net	10,100,033	(698,877)	-	9,401,156
<b>GOVERNMENTAL ACTIVITIES</b>				
<b>CAPITAL ASSETS, NET</b>	<b>\$ 10,853,533</b>	<b>\$ (698,877)</b>	<b>\$ -</b>	<b>\$ 10,154,656</b>

Depreciation expense was charged to functions/programs of the governmental activities as follows:

<b>GOVERNMENTAL ACTIVITIES</b>	
Culture and recreation	<u>\$ 1,104,889</u>

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

## 5. LONG-TERM DEBT

### a. Changes in Long-Term Debt

The following is a summary of changes in long-term liabilities for the year ended December 31, 2022:

	Balances				Balances	Current
	January 1	Additions	Retirements		December 31	Portion
Compensated absences	\$ 156,838	\$ 70,863	\$ 78,419	\$	149,282	\$ 74,641
Total OPEB liability	325,186	-	64,488		260,698	52,140
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>\$ 482,024</b>	<b>\$ 70,863</b>	<b>\$ 142,907</b>	<b>\$</b>	<b>409,980</b>	<b>\$ 126,781</b>

## 6. RISK MANAGEMENT

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; illnesses of employees; and natural disasters. These risks, except for employee health insurance, are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three fiscal years.

### Intergovernmental Personnel Benefit Cooperative

The Library participates in the Intergovernmental Personnel Benefit Cooperative (IPBC). IPBC is a public entity risk pool established by certain units of local government in Illinois to administer some or all of the personnel benefit programs (primarily medical, dental and life insurance coverage) offered by these members to their officers and employees and to the officers and employees of certain other governmental, quasi-governmental and nonprofit public service entities.

IPBC maintains specific reinsurance coverage for claims in excess of \$50,000 per individual employee participant. The Library pays premiums to IPBC based upon current employee participation and its prior experience factor with the pool. Current year overages or underages for participation in the pool are adjusted into the subsequent years experience factor for premiums.

IPBC receives, processes and pays such claims as may come within the benefit program of each member. Management consists of a Board of Directors comprised of one appointed representative from each member. In addition, there are two officers: a Benefit Administrator and a Treasurer. The Library does not exercise any control over the activities of IPBC beyond its representation on the Board of Directors.

**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**

## NOTES TO FINANCIAL STATEMENTS (Continued)

**7. EMPLOYEE RETIREMENT SYSTEM**

The Library contributes, through the Village, to the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system. However, the Library's participation in IMRF is equivalent to a cost sharing multiple-employer pension plan since only one actuarial valuation is performed for both the Village and the Library combined. All disclosures for an agent plan can be found in the Village's annual comprehensive financial report.

Illinois Municipal Retirement Fund*Plan Administration*

All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members.

The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable. Investments are reported at fair value.

*Plan Membership*

At December 31, 2021, the IMRF membership consisted of:

Inactive plan members currently receiving benefits	465
Inactive plan members entitled to but not yet receiving benefits	268
Active plan members	<u>267</u>
<b>TOTAL</b>	<b><u><u>1,000</u></u></b>

The IMRF data included in the table above includes membership of both the Village and the Library.

*Benefits Provided*

IMRF provides two tiers of pension benefits. Employees hired prior to January 1, 2011, are eligible for Tier 1 benefits. For Tier 1 employees, pension benefits vest after eight years of service. Participating members who retire at age 55 (reduced benefits) or after age 60 (full benefits) with eight years of credited service are entitled to an annual retirement benefit,

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**7. EMPLOYEE RETIREMENT SYSTEM (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Benefits Provided (Continued)*

payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter. Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating members who retire at age 62 (reduced benefits) or after age 67 (full benefits) with ten years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter. IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute.

*Contributions*

Participating members are required to contribute 4.50% of their annual salary to IMRF. The Library is required to contribute the remaining amounts necessary to fund IMRF as specified by statute. The employer required contribution rate for calendar year 2022 was 5.56%.

*Net Pension Liability*

At December 31, 2022, the Library reported a net pension asset of \$5,722,731 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Library's proportion of the net pension liability was based on the Library's actual contribution to the plan for the year ended December 31, 2015, relative to the contributions of the Village, actuarially determined. The Library has determined that the actual contributions in fiscal year 2015 are appropriate as the basis because they are representative of both current and future contributions. At December 31, 2022, the Library's proportion was 23% of the total contribution to the plan.

*Actuarial Assumptions*

The Library's net pension liability was measured as of December 31, 2021 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of the same date using the following actuarial methods and assumptions.

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
 NOTES TO FINANCIAL STATEMENTS (Continued)

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**7. EMPLOYEE RETIREMENT SYSTEM (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Actuarial Assumptions (Continued)*

Actuarial valuation date	December 31, 2021
Actuarial cost method	Entry-age normal
Assumptions	
Inflation	2.25%
Salary increases	2.85% to 13.75%
Interest rate	7.25%
Asset valuation method	Fair value

Retirement age: Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2020 valuation pursuant to an experience study of the period 2017-2019.

Mortality: For non-disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables and future mortality improvements projected using scale MP-2020.

*Discount Rate*

The discount rate used to measure the IMRF total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that the Library contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the IMRF's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**7. EMPLOYEE RETIREMENT SYSTEM (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources*

For the year ended December 31, 2022, the Library recognized pension expense of \$(1,271,143) for IMRF.

At December 31, 2022, the Library reported deferred outflows of resources and deferred inflows of resources related to IMRF from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 252,587	\$ -
Changes in assumption	-	67,146
Contributions subsequent to measurement date	288,620	-
Net difference between projected and actual earnings on pension plan investments	-	4,076,097
<b>TOTAL</b>	<b>\$ 541,207</b>	<b>\$ 4,143,243</b>

\$288,620 reported as deferred outflows of resources related to pensions resulted from library contributions subsequent to the measurement date will be recognized as an increase of the net pension asset in the year ending December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to IMRF will be recognized in pension expense by the Library as follows:

<u>Year Ending December 31,</u>	
2023	\$ (805,582)
2024	(1,479,002)
2025	(1,003,738)
2026	(602,334)
<b>TOTAL</b>	<b>\$ (3,890,656)</b>

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**7. EMPLOYEE RETIREMENT SYSTEM (Continued)**

Illinois Municipal Retirement Fund (Continued)

*Discount Rate Sensitivity*

The following is a sensitivity analysis of the net pension liability (asset) to changes in the discount rate. The table below presents the net pension liability (asset) calculated using the discount rate of 7.25% as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net pension liability (asset)	\$ (2,770,084)	\$ (5,722,731)	\$ (8,100,166)

**8. OTHER POSTEMPLOYMENT BENEFITS**

a. Plan Description

In addition to providing the pension benefits described in Note 7, the Library provides postemployment health care benefits (OPEB) for retired employees through a single-employer defined benefit plan. The benefits, benefit levels, employee contributions and employer contributions are governed by the Library and can be amended by the Library through its personnel manual, except for the implicit subsidy which is governed by the State Legislature and ILCS. The plan does not issue a separate report. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75. The activity of the plan is reported in the Library's governmental activities.

b. Benefits Provided

The Library provides continued health insurance coverage at the active employee rates to all eligible retirees in accordance with ILCS, which creates an implicit subsidy of retiree health insurance since the retiree does not pay an age adjusted premium. To be eligible for benefits, an employee must qualify for retirement under the Library's retirement plan. The benefit levels are the same as those afforded to active employees. Once reaching Medicare age, retirees are covered by a Medicare supplement plan as opposed to the Library's active employee health plan. Retirees contribute 100% of premiums.



**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

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**8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

c. Membership

At December 31, 2021 (most recent census available), membership consisted of:

Inactive employees currently receiving benefit payments	1
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>73</u>
 TOTAL	 <u><u>74</u></u>
 Participating employers	 <u>1</u>

d. Total OPEB Liability

The Library's total OPEB liability of \$260,698 was measured as of December 31, 2022 and was determined by an actuarial valuation as of January 1, 2022.

The total OPEB liability at December 31, 2022, as determined by an actuarial valuation as of January 1, 2022, was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified. The total OPEB liability was rolled forward by the actuary using updating procedures to December 31, 2022, including updating the discount rate at December 31, 2022, as noted below.

Actuarial cost method	Entry-age normal
Actuarial value of assets	Not applicable
Salary increases	4.00%
Discount rate	4.31%
Healthcare cost trend rates	5.50% in 2022, to an ultimate trend of 4.50%

The discount rate used in the determination of the total OPEB liability is based on the municipal bond rate. The municipal bond rate was based on the S&P Municipal Bond 20 Year High-Grade Rate Index at December 31, 2022.

Mortality rates follow the PubG.H-2010 Mortality Table - General.

**OAK PARK PUBLIC LIBRARY**  
**OAK PARK, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

e. Changes in the Total OPEB Liability

	<u>Total OPEB Liability</u>
BALANCES AT JANUARY 1, 2022	<u>\$ 325,186</u>
Changes for the period	
Service cost	27,626
Interest	7,162
Difference between expected and actual experience	(52,435)
Changes in assumptions	(33,102)
Benefit payments	<u>(13,739)</u>
Net changes	<u>(64,488)</u>
BALANCES AT DECEMBER 31, 2022	<u>\$ 260,698</u>

Changes in assumptions for 2022 were in relation to changes in the discount rate, health care trend rate and mortality assumptions.

f. Rate Sensitivity

The following is a sensitivity analysis of the total OPEB liability to changes in the discount rate and the healthcare cost trend rate. The table below presents the total OPEB liability of the Library calculated using the discount rate of 4.31% as well as what the Library total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (3.31%) or 1 percentage point higher (5.31%) than the current rate:

	1% Decrease (3.31%)	Current Discount Rate (4.31%)	1% Increase (5.31%)
Total OPEB liability	\$ 275,631	\$ 260,698	\$ 246,765

**OAK PARK PUBLIC LIBRARY****OAK PARK, ILLINOIS**

## NOTES TO FINANCIAL STATEMENTS (Continued)

**8. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

## f. Rate Sensitivity (Continued)

The table below presents the total OPEB liability of the Library calculated using the healthcare rate of 4.50% to 5.50% as well as what the Library's total OPEB liability would be if it were calculated using a healthcare rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease	Current Healthcare Rate	1% Increase
Total OPEB liability	\$ 241,864	\$ 260,698	\$ 281,968

## g. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2022, the Library recognized OPEB expense of \$(64,488). Under GASB Statement No. 75, plans that qualify for the Alternative Measurement Method, changes to the OPEB liability are not permitted to be included in deferred outflows of resources or deferred inflows of resources related to OPEB. These changes will be immediately recognized through OPEB expense.

**REQUIRED SUPPLEMENTARY INFORMATION**

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
GENERAL FUND

December 31, 2022

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>
<b>REVENUES</b>			
Taxes			
Property	\$ 9,740,364	\$ 9,740,364	\$ 9,852,272
Replacement	125,000	125,000	523,354
Intergovernmental			
Grants	-	-	166,349
Charges for services	6,000	6,000	23,619
Fees, fines and penalties	10,000	10,000	2,895
Investment income	10,000	10,000	61,049
Miscellaneous			
Other	30,400	30,400	55,551
Gifts	-	-	18,480
Total revenues	<u>9,921,764</u>	<u>9,921,764</u>	<u>10,703,569</u>
<b>EXPENDITURES</b>			
Current			
Culture and recreation	10,292,797	10,292,797	9,903,851
Capital outlay	961,000	976,000	600,421
Total expenditures	<u>11,253,797</u>	<u>11,268,797</u>	<u>10,504,272</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>			
	<u>(1,332,033)</u>	<u>(1,347,033)</u>	<u>199,297</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	-	27,354
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>27,354</u>
<b>NET CHANGE IN FUND BALANCE</b>			
	<u>\$ (1,332,033)</u>	<u>\$ (1,347,033)</u>	<u>226,651</u>
<b>FUND BALANCE, JANUARY 1</b>			
			<u>7,087,234</u>
<b>FUND BALANCE, DECEMBER 31</b>			
			<u><u>\$ 7,313,885</u></u>

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

SCHEDULE OF EMPLOYER CONTRIBUTIONS  
ILLINOIS MUNICIPAL RETIREMENT FUND

Last Eight Fiscal Years

<b>FISCAL YEAR ENDED DECEMBER 31,</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Actuarially determined contribution	\$ 468,456	\$ 430,833	\$ 474,700	\$ 417,097	\$ 286,942	\$ 422,488	\$ 418,245	\$ 288,620
Contributions in relation to the actuarially determined contribution	468,456	430,833	474,700	417,097	286,942	422,488	418,245	288,620
<b>CONTRIBUTION DEFICIENCY (Excess)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Covered payroll	\$ 3,305,970	\$ 2,866,487	\$ 3,415,108	\$ 4,291,121	\$ 4,711,691	\$ 4,795,551	\$ 5,014,928	\$ 5,191,007
Contributions as a percentage of covered payroll	14.17%	15.03%	13.90%	9.72%	6.09%	8.81%	8.34%	5.56%

Notes to Required Supplementary Information

The information presented was determined as part of the actuarial valuations as of January 1 of the prior fiscal year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was aggregate entry-age normal; the amortization method was level percent of payroll, closed and the amortization period was 22 years; the asset valuation method was five-year smoothed market; and the significant actuarial assumptions were an investment rate of return at 7.25% annually, projected salary increases assumption of 3.35% to 14.25% compounded annually and postretirement benefit increases of 2.50% compounded annually.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

SCHEDULE OF THE EMPLOYER'S PROPORTIONATE  
SHARE OF THE NET PENSION LIABILITY  
ILLINOIS MUNICIPAL RETIREMENT FUND

Last Eight Fiscal Years

<b>MEASUREMENT DATE DECEMBER 31,</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Employer's proportion of net pension liability (asset)	23.00%	23.00%	23.00%	23.00%	23.00%	23.00%	23.00%	23.00%
Employer's proportionate share of net pension liability (asset)	\$ 614,859	\$ 1,954,393	\$ 1,627,004	\$ (1,282,549)	\$ 2,329,991	\$ (265,853)	\$ (2,667,640)	\$ (5,722,731)
Employer's covered payroll	3,178,940	3,305,969	3,301,951	3,271,613	3,449,811	3,668,104	3,781,060	3,924,437
Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	19.34%	59.12%	49.27%	(39.20%)	67.54%	(7.25%)	(70.55%)	(145.82%)
Plan fiduciary net position as a percentage of the total pension liability	97.40%	91.96%	93.46%	105.18%	91.14%	100.98%	109.64%	120.05%

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

SCHEDULE OF CHANGES IN THE EMPLOYER'S  
TOTAL OPEB LIABILITY AND RELATED RATIOS  
OTHER POSTEMPLOYMENT BENEFIT PLAN

Last Five Fiscal Years

<b>MEASUREMENT DATE DECEMBER 31,</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>TOTAL OPEB LIABILITY</b>					
Service cost	\$ 13,114	\$ 14,665	\$ 20,840	\$ 24,992	\$ 27,626
Interest	6,762	8,035	8,243	5,799	7,162
Differences between expected and actual experience	-	-	(10,775)	-	(52,435)
Changes of benefit terms	-	-	-	-	-
Changes of assumptions	(4,680)	8,742	29,322	(6,069)	(33,102)
Benefit payments	-	-	-	-	(13,739)
Other changes	3,699	661	-	-	-
 Net change in total pension liability	 18,895	 32,103	 47,630	 24,722	 (64,488)
Total OPEB liability - beginning	201,836	220,731	252,834	300,464	325,186
<b>TOTAL OPEB LIABILITY - ENDING</b>	<b>\$ 220,731</b>	<b>\$ 252,834</b>	<b>\$ 300,464</b>	<b>\$ 325,186</b>	<b>\$ 260,698</b>
 Covered payroll	 \$ 3,425,861	 \$ 3,450,331	 \$ 3,984,147	 \$ 4,142,497	 \$ 4,899,898
 Employer's total OPEB liability as a percentage of covered payroll	 6.44%	 7.33%	 7.54%	 7.85%	 5.32%

Measurement Date December 31, 2022 - The changes in assumptions related to a change in the discount rate used, the health care trend rate used and the mortality assumption used.

Measurement Date December 31, 2021 - The changes in assumptions related to a change in the discount rate used.

Measurement Date December 31, 2020 - The changes in assumptions related to a change in the discount rate used, the health care trend rate used, the mortality assumption and starting per capita costs.

Measurement Date December 31, 2019 - The changes in assumptions related to a change in the discount rate used.

Measurement Date December 31, 2018 - The changes in assumptions related to a change in the discount rate used.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)



**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2022

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**LEGAL COMPLIANCE AND ACCOUNTABILITY**

a. Budgets

The budget is adopted on a basis consistent with GAAP. Annual appropriated budgets are adopted at the fund level for the General Fund. All annual appropriations lapse at fiscal year end.

The Library Board of Trustees has the authority to approve the budget for the General Fund. State statutes and local ordinances require that the budget be approved before the beginning of the fiscal year.

Expenditures may not legally exceed budget at the fund level.

Budget amounts are as originally adopted or as amended by the Library Board of Trustees.

The Library did not have any funds in which actual expenditures exceeded the budgeted expenditures.

**COMBINING AND INDIVIDUAL FUND  
FINANCIAL STATEMENTS AND SCHEDULES**

**NONMAJOR GOVERNMENTAL FUNDS**

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

**COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS**

December 31, 2022

	<b>Capital Projects</b>		
	<b>Library Art Fund</b>	<b>Library Maze Project</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and investments	\$ 2,761	\$ -	\$ 2,761
<b>TOTAL ASSETS</b>	<b>\$ 2,761</b>	<b>\$ -</b>	<b>\$ 2,761</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
None	\$ -	\$ -	\$ -
Total liabilities	-	-	-
<b>FUND BALANCES</b>			
Assigned	2,761	-	2,761
Total fund balances	2,761	-	2,761
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 2,761</b>	<b>\$ -</b>	<b>\$ 2,761</b>

(See independent auditor's report.)

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS**

For the Year Ended December 31, 2022

	<u>Capital Projects</u>		<u>Total</u>
	<u>Library Art Fund</u>	<u>Library Maze Project</u>	
<b>REVENUES</b>			
Investment income	\$ 137	\$ -	\$ 137
Total revenues	137	-	137
<b>EXPENDITURES</b>			
Framing and installation	9,354	-	9,354
Total expenditures	9,354	-	9,354
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(9,217)	-	(9,217)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers (out)	-	(27,354)	(27,354)
Total other financing sources (uses)	-	(27,354)	(27,354)
NET CHANGE IN FUND BALANCES	(9,217)	(27,354)	(36,571)
FUND BALANCES, JANUARY 1	11,978	27,354	39,332
<b>FUND BALANCES, DECEMBER 31</b>	<u>\$ 2,761</u>	<u>\$ -</u>	<u>\$ 2,761</u>

(See independent auditor's report.)

**OTHER SUPPLEMENTAL INFORMATION**

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
GENERAL FUND

For the Year Ended December 31, 2022

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>
<b>EXPENDITURES</b>			
Culture and recreation			
Personal services			
Full-time salaries	\$ 5,664,200	\$ 5,664,200	\$ 5,515,939
Fringe benefits			
Health insurance	1,138,000	1,138,000	1,069,639
Pension contribution	718,000	718,000	692,940
Total personal services	<u>7,520,200</u>	<u>7,520,200</u>	<u>7,278,518</u>
Materials and supplies			
Fuels and lubricants	1,200	1,200	2,224
Community engagement	30,000	30,000	16,130
Landscaping supplies	24,000	24,000	14,224
Cleaning and housekeeping	21,420	21,420	5,055
Office supplies	98,000	98,000	92,145
Hospitality	1,000	1,000	824
Building materials and supplies	10,000	10,000	14,240
Equipment parts	10,000	10,000	141
Books	360,000	360,000	381,899
Digital books	584,000	584,000	538,304
Signage	3,000	3,000	4,383
Audio-visuals	102,000	102,000	73,032
Total materials and supplies	<u>1,244,620</u>	<u>1,244,620</u>	<u>1,142,601</u>
Contractual services			
Payroll processing fees	25,000	25,000	22,382
Director development	-	-	217
Other printing/copying	24,000	24,000	17,965
Marketing support	25,500	25,500	28,808
Custodial services	205,000	205,000	197,458
Dues	20,000	20,000	12,891
Conferences and training	94,000	94,000	66,796
Tuition reimbursement	33,000	33,000	20,070
Mileage and miscellaneous reimbursement	27,000	27,000	23,092
Consultant fees	20,000	20,000	38,890
Cataloging	2,000	2,000	2,171
Website development	3,000	3,000	2,145
Children's programming	18,000	18,000	19,915
Young adult programming	16,000	16,000	19,713
Illinois payments support	3,500	3,500	3,861
Merchant account services	5,000	5,000	2,538

(This schedule is continued on the following page.)

**OAK PARK PUBLIC LIBRARY  
OAK PARK, ILLINOIS**

DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (Continued)  
GENERAL FUND

For the Year Ended December 31, 2022

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>
<b>EXPENDITURES (Continued)</b>			
Culture and recreation (Continued)			
Contractual services (Continued)			
Collection fees support	\$ 4,000	\$ 4,000	\$ -
Programming support services	23,000	23,000	28,320
Interventionist program	15,000	15,000	18,472
Postage and delivery	5,000	5,000	8,023
Insurance	110,500	110,500	89,750
Contingency	15,000	15,000	-
Telephone/communications	65,000	65,000	55,515
Water	10,000	10,000	9,153
Sewer/garbage	13,000	13,000	11,892
Natural gas and electric	37,000	37,000	42,480
Rentals - equipment and furnishings	20,000	20,000	23,899
Office and library machines	22,800	22,800	25,077
Repair and maintenance	204,000	204,000	231,384
SWAN	104,677	104,677	102,127
Archival collection	12,500	12,500	4,498
Subscriptions and services	225,000	225,000	191,303
Audit	10,000	10,000	8,723
Streaming content	10,000	10,000	8,246
Software/platform	-	-	40
Parking lot	15,000	15,000	8,828
Consultant support services	10,000	10,000	429
Consulting services - admin	75,000	75,000	67,909
Unclaimed property	500	500	-
Grant expenses	-	-	63,464
Miscellaneous	-	-	4,288
	<u>1,527,977</u>	<u>1,527,977</u>	<u>1,482,732</u>
Total contractual services			
	<u>10,292,797</u>	<u>10,292,797</u>	<u>9,903,851</u>
Total culture and recreation			
Capital outlay			
Building improvements	570,000	585,000	411,221
Equipment	69,000	69,000	54,123
Furnishings	70,000	70,000	71,522
Technology equipment	252,000	252,000	63,555
	<u>961,000</u>	<u>976,000</u>	<u>600,421</u>
Total capital outlay			
<b>TOTAL EXPENDITURES - BUDGET BASIS</b>	<u>\$ 11,253,797</u>	<u>\$ 11,268,797</u>	<u>\$ 10,504,272</u>

(See independent auditor's report.)



# Executive Director's Report

## July 2023

### Six Months in Review

Between January 2023-June 2023, there have been **14 promotions of current staff**, ranging from entry-level to the Leadership Team level

Promotions include **6 BiPOC staff, 8 White staff**

**Promotions in the past 6 months closely mirror the current staff population percentages by race** (46 percent BiPOC/54 percent white), reflecting equity in promotional opportunities across departments

**11 of 14** promotions are non-MLIS positions

**eNPS Score increased from 33 to 37.** A score of 10-30 is considered good, and scores approaching 50 are considered excellent

**At least 55 staff members at all levels and representing all work teams from Facilities to Finance, have attended 76 paid learning opportunities** (training sessions, workshops, seminars, and conferences, including 14 who attended JCLC in St. Pete Beach, Florida, and over 30 who attended the ALA Annual Conference in Chicago, many of which were first time attendees

**Tuition grants totaling \$15,420 were awarded to 9 staff members.** These grants were for staff members to pursue certificates or degrees, such as a Grant Writing Certificate, Bachelor's degree, and MLIS degree

**National recognition for workplace excellence:** 2023 ALA Sustainability Roundtable Wellness in the Workplace Citation <https://www.ala.org/rt/sustainrt/wellness-award>

**National recognition for collections:** Nominated at ALA Conference by the Institute of Museum and Library Services for the for 2024 National Medal for Museum and Library Service in the area of diverse collections and artifacts

**Presented 10 policies** for review and update to the Library Board of Trustees for approval

**On June 20, presented resolution approved by village board** for the Village of Oak Park to become a **Book Sanctuary**

<https://www.oppl.org/news-events/authors-books/oak-park-is-a-book-sanctuary-community/>

Respectfully submitted,

*Joslyn Bowling Dixon*

Joslyn Bowling Dixon

**Social Services and Public Safety Report  
July 2023  
Written by Director Rob Simmons**

**Patron Engagement**

There were **23** patrons that received social-service related support and advocacy. These cases involved advocacy in the following areas:

<b><u>No. of cases</u></b>	<b><u>Type of advocacy/support</u></b>
3 patrons received:	Affordable housing
1 patron received:	Domestic violence
5 patrons received:	Employment assistance
3 patrons received:	Financial assistance
4 patrons received:	Homelessness (short-term housing)
5 patrons received:	Immigration
2 patrons received:	Mental health assessment
<b>23 patrons served</b>	

**Houston Public Library Visits Oak Park Public Library**

The Central Library Chief of Houston Public Library, Saima Kadir, made a special visit to Oak Park Public Library to learn more about our nationally recognized Social Services and Public Safety department. The Director of Social Services and Public Safety, Rob Simmons, met with Saima to discuss how he integrated one of the only the social services and public safety models into a library system in the U.S. Rob highlighted the health and mental health equity strategies that he's implemented since 2016 that has resulted in social impact programs such as: free mental health assessments, free short-term therapeutic support, and a grant partnership with Northwestern University's Feinberg School of Medicine.

# Library Strategic Priorities Report

July 2023

## About this report

In this month's report, we summarize a variety of activities in support of both our [Anti-Racism Strategic Plan](#) and our [Engagement, Learning, and Stewardship \(ELS\) Strategic Plan](#).

In the Anti-Racism section of the report, we highlight two Anti-Racism goals and two ELS objectives:

- **External Practices, Internalized Racism:** To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.
  - **Related ELS Strategic Plan Objective — Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.
- **Internal Practices, Internalized Racism:** The Library will create opportunities to discuss how we have all internalized racism using affinity spaces and collective and intersectional spaces.
  - **Related ELS Strategic Plan Objective — Engagement Objective #1:** We focus on inclusive engagement and service to diverse community groups.

In the ELS section of this report, we highlight recent work in support of three strategic objectives:

- **Engagement Objective #1:** We focus on inclusive engagement and service to diverse community groups.
- **Stewardship Objective #2:** We provide broad, effective, and equitable access to resources.
- **Stewardship Objective #4:** We support all library staff to achieve happiness, well-being, and success.

## ANTI-RACISM

**To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.**

**-and-**

**We facilitate connections among diverse audiences through shared community aspirations and experiences. [ENGAGEMENT]**

### **Equity, anti-racism, & multicultural programs & experiences**

We continue to offer new equity-/anti-racism-focused and multicultural programs and experiences for the community each month, which can be found in the [library calendar](#) under the program types "Equity & Anti-Racism" and "Multicultural."

#### LGBTQ+ Pride Month

In honor of Pride Month, the library promoted multiple [learning experiences and resources](#) for patrons to celebrate the LGBTQ+ community in June and all year long. On June 15, we invited community members to stop by the Children's Services Area on the first floor of the Main Library between 3pm and 4:30pm for Drop-in Button-Making, where they could design and make their own Pride-themed buttons. A total of 15 community members participated in this activity. On June 20, our Shake, Rattle, & Read storytime at Lindberg Park was Pride-themed, featuring books, songs, and play that celebrated identity, self-expression, and all things love. Approximately 40 kids and family members attended this storytime

and shared positive feedback about their experience — Community Engagement Coordinator Jenny Jackson shared the following reflection after the program:

*“Attendees shared after the storytime, how much they enjoyed the shared time. [[Rainbow Services Librarian Hal Patnott](#)]’s goodbye song was specifically mentioned! Everyone got a rainbow bead after storytime, and they were very excited to wear and celebrate their new necklaces.”*

Pride-related activities also extended into the month of July, with [Read to the Royals! Drag Storytime](#) on July 10, [Pronoun Party!](#) on July 11 and 18, and [Pride Prom](#) on July 14.

### Juneteenth parade

On June 18, the Oak Park community hosted its annual Juneteenth parade on Ridgeland Avenue, leading up to the annual community cookout held in Taylor Park. A national, state, and Oak Park holiday, [Juneteenth](#) commemorates the day in 1865 when a U.S. Army general in Galveston, Texas, read orders that all enslaved people were free, two and a half years after the Emancipation Proclamation had formally freed them. The Oak Park Public Library was proud to once again march in the parade, represented by the Book Bike and a variety of library staff, trustees, and the [Friends of the Oak Park Public Library](#).



### Hip Hop 50

The Oak Park Public Library is excited to be one of more than 30 organizations in the U.S. partnering for [Collections of Culture: 50 Years of Hip Hop Inside Libraries, Museums, and Archives \(Hip Hop 50\)](#) — a six-month celebration of hip hop culture funded by the [Institute for Museum and Library Services](#) and led by the [Queens Public Library](#) in New York. As part of this initiative, participating libraries, museums, colleges, universities, and archives are hosting a wide variety of in-person and virtual programs aimed at examining the genre’s history and influence on American culture and the contributions of hip hop musicians, DJs, dancers, MCs, graffiti artists, stylists, directors, photographers, entrepreneurs, and educators. August 3-4, the [2023 Hip Hop 50 Summit](#) will be hosted at the [LaGuardia Performing Arts Center](#) to showcase hip hop culture through interactive workshops, panel discussions, and performances.

Hip Hop 50 activities began at the Oak Park Public Library during the month of May, kicking off with a [T-Shirt Design Contest](#) that was open to all ages. Designs could be submitted between May 16 and May 28, with six finalists selected by library staff members in two age categories (18 and under, 19+). From those six finalists, the community was able to choose [two winners](#) through online voting until June 19. After nearly 300 votes, Liam Maldonado-Cruz’s design won the 18 and under category, and Bob Danstrom’s design won the 19+ category.

During May and June, we hosted a variety of Hip Hop 50 programs for all ages:

- 5/18: [Dis-Story Lesson](#)
- 5/26: [Hip Hop Bebop](#)
- 5/30: [Hip Hop Film Screening Series: “Brown Sugar”](#)
- 6/4: [Hip-Hop Xpress DoubleDutch Boom Bus](#)
- 6/11: [Fashion Show: 50 Years of Hip Hop Style](#)

- 6/13: [Hip Hop Film Screening Series: "House Party" \(1990 Film\)](#)
- 6/13 & 6/27: [Roses From Concrete](#) (biweekly through August 8)
- 6/15: [Rappin' Up the Summer Spoken Word Workshop](#)
- 6/28: Hip Hop Dance Class: [Younger Kids \(5-8\)](#) & [Older Kids \(8-11\)](#)
- 6/29: [Rappin' Up the Summer: Songwriting Workshop](#)

Throughout the month of June, the Idea Box on the first floor of the Main Library also hosted Hip Hop Karaoke Club, where community members could drop in to perform their favorite hip hop song on Tuesdays, Thursdays, and Saturdays from 1-3pm.

Hip Hop 50 events from July onward can be viewed by searching “hip hop” in our online [library calendar](#).

In addition to the special events described above, the library continued to offer multiple recurring programs with an emphasis on equity during the month of June including our weekly [English language conversation hours](#) (offered virtually the first Saturday and in-person all other Saturdays), monthly [Spanish](#) and [French](#) language conversation hours, monthly [Latine Author Book Café](#), weekly [Supported Storytimes](#), and monthly summertime [Supported Gardening](#). We also began offering two weekly, Spanish-language programs geared toward preschoolers and elementary and middle school students: [Cuenta Cuentos con Kathy/Spanish Storytime With Kathy](#) and [Circulo Ñ: Leyendo y escribiendo en español para preadolescentes/Reading & Writing in Spanish for Kids](#).

**The Library will create opportunities to discuss how we have all internalized racism using affinity spaces and collective and intersectional spaces.**

**-and-**

**We focus on inclusive engagement and service to diverse community groups.**  
[ENGAGEMENT]

#### **Building capacity to serve incarcerated & returning community members**

The [Expanding Information Access for Incarcerated People Initiative](#) is based in the [San Francisco Public Library's Jail and Reentry Services Program](#) and is funded by the [Mellon Foundation](#). In coordination with the American Library Association (ALA), this project aims to identify existing library services for incarcerated people, support professionals in the field in building out or creating new services, solidify library services to incarcerated people as a focused area of concern within librarianship, develop digital literacy programming for people who are formerly incarcerated, and provide guidance for librarians working in juvenile detention centers, jails, and prisons nationwide.

In June 2022, SFPL's Jail and Reentry Services staff held an invitation-only convening of librarians to strengthen professional networks and provide best practices. Following this, they have collaborated with the [Colorado State Library's Library Research Service](#) to identify where library services exist in juvenile detention centers, jails, and prisons and how to better support these services. Over the last year, the SFPL team has also developed and shared a [series of training videos](#) about public, academic, and prison library services for incarcerated or formerly-incarcerated individuals. The initiative held its second convening of librarians in June 2023, prior to the ALA Annual Conference in Chicago. The Oak Park Public Library is grateful to be connected to this resource, through which staff have been learning about best practices that can be implemented at our library.

## ENGAGEMENT, LEARNING, & STEWARDSHIP

### **We focus on inclusive engagement and service to diverse community groups.** [ENGAGEMENT]

#### **Oak Park Creates**

[Oak Park Creates](#) is a unique local creators program and collection at the Oak Park Public Library that features residents' original books, movies, and music in physical and digital formats. Anyone with direct ties to the Oak Park community can submit materials to be considered for inclusion in the collection, and, once added to the collection, these materials are then available for checkout to everyone with a library card in the SWAN library network.

To promote this collection, highlight current Oak Park Creates authors, and potentially inspire more community members to contribute their works to the collection, we ran a seven-week Oak Park Creates social media campaign from May 10 through June 21. Collection Management Librarian Kathy Sexton selected seven authors from the collection, and, each week, Writer & Editor Kristen Romanowski featured one author and their work(s) on the library's Facebook and Instagram pages. Each social media post used the hashtag #OakParkCreates and linked to a [news post](#) summarizing the collection and all featured authors.

Across both social media platforms, the eight posts that were part of this campaign reached over 11,000 people (6,790 on Facebook and 4,294 on Instagram) and saw 615 engagements (likes/reactions/comments/shares/clicks; 388 on Facebook and 227 on Instagram) as of June 29. Importantly, since our first author post on May 10 through June 27, we saw an uptick in people submitting their own works to the Oak Park Creates Collection — a total of 12 submissions during the 1.5-month campaign compared to 18 submissions in the ten months before the campaign. We believe that this clear increase in interest during the life of the campaign was directly inspired by this social media effort, suggesting this as a useful approach for bringing attention to and increasing engagement with perhaps lesser-known library resources.

#### **Our Promise: Customer service expectations**

Over the last nine months, our Customer Service Excellence Task Force, which includes representation from most service areas in the library, attended meetings to identify the common ground that could serve as a foundation for excellent internal and external customer service. They shared service area expectation documents and discussed at length what principles were most important to emphasize library-wide, ultimately agreeing on the principles below as part of "Our Promise":

- We strive to create a welcoming environment.
- We assume the best.
- We are respectful.
- We are accessible and collaborative.
- We are accountable.

Supervisory staff, managers, and/or directors will be actively supported in setting and implementing these expectations, and will be expected to model the principles as established by the task force. As a next step to support this work, the group will be creating video trainings for public services staff on best practices for engaging with patrons.

## We provide broad, effective, and equitable access to resources. [STEWARDSHIP]

### Library use statistics

As always, detailed quantitative data about the library's core use metrics, which speak to patron access to and use of key resources, can be viewed in the following Google Data Studio: [OPPL Core Use Statistics](#). This Data Studio reflects data for 2023, showing monthly numbers for 12 core statistics, with a dashed, black line denoting the monthly average in 2022, for reference. The dashboard also includes data for two market engagement metrics with peer comparisons, and our quarterly Net Promoter Score (NPS).

Data is updated on a monthly basis for the 12 core statistics to reflect numbers through the end of the previous month — in this month's report, this includes data through the end of June 2023. New Cardholder Retention, Market Penetration, and NPS are updated on a quarterly basis. While NPS data is updated through Q2 2023 in the current report, Q2 data for New Cardholder Retention and Market Penetration is not yet available in Savannah, as of the writing of this report. These market engagement statistics will be updated and viewable in the live dashboard linked above as soon as they are available.

The Core Use Statistics Google Data Studio is also included at [oppl.org/evaluating-impact](http://oppl.org/evaluating-impact), a web page focused on sharing with the community how we evaluate our work. To see detailed data for previous calendar years, you may refer to previous Board report packets.

## We support all library staff to achieve happiness, well-being, and success. [STEWARDSHIP]

### ALA Citation for Wellness in the Workplace

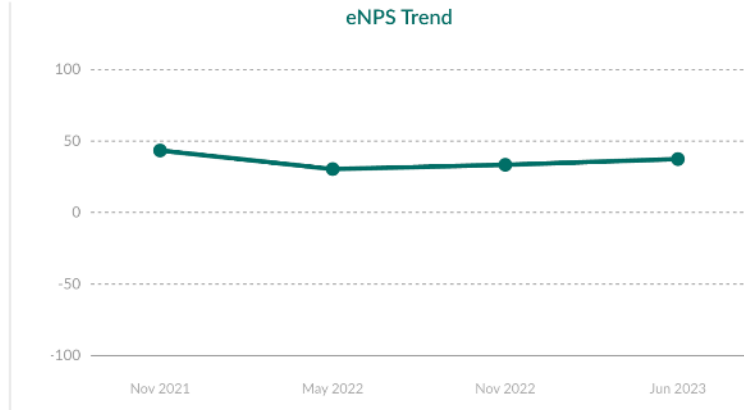
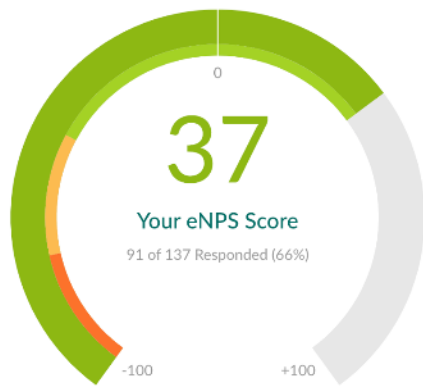
At the [American Library Association \(ALA\) Annual Conference](#) held in Chicago at the end of June, the Oak Park Public Library was grateful to be recognized by the Sustainability Round Table (SustainRT) and to be awarded the 2023 [Citation for Wellness in the Workplace](#). This award celebrates libraries that go above and beyond in meeting the wellness needs of their staff, and was awarded to us for our [ongoing efforts](#) to support overall well-being for our library staff through engagement programs, professional development opportunities, and policy improvements.



### Staff satisfaction: eNPS survey results

On June 6, we launched our bi-annual all-staff eNPS (employee Net Promoter Score) survey using BambooHR (our HR and payroll system). The survey was open for one week, and 66% of staff (91 out of 137) completed the two-question survey to help us gain insight into where we excel as a workplace and areas for improvement.

In this survey, the library received an overall eNPS of 37 — a score that continues to increase from a low of 30 approximately one year ago in May 2022. As a reminder, the eNPS score is one indicator of employee satisfaction and is derived from responses to one question: “On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the Oak Park Public Library as a place to work?” Scores can range from -100 to 100. A score in the 10-30 range is considered “good,” and scores approaching 50 are considered “excellent.”



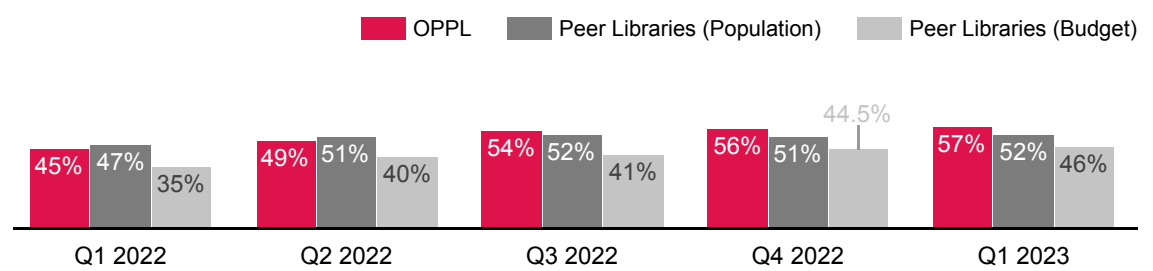
In late June, we met and reviewed the service area-specific eNPS survey results with managers whose service areas had enough staff members complete the survey to allow for area-specific summaries. (BambooHR limits seeing any group-specific response data to only those groups with more than six respondents, in order to protect anonymity.) During these meetings, we discussed any necessary action items based on their teams' scores and responses.

Additionally, we have scheduled two "Chat with Joslyn and Billy" sessions for staff on July 20. We invited all staff members to share and discuss the results of this survey in an informal setting with Executive Director Joslyn Bowling Dixon and Director of Finance & Human Resources Billy Treece. We look forward to talking about the survey directly with the staff as we continue to learn more about what works well and what we can improve.



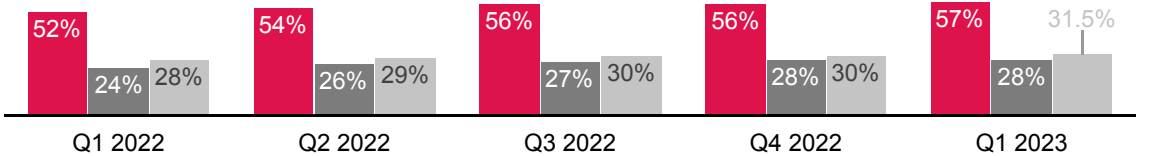
## New Cardholder Retention

The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users (i.e., have used their library card within the last 12 months)



## Market Penetration

The percentage of active households (i.e., households containing at least one active user) in the library's service area



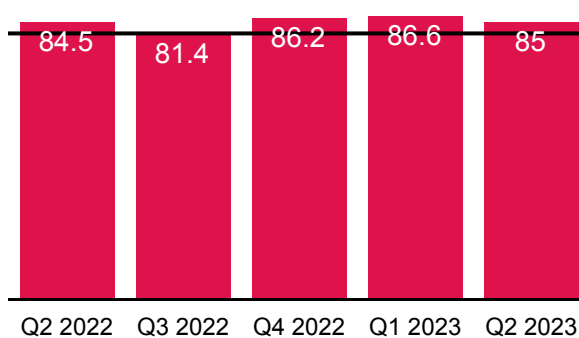
## Net Promoter Score

A metric used to measure customer satisfaction and loyalty as well as predict future growth. The score is derived from responses to the following question:

On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?

The NPS can range from -100 to 100. For reference, a positive score is Good, above 50 is Excellent, and above 70 is considered World Class.

2021 Score: 81.2

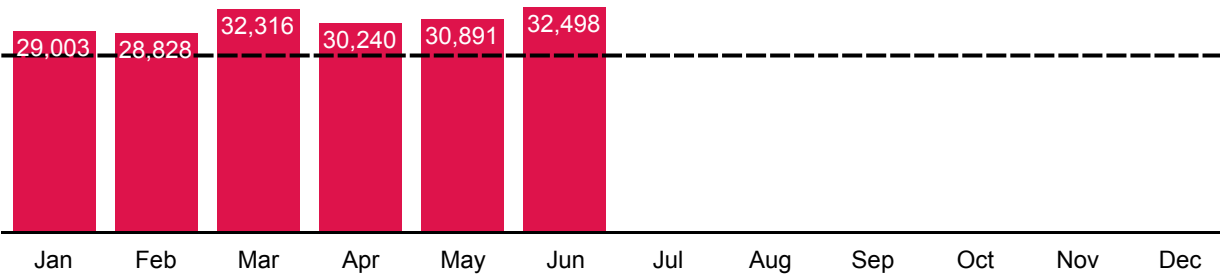


NPS Survey Quarterly Sample Sizes  
2022: Q2=71; Q3=86; Q4=52 2023: Q1=60; Q2=40

## Building Visits

The number of patron visits to a library building

2022 Average: 25,431

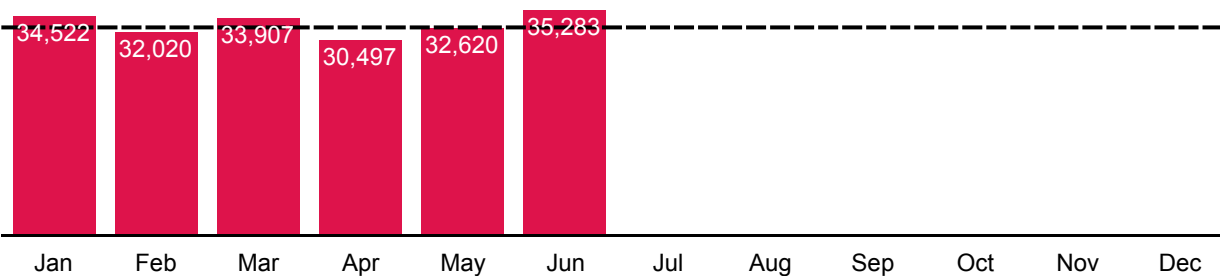


Year-to-Date  
**183,776**

## Website Users

The number of people who initiated at least one session on oppl.org during a given month

2022 Average: 32,531

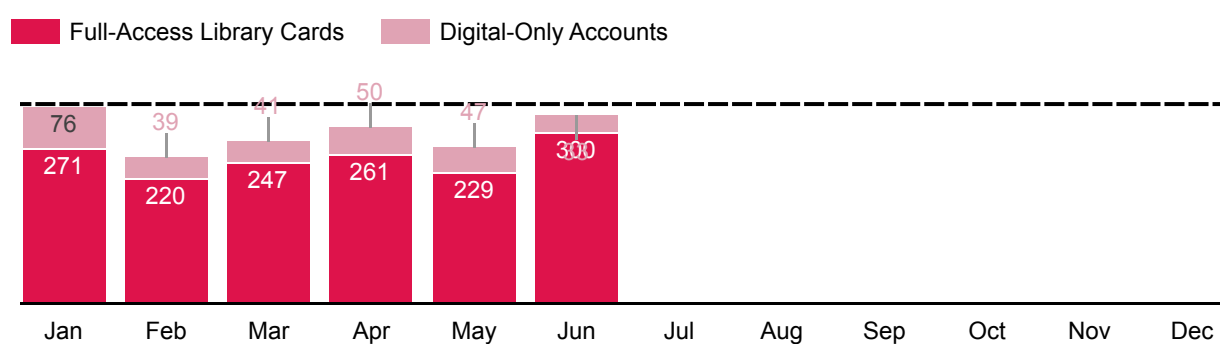


Year-to-Date  
**198,849**

## New Users

The number of new account registrations (digital-only accounts or full-access library cards) each month\*

2022 Average: 352



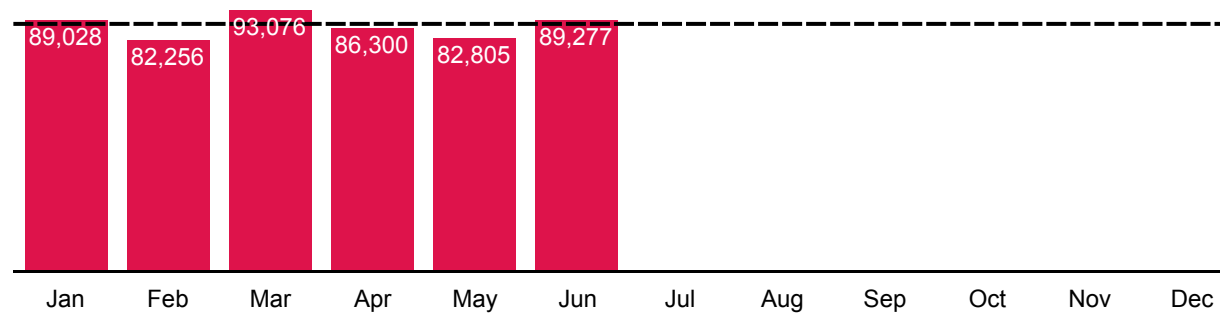
Year-to-Date  
**1,814**

\*NOTE: Digital-only accounts became available to community members in March 2020. Users who obtain digital-only accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

## Physical Materials Use

The number of checkouts plus renewals made at an Oak Park library location

2022 Average: 87,737

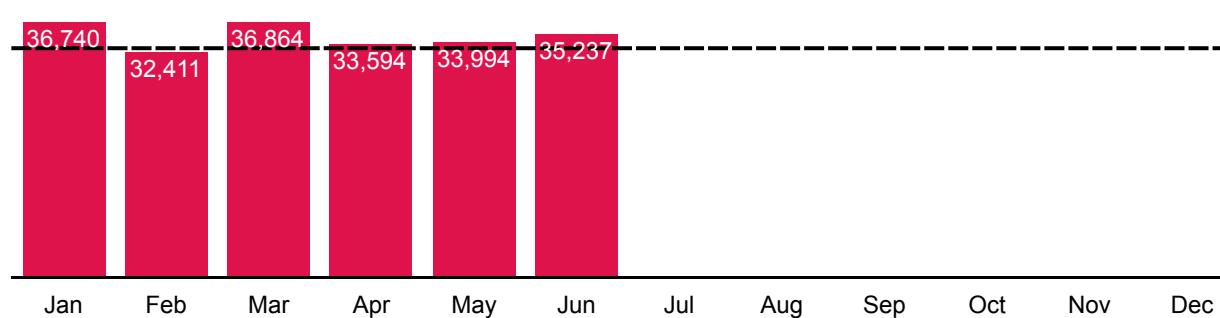


Year-to-Date  
**522,742**

## Digital Materials Use

The number of materials downloaded or streamed from Oak Park library collections

2022 Average: 33,017

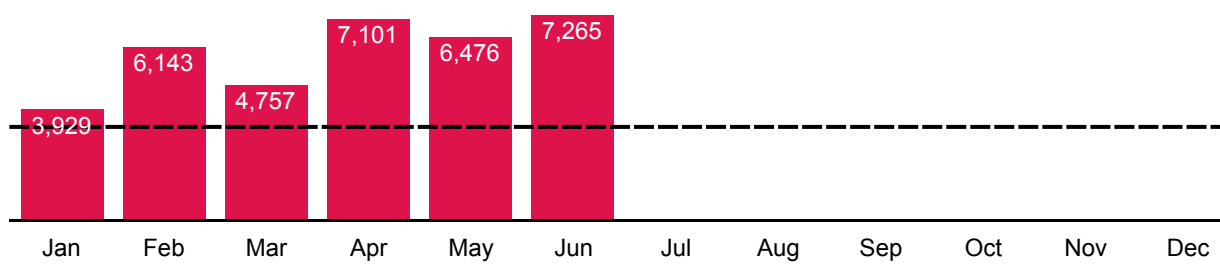


Year-to-Date  
**208,840**

## Online Resource Use

The number of sessions (logins) for online resources, based on vendor statistics

2022 Average: 3,283

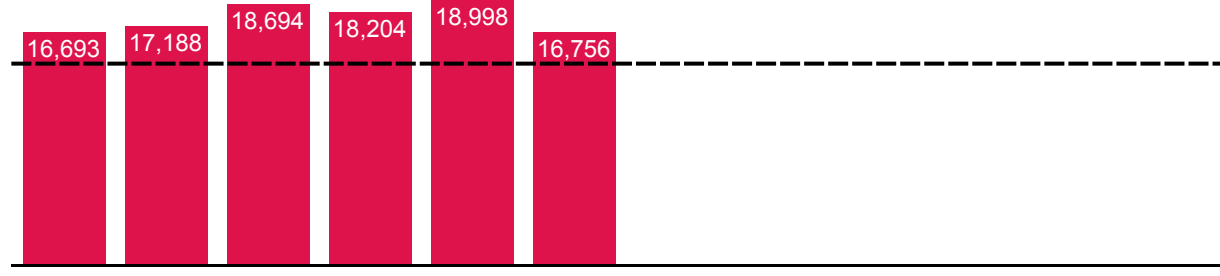


Year-to-Date  
**35,671**

## WiFi Use

The number of unique daily WiFi clients at an Oak Park library location

2022 Average: 14,410

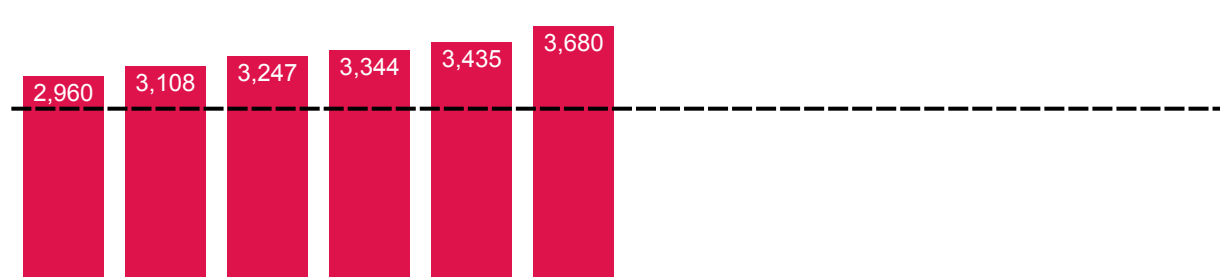


Year-to-Date  
**106,533**

## Public Computer Use

The number of PC sessions at an Oak Park library location

2022 Average: 2,479

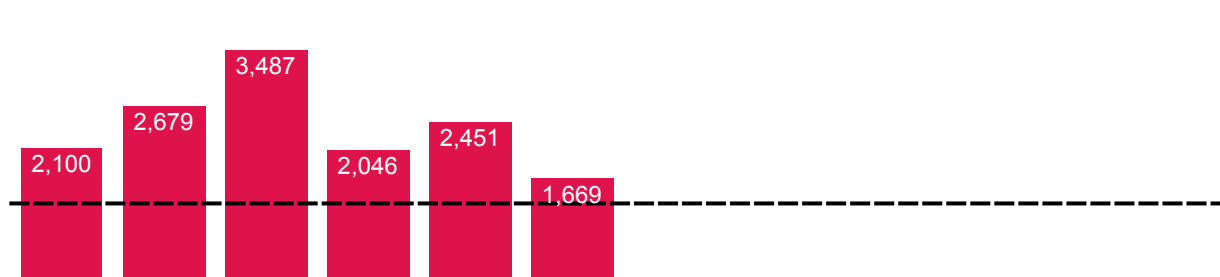


Year-to-Date  
**19,774**

## Program Attendance

The number of attendees at programs held inside an Oak Park library location or in a library virtual space

2022 Average: 1,281

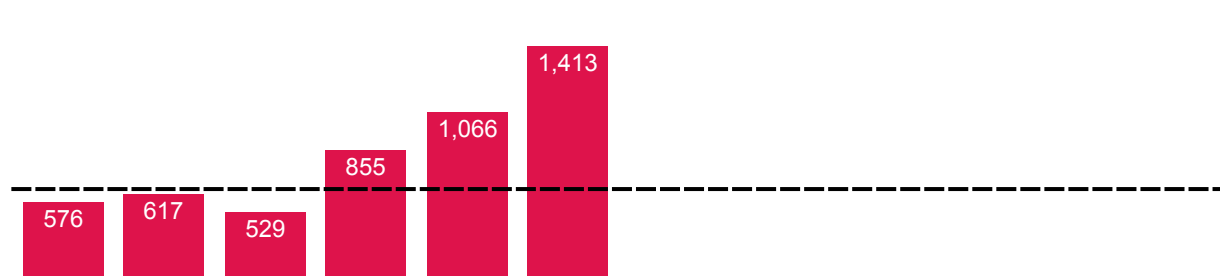


Year-to-Date  
**14,432**

## Community Outreach

The estimated interactions from all Outreach and Book Bike events

2022 Average: 645

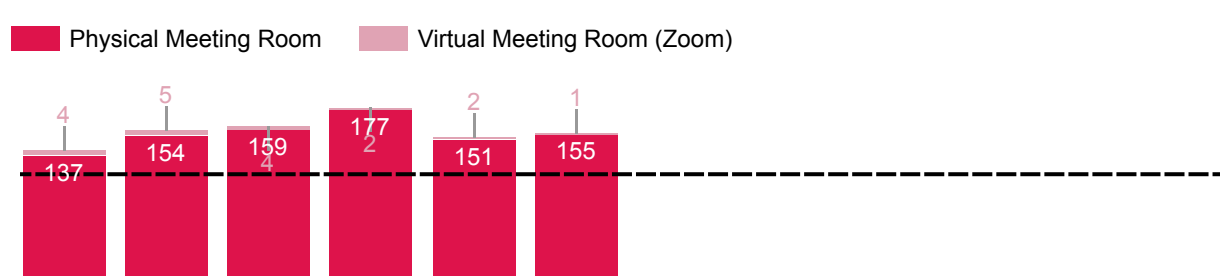


Year-to-Date  
**5,056**

## Meeting Room Use

The number Oak Park library physical and virtual meeting room reservations made by community members

2022 Average: 120

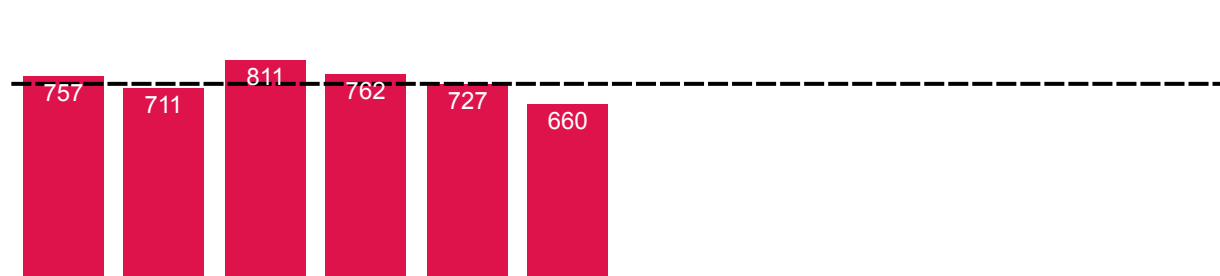


Year-to-Date  
**951**

## Study Room Use

The number of Oak Park library study room reservations made by community members.

2022 Average: 726



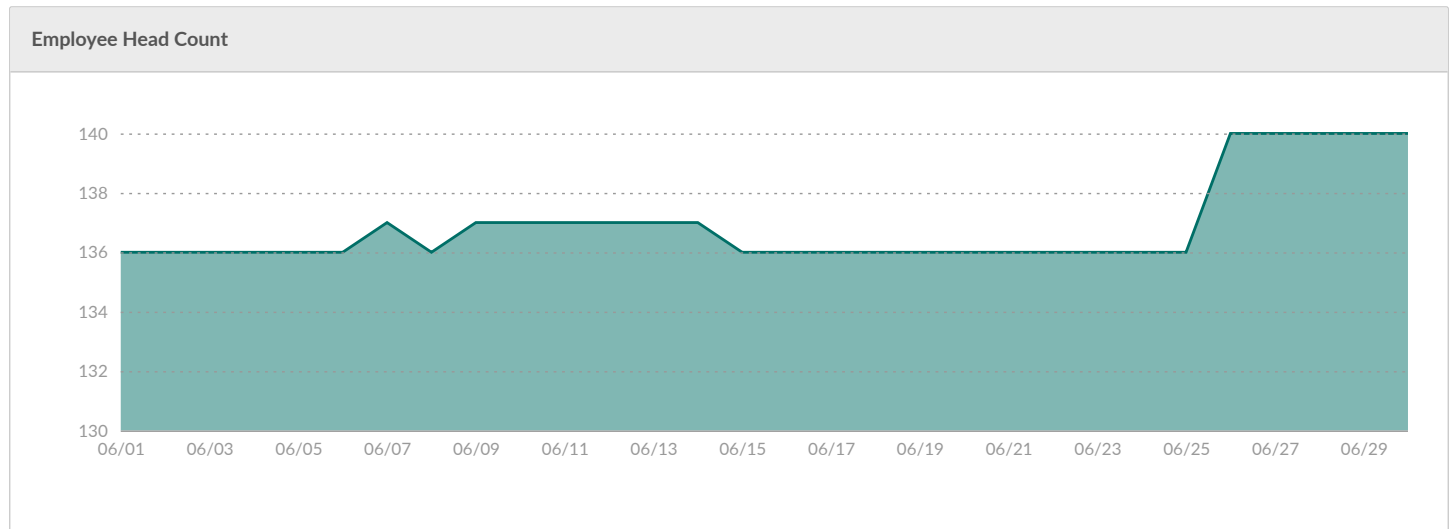
Year-to-Date  
**4,428**

07/11/2023

## Additions &amp; Terminations

Dates

2023-06-01 - 2023-06-30



## Additions (6)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Anderson, Chawn	Temporary	Middle & High School Services	None	Oak Park Public Library	Intern	06/26/2023
Hines, Danielle	Temporary	Public Safety	None	Oak Park Public Library	Summer Public Safety Specialist	06/26/2023
Hickman, LJ	Temporary	Middle & High School Services	None	Oak Park Public Library	Intern	06/26/2023
Ruess, Skyler	Temporary	Middle & High School Services	None	Oak Park Public Library	Intern	06/26/2023
Youngblood-Boone, Brittney	Temporary	Middle & High School Services	None	Oak Park Public Library	Summer Library Assistant	06/09/2023
Denton, Gabriela	Full-Time	Communications	None	Oak Park Public Library	Graphic Designer	06/07/2023

07/11/2023

**Additions & Terminations**

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**Terminations (2)**

<b>Name</b>	<b>Employment Status</b>	<b>Department</b>	<b>Division</b>	<b>Location</b>	<b>Job Title</b>	<b>Hire Date</b>	<b>Termination Date</b> ↓
Lang, Rebecca	Full-Time	Communications	None	Oak Park Public Library	Graphic Designer	03/09/2015	06/15/2023
Marszalik, Elizabeth	Full-Time	Leadership Team	None	Oak Park Public Library	Director of Facilities & Technology	05/19/2014	06/08/2023

07/11/2023

**Staff Changes**

Dates

06/01/2023 - 06/30/2023

**Changes (3)**

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Barnett, Linda	Full-Time	Finance & Human Resources	Manager of Accounting & Finance	Promotion	06/24/2023	Previous position: Accounting & Financial Coordinator
Pulliam, Lori	Full-Time	Leadership Team	Deputy Director	Promotion	06/24/2023	Previous position: Director of Public Services and Programs
Treece, Billy	Full-Time	Leadership Team	Director of Finance & Human Resources	Promotion	06/24/2023	Previous position: Director of Human Resources

## Oak Park Public Library – Financial Report Summary

As of June 30, 2023  
(50% of the year complete)

Operating cash available:

Byline Checking -	\$366,171.52
* Outstanding payments -	\$(52,714.65)
Byline Analysis -	\$1,054,760.61
Byline Promontory	\$0.00
Bento Debit Card -	\$16,130.20
Forest Park Natl Bank -	\$533,290.02
US Bank Money Mkt -	\$202,701.17
Illinois Funds Invest -	\$5,189,181.27

Ending Operating cash available: **\$7,309,520.14**

Art Fund: **\$2,826.64**

Byline Promontory Account was closed in June and the funds were transferred into Byline Analysis Account where they would be insured by FDIC.

### **REVENUE**

Corp. Property Replacement Tax (PPRT) exceeds the budgeted \$150K revenue. Eight months remaining to be distributed with the next scheduled payment of \$171K is expected in July. Conservative budget estimate for FY24 will be determined as the budget is finalized.

Illinois Funds interest average daily yield is 5.184% with monthly interest of \$26,166 received in June, indicating that interest rates are still high. The Library may receive additional unanticipated funds in this income line that total more than \$100,000 for the year if interest rates stay at this level.

Parking lot revenue continues to be more than anticipated as programs and library usage increase after the pandemic years. It should be noted that this revenue pays for the service and upkeep of the parking gates. This revenue line is already exceeding the anticipated total budget by 60% for FY2023, therefore it is anticipated to experience significant growth over the course of the year.

**TOTAL REVENUE YTD: 77%**

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## **EXPENDITURES**

Total disbursements: **\$965,607.71**

The expenditure for Talent Development currently stands at 77% and does not make up a significant portion of the overall TOTAL PEOPLE budget allocated for personnel expenses. Towards the end of the year, the expenses for travel and training will be adjusted by management, resulting in a balanced expenditure for Talent Development. Overall, the expenditure for personnel remains on track for this period of the year, with 51% of the budget expended.

Other Support Services expenses, including Telephone/Communications and Office & Library Machinery, have exceeded their projected budget. Management will continue to monitor spending in total Support Services to explore options to bring the costs in line before the end of the year, as needed.

TOTAL EXPENSES - Operating expenses at 51%, is close in line with the evenly distributed budget expenditures for the year. The Library has demonstrated proper management of spending by considering critical elements such as insurance, staff development, subscriptions and services, and natural gas, in order to achieve budget projections as the year progresses. However, when capital expenses are factored into the totals, library expenditures are currently 47%.

**Account line / group expenditure levels by percentage:**People:

Compensation -	50%
Talent Development -	77%
<b>Total People –</b>	<b>51%</b>

Support Services:

Marketing –	23%
Collections –	40%
Administration –	62%
Other Support Srvcs -	65%
<b>Total Support Servs –</b>	<b>59%</b>

Library Materials:

<b>Total Library Materials –</b>	<b>46%</b>
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Facilities Management:

Facilities Supplies -	29%
Facilities Services -	49%
<b>Total Facilities Mgmt –</b>	<b>47%</b>

Public Services:

Programming -	35%
Digital Services -	57%
<b>Total Public Services –</b>	<b>53%</b>

<b>TOTAL OPERATING EXPENSES:</b>	<b>51%</b>
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**TOTAL CAPITAL AND OUTSIDE SUPPORT: 13%**

# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE CHECKING JUNE 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 05/31/2023:		\$354,519.61
Add: Cleared deposits:		\$4,481.92
Add: Cleared deposit adjustments:		\$1,253,739.38
Subtract: Cleared payments:		\$318,753.34
Subtract: Cleared payment adjustments:		\$927,816.05
Adjusted bank register balance:		\$366,171.52
Bank register ending balance:		\$313,456.87
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$13,788.38
Add: Outstanding payments:		\$52,714.65
Add: Outstanding payment adjustments:		\$13,788.38
Adjusted bank register balance:		\$366,171.52
Bank statement ending balance 06/30/2023:		\$366,171.52
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	13	\$1,258,221.30
All Cleared Payments:	119	\$1,246,569.39



# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE ANALYSIS JUNE 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 05/31/2023:		\$25,000.00
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$3,279,760.61
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$2,250,000.00
Adjusted bank register balance:		\$1,054,760.61
Bank register ending balance:		\$1,054,760.61
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$1,054,760.61
Bank statement ending balance 06/30/2023:		\$1,054,760.61
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	6	\$3,279,760.61
All Cleared Payments:	6	\$2,250,000.00

# Oak Park Public Library

## Bank Reconciliation Report

BYLINE PROMONTORY JUNE 2023

### Reconciliation of Register to Statement

Bank register cleared beginning balance 05/31/2023:		\$29,685.86
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$2,250,074.75
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$2,279,760.61
Adjusted bank register balance:		\$0.00
Bank register ending balance:		\$0.00
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$0.00
Bank statement ending balance 06/30/2023:		\$0.00
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	7	\$2,250,074.75
All Cleared Payments:	8	\$2,279,760.61

# Oak Park Public Library

## Bank Reconciliation Report

FOREST PARK MM JUNE 2023

### Reconciliation of Register to Statement

Bank register cleared beginning balance 05/31/2023:		\$532,385.69
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$904.33
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$533,290.02
Bank register ending balance:		\$533,290.02
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$533,290.02
Bank statement ending balance 06/30/2023:		\$533,290.02
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$904.33
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Bank Reconciliation Report

### US BANK MM JUNE 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 05/31/2023:		\$202,659.53
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$945.97
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$904.33
Adjusted bank register balance:		\$202,701.17
Bank register ending balance:		\$202,701.17
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$202,701.17
Bank statement ending balance 06/30/2023:		\$202,701.17
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	2	\$945.97
All Cleared Payments:	1	\$904.33

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS FUND FUND INVESTMENT JUNE 2023

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 05/31/2023:		\$6,123,712.90
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$65,468.37
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$5,189,181.27
Bank register ending balance:		\$5,189,181.27
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$5,189,181.27
Bank statement ending balance 06/30/2023:		\$5,189,181.27
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	2	\$65,468.37
All Cleared Payments:	1	\$1,000,000.00

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS FUND - ART FUND JUNE 2023

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 05/31/2023:		\$2,814.65
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$11.99
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$2,826.64
Bank register ending balance:		\$2,826.64
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$2,826.64
Bank statement ending balance 06/30/2023:		\$2,826.64
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$11.99
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 06/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>REVENUE</b>				
Property Taxes, for operating	40,410.14	7,646,936.24	10,227,382.00	74.77%
Corp. Property Replacement Tax	0.00	169,020.20	150,000.00	112.68%
Services charges and fees	270.83	979.42	5,000.00	19.59%
Lost Books Reimbursed/Reciprocal Borrow	663.60	5,250.63	5,000.00	105.01%
Rentals-Library Space	0.00	1,023.80	0.00	0.00%
Vending/Enterprise Income	0.00	277.80	0.00	0.00%
Parking lot revenue	4,771.61	12,768.95	8,000.00	159.61%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00%
Interest	26,161.65	135,487.91	60,000.00	225.81%
Gifts	0.00	72,670.32	0.00	0.00%
Gifts From FOPPL	0.00	4,000.00	20,000.00	20.00%
Illinois Per Capita Grant	0.00	0.00	0.00	0.00%
Grants	1,148.21	34,162.15	0.00	0.00%
Community Fund Endowments	0.00	0.00	20,000.00	0.00%
Miscellaneous Income	0.00	1,703.71	2,000.00	85.19%
Pass Through Revenue	0.00	0.00	0.00	0.00%
<b>TOTAL REVENUE</b>	<b>73,426.04</b>	<b>8,084,281.13</b>	<b>10,497,382.00</b>	<b>77.01%</b>
<b>EXPENSES - Operating</b>				
<b>PEOPLE</b>				
<b>Compensation</b>				
Wages & Salaries	552,953.13	3,130,341.18	6,256,000.00	50.04%
Employee Health Benefits	100,419.87	587,183.31	1,152,000.00	50.97%
IMRF (Illinois Muncipal Retirement F	14,439.05	82,707.83	166,000.00	49.82%
FICA/MEDICARE	40,726.62	230,218.89	461,000.00	49.94%
Workers Compensation Insurance	0.00	12,604.00	30,000.00	42.01%
Unemployment Compensation Ins.	863.11	14,869.52	15,000.00	99.13%
<b>Total Compensation</b>	<b>709,401.78</b>	<b>4,057,924.73</b>	<b>8,080,000.00</b>	<b>50.22%</b>
<b>Talent Development</b>				
Dues	378.00	12,020.00	19,000.00	63.26%
Staff Development/Travel	8,363.54	78,713.17	92,000.00	85.56%
Tuition Reimbursement	2,125.00	15,420.00	27,000.00	57.11%
Recruitment	449.00	1,490.00	2,000.00	74.50%
Board Development	500.00	1,900.00	2,000.00	95.00%
<b>Total Talent Development</b>	<b>11,815.54</b>	<b>109,543.17</b>	<b>142,000.00</b>	<b>77.14%</b>
<b>TOTAL PEOPLE</b>	<b>721,217.32</b>	<b>4,167,467.90</b>	<b>8,222,000.00</b>	<b>50.69%</b>
<b>SUPPORT SERVICES</b>				
<b>Marketing</b>				
Promotions	279.00	7,902.38	20,000.00	39.51%
Publications	453.50	4,141.97	33,000.00	12.55%
<b>Total Marketing Support</b>	<b>732.50</b>	<b>12,044.35</b>	<b>53,000.00</b>	<b>22.73%</b>

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 06/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>Collections</b>				
ILL Payments	70.00	1,063.10	3,675.00	28.93%
Cataloging/Bib Search Fees	0.00	1,473.70	2,625.00	56.14%
<b>Total Collections Support</b>	<b>70.00</b>	<b>2,536.80</b>	<b>6,300.00</b>	<b>40.27%</b>
<b>Administration</b>				
HRIS and Payroll Processing Fees	2,197.09	14,011.14	26,250.00	53.38%
Mileage & Miscellaneous reimbursed	2,115.39	11,231.62	25,000.00	44.93%
Hospitality	827.34	956.03	1,000.00	95.60%
Audit Fees	0.00	3,800.00	10,500.00	36.19%
Unclaimed Property Escheatment to	0.00	0.00	500.00	0.00%
Merchant Account Services	220.84	1,328.05	4,000.00	33.20%
Collection Fees	0.00	0.00	2,000.00	0.00%
Consulting Services - Admin	5,965.00	37,102.50	78,750.00	47.11%
Intergovernmental Agreements (IGA)	0.00	3,480.75	15,000.00	23.21%
Legal Fees	575.00	2,185.00	30,000.00	7.28%
Postage & Delivery	46.15	3,167.82	9,450.00	33.52%
Insurance	0.00	97,574.36	120,000.00	81.31%
Contingency	0.00	0.00	15,000.00	0.00%
Grant Expenses	14,870.69	46,193.52	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00%
Supplies	7,832.30	51,406.77	102,900.00	49.96%
<b>Total Administration Support</b>	<b>34,649.80</b>	<b>272,437.56</b>	<b>440,350.00</b>	<b>61.87%</b>
<b>Other Support Services</b>				
Telephone/Communications	5,371.47	40,822.93	66,000.00	61.85%
Office & Library Machinery Service	3,273.83	18,704.68	25,000.00	74.82%
<b>Total Other Support Services</b>	<b>8,645.30</b>	<b>59,527.61</b>	<b>91,000.00</b>	<b>65.42%</b>
<b>TOTAL SUPPORT SERVICES</b>	<b>44,097.60</b>	<b>346,546.32</b>	<b>590,650.00</b>	<b>58.67%</b>
<b>LIBRARY MATERIALS</b>				
Print materials	19,639.37	153,007.67	365,500.00	41.86%
Audio and video materials	8,020.21	35,252.17	103,500.00	34.06%
Digital content	3,888.62	313,023.03	595,000.00	52.61%
Devices	0.00	11,957.38	40,000.00	29.89%
Realia and other formats	109.57	4,648.75	13,500.00	34.44%
Archival collection	1,060.00	1,535.25	15,000.00	10.24%
<b>TOTAL LIBRARY MATERIALS</b>	<b>32,717.77</b>	<b>519,424.25</b>	<b>1,132,500.00</b>	<b>45.87%</b>
<b>FACILITIES MANAGEMENT</b>				
<b>Facility Supplies</b>				
Fuels & Lubricants	0.00	591.40	4,000.00	14.79%
Building Materials & Supplies	206.16	4,602.28	8,000.00	57.53%



# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 06/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Equipment Parts	0.00	426.00	10,000.00	4.26%
Cleaning & Housekeeping Supplies	300.50	2,230.86	13,000.00	17.16%
Signage	0.00	3,445.06	4,000.00	86.13%
<b>Total Facility Supplies</b>	<b>506.66</b>	<b>11,295.60</b>	<b>39,000.00</b>	<b>28.96%</b>
<b>Facilities Services</b>				
Landscaping and snow removal serv	492.00	5,828.00	25,000.00	23.31%
Custodial Services	787.29	81,978.79	216,000.00	37.95%
Water	450.50	4,881.70	11,000.00	44.38%
Sewer/Garbage	134.20	3,814.32	15,000.00	25.43%
Parking lot expense	0.00	1.00	5,000.00	0.02%
Natural Gas	9,062.72	54,249.13	60,000.00	90.42%
Rentals--Equipment & Facilities	1,370.00	9,124.74	20,000.00	45.62%
Repair & Maintenance Prop. & Equip	1,800.42	117,430.43	219,000.00	53.62%
<b>Total Facilities Services</b>	<b>14,097.13</b>	<b>277,308.11</b>	<b>571,000.00</b>	<b>48.57%</b>
<b>TOTAL FACILITIES MANAGEMENT</b>	<b>14,603.79</b>	<b>288,603.71</b>	<b>610,000.00</b>	<b>47.31%</b>
<b>PUBLIC SERVICES</b>				
<b>Programming</b>				
Children's Programming	1,126.17	9,519.20	18,900.00	50.37%
Young Adult Programming	(2,705.28)	8,508.95	25,000.00	34.04%
Adult Programming	(676.52)	7,864.82	23,000.00	34.19%
Community Engagement	558.06	9,258.92	15,000.00	61.73%
Social Services	0.00	390.00	20,000.00	1.95%
Creative Studio	284.00	839.95	2,000.00	42.00%
<b>Total Programming</b>	<b>(1,413.57)</b>	<b>36,381.84</b>	<b>103,900.00</b>	<b>35.02%</b>
<b>Digital Services</b>				
Consultant Support Services	0.00	0.00	10,000.00	0.00%
SWAN	0.00	54,035.50	111,000.00	48.68%
Website development/CMS	530.00	1,544.90	4,000.00	38.62%
Subscriptions and services	1,986.58	150,021.15	240,000.00	62.51%
Equipment and supplies	(121.05)	15,161.68	20,000.00	75.81%
<b>Total Digital Services</b>	<b>2,395.53</b>	<b>220,763.23</b>	<b>385,000.00</b>	<b>57.34%</b>
<b>TOTAL PUBLIC SERVICES</b>	<b>981.96</b>	<b>257,145.07</b>	<b>488,900.00</b>	<b>52.60%</b>
<b>TOTAL EXPENSES - Operating</b>	<b>813,618.44</b>	<b>5,579,187.25</b>	<b>11,044,050.00</b>	<b>50.52%</b>
<b>EXPENSES - Capital</b>				
Facilities Equipment	0.00	8,780.00	10,000.00	87.80%
Furnishings	1,964.56	13,519.52	120,000.00	11.27%
Technology Projects and Equipment	12,487.50	54,140.59	200,000.00	27.07%
Building Improvements	0.00	53,186.85	645,000.00	8.25%
Special Projects	0.00	1,260.00	32,000.00	3.94%

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 06/30/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>TOTAL EXPENSES - Capital</b>	14,452.06	130,886.96	1,007,000.00	13.00%
<b>NET SURPLUS/(DEFICIT)</b>	(754,644.46)	2,374,206.92	(1,553,668.00)	(152.81%)

# Oak Park Public Library

## Cash Disbursement Journals

June 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
AMAZON CAPITAL SERVICES	Computer Check 59634	06/07/2023	06/07/2023 Posted	830.89	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 830.89	830.89 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
19T1-PD13-4F4T	04/19/2023	68Wh GJKNX Laptop	39.89	39.89	01-5937	Equipment and supplies	39.89	<No Project>
							<i>Totals:</i>	
							39.89	
11DM-MDQ3-D9W6	04/22/2023	68Wh GJKNX Laptop	35.04	35.04	01-5937	Equipment and supplies	35.04	<No Project>
							<i>Totals:</i>	
							35.04	
#1JKJ-4HKF-1D6L	04/26/2023	Universal CableTeth	85.86	85.86	01-5937	Equipment and supplies	85.86	<No Project>
							<i>Totals:</i>	
							85.86	
1NYJ-LQ4N-KKD9-1	05/06/2023	SABRENT USB 3.0 H	6.99	6.99	01-5937	Equipment and supplies	6.99	<No Project>
							<i>Totals:</i>	
							6.99	
1XWG-JTFV-TY4Y	05/21/2023	SmallRig RM120 RG	59.00	59.00	01-5937	Equipment and supplies	59.00	<No Project>
							<i>Totals:</i>	
							59.00	
1WT6-VKN4-XFMG	05/21/2023	rockpapa I20 Foldak	59.96	59.96	01-5937	Equipment and supplies	59.96	<No Project>
							<i>Totals:</i>	
							59.96	
19VC-QTY7-P44V	05/28/2023	Office Supplies	27.46	27.46	01-5742	Supplies	27.46	<No Project>
							<i>Totals:</i>	
							27.46	
1QKG-HLPC-DWP3	05/31/2023	Office Supplies	61.48	61.48	01-5742	Supplies	61.48	<No Project>
							<i>Totals:</i>	
							61.48	
13N1-YC4M-64QX	06/01/2023	June 1 2023 Amazon	367.98	367.98	01-5240	Children's Programming	367.98	<No Project>
							<i>Totals:</i>	
							367.98	
1HYW-4GP9-FRXF	06/04/2023	Book	29.95	29.95	01-5840	Print materials	29.95	<No Project>
							<i>Totals:</i>	
							29.95	
14JG-RLCX-K14X	06/05/2023	Childrens Realia	17.79	17.79	01-5894	Realia and other formats	17.79	<No Project>
							<i>Totals:</i>	
							17.79	
1NY9-PC9P-JT1T	06/05/2023	Childrens Realia	39.49	39.49	01-5894	Realia and other formats	39.49	<No Project>
							<i>Totals:</i>	
							39.49	
AMAZON CAPITAL SERVICES	Computer Check 59664	06/14/2023	06/14/2023 Posted	4,240.43	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,240.43	4,240.43 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1W7C-PG3C-JYD1	05/18/2023	Office Furniture for	602.85	602.85	01-5930	Furnishings	602.85	<No Project>
							<i>Totals:</i>	
							602.85	
19Q4-WP1P-9RPM	05/23/2023	Office Furniture for	3,274.00	3,274.00	01-5930	Furnishings	3,274.00	<No Project>
							<i>Totals:</i>	
							3,274.00	
1XCN-J3WK-74PX	06/01/2023	Blu-ray discs	22.18	22.18	01-5742	Supplies	22.18	<No Project>

# Oak Park Public Library

## Cash Disbursement Journals

June 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						<i>Totals:</i>	22.18	
1YPF-H3NQ-GNY6	06/04/2023	supplies - clock and	248.40	248.40	01-5742	Supplies	248.40	<No Project>
						<i>Totals:</i>	248.40	
1WQR-W69Y-9M1†	06/06/2023	Office Supplies	93.00	93.00	01-5742	Supplies	93.00	<No Project>
						<i>Totals:</i>	93.00	
AMAZON CAPITAL SERVICES	Computer Check 59690		06/21/2023 06/21/2023 Posted		1,499.79 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,499.79	1,499.79 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1XNR-CCFR-P6FQ	05/01/2023	MHS program supp	173.80	173.80	01-5244	Young Adult Programming	173.80	<No Project>
						<i>Totals:</i>	173.80	
1HWR-XX9P-G9NX	05/24/2023	Facilities Supplies -	601.04	601.04	01-5684	Cleaning & Housekeeping Su	601.04	<No Project>
						<i>Totals:</i>	601.04	
1Y6P-MPDG-73MQ	06/01/2023	Summer Program St	724.95	724.95	01-5244	Young Adult Programming	724.95	<No Project>
						<i>Totals:</i>	724.95	
AMAZON CAPITAL SERVICES	Computer Check 59706		06/28/2023 06/28/2023 Not yet posted		1,184.09 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,184.09	1,184.09 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1MGP-CJ6F-1PCD	06/05/2023	Books	111.50	111.50	01-5840	Print materials	111.50	<No Project>
						<i>Totals:</i>	111.50	
11DM-L476-7HHM	06/09/2023	Books	22.00	22.00	01-5840	Print materials	22.00	<No Project>
						<i>Totals:</i>	22.00	
13YP-HFL9-6CKD	06/09/2023	Office Supplies	30.30	30.30	01-5742	Supplies	30.30	<No Project>
						<i>Totals:</i>	30.30	
134X-T9LK-9VNW	06/09/2023	Supplies for Acorn L	33.99	33.99	01-5742	Supplies	33.99	<No Project>
						<i>Totals:</i>	33.99	
134X-T9LK-L344	06/11/2023	DVD	9.99	9.99	01-5890	Audio and video materials	9.99	<No Project>
						<i>Totals:</i>	9.99	
1WDJ-CTY6-KTG6	06/11/2023	Lumbar Support Rol	24.95	24.95	01-5742	Supplies	24.95	<No Project>
						<i>Totals:</i>	24.95	
1YHX-PLM4-3FKN	06/12/2023	Supplies for Acorn L	52.11	52.11	01-5742	Supplies	52.11	<No Project>
						<i>Totals:</i>	52.11	
1QNK-P9NY-11F1	06/15/2023	Books	55.47	55.47	01-5840	Print materials	55.47	<No Project>
						<i>Totals:</i>	55.47	
13WK-R3TV-6LLQ	06/16/2023	Acrylic Sign Holders	53.66	53.66	01-5742	Supplies	53.66	<No Project>

# Oak Park Public Library

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	Trans. No.	Trans. Date	Post Status	Post Date					
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
						<i>Totals:</i>	53.66		
1T4R-F31L-9TG4	06/17/2023	Book	12.94	12.94	01-5840	Print materials	12.94	<No Project>	
						<i>Totals:</i>	12.94		
1PVC-YXJW-GG4H	06/18/2023	Book	23.99	21.59	01-5840	Print materials	21.59	<No Project>	
						<i>Totals:</i>	21.59		
1HWP-1DGR-4XWJ	06/20/2023	Supplies for Acorn L	63.74	63.74	01-5742	Supplies	63.74	<No Project>	
						<i>Totals:</i>	63.74		
1CCK-1MTR-3G3C	06/21/2023	Childrens Supplies	47.51	47.51	01-5742	Supplies	47.51	<No Project>	
						<i>Totals:</i>	47.51		
1N9D-4R3R-7RG4	06/22/2023	Childrens Realia	31.35	31.35	01-5894	Realia and other formats	31.35	<No Project>	
						<i>Totals:</i>	31.35		
1QYF-HL74-DLGF	06/23/2023	Parade Supplies/Chi	44.99	44.99	01-5742	Supplies	44.99	<No Project>	
						<i>Totals:</i>	44.99		
1K43-LQN4-JW63	06/25/2023	DVD	9.99	9.99	01-5890	Audio and video materials	9.99	<No Project>	
						<i>Totals:</i>	9.99		
1GWR-LPD9-NG9H	06/25/2023	Book	20.00	20.00	01-5840	Print materials	20.00	<No Project>	
						<i>Totals:</i>	20.00		
1TF3-K7QC-N9GF	06/25/2023	Camera Clamp Mou	155.93	155.93	01-5937	Equipment and supplies	155.93	<No Project>	
						<i>Totals:</i>	155.93		
13H3-X6CG-QXRD	06/26/2023	Books & DVD	382.08	382.08	01-5840	Print materials	378.25	<No Project>	
13H3-X6CG-QXRD	06/26/2023	Books & DVD	382.08	382.08	01-5890	Audio and video materials	3.83	<No Project>	
						<i>Totals:</i>	382.08		
AMERICAN EXPRESS	Bank Draft		06/07/2023	06/07/2023	90.00	01-1053	Byline Bank Checking	0.00	90.00
	48			Posted		01-2060	Accounts Payable	90.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
023031	05/29/2023	AMERICAN EXPRESS	90.00	90.00	01-2066	Amex Accounts	90.00	<No Project>	
						<i>Totals:</i>	90.00		
AMERICAN EXPRESS	Bank Draft		06/26/2023	06/26/2023	75.00	01-1053	Byline Bank Checking	0.00	75.00
	50			Not yet posted		01-2060	Accounts Payable	75.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
023039	05/29/2023	ANNUAL FEE	75.00	75.00	01-2066	Amex Accounts	75.00	<No Project>	
						<i>Totals:</i>	75.00		
ANDERSON PEST SOLUTIONS	Computer Check		06/07/2023	06/07/2023	99.44	01-1053	Byline Bank Checking	0.00	99.44

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	59635	Posted		01-2060	Accounts Payable	99.44	0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
45053350	05/18/2023	Pest Control Mainte	99.44	99.44	01-5692	Repair & Maintenance Prop.	99.44	<No Project>
<i>Totals:</i>						99.44		
ANDERSON PEST SOLUTIONS	Computer Check 59707	06/28/2023 Not yet posted		229.96 01-2060	01-1053	Byline Bank Checking Accounts Payable	0.00 229.96	229.96 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
47756922	06/24/2023	Pest Control Mainte	99.44	99.44	01-5692	Repair & Maintenance Prop.	99.44	<No Project>
<i>Totals:</i>						99.44		
47756923	06/24/2023	Exterior Insect Main	130.52	130.52	01-5692	Repair & Maintenance Prop.	130.52	<No Project>
<i>Totals:</i>						130.52		
ARASELI RODRIGUEZ	Computer Check 59691	06/21/2023 Posted		250.00 01-2060	01-1053	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0054	04/03/2023	Latine story time re	250.00	250.00	01-5249	Community Engagement	250.00	<No Project>
<i>Totals:</i>						250.00		
THE ART OBJECTS, INC.	Computer Check 59636	06/07/2023 Posted		450.00 01-2060	01-1053	Byline Bank Checking Accounts Payable	0.00 450.00	450.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
0000165	05/26/2023	Storage Box For Her	450.00	450.00	01-5895	Archival collection	450.00	<No Project>
<i>Totals:</i>						450.00		
ARTHUR J. GALLAGHER, RISK P	Computer Check 59692	06/21/2023 Posted		2,646.00 01-2060	01-1053	Byline Bank Checking Accounts Payable	0.00 2,646.00	2,646.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4502039	01/01/2023	Crime Insurance Pay	2,646.00	2,646.00	01-5390	Insurance	2,646.00	<No Project>
<i>Totals:</i>						2,646.00		
BAKER & TAYLOR	Computer Check 59637	06/07/2023 Posted		9,992.46 01-2060	01-1053	Byline Bank Checking Accounts Payable	0.00 9,992.46	9,992.46 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2037538848	05/31/2023	Books	245.50	81.82	01-5840	Print materials	81.82	<No Project>
<i>Totals:</i>						81.82		
2037475208	05/31/2023	Books	402.62	402.62	01-5840	Print materials	402.62	<No Project>

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						<i>Totals:</i>	402.62	
2037552153	05/31/2023	Books	573.73	573.73	01-5840	Print materials	573.73	<No Project>
						<i>Totals:</i>	573.73	
2037508998	06/01/2023	Books	1,005.03	1,005.03	01-5840	Print materials	1,005.03	<No Project>
						<i>Totals:</i>	1,005.03	
2037481961	06/01/2023	Books	1,383.08	1,383.08	01-5840	Print materials	1,383.08	<No Project>
						<i>Totals:</i>	1,383.08	
2037499302	06/01/2023	Books	1,636.26	1,636.26	01-5840	Print materials	1,636.26	<No Project>
						<i>Totals:</i>	1,636.26	
2037532014	06/01/2023	Books	1,646.06	1,646.06	01-5840	Print materials	1,646.06	<No Project>
						<i>Totals:</i>	1,646.06	
2037520195	06/02/2023	Books	1,391.58	1,391.58	01-5840	Print materials	1,391.58	<No Project>
						<i>Totals:</i>	1,391.58	
2037486255	06/02/2023	Books	1,421.36	1,421.36	01-5840	Print materials	1,421.36	<No Project>
						<i>Totals:</i>	1,421.36	
2037524221	06/05/2023	Books	450.92	450.92	01-5840	Print materials	450.92	<No Project>
						<i>Totals:</i>	450.92	
BAKER & TAYLOR	Computer Check 59665		06/14/2023 06/14/2023 Posted		176.98 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 176.98	176.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037563999	06/07/2023	Books	176.98	176.98	01-5840	Print materials	176.98	<No Project>
						<i>Totals:</i>	176.98	
BAKER & TAYLOR	Computer Check 59693		06/21/2023 06/21/2023 Posted		953.89 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 953.89	953.89 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037572921	06/08/2023	Books	953.89	953.89	01-5840	Print materials	953.89	<No Project>
						<i>Totals:</i>	953.89	
BAKER & TAYLOR	Computer Check 59708		06/28/2023 06/28/2023 Not yet posted		8,850.79 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8,850.79	8,850.79 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037561820	06/09/2023	Books	1,171.00	1,171.00	01-5840	Print materials	1,171.00	<No Project>
						<i>Totals:</i>	1,171.00	
2037585098	06/13/2023	Books	216.35	216.35	01-5840	Print materials	216.35	<No Project>

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Payee	Trans. Type		Post Date		Amount	Account Number	Description	Debit Amount	Credit Amount
	Trans. No.		Trans. Date	Post Status					
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
						<i>Totals:</i>	216.35		
2037552943	06/14/2023	Books	683.73	683.73	01-5840	Print materials	683.73	<No Project>	
						<i>Totals:</i>	683.73		
2037544753	06/14/2023	Books	874.06	874.06	01-5840	Print materials	874.06	<No Project>	
						<i>Totals:</i>	874.06		
2037570779	06/14/2023	Books	960.93	960.93	01-5840	Print materials	960.93	<No Project>	
						<i>Totals:</i>	960.93		
2037582843	06/14/2023	Books	1,148.54	1,148.54	01-5840	Print materials	1,148.54	<No Project>	
						<i>Totals:</i>	1,148.54		
2037588283	06/15/2023	Books	561.47	561.47	01-5840	Print materials	561.47	<No Project>	
						<i>Totals:</i>	561.47		
2037597424	06/19/2023	Books	998.83	998.83	01-5840	Print materials	998.83	<No Project>	
						<i>Totals:</i>	998.83		
2037576172	06/19/2023	Books	2,117.28	2,117.28	01-5840	Print materials	2,117.28	<No Project>	
						<i>Totals:</i>	2,117.28		
2037600405	06/20/2023	Books	118.60	118.60	01-5840	Print materials	118.60	<No Project>	
						<i>Totals:</i>	118.60		
BELCORE ELECTRIC	Computer Check		06/14/2023	06/14/2023	11,300.00	01-1053	Byline Bank Checking	0.00	11,300.00
	59666			Posted		01-2060	Accounts Payable	11,300.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
7637	05/22/2023	Scoville Room/Supp	11,300.00	11,300.00	01-5950	Building Improvements	11,300.00	<No Project>	
						<i>Totals:</i>	11,300.00		
BLACKBAUD	Computer Check		06/14/2023	06/14/2023	1,937.50	01-1053	Byline Bank Checking	0.00	1,937.50
	59667			Posted		01-2060	Accounts Payable	1,937.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV-0000289676	05/31/2023	Blackbaud - Softwar	1,937.50	1,937.50	01-5163	Staff Development/Travel	1,937.50	<No Project>	
						<i>Totals:</i>	1,937.50		
DUSHAUN BRANCH	Computer Check		06/28/2023	06/28/2023	120.00	01-1053	Byline Bank Checking	0.00	120.00
	59709			Not yet posted		01-2060	Accounts Payable	120.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
22-1054	06/11/2023	Adult Programming	120.00	120.00	01-5247	Adult Programming	120.00	<No Project>	
						<i>Totals:</i>	120.00		



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BRIDGEALL LIBRARIES LIMITED	Computer Check 59668	06/14/2023	06/14/2023 Posted	18,575.04	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 18,575.04	18,575.04 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
SIN006227	05/26/2023	Subscription Service	14,988.04	14,988.04	01-5936	Subscriptions and services	14,988.04	<No Project>
<i>Totals:</i>							14,988.04	
SIN006258	05/26/2023	Subscription Service	3,587.00	3,587.00	01-5936	Subscriptions and services	3,587.00	<No Project>
<i>Totals:</i>							3,587.00	
CANDID	Computer Check 59669	06/14/2023	06/14/2023 Posted	2,995.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,995.00	2,995.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
CINV17281	05/30/2023	Candid Community	2,995.00	2,995.00	01-5891	Digital content	2,995.00	<No Project>
<i>Totals:</i>							2,995.00	
CHIBUIKE ENYIA	Computer Check 59670	06/14/2023	06/14/2023 Posted	147.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 147.36	147.36 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-7334	06/03/2023	Supplies for 50th an	147.36	147.36	01-5452	Grant Expenses	147.36	HIP HOP CE
<i>Totals:</i>							147.36	
CHICAGO OFFICE TECHNOLOG	Computer Check 59710	06/28/2023	06/28/2023 Not yet posted	2,288.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,288.87	2,288.87 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IN4534076	06/20/2023	Xerox Toner CN281	1,121.17	1,121.17	01-5742	Supplies	1,121.17	<No Project>
<i>Totals:</i>							1,121.17	
IN4534075	06/20/2023	Xerox toner CN280	1,167.70	1,167.70	01-5742	Supplies	1,167.70	<No Project>
<i>Totals:</i>							1,167.70	
CHICAGO TRIBUNE COMPANY	Computer Check 59638	06/07/2023	06/07/2023 Posted	15.48	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15.48	15.48 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2263619	05/24/2023	Oak Leaves	15.48	15.48	01-5840	Print materials	15.48	<No Project>
<i>Totals:</i>							15.48	
CINTAS	Computer Check 59639	06/07/2023	06/07/2023 Posted	888.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 888.37	888.37 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>

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5159133799	05/18/2023	Eye Station	490.14	490.14	01-5742	Supplies	490.14	<No Project>
						<i>Totals:</i>	490.14	
5160814037	05/31/2023	First Aid	312.48	312.48	01-5742	Supplies	312.48	<No Project>
						<i>Totals:</i>	312.48	
5161023606	06/01/2023	Frist Aid	85.75	85.75	01-5742	Supplies	85.75	<No Project>
						<i>Totals:</i>	85.75	
CITRON HYGIENE	Computer Check 59694	06/21/2023 06/21/2023 Posted	787.29	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 787.29	787.29 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV0034819	06/01/2023	Citron Hygiene Serv	66.01	66.01	01-5686	Custodial Services	66.01	<No Project>
						<i>Totals:</i>	66.01	
INV0034828	06/01/2023	Citron Hygiene Serv	721.28	721.28	01-5686	Custodial Services	721.28	<No Project>
						<i>Totals:</i>	721.28	
CLIO SOFTWARE	Computer Check 59711	06/28/2023 06/28/2023 Not yet posted	2,200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,200.00	2,200.00 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
1409	06/09/2023	Clio II ILL Managem	2,200.00	2,200.00	01-5936	Subscriptions and services	2,200.00	<No Project>
						<i>Totals:</i>	2,200.00	
BREEA J. COLSON	Computer Check 59695	06/21/2023 06/21/2023 Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0096	06/11/2023	Videography for Hip	250.00	250.00	01-5452	Grant Expenses	250.00	HIP HOP CE
						<i>Totals:</i>	250.00	
THE CONSERVATION CENTER	Computer Check 59696	06/21/2023 06/21/2023 Posted	260.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 260.00	260.00 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
38571	06/13/2023	Conservation And D	260.00	260.00	01-5895	Archival collection	260.00	<No Project>
						<i>Totals:</i>	260.00	
DEMCO, INC.	Computer Check 59712	06/28/2023 06/28/2023 Not yet posted	471.45	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 471.45	471.45 0.00	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7323029	06/14/2023	Processing Supplies	471.45	471.45	01-5742	Supplies	471.45	<No Project>
<i>Totals:</i>							471.45	
ELIZABETH ADAMCZYK	Computer Check 59671	06/14/2023 06/14/2023 Posted		200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 200.00	200.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0080	05/31/2023	Book bike training	200.00	200.00	01-5249	Community Engagement	200.00	<No Project>
<i>Totals:</i>							200.00	
GARVEY'S OFFICE PRODUCTS	Computer Check 59672	06/14/2023 06/14/2023 Posted		554.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 554.00	554.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
PINV2433472	06/07/2023	Paper	554.00	554.00	01-5742	Supplies	554.00	<No Project>
<i>Totals:</i>							554.00	
GLOWFORGE, INC.	Computer Check 59713	06/28/2023 06/28/2023 Not yet posted		239.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 239.00	239.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
CBINV385406	06/08/2023	GLOWFORGE EDU 1	239.00	239.00	01-5452	Grant Expenses	239.00	FOPPLFY23
<i>Totals:</i>							239.00	
IAN A. GOSSE	Computer Check 59640	06/07/2023 06/07/2023 Posted		193.22	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 193.22	193.22 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7286	06/03/2023	Leading the way mil	193.22	193.22	01-5165	Mileage & Miscellaneous reir	193.22	<No Project>
<i>Totals:</i>							193.22	
BETSY GRIMM	Computer Check 59641	06/07/2023 06/07/2023 Posted		180.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 180.00	180.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0090	06/06/2023	MIDDAY MEDITATIC	180.00	180.00	01-5247	Adult Programming	180.00	<No Project>
<i>Totals:</i>							180.00	
GENEVIEVE GROVE	Computer Check 59642	06/07/2023 06/07/2023 Posted		401.53	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 401.53	401.53 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7296	05/06/2023	Reimbursement for	401.53	401.53	01-5240	Children's Programming	401.53	<No Project>
<i>Totals:</i>							401.53	
HAMMER CONSTRUCTION, LLC	Computer Check 59643	06/07/2023 06/07/2023 Posted		9,883.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,883.00	9,883.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
Change Order 1	05/15/2023	Main - Parking Gara	9,883.00	9,883.00	01-5692	Repair & Maintenance Prop.	9,883.00	<No Project>
<i>Totals:</i>							9,883.00	
IHLS-OCLC	Computer Check 59714	06/28/2023 06/28/2023 Not yet posted		70.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 70.00	70.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
28210	06/15/2023	IFM Debits	70.00	70.00	01-5264	ILL Payments	70.00	<No Project>
<i>Totals:</i>							70.00	
INTERGOVERNMENTAL PERSONNEL	Computer Check 59673	06/14/2023 06/14/2023 Posted		47,659.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 47,659.00	47,659.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
29	04/26/2023	Reserve Account Ba	47,659.00	47,659.00	01-1451	Investment - IPBC	47,659.00	<No Project>
<i>Totals:</i>							47,659.00	
INTERIOR GARDEN SERVICES, INC	Computer Check 59644	06/07/2023 06/07/2023 Posted		290.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 290.00	290.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
042350	05/01/2023	PLANT RENTAL MAINT	290.00	290.00	01-5692	Repair & Maintenance Prop.	290.00	<No Project>
<i>Totals:</i>							290.00	
INTERIOR GARDEN SERVICES, INC	Computer Check 59715	06/28/2023 06/28/2023 Not yet posted		290.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 290.00	290.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
042499	06/01/2023	PLANT RENTAL MAINT	290.00	290.00	01-5692	Repair & Maintenance Prop.	290.00	<No Project>
<i>Totals:</i>							290.00	
INTERNATIONAL UNION OF OPERATING ENGINEERS	Computer Check 59697	06/21/2023 06/21/2023 Posted		183.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 183.75	183.75 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
JUNE 2023		06/06/2023	JUNE 2023 UNION I	183.75	183.75	01-2059	Union dues Payable	183.75	<No Project>	
<i>Totals:</i>									183.75	
INTRINSIC LANDSCAPING, INC	Computer Check	59716	06/28/2023	06/28/2023	Not yet posted	418.05	01-1053	Byline Bank Checking	0.00	418.05
							01-2060	Accounts Payable	418.05	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>		
23-0251	06/19/2023	GREEN ROOF MAIN	418.05	418.05	01-5692	Repair & Maintenance Prop.	418.05	<No Project>		
<i>Totals:</i>									418.05	
JOHNSON CONTROLS	Computer Check	59717	06/28/2023	06/28/2023	Not yet posted	862.41	01-1053	Byline Bank Checking	0.00	862.41
							01-2060	Accounts Payable	862.41	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>		
38951920	06/10/2023	Quarterly Billing - D	862.41	862.41	01-5692	Repair & Maintenance Prop.	862.41	<No Project>		
<i>Totals:</i>									862.41	
JOSEPH G JAVIER	Computer Check	59698	06/21/2023	06/21/2023	Posted	58.19	01-1053	Byline Bank Checking	0.00	58.19
							01-2060	Accounts Payable	58.19	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>		
IR-7400	06/15/2023	Adult Programming	58.19	58.19	01-5165	Mileage & Miscellaneous reir	11.79	<No Project>		
IR-7400	06/15/2023	Adult Programming	58.19	58.19	01-5247	Adult Programming	46.40	<No Project>		
<i>Totals:</i>									58.19	
JUST CAUSE DANCERS, INC.	Computer Check	59645	06/07/2023	06/07/2023	Posted	400.00	01-1053	Byline Bank Checking	0.00	400.00
							01-2060	Accounts Payable	400.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>		
2023-99-0077	05/30/2023	DANCE PERFORMAI	400.00	400.00	01-5249	Community Engagement	400.00	HIP HOP CE		
<i>Totals:</i>									400.00	
JUST CAUSE DANCERS, INC.	Computer Check	59674	06/14/2023	06/14/2023	Posted	600.00	01-1053	Byline Bank Checking	0.00	600.00
							01-2060	Accounts Payable	600.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>		
2023-99-0062	05/10/2023	2 Hip Hop Children'	600.00	600.00	01-5240	Children's Programming	600.00	HIP HOP CHIL		
<i>Totals:</i>									600.00	
KAILYN SLATER	Computer Check	59675	06/14/2023	06/14/2023	Posted	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00
							01-2060	Accounts Payable	1,500.00	0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7380	06/13/2023	TUITION GRANT	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
KAILYN SLATER	Computer Check 59718	06/28/2023 06/28/2023 Not yet posted		28.93	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 28.93	28.93 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7511	06/28/2023	Travel expenses for	28.93	28.93	01-5163	Staff Development/Travel	25.00	<No Project>
IR-7511	06/28/2023	Travel expenses for	28.93	28.93	01-5165	Mileage & Miscellaneous reir	3.93	<No Project>
<i>Totals:</i>							28.93	
KAMAU JONES	Computer Check 59646	06/07/2023 06/07/2023 Posted		300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0076	05/30/2023	DJ MUSIC FOR HIP I	300.00	300.00	01-5249	Community Engagement	300.00	HIP HOP CE
<i>Totals:</i>							300.00	
KANOPY, INC.	Computer Check 59676	06/14/2023 06/14/2023 Posted		2,398.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,398.75	2,398.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
352120-PPU	05/31/2023	Kanopy plays	2,398.75	2,398.75	01-5891	Digital content	2,398.75	<No Project>
<i>Totals:</i>							2,398.75	
KATHY VALDIVIA	Computer Check 59647	06/07/2023 06/07/2023 Posted		25.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 25.00	25.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0075	05/27/2023	Spanish ST MAy 27	25.00	25.00	01-5240	Children's Programming	25.00	<No Project>
<i>Totals:</i>							25.00	
KONICA MINOLTA PREMIER FII	Computer Check 59649	06/07/2023 06/07/2023 Posted		1,962.48	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,962.48	1,962.48 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
502022288	05/21/2023	Contract 500-06282	1,962.48	1,962.48	01-5620	Office & Library Machinery S	1,962.48	<No Project>
<i>Totals:</i>							1,962.48	
KONICA MINOLTA	Computer Check 59648	06/07/2023 06/07/2023 Posted		1,255.51	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,255.51	1,255.51 0.00

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
9009178088	02/28/2023	KM Toners	818.15	818.15	01-5742	Supplies	818.15	<No Project>
<i>Totals:</i>							818.15	
9009186488	03/01/2023	KM Toners	136.41	136.41	01-5742	Supplies	136.41	<No Project>
<i>Totals:</i>							136.41	
9009238181	03/31/2023	Toner & maintenanc	16.23	16.23	01-5742	Supplies	16.23	<No Project>
<i>Totals:</i>							16.23	
9009246829	04/01/2023	Toner & Maintenanc	136.41	136.41	01-5742	Supplies	136.41	<No Project>
<i>Totals:</i>							136.41	
9009295086	04/30/2023	KM Toners	11.90	11.90	01-5742	Supplies	11.90	<No Project>
<i>Totals:</i>							11.90	
9009301607	05/01/2023	KM Toners	136.41	136.41	01-5742	Supplies	136.41	<No Project>
<i>Totals:</i>							136.41	
KONICA MINOLTA	Computer Check 59677		06/14/2023 06/14/2023 Posted		136.41 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 136.41	136.41 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
9009356149	06/01/2023	Toner & Maintenanc	136.41	136.41	01-5742	Supplies	136.41	<No Project>
<i>Totals:</i>							136.41	
KRISTEN ROMANOWSKI	Computer Check 59678		06/14/2023 06/14/2023 Posted		625.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 625.00	625.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-7381	06/13/2023	TUITION GRANT	625.00	625.00	01-5164	Tuition Reimbursement	625.00	<No Project>
<i>Totals:</i>							625.00	
LAUTERBACH & AMEN, LLP	Computer Check 59650		06/07/2023 06/07/2023 Posted		300.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
78498	05/26/2023	Consulting Services	300.00	300.00	01-5275	Consulting Services - Admin	300.00	<No Project>
<i>Totals:</i>							300.00	
LOCAL 399 FED PAC	Computer Check 59699		06/21/2023 06/21/2023 Posted		50.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 50.00	50.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
826836	06/14/2023	FED PAC CONTRIBU	50.00	50.00	01-2058	Fed Pac	50.00	<No Project>
<i>Totals:</i>							50.00	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
MARCHÉ PERNELL	Computer Check 59651	06/07/2023	06/07/2023 Posted	93.95	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 93.95	93.95 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-7292	06/05/2023	Reimbursement for	93.95	93.95	01-5165	Mileage & Miscellaneous reir	93.95	<No Project>
<i>Totals:</i>							93.95	
MCADAM LANDSCAPING, INC.	Computer Check 59700	06/21/2023	06/21/2023 Posted	492.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 492.00	492.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
89920	06/07/2023	Landscaping Mainte	492.00	492.00	01-5681	Landscaping and snow remov	492.00	<No Project>
<i>Totals:</i>							492.00	
MIDWEST TAPE, LLC	Computer Check 59652	06/07/2023	06/07/2023 Posted	21,687.08	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21,687.08	21,687.08 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
503830107	05/24/2023	DVD	56.99	56.99	01-5890	Audio and video materials	56.99	<No Project>
<i>Totals:</i>							56.99	
503870097	05/31/2023	Hoopla	20,182.90	20,182.90	01-5891	Digital content	20,182.90	<No Project>
<i>Totals:</i>							20,182.90	
503875054	06/02/2023	Audiobooks	87.36	87.36	01-5890	Audio and video materials	87.36	<No Project>
<i>Totals:</i>							87.36	
503875055	06/02/2023	DVDs	120.08	120.08	01-5890	Audio and video materials	120.08	<No Project>
<i>Totals:</i>							120.08	
503875050	06/02/2023	Music CDs	134.93	134.93	01-5890	Audio and video materials	134.93	<No Project>
<i>Totals:</i>							134.93	
503875053	06/02/2023	DVDs	440.61	440.61	01-5890	Audio and video materials	440.61	<No Project>
<i>Totals:</i>							440.61	
503875052	06/02/2023	DVDs	664.21	664.21	01-5890	Audio and video materials	664.21	<No Project>
<i>Totals:</i>							664.21	
MIDWEST TAPE, LLC	Computer Check 59701	06/21/2023	06/21/2023 Posted	1,133.30	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,133.30	1,133.30 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
503907682	06/08/2023	Music CD	12.43	12.43	01-5890	Audio and video materials	12.43	<No Project>
<i>Totals:</i>							12.43	
503907685	06/08/2023	DVDs	180.35	180.35	01-5890	Audio and video materials	180.35	<No Project>
<i>Totals:</i>							180.35	



# Oak Park Public Library

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Payee	Trans. Type	Post Date		Amount	Account Number	Description	Debit Amount	Credit Amount	
	Trans. No.	Trans. Date	Post Status						
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
503907686	06/08/2023	DVDs	183.96	183.96	01-5890	Audio and video materials	183.96	<No Project>	
						Totals:	183.96		
503907681	06/08/2023	DVDs	207.99	207.99	01-5890	Audio and video materials	207.99	<No Project>	
						Totals:	207.99		
503907680	06/08/2023	DVDs	252.49	252.49	01-5890	Audio and video materials	252.49	<No Project>	
						Totals:	252.49		
503907684	06/08/2023	Audiobooks	296.08	296.08	01-5890	Audio and video materials	296.08	<No Project>	
						Totals:	296.08		
MIDWEST TAPE, LLC	Computer Check		06/28/2023	06/28/2023	3,972.36	01-1053	Byline Bank Checking	0.00	3,972.36
	59719			Not yet posted		01-2060	Accounts Payable	3,972.36	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
503939323	06/15/2023	DVDs	1,263.92	1,263.92	01-5890	Audio and video materials	1,263.92	<No Project>	
						Totals:	1,263.92		
503939329	06/15/2023	DVD	33.03	33.03	01-5890	Audio and video materials	33.03	<No Project>	
						Totals:	33.03		
503939328	06/15/2023	DVDs	40.56	40.56	01-5890	Audio and video materials	40.56	<No Project>	
						Totals:	40.56		
503939326	06/15/2023	Music CDs	88.53	88.53	01-5890	Audio and video materials	88.53	<No Project>	
						Totals:	88.53		
503939325	06/15/2023	Audiobooks	377.12	377.12	01-5890	Audio and video materials	377.12	<No Project>	
						Totals:	377.12		
503939324	06/15/2023	DVDs	1,090.18	1,090.18	01-5890	Audio and video materials	1,090.18	<No Project>	
						Totals:	1,090.18		
503966969	06/22/2023	DVDs	39.09	39.09	01-5890	Audio and video materials	39.09	<No Project>	
						Totals:	39.09		
503966968	06/22/2023	DVDs	67.47	67.47	01-5890	Audio and video materials	67.47	<No Project>	
						Totals:	67.47		
503966967	06/22/2023	DVDs	96.17	96.17	01-5890	Audio and video materials	96.17	<No Project>	
						Totals:	96.17		
503966963	06/22/2023	Audiobooks	141.04	141.04	01-5890	Audio and video materials	141.04	<No Project>	
						Totals:	141.04		
503966962	06/22/2023	DVDs	203.52	203.52	01-5890	Audio and video materials	203.52	<No Project>	
						Totals:	203.52		
503966965	06/22/2023	DVDs	250.78	250.78	01-5890	Audio and video materials	250.78	<No Project>	
						Totals:	250.78		

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503966966	06/22/2023	DVDs	280.95	280.95	01-5890	Audio and video materials	280.95	<No Project>
<i>Totals:</i>							280.95	
LINDA IVEY MILLER	Computer Check 59702		06/21/2023 06/21/2023 Posted		64.98 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 64.98	64.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7398	06/01/2023	Art Supplies	64.98	64.98	01-5240	Children's Programming	64.98	<No Project>
<i>Totals:</i>							64.98	
MINUTES SOLUTIONS INC.	Computer Check 59720		06/28/2023 06/28/2023 Not yet posted		220.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 220.00	220.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
27594	03/22/2023	Feb 28 Board meeti	220.00	220.00	01-5205	Publications	220.00	<No Project>
<i>Totals:</i>							220.00	
NICOR GAS	Computer Check 59679		06/14/2023 06/14/2023 Posted		9,062.72 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,062.72	9,062.72 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7364	06/01/2023	NATURAL GAS FOR	330.74	330.74	01-5690	Natural Gas	330.74	<No Project>
<i>Totals:</i>							330.74	
IR-7385	06/06/2023	NATURAL GAS FOR	8,731.98	8,731.98	01-5690	Natural Gas	8,731.98	<No Project>
<i>Totals:</i>							8,731.98	
OAK PARK DISTRICT 97 SCHO	Computer Check 59703		06/21/2023 06/21/2023 Posted		453.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 453.50	453.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4748	06/01/2023	Brochures	453.50	453.50	01-5205	Publications	453.50	<No Project>
<i>Totals:</i>							453.50	
OLIVIA EVANS	Computer Check 59688		06/15/2023 06/15/2023 Posted		413.16 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 413.16	413.16 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023032	06/15/2023	WAGES & SALARIES	413.16	413.16	01-5001	Wages & Salaries	413.16	<No Project>
<i>Totals:</i>							413.16	
OVERDRIVE, INC.	Computer Check 59653		06/07/2023 06/07/2023 Posted		11,119.80 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 11,119.80	11,119.80 0.00

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01658MA23174206	Computer Check	59680	05/31/2023	06/14/2023	Posted	5,021.95	01-5891	Digital content	5,021.95	<No Project>
<i>Totals:</i>									5,021.95	
01658MA23175800	Computer Check	59680	05/31/2023	06/14/2023	Posted	6,097.85	01-5891	Digital content	6,097.85	<No Project>
<i>Totals:</i>									6,097.85	
PARK DISTRICT OF OAK PARK	Computer Check	59680	06/14/2023	06/14/2023	Posted	1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
20220072	06/12/2023	DOLE RENT JUNE RI	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	<No Project>		
<i>Totals:</i>									1,370.00	
PITNEY BOWES GLOBAL FINAN	Computer Check	59654	06/07/2023	06/07/2023	Posted	452.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 452.37	452.37 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
3106105994	05/30/2023	lease payment for n	452.37	452.37	01-5691	Rentals--Equipment & Faciliti	452.37	<No Project>		
<i>Totals:</i>									452.37	
PROQUEST LLC	Computer Check	59681	06/14/2023	06/14/2023	Posted	3,888.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,888.62	3,888.62 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
70791178	06/01/2023	Culturegrams Onlin	3,888.62	3,888.62	01-5891	Digital content	3,888.62	<No Project>		
<i>Totals:</i>									3,888.62	
QUILL LLC	Computer Check	59704	06/21/2023	06/21/2023	Posted	411.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 411.77	411.77 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
32917081	06/08/2023	Office Supplies	175.19	175.19	01-5742	Supplies	175.19	<No Project>		
<i>Totals:</i>									175.19	
32918913	06/08/2023	Office Supplies	236.58	236.58	01-5742	Supplies	236.58	<No Project>		
<i>Totals:</i>									236.58	
REGIONS BANK	Bank Draft	49	06/20/2023	06/20/2023	Posted	20,293.66	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,293.66	20,293.66 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>		
023034	05/31/2023	REGION PERIOD EN	20,293.66	20,293.66	01-2067	Purchase Cards - P Cards	20,293.66	<No Project>		
<i>Totals:</i>									20,293.66	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
RHONDA FENTRY	Computer Check 59682	06/14/2023	06/14/2023 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0026	02/13/2023	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
<i>Totals:</i>							75.00	
STEPHEN ROBINET	Computer Check 59689	06/15/2023	06/15/2023 Posted	250.63	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.63	250.63 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
023033	06/15/2023	WAGES & SALARIES	250.63	250.63	01-5001	Wages & Salaries	250.63	<No Project>
<i>Totals:</i>							250.63	
STEPHEN ROBINET	Computer Check 59731	06/30/2023	06/30/2023 Not yet posted	251.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 251.99	251.99 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
023038	06/30/2023	WAGES & SALARIES	251.99	251.99	01-5001	Wages & Salaries	251.99	<No Project>
<i>Totals:</i>							251.99	
SAWA BOOKS	Computer Check 59655	06/07/2023	06/07/2023 Posted	162.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 162.41	162.41 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IN001579	05/23/2023	Books	162.41	162.41	01-5840	Print materials	162.41	<No Project>
<i>Totals:</i>							162.41	
SAWA BOOKS	Computer Check 59721	06/28/2023	06/28/2023 Not yet posted	31.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 31.77	31.77 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IN001587	06/06/2023	Book	31.77	31.77	01-5840	Print materials	31.77	<No Project>
<i>Totals:</i>							31.77	
SLOWFIRE LLC	Computer Check 59683	06/14/2023	06/14/2023 Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0063	05/11/2023	6/14/23 3D Printing	250.00	250.00	01-5254	Creative Studio	250.00	<No Project>
<i>Totals:</i>							250.00	
STEAM GENIUS NFP	Computer Check	06/21/2023	06/21/2023	3,000.00	01-1053	Byline Bank Checking	0.00	3,000.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	59705		Posted		01-2060	Accounts Payable	3,000.00	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2023-99-0087	06/04/2023	50th anniversary of	3,000.00	3,000.00	01-5249	Community Engagement	3,000.00	HIP HOP CE
<i>Totals:</i>							3,000.00	
STEPHEN T. DUNN	Computer Check 59722	06/28/2023	06/28/2023 Not yet posted	530.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 530.00	530.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
482	06/23/2023	Coding & Design W	530.00	530.00	01-5935	Website development/CMS	530.00	<No Project>
<i>Totals:</i>							530.00	
SWAN - SYSTEM WIDE AUTOM	Computer Check 59684	06/14/2023	06/14/2023 Posted	1,560.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,560.00	1,560.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
10150	03/17/2023	Add-On EBSCO Dat	1,560.00	1,560.00	01-5750	SWAN	1,560.00	<No Project>
<i>Totals:</i>							1,560.00	
T-MOBILE	Computer Check 59656	06/07/2023	06/07/2023 Posted	2,376.69	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,376.69	2,376.69 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
970035247-2023052	05/22/2023	Devices	2,376.69	2,376.69	01-5893	Devices	2,376.69	<No Project>
<i>Totals:</i>							2,376.69	
TDI VERTICAL LLC	Computer Check 59657	06/07/2023	06/07/2023 Posted	5,400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,400.00	5,400.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
1114	06/01/2023	Network & Systems	5,400.00	5,400.00	01-5941	Technology Projects and Equ	5,400.00	CYBERSEC
<i>Totals:</i>							5,400.00	
TDI VERTICAL LLC	Computer Check 59685	06/14/2023	06/14/2023 Posted	5,175.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,175.00	5,175.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
1117	06/12/2023	Network BPA Cyber	5,175.00	5,175.00	01-5941	Technology Projects and Equ	5,175.00	CYBERSEC
<i>Totals:</i>							5,175.00	
TDI VERTICAL LLC	Computer Check 59723	06/28/2023	06/28/2023 Not yet posted	1,912.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,912.50	1,912.50 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1118	06/26/2023	Cyber Security labor	1,912.50	1,912.50	01-5941	Technology Projects and Equ	1,912.50	CYBERSEC
<i>Totals:</i>							1,912.50	
ULINE	Computer Check 59724	06/28/2023 06/28/2023 Not yet posted		508.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 508.35	508.35 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
164740426	06/12/2023	Corrugated Boxes	508.35	508.35	01-5742	Supplies	508.35	<No Project>
<i>Totals:</i>							508.35	
UNIVERSAL BACKGROUND SCI	Computer Check 59658	06/07/2023 06/07/2023 Posted		140.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 140.00	140.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
202305023375	05/31/2023	Employment/Refere	140.00	140.00	01-5199	Recruitment	140.00	<No Project>
<i>Totals:</i>							140.00	
VIDEO AND SOUND SERVICE, I	Computer Check 59659	06/07/2023 06/07/2023 Posted		308.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 308.00	308.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
98585	05/31/2023	Public Safety - Cam	308.00	308.00	01-5692	Repair & Maintenance Prop.	308.00	<No Project>
<i>Totals:</i>							308.00	
VILLAGE OF OAK PARK	Computer Check 59660	06/07/2023 06/07/2023 Posted		546.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 546.20	546.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7220	05/19/2023	MAIN WATER/SEWE	546.20	546.20	01-5687	Water	422.00	<No Project>
IR-7220	05/19/2023	MAIN WATER/SEWE	546.20	546.20	01-5688	Sewer/Garbage	124.20	<No Project>
<i>Totals:</i>							546.20	
VILLAGE OF OAK PARK	Computer Check 59687	06/15/2023 06/15/2023 Posted		20,505.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,505.35	20,505.35 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023031	06/15/2023	PAYROLL; VOL DED;	20,505.35	20,505.35	01-5160	IMRF (Illinois Muncpal Retire	20,505.35	<No Project>
<i>Totals:</i>							20,505.35	
VILLAGE OF OAK PARK	Computer Check 59729	06/29/2023 06/29/2023 Not yet posted		584.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 584.70	584.70 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-7525	06/22/2023	MAZE WATER/SEWE	338.12	338.12	01-5687	Water	261.60	<No Project>
IR-7525	06/22/2023	MAZE WATER/SEWE	338.12	338.12	01-5688	Sewer/Garbage	76.52	<No Project>
<i>Totals:</i>							338.12	
IR-7523	06/22/2023	MAIN WATER/SEWE	37.76	37.76	01-5687	Water	26.80	<No Project>
IR-7523	06/22/2023	MAIN WATER/SEWE	37.76	37.76	01-5688	Sewer/Garbage	10.96	<No Project>
<i>Totals:</i>							37.76	
IR-7524	06/22/2023	MAIN WATER/SEWE	208.82	208.82	01-5687	Water	162.10	<No Project>
IR-7524	06/22/2023	MAIN WATER/SEWE	208.82	208.82	01-5688	Sewer/Garbage	46.72	<No Project>
<i>Totals:</i>							208.82	
VILLAGE OF OAK PARK	Computer Check 59730	06/30/2023 06/30/2023 Not yet posted		20,706.56	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,706.56	20,706.56 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
023037	06/30/2023	PAYROLL; VOL DED;	20,706.56	20,706.56	01-5160	IMRF (Illinois Muncipal Retire	20,706.56	<No Project>
<i>Totals:</i>							20,706.56	
WAREHOUSE DIRECT	Computer Check 59661	06/07/2023 06/07/2023 Posted		428.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 428.00	428.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
5504540-0	05/30/2023	TONER,F/ HP P728	428.00	428.00	01-5742	Supplies	428.00	<No Project>
<i>Totals:</i>							428.00	
WAREHOUSE DIRECT	Computer Check 59725	06/28/2023 06/28/2023 Not yet posted		745.91	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 745.91	745.91 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
5512149-0	06/12/2023	Staff Supplies and H	745.91	745.91	01-5684	Cleaning & Housekeeping Su	300.50	<No Project>
5512149-0	06/12/2023	Staff Supplies and H	745.91	745.91	01-5742	Supplies	445.41	<No Project>
<i>Totals:</i>							745.91	
XEROX FINANCIAL SERVICES	Computer Check 59662	06/07/2023 06/07/2023 Posted		1,158.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,158.13	1,158.13 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4229270	05/08/2023	010-0163286-001 X	1,158.13	1,158.13	01-5620	Office & Library Machinery S	1,158.13	<No Project>
<i>Totals:</i>							1,158.13	
XEROX FINANCIAL SERVICES	Computer Check	06/14/2023 06/14/2023		1,158.13	01-1053	Byline Bank Checking	0.00	1,158.13

# Oak Park Public Library

## Cash Disbursement Journals

June 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	59686		Posted		01-2060	Accounts Payable	1,158.13	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4358368	06/08/2023	010-0163286-001 X	1,158.13	1,158.13	01-5620	Office & Library Machinery S	1,158.13	<No Project>
<i>Totals:</i>							1,158.13	
BARBARA YENA	Computer Check 59663	06/07/2023	06/07/2023 Posted	60.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 60.00	60.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-7335	06/06/2023	Gratuities for Betty's	60.00	60.00	01-5742	Supplies	60.00	<No Project>
<i>Totals:</i>							60.00	
<b>Grand Totals:</b>				287,824.90			287,824.90	287,824.90

A total of 98 payment(s) listed



# Oak Park Public Library

## Cash Disbursement Journals

June 2023- BYLINE

### Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	287,824.90
01-1451	Investment - IPBC	47,659.00	0.00
01-2058	Fed Pac	50.00	0.00
01-2059	Union dues Payable	183.75	0.00
01-2060	Accounts Payable	287,824.90	287,824.90
01-2066	Amex Accounts	165.00	0.00
01-2067	Purchase Cards - P Cards	20,293.66	0.00
01-5001	Wages & Salaries	915.78	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	41,211.91	0.00
01-5163	Staff Development/Travel	1,962.50	0.00
01-5164	Tuition Reimbursement	2,125.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	302.89	0.00
01-5199	Recruitment	140.00	0.00
01-5205	Publications	673.50	0.00
01-5240	Children's Programming	1,459.49	0.00
01-5244	Young Adult Programming	898.75	0.00
01-5247	Adult Programming	421.40	0.00
01-5249	Community Engagement	4,150.00	0.00
01-5254	Creative Studio	250.00	0.00
01-5264	ILL Payments	70.00	0.00
01-5275	Consulting Services - Admin	300.00	0.00
01-5390	Insurance	2,646.00	0.00
01-5452	Grant Expenses	636.36	0.00
01-5620	Office & Library Machinery Service	4,278.74	0.00
01-5681	Landscaping and snow removal services	492.00	0.00
01-5684	Cleaning & Housekeeping Supplies	901.54	0.00
01-5686	Custodial Services	787.29	0.00
01-5687	Water	872.50	0.00
01-5688	Sewer/Garbage	258.40	0.00
01-5690	Natural Gas	9,062.72	0.00
01-5691	Rentals--Equipment & Facilities	1,822.37	0.00
01-5692	Repair & Maintenance Prop. & Equip.	12,380.86	0.00
01-5742	Supplies	8,251.91	0.00
01-5750	SWAN	1,560.00	0.00
01-5840	Print materials	20,835.48	0.00
01-5890	Audio and video materials	6,633.65	0.00
01-5891	Digital content	40,585.07	0.00
01-5893	Devices	2,376.69	0.00

# Oak Park Public Library

## Cash Disbursement Journals

June 2023- BYLINE

01-5894	Realia and other formats	88.63	0.00
01-5895	Archival collection	710.00	0.00
01-5930	Furnishings	3,876.85	0.00
01-5935	Website development/CMS	530.00	0.00
01-5936	Subscriptions and services	20,775.04	0.00
01-5937	Equipment and supplies	442.67	0.00
01-5941	Technology Projects and Equipment	12,487.50	0.00
01-5950	Building Improvements	11,300.00	0.00

## Oak Park Public Library

### Byline Bank (Main) X 3401: Cash Management Disbursement Report

As of JUNE 2023

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		6/30/2023	PARKING CREDITS	\$ 1,852.61	
Cash Management Deposit		6/30/2023	DAILY DEPOSITS	\$ 4,481.92	
Cash Management Deposit		6/30/2023	INTEREST ON ACCOUNT	\$ 82.70	
Cash Management Deposit		6/30/2023	QUEENS LIBRARY	\$ 1,500.00	
Cash Management Deposit		6/30/2023	PROPAY	\$ 270.83	
				<b>\$ 8,188.06</b>	-
Cash Management Transfer in		6/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		6/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		6/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		6/30/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
				<b>\$ 1,000,000.00</b>	-
Cash Management Payment		6/30/2023	BENTO DEBIT CARDS	\$ -	(1,000.00)
Cash Management Payment		6/30/2023	FIFTH STAR COLLECTIVE	\$ -	(5,965.00)
Cash Management Payment		6/30/2023	ACH (FLEX ACCTS),	\$ -	(7,214.91)
Cash Management Payment		6/30/2023	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE	\$ -	(114,683.02)
				<b>\$ -</b>	<b>(128,862.93)</b>
Cash Management Payment		6/30/2023	MERCHANT ACCT & BANK FEES	\$ -	(151.84)
				<b>\$ -</b>	<b>(151.84)</b>
Cash Management Payment		6/30/2023	PAYROLL; PAYDATE 6/15/2023	\$ -	(\$269,032.23)
Cash Management Payment		6/30/2023	PAYROLL; PAYDATE 6/30/2023	\$ -	(\$274,281.47)
Cash Management Payment		6/30/2023	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS	\$ -	(5,454.34)
				<b>\$ -</b>	<b>(548,768.04)</b>

**Summary by Transaction Type**

(+) Deposits by Transaction Type:

Cash Receipts:	\$ 8,188.06
Transfers In/Out	\$ 1,000,000.00

**Total Deposits: \$ 1,008,188.06**

(-) Payments by Transaction Type:

Transfer out	\$ -
Benefits/Bentol /Other ACH:	\$ (128,862.93)
Bank Fees:	\$ (151.84)
Payroll:	\$ (548,768.04)

**Total Payments: \$ (677,782.81)**

Accounts Payable **(287,824.90)**

**Total Summary of Disbursements: \$ (965,607.71)**

Total Change In Register Balance: \$ 42,580.35

**OPPL**  
**7/25/23**

**RESOLUTION ON DISBURSEMENTS, JUNE 2023**

**RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF JUNE 2023 IN THE TOTAL AMOUNT OF \$965,607.71 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.**

# Freedom to Read

*This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.*

*Adopted June 25, 1953; revised January 28, 1972, January 16, 1991, July 12, 2000, June 30, 2004 by the ALA Council and the AAP Freedom to Read Committee.*

*Library Board approved November 15, 2005.*

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label “controversial” views, to distribute lists of “objectionable” books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be “protected” against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that

challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for

which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to



read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

# Freedom to View

*This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.*

*Endorsed by the ALA Council January 10, 1990.*

*Library Board approved January 15, 2002.*

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantees of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

# Library Bill of Rights

*Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January 23, 1996. Library Board approved January 15, 2002. Revised November 26, 2019.*

**The American Library Association affirms that all libraries are forums for information and ideas and that the following basic policies should guide their services.**

- Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation
- Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use
- All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE VILLAGE OF OAK PARK AND THE OAK PARK PUBLIC LIBRARY**

**THIS INTERGOVERNMENTAL AGREEMENT** (“Intergovernmental Agreement”) is hereby made and entered into as of the \_\_\_ day of July, 2023 by and between the VILLAGE OF OAK PARK, Cook County, Illinois, a municipality and political subdivision of the State of Illinois and a “home rule unit” pursuant to Article VII, Section 6 of the Illinois Constitution of 1970 (“Village”), and the OAK PARK PUBLIC LIBRARY, Cook County, Illinois, a public library pursuant to the Illinois Public Library Act, 75 ILCS 5/1-0.1 *et seq.* and body politic and corporate of the State of Illinois (“Library”).

**RECITALS**

**WHEREAS**, Article VII, Section 10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize the Village and the Library to contract to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges or authority which any of such public agencies is authorized to perform; and

**WHEREAS**, the Village and the Library (collectively referred to as “the Parties”) are public agencies as that term is defined by the Act, 5 ILCS 220/2; and

**WHEREAS**, the Village Board has determined it is beneficial to the public to allow Library employees to utilize public parking available in the Avenue Parking Garage while during said employees working hours so as to make available additional parking for Library patrons and Library staff in the Main Library Parking Structure located at 834 Lake Street, Oak Park, Illinois; and

**WHEREAS**, the Parties have determined to enter into this Intergovernmental Agreement for the Village to provide certain parking spaces for use by Library employees.

**NOW THEREFORE**, in consideration of the mutual covenants hereinafter set forth, and other good and valuable consideration, receipt of which is hereby acknowledged, the Village and the Library agree as follows:

**SECTION 1.**                    **RECITALS INCORPORATED.**

1.1.     The above recitals are incorporated herein by reference as though fully set forth.

**SECTION 2.**                    **PARKING FOR LIBRARY EMPLOYEES.**

2.1.     Effective within ten (10) days of both Parties’ execution of this Agreement, the Village shall provide the Library with a maximum of 25 quarterly parking permits for parking spaces located at the Avenue Parking Garage, 720 North Boulevard, for parking on levels 3-6 by

Library employees during their working hours. The Library shall eliminate an equivalent number of spaces for parking by its employees at the Main Library Parking Structure located at 834 Lake Street, Oak Park, Illinois.

2.2. Parking fees shall be paid by the Library to the Village for the parking spaces provided pursuant to Section 4.1 above as follows:

<b>Year</b>	<b>Max Number of Permits</b>	<b>Permit Price (per quarter)</b>	<b>Total Cost (per quarter)</b>
2023	25	\$82.91	\$2,072.75
2024	25	\$87.06	\$2,176.50
2025	25	\$91.41	\$2,285.25
2026	25	\$95.98	\$2,399.50
2027	25	\$100.78	\$2,519.50

2.3. The parking spaces provided pursuant to Section 4.1 above shall be in accordance with the "Parking Lot Guidelines," attached hereto and incorporated herein as Exhibit A, as amended from time to time. Library employee use of the Avenue Parking Garage and eligibility for a quarterly permit shall be in accordance with the Parking Lot Guidelines, as amended from time to time.

2.4. The Village may terminate its obligation to provide the parking spaces set forth in Section 4.1 above by providing thirty (30) days written notice to the Library pursuant to the provisions of Section 6 below. The Library may terminate this agreement by providing (30) days written notice to the Village pursuant to the provisions of Section 6 below.

### **SECTION 3. ENTIRE AGREEMENT.**

3.1. **Entire Agreement.** This Agreement contains the entire agreement between the parties respecting the matters herein set forth and supersedes all prior agreements among the Parties hereto respecting such matters, if any, there being no other oral or written promises, conditions, representations, understandings, warranties or terms of any kind as conditions or inducements to the execution hereof and none have been relied upon by either party.

3.2. **Merger.** All negotiations between the parties are merged in this Agreement, and there are no understandings or agreements, verbal or written, other than those incorporated in this Agreement.

3.3. **Amendments and Modifications.** No agreement, amendment, modification, understanding or waiver of or with respect to this Agreement or any term, provision, covenant or condition hereof, nor any approval or consent given under or with respect to this Agreement, shall be effective for any purpose unless contained in writing signed by the party against which

such agreement, amendment, modification, understanding, waiver, approval or consent is asserted.

3.4. **Presumption of Draftsmanship.** This Agreement shall be deemed to have been negotiated by and between the parties such that no presumption of draftsmanship shall inure to the detriment or benefit to either party.

3.5. **Severability.** If any of the provisions of this Agreement are determined by a court of competent jurisdiction to be invalid, such provisions shall be deemed to be stricken, and such adjudication shall not affect the validity of the remainder of the terms of this Agreement as a whole or of any section, subsection, sentence or clause not adjudged to be invalid.

3.6. **Conflict with Applicable Laws.** To the extent that any ordinance, resolution, rule, or order of the Village or the Library or a provision of the Oak Park Village Code, or any part thereof, is in conflict with the provisions of this Agreement, the provisions of this Agreement shall control to the extent lawfully permitted.

3.7. **Sections Headings.** The section headings provided in this Agreement are for convenience only and shall not be deemed a part of this Agreement.

**SECTION 4.**            **NOTICES.**

4.1. **Service of Notices upon the Parties.** All notices, certificates, approvals, consents or other communications desired or required to be given hereunder shall be given in writing at the addresses set forth below, by any of the following means: (a) overnight courier with evidence of deposit and delivery confirmation; (b) certified U.S. first class mail, postage prepaid, return receipt requested; (c) priority mail with deposit and delivery confirmation; or (d) email with delivery confirmation.

If to the Village:

Village Manager  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302  
Email: [villagemanager@oak-park.us](mailto:villagemanager@oak-park.us)

If to the Library:

Executive Director  
Oak Park Public Library  
834 Lake Street

Oak Park, Illinois 60301  
Email: [jdixon@oppl.org](mailto:jdixon@oppl.org)

4.2. **Designation of Different Addresses.** The Parties pursuant to notice may designate any further or different addresses to which subsequent notices, certificates, approvals, consents or other communications shall be sent. Any notice, demand or request sent pursuant to either clause (a) or (b) hereof shall be deemed received upon such personal service or upon dispatch by electronic means. Any notice, demand or request sent pursuant to clause (c) shall be deemed received on the day immediately following deposit with the overnight courier, and any notices, demands or requests sent pursuant to clause (d) shall be deemed received forty-eight (48) hours following deposit in the mail.

**SECTION 5. GOVERNING LAW, VENUE AND ENFORCEABILITY.**

5.1. **Governing law and Venue.** This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance, and any legal proceeding of any kind arising from this Agreement shall be filed in the Circuit Court of Cook County, Illinois.

5.2. **Enforceability.** This Agreement shall be enforceable by any of the Parties hereto by an appropriate action at law or in equity to secure the performance of the covenants and terms of this Agreement. Prior to filing any lawsuit in court, the party intending to file a lawsuit shall request that a representative of both parties meet to discuss the claimed cause of action and attempt to resolve the dispute.

**SECTION 6. EFFECTIVE DATE.**

6.1. The effective date of this Intergovernmental Agreement as reflected above shall be the later date that either the Village or the Library executes this Agreement as reflected below.

**SECTION 7. TERM OF AGREEMENT.**

7.1. The term of this agreement will begin on the effective date as defined herein and end on December 31, 2027.

**SECTION 8. COUNTERPARTS; FACSIMILE OR PDF SIGNATURES.**

8.1. **Counterparts.** This Intergovernmental Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Intergovernmental Agreement.

8.2. **Facsimile or PDF Signatures.** A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK-  
SIGNATURE PAGE FOLLOWS]**



**IN WITNESS WHEREOF**, the Parties hereto have each caused this Agreement to be executed by proper officers duly authorized to execute the same on the dates set forth below.

**VILLAGE OF OAK PARK**

**OAK PARK PUBLIC LIBRARY**

\_\_\_\_\_  
By: Kevin J. Jackson  
Its: Village Manager

\_\_\_\_\_  
By: Joslyn Bowling Dixon  
Its: Executive Director

Date: \_\_\_\_\_, 2023

Date: \_\_\_\_\_, 2023

**ATTEST**

**ATTEST**

\_\_\_\_\_  
By: Christina M. Waters  
Its: Village Clerk

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, 2023

Date: \_\_\_\_\_, 2023