

Tuesday, July 26, 2022

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Tuesday, July 26, 2022 on the Zoom virtual platform. President Fruth called the meeting to order at 6:35 p.m.

1. Call to Order and Roll Call

Fruth took the roll as acting secretary.

Present: Library Trustees Bloom, Chakraborty, Fairfax, Foss, Fruth, and Rogers.

Absent: Burns.

Also attending virtually: Interim Executive Director Lori Pulliam; Director of Communications Jodi Kolo; Sikich employees Jim Savio, Adam P.

2. Decision to Conduct a Virtual Meeting (Action)

Foss motioned to approve, Bloom seconded. Vote: all yes.

3. Approval of Minutes

a. Virtual Regular Meeting, 2022

B. Virtual Special Meeting, 2022

Foss motioned to approve. Chakraborty seconded. Vote: all yes.

4. Public Comments

Fruth read an email received from Rory O'Neill that read:

"Matt, Could you please read this to the board. Respectfully, Rory O'Neill

My reason for speaking to you tonight is to respectfully offer professional, experienced advice. With emphasis on the word experienced.

By far the biggest service contract our library has is for the cleaning of the Main, Maze and Dole branches.

My advice to you is this... It would be a great disservice to the taxpayers of Oak Park if the contract with Alpha Building Maintenance service was renewed.

As I remember that contract expires mid August of this year.

I would strongly recommend to all of you that you should come into the Main branch and inspect the floors for yourselves.

I've considered the possibility that you have already come to that conclusion.

Again, it would be a great disservice to the taxpayers of Oak Park if the contract with Alpha is renewed."

Sikich's Jim Savio said the library's financial audit went smoothly, met all deadlines, and was virtual again this year. Savio reviewed highlights of the annual financial report and the communications report with the board.

5. Trustee Comments and Calendar

Fruth said there is an attendance conflict for the August meeting and asked if Tuesday, August 30 would work. Fruth said he would follow up via email to confirm.

Fruth thanked trustees for attending the virtual special meeting last week and for being able to join the two special meetings scheduled for next week.

6. Staff Reports

a. Strategic Priorities: Engagement, Learning, Stewardship, and Anti-racism

Rogers asked a question about the collection. Pulliam said both the Director of Collections and Manager of Collections plan to attend the August meeting and would address.

b. Library Core Use Statistics

Rogers asked if core user statistics could be stratified to align with equity and anti-racism.

Marszalik said the library does not collect demographic data.

Bloom asked why the number of new cardholders jumped from May to June.

Pulliam said it may be related to the kids' summer reading program.

7. Financial Reports

a. June 2022 Financial Report.

b. June 2022 Disbursements Resolution, Bank Statements, and Statement of Income and Expenses.

Foss moved to approve disbursements. Chakraborty seconded.

Votes: All yes.

8. Additional Reports

a. Intergovernmental Committee (IGov)

Fairfax said the group did not meet.

b. Council of Governments (CoG)

Fruth said the group did not meet.

c. ILA Legislation and Advocacy

Fruth said there was no update.

d. Friends of the Library

Pulliam said the Friends exceeded expectations on donations collected for their book fair.

e. Library Employment Report

No comments.

9. Unfinished business

a.Executive Director Search

With three candidate interviews completed, Fruth suggested trustees hold a special virtual meeting on Monday, August 8 at 6:30 pm to discuss next steps.

Rogers asked if there has been any input collected yet from staff.

Fruth says the board will share an update for the staff weekly email.

b.By-law for Reimbursement of Child Care Expenses for Board Meeting Attendance

Fruth said Rogers helped him find documentation, but he has not had a chance to share. Tabled for a future meeting.

10. New business

a.Executive Director Evaluation Tools

Fruth said Pulliam had shared examples over email and the board should review.

b.New Board Secretary

Chakraborty said she is willing to serve as the board's new secretary.

Fairfax moved. Rogers seconded.

Vote: all yes.

c.New Friends Liaison

Tabled for a future meeting.

d.Approval of non-resident library card fee

In response to trustee questions, Fruth said the non-resident fee is required by state law and is a calculation based on budget and population.

Motion to approve: Fairfax.

Seconded: Bloom. Votes: All yes

11. Adjournment

Fruth adjourned the meeting at 8:13 pm.