

**OAK PARK PUBLIC LIBRARY  
834 LAKE STREET  
OAK PARK, ILLINOIS**

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
VIA TELECONFERENCE AND IN PERSON  
MAY 23, 2023, 6:30 P.M.**

**BOARD MEMBERS:**

|                       |                 |
|-----------------------|-----------------|
| Matthew Fruth         | President       |
| Virginia Bloom        | Vice President  |
| Susanne Fairfax       | Secretary       |
| Madhurima Chakraborty | Finance Officer |
| Kristina Rogers       | Board Liaison   |
| Theodore Foss         | Trustee         |
| Maya L. Ganguly       | Trustee         |

**GUESTS:**

|              |  |
|--------------|--|
| Lori Pulliam | Director of Public Services and Programs<br>(serving as interim executive director for this meeting) |
|--------------|--|

|                 |   |
|-----------------|---|
| Matt Bartodziej | Director of Facilities                        |
| Stephen Jackson | Director of Equity and Anti-Racism            |
| Jodi Kolo       | Director of Communications                    |
| Leigh Tarullo   | Director of Collections                       |
| Marcin Terlik   | Director of Technology                        |
| Rob Simmons     | Director of Social Services and Public Safety |

|              |                  |
|--------------|------------------|
| Rory O'Neill | Community Member |
|--------------|------------------|

**REGRETS:**

|                     |                    |
|---------------------|--------------------|
| Joslyn Bowing Dixon | Executive Director |
|---------------------|--------------------|

Minutes prepared by Robert DiBartolomeo of Minutes Solutions Inc. from an audio recording.

**1. CALL TO ORDER**

There being a quorum present, and the Trustees having been given adequate and proper notice of the meeting, the meeting was called to order at 6:32 p.m.

**2. REPORT OF THE NOMINATING COMMITTEE**

**On a motion made by Madhurima Chakraborty, seconded by Theodore Foss, it was resolved to adopt the recommendations of the Nominating Committee as presented. Motion carried.**

**On a motion duly made, it was resolved to approve the nominations of the named officers in the Nominating Committee report and appoint the officers as named. Motion carried.**

The Nominating Committee's recommendations were as follows:

- Matthew Fruth for President

- Virginia Bloom for Vice President
- Susanne Fairfax for Secretary
- Madhurima Chakraborty for Finance Officer

The named individuals accepted the nominations.

### 3. **APPROVAL OF THE MINUTES**

**On a motion duly made, it was resolved to approve the minutes of the April 25, 2023, Board of Trustees meeting, as presented. Motion carried.**

### 4. **PUBLIC COMMENTS**

The Board requested that all public comments be limited to three minutes.

Rory O'Neil said the library's cleaning contract with Alpha Building Maintenance Services ends August 2023, and in his opinion, 10 counts of Alpha Building Maintenance's failure to provide contractual services have a combined value of over \$35,000. O'Neil requested additional three minutes to speak for a total of six minutes at the June Board meeting.

### 5. **TRUSTEE COMMENTS AND CALENDAR**

- A Day in Our Village:** The elected officials' brunch is scheduled from 9:30 to 10:30 a.m. At 10:30 a.m., all who are interested will be given the opportunity to tour the Creative Studio. Booths staffed in Scoville Park will be 11 am to 4 p.m.
- Parades:** Friends of the Library will run a neighboring booth and will be giving away book donations. Friends of the Library has been invited to join the library as they march in the Juneteenth and July 4, 2023, parades. The library will rent a truck for the parades.
- Farmer's Market:** The Board has been invited to host a booth at the Oak Park farmer's market, and should respond to the Doodle poll to help determine the best dates to ask to attend.
- Summer Reading:** Programs for all ages begin on June 1.

### 6. **EXECUTIVE DIRECTOR REPORT**

There was no discussion about the executive director's report.

### 7. **STAFF REPORTS**

- Strategic Priorities Report:** The Board reviewed the strategic priorities report and the details of the disabilities awareness field trip.
- Library Core Use Statistics:** The Board reviewed the library core use statistics.
- Additions and Terminations Report:** The Board reviewed the additions and terminations report.
- Staff Changes Report:** The Board reviewed the staff changes report.

8. **FINANCIAL REPORT SUMMARY**

- a. **April 2023 Financial Reports:** The Board reviewed the unaudited financial statements for the period ending April 30, 2023.

The Board is considering installing solar panels to reduce utility costs.

- b. **April 2023 Resolutions on Disbursements:**

**On a motion duly made, it was resolved to approve the disbursements for April 2023. Motion carried.**

9. **ADDITIONAL REPORTS**

- a. **IGOV:** Board members attended an event focused on educating new elected officials.
- b. **Council of Governments:** No report.
- c. **PlanIt Green:** The Board reviewed the agenda of the previous PlanIt Green meeting. Their comprehensive 2021 workplan can be found on the PlanIt Green website.
- d. **Friends of the Oak Park Public Library:** Friends are accepting book donations and preparing for the July book sale.

10. **UNFINISHED BUSINESS**

- a. **Holidays and Scheduled Building Closing Policy:** The Board continued discussion around aligning the library's 2024 Scheduled Building Closed and staff Holidays policies to be equitable for the community and library staff.

The Board agreed to prepare and review a closing calendar that includes the entire slate of federal holidays and adds any currently omitted federal holidays to the library calendar for review and vote at the next Board of Library Trustees meeting.

11. **NEW BUSINESS**

- a. **Reciprocal Borrower Benefits Policy:**

**On a motion duly made, it was resolved to approve the reciprocal borrower benefits policy as presented. Motion carried.**

- b. **Staff Library Cards Policy:**

**On a motion duly made, it was resolved to approve the staff library cards policy as presented. Motion carried.**

12. **ADJOURNMENT**

**On a motion duly made, it was agreed that there being no further business to discuss, the meeting be adjourned at 8:17 p.m.**