

**OAK PARK PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES | REGULAR MEETING**  
834 Lake St., Oak Park, IL 60301 | Second Floor Veterans Room  
Tuesday, June 27, 2023 – 6:30pm  
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

**AGENDA**

**1. Call to Order and Roll Call**

**2. Approval of Minutes**

- a. May 23, 2022 Regular Meeting

**(Action)**

**3. Public Comments**

Please read the "[Public Comment at Board Meetings Policy](#)." Public comments may be provided in one of the following ways:

- In person at a board meeting;
- As an email to the Library Executive Director Joslyn Bowling Dixon ([joslynd@oppl.org](mailto:joslynd@oppl.org)) and to the Library Board President Matthew Fruth ([m.fruth@oppl.org](mailto:m.fruth@oppl.org)) sent by 4:30 pm on the date of the meeting;
- As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

**4. Trustee Comments and Calendar**

- b. Set Strategic Planning Session Date  
c. July 4: Oak Park parade  
d. July 15: Farmers Market

**5. Executive Director Report**

**6. Staff Reports**

- e. Strategic Priorities Report  
f. Library Core Use Statistics  
g. Additions and Terminations Report  
h. Staff Changes Report

**7. Financial Reports**

- i. May 2023 Financial Reports  
j. May 2023 Resolutions on Disbursements

**(Discussion)**  
**(Action)**

**8. Additional Reports**

- a. Intergovernmental Committee (IGov)  
b. Council of Governments (CoG)  
c. PlanIt Green  
d. Friends of the Oak Park Public Library

**9. Unfinished Business**

- a. Approve closed meeting minutes (if applicable)  
b. 2024 Holidays and Scheduled Building Closing Policies

**(Action)**  
**(Action)**

**10. New Business**

- a. Policy Review: Collection Strategy Statement  
b. Intergovernmental Agreement to provide Naloxone Box at Main  
c. Resolution: 2023 Non-resident cards fee  
d. Resolution: Update Financial Signers (6-27-23)

**(Action)**  
**(Action)**  
**(Action)**  
**(Action)**

**11. Adjournment**

**OAK PARK PUBLIC LIBRARY  
834 LAKE STREET  
OAK PARK, ILLINOIS**

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
VIA TELECONFERENCE AND IN PERSON  
MAY 23, 2023, 6:30 P.M.**

**BOARD MEMBERS:**

Matthew Fruth	President
Virginia Bloom	Vice President
Susanne Fairfax	Secretary
Madhurima Chakraborty	Finance Officer
Kristina Rogers	Board Liaison
Theodore Foss	Trustee
Maya L. Ganguly	Trustee

**GUESTS:**

Lori Pulliam	Director of Public Services and Programs (serving as interim executive director for this meeting)
Matt Bartodziej	Director of Facilities
Stephen Jackson	Director of Equity and Anti-Racism
Jodi Kolo	Director of Communications
Leigh Tarullo	Director of Collections
Marcin Terlik	Director of Technology
Rob Simmons	Director of Social Services and Public Safety
Rory O'Neill	Community Member

**REGRETS:**

Joslyn Bowing Dixon	Executive Director
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Minutes prepared by Robert DiBartolomeo of Minutes Solutions Inc. from an audio recording.

**1. CALL TO ORDER**

There being a quorum present, and the Trustees having been given adequate and proper notice of the meeting, the meeting was called to order at 6:32 p.m.

**2. REPORT OF THE NOMINATING COMMITTEE**

**On a motion made by Madhurima Chakraborty, seconded by Theodore Foss, it was resolved to adopt the recommendations of the Nominating Committee as presented. Motion carried.**

**On a motion duly made, it was resolved to approve the nominations of the named officers in the Nominating Committee report and appoint the officers as named. Motion carried.**

The Nominating Committee's recommendations were as follows:

- Matthew Fruth for President

- Virginia Bloom for Vice President
- Susanne Fairfax for Secretary
- Madhurima Chakraborty for Finance Officer

The named individuals accepted the nominations.

3. **APPROVAL OF THE MINUTES**

**On a motion duly made, it was resolved to approve the minutes of the April 25, 2023, Board of Trustees meeting, as presented. Motion carried.**

4. **PUBLIC COMMENTS**

The Board requested that all public comments be limited to three minutes.

Rory O'Neil said the library's cleaning contract with Alpha Building Maintenance Services ends August 2023, and in his opinion, 10 counts of Alpha Building Maintenance's failure to provide contractual services have a combined value of over \$35,000. O'Neil requested additional three minutes to speak for a total of six minutes at the June Board meeting.

5. **TRUSTEE COMMENTS AND CALENDAR**

- A Day in Our Village:** The elected officials' brunch is scheduled from 9:30 to 10:30 a.m. At 10:30 a.m., all who are interested will be given the opportunity to tour the Creative Studio. Booths staffed in Scoville Park will be 11 am to 4 p.m.
- Parades:** Friends of the Library will run a neighboring booth and will be giving away book donations. Friends of the Library has been invited to join the library as they march in the Juneteenth and July 4, 2023, parades. The library will rent a truck for the parades.
- Farmer's Market:** The Board has been invited to host a booth at the Oak Park farmer's market, and should respond to the Doodle poll to help determine the best dates to ask to attend.
- Summer Reading:** Programs for all ages begin on June 1.

6. **EXECUTIVE DIRECTOR REPORT**

There was no discussion about the executive director's report.

7. **STAFF REPORTS**

- Strategic Priorities Report:** The Board reviewed the strategic priorities report and the details of the disabilities awareness field trip.
- Library Core Use Statistics:** The Board reviewed the library core use statistics.
- Additions and Terminations Report:** The Board reviewed the additions and terminations report.
- Staff Changes Report:** The Board reviewed the staff changes report.

8. **FINANCIAL REPORT SUMMARY**

- a. **April 2023 Financial Reports:** The Board reviewed the unaudited financial statements for the period ending April 30, 2023.

The Board is considering installing solar panels to reduce utility costs.

- b. **April 2023 Resolutions on Disbursements:**

**On a motion duly made, it was resolved to approve the disbursements for April 2023. Motion carried.**

9. **ADDITIONAL REPORTS**

- a. **IGOV:** Board members attended an event focused on educating new elected officials.
- b. **Council of Governments:** No report.
- c. **PlanIt Green:** The Board reviewed the agenda of the previous PlanIt Green meeting. Their comprehensive 2021 workplan can be found on the PlanIt Green website.
- d. **Friends of the Oak Park Public Library:** Friends are accepting book donations and preparing for the July book sale.

10. **UNFINISHED BUSINESS**

- a. **Holidays and Scheduled Building Closing Policy:** The Board continued discussion around aligning the library's 2024 Scheduled Building Closed and staff Holidays policies to be equitable for the community and library staff.

The Board agreed to prepare and review a closing calendar that includes the entire slate of federal holidays and adds any currently omitted federal holidays to the library calendar for review and vote at the next Board of Library Trustees meeting.

11. **NEW BUSINESS**

- a. **Reciprocal Borrower Benefits Policy:**

**On a motion duly made, it was resolved to approve the reciprocal borrower benefits policy as presented. Motion carried.**

- b. **Staff Library Cards Policy:**

**On a motion duly made, it was resolved to approve the staff library cards policy as presented. Motion carried.**

12. **ADJOURNMENT**

**On a motion duly made, it was agreed that there being no further business to discuss, the meeting be adjourned at 8:17 p.m.**

# Executive Director's Report

June 2023

May 2023

**5/1 Community Listening Sessions @ Main:** This month's focus: Spaces

**5/2 Library tour with Board of Library Trustees:** This was an opportunity for new and continuing trustees to tour the building from the lobby to the rooftop. Because of COVID, some had never had the chance to walk the building to see front facing departments as well as the 'back of the house' areas.

**5/3 Gale's Excel Adult High School meeting:** Met with Public Services/Collection Development leadership, management and staff to discuss implementing an adult high school diploma program using a platform developed by the library vendor, Gale. <https://www.gale.com/elearning/excel-adult-high-school>  
Plan to roll out at the library in September 2023.

**5/4 Library tour with Board of Library Trustees**

**5/7-5/9 Attended the Urban Library Council's Library CEO Roundtable @ the Stavros Niarchos Foundation Library, New York City-** The event provided library directors/CEOs the opportunity to engage and participate in intimate and interactive discussions that offered solutions to current challenges in order to make a lasting impact within our libraries and community. Also toured the brand new SNFL branch.

**5/10 With Math Bartodziej, Director of Facilities, met with vendor to consider options for flooring updates to the Main Library Scoville Room.**

**5/10 Village Management Council Meeting**

**5/11 Ernest Hemingway Foundation Meeting**

**5/13 Illinois Library Association (ILA) Webinar: A Look Inside How to Run an Efficient and Effective Board Meeting:** This program provided a look inside the inner workings of a library board meeting, through a mock meeting presented by attorneys from Klein, Thorpe & Jenkins and fellow ILA members. The meeting topics included issues related to Robert's Rules of Procedure, the Open Meetings Act, the Freedom of Information Act, election issues, patron issues, and other topics faced by library boards on a regular basis.

**5/15 C4 for Libraries:** Met with Library Directors from Forest Park and River Forest to discuss sustainability and eco-responsive action items.

**5/15 CBCALA Webinar Panel: Competencies for Excelling in Library Work:** Presented as part of a panel discussion with other African American library leaders in the Chicagoland area at the invitation of the Chicago chapter of the Black Caucus of American Library Association.

**5/19-Supported local small business in Oak Park and connected with the business community at OPRF Chamber of Commerce Sit-Down Luncheon at Spilt Milk.**

**5/19 Attended Staff Game Night @ Maze**

**5/19 Attended OP Park District's Community Recreation Center (CRC) Grand Opening Reception**

**5/20 Community Listening session @ What's Blooming on Harrison**

**5/22 American Library Association Great Stories Club Committee Planning Meeting**

Respectfully submitted,

*Joslyn Bowling Dixon*

Joslyn Bowling Dixon

**Social Services and Public Safety Report**  
**June 2023**  
**Written by Rob Simmons**

**Patron Engagement**

There were **27** patrons that received social-service related support and advocacy. These cases involved advocacy in the following areas:

<b><u>No. of cases</u></b>	<b><u>Type of advocacy/support</u></b>
6 patrons received:	Affordable housing
2 patrons received:	Early childhood development
1 patron received:	Employment assistance
5 patrons received:	Financial assistance
3 patrons received:	Homelessness (short-term housing)
2 patrons received:	Immigration
3 patrons received:	Mental health assessment
2 patrons received:	Public assistance
3 patrons received:	Special needs services
<b>27 patrons served</b>	

**Oak Park Homelessness Coalition**

Manager of Public Safety, Aaron Alonzo, recently joined the Oak Park Homelessness Coalition's Street Outreach work group. The group is comprised of representatives from the Park District of Oak Park, Community Mental Health Board, Oak Park Police Department, and Housing Forward. Bi-weekly meetings focus on discussing outreach strategies that support individuals experiencing chronic homelessness throughout the community. Director of Social Services and Public Safety, Rob Simmons, is on the Core Member Committee which meets once a month. The goal of the coalition is to make homelessness rare, brief, and one time in Oak Park ([Oak Park Homelessness Coalition](#)).

**Mental Health Awareness Month Pop-up Event**

Last month, the Community Engagement team hosted a mental health awareness pop-up event in the Lobby Community Space in recognition of Mental Health Awareness Month. Community partners such as NAMI, Community Mental Health Board, and Riveredge Hospital shared information about the mental health resources they offer in the community. In addition to the community partners, library staff members had booths to share information about our related resources and programming. Rob Simmons, Director of Social Services and Public Safety, shared information about our Social Services team and the community resources they connect patrons to. Rob also shared information about the direct services that the Social Services team offers such as creating service plans, free mental health assessments, and coordinating with case managers.

# Library Strategic Priorities Report

June 2023

## About this report

In this month's report, we summarize a variety of activities in support of both our [Anti-Racism Strategic Plan](#) and our [Engagement, Learning, and Stewardship \(ELS\) Strategic Plan](#).

In the Anti-Racism section of the report, we highlight one Anti-Racism goal and one ELS objective:

- **External Practices, Internalized Racism:** To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.
  - **Related ELS Strategic Plan Objective — Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.

In the ELS section of this report, we highlight recent work in support of three strategic objectives:

- **Engagement Objective #1:** We focus on inclusive engagement and service to diverse community groups.
- **Learning Objective #2:** We build capacity for literacy and education.
- **Stewardship Objective #2:** We provide broad, effective, and equitable access to resources.

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## [ANTI-RACISM](#)

**To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.**

**-and-**

**We facilitate connections among diverse audiences through shared community aspirations and experiences. [ENGAGEMENT]**

### **Equity & anti-racism programs & experiences**

We continue to offer new equity-/anti-racism-focused programs and experiences for the community each month, which can be found in the [library calendar](#) under the program type "Equity & Anti-Racism."

On May 18, the library offered Zines & Chapbooks: A Self-Publishing Workshop for All Ages, an in-person program hosted in the Main Library Creative Studio. In this workshop, participants were introduced to the concept of zines and chapbooks; learned what can be done with these mediums from a historical, political, philosophical, and literary perspective; and saw examples of various types of style, construction, and content you can focus on as a creator. Workshop hosts also provided examples of zines and chapbooks that were made digitally and how technology can assist with self-publishing endeavors. Participants were able to walk away either with the beginnings of a zine (or a complete one if they worked quickly) and a greater understanding of how they can express themselves creatively and/or affect change through self-publishing. Approximately 11 community members attended this workshop and were highly engaged. Creative Technology Specialist Jericho Savage shared the following reflection after the program:

*"Every participant made their own zine and expressed disappointment when the program ended — they wanted to continue making their projects. They also expressed interest in a future program where they could learn how to make zines digitally. They were impressed that*



*the event was intergenerational, speaking to the importance of bringing all ages together through creative expression.”*

On May 21, an Asian American Pacific Islander Heritage Celebration took place in the Main Library Veterans Room. This Sunday afternoon event featured activities for children and intergenerational families, reading and signing of books by Asian Pacific Islander Desi American authors, music by local bands, and performances by local groups. Community members were also invited to bring a dish or drink to share at the potluck.

In addition to the special exhibits and events described above, the library continued to offer multiple recurring programs with an emphasis on equity during the month of May including our weekly [English language conversation hours](#) (offered virtually the first Saturday and in-person all other Saturdays), monthly [Spanish](#) and [French](#) language conversation hours, monthly [Latine Author Book Café](#), weekly [Supported Storytimes](#), twice monthly [You, Me, We: Co-Ed Mentoring Program](#), weekly [Access Granted: Male Mentor Program](#), and [Noche de Lotería](#) — all of which have been noted in previous Strategic Priorities Reports.

## **ENGAGEMENT, LEARNING, & STEWARDSHIP**

**We focus on inclusive engagement and service to diverse community groups.**  
[ENGAGEMENT]

### **Mental Health Awareness Month pop-up events**

In honor of Mental Health Awareness Month, Community Engagement Librarian Sarah Yale invited a variety of local organizations who provide mental health services to share relevant information and helpful resources with the public during two pop-up programs on May 10 and 11 in the Main Library's Lobby Community Engagement Space. The intention behind these events was to provide an informal opportunity for community members to stop by, build relationships with providers, and learn more about these resources in a space they trust.

Representatives from [National Alliance on Mental Illness \(NAMI\)](#), [Metro Suburban](#), [Thrive Counseling Center](#), [Mosaic Counseling & Wellness](#), [Riveredge Hospital](#), [Oak Park Township's Community Mental Health Board](#), and [Authentic Leigh You](#) each had a booth to share information and services about fighting stigma, finding supportive services, and other mental health resources in and around our community.

In addition to the community partners, library staff members had booths to share information about our related resources and programming. In particular, Director of Social Services & Public Safety Rob Simmons shared information about our [Social Services team](#) and the community resources they can connect patrons to, including referrals to find housing and access other direct services such as scheduling



mental health intakes and coordinating case management. Additionally, Middle and High School (MHS) Services staff were on hand to engage and invite youth visitors to the space and encourage them to learn more. At the entrance to the space, the Book Bike displayed library collections related to mental health and illness, all of which were available for browsing and checkout.

During the morning pop-up on May 10, a number of families visited the space immediately after one of our children's storytimes. Library staff set up a small "play island" rug in the center of all the booths, so small children could stop and play within eyesight/reach while their caregivers spoke to the providers/partners and explored the booths more deeply. This small play rug intentionally included a basket of sensory-friendly fidget toys and lap pillows (borrowed from Children's Services) to illustrate how they can be used by anyone to ground and calm our bodies. Additionally, the play rug featured the contents of two of our [Social-Emotional Learning \(SEL\) Kits](#) (the Emotions Kit and Fair & Unfair Kit). All were used extensively throughout the hour.

During the afternoon pop-up on May 11, many teens who had just finished their school day visited the space to engage with our staff and took the branded goodies each booth shared. The community partners reflected afterward that they do not mind if teens only pass through and take the free items, as it plants seeds at home — as one partner said, "Who knows — they or their family member might really need our services one day, and look down and see our pen/stress ball/sticker and suddenly know who to call." Several teens chatted with community partners, with one telling the representative from Riveredge Hospital that someone they know "really needs these services."

The community partners all shared that they appreciated getting to speak with our patrons about their various services and offerings, as well as network with each other. A few had not met each other yet, and shared how important it is to know one another and share information, so they can become less siloed and better serve the public. One or two mentioned that they did not know about our social service offerings and partnerships at the library and were grateful for the opportunity to learn about these resources.

The two pop-ups were successful collaborations internally, as well. Both were supported by Health & Senior Services Librarian Rose Barnes, as well as the Collections team, who curated a Mental Health Awareness Month title list in the Aspen catalog for patrons to complement the events all month long.

### **Celebrating Seniors Week**

[Celebrating Seniors Week](#) is an annual event held during the month of May with the goal of celebrating and highlighting the accomplishments of older adults in the community. Any Oak Park or River Forest organization is welcome to participate and sponsor events for older adults. This year, Health & Senior Services Librarian Rose Barnes highlighted Celebrating Seniors Week (May 11-18) in a [website post](#) shared in the library's monthly older adults newsletter and helped organize four programs during the weeklong celebration:

- 1) [Protecting Seniors from Identify Theft & Scams](#), with Julianne Rizzo of [Oasis Senior Advisors](#), focused on highlighting the different scams that are generally targeted toward older adults, such as forms of identity theft, late-night get-out-of-jail phone calls, internet scams, and data mining. Ways to combat these scams should the patron find themselves involved in one were also discussed. Julianne offered this presentation earlier in the spring, but we decided to host it again on May 15 to correspond with Celebrating Seniors Week





— a successful decision, as many more people attended this second session, asked questions, and shared stories and tips.

- 2) Library Assistant Janet Lorch and Rose hosted [Share Your Joy: Older Adult Community Circle](#) on May 16, which focused on all of the joys, advantages, and life lessons of older adulthood. The circle was small, but the conversation was thoughtful and introspective. Two patrons attended because they recently moved to Oak Park and were looking for opportunities to get more involved in and learn more about the community. Questions posed to the group during the circle included the following:
  - *Where do you live? How strong of a community do you feel you have? For example, who is the person you'd call for an emergency and who would you call for your birthday celebration?*
  - *Share something in your life that brings you joy or fulfillment. What is it about that thing that makes you feel joyful or fulfilled?*
  - *As we all age, what is something that you find challenging or frustrating about life as an older adult? How do you handle that when it occurs?*
  - *Reflect on your life, all of the joys and struggles and everything in between. What advice might you give to your younger self?*
- 3) On May 17, [Duly Health](#) visited the Main Library and provided [free blood pressure screenings](#) in the lobby. They met with approximately 25 people and were able to share real-time medical advice with anyone who received a screening. Physicians from Duly have offered bi-monthly blood pressure screenings at the library for the past year (starting May 2022), and this partnership is a great way to provide free health services for library patrons and highlight the services that the new Duly office has to offer.
- 4) On May 12, Adult Services Librarian Margita Lidaka ran a [film screening](#) of the Aretha Franklin documentary [Amazing Grace](#). There are often monthly afternoon movie screenings, which are always popular, but we believe that advertising this one on [Celebratingseniors.net](#) boosted attendance — 22 people attended this film screening.



Beyond Celebrating Seniors Week, there are ongoing monthly or bi-monthly programs for older adults that are always happening at the library, including the following:

- Every Tuesday, the library hosts a 30-minute virtual wellness program (Wellness Tuesdays). The first Tuesday of each month is [Midday Meditation](#), and the following Tuesdays are [Chair Yoga](#). Both of these programs offer avenues to relax the mind, move the body, and connect with an online community. They have loyal participants and have been drawing new attendees monthly.
- Ivan Morgan of [Premier Medicare Benefits](#) has been working with the library for many years now, offering free [Medicare educational seminars](#). He has recently volunteered to host monthly Medicare programs that alternate meeting in person and virtually. During these sessions, he reviews Medicare plans and options, explains any changes that have been implemented in the past year, and answers any and all questions from patrons.

- [Death Cafe](#) has been an ongoing library program for years and is facilitated by two death doulas from [End of Life Chicago](#). While this bi-monthly group is open to anyone who wants to attend, it mostly draws older adults patrons. The death doulas do not come with an agenda but rather allow space for anyone to bring up topics that they are grappling with or focused on. It is a supportive space for people to share their feelings, experiences, and questions about death and dying. Rose often reports that she finds this program to be incredibly powerful and cathartic.
- [Scrabble Club](#) is back at the Main Library after spending the winter at Mills Park Tower. It meets monthly and has a core group of participants, who often bring friends to join in a fun game. Scrabble has been shown to improve memory and boost brain health — plus, it is a nice way to encourage socialization among older adults.

## We build capacity for literacy and education. [LEARNING]

### Find Your Voice: Summer Reading Program 2023

On June 1, we officially launched this year's summer reading program (SRP): [Find Your Voice](#). As described below, this year's program includes not only reading and learning opportunities for kids (ages 2-11), but also a special summer challenge for middle and high school (MHS) students (grades 6-12) and a new summer reading program for adults (ages 18+). Community members were able to begin registering for these programs as early as May 15, with kid and adult summer reading running through August 15 and the MHS challenge running through July 28. Participants do not have to live in Oak Park or have an Oak Park Public Library card to participate. For the fourth year in a row, we are using [Beanstack](#), an easy-to-use online platform where participants can register for the program of their choice and track their reading and activities.

#### [Kids summer reading](#)

For children's SRP, the overarching focus is on reading, with an emphasis on the idea that "all reading is good reading" — meaning not just independent reading, but also being read to, listening to audiobooks or podcasts, reading in any language, and reading any genre of book. We encourage kids to read at least 20 minutes per day in order to hit our top goal of 25 hours of reading for the summer. Each hour of reading earns participants a bead or vinyl sticker, plus special beads for every five hours logged. We also promote engagement in a variety of activities that inspire joy and multi-faceted learning. Our age-appropriate activity lists have over 120 activities in six different categories: Arts, Body & Mind, Explore Our World, Music, Science, and Stories. By completing five activities in one of the categories, participants also earn additional special beads. Eight years into this prize structure, we know with certainty that Oak Park kids are very excited about earning beads as part of SRP participation, which is why we try to offer as many "exclusive" beads as possible. This year, D97 elementary students receive unique beads at their schools, the Book Bike and Maze and Dole Branches each have a special bead, and one bead is only available by interacting with [The Storyline](#). Finally, the Creative Studio has developed their own 3D-printed bead to encourage kids to learn how to request [3D prints](#) or use [Tinkercad](#). Kids are also able to earn virtual badges in Beanstack for their participation.



Printed versions of reading logs and activity lists are also available at all library branches and in PDF format on [oppl.org](#) for at-home printing for patrons who prefer this method. While we have the resources to make SRP an entirely paper-free program by only using Beanstack, many families have made it clear that



they prefer paper trackers, as they provide both an easy, visual representation of progress for their kids and a way to encourage putting away screens.



As of June 15, 1,518 individuals had registered for kids SRP in Beanstack, which is on par with sign-ups during the same time range in 2022. Also as of June 15, 973 active readers had completed 2,063 activities, logged over 4,600 hours of reading (281,819 minutes), and earned 5,786 badges. Compared to 2022, we are already seeing a greater number of active readers, hours read, and badges earned, based on Beanstack data. It is worth noting that there may also be families who are already actively participating using a paper-based log and have not yet set up a Beanstack account. Because of this, our sign-up statistics are not as definitive as they were in the past, and we expect to see a steady number of new Beanstack registrations as families return to the library to collect prizes and

staff assist them in creating accounts, which also happened in 2022.

The entire Children's Services team has been hard at work making SRP magical, while also planning a vigorous programming schedule. Storytimes are being offered six days per week, alongside craft and technology programs, open play opportunities (trains, blocks LEGO, Barbies), baby-specific events, and more. We are part of the [50 Years of Hip Hop](#) festivities all summer long, as well as LGBTQ+ Pride Month celebrations in June and Disability Pride celebrations in July. Additionally, Children's Librarians will be partnering with MHS staff in visiting hundreds of students at D97 summer schools to talk about the library and reward students for their hard work this summer.

#### [Middle & high school summer challenge](#)

For the second year in a row, the library is offering a special summer challenge for our pre-teen and teenage community members during the months of June and July, focused on promoting self-exploration and self-expression through literature, poetry, music, fashion, and other creative art forms such as art, graffiti, and dance. Students in grades 6-12 are invited to register in Beanstack and record their involvement in a variety of [programs](#) and activities — from checking out books in specific genres to expand their reading horizons, to trying out new technology in the Creative Studio, to volunteering in the community. As they record their participation in Beanstack, they earn badges and raffle entries — with a chance to win an all-expenses paid trip to Great America in August, for those who complete all three badges (Engagement, Citizenship, and Programming).

As of June 15, 156 individuals had registered for the MHS summer challenge in Beanstack, and 17 participants had completed a total of 26 activities — a definitive increase in participation compared to 2022, which saw 32 total registrants and eight participants completing 13 activities during the challenge.

#### [Adult summer reading](#)

The library is proud to expand SRP this year to include a program specifically geared toward adults and older adults. During the same time period as kids SRP, adult community members are also able to register in Beanstack and track their reading, complete activities, and earn badges for chances to win gift cards. For every virtual badge a participant earns, their name will be added to a drawing, with five lucky winners receiving a \$100 [Oak Park-River Forest Chamber of Commerce](#) gift card to be used at local businesses. As with kids SRP, adult and older adult participants are free to read, complete activities, or do both. Reading minutes are tracked in five-hour increments, up to 25 hours, and "all reading is good reading" — meaning participants can track reading physical or digital books of any genre, listening to audiobooks, or reading to their children or family members. For participants interested in completing activities, a full list of

qualifying activities can be found in Beanstack — including exploring library resources, attending library programs, and finding the library out in the community.

As of June 15, 452 individuals had registered for the adult SRP in Beanstack. Also as of June 15, 228 active readers had completed 394 activities, logged over 2,100 hours of reading (127,929 minutes), and earned 813 badges.

As Find Your Voice continues, we will provide any notable updates in future Board reports, with a final report to be provided in September.

### **Middle & High School Services**

Our Middle & High School (MHS) Services team is approaching the one-year anniversary of its creation, when our Teen Services team merged with middle school-serving staff from Children's Services to form this new service area. Since this shift in Summer 2022, the [MHS team](#) has been working diligently to offer diverse programs, activities, and resources aimed specifically at supporting community members in [grades 6-12](#).

During the 2022-2023 school year, staff tracked attendance in the spaces specifically dedicated to [middle school](#) and [high school](#) students on the second floor of the Main Library. Across the ten months of the school year, the high school space saw a total attendance of 8,339, with a total of 5,814 in the middle school space — an average attendance of 1,415 per month across both spaces combined.

A variety of MHS programs were offered throughout the school year — a total of 15 unique programs each semester, covering a range of topics: arts and culture, college and career, education, engagement, gaming, and social-emotional/mental health. In addition to these program offerings, we also offered weekly pop-up/passive programming, such as Friendsgiving, a Rubix Cube Tournament, Karaoke, Pokémon Meet-ups, Bingo, a Smash Brothers Gaming Tournament, March Madness Kahoot Contests, Jenga, Musical Chairs, Seasonal "Express Yourself" Stickies, and more. All of these programs and activities can be found in the [library calendar](#) under the "Students Grades 6-8" and "Students Grades 9-12" program type categories.

During the second semester of the recent school year (January-May 2023), we were especially pleased to offer two mentorship programs:

- 1) [You. Me. We](#): Offered in partnership with [A Greater Good Foundation](#) and through support from the [Friends of the Oak Park Public Library](#), this program was open to middle and high school students of all gender identities. A total of ten sessions were held twice monthly between the end of January and May, with the goal of helping participants gain self-awareness and build healthy relationships/community. Student participants helped to decide the weekly session topics, which varied widely — the list below provides a sample of these topics:

- |                            |                               |
|----------------------------|-------------------------------|
| ● Acceptance               | ● Healthy decision-making     |
| ● Accountability           | ● Healthy relationships       |
| ● Body/brain development   | ● Integrity                   |
| ● Career opportunities     | ● Leadership                  |
| ● College                  | ● Music                       |
| ● Communication            | ● Physical health and fitness |
| ● Creating positive habits | ● Professionalism             |
| ● Entrepreneurship         | ● Service                     |
| ● Financial Literacy       | ● Technology                  |
| ● First impressions        | ● Values                      |

Participating students shared positive feedback about their experience with the program, saying that it helped them feel better about themselves, taught them that they can always try again when they fail or ask for help when they struggle, and gave them an opportunity to learn/talk about topics that no one had ever discussed with them before. They shared that they were glad they attended

the mentorship sessions and that they would invite their peers to attend if the library offers the same program next school year.

At the end of the semester, mentors also shared suggestions for improvements to the program that would help them better serve students, including meeting weekly vs. bi-weekly, expanding program promotion beyond just the library and into the schools, meeting regularly (at least monthly) with MHS staff to discuss current issues, and offering incentives to students to participate.

- 2) [Access Granted](#): Offered in partnership with [YourPassion1st](#) and supported through a LaShawn Ford Grant, this program focused on mentoring male-identified youth in middle and high school, through transformative learning experiences aimed at supporting their personal growth. The program also provided participants with exposure to different career industries, allowing them to discover where their passions might take them in the future. Session topics included mental health/wellness, social-emotional skill development, and workplace skills, including but not limited to communication, conflict resolution, resource utilization, etiquette, financial literacy, project management, marketing, resume writing, and interviewing.

Through this program, our goal was for participants to enhance their self-confidence and self-awareness and connect to job opportunities. At the end of the semester, students and/or their parents noted not only improved self-confidence and self-awareness, but also improvements in behavior, academics, and conflict resolution, as well as a clearer sense of the career or educational path they would like to pursue. We are also pleased to report that 80% of program participants have summer employment or are getting paid for summer projects. The remaining 20% are attending camps or summer school or have plans with their family.

Looking forward, mentors suggested a potential expansion of the program to engage all gender identities, allowing for greater reach.

For MHS Services' first full summer, we are continuing to provide fun and enriching activities for our local youth, with our Finding Your Voice Summer Challenge (described above), several programs and events (including multiple related to the [50 Years of Hip Hop](#) initiative), and ongoing pop-up programming and outdoor fun.

## **We provide broad, effective, and equitable access to resources.** **[STEWARDSHIP]**

### **Library use statistics**

As always, detailed quantitative data about the library's core use metrics, which speak to patron access to and use of key resources, can be viewed in the following Google Data Studio: [OPPL Core Use Statistics](#). This Data Studio reflects data for 2023, showing monthly numbers for 12 core statistics, with a dashed, black line denoting the monthly average in 2022, for reference. The dashboard also includes data for two market engagement metrics with peer comparisons, and our quarterly Net Promoter Score (NPS).

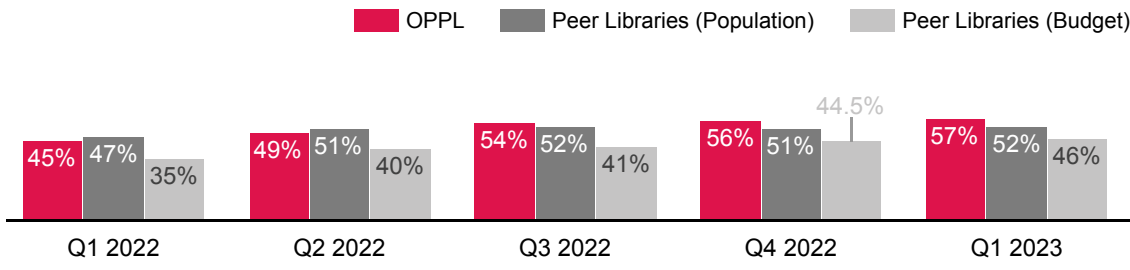
Data is updated on a monthly basis for the 12 core statistics to reflect numbers through the end of the previous month — in this month's report, this includes data through the end of May 2023. New Cardholder Retention, Market Penetration, and NPS are updated on a quarterly basis — in this month's report, this includes data through Q1 2023. For NPS data, the solid black reference line currently denotes the 2021 comparison.

The Core Use Statistics Google Data Studio is also included at [oppl.org/evaluating-impact](https://oppl.org/evaluating-impact), a web page focused on sharing with the community how we evaluate our work. To see detailed data for previous calendar years, you may refer to previous Board report packets.



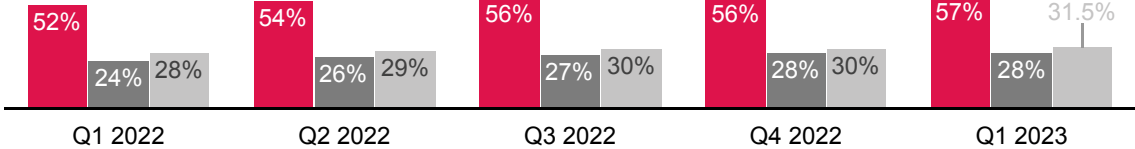
New Cardholder Retention

The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users (i.e., have used their library card within the last 12 months)



Market Penetration

The percentage of active households (i.e., households containing at least one active user) in the library's service area

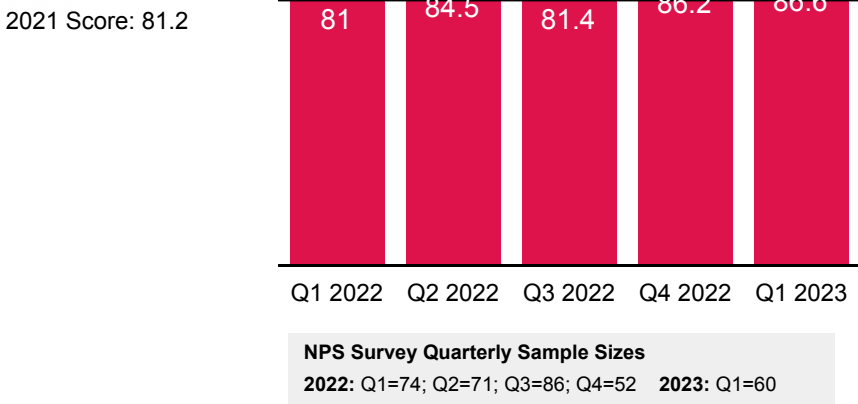


Net Promoter Score

A metric used to measure customer satisfaction and loyalty as well as predict future growth. The score is derived from responses to the following question:

On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?

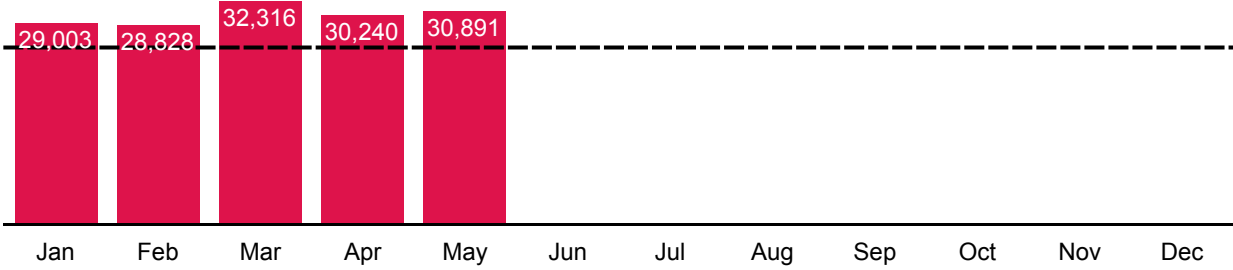
The NPS can range from -100 to 100. For reference, a positive score is Good, above 50 is Excellent, and above 70 is considered World Class.



Building Visits

The number of patron visits to a library building

2022 Average: 25,431

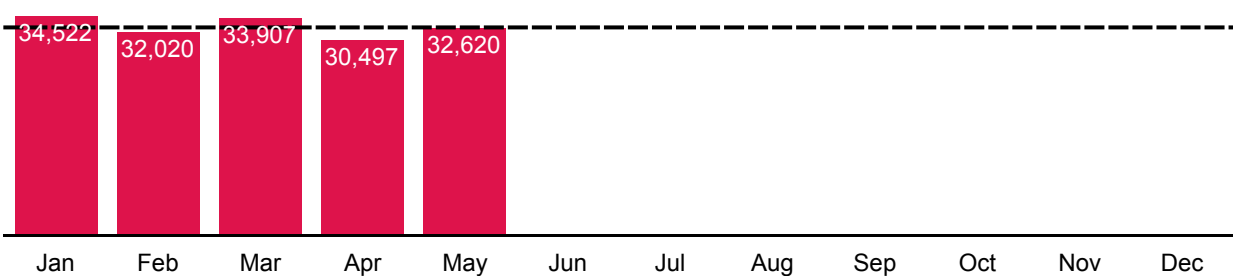


Year-to-Date  
151,278

Website Users

The number of people who initiated at least one session on oppl.org during a given month

2022 Average: 32,531

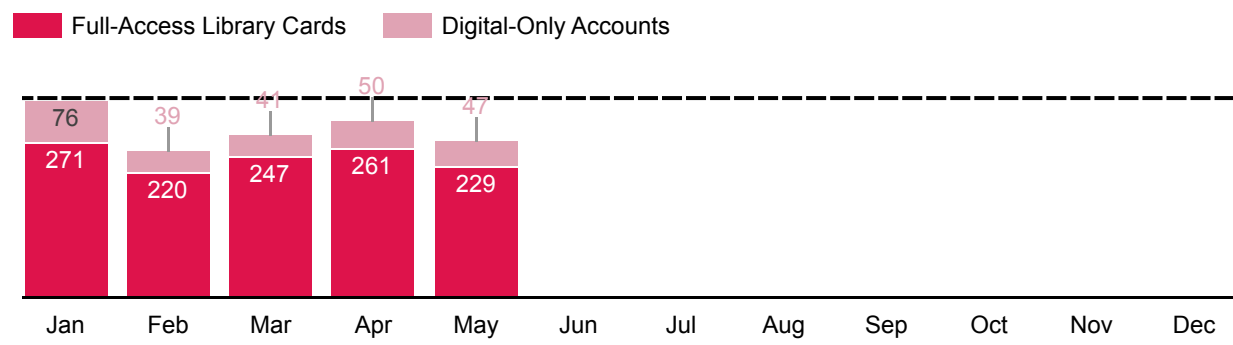


Year-to-Date  
163,566

New Users

The number of new account registrations (digital-only accounts or full-access library cards) each month\*

2022 Average: 352



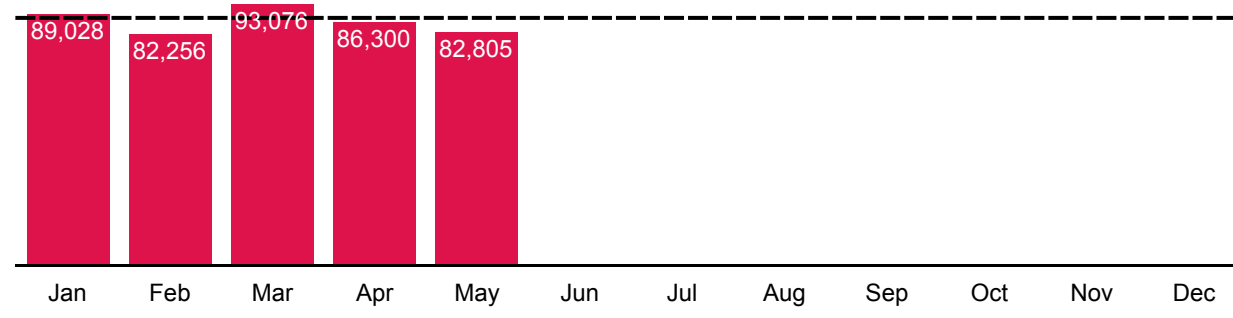
Year-to-Date  
1,481

\*NOTE: Digital-only accounts became available to community members in March 2020. Users who obtain digital-only accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

Physical Materials Use

The number of checkouts plus renewals made at an Oak Park library location

2022 Average: 87,737

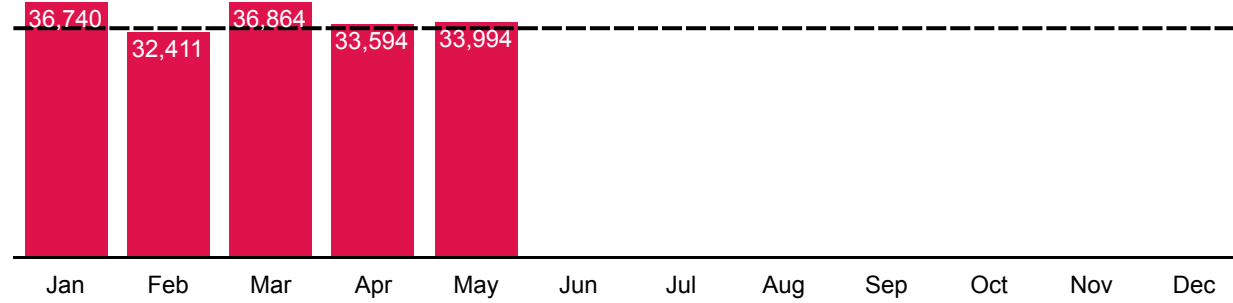


Year-to-Date  
433,465

Digital Materials Use

The number of materials downloaded or streamed from Oak Park library collections

2022 Average: 33,017

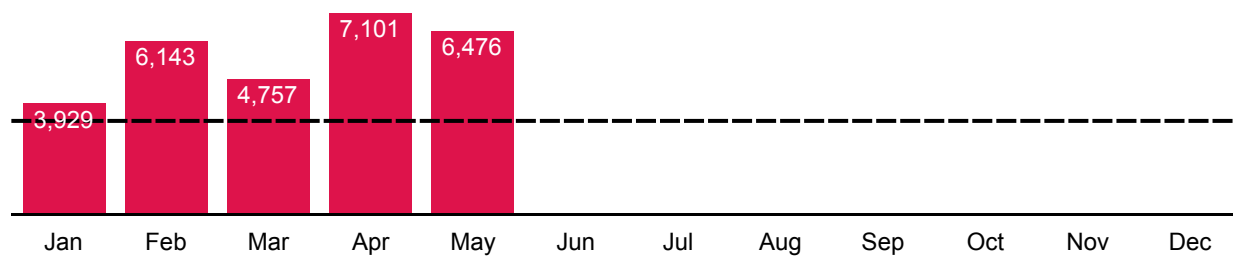


Year-to-Date  
173,603

Online Resource Use

The number of sessions (logins) for online resources, based on vendor statistics

2022 Average: 3,283

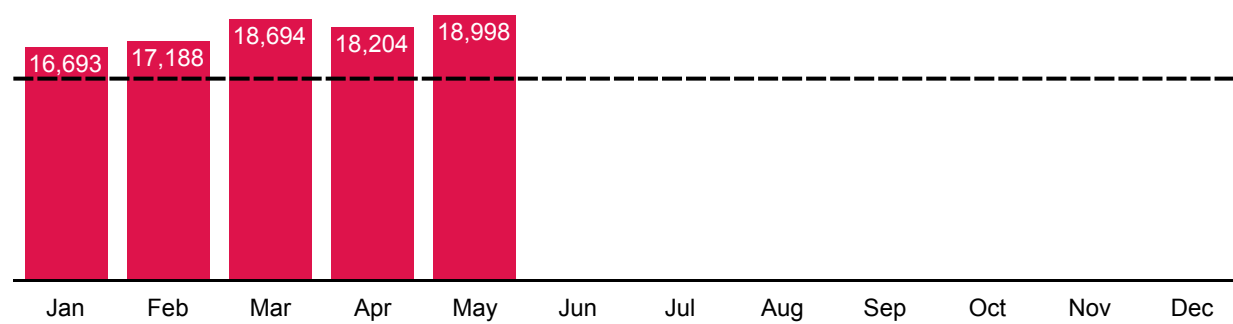


Year-to-Date  
28,406

WiFi Use

The number of unique daily WiFi clients at an Oak Park library location

2022 Average: 14,410

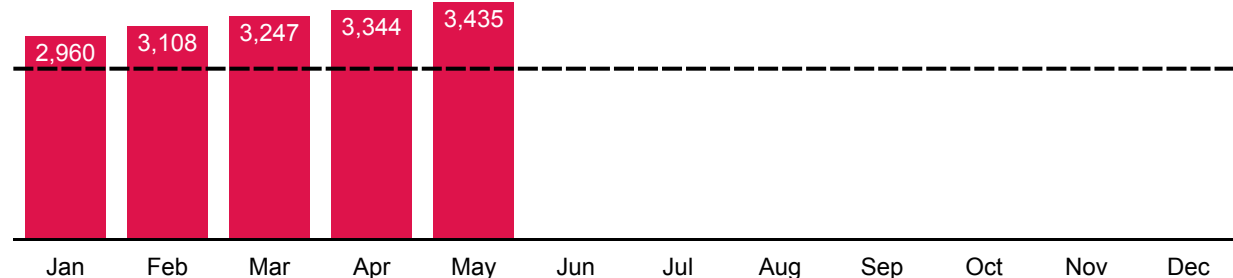


Year-to-Date  
89,777

Public Computer Use

The number of PC sessions at an Oak Park library location

2022 Average: 2,479

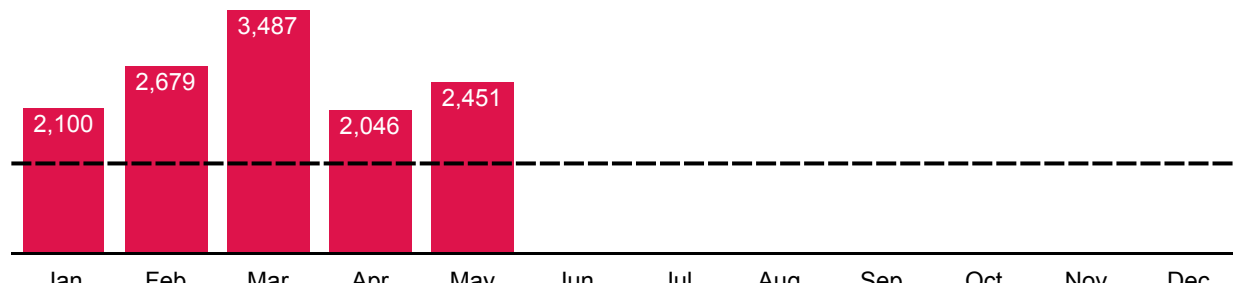


Year-to-Date  
16,094

Program Attendance

The number of attendees at programs held inside an Oak Park library location or in a library virtual space

2022 Average: 1,281

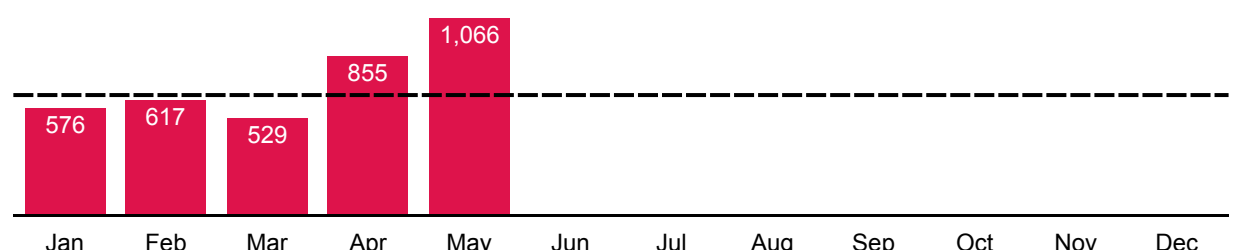


Year-to-Date  
12,763

Community Outreach

The estimated interactions from all Outreach and Book Bike events

2022 Average: 645

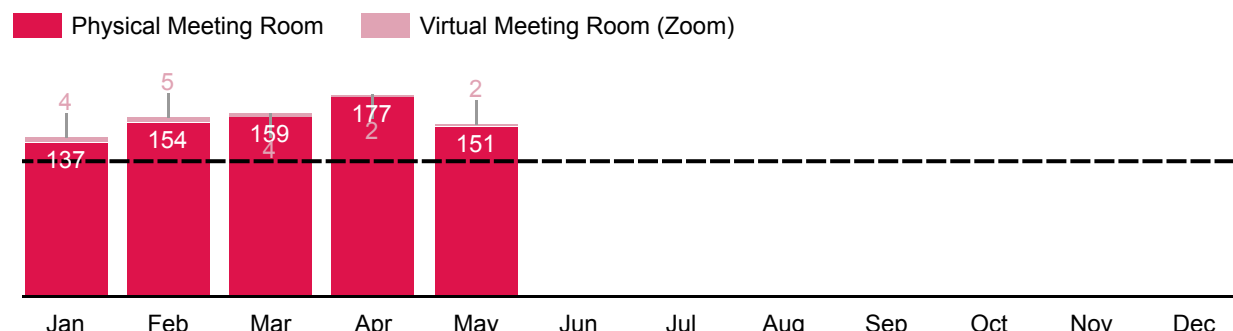


Year-to-Date  
3,643

Meeting Room Use

The number Oak Park library physical and virtual meeting room reservations made by community members

2022 Average: 120

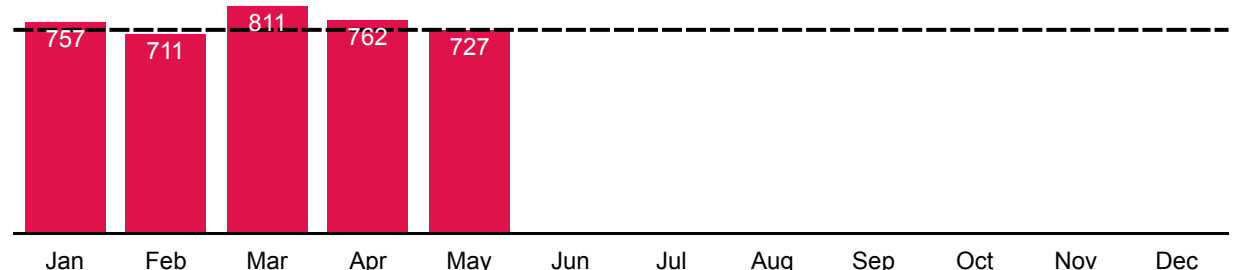


Year-to-Date  
795

Study Room Use

The number of Oak Park library study room reservations made by community members.

2022 Average: 726



Year-to-Date  
3,768



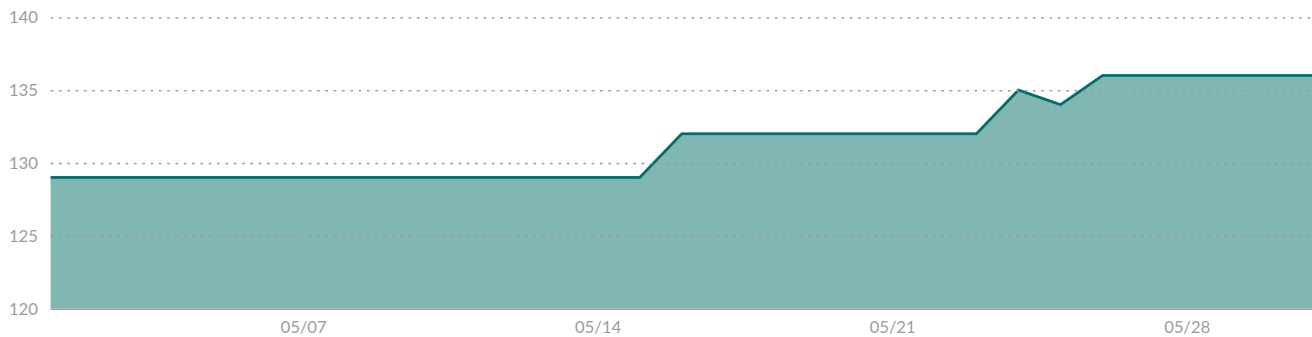
06/13/2023

## Additions &amp; Terminations

Dates

2023-05-01 - 2023-05-31

## Employee Head Count



## Additions (8)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Louis, Karen	Temporary	Community Engagement	None	Oak Park Public Library	Summer Book Bike Assistant	05/26/2023
Rios, Chris	Temporary	Community Engagement	None	Oak Park Public Library	Summer Book Bike Assistant	05/26/2023
Murillo, Gaby	Temporary	Children's Services	None	Oak Park Public Library	Summer Reading Program Assistant	05/24/2023
Teig, Sarah	Temporary	Children's Services	None	Oak Park Public Library	Summer Reading Program Assistant	05/24/2023
Winbigler, Salem	Temporary	Children's Services	None	Oak Park Public Library	Summer Reading Program Assistant	05/24/2023
Mascarenhas, Maeve	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	05/16/2023
Evans, Liv	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	05/16/2023
Talancon, Leo	Temporary	Materials Handling	None	Oak Park Public	Summer Library Clerk	05/16/2023

06/13/2023

## Additions &amp; Terminations



Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
				Library		

## Terminations (2)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Horkavy, Dean	Full-Time	Materials Handling	None	Oak Park Public Library	Supervisor	02/24/2015	05/25/2023
Aikins, Heather	Part-Time, less than 20 hrs/wk	Children's Services	None	Oak Park Public Library	Library Assistant	01/11/2022	05/01/2023



06/13/2023

## Staff Changes

Dates

05/01/2023 - 05/31/2023

### Changes (2)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Grove, Genevieve	Full-Time	Children's Services	Supervising Librarian	Promotion	05/09/2023	Previous position: Librarian
Lidaka, Margita	Full-Time	Adult Services	Supervising Librarian	Promotion	05/09/2023	Previous position: Librarian

## Oak Park Public Library – Financial Report Summary

As of May 31, 2023  
(42% of the year complete)

Operating cash available:

Byline Checking -	\$354,519.61
* Outstanding payments -	\$(83,643.09)
* Voided payments -	\$(2,098.89)
Byline Analysis -	\$25,000
* Outstanding deposits -	\$1,000,000
Byline Promontory -	\$29,685.86
Bento Debit Card -	\$16,323.82
Forest Park Natl Bank -	\$532,385.69
US Bank Money Mkt -	\$202,659.53
Illinois Funds Invest -	\$6,123,712.90

Ending Operating cash available: **\$8,198,545.43**

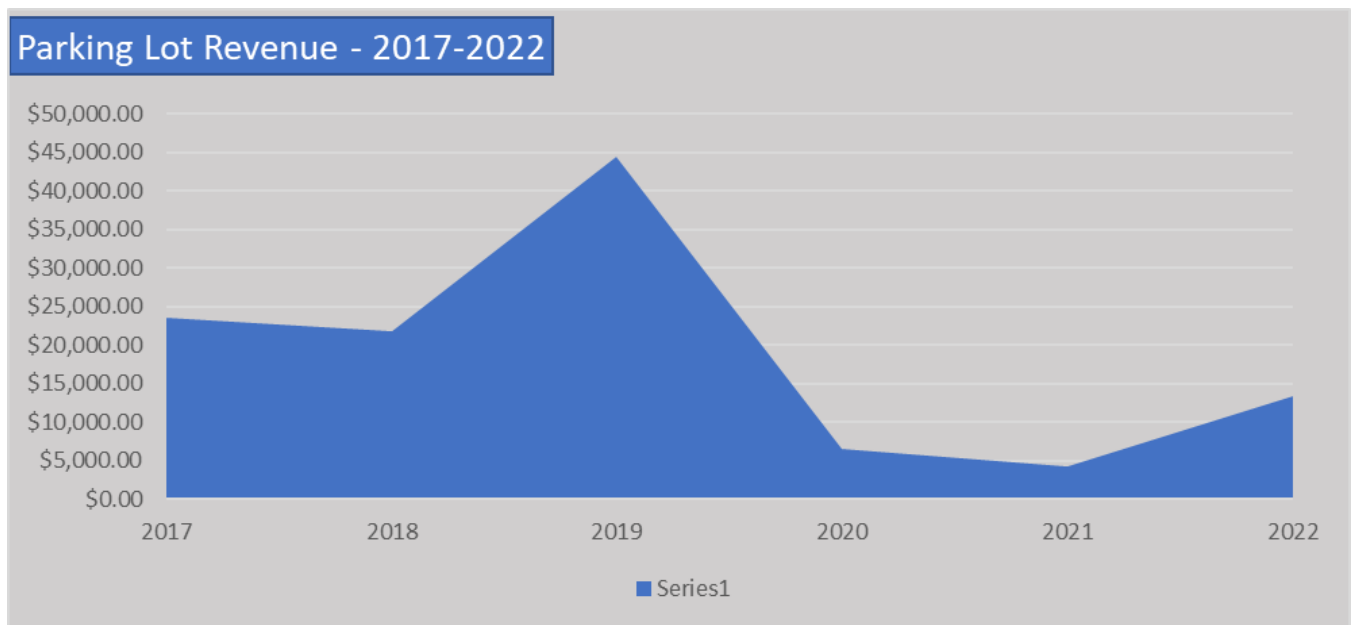
Art Fund: **\$2,814.65**

### **REVENUE**

Corp. Property Replacement Tax (PPRT) revenue continues to be greater than expected, which is a positive sign for the economy as well as unplanned revenue for the Library. Over the past five years the tax revenue from this source has fluctuated from \$132K to more than \$500K in FY2022, which was an unusually high year. Conservative estimates at this point in the year suggest some increase in this revenue line in FY2024, but the economic environment should be considered as the budget is finalized.

Interest rates remain strong with Illinois Funds with an Average Daily Yield of 5.0987%, with \$31,757 received in May. If interest rates remain at this level the Library could see additional unplanned funds in this revenue line exceeding \$100,000 for the year.

Parking lot revenue remains higher than expected as programs and use of the library continues to grow after the years of the pandemic. Note that this revenue covers service and maintenance costs to the parking gates, and some periods during the pandemic the gates were raised and no fees accepted. As this revenue line is already meeting the expected total budget for FY2023, this line is expected to see notable increases as the year progresses.



**TOTAL REVENUE YTD: 76%**

## **EXPENDITURES**

Total disbursements: **\$937,440.92**

Talent Development expense line is currently expended at 67%, above the monthly even distribution of 42%, but this is not a significant portion of the TOTAL PEOPLE budget category. This expense line is also expected to balance toward the end of the year as management adjusts for travel and training expenses. TOTAL PEOPLE expenditure remains on target for this period of the year.

Other Support Services expenses, which include Telephone/Communications and Office & Library Machinery, continue to trend over the expected budget. Management will continue to observe this group for options to meet budget expectations at year's end, while considering that this group represents a small portion of the overall budget.

TOTAL EXPENSES - Operating expenditures remain close to the equally distributed budget expenditures for the year at 43%. Considering key items that currently show over-budget, such as Insurance, Staff Development, Subscriptions & Services, and Natural gas, the Library is managing expenses well to meet budget expectations as the year progresses. Adding Capital expenses to the totals, Library expenditures are below equally distributed percentage for the year at 41%.

**Account line / group expenditure levels by percentage:**

People:

Compensation -	41%
Talent Development –	67%
<b>Total People –</b>	<b>42%</b>

Support Services:

Marketing –	21%
Collections –	39%
Administration –	53%
Other Support Srvcs –	56%
<b>Total Support Servs –</b>	<b>51%</b>

Library Materials:

<b>Total Library Materials –</b>	<b>43%</b>
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Facilities Management:

Facilities Supplies –	26%
Facilities Services –	46%
<b>Total Facilities Mgmt –</b>	<b>45%</b>

Public Services:

Programming -	35%
Digital Services -	56%
<b>Total Public Services –</b>	<b>52%</b>

<b>TOTAL OPERATING EXPENSES:</b>	<b>43%</b>
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<b>TOTAL CAPITAL AND OUTSIDE SUPPORT:</b>	<b>12%</b>
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# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE CHECKING -MAY 2023

Cash accounts tied to this Bank account:

01-1053	Byline Bank Checking x3401	\$268,777.63
40-1053	Community Bank x3401 (DONOT USE)	\$0.00
30-1053	Community Bank cash-checking	\$0.00
50-1053	Byline Bank cash-checking x3401	\$0.00

Cash account(s) ending balance 05/31/2023:

\$268,777.63

Add: Cleared not yet posted deposits:	\$0.00
Add: Cleared not yet posted deposit adjustments:	\$0.00
Subtract: Cleared not yet posted payments:	\$0.00
Subtract: Cleared not yet posted payment adjustments:	\$0.00

Adjusted Cash account(s) balance:

\$268,777.63

Bank statement ending balance 05/31/2023:

\$354,519.61

Add: Outstanding posted deposits:	\$0.00
Add: Outstanding posted deposit adjustments:	\$13,788.38
Subtract: Outstanding posted payments:	\$83,643.09
Subtract: Outstanding posted payment adjustments:	\$13,788.38
Subtract: Posted payments voided after statement end date:	\$2,098.89

Adjusted Bank statement balance:

\$268,777.63

Out of balance by:

\$0.00

# Oak Park Public Library

## Bank Reconciliation Report

### BYLINE ANALYSIS -MAY 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2023:			\$25,000.00
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,237,955.72
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,237,955.72
Adjusted bank register balance:			<hr/> \$25,000.00
Bank register ending balance:			\$1,025,000.00
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$1,000,000.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$25,000.00
Bank statement ending balance 05/31/2023:			<hr/> \$25,000.00
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	5	\$1,237,955.72	
All Cleared Payments:	5	\$1,237,955.72	



# Oak Park Public Library

## Bank Reconciliation Report

BYLINE PROMONTORY MAY 2023

### Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2023:			\$821,236.05
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$388,124.21
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,179,674.40
Adjusted bank register balance:			\$29,685.86
Bank register ending balance:			\$29,685.86
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$29,685.86
Bank statement ending balance 05/31/2023:			\$29,685.86
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	4	\$388,124.21	
All Cleared Payments:	5	\$1,179,674.40	

# Oak Park Public Library

## Bank Reconciliation Report

### FOREST PARK BANK MM -MAY 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2023:			\$531,424.76
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$960.93
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			\$532,385.69
Bank register ending balance:			\$532,385.69
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$532,385.69
Bank statement ending balance 05/31/2023:			\$532,385.69
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$960.93	
All Cleared Payments:	0	\$0.00	

# Oak Park Public Library

## Bank Reconciliation Report

### US BANK MM -MAY 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2023:			\$202,616.51
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$43.02
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			\$202,659.53
Bank register ending balance:			\$202,659.53
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$202,659.53
Bank statement ending balance 05/31/2023:			\$202,659.53
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$43.02	
All Cleared Payments:	0	\$0.00	

# Oak Park Public Library

## Bank Reconciliation Report

### ILLINOIS FUND INVESTMENT -MAY 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2023:				\$7,093,184.47
Add: Cleared deposits:				\$0.00
Add: Cleared deposit adjustments:				\$30,528.43
Subtract: Cleared payments:				\$0.00
Subtract: Cleared payment adjustments:				\$1,000,000.00
Adjusted bank register balance:				\$6,123,712.90
Bank register ending balance:				\$6,123,712.90
Subtract: Outstanding deposits:				\$0.00
Subtract: Outstanding deposit adjustments:				\$0.00
Add: Outstanding payments:				\$0.00
Add: Outstanding payment adjustments:				\$0.00
Adjusted bank register balance:				\$6,123,712.90
Bank statement ending balance 05/31/2023:				\$6,123,712.90
Out of balance by:				\$0.00
Summary Count and Amount for Deposits and Payments				
All Cleared Deposits:	1		\$30,528.43	
All Cleared Payments:	1		\$1,000,000.00	

# Oak Park Public Library

## Bank Reconciliation Report

### ILLINOIS ART FUND -MAY 2023

#### Reconciliation of Register to Statement

Bank register cleared beginning balance 04/30/2023:			\$2,802.54
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$12.11
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			\$2,814.65
Bank register ending balance:			\$2,814.65
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$2,814.65
Bank statement ending balance 05/31/2023:			\$2,814.65
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$12.11	
All Cleared Payments:	0	\$0.00	

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 05/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>REVENUE</b>				
Property Taxes, for operating	0.00	7,606,526.10	10,227,382.00	74.37%
Corp. Property Replacement Tax	58,281.32	169,020.20	150,000.00	112.68%
Services charges and fees	0.00	708.59	5,000.00	14.17%
Lost Books Reimbursed/Reciprocal Borrow	1,139.50	4,587.03	5,000.00	91.74%
Rentals-Library Space	144.75	1,023.80	0.00	0.00%
Vending/Enterprise Income	38.30	277.80	0.00	0.00%
Parking lot revenue	1,639.24	7,997.34	8,000.00	99.97%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00%
Interest	31,757.02	109,326.26	60,000.00	182.21%
Gifts	0.00	72,670.32	0.00	0.00%
Gifts From FOPPL	0.00	4,000.00	20,000.00	20.00%
Illinois Per Capita Grant	0.00	0.00	0.00	0.00%
Grants	4,428.89	33,013.94	0.00	0.00%
Community Fund Endowments	0.00	0.00	20,000.00	0.00%
Miscellaneous Income	1,385.72	1,703.71	2,000.00	85.19%
Pass Through Revenue	0.00	0.00	0.00	0.00%
<b>TOTAL REVENUE</b>	<b>98,814.74</b>	<b>8,010,855.09</b>	<b>10,497,382.00</b>	<b>76.31%</b>
<b>EXPENSES - Operating</b>				
<b>PEOPLE</b>				
<b>Compensation</b>				
Wages & Salaries	530,224.03	2,577,388.05	6,256,000.00	41.20%
Employee Health Benefits	101,232.44	486,763.44	1,152,000.00	42.25%
IMRF (Illinois Municipal Retirement F	14,047.07	68,268.78	166,000.00	41.13%
FICA/MEDICARE	38,965.37	189,492.27	461,000.00	41.10%
Workers Compensation Insurance	0.00	12,604.00	30,000.00	42.01%
Unemployment Compensation Ins.	921.33	14,006.41	15,000.00	93.38%
<b>Total Compensation</b>	<b>685,390.24</b>	<b>3,348,522.95</b>	<b>8,080,000.00</b>	<b>41.44%</b>
<b>Talent Development</b>				
Dues	7,987.00	11,642.00	19,000.00	61.27%
Staff Development/Travel	7,720.47	68,363.13	92,000.00	74.31%
Tuition Reimbursement	4,295.00	13,295.00	27,000.00	49.24%
Recruitment	290.00	1,041.00	2,000.00	52.05%
Board Development	65.00	1,400.00	2,000.00	70.00%
<b>Total Talent Development</b>	<b>20,357.47</b>	<b>95,741.13</b>	<b>142,000.00</b>	<b>67.42%</b>
<b>TOTAL PEOPLE</b>	<b>705,747.71</b>	<b>3,444,264.08</b>	<b>8,222,000.00</b>	<b>41.89%</b>
<b>SUPPORT SERVICES</b>				
<b>Marketing</b>				
Promotions	734.93	7,594.38	20,000.00	37.97%
Publications	954.87	3,468.47	33,000.00	10.51%
<b>Total Marketing Support</b>	<b>1,689.80</b>	<b>11,062.85</b>	<b>53,000.00</b>	<b>20.87%</b>

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 05/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>Collections</b>				
ILL Payments	46.82	993.10	3,675.00	27.02%
Cataloging/Bib Search Fees	0.00	1,473.70	2,625.00	56.14%
<b>Total Collections Support</b>	<b>46.82</b>	<b>2,466.80</b>	<b>6,300.00</b>	<b>39.16%</b>
<b>Administration</b>				
HRIS and Payroll Processing Fees	2,798.78	11,814.05	26,250.00	45.01%
Mileage & Miscellaneous reimburse	1,838.10	9,116.23	25,000.00	36.46%
Hospitality	128.69	128.69	1,000.00	12.87%
Audit Fees	0.00	3,800.00	10,500.00	36.19%
Unclaimed Property Escheatment to	0.00	0.00	500.00	0.00%
Merchant Account Services	362.40	1,032.21	4,000.00	25.81%
Collection Fees	0.00	0.00	2,000.00	0.00%
Consulting Services - Admin	6,265.00	31,137.50	78,750.00	39.54%
Intergovernmental Agreements (IGA)	0.00	3,480.75	15,000.00	23.21%
Legal Fees	460.00	1,610.00	30,000.00	5.37%
Postage & Delivery	120.67	3,121.67	9,450.00	33.03%
Insurance	0.00	94,928.36	120,000.00	79.11%
Contingency	0.00	0.00	15,000.00	0.00%
Grant Expenses	4,478.89	31,322.83	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00%
Supplies	8,017.72	43,538.58	102,900.00	42.31%
<b>Total Administration Support</b>	<b>24,470.25</b>	<b>235,030.87</b>	<b>440,350.00</b>	<b>53.37%</b>
<b>Other Support Services</b>				
Telephone/Communications	4,149.57	35,451.46	66,000.00	53.71%
Office & Library Machinery Service	3,120.61	15,430.85	25,000.00	61.72%
<b>Total Other Support Services</b>	<b>7,270.18</b>	<b>50,882.31</b>	<b>91,000.00</b>	<b>55.91%</b>
<b>TOTAL SUPPORT SERVICES</b>	<b>33,477.05</b>	<b>299,442.83</b>	<b>590,650.00</b>	<b>50.70%</b>
<b>LIBRARY MATERIALS</b>				
Print materials	16,696.85	133,368.30	365,500.00	36.49%
Audio and video materials	6,474.22	27,231.96	103,500.00	26.31%
Digital content	38,287.10	309,134.41	595,000.00	51.96%
Devices	2,376.69	11,957.38	40,000.00	29.89%
Realia and other formats	261.36	4,539.18	13,500.00	33.62%
Archival collection	450.00	475.25	15,000.00	3.17%
<b>TOTAL LIBRARY MATERIALS</b>	<b>64,546.22</b>	<b>486,706.48</b>	<b>1,132,500.00</b>	<b>42.98%</b>
<b>FACILITIES MANAGEMENT</b>				
<b>Facility Supplies</b>				
Fuels & Lubricants	134.40	591.40	4,000.00	14.79%
Building Materials & Supplies	1,145.54	4,396.12	8,000.00	54.95%

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 05/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Equipment Parts	0.00	426.00	10,000.00	4.26%
Cleaning & Housekeeping Supplies	0.00	1,329.32	13,000.00	10.23%
Signage	317.85	3,445.06	4,000.00	86.13%
<b>Total Facility Supplies</b>	<b>1,597.79</b>	<b>10,187.90</b>	<b>39,000.00</b>	<b>26.12%</b>
<b>Facilities Services</b>				
Landscaping and snow removal serv	492.00	5,336.00	25,000.00	21.34%
Custodial Services	15,661.38	81,191.50	216,000.00	37.59%
Water	1,448.90	4,431.20	11,000.00	40.28%
Sewer/Garbage	420.28	3,680.12	15,000.00	24.53%
Parking lot expense	0.00	1.00	5,000.00	0.02%
Natural Gas	0.00	45,186.41	60,000.00	75.31%
Rentals--Equipment & Facilities	1,822.37	7,754.74	20,000.00	38.77%
Repair & Maintenance Prop. & Equip	17,927.77	115,630.01	219,000.00	52.80%
Facilities Study/Analysis	0.00	0.00	0.00	0.00%
<b>Total Facilities Services</b>	<b>37,772.70</b>	<b>263,210.98</b>	<b>571,000.00</b>	<b>46.10%</b>
<b>TOTAL FACILITIES MANAGEMENT</b>	<b>39,370.49</b>	<b>273,398.88</b>	<b>610,000.00</b>	<b>44.82%</b>
<b>PUBLIC SERVICES</b>				
<b>Programming</b>				
Children's Programming	2,276.28	8,393.03	18,900.00	44.41%
Young Adult Programming	386.80	10,264.70	25,000.00	41.06%
Adult Programming	565.00	8,441.34	23,000.00	36.70%
Community Engagement	1,793.69	8,186.84	15,000.00	54.58%
Social Services	270.00	390.00	20,000.00	1.95%
Creative Studio	500.00	555.95	2,000.00	27.80%
Anti-Racism	0.00	0.00	0.00	0.00%
<b>Total Programming</b>	<b>5,791.77</b>	<b>36,231.86</b>	<b>103,900.00</b>	<b>34.87%</b>
<b>Digital Services</b>				
Consultant Support Services	0.00	0.00	10,000.00	0.00%
SWAN	0.00	52,475.50	111,000.00	47.28%
Website development/CMS	34.22	1,014.90	4,000.00	25.37%
Subscriptions and services	26,199.75	148,034.57	240,000.00	61.68%
Equipment and supplies	1,142.69	15,282.73	20,000.00	76.41%
<b>Total Digital Services</b>	<b>27,376.66</b>	<b>216,807.70</b>	<b>385,000.00</b>	<b>56.31%</b>
<b>TOTAL PUBLIC SERVICES</b>	<b>33,168.43</b>	<b>253,039.56</b>	<b>488,900.00</b>	<b>51.76%</b>
<b>TOTAL EXPENSES - Operating</b>	<b>876,309.90</b>	<b>4,756,851.83</b>	<b>11,044,050.00</b>	<b>43.07%</b>
<b>EXPENSES - Capital</b>				
Facilities Equipment	0.00	8,780.00	10,000.00	87.80%
Furnishings	3,876.85	11,554.96	120,000.00	9.63%
Technology Projects and Equipment	29,193.75	41,653.09	200,000.00	20.83%



# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 05/31/2023

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Building Improvements	16,300.00	53,186.85	645,000.00	8.25%
Special Projects	0.00	1,260.00	32,000.00	3.94%
<b>TOTAL EXPENSES - Capital</b>	<b>49,370.60</b>	<b>116,434.90</b>	<b>1,007,000.00</b>	<b>11.56%</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(826,865.76)</b>	<b>3,137,568.36</b>	<b>(1,553,668.00)</b>	<b>(201.95%)</b>

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
A GREATER GOOD FOUNDATIK	Computer Check 59594	05/30/2023	05/30/2023 Posted	3,050.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,050.00	3,050.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0072	05/23/2023	Co-Ed Mentoring Pr	3,050.00	3,050.00	01-5452	Grant Expenses	3,050.00	FOPPL
<i>Totals:</i>							3,050.00	
AAA GLASS TINT	Computer Check 59595	05/31/2023	05/31/2023 Posted	5,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,000.00	5,000.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4703	05/11/2023	Security Film Install	5,000.00	5,000.00	01-5950	Building Improvements	5,000.00	<No Project>
<i>Totals:</i>							5,000.00	
AGNIESZKA MALICKA	Computer Check 59544	05/03/2023	05/03/2023 Posted	200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 200.00	200.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0032	02/23/2023	Adult Programming	200.00	200.00	01-5247	Adult Programming	200.00	<No Project>
<i>Totals:</i>							200.00	
DIMA ALI	Computer Check 59514	05/03/2023	05/03/2023 Posted	600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 600.00	600.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
820221	05/03/2023	Ideabox for Arab he	300.00	300.00	01-5249	Community Engagement	300.00	<No Project>
<i>Totals:</i>							300.00	
820220	05/03/2023	National arab herita	300.00	300.00	01-5249	Community Engagement	300.00	<No Project>
<i>Totals:</i>							300.00	
ALPHA BUILDING MAINTENAN	Computer Check 59569	05/17/2023	05/17/2023 Posted	15,512.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,512.21	15,512.21 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
22119 OPPL	04/01/2023	Custodial Services	15,512.21	15,512.21	01-5686	Custodial Services	15,512.21	<No Project>
<i>Totals:</i>							15,512.21	
ALPHA BUILDING MAINTENAN	Computer Check 59570	05/17/2023	05/17/2023 Posted	15,512.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,512.21	15,512.21 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
22189 OPPL	05/01/2023	Custodial Services	15,512.21	15,512.21	01-5686	Custodial Services	15,512.21	<No Project>
<i>Totals:</i>							15,512.21	

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
AMAZON CAPITAL SERVICES	Computer Check 59515	05/03/2023	05/03/2023 Posted	891.81	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 891.81	891.81 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
19LY-MW1K-F9YD	04/01/2023	April Amazon Invoic	344.90	344.90	01-5240	Children's Programming	344.90	<No Project>
						Totals:	344.90	
19NT-P6TJ-NV11	04/17/2023	Audio Cables	31.70	31.70	01-5941	Technology Projects and Equ	31.70	<No Project>
						Totals:	31.70	
1KTD-TRCN-LWRL	04/24/2023	Office Supplies	61.82	61.82	01-5742	Supplies	61.82	<No Project>
						Totals:	61.82	
1JJH-KFY6-QKNK	04/24/2023	Books	32.45	32.45	01-5840	Print materials	32.45	<No Project>
						Totals:	32.45	
1YX6-R1DY-17QF	04/25/2023	Childrens Realia	13.89	13.89	01-5894	Realia and other formats	13.89	<No Project>
						Totals:	13.89	
13F3-JDVY-1L1V	05/01/2023	Office Supplies	31.56	31.56	01-5742	Supplies	31.56	<No Project>
						Totals:	31.56	
1GTX-MTFD-P3R7	05/01/2023	May 2023 Amazon I	325.54	325.54	01-5240	Children's Programming	325.54	<No Project>
						Totals:	325.54	
14WW-P1GX-3YVJ	05/02/2023	Books	49.95	49.95	01-5840	Print materials	49.95	<No Project>
						Totals:	49.95	
AMAZON CAPITAL SERVICES	Computer Check 59547	05/10/2023	05/10/2023 Posted	326.72	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 326.72	326.72 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1V4T-YXDQ-9N6R	04/14/2023	Lamp for Audio Boc	59.99	59.99	01-5930	Furnishings	59.99	<No Project>
						Totals:	59.99	
1KMH-V3JQ-1PNL	05/01/2023	Bee Hive Supplies	41.80	41.80	01-5742	Supplies	41.80	<No Project>
						Totals:	41.80	
1HRQ-93QM-6GWH	05/02/2023	Books	31.52	31.52	01-5840	Print materials	31.52	<No Project>
						Totals:	31.52	
1HCV-QHJC-4KXP	05/03/2023	Office Supplies	47.20	47.20	01-5742	Supplies	47.20	<No Project>
						Totals:	47.20	
1WYH-FGTN-46JC	05/03/2023	Office Supplies	47.96	47.96	01-5742	Supplies	47.96	<No Project>
						Totals:	47.96	
1FG3-LC7C-MPK1	05/07/2023	Childrens Realia	39.98	39.98	01-5894	Realia and other formats	39.98	<No Project>
						Totals:	39.98	
1LP1-DWQK-Q96R	05/07/2023	Office Supplies	58.27	58.27	01-5742	Supplies	58.27	<No Project>

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
Totals:							58.27			
AMAZON CAPITAL SERVICES	Computer Check	05/17/2023	05/17/2023		200.37	01-1053	Byline Bank Checking	0.00	200.37	
	59571		Posted			01-2060	Accounts Payable	200.37	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
1NYJ-LQ4N-KKD9	05/06/2023	USB Hub	26.99	26.99	01-5937	Equipment and supplies	26.99	<No Project>		
Totals:							26.99			
1G6H-Y11Y-N1NJ	05/07/2023	Film gloves	24.99	24.99	01-5742	Supplies	24.99	<No Project>		
Totals:							24.99			
1VL7-K43W-14XV	05/10/2023	Book	25.00	25.00	01-5840	Print materials	25.00	<No Project>		
Totals:							25.00			
1WKG-W1CK-G3CM	05/10/2023	Office Supplies	50.51	50.51	01-5742	Supplies	50.51	<No Project>		
Totals:							50.51			
1CVX-H7DP-441N	05/12/2023	Book	41.00	41.00	01-5840	Print materials	41.00	<No Project>		
Totals:							41.00			
1PPR-RFGX-6XFV	05/12/2023	Office Supplies	31.88	31.88	01-5742	Supplies	31.88	<No Project>		
Totals:							31.88			
AMAZON CAPITAL SERVICES	Computer Check	05/31/2023	05/31/2023		1,667.22	01-1053	Byline Bank Checking	0.00	1,667.22	
	59596		Posted			01-2060	Accounts Payable	1,667.22	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
1TFT-47KX-D7WX -	05/01/2023	Product was returned	6.99	6.99	01-5249	Community Engagement	6.99	<No Project>		
Totals:							6.99			
1C9T-N7R6-NHLM	05/07/2023	DJI Mic (1 TX + 1 RX)	726.99	726.99	01-5937	Equipment and supplies	726.99	<No Project>		
Totals:							726.99			
1YKC-RRHJ-9YNK	05/09/2023	Cisco GLC-SX-MMD	27.99	27.99	01-5937	Equipment and supplies	27.99	<No Project>		
Totals:							27.99			
1W7C-PG3C-G6XQ	05/18/2023	supplies for board n	37.98	37.98	01-5742	Supplies	37.98	<No Project>		
Totals:							37.98			
1NKX-HM11-GPP9	05/18/2023	Books	22.78	22.78	01-5840	Print materials	22.78	<No Project>		
Totals:							22.78			
1NKX-HM11-HQJL	05/18/2023	Books	15.49	15.49	01-5840	Print materials	15.49	<No Project>		
Totals:							15.49			
1YKR-CHCH-GV3R	05/18/2023	Bird Window Clings	62.97	62.97	01-5742	Supplies	62.97	<No Project>		
Totals:							62.97			
1PY6-HJC4-K76X	05/19/2023	Office Supplies	117.56	117.56	01-5742	Supplies	117.56	<No Project>		

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
1TTQ-D3PR-MJDW	05/19/2023	Books	67.47	67.47	01-5840	Print materials	117.56		
						Totals:	67.47	<No Project>	
1XWG-JTFV-TY4Y	05/21/2023	SmallRig RM120 RG	59.00	59.00	01-5937	Equipment and supplies	67.47		
						Totals:	59.00	<No Project>	
11VH-RXGR-X3GC	05/21/2023	Books	20.49	20.49	01-5840	Print materials	59.00		
						Totals:	20.49	<No Project>	
1C3C-9GNX-RQY9	05/21/2023	Wall Clock & Headp	146.90	146.90	01-5742	Supplies	20.49		
						Totals:	146.90	<No Project>	
11C3-X67H-1CRX	05/22/2023	SmallRig Camera Ca	175.77	175.77	01-5937	Equipment and supplies	175.77		
						Totals:	175.77	<No Project>	
1H7N-3VF3-4VQL	05/25/2023	Childrens Realia	43.23	43.23	01-5894	Realia and other formats	43.23		
						Totals:	43.23	<No Project>	
1NJJ-JV9V-6QDJ	05/25/2023	Candy for A Day in (	42.99	42.99	01-5742	Supplies	42.99		
						Totals:	42.99	<No Project>	
1MVC-3PKW-C7K4	05/26/2023	Book	19.99	19.99	01-5840	Print materials	19.99		
						Totals:	19.99	<No Project>	
1FWT-H4K3-D16C	05/26/2023	Office Supplies	32.65	32.65	01-5742	Supplies	32.65		
						Totals:	32.65	<No Project>	
1V69-3QGP-CCXW	05/26/2023	Books	39.98	39.98	01-5840	Print materials	39.98		
						Totals:	39.98	<No Project>	
AMERICAN EXPRESS	Bank Draft 46		05/02/2023	05/02/2023 Posted	855.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 855.20	855.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
023024	04/29/2023	AMERICAN EXPRESS	855.20	855.20	01-2066	Amex Accounts	855.20	<No Project>	
						Totals:	855.20		
ANCEL GLINK, P.C.	Computer Check 59572		05/17/2023	05/17/2023 Posted	460.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 460.00	460.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
96484	05/09/2023	Legal Services throu	460.00	460.00	01-5291	Legal Fees	460.00	<No Project>	
						Totals:	460.00		
ANDERSON ELEVATOR CO.	Computer Check 59573		05/17/2023	05/17/2023 Posted	1,580.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,580.00	1,580.00 0.00

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-72480-R7Y7	05/05/2023	Maze - FAID Test - 2	1,580.00	1,580.00	01-5692	Repair & Maintenance Prop.	1,580.00	<No Project>
Totals:							1,580.00	
ARROW LOCKSMITH	Computer Check 59516		05/03/2023 05/03/2023 Posted		102.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 102.50	102.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
14470	03/31/2023	Key Cut	102.50	102.50	01-5682	Building Materials & Supplies	102.50	<No Project>
Totals:							102.50	
BAKER & TAYLOR	Computer Check 59517		05/03/2023 05/03/2023 Posted		9,421.02 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,421.02	9,421.02 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037452190	04/24/2023	Books	485.05	485.05	01-5840	Print materials	485.05	<No Project>
Totals:							485.05	
2037478111	04/25/2023	Books	946.74	946.74	01-5840	Print materials	946.74	<No Project>
Totals:							946.74	
2037398542	04/25/2023	Books	2,333.62	2,333.62	01-5840	Print materials	2,333.62	<No Project>
Totals:							2,333.62	
2037468246	04/25/2023	Books	2,101.05	2,101.05	01-5840	Print materials	2,101.05	<No Project>
Totals:							2,101.05	
2037461010	04/27/2023	Books	258.99	258.99	01-5840	Print materials	258.99	<No Project>
Totals:							258.99	
2037449456	04/27/2023	Books	2,517.61	2,517.61	01-5840	Print materials	2,517.61	<No Project>
Totals:							2,517.61	
2037474233	04/27/2023	Books	41.96	41.96	01-5840	Print materials	41.96	<No Project>
Totals:							41.96	
2037486069	04/28/2023	Books	736.00	736.00	01-5840	Print materials	736.00	<No Project>
Totals:							736.00	
BAKER & TAYLOR	Computer Check 59548		05/10/2023 05/10/2023 Posted		3,542.74 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,542.74	3,542.74 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2037488595	05/02/2023	Books	300.73	278.12	01-5840	Print materials	278.12	<No Project>
Totals:							278.12	
2037492398	05/02/2023	Books	662.87	662.87	01-5840	Print materials	662.87	<No Project>
Totals:							662.87	

# Oak Park Public Library

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### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Trans. Date	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount Amount	Credit Amount Project ID
2037489082	05/02/2023	Books		1,084.52	1,084.52	01-5840	Print materials	1,084.52	<No Project>
							Totals:	1,084.52	
2037507731	05/05/2023	Books		1,517.23	1,517.23	01-5840	Print materials	1,517.23	<No Project>
							Totals:	1,517.23	
BAKER & TAYLOR	Computer Check 59574		05/17/2023	05/17/2023 Posted	4,350.27	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,350.27	4,350.27 0.00
2037508765	05/10/2023	Books		685.83	685.83	01-5840	Print materials	685.83	<No Project>
							Totals:	685.83	
2037511931	05/12/2023	Books		545.04	545.04	01-5840	Print materials	545.04	<No Project>
							Totals:	545.04	
2037519673	05/12/2023	Books		809.89	809.89	01-5840	Print materials	809.89	<No Project>
							Totals:	809.89	
2037466747	05/12/2023	Books		2,309.51	2,309.51	01-5840	Print materials	2,309.51	<No Project>
							Totals:	2,309.51	
BAKER & TAYLOR	Computer Check 59597		05/31/2023	05/31/2023 Posted	6,930.45	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,930.45	6,930.45 0.00
2037538494	05/22/2023	Books		542.23	542.23	01-5840	Print materials	542.23	<No Project>
							Totals:	542.23	
2037536454	05/22/2023	Books		1,062.80	1,062.80	01-5840	Print materials	1,062.80	<No Project>
							Totals:	1,062.80	
2037531536	05/22/2023	Books		1,428.88	1,428.88	01-5840	Print materials	1,428.88	<No Project>
							Totals:	1,428.88	
2037548120	05/23/2023	Books		540.38	540.38	01-5840	Print materials	540.38	<No Project>
							Totals:	540.38	
2037542055	05/24/2023	Books		553.90	553.90	01-5840	Print materials	553.90	<No Project>
							Totals:	553.90	
2037541873	05/25/2023	Books		275.92	275.92	01-5840	Print materials	275.92	<No Project>
							Totals:	275.92	
2037468617	05/26/2023	Books		2,526.34	2,526.34	01-5840	Print materials	2,526.34	<No Project>
							Totals:	2,526.34	
BARBIZON LIGHT OF NEW ENC	Computer Check		05/03/2023	05/03/2023	650.00	01-1053	Byline Bank Checking	0.00	650.00

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	59518		Posted		01-2060	Accounts Payable	650.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
MA0322413	04/25/2023	Veterans Room Dim	650.00	650.00	01-5692	Repair & Maintenance Prop.	650.00	<No Project>
<i>Totals:</i>							650.00	
BAYSCAN TECHNOLOGIES	Computer Check	05/31/2023	05/31/2023	556.62	01-1053	Byline Bank Checking	0.00	556.62
	59598		Posted		01-2060	Accounts Payable	556.62	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
74609	05/26/2023	Receipt Paper	556.62	556.62	01-5742	Supplies	556.62	<No Project>
<i>Totals:</i>							556.62	
BLACKBAUD	Computer Check	05/10/2023	05/10/2023	450.00	01-1053	Byline Bank Checking	0.00	450.00
	59549		Posted		01-2060	Accounts Payable	450.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV-0000280497	04/30/2023	Consulting Services	450.00	450.00	01-5275	Consulting Services - Admin	450.00	<No Project>
<i>Totals:</i>							450.00	
DUSHAUN BRANCH	Computer Check	05/31/2023	05/31/2023	240.00	01-1053	Byline Bank Checking	0.00	240.00
	59599		Posted		01-2060	Accounts Payable	240.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
22-1050	05/09/2023	Adult Programming	240.00	240.00	01-5247	Adult Programming	240.00	<No Project>
<i>Totals:</i>							240.00	
CAMILA RODRIGUEZ	Computer Check	05/09/2023	05/09/2023	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00
	59546		Posted		01-2060	Accounts Payable	1,500.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-7039	05/09/2023	TUITION GRANT	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
CARDINAL COLORGROUP	Computer Check	05/31/2023	05/31/2023	750.00	01-1053	Byline Bank Checking	0.00	750.00
	59600		Posted		01-2060	Accounts Payable	750.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4306741	02/28/2023	March-April OP/FYI	750.00	750.00	01-5205	Publications	750.00	<No Project>
<i>Totals:</i>							750.00	
CDW GOVERNMENT, INC.	Computer Check	05/31/2023	05/31/2023	6,822.34	01-1053	Byline Bank Checking	0.00	6,822.34
	59601		Posted		01-2060	Accounts Payable	6,822.34	0.00



# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
JL76983	05/08/2023	Nimble Storage Sup	6,822.34	6,822.34	01-5936	Subscriptions and services	6,822.34	<No Project>
Totals:							6,822.34	
CHRISTINE POREBA	Computer Check 59551		05/10/2023 05/10/2023 Posted	28.10	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 28.10	28.10 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7043	05/08/2023	Staff Development -	28.10	28.10	01-5163	Staff Development/Travel	15.00	<No Project>
IR-7043	05/08/2023	Staff Development -	28.10	28.10	01-5165	Mileage & Miscellaneous reir	13.10	<No Project>
Totals:							28.10	
CINTAS	Computer Check 59552		05/10/2023 05/10/2023 Posted	754.14	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 754.14	754.14 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5156510643	05/02/2023	First Aid	58.29	58.29	01-5742	Supplies	58.29	<No Project>
Totals:							58.29	
5156694915	05/03/2023	First Aid	182.87	182.87	01-5742	Supplies	182.87	<No Project>
Totals:							182.87	
5156694942	05/03/2023	First Aid	512.98	512.98	01-5742	Supplies	512.98	<No Project>
Totals:							512.98	
CITRON HYGIENE	Computer Check 59575		05/17/2023 05/17/2023 Posted	149.17	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 149.17	149.17 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV0014890	05/01/2023	Citron Hygiene Serv	66.01	66.01	01-5686	Custodial Services	66.01	<No Project>
Totals:							66.01	
INV0014888	05/01/2023	Citron Hygiene Serv	83.16	83.16	01-5686	Custodial Services	83.16	<No Project>
Totals:							83.16	
COMPLETE TEMPERATURE SYS	Computer Check 59519		05/03/2023 05/03/2023 Posted	6,074.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,074.00	6,074.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
MA008420	04/01/2023	Maze - Service Cont	750.00	750.00	01-5692	Repair & Maintenance Prop.	750.00	<No Project>
Totals:							750.00	
MA008421	04/01/2023	Main - Service Cont	4,450.00	4,450.00	01-5692	Repair & Maintenance Prop.	4,450.00	<No Project>
Totals:							4,450.00	
SRVCE048363	04/27/2023	Main - Elevator Roo	874.00	874.00	01-5692	Repair & Maintenance Prop.	874.00	<No Project>

# Oak Park Public Library

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### MAY 2023- BYLINE

Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
<i>Totals:</i>									874.00	
COMPLETE TEMPERATURE SYS	Computer Check	05/17/2023	05/17/2023		2,710.00	01-1053	Byline Bank Checking	0.00	2,710.00	
	59576		Posted			01-2060	Accounts Payable	2,710.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
SRVCE048381	04/28/2023	Main - Replace Faile	2,710.00	2,710.00	01-5692	Repair & Maintenance Prop.	2,710.00	<No Project>		
<i>Totals:</i>									2,710.00	
COMPLETE TEMPERATURE SYS	Computer Check	05/31/2023	05/31/2023		2,426.00	01-1053	Byline Bank Checking	0.00	2,426.00	
	59602		Posted			01-2060	Accounts Payable	2,426.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
SRVCE048392	05/08/2023	Main - Veterans Roc	2,426.00	2,426.00	01-5692	Repair & Maintenance Prop.	2,426.00	<No Project>		
<i>Totals:</i>									2,426.00	
STEVE DARNALL	Computer Check	05/31/2023	05/31/2023		250.00	01-1053	Byline Bank Checking	0.00	250.00	
	59603		Posted			01-2060	Accounts Payable	250.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2023-99-0028	02/13/2023	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>		
<i>Totals:</i>									250.00	
DATA443 RISK MITIGATION, IN	Computer Check	05/10/2023	05/10/2023		1,296.00	01-1053	Byline Bank Checking	0.00	1,296.00	
	59553		Posted			01-2060	Accounts Payable	1,296.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
3401	05/02/2023	Ransomware Recov	1,296.00	1,296.00	01-5936	Subscriptions and services	1,296.00	<No Project>		
<i>Totals:</i>									1,296.00	
DEBORAH A BECKER	Computer Check	05/03/2023	05/03/2023		250.00	01-1053	Byline Bank Checking	0.00	250.00	
	59520		Posted			01-2060	Accounts Payable	250.00	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2023-99-0057	05/01/2023	Reimbursement for	250.00	250.00	01-5742	Supplies	250.00	<No Project>		
<i>Totals:</i>									250.00	
DEMCO, INC.	Computer Check	05/03/2023	05/03/2023		91.42	01-1053	Byline Bank Checking	0.00	91.42	
	59521		Posted			01-2060	Accounts Payable	91.42	0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
7299643	04/26/2023	Processing Supplies	91.42	91.42	01-5742	Supplies	91.42	<No Project>		

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Description	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
<i>Totals:</i>							91.42		
DEMCO, INC.	Computer Check		05/31/2023	05/31/2023	123.91	01-1053	Byline Bank Checking	0.00	123.91
	59604			Posted		01-2060	Accounts Payable	123.91	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
7309413	05/12/2023	Processing Supplies	123.91	123.91	01-5742	Supplies	123.91	<No Project>	
<i>Totals:</i>							123.91		
DITO, LLC	Computer Check		05/31/2023	05/31/2023	117.99	01-1053	Byline Bank Checking	0.00	117.99
	59605			Posted		01-2060	Accounts Payable	117.99	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV74712	04/30/2023	Google Voice Starte	117.99	117.99	01-5451	Telephone/Communications	117.99	<No Project>	
<i>Totals:</i>							117.99		
DONNA HERULA LTD	Computer Check		05/03/2023	05/03/2023	600.00	01-1053	Byline Bank Checking	0.00	600.00
	59522			Posted		01-2060	Accounts Payable	600.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2023-99-0012	01/25/2023	Adult Programming	600.00	600.00	01-5247	Adult Programming	600.00	CT FRIENDS	
<i>Totals:</i>							600.00		
F.W. KLINE, INC.	Computer Check		05/17/2023	05/17/2023	898.95	01-1053	Byline Bank Checking	0.00	898.95
	59577			Posted		01-2060	Accounts Payable	898.95	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
61156	05/10/2023	Sargent 8265 Privac	898.95	898.95	01-5682	Building Materials & Supplies	898.95	<No Project>	
<i>Totals:</i>							898.95		
FOREST PRINTING CO.	Computer Check		05/31/2023	05/31/2023	954.87	01-1053	Byline Bank Checking	0.00	954.87
	59607			Posted		01-2060	Accounts Payable	954.87	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
117514	05/18/2023	June 2023 Print Cal	954.87	954.87	01-5205	Publications	954.87	<No Project>	
<i>Totals:</i>							954.87		
GARVEY'S OFFICE PRODUCTS	Computer Check		05/31/2023	05/31/2023	775.60	01-1053	Byline Bank Checking	0.00	775.60
	59608			Posted		01-2060	Accounts Payable	775.60	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
PINV2424941	05/16/2023	Paper	775.60	775.60	01-5742	Supplies	775.60	<No Project>	

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>							775.60	
GLOWFORGE, INC.	Computer Check	05/03/2023	05/03/2023	1,290.83	01-1053	Byline Bank Checking	0.00	1,290.83
	59523		Posted		01-2060	Accounts Payable	1,290.83	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IN-739292	04/25/2023	GLOWFORGE AIR FI	1,290.83	1,290.83	01-5452	Grant Expenses	1,290.83	FOPPLFY23
<i>Totals:</i>							1,290.83	
DAVID GUZMAN	Computer Check	05/10/2023	05/10/2023	100.00	01-1053	Byline Bank Checking	0.00	100.00
	59554		Posted		01-2060	Accounts Payable	100.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7045	04/25/2023	Two trainings at loc	100.00	100.00	01-5163	Staff Development/Travel	100.00	<No Project>
<i>Totals:</i>							100.00	
HILA RATZABI	Computer Check	05/10/2023	05/10/2023	250.00	01-1053	Byline Bank Checking	0.00	250.00
	59555		Posted		01-2060	Accounts Payable	250.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0060	05/08/2023	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>
<i>Totals:</i>							250.00	
HR SOURCE	Computer Check	05/31/2023	05/31/2023	150.00	01-1053	Byline Bank Checking	0.00	150.00
	59609		Posted		01-2060	Accounts Payable	150.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
18108	05/22/2023	2023 PUBLIC LIBRAF	150.00	150.00	01-5199	Recruitment	150.00	<No Project>
<i>Totals:</i>							150.00	
IHLS-OCLC	Computer Check	05/17/2023	05/17/2023	46.82	01-1053	Byline Bank Checking	0.00	46.82
	59578		Posted		01-2060	Accounts Payable	46.82	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
28070	05/11/2023	IFM Debits/Admin F	46.82	46.82	01-5264	ILL Payments	46.82	<No Project>
<i>Totals:</i>							46.82	
ILLINOIS LIBRARY ASSOCIATIO	Computer Check	05/31/2023	05/31/2023	350.00	01-1053	Byline Bank Checking	0.00	350.00
	59610		Posted		01-2060	Accounts Payable	350.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
240545	05/09/2023	ILA - Membership D	75.00	75.00	01-5162	Dues	75.00	<No Project>

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
240569	05/09/2023	ILA Membership Du	75.00	75.00	01-5162	Dues	75.00	<No Project>
240272	05/09/2023	ILA Dues - Admin	200.00	200.00	01-5162	Dues	200.00	<No Project>
Totals:							75.00	
Totals:							200.00	
Totals:							200.00	
INTERIOR GARDEN SERVICES, I	Computer Check	05/03/2023	05/03/2023	290.00	01-1053	Byline Bank Checking	0.00	290.00
59524			Posted		01-2060	Accounts Payable	290.00	0.00
042161	04/01/2023	PLANT RENTAL MAI	290.00	290.00	01-5692	Repair & Maintenance Prop.	290.00	<No Project>
Totals:							290.00	
INTERNATIONAL UNION OF O	Computer Check	05/17/2023	05/17/2023	183.75	01-1053	Byline Bank Checking	0.00	183.75
59579			Posted		01-2060	Accounts Payable	183.75	0.00
MAY 2023	05/03/2023	MAY 2023 UNION C	183.75	183.75	01-2059	Union dues Payable	183.75	<No Project>
Totals:							183.75	
INTRINSIC LANDSCAPING, INC	Computer Check	05/17/2023	05/17/2023	418.05	01-1053	Byline Bank Checking	0.00	418.05
59580			Posted		01-2060	Accounts Payable	418.05	0.00
23-0128	05/05/2023	GREEN ROOF MAIN	418.05	418.05	01-5692	Repair & Maintenance Prop.	418.05	<No Project>
Totals:							418.05	
J.C. LICHT, LLC	Computer Check	05/17/2023	05/17/2023	62.29	01-1053	Byline Bank Checking	0.00	62.29
59581			Posted		01-2060	Accounts Payable	62.29	0.00
02166995	04/24/2023	Paint - Idea Box - Hi	62.29	62.29	01-5682	Building Materials & Supplies	62.29	<No Project>
Totals:							62.29	
JENNIFER JACKSON	Computer Check	05/03/2023	05/03/2023	169.81	01-1053	Byline Bank Checking	0.00	169.81
59525			Posted		01-2060	Accounts Payable	169.81	0.00
IR-6918	04/12/2023	Reimbursement - A	169.81	169.81	01-5249	Community Engagement	169.81	<No Project>
Totals:							169.81	
JASON DORSEY	Computer Check	05/31/2023	05/31/2023	500.00	01-1053	Byline Bank Checking	0.00	500.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	59611		Posted		01-2060	Accounts Payable	500.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2023-99-0064	05/12/2023	Fee for leading phot	500.00	500.00	01-5249	Community Engagement	500.00	<No Project>
<i>Totals:</i>							500.00	
JOHNSON CONTROLS	Computer Check	05/03/2023	05/03/2023	2,008.50	01-1053	Byline Bank Checking	0.00	2,008.50
	59526		Posted		01-2060	Accounts Payable	2,008.50	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
1-128654336548	04/07/2023	Main - BAS Emerger	2,008.50	2,008.50	01-5692	Repair & Maintenance Prop.	2,008.50	<No Project>
<i>Totals:</i>							2,008.50	
JOHNSON CONTROLS	Computer Check	05/03/2023	05/03/2023	1,202.48	01-1053	Byline Bank Checking	0.00	1,202.48
	59527		Posted		01-2060	Accounts Payable	1,202.48	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
89736946	04/19/2023	Maze - Elevator Insr	1,202.48	1,202.48	01-5692	Repair & Maintenance Prop.	1,202.48	<No Project>
<i>Totals:</i>							1,202.48	
JOHNSON CONTROLS	Computer Check	05/31/2023	05/31/2023	1,993.00	01-1053	Byline Bank Checking	0.00	1,993.00
	59612		Posted		01-2060	Accounts Payable	1,993.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
89792983	05/04/2023	Maze - 5 Year Hydr	1,993.00	1,993.00	01-5692	Repair & Maintenance Prop.	1,993.00	<No Project>
<i>Totals:</i>							1,993.00	
KANOPY, INC.	Computer Check	05/03/2023	05/03/2023	3,004.85	01-1053	Byline Bank Checking	0.00	3,004.85
	59528		Posted		01-2060	Accounts Payable	3,004.85	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
348294-PPU	04/30/2023	Kanopy plays	3,004.85	3,004.85	01-5891	Digital content	3,004.85	<No Project>
<i>Totals:</i>							3,004.85	
KHEIR FAKHRELDIN	Computer Check	05/31/2023	05/31/2023	1,500.00	01-1053	Byline Bank Checking	0.00	1,500.00
	59613		Posted		01-2060	Accounts Payable	1,500.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-7145	05/08/2023	TUITION GRANT	1,500.00	1,500.00	01-5164	Tuition Reimbursement	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
KONICA MINOLTA PREMIER FIL	Computer Check	05/10/2023	05/10/2023	1,855.61	01-1053	Byline Bank Checking	0.00	1,855.61
	59556		Posted		01-2060	Accounts Payable	1,855.61	0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
499674745	04/20/2023	Konica Minolta Print	1,855.61	1,855.61	01-5620	Office & Library Machinery S	1,855.61	<No Project>
Totals:							1,855.61	
KONICA MINOLTA PREMIER FII	Computer Check	05/31/2023	05/31/2023	2,098.89	01-1053	Byline Bank Checking	0.00	2,098.89
59614			Posted		01-2060	Accounts Payable	2,098.89	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
9009301607	05/01/2023	KM Toner	136.41	136.41	01-5742	Supplies	136.41	<No Project>
Totals:							136.41	
502022288	05/21/2023	Contract 500-06282	1,962.48	1,962.48	01-5620	Office & Library Machinery S	1,962.48	<No Project>
Totals:							1,962.48	
LACONI, INC.	Computer Check	05/17/2023	05/17/2023	65.00	01-1053	Byline Bank Checking	0.00	65.00
59583			Posted		01-2060	Accounts Payable	65.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7110	05/16/2023	LACONI - Trustee B	65.00	65.00	01-5200	Board Development	65.00	<No Project>
Totals:							65.00	
LAKESHORE RECYCLING SYSTE	Computer Check	05/17/2023	05/17/2023	628.21	01-1053	Byline Bank Checking	0.00	628.21
59584			Posted		01-2060	Accounts Payable	628.21	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
0005309296	04/30/2023	Trash/Recycling - M	525.31	525.31	01-5688	Sewer/Garbage	525.31	<No Project>
Totals:							525.31	
0005309297	04/30/2023	Trash/Recycling - M	102.90	102.90	01-5688	Sewer/Garbage	102.90	<No Project>
Totals:							102.90	
LAW BULLETIN PUBLISHING C	Computer Check	05/10/2023	05/10/2023	135.15	01-1053	Byline Bank Checking	0.00	135.15
59557			Posted		01-2060	Accounts Payable	135.15	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2272787	04/19/2023	Reference Book	135.15	135.15	01-5840	Print materials	135.15	<No Project>
Totals:							135.15	
LOCAL 399 FED PAC	Computer Check	05/17/2023	05/17/2023	40.00	01-1053	Byline Bank Checking	0.00	40.00
59585			Posted		01-2060	Accounts Payable	40.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
821391	05/15/2023	FED PAC CONTRIBU	40.00	40.00	01-2058	Fed Pac	40.00	<No Project>
Totals:							40.00	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
MARCHÉ PERNELL	Computer Check 59615	05/31/2023	05/31/2023 Posted	1,295.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,295.00	1,295.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7143	05/22/2023	TUITION GRANT	1,295.00	1,295.00	01-5164	Tuition Reimbursement	1,295.00	<No Project>
Totals:							1,295.00	
MCADAM LANDSCAPING, INC.	Computer Check 59529	05/03/2023	05/03/2023 Posted	492.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 492.00	492.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
88711	04/18/2023	Landscaping Mainte	492.00	492.00	01-5681	Landscaping and snow remo	492.00	<No Project>
Totals:							492.00	
MCADAM LANDSCAPING, INC.	Computer Check 59616	05/31/2023	05/31/2023 Posted	492.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 492.00	492.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
89203	05/09/2023	Landscaping Mainte	492.00	492.00	01-5681	Landscaping and snow remo	492.00	<No Project>
Totals:							492.00	
METROPOLITAN INDUSTRIES, I	Computer Check 59530	05/03/2023	05/03/2023 Posted	1,590.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,590.00	1,590.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV050030	04/26/2023	Main - Domestic Wa	1,590.00	1,590.00	01-5692	Repair & Maintenance Prop.	1,590.00	<No Project>
Totals:							1,590.00	
MIDWEST TAPE, LLC	Computer Check 59531	05/03/2023	05/03/2023 Posted	474.82	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 474.82	474.82 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503703617	04/27/2023	Music CD	13.93	13.93	01-5890	Audio and video materials	13.93	<No Project>
Totals:							13.93	
503706833	04/27/2023	DVD	14.28	14.28	01-5890	Audio and video materials	14.28	<No Project>
Totals:							14.28	
503706830	04/27/2023	Audiobook	43.68	43.68	01-5890	Audio and video materials	43.68	<No Project>
Totals:							43.68	
503706832	04/27/2023	Audiobook	54.84	54.84	01-5890	Audio and video materials	54.84	<No Project>
Totals:							54.84	
503703619	04/27/2023	DVDs	194.55	141.63	01-5890	Audio and video materials	141.63	<No Project>
Totals:							141.63	



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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503706831	04/27/2023	DVDs	206.46	206.46	01-5890	Audio and video materials	206.46	<No Project>
Totals:							206.46	
MIDWEST TAPE, LLC	Computer Check 59545		05/03/2023 05/03/2023 Posted	19,130.64	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,130.64	19,130.64 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503720817	04/30/2023	Hoopla	19,130.64	19,130.64	01-5891	Digital content	19,130.64	<No Project>
Totals:							19,130.64	
MIDWEST TAPE, LLC	Computer Check 59558		05/10/2023 05/10/2023 Posted	1,232.45	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,232.45	1,232.45 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503742217	05/04/2023	DVD	18.03	18.03	01-5890	Audio and video materials	18.03	<No Project>
Totals:							18.03	
503742216	05/04/2023	Audiobook	54.84	54.84	01-5890	Audio and video materials	54.84	<No Project>
Totals:							54.84	
503742213	05/04/2023	Music CDs	126.15	126.15	01-5890	Audio and video materials	126.15	<No Project>
Totals:							126.15	
503742215	05/04/2023	DVDs	428.07	428.07	01-5890	Audio and video materials	428.07	<No Project>
Totals:							428.07	
503742212	05/04/2023	DVDs	584.37	584.37	01-5890	Audio and video materials	584.37	<No Project>
Totals:							584.37	
503759505	05/08/2023	DVD	20.99	20.99	01-5890	Audio and video materials	20.99	<No Project>
Totals:							20.99	
MIDWEST TAPE, LLC	Computer Check 59586		05/17/2023 05/17/2023 Posted	1,575.21	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,575.21	1,575.21 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503770324	05/11/2023	Music CDs	33.26	33.26	01-5890	Audio and video materials	33.26	<No Project>
Totals:							33.26	
503770326	05/11/2023	DVDs	42.09	42.09	01-5890	Audio and video materials	42.09	<No Project>
Totals:							42.09	
503770323	05/11/2023	Audiobook	48.68	48.68	01-5890	Audio and video materials	48.68	<No Project>
Totals:							48.68	
503770327	05/11/2023	Audiobook	70.84	70.84	01-5890	Audio and video materials	70.84	<No Project>
Totals:							70.84	

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503770322	05/11/2023	DVDs	429.19	429.19	01-5890	Audio and video materials	429.19	<No Project>
						Totals:	429.19	
503770321	05/11/2023	DVDs	951.15	951.15	01-5890	Audio and video materials	951.15	<No Project>
						Totals:	951.15	
MIDWEST TAPE, LLC	Computer Check 59617		05/31/2023 Posted		3,609.57 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,609.57	3,609.57 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
503792664	05/16/2023	DVD	45.68	45.68	01-5890	Audio and video materials	45.68	<No Project>
						Totals:	45.68	
503808770	05/18/2023	Music CD	19.78	19.78	01-5890	Audio and video materials	19.78	<No Project>
						Totals:	19.78	
503808773	05/18/2023	Audiobook	58.84	58.84	01-5890	Audio and video materials	58.84	<No Project>
						Totals:	58.84	
503808772	05/18/2023	Audiobook	97.36	97.36	01-5890	Audio and video materials	97.36	<No Project>
						Totals:	97.36	
503808608	05/18/2023	DVDs	759.44	759.44	01-5890	Audio and video materials	759.44	<No Project>
						Totals:	759.44	
503808609	05/18/2023	DVDs	1,015.12	1,015.12	01-5890	Audio and video materials	1,015.12	<No Project>
						Totals:	1,015.12	
503837391	05/25/2023	Audiobooks	87.36	87.36	01-5890	Audio and video materials	87.36	<No Project>
						Totals:	87.36	
503837359	05/25/2023	Music CDs	42.54	42.54	01-5890	Audio and video materials	42.54	<No Project>
						Totals:	42.54	
503837392	05/25/2023	DVDs	319.22	319.22	01-5890	Audio and video materials	319.22	<No Project>
						Totals:	319.22	
503837357	05/25/2023	DVDs	569.65	569.65	01-5890	Audio and video materials	569.65	<No Project>
						Totals:	569.65	
503837358	05/25/2023	DVDs	594.58	594.58	01-5890	Audio and video materials	594.58	<No Project>
						Totals:	594.58	
MINUTES SOLUTIONS INC.	Computer Check 59532		05/03/2023 Posted		255.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
26788	02/07/2023	Publications	255.00	255.00	01-5205	Publications	255.00	<No Project>
						Totals:	255.00	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
OAK PARK DISTRICT 97 SCHO	Computer Check 59587	05/17/2023	05/17/2023 Posted	645.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 645.50	645.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4728	05/07/2023	Children's Programr	442.00	442.00	01-5240	Children's Programming	442.00	<No Project>
						Totals:	442.00	
4737	05/15/2023	Children's Programr	203.50	203.50	01-5240	Children's Programming	203.50	<No Project>
						Totals:	203.50	
OLIVIA EVANS	Computer Check 59618	05/31/2023	05/31/2023 Posted	410.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 410.52	410.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023030	05/31/2023	WAGES & SALARIES	410.52	410.52	01-5001	Wages & Salaries	410.52	<No Project>
						Totals:	410.52	
OLSON'S ACE OAK PARK	Computer Check 59588	05/17/2023	05/17/2023 Posted	166.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 166.99	166.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
6591/4	05/04/2023	Facilities Supplies -	29.67	29.67	01-5682	Building Materials & Supplies	29.67	<No Project>
						Totals:	29.67	
6715/4	05/10/2023	Facilities Supplies -	62.98	62.98	01-5682	Building Materials & Supplies	62.98	<No Project>
						Totals:	62.98	
6785/4	05/13/2023	Facilities Supplies -	74.34	74.34	01-5682	Building Materials & Supplies	74.34	<No Project>
						Totals:	74.34	
OLSON'S ACE OAK PARK	Computer Check 59619	05/31/2023	05/31/2023 Posted	79.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 79.60	79.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
6864/4	05/17/2023	Facilities Supplies -	17.06	17.06	01-5682	Building Materials & Supplies	17.06	<No Project>
						Totals:	17.06	
7003/4	05/25/2023	Facilities Supplies -	43.66	43.66	01-5682	Building Materials & Supplies	43.66	<No Project>
						Totals:	43.66	
7028/4	05/26/2023	Facilities Supplies -	18.88	18.88	01-5682	Building Materials & Supplies	18.88	<No Project>
						Totals:	18.88	
OVERDRIVE, INC.	Computer Check 59533	05/03/2023	05/03/2023 Posted	15,936.32	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,936.32	15,936.32 0.00

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA23136367	04/30/2023	E-Content	4,591.41	4,591.41	01-5891	Digital content	4,591.41	<No Project>
						Totals:	4,591.41	
01658MA23138850	04/30/2023	E-Content	11,344.91	11,344.91	01-5891	Digital content	11,344.91	<No Project>
						Totals:	11,344.91	
PARK DISTRICT OF OAK PARK	Computer Check 59589		05/17/2023 Posted		1,370.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20220071	05/11/2023	DOLE RENT MAY RE	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	<No Project>
						Totals:	1,370.00	
PAUL GOYETTE PHOTOGRAPH	Computer Check 59534		05/03/2023 Posted		150.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
6	04/25/2023	4/25/23 meeting bo	150.00	150.00	01-5204	Promotions	150.00	<No Project>
						Totals:	150.00	
PIMA COUNTY PUBLIC LIBRAR	Computer Check 59535		05/03/2023 Posted		17.99 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 17.99	17.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
214451850	03/30/2023	Payment for Lost ILL	17.99	17.99	01-5264	ILL Payments	17.99	<No Project>
						Totals:	17.99	
PLAYAWAY PRODUCTS LLC	Computer Check 59536		05/03/2023 Posted		204.97 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 204.97	204.97 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
427190	04/26/2023	Wonderbooks	204.97	204.97	01-5840	Print materials	204.97	<No Project>
						Totals:	204.97	
PLAYAWAY PRODUCTS LLC	Computer Check 59559		05/10/2023 Posted		177.97 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 177.97	177.97 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
427805	05/01/2023	Wonderbooks	177.97	177.97	01-5840	Print materials	177.97	<No Project>
						Totals:	177.97	
QUILL LLC	Computer Check 59537		05/03/2023 Posted		69.19 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 69.19	69.19 0.00

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
32194534	04/27/2023	Office Supplies	69.19	69.19	01-5742	Supplies	69.19	<No Project>
Totals:							69.19	
QUILL LLC	Computer Check 59560	05/10/2023	05/10/2023 Posted	147.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 147.60	147.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
32295607	05/03/2023	Office Supplies	94.54	94.54	01-5742	Supplies	94.54	<No Project>
Totals:							94.54	
32324490	05/04/2023	Office Supplies	26.56	26.56	01-5742	Supplies	26.56	<No Project>
Totals:							26.56	
32374127	05/08/2023	Office Supplies	26.50	26.50	01-5742	Supplies	26.50	<No Project>
Totals:							26.50	
QUILL LLC	Computer Check 59620	05/31/2023	05/31/2023 Posted	169.94	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 169.94	169.94 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
32577147	05/18/2023	Office Supplies	76.68	76.68	01-5742	Supplies	76.68	<No Project>
Totals:							76.68	
32698913	05/25/2023	Office Supplies	93.26	93.26	01-5742	Supplies	93.26	<No Project>
Totals:							93.26	
REGIONS BANK	Bank Draft 47	05/17/2023	05/17/2023 Posted	27,004.55	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 27,004.55	27,004.55 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023027	04/30/2023	REGION PERIOD EN	27,004.55	27,004.55	01-2067	Purchase Cards - P Cards	27,004.55	<No Project>
Totals:							27,004.55	
RHONDA FENTRY	Computer Check 59621	05/31/2023	05/31/2023 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0025	05/24/2023	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
Totals:							75.00	
STEPHEN ROBINET	Computer Check 59567	05/15/2023	05/15/2023 Posted	251.17	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 251.17	251.17 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023026	05/15/2023	WAGES & SALARIES	251.17	251.17	01-5100	Employee Health Benefits	251.17	<No Project>
Totals:							251.17	
STEPHEN ROBINET	Computer Check	05/31/2023	05/31/2023	250.37	01-1053	Byline Bank Checking	0.00	250.37
	59622		Posted		01-2060	Accounts Payable	250.37	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023029	05/31/2023	WAGES & SALARIES	250.37	250.37	01-5001	Wages & Salaries	250.37	<No Project>
Totals:							250.37	
RUSH UNIVERSITY MEDICAL CL	Computer Check	05/10/2023	05/10/2023	270.00	01-1053	Byline Bank Checking	0.00	270.00
	59561		Posted		01-2060	Accounts Payable	270.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1028	05/02/2023	Mental health asses	270.00	270.00	01-5250	Social Services	270.00	<No Project>
Totals:							270.00	
EILEEN SAAM	Computer Check	05/03/2023	05/03/2023	137.07	01-1053	Byline Bank Checking	0.00	137.07
	59538		Posted		01-2060	Accounts Payable	137.07	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-6944	04/29/2023	Reimbursement for	34.45	34.45	01-5240	Children's Programming	34.45	<No Project>
Totals:							34.45	
IR-6943	04/29/2023	Reimbursement for	102.62	102.62	01-5240	Children's Programming	102.62	<No Project>
Totals:							102.62	
SAMINA HADI-TABASSUM	Computer Check	05/31/2023	05/31/2023	450.00	01-1053	Byline Bank Checking	0.00	450.00
	59631		Posted		01-2060	Accounts Payable	450.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0074	05/21/2023	Apida asian history i	450.00	450.00	01-5249	Community Engagement	450.00	<No Project>
Totals:							450.00	
NORA SANCHEZ	Computer Check	05/10/2023	05/10/2023	97.74	01-1053	Byline Bank Checking	0.00	97.74
	59562		Posted		01-2060	Accounts Payable	97.74	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-6742	03/16/2023	Spanish conversatio	57.74	57.74	01-5249	Community Engagement	57.74	<No Project>
Totals:							57.74	
IR-7044	05/10/2023	REFORMA MEMBER	40.00	40.00	01-5162	Dues	40.00	<No Project>
Totals:							40.00	

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
SENSOURCE	Computer Check 59590	05/17/2023	05/17/2023 Posted	396.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 396.00	396.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
56275	05/16/2023	6/15/2023 - 6/15/2023	396.00	396.00	01-5936	Subscriptions and services	396.00	<No Project>
Totals:							396.00	
SLOWFIRE LLC	Computer Check 59593	05/18/2023	05/18/2023 Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0058	05/04/2023	May 20th, 2023 3D I	250.00	250.00	01-5254	Creative Studio	250.00	<No Project>
Totals:							250.00	
T-MOBILE	Computer Check 59539	05/03/2023	05/03/2023 Posted	2,383.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,383.68	2,383.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-2023042	04/23/2023	Devices	2,383.68	2,383.68	01-5893	Devices	2,383.68	<No Project>
Totals:							2,383.68	
TDI VERTICAL LLC	Computer Check 59563	05/10/2023	05/10/2023 Posted	11,643.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 11,643.75	11,643.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1012	04/04/2023	Palo Alto Best Practi	5,962.50	5,962.50	01-5941	Technology Projects and Equ	5,962.50	CYBERSEC
Totals:							5,962.50	
1017	05/01/2023	Firewall optimization	5,681.25	5,681.25	01-5941	Technology Projects and Equ	5,681.25	CYBERSEC
Totals:							5,681.25	
TDI VERTICAL LLC	Computer Check 59566	05/10/2023	05/10/2023 Posted	9,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,000.00	9,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1016	05/01/2023	TDI Vertical Tier 3, P	9,000.00	9,000.00	01-5941	Technology Projects and Equ	9,000.00	CYBERSEC
Totals:							9,000.00	
TDI VERTICAL LLC	Computer Check 59623	05/31/2023	05/31/2023 Posted	14,512.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14,512.50	14,512.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1111	05/15/2023	Network BPA and se	6,637.50	6,637.50	01-5941	Technology Projects and Equ	6,637.50	CYBERSEC
Totals:							6,637.50	

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1112	05/22/2023	Network and System	7,875.00	7,875.00	01-5941	Technology Projects and Equ	7,875.00	CYBERSEC
Totals:							7,875.00	
THE BOOK TABLE	Computer Check 59624		05/31/2023 Posted		39.98 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 39.98	39.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
000548-1	05/25/2023	Books	39.98	39.98	01-5840	Print materials	39.98	<No Project>
Totals:							39.98	
TODAY'S BUSINESS SOLUTION	Computer Check 59591		05/17/2023 Posted		3,702.08 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,702.08	3,702.08 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
042423-48	04/27/2023	Cost per fax prograr	3,702.08	3,702.08	01-5451	Telephone/Communications	3,702.08	<No Project>
Totals:							3,702.08	
BILLY TREECE	Computer Check 59540		05/03/2023 Posted		65.98 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 65.98	65.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-6986	04/20/2023	LYFT FARE TO/FROM	65.98	65.98	01-5163	Staff Development/Travel	65.98	<No Project>
Totals:							65.98	
ULINE	Computer Check 59564		05/10/2023 Posted		90.17 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 90.17	90.17 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
163161306	05/03/2023	DVD Mailers	90.17	90.17	01-5742	Supplies	90.17	<No Project>
Totals:							90.17	
ULINE	Computer Check 59592		05/17/2023 Posted		383.61 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 383.61	383.61 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
163578097	05/12/2023	Labeling Supplies fc	383.61	383.61	01-5742	Supplies	383.61	<No Project>
Totals:							383.61	
ULINE	Computer Check 59625		05/31/2023 Posted		508.90 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 508.90	508.90 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID



# Oak Park Public Library

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### MAY 2023- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number Account Number	Description Account Description	Debit Amount Amount	Credit Amount Project ID
163973804	05/23/2023	Corrugated Boxes	508.90	508.90	01-5742	Supplies	508.90	<No Project>
Totals:							508.90	
UNIVERSAL BACKGROUND SCI	Computer Check	05/10/2023	05/10/2023	276.00	01-1053	Byline Bank Checking	0.00	276.00
59565			Posted		01-2060	Accounts Payable	276.00	0.00
202304023375	04/30/2023	Employment/Refere	276.00	276.00	01-5199	Recruitment	276.00	<No Project>
Totals:							276.00	
VILLAGE OF OAK PARK	Computer Check	05/03/2023	05/03/2023	1,146.66	01-1053	Byline Bank Checking	0.00	1,146.66
59541			Posted		01-2060	Accounts Payable	1,146.66	0.00
IR-6911	04/20/2023	MAZE WATER/SEW	43.76	43.76	01-5687	Water	32.80	<No Project>
IR-6911	04/20/2023	MAZE WATER/SEW	43.76	43.76	01-5688	Sewer/Garbage	10.96	<No Project>
Totals:							43.76	
IR-6922	04/20/2023	MAIN WATER/SEWE	182.06	182.06	01-5687	Water	141.30	<No Project>
IR-6922	04/20/2023	MAIN WATER/SEWE	182.06	182.06	01-5688	Sewer/Garbage	40.76	<No Project>
Totals:							182.06	
IR-6912	04/20/2023	MAIN WATER/SEWE	920.84	920.84	01-5687	Water	713.20	<No Project>
IR-6912	04/20/2023	MAIN WATER/SEWE	920.84	920.84	01-5688	Sewer/Garbage	207.64	<No Project>
Totals:							920.84	
VILLAGE OF OAK PARK	Computer Check	05/15/2023	05/15/2023	19,830.95	01-1053	Byline Bank Checking	0.00	19,830.95
59568			Posted		01-2060	Accounts Payable	19,830.95	0.00
023025	05/15/2023	PAYROLL; VOL DED;	19,830.95	19,830.95	01-5160	IMRF (Illinois Muncpal Retire	19,830.95	<No Project>
Totals:							19,830.95	
VILLAGE OF OAK PARK	Computer Check	05/31/2023	05/31/2023	209.40	01-1053	Byline Bank Checking	0.00	209.40
59626			Posted		01-2060	Accounts Payable	209.40	0.00
23-0005165	05/08/2023	Fuel	134.40	134.40	01-5680	Fuels & Lubricants	134.40	<No Project>
Totals:							134.40	
23-0005181	05/10/2023	Elevator Inspections	75.00	75.00	01-5692	Repair & Maintenance Prop.	75.00	<No Project>
Totals:							75.00	

# Oak Park Public Library

## Cash Disbursement Journals

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
VILLAGE OF OAK PARK	Computer Check 59627	05/31/2023	05/31/2023 Posted	1,322.98	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,322.98	1,322.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-7209	05/19/2023	Water & Sewer - Ma	83.90	83.90	01-5687	Water	64.00	<No Project>
IR-7209	05/19/2023	Water & Sewer - Ma	83.90	83.90	01-5688	Sewer/Garbage	19.90	<No Project>
Totals:							83.90	
IR-7219	05/19/2023	MAIN WATER/SEWE	1,239.08	1,239.08	01-5687	Water	962.90	<No Project>
IR-7219	05/19/2023	MAIN WATER/SEWE	1,239.08	1,239.08	01-5688	Sewer/Garbage	276.18	<No Project>
Totals:							1,239.08	
VILLAGE OF OAK PARK	Computer Check 59632	05/31/2023	05/31/2023 Posted	20,306.02	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,306.02	20,306.02 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023028	05/31/2023	PAYROLL; VOL DED;	20,306.02	20,306.02	01-5160	IMRF (Illinois Muncipal Retire	20,306.02	<No Project>
Totals:							20,306.02	
WAREHOUSE DIRECT	Computer Check 59542	05/03/2023	05/03/2023 Posted	528.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 528.77	528.77 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5477642-0	04/19/2023	Staff Supplies - Disir	528.77	528.77	01-5684	Cleaning & Housekeeping Su	215.96	<No Project>
5477642-0	04/19/2023	Staff Supplies - Disir	528.77	528.77	01-5742	Supplies	312.81	<No Project>
Totals:							528.77	
WAREHOUSE DIRECT	Computer Check 59628	05/31/2023	05/31/2023 Posted	397.55	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 397.55	397.55 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5426571-1	02/06/2023	NKCART,HP,728,130	107.00	107.00	01-5742	Supplies	107.00	<No Project>
Totals:							107.00	
5460455-0	03/24/2023	TONER,F/ HP P2035	197.56	197.56	01-5742	Supplies	197.56	<No Project>
Totals:							197.56	
5475245-1	04/17/2023	TONER,LJ 305A XL,B	92.99	92.99	01-5742	Supplies	92.99	<No Project>
Totals:							92.99	
WORLD TRADE PRESS	Computer Check 59629	05/31/2023	05/31/2023 Posted	447.73	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 447.73	447.73 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV679107	05/22/2023	Subscription Bundle	447.73	447.73	01-5891	Digital content	447.73	<No Project>

# Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
<i>Totals:</i>							447.73	
XIOMARA GRACHAN	Computer Check	05/31/2023	05/31/2023	50.00	01-1053	Byline Bank Checking	0.00	50.00
	59630		Posted		01-2060	Accounts Payable	50.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2023-99-0070	05/22/2023	Presenting for LETA	50.00	50.00	01-5452	Grant Expenses	50.00	NORTHWESTERN
<i>Totals:</i>							50.00	
BARBARA YENA	Computer Check	05/03/2023	05/03/2023	60.15	01-1053	Byline Bank Checking	0.00	60.15
	59543		Posted		01-2060	Accounts Payable	60.15	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-6949	04/25/2023	National Library wor	60.15	60.15	01-5742	Supplies	60.15	<No Project>
<i>Totals:</i>							60.15	
<b>Grand Totals:</b>				282,797.11			282,797.11	282,797.11
A total of 118 payment(s) listed								

# Oak Park Public Library

## Cash Disbursement Journals

### MAY 2023- BYLINE

#### Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	282,797.11
01-2058	Fed Pac	40.00	0.00
01-2059	Union dues Payable	183.75	0.00
01-2060	Accounts Payable	282,797.11	282,797.11
01-2066	Amex Accounts	855.20	0.00
01-2067	Purchase Cards - P Cards	27,004.55	0.00
01-5001	Wages & Salaries	660.89	0.00
01-5100	Employee Health Benefits	251.17	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	40,136.97	0.00
01-5162	Dues	390.00	0.00
01-5163	Staff Development/Travel	180.98	0.00
01-5164	Tuition Reimbursement	4,295.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	13.10	0.00
01-5199	Recruitment	426.00	0.00
01-5200	Board Development	65.00	0.00
01-5204	Promotions	150.00	0.00
01-5205	Publications	1,959.87	0.00
01-5240	Children's Programming	1,453.01	0.00
01-5247	Adult Programming	1,615.00	0.00
01-5249	Community Engagement	1,784.54	0.00
01-5250	Social Services	270.00	0.00
01-5254	Creative Studio	250.00	0.00
01-5264	ILL Payments	64.81	0.00
01-5275	Consulting Services - Admin	450.00	0.00
01-5291	Legal Fees	460.00	0.00
01-5451	Telephone/Communications	3,820.07	0.00
01-5452	Grant Expenses	4,390.83	0.00
01-5620	Office & Library Machinery Service	3,818.09	0.00
01-5680	Fuels & Lubricants	134.40	0.00
01-5681	Landscaping and snow removal services	984.00	0.00
01-5682	Building Materials & Supplies	1,310.33	0.00
01-5684	Cleaning & Housekeeping Supplies	215.96	0.00
01-5686	Custodial Services	31,173.59	0.00
01-5687	Water	1,914.20	0.00
01-5688	Sewer/Garbage	1,183.65	0.00
01-5691	Rentals--Equipment & Facilities	1,370.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	21,017.03	0.00
01-5742	Supplies	5,665.06	0.00

**Oak Park Public Library**  
**Cash Disbursement Journals**  
MAY 2023- BYLINE

01-5840	Print materials	25,168.67	0.00
01-5890	Audio and video materials	6,892.05	0.00
01-5891	Digital content	38,519.54	0.00
01-5893	Devices	2,383.68	0.00
01-5894	Realia and other formats	97.10	0.00
01-5930	Furnishings	59.99	0.00
01-5936	Subscriptions and services	8,514.34	0.00
01-5937	Equipment and supplies	1,016.74	0.00
01-5941	Technology Projects and Equipment	35,187.95	0.00
01-5950	Building Improvements	5,000.00	0.00

# Oak Park Public Library

## Byline Bank (Main) X 3401: Cash Management Disbursement Report

### As of MAY 2023

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		5/31/2023	PARKING CREDITS	\$ 1,639.24	
Cash Management Deposit		5/31/2023	DAILY DEPOSITS	\$ 9,800.18	
Cash Management Deposit		5/31/2023	INTEREST ON ACCOUNT	\$ 56.15	
Cash Management Deposit		5/31/2023	BLACKBAUD REBATE	\$ 1,385.72	
Cash Management Deposit		5/31/2023	RENTALS, LIBRARY SPACES	\$ 144.75	
				<b>\$ 13,026.04</b>	<b>-</b>
Cash Management Transfer in		5/31/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		5/31/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		5/31/2023	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 350,000.00	
				<b>\$ 850,000.00</b>	<b>-</b>
Cash Management Payment		5/31/2023	BENTO DEBIT CARDS	\$ -	(1,000.00)
Cash Management Payment		5/31/2023	FIFTH STAR COLLECTIVE	\$ -	(5,965.00)
Cash Management Payment		5/31/2023	ACH (FLEX ACCTS),	\$ -	(8,287.70)
Cash Management Payment		5/31/2023	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE	\$ -	(114,716.26)
				<b>\$ -</b>	<b>(129,968.96)</b>
Cash Management Payment		5/31/2023	MERCHANT ACCT & BANK FEES	\$ -	(155.40)
				<b>\$ -</b>	<b>(155.40)</b>
Cash Management Payment		5/31/2023	PAYROLL; PAYDATE 4/15/2023	\$ -	(\$255,537.36)
Cash Management Payment		5/31/2023	PAYROLL; PAYDATE 4/28/2023	\$ -	(\$263,462.97)
Cash Management Payment		5/31/2023	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS	\$ -	(5,519.12)
				<b>\$ -</b>	<b>(524,519.45)</b>

#### Summary by Transaction Type

##### (+) Deposits by Transaction Type:

Cash Receipts: \$ 13,026.04  
Transfers In/Out \$ 850,000.00

**Total Deposits: \$ 863,026.04**

##### (-) Payments by Transaction Type:

Transfer out \$ -  
Benefits/Bentol /Other ACH: \$ (129,968.96)  
Bank Fees: \$ (155.40)  
Payroll: \$ (524,519.45)

**Total Payments: \$ (654,643.81)**

Accounts Payable **(282,797.11)**

**Total Summary of Disbursements: \$ (937,440.92)**

Total Change In Register Balance: \$ (74,414.88)

OPPL  
6/27/23

**RESOLUTION ON DISBURSEMENTS, MAY 2023**

**RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF MAY 2023 IN THE TOTAL AMOUNT OF \$937,440.92 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.**

## 2024 Scheduled Building Closings Policy

*Library Board approved November 15, 2022. Revised January 24, 2023. Revised June 27, 2023.*

- Unexpected, emergency closings are posted on [oppl.org](https://oppl.org).
- Closing information also is shared with local media, area organizations, and on the library's [Facebook](#) and [Twitter](#) pages.
- The Board of Library Trustees approves the holiday/event calendar. Staff Learning & Engagement Day, typically the first Friday in December, is dedicated to all library staff member professional development.
- [See all events happening at the library »](#)

### 2024 Library Calendar

Holiday / Event	Date	Closing
New Year's Day	Monday, January 1, 2024	All buildings closed
Martin Luther King Jr. Day	Monday, January 15, 2024	All buildings closed
Presidents' Day	Monday, February 19, 2024	All buildings closed
Memorial Day	Monday, May 27, 2024	All buildings closed
Juneteenth	Wednesday, June 19, 2024	All buildings closed
Independence Day	Thursday, July 4, 2024	All buildings closed
Labor Day	Monday, September 2, 2024	All buildings closed
Indigenous Peoples' Day	Monday, October 14, 2024	All buildings closed
Veterans Day	Monday, November 11, 2024	All buildings closed
Day Before Thanksgiving	Wednesday, November 27, 2024	All buildings close at 5 pm
Thanksgiving	Thursday, November 28, 2024	All buildings closed
Last Friday in November	Friday, November 29, 2024	All buildings closed
Staff Learning & Engagement Day	Friday, December 6, 2024	All buildings closed
Christmas Eve	Tuesday, December 24, 2024	All buildings closed
Christmas Day	Wednesday, December 25, 2024	All buildings closed
Near Year's Eve	Tuesday, December 31, 2024	All buildings close at 5 pm



## 2024 Scheduled Building Closings Policy

Library Board approved November 15, 2022. Revised January 24, 2023. Revised June 27, 2023.

**Commented [1]:** Revised to add closed dates to align with federal holidays.

- Unexpected, emergency closings are posted on oppl.org.
- Closing information also is shared with local media, area organizations, and on the library's [Facebook](#) and [Twitter](#) pages.
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## Holidays Policy

*Library Board approved January 16, 2008. Revised July 19, 2011. Revised November 26, 2019. Revised January 26, 2021. Revised January 24, 2023. Revised June 27, 2023 (effective January 1, 2024).*

### Introduction

The purpose of this policy is to provide eligible staff members with pay for holidays they are scheduled to work prorated by their number of regularly scheduled hours when the library is closed (no service) and to provide eligible staff members with pay for floating holidays to take time off to celebrate other holidays or special days when the library is open.

### Eligibility

All regular full-time and regular part-time staff members are eligible for paid holidays and floating holidays.

### Holidays

The library will be closed (no service), and eligible staff members will receive the following holidays off with pay:

1. New Year's Day - January 1
2. Martin Luther King Jr. Day - third Monday in January
3. Presidents' Day - third Monday in February
4. Memorial Day - last Monday in May
5. Juneteenth - June 19
6. Independence Day - July 4
7. Labor Day - first Monday in September
8. Indigenous Peoples' Day - second Monday in October
9. Veterans Day - November 11
10. Thanksgiving Day - fourth Thursday in November
11. Day After Thanksgiving - fourth Friday in November
12. Christmas Eve Day - December 24
13. Christmas Day - December 25

All regular full-time and regular part-time staff members are entitled to receive holiday pay for the hours they would have been regularly scheduled to work on the holiday.

For regular full-time staff members, when a holiday falls on a regularly scheduled day off, the staff member may take an alternative day off, with approval from your immediate supervisor.

### Floating Holidays

The library will be open, and eligible staff members will receive four days off with pay per year prorated by their number of budgeted hours.

Staff members may take floating holidays at any time within the calendar year that is approved by the staff member's immediate supervisor. These floating holidays may include but are not limited to religious or cultural holidays, birthdays, other significant days, or any other state or federal holidays during which the library remains open.

Floating holidays are available at the beginning of each calendar year for all current, eligible staff members. A new staff member hired before the end of the first half of the calendar year will receive four floating

holidays upon hire; a new staff member hired during the second half of the calendar year will receive two floating holidays upon hire.

**The following conditions apply to this policy:**

- Holiday pay and floating holiday pay will not be considered as time worked for the purpose of overtime calculations.
- Holiday pay and floating holiday pay are computed at an individual staff member's base rate of pay.
- Holidays will not be paid to staff members on inactive status (e.g., leave of absence).
- Floating holidays will not be carried over to the next calendar year, nor may they be cashed out if not taken.
- Holidays falling within an approved scheduled vacation will be recorded as holiday pay.

## Holidays Policy

Library Board approved January 16, 2008. Revised July 19, 2011. Revised November 26, 2019. Revised January 26, 2021. Revised January 24, 2023. Revised June 27, 2023 (effective January 1, 2024).

Commented [1]: Effective January 1, 2024, to align with the 2024 Scheduled Building Closings policy changes.

### Introduction

The purpose of this policy is to provide eligible staff members with pay for holidays they are scheduled to work prorated by their number of regularly scheduled hours when the library is closed (no service) and to provide eligible staff members with pay for floating holidays to take time off to celebrate other holidays or special days when the library is open.

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- Holidays falling within an approved scheduled vacation will be recorded as holiday pay.

# Collection Strategy Statement

*Library Board approved July 21, 2015. Revised February 25, 2020. This related resolution was approved by the Board on October 6, 2022.*

## Purpose

- The Collection Strategy Statement reflects the diverse needs of the Oak Park community and the library's strategic plan to facilitate anti-racism, engagement, learning, and stewardship.
- The library believes that collections are part of the broader content of a library: its experiences, spaces, materials, and collaborations. We seek to respond to our community's needs and aspirations through this content.
- Through our collections – in all available formats – we work to facilitate equitable experiences for engagement, education, and inspiration. It is our intention that collections – as curated content – have measurable impact on the community.

## Principles

- The library advocates for broad and meaningful participation in the library, including the sustained use of materials. It does not promote all of the ideas found in its collections or the discussions those ideas may inspire but provides the spaces and opportunities for those ideas and discussions.
- The library upholds the American Library Association's [Freedom to View](#), [Freedom to Read](#), and [Library Bill of Rights](#). The following statements from the Library Bill of Rights pertain specifically to materials and information.
  - I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
  - II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should

not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

- The library protects the right of the individual to access information, even when the content may be controversial or unacceptable to others. Privacy and confidentiality are key tenets. It is the decision of the library not to filter Internet access.
- The library recognizes and respects intellectual property rights, and follows existing copyright laws.
- The library supports open access as defined by the American Library Association. “Open access” refers to materials made publicly and freely available via digital repositories and archives, or research made available via peer-reviewed, open-access journals.
- We are committed to resource sharing at local, state, and national levels as demonstrated by our membership and participation in [Reaching Across Illinois Library System](#) (RAILS) and [System Wide Automated Network](#) (SWAN), ILLINET ([Illinois Library and Information Network](#)) and WorldShare Interlibrary Loan. Our membership in consortia demonstrates our beliefs that engagement, supportive learning, and responsible stewardship are collaborative endeavors.
- We are committed to being good stewards of the community’s tax dollars and community assets.

## Scope

The library develops a meaningful, evidence-based collection that is positioned to meet the needs of the community and supports equity, diversity, and inclusion.

Evidence-based methods include traditional metrics (circulation, usage analytics such as downloads and website visits, and usage ratios); qualitative metrics (formal data such as customer feedback, program and services evaluations, and library-wide institutional assessment); and less formal inputs via conversations with the community and professional insights in the course of community engagement. Tools include collection analysis software to monitor collections according to use and provisioning; an ILS (Integrated Library System) to make meaning from the use and circulation of materials; and other software to assist required reporting for the Secretary of State’s Illinois Public Library Annual Report (IPLAR). All of these methods are ways the library identifies and monitors the impact of materials in the community. We recognize and celebrate that Oak Park is unique, with broad and diverse interests. Each library

location (Main Library, Maze Branch, and Dole Branch) is provisioned based on its purpose, space, and use patterns. We curate specific cultural and heritage collections that reflect the unique history and characteristics of Oak Park, including Special Collections, Art Collection, Local History, Multicultural, Transgender, and Oak Park Creates. We strive to be “format neutral”, defining physical and digital collections and content as materials to which we facilitate access for and with our community.

## Selection

Selection is curation at its core. Material selection is defined by staff professional expertise and informed by equity, diversity, and inclusion; national and international news and events and publishing and social trends. Community recommendations are welcomed and are subject to the same criteria as any other material. The library does not collect textbooks, academic, or technical materials unless they are considered useful generally or supportive to the library strategic plan. The library adopts “digital curation” as an umbrella term for actions and strategies to provide stewardship of our digital assets. Digital assets include electronic resources, software and hardware, and devices. Digital curation takes into account the lifespan of the item, the product, and the product version to maintain currency, relevance, and sustainability.

As stewards of content, we carefully consider materials relative to cost, space, maintenance, safety, and customer interest. We ask such questions as: “Does the item have proven or potential interest to our community? Does it meet known or potential demand? Has it earned the attention of critics, reviewers, and the public to an extent that has created that demand? Are there similar materials already in the collection? To what extent are the materials available elsewhere in the community and library consortium? Can we anticipate, based on our ongoing conversations and engagement, those items and experiences that delight and inspire our community members?” Selection means identifying – and measuring – the impact of collections in the community.

The Library acquires contemporary art by diverse artists. Once pieces become part of the library’s Art Collection, the Library has full responsibility for their physical maintenance and further development. The Curator of Special Collections is the person chiefly responsible for selecting and acquiring such materials, as well as deaccessioning materials as appropriate. The continued growth and development of the collections depends upon purchases and gifts.



## Deselection

To maintain relevant collections and content in all formats, the library must continuously evaluate and deselect materials. Criteria for withdrawing items include, but are not limited to: declining interest, poor condition, unnecessary duplication, or inaccurate or outdated information. Deselected materials may be donated to non-profit organizations, educational institutions, or discarded. These decisions are made to align with the library's strategic priorities of engagement, learning, and stewardship and final decisions are the responsibility of the Executive Director.

The library will focus its collections in support of its purpose and enhance its public service through responsible disposal of unrelated items. The manner of disposition must be in the best interest of the library, the public it serves, the public trust it represents in owning the collections, and the scholarly and cultural community it represents.

## Gifts and Donations

The library accepts donations of materials or monetary gifts for purchase of items, equipment, or digital content for the library collection. The library maintains established funds for monetary donations ([link to Fund page here](#)). Donations may be tax deductible and that determination is not made by the library.

Material donations are accepted to specific curated collections including Oak Park Creates, Multicultural Collection, and Special Collections. Any material donations become the property of the library and may or may not be accepted into the library collection, based on library curation criteria. Once the library takes possession of an item, the library is free to make all decisions in accordance with its established policies and procedures with respect to the retention, storage, processing, use, and deaccessioning of that item.

## Statement of Concern

The Library offers a wide range of materials to meet the diverse needs of patrons throughout the community. Library patrons with concerns about a particular item are asked to complete, in its entirety, the Patron's Statement of Concern Form. The form will be reviewed by professional staff using the guidelines established by our selection criteria. We are committed to maintaining A Library for Everyone and a collection that serves the varying interests, needs, concerns, and perspectives of our wide range of patrons. Final decisions are the responsibility of the Executive Director.

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- We are committed to being good stewards of the community's tax dollars and community assets.

Commented [1]: Changing to System Wide

## Scope

The library develops a meaningful, evidence-based collection that is positioned to meet the needs of the community and supports equity, diversity, and inclusion. Evidence-based methods include traditional metrics (circulation, usage analytics such as downloads and website visits, and usage ratios); qualitative metrics (formal data such as customer feedback, program and services evaluations, and library-wide institutional assessment); and less formal inputs via conversations with the community and professional insights in the course of community engagement. Tools include collection analysis software to monitor collections according to use and provisioning; an ILS (Integrated Library System) to make meaning from the use and circulation of materials; and other software to assist required reporting for the Secretary of State's Illinois Public Library Annual Report (IPLAR). All of these methods are ways the library identifies and

monitors the impact of materials in the community. We recognize and celebrate that Oak Park is unique, with broad and diverse interests. Each library location (Main Library, Maze Branch, and Dole Branch) is provisioned based on its purpose, space, and use patterns. We curate specific cultural and heritage collections that reflect the unique history and characteristics of Oak Park, including Special Collections, Local History, Multicultural, Transgender, and Oak Park Creates. We strive to be “format neutral”, defining physical and digital collections and content as materials to which we facilitate access for and with our community.

**Commented [2]:** Add: the Art Collection or Art

**Commented [3]:** Please just add Art Collection

## Selection

Selection is curation at its core. Material selection criteria are informed by community interests and aspirations; equity, diversity, and inclusion; national and international news and events; publishing and social trends; professional reviews and journals; and staff professional expertise. Community requests and recommendations are welcomed and are subject to the same criteria as any other material. The library does not collect textbooks, academic, or technical materials unless they are considered useful generally or supportive to the library strategic plan. The library adopts “digital curation” as an umbrella term for actions and strategies to provide stewardship of our digital assets. Digital assets include electronic resources, software and hardware, and devices. Digital curation takes into account the lifespan of the item, the product, and the product version to maintain currency, relevance, and sustainability.

**Commented [4]:** Suggested edit is defined by staff professional expertise and informed by equity, diversity, and inclusion; national and international news and events and publishing and social trends.

**Commented [5]:** Suggest removing this because the form is called Purchase Recommendation.

As stewards of content, we carefully consider materials relative to cost, space, maintenance, safety, and customer interest. We ask such questions as: “Does the item have proven or potential interest to our community? Does it meet known or potential demand? Has it earned the attention of critics, reviewers, and the public to an extent that has created that demand? Are there similar materials already in the collection? To what extent are the materials available elsewhere in the community and library consortium? Can we anticipate, based on our ongoing conversations and engagement, those items and experiences that delight and inspire our community members?” Selection means identifying – and measuring – the impact of collections in the community.

Add

**Commented [6]:** The Library acquires contemporary art by diverse artists. Once pieces (materials) become part of the library's Art Collection, (a historical collection has been started,) the Library has full responsibility for their physical maintenance and further development. The Curator of Special Collections is the person chiefly responsible for selecting and acquiring such materials, as well as deaccessioning materials as appropriate. The continued growth and development of the collections depends upon purchases, gifts, (or any other transaction by which the title of the object(s) passes to the Oak Park Public Library.) (and the transfer of items from the circulating collection when their age and historical significance merit such treatment.)

**Commented [7]:** Please change to this - The Library acquires contemporary art by diverse artists. Once pieces become part of the library's Art Collection, the Library has full responsibility for their physical maintenance and further development. The Curator of Special Collections is the person chiefly responsible for selecting and acquiring such materials, as well as deaccessioning materials as appropriate. The continued growth and development of the collections depends upon purchases and gifts.

## Deselection

To maintain relevant collections and content in all formats, the library must continuously evaluate and deselect materials. Criteria for withdrawing items include, but are not limited to: declining interest, poor condition, unnecessary duplication, or inaccurate or outdated information. Deselected materials may be donated to non-profit organizations, educational institutions, individuals, or discarded. These decisions are made to align with the library's strategic priorities of engagement, learning, and stewardship and final decisions are the responsibility of the Executive Director.

Add

## Gifts and Donations

The library welcomes gifts and donations of materials or money for purchase of items, equipment, or digital content for the library collection. The library maintains established funds for monetary donations. Donations may be tax deductible and that determination is not made by the library. Donations are subject to the library selection and deselection criteria.

## Reconsideration of Library Materials

Any community member has the right to request reconsideration of materials in the library's collection. A Request for Reconsideration of Library Materials Form shall be completed and submitted to the Library's Executive Director.

**Commented [8]:** Recommend removing this.

**Commented [9]:** OPPL will strengthen/focus its collections in support of its purpose and enhance its public service through responsible disposal of unrelated items. The manner of disposition must be in compliance with State law, and in the best interest of OPPL, the public it serves, the public trust it represents in owning the collections, and the scholarly and cultural community it represents. The following criteria may be considered when a request for the deaccession of an item is presented by appropriate staff:

- (The item does not meet the mission of OPPL and/or the Collection Policy.)
- The item lacks physical integrity or is beyond practical conservation efforts.
- The item has failed to retain its historical authenticity.
- The item, despite thorough attempts to locate it, has been missing for longer than five years, or stolen from the collections.
- (The item has multiple duplicates within the collections that are superior examples.)
- The item presents a clear danger to people or property.

Art (Objects) may be deaccessioned in the following ways:

- Transfer to another collection
- Gift, trade, or sale to another Archives, Special Collections, Museum, or Educational Institution
- Public auction
- If it is determined that an object cannot be sold or transferred to another institution, an object may be destroyed

**Commented [10]:** Please change to this: OPPL will focus its collections in support of its purpose and enhance its public service through responsible disposal of unrelated items. The manner of disposition must be in the best interest of OPPL, the public it serves, the public trust it represents in owning the collections, and the scholarly and cultural community it represents.

**Commented [11]:** Instead of OPPL, please change to the library.

**Commented [12]:** Reword this section:  
The library accepts donations of materials or monetary gifts for purchase of items, equipment, or digital content for the library collection. The library maintains established funds for monetary donations (link to Fund page here). Donations may be tax deductible and (... [1])

**Commented [13]:** deaccessioning instead of disposition

**Commented [14]:** updated

**Commented [15]:** Rename Statement of Concern

**Commented [16]:** Change to:  
The Library offers a wide range of materials to meet the diverse needs of patrons throughout the community. Library patrons with concerns about a particular item are asked to complete, in its entirety, the Patron's Statement of Concern Form. The form will be revi (... [2])

**Page 4: [1] Commented [12]      Barbara Fitzgerald      4/11/23 9:24:00 PM**

Reword this section:

The library accepts donations of materials or monetary gifts for purchase of items, equipment, or digital content for the library collection. The library maintains established funds for monetary donations (link to Fund page here). Donations may be tax deductible and that determination is not made by the library.

Material donations are accepted to certain curated collections like Oak Park Creates, Multicultural Collection, and Special Collections. Any material donations become the property of the library and may or may not be accepted into the library collection, based on library curation criteria. Once the library takes possession of an item, the library is free to make all decisions in accordance with its established policies and procedures with respect to the retention, storage, processing, use, and deaccessioning of that item.

**Page 4: [2] Commented [16]      Barbara Fitzgerald      5/30/23 7:35:00 PM**

Change to:

The Library offers a wide range of materials to meet the diverse needs of patrons throughout the community. Library patrons with concerns about a particular item are asked to complete, in its entirety, the Patron's Statement of Concern Form. The form will be reviewed by professional staff using the guidelines established by our selection criteria. We are committed to maintaining A Library for Everyone and a collection that serves the varying interests, needs, concerns, and perspectives of our wide range of patrons. Final decisions are the responsibility of the Executive Director.

# ORIGINAL

## **NALOXONE BOX INTERGOVERNMENTAL AGREEMENT BETWEEN THE OAK PARK PUBLIC LIBRARY AND THE VILLAGE OF OAK PARK**

**THIS NALOXONE BOX INTERGOVERNMENTAL AGREEMENT** (hereinafter referred to as the “Agreement”) is made as of June \_\_\_, 2023 (hereinafter referred to as the “Effective Date”) by and the OAK PARK PUBLIC LIBRARY, Cook County, Illinois, a public library pursuant to the Illinois Public Library Act, 75 ILCS 5/1-0.1 et seq. and body politic and corporate of the State of Illinois (“Library”) and the Village of Oak Park, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”).

**WHEREAS**, Article VII, Section 10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize the Village and the Library to contract to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges or authority which any of such public agencies is authorized to perform; and

**WHEREAS**, the Village and the Library (collectively referred to as “the Parties”) are public agencies as that term is defined by the Act, 5 ILCS 220/2; and

**WHEREAS**, the Village and the Library are public agencies as that term is defined by the Act; and

**WHEREAS**, the Village wishes a Naloxone box (hereinafter referred to as the “Box”) to be installed on Library property inside the building of the Main Library at 834 Lake Street, in the Village (hereinafter referred to as the “Property”).

**NOW, THEREFORE**, in consideration of the terms of this Agreement, the Library and the Village agree as follows:

**Section 1. Recitals Incorporated.** The foregoing recitals are incorporated into this Agreement by this reference as findings of the Library and the Village.

**Section 2. Box Procurement.** The Village shall purchase and the Box at no charge to the Library. The Village shall perform any and all necessary modifications to the Box prior to the box being installed.

**Section 3. Box Installation.** The Library shall install the Box. Upon the Box’s installation, the Village will continue to maintain ownership and control of the Box.

**Section 4. Box Maintenance.** The Village shall solely be responsible for any and all maintenance of the Box upon its installation by. This includes being responsible for routinely checking and refilling the contents of the Box on a regular basis and replacing, at its own expense, the Box if it is damaged or vandalized.



**Section 5. Village Indemnification of the Library.** The Village shall indemnify, hold harmless, and defend the Library from any and any and all claims, causes of actions, damages, lawsuits, administrative proceedings, and costs and expenses including without limitation all reasonable attorney fees, that are caused by, arise from, or relate to the operation of the Box under this Agreement and the maintenance thereof, except for the negligent or willful acts or omissions of the Library. The Library shall indemnify, hold harmless, and defend the Village from any and any and all claims, causes of actions, damages, lawsuits, administrative proceedings, and costs and expenses including without limitation all reasonable attorney fees, that are caused by, arise from, or relate to the installation of the Box.

**Section 6. Amendments.** The terms of this Agreement may be amended only by a written amendment approved by the corporate authorities of the Library and the Village.

**Section 7. Entire Agreement.** This Agreement is the entire agreement between the Library and the Village related to the Box. Any oral representations related to the Box have no force or effect, and modifications to this Agreement must be in writing and must be signed by all parties to this Agreement. No right or interest in this Agreement shall be assigned, in whole or in part, by either party without the prior written consent of the other party.

**Section 9. No Assignment of Rights; No Third-Party Rights.** Neither the Village nor the Library may assign any of its rights or benefits under this Agreement to any entity or person. The rights and benefits under this Agreement are exclusive to the Village and the Library and do not inure to any successors of the Village or the Library. This Agreement is not intended to, and does not, confer any rights on any third party.

**Section 10. Notices.** Any notice under this Agreement will be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by e-mail to the persons and addresses indicated below:

If to the Village:

Village Manager  
Village of Oak Park  
123 Madison Street  
Oak Park, Illinois 60302  
E-mail: [villagemanager@oak-park.us](mailto:villagemanager@oak-park.us)

If to the Library:

Executive Director  
Oak Park Library  
834 Lake St.  
Oak Park, IL 60301  
E-mail: [jdixon@oppl.org](mailto:jdixon@oppl.org)

Notice by certified mail and notice by e-mail will be deemed effective on the first business day after the notice is sent.

**Section 11. Waiver.** No waiver by either the Village or the Library of any breach of this Agreement will be deemed to imply or be a waiver of any other breach at any time of this Agreement.

**Section 12. Governing Law.** The laws of the State of Illinois will apply to the interpretation of this Agreement.

**Section 13. Binding Authority.** The Village and the Library each represent that the persons signing this Agreement have been properly authorized by the corporate authorities to do so.

**Section 14. Severability.** If any of the provisions of this License shall be deemed illegal, invalid, unconstitutional or unenforceable by any court of law having competent jurisdiction, such decisions shall not invalidate or negate the other remaining provisions of this License.

**Section 15. Effective Date.** The effective date of this Agreement as reflected above shall be the last date of its execution by either the Village or the Library.

**Section 16. Headings and Titles.** The headings and titles provided in this Agreement are for convenience only and shall not be deemed a part of this Agreement.

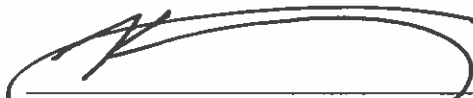
**Section 17. Counterparts; Facsimile or PDF Signatures.** This Agreement shall be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –  
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Village and the Library have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

## VILLAGE OF OAK PARK

## OAK PARK PUBLIC LIBRARY

  
\_\_\_\_\_  
Kevin J. Jackson, Village Manager\_\_\_\_\_  
Joslyn Bowling Dixon, Executive DirectorDate: June 7, 2023

Date: \_\_\_\_\_, 2023

## ATTEST

\_\_\_\_\_  
Christina M. Waters, Village Clerk

## ATTEST

\_\_\_\_\_  
Robert Simmons, Director of Social Services  
and Public SafetyDate: June 8, 2023

Date: \_\_\_\_\_, 2023

REVIEWED AND APPROVED  
AS TO FORM

JUN 05 2023

  
\_\_\_\_\_  
LAW DEPARTMENT

**To: Board of Library Trustees**  
**From: Jeremy Andrykowski**  
**Date: June 27, 2023**  
**Re: Non-Resident Library Cards and Annual Fee**

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In 2001 the State Legislature enacted a law mandating certain requirements and restrictions for non-resident library cards for Illinois residents. The Board acted upon this legislation at their July 2002 meeting by electing to participate in the State of Illinois non-resident library card program.

The regulations require that the fee for non-resident library cards comply with one of several methods set out in the regulations. Considering fairness to Oak Park taxpayers and simplicity of administration, the General Mathematical Model has historically been used for calculations. The fee for a non-resident library card would be set each year at an amount equal to the total amount imposed via property taxes per capita for library purposes multiplied by the average number of persons per household in the village.

Historical Rates at OPPL:

- |                   |                   |
|-------------------|-------------------|
| • 2017 - \$400.38 | • 2020 - \$435.90 |
| • 2018 - \$419.34 | • 2021 - \$479.10 |
| • 2019 - \$434.48 | • 2022 - \$431.05 |

**Net "Real Estate" Collections Distributed – Cook County Treasurer's Office – Tax Year 2021**  
(as of June 12, 2023)

\$9,916,997.37

**Oak Park Village – Illinois – US Census Bureau** (as of July 1, 2022)

Population Estimate – 2022 – 52,553  
Average Persons Per Household (2017-2021) – 2.35

Calculated Per Capita Tax for Library Service - \$188.71

**Per Household Calculation for Library Service**

(Tax collected / Pop. Est. X Avg persons per household) =  $\$9,916,997.37 / 52,553 \times 2.35 = \$443.47$

In summary the regulations require:

- We elect whether or not to issue non-resident library cards to Illinois residents.
- Non-resident library cards to Illinois residents carry the same privileges as library cards issued to residents.
- Mandate that a fee complying with the regulations be charged for non-resident library cards to Illinois residents.

**Recommendation**

Staff recommends that Oak Park Public Library continue to participate in the State of Illinois non-resident library card program, the fee for a non-resident library card be set at \$443.47 for July 2023 - June 2024, and that our circulation policies be amended to reflect the change in amount.



Main Library  
834 Lake St.  
Oak Park, IL 60301  
p 708.383.8200  
f 708.697.6917

Dole Branch Library  
255 Augusta St.  
Oak Park, IL 60302  
p 708.386.9032  
f 708.386.0023

Maze Branch Library  
834 Gunderson Ave.  
Oak Park, IL 60304  
p 708.386.4751  
f 708.445.2385

**June 27, 2023**

## **RESOLUTION TO NAME AUTHORIZED BANK AND INVESTMENT SIGNERS**

At a meeting of the Board of Library Trustees of the Oak Park Public Library, at which a quorum was present and voting, or by other duly authorized action in lieu of a meeting, the following resolutions were adopted:

WHEREAS, personnel and Library Finance Officer changes have occurred, now, therefore be it

RESOLVED, that the Oak Park Public Library names the following person(s) as authorized signers for banking and investing operations of the Oak Park Public Library:

MATTHEW FRUTH - Library Board of Trustees - President

MADHURIMA CHAKRABORTY - Library Board of Trustees - Finance Officer

JOSLYN BOWLING DIXON - Executive Director

BILLY TREECE - Director of Finance & Human Resources

LORI PULLIAM - Director of Public Services & Programs

RESOLVED FURTHER, that all other names be removed as authorized signers for banking operations and investment accounts.

*To empower every voice in our community*



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## RESOLUTION AND AUTHORIZATION CERTIFICATE

- I am the duly elected and authorized Board President of the Oak Park Public Library, and that I have the authority to make the certifications contained herein; I, the undersigned, (the "Certifying Official") hereby certify that:

- The foregoing is a complete and correct copy of the resolutions duly adopted and recorded as a part of the minutes of said meeting and that they affirmatively appear in and as a part of said minutes - If applicable, there is no provision in the organizational document(s) of the Oak Park Public Library restricting the power of the Board of Library Trustees from passing said resolutions, and that the same are in conformity with the provisions of said organizational documents; and - the specimen signatures appearing below are the true signatures of the persons named herein.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Organization (if applicable) on this day, June 27, 2023.

**Matthew Fruth**

**President, Board of Library Trustees**

Signature: \_\_\_\_\_

**Susanne Fairfax**

**Secretary, Board of Library Trustees**

Signature: \_\_\_\_\_

*To empower every voice in our community*