

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | VIRTUAL REGULAR MEETING
Tuesday, August 30, 2022 – 6:30pm [Zoom Meeting Link](#)

*The President of the Board of Library Trustees has determined, pursuant to a [State of Illinois Gubernatorial Disaster Proclamation](#), that an in-person meeting is not practical or prudent at this time because of the COVID-19 health emergency. All members of the Library Board and library staff will participate remotely in the meeting.

AGENDA

1. Call to Order and Roll Call

2. Decision to Conduct a Virtual Meeting

(Action)

3. Approval of Minutes

- a. June 26, 2022, Virtual Regular Meeting
- b. Aug. 1, 2022, Virtual Special Meeting
- c. Aug. 2, 2022, Virtual Special Meeting
- d. Aug. 8, 2022, Virtual Special Meeting
- e. Aug. 15, 2022, Virtual Special Meeting

(Action)
(Action)
(Action)
(Action)
(Action)

4. Public Comments

Please email public comments to the library's Interim Executive Director, Lori Pulliam, at lorip@oppl.org or to Library Board President, Matthew Fruth, at m.fruth@oppl.org. You may also submit comments using the following online form: [Public Comment Form](#).

5. Trustee Comments and Calendar

6. Staff Reports

- a. Strategic Priorities: Engagement, Learning, Stewardship, and Anti-Racism
 - i. Newspaper collection report
- b. Library Core Use Statistics
- c. Additions and Terminations Report
- d. Staff Changes Report

7. Financial Reports

- a. July 2022 Financial Report
- b. Disbursements Resolution

(Discussion)
(Action)

8. Additional Reports

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. ILA Legislation and Advocacy
- d. PlanIt Green
- e. Friends of the Oak Park Public Library

9. Unfinished Business

- a. Executive Director Search
- b. Executive Director Evaluation Tools
- c. By-law for Reimbursement of Child Care Expenses for Board Meeting Attendance

(Discussion)
(Discussion)
(Discussion)

10. New Business

- a. Draft 1: Fiscal Year 2023 Budget
 - i. Compensation Analysis
 - ii. Financial Spreadsheets

(Discussion)

11. Adjournment

Tuesday, July 26, 2022

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Tuesday, July 26, 2022 on the Zoom virtual platform. President Fruth called the meeting to order at 6:35 p.m.

1. Call to Order and Roll Call

Fruth took the roll as acting secretary.

Present: Library Trustees Bloom, Chakraborty, Fairfax, Foss, Fruth, and Rogers.

Absent: Burns.

Also attending virtually: Interim Executive Director Lori Pulliam; Director of Communications Jodi Kolo; Sikich employees Jim Savio, Adam P.

2. Decision to Conduct a Virtual Meeting (Action)

Foss motioned to approve, Bloom seconded. Vote: all yes.

3. Approval of Minutes

a. Virtual Regular Meeting, 2022

B. Virtual Special Meeting, 2022

Foss motioned to approve. Chakraborty seconded. Vote: all yes.

4. Public Comments

Fruth read an email received from Rory O'Neill that read:

"Matt, Could you please read this to the board. Respectfully, Rory O'Neill

My reason for speaking to you tonight is to respectfully offer professional, experienced advice. With emphasis on the word experienced.

By far the biggest service contract our library has is for the cleaning of the Main, Maze and Dole branches.

My advice to you is this... It would be a great disservice to the taxpayers of Oak Park if the contract with Alpha Building Maintenance service was renewed.

As I remember that contract expires mid August of this year.

I would strongly recommend to all of you that you should come into the Main branch and inspect the floors for yourselves.

I've considered the possibility that you have already come to that conclusion.

Again, it would be a great disservice to the taxpayers of Oak Park if the contract with Alpha is renewed."

Sikich's Jim Savio said the library's financial audit went smoothly, met all deadlines, and was virtual again this year. Savio reviewed highlights of the annual financial report and the communications report with the board.

5. Trustee Comments and Calendar

Fruth said there is an attendance conflict for the August meeting and asked if Tuesday, August 30 would work. Fruth said he would follow up via email to confirm.

Fruth thanked trustees for attending the virtual special meeting last week and for being able to join the two special meetings scheduled for next week.

6. Staff Reports

a. Strategic Priorities: Engagement, Learning, Stewardship, and Anti-racism

Rogers asked a question about the collection. Pulliam said both the Director of Collections and Manager of Collections plan to attend the August meeting and would address.

b. Library Core Use Statistics

Rogers asked if core user statistics could be stratified to align with equity and anti-racism.

Marszalik said the library does not collect demographic data.

Bloom asked why the number of new cardholders jumped from May to June.

Pulliam said it may be related to the kids' summer reading program.

7. Financial Reports

a. June 2022 Financial Report.

b. June 2022 Disbursements Resolution, Bank Statements, and Statement of Income and Expenses.

Foss moved to approve disbursements. Chakraborty seconded.

Votes: All yes.

8. Additional Reports

a. Intergovernmental Committee (IGov)

Fairfax said the group did not meet.

b. Council of Governments (CoG)

Fruth said the group did not meet.

c. ILA Legislation and Advocacy

Fruth said there was no update.

d. Friends of the Library

Pulliam said the Friends exceeded expectations on donations collected for their book fair.

e. Library Employment Report

No comments.

9. Unfinished business

a.Executive Director Search

With three candidate interviews completed, Fruth suggested trustees hold a special virtual meeting on Monday, August 8 at 6:30 pm to discuss next steps.

Rogers asked if there has been any input collected yet from staff.

Fruth says the board will share an update for the staff weekly email.

b.By-law for Reimbursement of Child Care Expenses for Board Meeting Attendance

Fruth said Rogers helped him find documentation, but he has not had a chance to share. Tabled for a future meeting.

10. New business

a.Executive Director Evaluation Tools

Fruth said Pulliam had shared examples over email and the board should review.

b.New Board Secretary

Chakraborty said she is willing to serve as the board's new secretary.

Fairfax moved. Rogers seconded.

Vote: all yes.

c.New Friends Liaison

Tabled for a future meeting.

d.Approval of non-resident library card fee

In response to trustee questions, Fruth said the non-resident fee is required by state law and is a calculation based on budget and population.

Motion to approve: Fairfax.

Seconded: Bloom. Votes: All yes

11. Adjournment

Fruth adjourned the meeting at 8:13 pm.

Monday, August 1, 2022

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Monday, August 1, 2022 on the Zoom virtual platform. President Fruth called the meeting to order at 6:33 p.m.

1. Call to Order and Roll Call

Secretary Chakraborty took the roll.

Present: Library Trustees Bloom, Burns, Chakraborty, Foss, Fruth, and Rogers. Fairfax had technical issues but joined later.

Absent: None.

Also attending virtually: Interim Executive Director Lori Pulliam.

2. Decision to Conduct a Virtual Meeting (Action)

Burns motioned to approve, Foss seconded. Vote: all yes.

3. Public Comments

None.

4. Closed Session 5 ILCS 120/c 1

To discuss matters of employment, performance, retention and compensation of specific library employees; real property; or litigation.

Vote: all yes to join the closed session.

Return to open session.

5. Adjournment

Fruth adjourned the meeting at 8:05 pm.

Tuesday, August 2, 2022

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Tuesday, August 2, 2022 on the Zoom virtual platform. President Fruth called the meeting to order at 6:32 p.m.

1. Call to Order and Roll Call

Secretary Chakraborty Fruth took the roll.

Present: Library Trustees Burns, Chakraborty, Fairfax, Foss, Fruth, and Rogers.

Absent: Bloom.

Also attending virtually: Interim Executive Director Lori Pulliam; Community Member Peggy Conlon-Madigan.

2. Decision to Conduct a Virtual Meeting (Action)

Fairfax motioned to approve, Burns seconded. Vote: all yes.

3. Public Comments

None.

4. Closed Session 5 ILCS 120/c 1

To discuss matters of employment, performance, retention and compensation of specific library employees; real property; or litigation.

Motion to move into closed session by Burns. Foss seconded.

Vote: all yes to join the closed session.

Return to open session.

Trustees discuss the need for additional candidate information from The Blackberry Group.

5. Adjournment

Fruth adjourned the meeting at 7:53 pm.

Monday, August 8, 2022

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Monday, August 8, 2022 on the Zoom virtual platform. President Fruth called the meeting to order at 6:38 p.m.

1. Call to Order and Roll Call

Secretary Chakraborty took the roll.

Present: Library Trustees Bloom, Burns, Chakraborty, Fairfax, Foss, Fruth, and Rogers.

Absent: None.

Also attending virtually: Interim Executive Director Lori Pulliam.

2. Decision to Conduct a Virtual Meeting (Action)

Bloom motioned to approve, Fairfax seconded. Vote: all yes.

3. Public Comments

None.

4. Closed Session 5 ILCS 120/c 1

To discuss matters of employment, performance, retention and compensation of specific library employees; real property; or litigation.

Vote: all yes to join the closed session.

Return to open session.

Fruth said there was no consensus among trustees so the group will request a special meeting with The Blackberry Group to determine best next steps.

5. Adjournment

Fruth adjourned the meeting at 8:15 pm.

Monday, August 15, 2022

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Monday, August 15, 2022 on the Zoom virtual platform. President Fruth called the meeting to order at 6:34 p.m.

1. Call to Order and Roll Call

Secretary Chakraborty took the roll.

Present: Library Trustees Burns, Chakraborty, Fairfax, Foss, Fruth, and Rogers. Bloom joined later.

Absent: None.

Also attending virtually: Interim Executive Director Lori Pulliam.

2. Decision to Conduct a Virtual Meeting (Action)

Foss motioned to approve, Fairfax seconded. Vote: all yes.

3. Public Comments

None.

4. Closed Session 5 ILCS 120/c 1

To discuss matters of employment, performance, retention and compensation of specific library employees; real property; or litigation.

Vote: all yes to join the closed session.

5. Adjournment

Fruth adjourned the meeting at 8:49 pm.

OAK PARK PUBLIC LIBRARY

Board Calendar

August 2022

Aug 2022

Aug 1	Special Library Board Meeting
Aug 2	Special Library Board Meeting
Aug 8	Special Library Board Meeting
Aug 16	Friends of the Oak Park Public Library Board Meeting
Aug 30	Regular Library Board Meeting

Sept 2022

Sept 5	Labor Day (Library Closed)
Sept 14	Elected Officials Barbecue
Sept 27	Regular Library Board Meeting

Oct 2022

Oct 9	Barbara Ballinger Lecture
Oct 25	Regular Library Board Meeting

Nov 2022

Nov 15	Regular Library Board Meeting
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Dec 2022

Dec 20	Regular Library Board Meeting
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Library Strategic Priorities Report

August 2022

About this report

In this month's report, we summarize a variety of activities in support of both our [Anti-Racism Strategic Plan](#) and our [Engagement, Learning, and Stewardship \(ELS\) Strategic Plan](#).

In the Anti-Racism section of the report, we highlight one Anti-Racism goal and one ELS objective:

- **External Practices, Internalized Racism:** To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.
 - **Related ELS Strategic Plan Objective — Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.

In the ELS section of this report, we highlight recent work in support of three strategic objectives:

- **Engagement Objective #2:** We facilitate connections among diverse audiences through shared community aspirations and experiences.
- **Stewardship Objective #2:** We provide broad, effective, and equitable access to resources.
- **Stewardship Objective #4:** We support all library staff to achieve happiness, well-being, and success.

ANTI-RACISM

To mitigate the impact of external racism on the Library's environment and on the greater Oak Park community.

-and-

We facilitate connections among diverse audiences through shared community aspirations and experiences.

[ENGAGEMENT]

Idea Box: Disability Pride

In July, the Idea Box on the first floor of the Main Library hosted a display honoring Disability Pride Month. Established in 1990, the same year the Americans with Disabilities Act was passed, Disability Pride Month recognizes people with disabilities and disability as an identity, honoring the community and celebrating disability visibility. The display featured information, quotes, and memes from disabled self-advocates about their history, rights, culture, and community. In a [website post](#) on June 27, library staff shared additional Disability Pride resources, including book suggestions and upcoming programs like Supported Gardening and Supported Storytime, as well as information about [accessibility](#) at our library buildings.

A [new webpage](#) showcases a gallery of photos from previous Idea Box displays and encourages community participation for future exhibits, highlighting this as a space that “exists to



empower community voices and provides historically, intentionally, and traditionally marginalized people groups a unique public space to create, to inform, to build, to share, and to be.”

Mid-year video report: equity & anti-racism work

In August, the Communications team partnered with additional library staff to develop a [video report](#) focused on the library’s equity and anti-racism work to date. This video’s intention was to report on progress and increase overall staff awareness about the work being done in support of the library’s Anti-Racism Strategic Plan and Engagement, Learning, & Stewardship Strategic Plan, as well as connecting this work with the organizational definitions of racism posted throughout staff spaces in all three buildings this July.

ENGAGEMENT, LEARNING, & STEWARDSHIP

We facilitate connections among diverse audiences through shared community aspirations and experiences. [ENGAGEMENT]

Book Bike engagement

Prior to the COVID-19 pandemic, the Book Bike’s engagement capacity had been expanding every year, with increased request volume, new partnerships formed, and new locations visited each season. After a season-long pause in 2020 due to the pandemic, the Book Bike re-entered the community in 2021 with a scaled back plan for outreach that was mindful of continued pandemic restrictions, limited staff capacity, and community readiness to engage. Many

partners we had visited in

the past, such as schools and senior residences, were not yet ready to host visitors or participate in in-person programming again, and large, more crowded community events that the Book Bike team had enjoyed visiting in previous years were not being scheduled.

In 2022, we have been pleased to begin expanding our engagement activities beyond what was possible in 2021 — the Book Bike began accepting requests for visits again, including to neighborhood block parties, and many more special community events have been returning to Oak Park. In July, four additional staff members were trained to ride the Book Bike, with other staff members from across different service areas joining the team as engagement “Buddies” who support staff riders. While we have not yet returned to the height of engagement we accomplished in 2017-2019, we continue to steadily grow our capacity to schedule more visits and reach new locations. As in any season, inclement weather and illness (particularly during the spring COVID-19 surge) occasionally resulted in a canceled ride; however, in most cases, staff have collaborated to ensure we are reaching audiences of all ages across the village.

To date, the Book Bike has made 46 visits to various community locations and events this season, with staff spending 66 hours in the



community. Across these events, 537 materials have been circulated, 13 library cards created, and nearly 1,400 interactions with community members have taken place. This summer, Book Bike engagement has included visits to Oak Park Township Senior Services, Mills Park Tower, Beyond Hunger, parenting groups at New Moms and EasterSeals, summer schools and camps at D97 and St. Catherine-St. Lucy School, Kindness Creators Intergenerational Preschool, SugarBeet Food Co-op, neighborhood parks, the Oak Park Farmers Market, Thursday Night Out, Movies in the Park, many neighborhood block parties, and special community events such as Day In Our Village Carnival, the Juneteenth Parade, and the 4th of July Parade.

Illinois Libraries Present

In our February 2022 Strategic Priorities Report, we introduced [Illinois Libraries Present \(ILP\)](#), a cooperative of public libraries across the state whose goal is to provide high-quality, virtual events to their patrons. Formed in 2021, ILP's approach to delivering these statewide events focuses on reducing costs to member libraries and prioritizing equitable access to all 627 Illinois public libraries. A truly collaborative effort, ILP's work is made possible by not only multiple individual libraries and their staff, but by regional library systems — with Illinois Heartland Libraries System (IHLS) funding accessibility options and live-captioning, and Reaching Across Illinois Library System (RAILS) handling billing — and by the Illinois State Library (ISL), which provided grant funding for up-front costs. The Oak Park Public Library became a paying member of ILP for the pilot season of January-June 2022, with two staff members serving on ILP committees: Manager of Adult Services Alexandra Skinner on the Steering Committee and Adult Services Librarian Margita Lidaka on the Programming Committee. In total, nearly two hundred (192) public libraries joined the six-month pilot season.

During its pilot period, ILP brought together over 15,000 viewers for shared virtual experiences across seven events, featuring New York Times bestselling authors, Grammy-nominated musicians, an Emmy-nominated actor, a Nebula award nominee, a James Beard award Rising Star Chef winner and Top Chef contestant, a Goodreads Choice Awards Best Humor Book winner, and more:

- An Evening with Silvia Moreno-Garcia, in conversation with Gus Moreno
- An Evening with Jasmine Guillory, in conversation with Morgan Rogers
- An Evening with Jenny Lawson, in conversation with R. Eric Thomas
- An Evening with Nick Offerman & Jeff Tweedy
- An Evening with Jessamine Chan, in conversation with Emily Maloney
- An Evening with Chef Kwame Onwauchi, in conversation Chef Erick Williams
- An Evening with Michelle Zauner, in conversation with Jessica Hopper

Across all seven events, a total of 330 Oak Park patrons registered to attend. In addition to the live event itself, most presenters also agreed to make a recording of the event available for public viewing on member libraries' YouTube pages for 7-10 days after the event.

As mentioned above, equitable access and affordability are two guiding principles behind ILP's approach. In Illinois, 50% of public libraries are considered "small," meaning they have a yearly operating budget of less than \$250,000. With a per event cost of \$7,000-\$15,500, the programs described above would be out of reach for the majority of Illinois libraries individually. Through ILP, however, costs are distributed across membership, making each event more affordable for an individual library. For example, the cost per program to the Oak Park Public Library was only \$200. During the pilot season, 10% of those "small" Illinois libraries joined ILP, and it is a goal of the collaborative to continue bringing more of these libraries into ILP membership. ILP is also exploring producing youth and young adult events in the future, as the pilot season focused on programs geared toward adult audiences.

Overall, ILP's pilot season was incredibly successful. While public libraries in other states have engaged in collaborative programming similar to ILP, this collaborative is unique in its scale, reach, and structure — ILP committee members look forward to opportunities to share information about this model and the group's learnings in future conferences and reports. Lessons learned in ILP's pilot season are already informing plans and preparation for season 2, which will run September 2022 through June 2023 with at

least 12 programs, beginning with [Oscar winner Marlee Matlin on September 14, 2022](#).

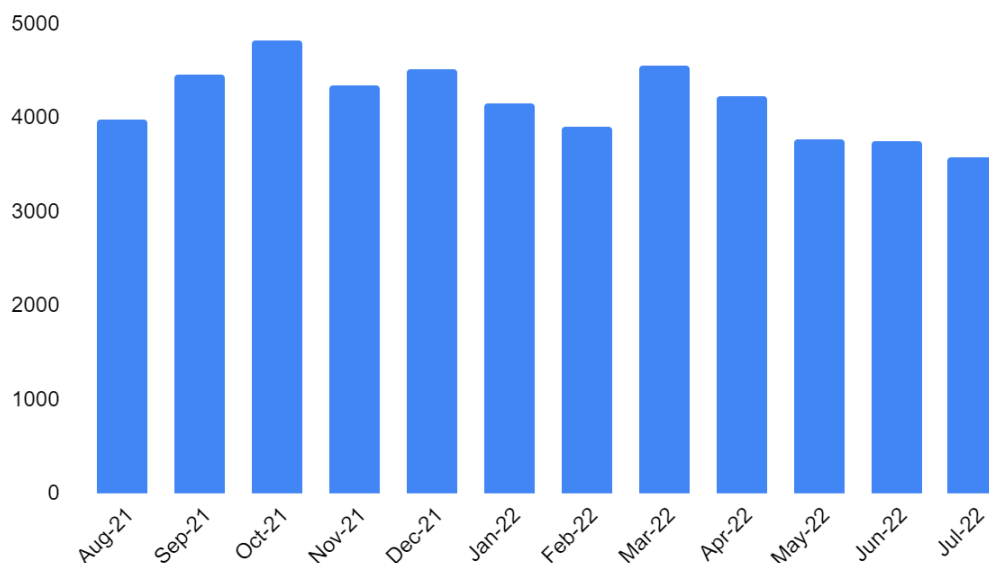
We provide broad, effective, and equitable access to resources. [STEWARDSHIP]

Digital newspaper collection strategy

Guided by our [Vision, Mission, and Strategic Plans](#), the Oak Park Public Library is committed to providing equity-based services and resources to our community. We strive to ensure that all of our decisions are informed by principles of equity, diversity, and inclusion — including decisions about our collections. When making any changes to our collections, we take the time to consider how we can meet community needs by providing the best access to the most people while keeping in mind our commitment to being good stewards of community resources. The decision to move toward a Digital Newspaper Collection Strategy for 2023 (described further below) is based on our overall collection philosophy. It is a plan that meets people where they are, includes support for those who need it, and provides the broadest access to 24/7 factual information at a cost that does not increase the current budget.

The new Digital Newspaper Collection Strategy involves moving away from physical newspapers, with the exception of local publications (*Wednesday Journal* and *Oak Leaves*). We plan to meet community information needs with our extensive [digital newspaper collection](#), which is how the majority of our community is currently accessing newspapers, averaging about 140 issues per day (see

Graphic 1: OPPL Digital Newspaper Issues Accessed



Graphic 1). With added promotion and support, we hope to see these numbers increase. We do know that physical newspapers cannot support this amount of usage and typically do not make it through more than 2-3 readers per issue.

To support community members who are new to this technology, library staff developed a [series of drop-in classes](#) focused on our newspaper subscription platforms. We plan to add dedicated computers for reading newspapers in the library, and we will continue to promote our circulating laptops and wifi hotspots for patrons who are unable to come to the library and do not have internet access at home. We understand that this is a shift from our previously available formats; however, based on digital access benefits outlined in *Table 1* below, we believe this a service improvement that will continue to support community needs into the future while balancing equity, access, and stewardship.

Table 1: Challenges of Physical Newspapers vs. Benefits of Digital Newspapers

Physical Newspapers	Digital Newspapers
Decreased print news usage at OPPL and nationally	Increased digital usage at OPPL
Must be in library to access	Accessible from anywhere (supporting the most vulnerable)
Dependent on library's hours of operation	24/7 access
Only usable by one person at a time	Unlimited simultaneous use
Prone to damage and/or loss of sections	Cannot be lost or damaged
Dependent on delivery, which has not been reliable since COVID-19 pandemic began	On average, access has been more reliable over the past year than print newspapers
Staff cannot support when paper is damaged or missing	Staff can support technology and access concerns
Cannot be updated throughout the day	Stories updated throughout the day
Only a snapshot of the current day, with limited back issues	Past articles readily accessible
Use large amount of paper	Paperless
Take up footprint in library larger than their demand	Do not require physical space in the library

Library use statistics

As always, detailed quantitative data about the library's core use metrics, which speak to patron access to and use of key resources, can be viewed in the following Google Data Studio: [OPPL Core Use Statistics](#). This Data Studio reflects data for 2022, showing monthly numbers for 12 core statistics, with a solid, gray line denoting the monthly average in 2021 and a dashed, black line denoting the monthly average for 2019 (pre-pandemic), for reference. (Because meeting rooms and study rooms were unavailable for use for the majority of 2021, only a 2019 reference line is included in the charts for these two core statistics.) The dashboard also includes data for two community engagement metrics with peer comparisons, and our quarterly Net Promoter Score (NPS) with previous year comparisons.

Data is updated on a monthly basis for the 12 core statistics to reflect numbers through the end of the previous month — in this month's report, this includes data through the end of July 2022. Please note that the values for the Community Engagement core statistic have changed for April-June 2022 compared to what had previously been reported for these months — this is due to the accidental omission of Book Bike outreach interactions in data updates for those months. New Cardholder Retention, Market Penetration, and NPS are updated on a quarterly basis — in this month's report, this includes data through Q2 2022.

The Core Use Statistics Google Data Studio is also included at oppl.org/evaluating-impact, a web page focused on sharing with the community how we evaluate our work. To see detailed data for previous calendar years, you may refer to previous Board report packets.

We support all library staff to achieve happiness, well-being, and success. **[STEWARDSHIP]**

Staff beekeeping training

On July 20, the library hosted a training session for staff members who were interested in learning about beekeeping and supporting the maintenance of the bee hives currently housed on the Main Library's green roof. The training was led by the Head Beekeeper from Garfield Park Conservatory Alliance, whom we were connected with through the library's current volunteer beekeeper. The session consisted of approximately five hours of training covering the history of beekeeping, the process of and equipment needed for maintaining and harvesting from hives, and the importance of bees.

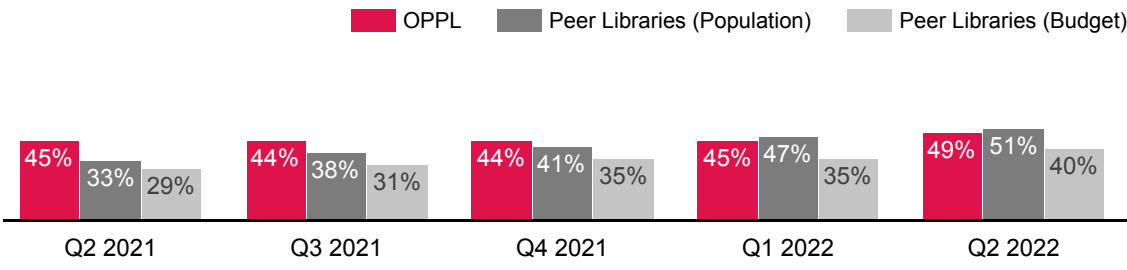
The group of seven staff members who participated in this training, along with other interested staff members, have since continued their learning through helping to maintain the library's hives, with additional equipment and support supplied to ensure safety.

In addition to supporting the library's commitment to sustainability, this work and the training described above also provided the opportunity for staff to explore new interests, develop new skills, and build new relationships with each other, ultimately supporting the library's focus on supporting staff development and well-being.



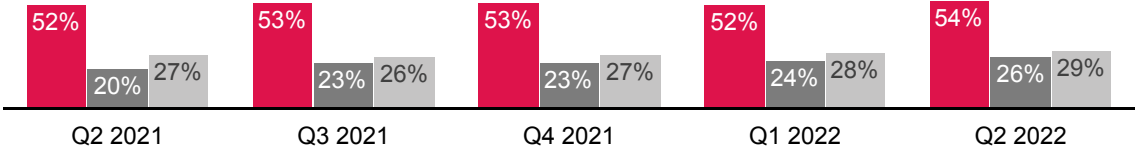
New Cardholder Retention

The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users (i.e., have used their library card within the last 12 months)



Market Penetration

The percentage of active households (i.e., households containing at least one active user) in the library's service area

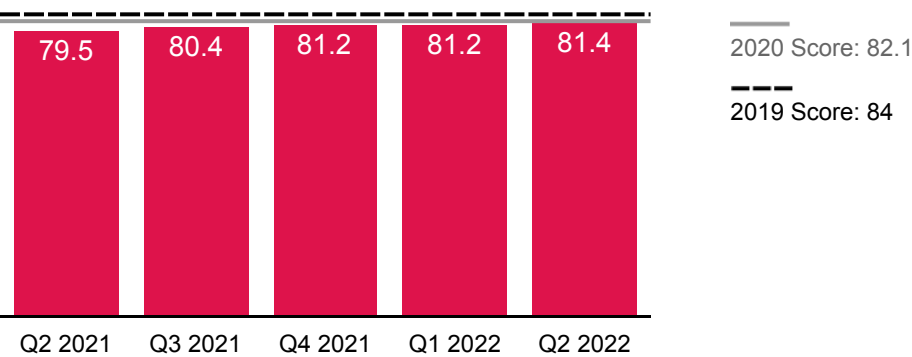


Net Promoter Score

A metric used to measure customer satisfaction and loyalty as well as predict future growth. The score is derived from responses to the following question:

On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?

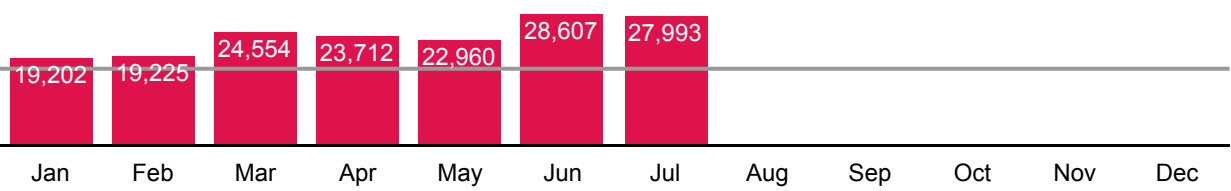
The NPS can range from -100 to 100. For reference, a positive score is Good, above 50 is Excellent, and above 70 is considered World Class.



Building Visits

The number of patron visits to a library building

2021 Average: 16,530
2019 Average: 54,483

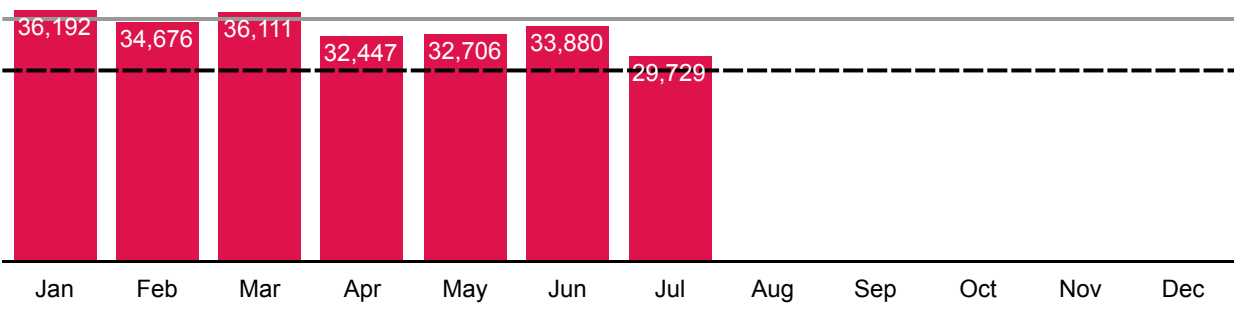


Year-to-Date
166,253

Website Users

The number of people who initiated at least one session on oppl.org during a given month

2021 Average: 34,902
2019 Average: 27,501

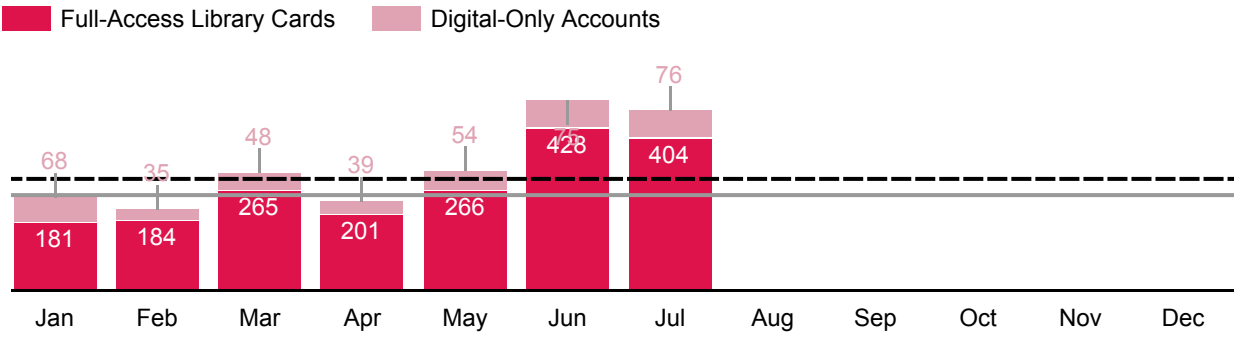


Year-to-Date
235,741

New Users

The number of new account registrations (digital-only accounts or full-access library cards) each month*

2021 Average: 252
2019 Average: 295



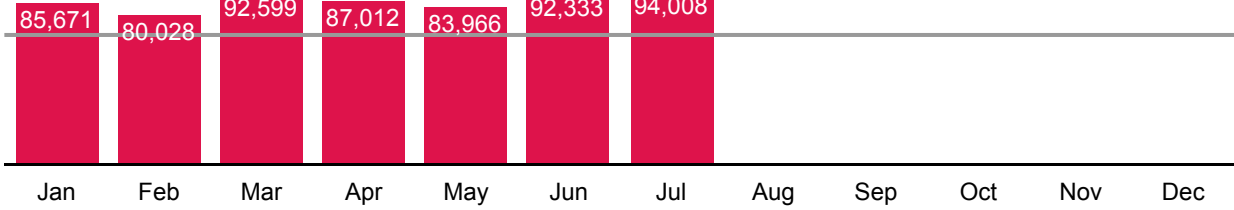
Year-to-Date
2,324

*NOTE: Digital-only accounts became available to community members in March 2020. Users who obtain digital-only accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

Physical Materials Use

The number of checkouts plus renewals made at an Oak Park library location

2021 Average: 68,857
2019 Average: 118,493

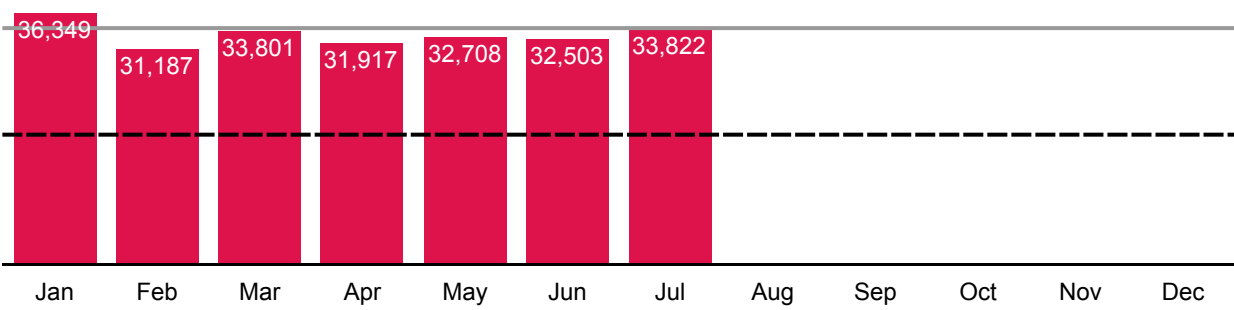


Year-to-Date
615,617

Digital Materials Use

The number of materials downloaded or streamed from Oak Park library collections

2021 Average: 34,034
2019 Average: 18,724

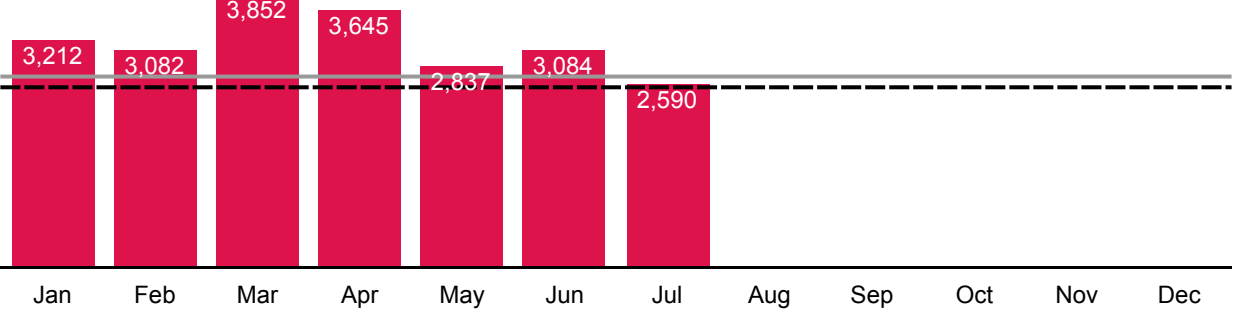


Year-to-Date
232,287

Online Resource Use

The number of sessions (logins) for online resources, based on vendor statistics

2021 Average: 2,683
2019 Average: 2,532

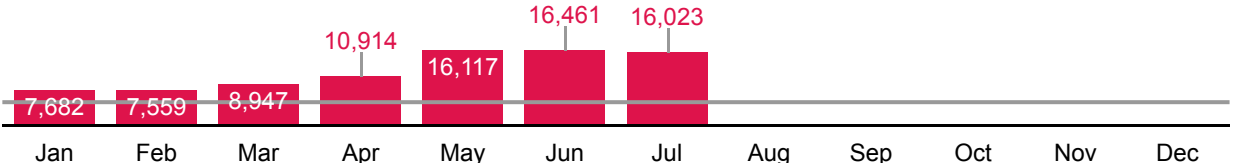


Year-to-Date
22,302

WiFi Use

The number of unique daily WiFi clients at an Oak Park library location

2021 Average: 4,998
2019 Average: 50,714

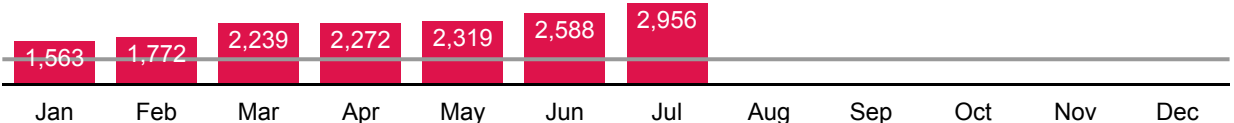


Year-to-Date
83,703

Public Computer Use

The number of PC sessions at an Oak Park library location

2021 Average: 927
2019 Average: 9,970

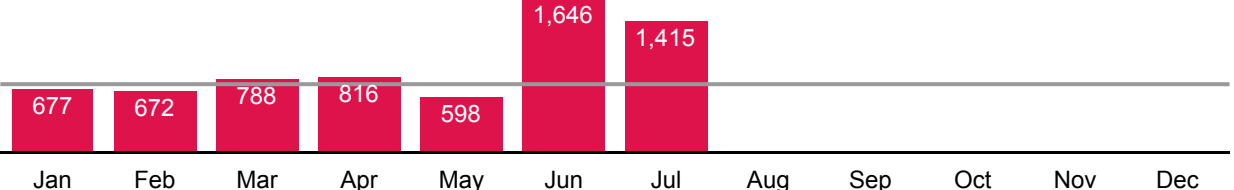


Year-to-Date
15,709

Program Attendance

The number of attendees at programs held inside an Oak Park library location or in a library virtual space

2021 Average: 728
2019 Average: 2,290

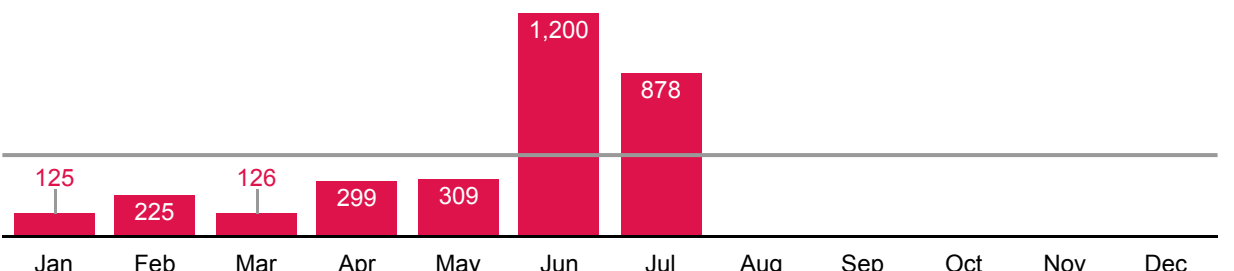


Year-to-Date
6,612

Community Outreach

The estimated interactions from all Outreach and Book Bike events

2021 Average: 436
2019 Average: 1,338

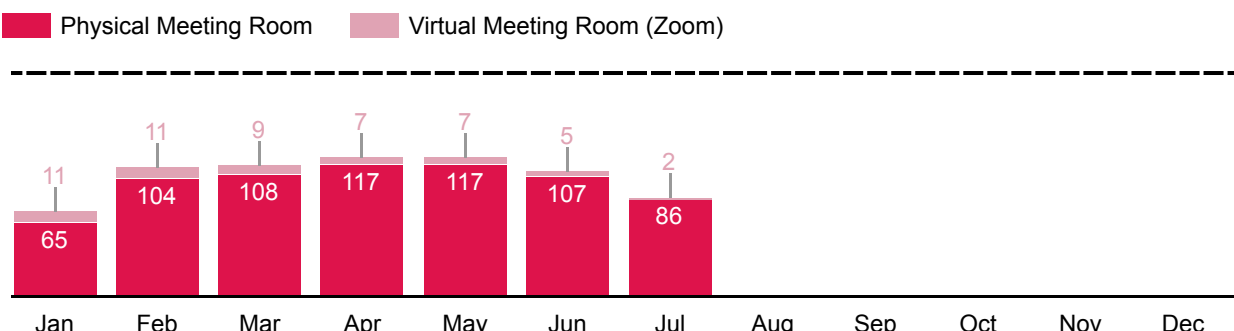


Year-to-Date
3,162

Meeting Room Use

The number Oak Park library physical and virtual meeting room reservations made by community members

2019 Average: 198

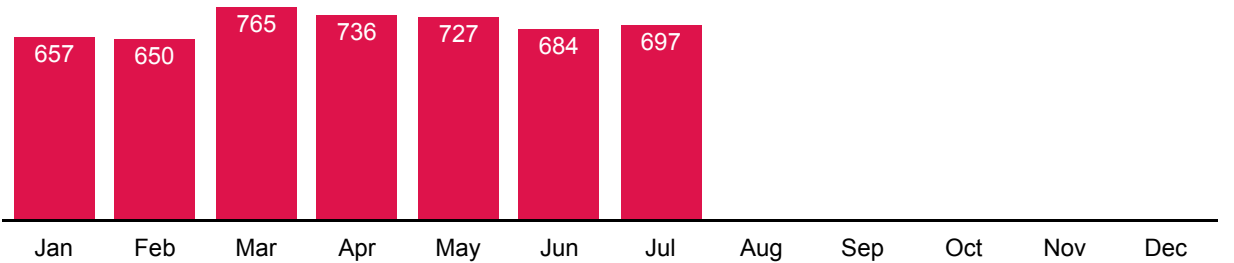


Year-to-Date
756

Study Room Use

The number of Oak Park library study room reservations made by community members.

2019 Average: 959



Year-to-Date
4,916

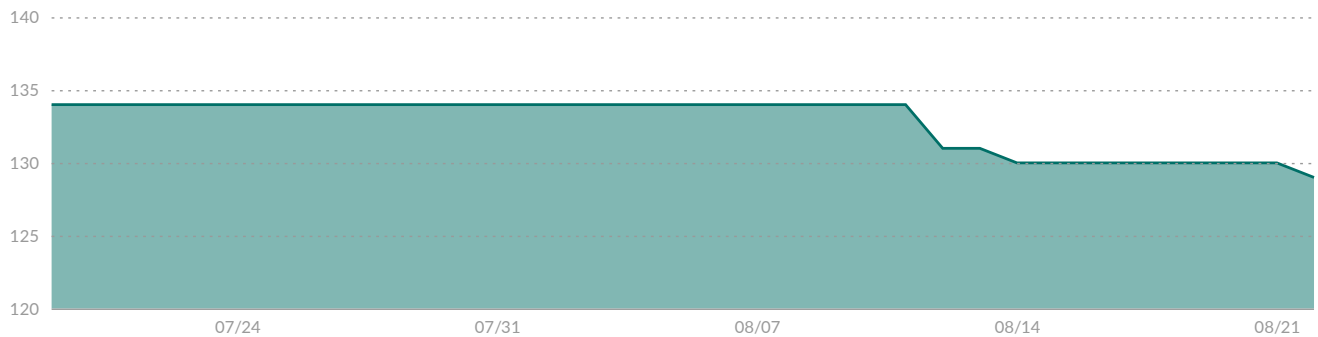
08/22/2022

Additions & Terminations

Dates

2022-07-19 - 2022-08-22

Employee Head Count



Additions (1)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Bartodziej, Matt	Full-Time	Facilities Services	None	Oak Park Public Library	Manager of Facilities Services	08/15/2022

Terminations (7)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Rodriguez, Javier	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	06/09/2022	08/22/2022
Mascarenhas, Maeve	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	06/13/2022	08/15/2022
Jackson, Kathleen	Temporary	Materials Handling	None	Oak Park Public Library	Summer Library Clerk	06/13/2022	08/14/2022

08/22/2022

Additions & Terminations



Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date ↓
Ortiz-Ferrer, Anthony	Temporary	Middle & High School Services	None	Oak Park Public Library	Intern	06/14/2022	08/12/2022
Anderson, Chawn	Temporary	Middle & High School Services	None	Oak Park Public Library	Intern	06/14/2022	08/12/2022
Field, Indigo	Temporary	Middle & High School Services	None	Oak Park Public Library	Intern	06/14/2022	08/12/2022
Perryman, Shannon	Full-Time	Children's Services	None	Oak Park Public Library	Middle School Liaison	06/24/2022	07/19/2022

08/22/2022

Staff Changes

Dates

07/19/2022 - 08/22/2022



Changes (6)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Jackson, Latonia	Full-Time	Middle & High School Services	Manager of Middle & High School Services	Job Title Update	07/24/2022	Previous title: Manager of Teen Services
Andrykowski, Jeremy	Full-Time	Leadership Team	Director of Finance	Job Title Update	07/28/2022	Previous title: Director of Operations
Marszalik, Elizabeth	Full-Time	Leadership Team	Director of Facilities & Technology	Job Title Update	07/28/2022	Previous title: Director of Technology
Gray, Alana	Full-Time	Middle & High School Services	Programming Specialist	Promotion	08/09/2022	Previous position: Library Specialist
Pernell, Marché	Full-Time	Middle & High School Services	Programming Supervisor	Promotion	08/09/2022	Previous position: Teen Services Coordinator
Shramek, Edward	Part-Time, 20 or more hrs/wk	Materials Handling	Library Clerk	Status Change	08/09/2022	Previous status: Part-Time, less than 20 hrs/wk

Oak Park Public Library – Financial Report Summary

Financial Report Summary – As of July 31, 2022 – (58% of the year complete)

Operating cash available:

Byline Checking -	\$335,006.97
Byline Analysis -	\$25,000.00
Byline Promontory -	\$537,423.46
Forest Park Natl Bank -	\$525,919.88
US Bank Money Mkt -	\$202,477.27
Illinois Funds Invest -	\$5,269,661.66

Total Operating Cash available: **\$6,895,489.24**

Art Fund: **\$16,785.80**

REVENUE

The library received \$16,387 from property taxes in July. As of July 31st, the library has received 55% of expected revenue from property taxes for the year. The library is investigating alternative funding as the second half of tax distributions are expected to be delayed. The library estimates that there are sufficient funds to operate through February 2023 without alternative funding or operating cuts.

Interest revenue totaled \$8,267 for July. Of this total, \$7,858 was earned by the library's primary investment account with the Illinois Funds. The interest rate at Illinois Funds continues to rise slowly reaching 1.964% by the end of July 2022. For comparison, the rate at this point on July 31, 2021 was 0.020%.

TOTAL REVENUE YTD: 58% (unchanged from June)

EXPENSES

Total disbursements: **\$961,516.17**

Average operating expenses (without Capital Expenditure) is \$787,031 / month for FY 2022.

The Recruitment line is over the expected budget by 487% due to the recruitment for the Executive Director. This account line will be over budget at year's end, but overall is not substantial enough to impact the overall budget. The Talent Development budget group of which Recruitment is a part, remains underspent at this point in the year at 47%.

Marketing and Collection groups are slightly over the expected budget percentage at this time, but both are small lines and are still expected to be on target at the end of the year or unsubstantial to impact the overall budget.

Administrative fees remain over the expected percentage for this period at 65%. With a few account lines affecting this, most are still expected to be on target at year's end, such as insurance and Intergovernmental Agreements. Legal fees are expected to be over budget at year's end due to contract negotiations, but remain a small percentage of the total Administration group.

Bulley & Andrews was paid \$77,596 in July for work completed on the access controls upgrade installation. With four rooms added to the scope of work, most of the installation has been completed. Additional training, complete documentation, and a final review are expected to take place in August to close the project. Final payment will be made after final review of deliverables is completed.

Account group expenditure levels:

People:

Compensation -	56%
Talent Development –	47%
Total People –	56%

Support Services:

Marketing –	66%
Collections –	63%
Administration –	65%
Other Support Svcs –	50%
Total Support Svcs –	63%

Library Materials:

Total Library Materials –	58%
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Facilities Management:

Facilities Supplies –	17%
Facilities Services –	57%
Total Facilities Mgmt –	53%

Public Services:

Programming -	39%
Digital Services -	64%
Total Public Services –	59%
TOTAL OPERATING EXPENSES:	56%
<hr/>	
TOTAL CAPITAL AND OUTSIDE SUPPORT:	35%

Prepared by Jeremy Andrykowski - August 22, 2022

Oak Park-River Forest Community Foundation
Oak Park Public Library - Funds
As of August 22, 2022

Fund	Market Value	Recent Grants	Date of Grant
Bernard & Cecelia Sinkevitch Fund	\$18,457.60	\$749.45	9/14/2021
Fallon Family Library Fund	\$131,765.76	\$5,609.76	9/14/2021
Friends of the Oak Park Public Library Fund	\$121,698.16	\$4,900.19	9/16/2021
Helen M. Harrison Oak Park Library Books Fund	\$223,974.43	\$9,515.96	9/15/2021
Jim Madigan Oak Park Public Library Staff Education Fund	\$7,889.55	\$0.00	
Oak Park Public Library (H. Spencer Green) Fund	\$22,803.82	\$941.94	9/16/2021
Oak Park Public Library Capital Fund	\$28,661.38	\$1,178.92	9/16/2021
Scoville-Hutchinson Library Fund	\$20,188.08	\$852.98	9/14/2021
	Total:	\$575,438.78	\$23,749.20
	Change in market value:	-5%	
Previous Market Value as of April 21, 2022	\$606,697.04		

Oak Park Public Library

Bank Reconciliation Report

BYLINE BANK ANALYSIS July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$25,000.00
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,850,000.00
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,850,000.00
Adjusted bank register balance:			\$25,000.00
Bank register ending balance:			\$25,000.00
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$25,000.00
Bank statement ending balance 07/31/2022:			\$25,000.00
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	5	\$1,850,000.00	
All Cleared Payments:	5	\$1,850,000.00	

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$595,768.94
Add: Cleared deposits:			\$1,916.77
Add: Cleared deposit adjustments:			\$602,738.92
Subtract: Cleared payments:			\$299,058.86
Subtract: Cleared payment adjustments:			\$566,358.80
Adjusted bank register balance:			<hr/> \$335,006.97
Bank register ending balance:			\$189,028.92
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$145,978.05
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$335,006.97
Bank statement ending balance 07/31/2022:			<hr/> \$335,006.97
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	10	\$604,655.69	
All Cleared Payments:	121	\$865,417.66	

Oak Park Public Library

Bank Reconciliation Report

BYLINE PROMONTORY July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$137,315.40
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1,250,108.06
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$850,000.00
Adjusted bank register balance:			<hr/> \$537,423.46
Bank register ending balance:			\$537,423.46
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$537,423.46
Bank statement ending balance 07/31/2022:			<hr/> \$537,423.46
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	3	\$1,250,108.06	
All Cleared Payments:	4	\$850,000.00	

Oak Park Public Library

Bank Reconciliation Report

FOREST PARK NATIONAL BANK July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$525,672.17
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$247.71
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$525,919.88
Bank register ending balance:			\$525,919.88
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			<hr/> \$525,919.88
Bank statement ending balance 07/31/2022:			<hr/> \$525,919.88
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$247.71	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND -ART FUND July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$16,762.94
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$22.86
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			\$16,785.80
Bank register ending balance:			\$16,785.80
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$16,785.80
Bank statement ending balance 07/31/2022:			\$16,785.80
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$22.86	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND INVESTMENT July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$6,245,417.08
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$24,244.58
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$1,000,000.00
Adjusted bank register balance:			\$5,269,661.66
Bank register ending balance:			\$5,269,661.66
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$5,269,661.66
Bank statement ending balance 07/31/2022:			\$5,269,661.66
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	2	\$24,244.58	
All Cleared Payments:	1	\$1,000,000.00	

Oak Park Public Library

Bank Reconciliation Report

US BANK July 2022

Reconciliation of Register to Statement

Bank register cleared beginning balance 06/30/2022:			\$202,475.56
Add: Cleared deposits:			\$0.00
Add: Cleared deposit adjustments:			\$1.71
Subtract: Cleared payments:			\$0.00
Subtract: Cleared payment adjustments:			\$0.00
Adjusted bank register balance:			\$202,477.27
Bank register ending balance:			\$202,477.27
Subtract: Outstanding deposits:			\$0.00
Subtract: Outstanding deposit adjustments:			\$0.00
Add: Outstanding payments:			\$0.00
Add: Outstanding payment adjustments:			\$0.00
Adjusted bank register balance:			\$202,477.27
Bank statement ending balance 07/31/2022:			\$202,477.27
Out of balance by:			\$0.00
Summary Count and Amount for Deposits and Payments			
All Cleared Deposits:	1	\$1.71	
All Cleared Payments:	0	\$0.00	

Oak Park Public Library

Statement of Income & Expense

Operating Fund -July 2022

						58% of Year
	July 2022	YTD 2022 Projects/Grants	YTD 2022 Operating	YTD 2022 Totals	Budget 2022	Budget
REVENUE						
Property Taxes, for operating	16,386.61	0.00	5,372,941.71	5,372,941.71	9,740,364.00	55.16%
Corp. Property Replacement Tax	0.00	0.00	302,467.10	302,467.10	125,000.00	241.97%
Services charges and fees	32.87	0.00	2,366.43	2,366.43	10,000.00	23.66%
Lost Books Reimbursed/Reciprocal Borrow	919.53	0.00	2,367.31	2,367.31	0.00	0.00%
Rentals-Library Space	435.15	0.00	1,452.00	1,452.00	0.00	0.00%
Vending/Enterprise Income	0.00	0.00	363.07	363.07	0.00	0.00%
Parking lot revenue	2,259.87	0.00	3,818.33	3,818.33	6,000.00	63.64%
Photocopier & Printer Fees	0.00	0.00	0.00	0.00	0.00	0.00%
Interest	8,267.26	0.00	25,413.91	25,413.91	10,000.00	254.14%
Gifts	0.00	0.00	0.00	0.00	0.00	0.00%
Gifts From FOPPL	0.00	19,700.00	0.00	19,700.00	0.00	0.00%
Illinois Per Capita Grant	0.00	0.00	0.00	0.00	0.00	0.00%
Grants	0.00	33,195.41	17,700.00	50,895.41	0.00	0.00%
Community Fund Endowments	0.00	0.00	0.00	0.00	20,400.00	0.00%
Miscellaneous Income	0.00	0.00	858.61	858.61	10,000.00	8.59%
Pass Through Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL REVENUE	28,301.29	52,895.41	5,729,748.47	5,782,643.88	9,921,764.00	58.28%
EXPENSES - Operating						
PEOPLE						
Compensation						
Wages & Salaries	463,801.55	0.00	3,164,751.02	3,164,751.02	5,660,000.00	55.91%
Employee Medical Insurance	87,860.88	0.00	602,438.95	602,438.95	1,095,000.00	55.02%
IMRF (Illinois Municipal Retirement F	23,933.55	0.00	166,526.59	166,526.59	300,000.00	55.51%
FICA/MEDICARE	34,075.95	0.00	232,756.64	232,756.64	418,000.00	55.68%
Workers Compensation Insurance	0.00	0.00	21,505.00	21,505.00	25,000.00	86.02%
Unemployment Compensation Ins.	630.66	0.00	11,064.98	11,064.98	18,000.00	61.47%
Total Compensation	610,302.59	0.00	4,199,043.18	4,199,043.18	7,516,000.00	55.87%
Talent Development						
Dues	349.00	0.00	5,706.00	5,706.00	20,000.00	28.53%
Staff Development/Travel	878.00	5,292.92	35,058.30	40,351.22	92,000.00	43.86%
Tuition Reimbursement	0.00	0.00	5,148.00	5,148.00	33,000.00	15.60%
Recruitment	0.00	499.00	19,954.67	20,453.67	4,200.00	486.99%
Board Development	0.00	0.00	0.00	0.00	2,000.00	0.00%
Total Talent Development	1,227.00	5,791.92	65,866.97	71,658.89	151,200.00	47.39%
TOTAL PEOPLE	611,529.59	5,791.92	4,264,910.15	4,270,702.07	7,667,200.00	55.70%
SUPPORT SERVICES						
Marketing						
Promotions	300.00	2,736.92	3,361.57	6,098.49	24,000.00	25.41%

Oak Park Public Library

Statement of Income & Expense

Operating Fund -July 2022

	58% of Year					
	July 2022	YTD 2022 Projects/Grant:	YTD 2022 Operating	YTD 2022 Totals	Budget 2022	Budget
Publications	1,420.00	0.00	26,766.93	26,766.93	25,500.00	104.97%
Total Marketing Support	1,720.00	2,736.92	30,128.50	32,865.42	49,500.00	66.39%
Collections						
ILL Payments	1,510.84	0.00	2,009.33	2,009.33	3,500.00	57.41%
Cataloging/Bib Search Fees	0.00	0.00	1,450.87	1,450.87	2,000.00	72.54%
Total Collections Support	1,510.84	0.00	3,460.20	3,460.20	5,500.00	62.91%
Administration						
Payroll Processing Fees	744.28	0.00	10,790.78	10,790.78	25,000.00	43.16%
Mileage & Miscellaneous reimburse	926.02	0.00	11,976.64	11,976.64	27,000.00	44.36%
Hospitality	0.00	346.50	418.35	764.85	1,000.00	76.49%
Audit Fees	0.00	0.00	2,800.00	2,800.00	10,000.00	28.00%
Unclaimed Property Escheatment to	0.00	0.00	0.00	0.00	500.00	0.00%
Merchant Account Services	155.15	0.00	1,475.10	1,475.10	5,000.00	29.50%
Collection Fees	0.00	0.00	0.00	0.00	4,000.00	0.00%
Consulting Services - Admin	0.00	0.00	37,746.51	37,746.51	75,000.00	50.33%
Intergovernmental Agreements (IGA)	3,315.00	0.00	11,510.00	11,510.00	15,000.00	76.73%
Legal Fees	287.50	0.00	15,557.00	15,557.00	20,000.00	77.79%
Postage & Delivery	1,500.00	0.00	4,603.59	4,603.59	5,000.00	92.07%
Insurance	0.00	0.00	89,750.00	89,750.00	110,500.00	81.22%
Contingency	0.00	0.00	0.00	0.00	15,000.00	0.00%
Grant Expenses	0.00	10,669.88	17,850.00	28,519.88	0.00	0.00%
Pass Through Expenses	0.00	0.00	0.00	0.00	0.00	0.00%
Supplies	9,893.32	3,533.11	50,049.56	53,582.67	98,000.00	54.68%
Total Administration Support	16,821.27	14,549.49	254,527.53	269,077.02	411,000.00	65.47%
Other Support Services						
Telephone/Communications	2,097.59	0.00	28,387.30	28,387.30	65,000.00	43.67%
Office & Library Machinery Service	2,310.34	0.00	15,073.13	15,073.13	22,800.00	66.11%
Total Other Support Services	4,407.93	0.00	43,460.43	43,460.43	87,800.00	49.50%
TOTAL SUPPORT SERVICES	24,460.04	17,286.41	331,576.66	348,863.07	553,800.00	62.99%
LIBRARY MATERIALS						
Print materials	37,429.76	0.00	225,490.58	225,490.58	360,000.00	62.64%
Audio and video materials	4,925.83	0.00	40,520.75	40,520.75	102,000.00	39.73%
Digital content	30,169.14	0.00	353,894.14	353,894.14	584,000.00	60.60%
Devices	2,570.80	0.00	18,493.40	18,493.40	39,000.00	47.42%
Realia and other formats	0.00	0.00	7,025.83	7,025.83	10,000.00	70.26%
Archival collection	1,472.38	0.00	1,653.08	1,653.08	12,500.00	13.22%
TOTAL LIBRARY MATERIALS	76,567.91	0.00	647,077.78	647,077.78	1,107,500.00	58.43%

FACILITIES MANAGEMENT

Oak Park Public Library

Statement of Income & Expense

Operating Fund -July 2022

					58% of Year	
	July 2022	YTD 2022 Projects/Grant:	YTD 2022 Operating	YTD 2022 Totals	Budget 2022	Budget
Facility Supplies						
Fuels & Lubricants	217.29	0.00	1,399.55	1,399.55	1,200.00	116.63%
Building Materials & Supplies	0.00	0.00	2,585.41	2,585.41	10,000.00	25.85%
Equipment Parts	0.00	0.00	71.07	71.07	10,000.00	0.71%
Cleaning & Housekeeping Supplies	0.00	0.00	2,432.90	2,432.90	21,420.00	11.36%
Signage	281.28	262.26	796.53	1,058.79	3,000.00	35.29%
Total Facility Supplies	498.57	262.26	7,285.46	7,547.72	45,620.00	16.54%
Facilities Services						
Landscaping and snow removal serv	476.00	0.00	10,800.00	10,800.00	24,000.00	45.00%
Custodial Services	15,827.97	0.00	107,435.32	107,435.32	205,000.00	52.41%
Water	1,063.00	0.00	4,447.06	4,447.06	10,000.00	44.47%
Sewer/Garbage	310.00	0.00	6,974.20	6,974.20	13,000.00	53.65%
Parking lot expense	0.00	0.00	1,840.98	1,840.98	15,000.00	12.27%
Natural Gas	542.51	0.00	28,138.81	28,138.81	37,000.00	76.05%
Rentals--Equipment & Facilities	0.00	0.00	10,494.74	10,494.74	20,000.00	52.47%
Repair & Maintenance Prop. & Equip	11,944.90	0.00	128,214.15	128,214.15	204,000.00	62.85%
Total Facilities Services	30,164.38	0.00	298,345.26	298,345.26	528,000.00	56.50%
TOTAL FACILITIES MANAGEMENT	30,662.95	262.26	305,630.72	305,892.98	573,620.00	53.33%
PUBLIC SERVICES						
Programming						
Children's Programming	1,202.17	990.00	6,367.26	7,357.26	18,000.00	40.87%
Young Adult Programming	1,615.81	181.78	6,076.17	6,257.95	16,000.00	39.11%
Adult Programming	3,119.32	2,500.00	12,826.39	15,326.39	23,000.00	66.64%
Community Engagement	89.98	0.00	4,173.19	4,173.19	10,000.00	41.73%
Social Services	0.00	660.00	300.00	960.00	20,000.00	4.80%
Total Programming	6,027.28	4,331.78	29,743.01	34,074.79	87,000.00	39.17%
Digital Services						
Consultant Support Services	0.00	0.00	52.50	52.50	10,000.00	0.53%
SWAN	25,653.77	0.00	75,888.75	75,888.75	104,677.00	72.50%
Website development/CMS	19.71	0.00	1,082.89	1,082.89	3,000.00	36.10%
Subscriptions and services	7,142.11	0.00	149,238.29	149,238.29	225,000.00	66.33%
Equipment and supplies	1,499.80	0.00	6,443.88	6,443.88	20,000.00	32.22%
Total Digital Services	34,315.39	0.00	232,706.31	232,706.31	362,677.00	64.16%
TOTAL PUBLIC SERVICES	40,342.67	4,331.78	262,449.32	266,781.10	449,677.00	59.33%
TOTAL EXPENSES - Operating	783,563.16	27,672.37	5,811,644.63	5,839,317.00	10,351,797.00	56.41%
EXPENSES - Capital						
Equipment	0.00	0.00	0.00	0.00	10,000.00	0.00%

Oak Park Public Library

Statement of Income & Expense

Operating Fund - July 2022

	58% of Year					
	July 2022	YTD 2022 Projects/Grant:	YTD 2022 Operating	YTD 2022 Totals	Budget 2022	Budget
Furnishings	0.00	0.00	10,598.58	10,598.58	70,000.00	15.14%
Technology	0.00	31,177.32	15,240.00	46,417.32	220,000.00	21.10%
Building Improvements	0.00	0.00	267,056.93	267,056.93	585,000.00	45.65%
Special Projects	0.00	0.00	300.00	300.00	32,000.00	0.94%
TOTAL EXPENSES - Capital	0.00	31,177.32	293,195.51	324,372.83	917,000.00	35.37%
NET SURPLUS/(DEFICIT)	(755,261.87)	(5,954.28)	(375,091.67)	(381,045.95)	(1,347,033.00)	

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ALPHA BUILDING MAINTENANCE	Computer Check 58434	07/20/2022	07/20/2022 Not yet posted	28,269.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 28,269.80	28,269.80 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
21543 OPPL	06/01/2022	Custodial Services	13,209.40	13,209.40	01-5686	Custodial Services	13,209.40	<No Project>
						Totals:	13,209.40	
21527 OPPL	07/01/2022	Custodial Services	15,060.40	15,060.40	01-5686	Custodial Services	15,060.40	<No Project>
						Totals:	15,060.40	
AMANO MCGANN, INC.	Computer Check 58403	07/13/2022	07/13/2022 Posted	312.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 312.00	312.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SVC316004	06/30/2022	Garage Door - Read	312.00	312.00	01-5692	Repair & Maintenance Prop.	312.00	<No Project>
						Totals:	312.00	
AMANO MCGANN, INC.	Computer Check 58435	07/20/2022	07/20/2022 Not yet posted	2,100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,100.00	2,100.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INVC019709	02/01/2022	Service Agreement	2,100.00	2,100.00	01-5692	Repair & Maintenance Prop.	2,100.00	<No Project>
						Totals:	2,100.00	
AMAZON CAPITAL SERVICES	Computer Check 58373	07/06/2022	07/06/2022 Posted	983.24	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 983.24	983.24 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1M3L-YF7V-7LVR	06/24/2022	Hospitality Supplies	83.32	83.32	01-5253	Hospitality	83.32	<No Project>
						Totals:	83.32	
11P6-LQYV-LNMX	06/26/2022	Office Supplies	323.03	323.03	01-5742	Supplies	323.03	<No Project>
						Totals:	323.03	
1GC4-L316-4HTL	06/27/2022	Eaton 5S1500LCD U	421.84	421.84	01-5937	Equipment and supplies	421.84	<No Project>
						Totals:	421.84	
1JKL-QD6V-96FX	06/28/2022	Books	52.95	52.95	01-5840	Print materials	52.95	<No Project>
						Totals:	52.95	
11FD-WLG6-9QMK	06/28/2022	Book	3.75	3.75	01-5840	Print materials	3.75	<No Project>
						Totals:	3.75	
16JK-336M-VPRM	06/29/2022	Realia (Community I	9.99	9.99	01-5894	Realia and other formats	9.99	<No Project>
						Totals:	9.99	
1VMG-NVD9-VF4J	06/29/2022	Books	40.48	40.48	01-5840	Print materials	40.48	<No Project>
						Totals:	40.48	

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1HWK-PC9Y-GR4N	07/01/2022	Books	47.88	47.88	01-5840	Print materials	47.88	<No Project>
Totals:							47.88	
AMAZON CAPITAL SERVICES	Computer Check	07/13/2022	07/13/2022	1,591.63	01-1053	Byline Bank Checking	0.00	1,591.63
	58404		Posted		01-2060	Accounts Payable	1,591.63	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1K7M-HQWN-XRFF	06/30/2022	Office Supplies	52.46	52.46	01-5742	Supplies	52.46	<No Project>
Totals:							52.46	
1JXD-FJKG-XYFF	06/30/2022	Office Supplies	76.82	76.82	01-5742	Supplies	76.82	<No Project>
Totals:							76.82	
1979-VR79-3D1W	07/03/2022	Children's Programr	38.35	38.35	01-5240	Children's Programming	38.35	<No Project>
Totals:							38.35	
17GV-KT7X-TRNK	07/03/2022	[2-Pack, 3ft] USB C C	37.93	37.93	01-5937	Equipment and supplies	37.93	<No Project>
Totals:							37.93	
1FRR-7HXN-6Q17	07/04/2022	Bee Hive Equipment	264.92	264.92	01-5937	Equipment and supplies	264.92	<No Project>
Totals:							264.92	
1Q4K-XD4J-MD9X	07/05/2022	Book	29.99	29.99	01-5840	Print materials	29.99	<No Project>
Totals:							29.99	
1DT6-6MRD-LH1R	07/05/2022	Original New for Lei	35.90	35.90	01-5937	Equipment and supplies	35.90	<No Project>
Totals:							35.90	
1XFD-HDM7-YQKX	07/06/2022	TV and mount for B	847.08	847.08	01-5937	Equipment and supplies	847.08	<No Project>
Totals:							847.08	
1RT1-G161-DX16	07/09/2022	Book	12.73	12.73	01-5840	Print materials	12.73	<No Project>
Totals:							12.73	
1NXH-VX79-NRX1	07/10/2022	Books	34.84	34.84	01-5840	Print materials	34.84	<No Project>
Totals:							34.84	
1R3W-G1K7-NXC�	07/10/2022	Books	38.44	38.44	01-5840	Print materials	38.44	<No Project>
Totals:							38.44	
1614-7C7Y-NDCV	07/10/2022	Office Supplies	32.89	32.89	01-5742	Supplies	32.89	<No Project>
Totals:							32.89	
1Y61-4WJ3-FMC3	07/11/2022	Office Supplies	89.28	89.28	01-5742	Supplies	89.28	<No Project>
Totals:							89.28	
AMAZON CAPITAL SERVICES	Computer Check	07/20/2022	07/20/2022	450.18	01-1053	Byline Bank Checking	0.00	450.18
	58436		Not yet posted		01-2060	Accounts Payable	450.18	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1YKF-MQTJ-J64J	07/10/2022	Teen Programming	125.38	125.38	01-5244	Young Adult Programming	125.38	<No Project>
						Totals:	125.38	
1GMG-19M6-3J9L	07/12/2022	Book	16.20	16.20	01-5840	Print materials	16.20	<No Project>
						Totals:	16.20	
1RC1-XW6V-HY33	07/13/2022	Office Supplies	41.20	41.20	01-5742	Supplies	41.20	<No Project>
						Totals:	41.20	
1KP3-Y3N7-D73T	07/14/2022	Book	16.99	16.99	01-5840	Print materials	16.99	<No Project>
						Totals:	16.99	
1FJL-WDGM-KGCW	07/14/2022	Books	52.53	52.53	01-5840	Print materials	52.53	<No Project>
						Totals:	52.53	
1MRK-D3FP-QGLJ	07/15/2022	Office Supplies	86.12	86.12	01-5742	Supplies	86.12	<No Project>
						Totals:	86.12	
1P9R-J7JK-D7KW	07/16/2022	Books	67.01	67.01	01-5840	Print materials	67.01	<No Project>
						Totals:	67.01	
1GCM-VXWT-7KTW	07/16/2022	DVD	29.99	29.99	01-5890	Audio and video materials	29.99	<No Project>
						Totals:	29.99	
1KD4-XYC9-GKFG	07/18/2022	Book	14.76	14.76	01-5840	Print materials	14.76	<No Project>
						Totals:	14.76	
AMAZON CAPITAL SERVICES	Computer Check	07/27/2022	07/27/2022	1,124.86	01-1053	Byline Bank Checking	0.00	1,124.86
	58471		Not yet posted		01-2060	Accounts Payable	1,124.86	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1L1T-M3FC-YX6G	06/30/2022	2x Dell Latitude 548	545.80	477.80	01-5937	Equipment and supplies	477.80	<No Project>
						Totals:	477.80	
1R46-L176-XMNN	07/11/2022	Teen Programming	143.58	143.58	01-5244	Young Adult Programming	143.58	<No Project>
						Totals:	143.58	
1TH3-TXDF-J7PH	07/12/2022	Teen Programming	181.78	181.78	01-5244	Young Adult Programming	181.78	ANTI-RACISM
						Totals:	181.78	
1LMK-VVPP-FY96	07/19/2022	Anker Soundcore Li	99.27	99.27	01-5937	Equipment and supplies	99.27	<No Project>
						Totals:	99.27	
1C9M-LJ9M-11L3	07/21/2022	Office Supplies	80.86	80.86	01-5742	Supplies	80.86	<No Project>
						Totals:	80.86	
1RR6-XFMG-QLMM	07/23/2022	Office Supplies	44.85	44.85	01-5742	Supplies	44.85	<No Project>
						Totals:	44.85	
1CNW-YYGX-4D1L	07/24/2022	Book	5.99	5.99	01-5840	Print materials	5.99	<No Project>
						Totals:	5.99	

Oak Park Public Library

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
113G-XNRM-4FWN	07/24/2022	Book	31.49	31.49	01-5840	Print materials	31.49	<No Project>	
						Totals:	31.49		
1JD7-MNKX-4DHQ	07/24/2022	Books	59.24	59.24	01-5840	Print materials	59.24	<No Project>	
						Totals:	59.24		
ANCEL GLINK, P.C.	Computer Check	07/06/2022	07/06/2022		460.00	01-1053	Byline Bank Checking	0.00	460.00
	58374		Posted			01-2060	Accounts Payable	460.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
89643	06/13/2022	Legal Fees	460.00	460.00	01-5291	Legal Fees	460.00	<No Project>	
						Totals:	460.00		
ANCEL GLINK, P.C.	Computer Check	07/20/2022	07/20/2022		287.50	01-1053	Byline Bank Checking	0.00	287.50
	58437		Not yet posted			01-2060	Accounts Payable	287.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
90448	07/13/2022	Legal Services - June	287.50	287.50	01-5291	Legal Fees	287.50	<No Project>	
						Totals:	287.50		
ANDERSON ELEVATOR CO.	Computer Check	07/06/2022	07/06/2022		6,040.00	01-1053	Byline Bank Checking	0.00	6,040.00
	58375		Posted			01-2060	Accounts Payable	6,040.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV-58850-F9P1	06/29/2022	Service Elevator Car	580.00	580.00	01-5692	Repair & Maintenance Prop.	580.00	<No Project>	
						Totals:	580.00		
INV-59410-J1F0	07/01/2022	Maintenance Contr	1,083.00	1,083.00	01-5692	Repair & Maintenance Prop.	1,083.00	<No Project>	
						Totals:	1,083.00		
INV-59409-S7L7	07/01/2022	Maintenance Contr	4,377.00	4,377.00	01-5692	Repair & Maintenance Prop.	4,377.00	<No Project>	
						Totals:	4,377.00		
ANDERSON PEST SOLUTIONS	Computer Check	07/06/2022	07/06/2022		209.05	01-1053	Byline Bank Checking	0.00	209.05
	58376		Posted			01-2060	Accounts Payable	209.05	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
24015456	06/16/2022	Exterior Insect Main	118.65	118.65	01-5692	Repair & Maintenance Prop.	118.65	<No Project>	
						Totals:	118.65		
24015455	06/16/2022	Pest Control Mainte	90.40	90.40	01-5692	Repair & Maintenance Prop.	90.40	<No Project>	
						Totals:	90.40		
ANNE L SHIMOJIMA	Computer Check	07/13/2022	07/13/2022		150.00	01-1053	Byline Bank Checking	0.00	150.00
	58405		Posted			01-2060	Accounts Payable	150.00	0.00

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0067	05/10/2022	Adult Program - His	150.00	150.00	01-5247	Adult Programming	150.00	<No Project>
						Totals:	150.00	
BAKER & TAYLOR	Computer Check 58377	07/06/2022	07/06/2022 Posted	12,386.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,386.96	12,386.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2036820174	06/28/2022	Books	3,073.77	3,073.77	01-5840	Print materials	3,073.77	<No Project>
						Totals:	3,073.77	
2036840650	06/29/2022	Books	1,765.61	1,765.61	01-5840	Print materials	1,765.61	<No Project>
						Totals:	1,765.61	
2036693694	06/29/2022	Books	2,730.75	2,730.75	01-5840	Print materials	2,730.75	<No Project>
						Totals:	2,730.75	
2036714288	06/30/2022	Books	1,915.67	1,915.67	01-5840	Print materials	1,915.67	<No Project>
						Totals:	1,915.67	
2036707934	07/01/2022	Books	2,901.16	2,901.16	01-5840	Print materials	2,901.16	<No Project>
						Totals:	2,901.16	
BAKER & TAYLOR	Computer Check 58406	07/13/2022	07/13/2022 Posted	4,705.67	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,705.67	4,705.67 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2036817756	07/05/2022	Books	326.38	326.38	01-5840	Print materials	326.38	<No Project>
						Totals:	326.38	
2036845963	07/05/2022	Books	863.10	863.10	01-5840	Print materials	863.10	<No Project>
						Totals:	863.10	
2036781168	07/06/2022	Books	155.33	155.33	01-5840	Print materials	155.33	<No Project>
						Totals:	155.33	
2036796094	07/06/2022	Books	471.01	471.01	01-5840	Print materials	471.01	<No Project>
						Totals:	471.01	
2036810995	07/06/2022	Books	497.19	497.19	01-5840	Print materials	497.19	<No Project>
						Totals:	497.19	
2036855946	07/06/2022	Books	2,392.66	2,392.66	01-5840	Print materials	2,392.66	<No Project>
						Totals:	2,392.66	
BAKER & TAYLOR	Computer Check 58438	07/20/2022	07/20/2022 Not yet posted	10,126.01	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 10,126.01	10,126.01 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2036780651	07/12/2022	Books	552.56	552.56	01-5840	Print materials	552.56	<No Project>
						Totals:	552.56	
2036865706	07/12/2022	Books	565.63	565.63	01-5840	Print materials	565.63	<No Project>
						Totals:	565.63	
2036859811	07/12/2022	Books	1,464.97	1,464.97	01-5840	Print materials	1,464.97	<No Project>
						Totals:	1,464.97	
2036799962	07/13/2022	Books	3,645.09	3,645.09	01-5840	Print materials	3,645.09	<No Project>
						Totals:	3,645.09	
2036856212	07/14/2022	Books	976.84	976.84	01-5840	Print materials	976.84	<No Project>
						Totals:	976.84	
2036851517	07/15/2022	Books	2,740.56	2,740.56	01-5840	Print materials	2,740.56	<No Project>
						Totals:	2,740.56	
2036830127	07/18/2022	Books	180.36	180.36	01-5840	Print materials	180.36	<No Project>
						Totals:	180.36	
BAKER & TAYLOR	Computer Check	07/27/2022	07/27/2022	7,921.12	01-1053	Byline Bank Checking	0.00	7,921.12
	58472		Not yet posted		01-2060	Accounts Payable	7,921.12	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2036879008	07/18/2022	Books	1,485.27	1,485.27	01-5840	Print materials	1,485.27	<No Project>
						Totals:	1,485.27	
2036869097	07/19/2022	Books	705.67	694.81	01-5840	Print materials	694.81	<No Project>
						Totals:	694.81	
2036811552	07/19/2022	Books	3,147.24	3,147.24	01-5840	Print materials	3,147.24	<No Project>
						Totals:	3,147.24	
2036800138	07/20/2022	Books	74.22	74.22	01-5840	Print materials	74.22	<No Project>
						Totals:	74.22	
2036884183	07/22/2022	Books	804.75	804.75	01-5840	Print materials	804.75	<No Project>
						Totals:	804.75	
2036879726	07/25/2022	Books	348.29	348.29	01-5840	Print materials	348.29	<No Project>
						Totals:	348.29	
2036822706	07/25/2022	Books	1,366.54	1,366.54	01-5840	Print materials	1,366.54	<No Project>
						Totals:	1,366.54	
BATTERIES PLUS LLC	Computer Check	07/06/2022	07/06/2022	92.28	01-1053	Byline Bank Checking	0.00	92.28
	58378		Posted		01-2060	Accounts Payable	92.28	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
P52198170	06/08/2022	Batteries	92.28	92.28	01-5742	Supplies	92.28	<No Project>
Totals:							92.28	
BLACKBAUD	Computer Check 58379	07/06/2022	07/06/2022 Posted	225.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 225.00	225.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-0000201830	06/30/2022	FE NXT Implementa	225.00	225.00	01-5275	Consulting Services - Admin	225.00	<No Project>
Totals:							225.00	
BM MEDIA GROUP	Computer Check 58380	07/06/2022	07/06/2022 Posted	300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0095	07/06/2022	CE Event Photograp	300.00	300.00	01-5204	Promotions	300.00	<No Project>
Totals:							300.00	
DUSHAUN BRANCH	Computer Check 58473	07/27/2022	07/27/2022 Not yet posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
220701	07/01/2022	Adult Programming	150.00	150.00	01-5247	Adult Programming	150.00	<No Project>
Totals:							150.00	
ZAIRE BROOKS	Computer Check 58407	07/13/2022	07/13/2022 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0097	07/07/2022	Adult Programming	150.00	150.00	01-5247	Adult Programming	150.00	<No Project>
Totals:							150.00	
BULLEY & ANDREWS, LLC	Computer Check 58474	07/27/2022	07/27/2022 Not yet posted	77,596.04	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 77,596.04	77,596.04 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
202200219	06/30/2022	Access Controls Sys	77,596.04	77,596.04	01-5950	Building Improvements	77,596.04	<No Project>
Totals:							77,596.04	
CANDID	Computer Check 58439	07/20/2022	07/20/2022 Not yet posted	2,995.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,995.00	2,995.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
I-0000174005	06/01/2022	FIN Partnership-Sta	2,995.00	2,995.00	01-5891	Digital content	2,995.00	<No Project>
Totals:							2,995.00	
CDW GOVERNMENT, INC.	Computer Check 58408	07/13/2022	07/13/2022 Posted	2,614.15	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,614.15	2,614.15 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
BC81389	06/28/2022	HP DesignJet T730 -	2,614.15	2,614.15	01-5941	Technology	2,614.15	CSTUDIO
Totals:							2,614.15	
CHICAGO TRIBUNE COMPANY	Computer Check 58381	07/06/2022	07/06/2022 Posted	61.92	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 61.92	61.92 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2072089	06/29/2022	Oak Leaves	61.92	61.92	01-5840	Print materials	61.92	<No Project>
Totals:							61.92	
CHICAGO TRIBUNE	Computer Check 58409	07/13/2022	07/13/2022 Posted	215.42	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 215.42	215.42 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
30074468-063022	06/30/2022	Newspaper Subscrip	215.42	215.42	01-5840	Print materials	215.42	<No Project>
Totals:							215.42	
CHICAGO TRIBUNE	Computer Check 58475	07/27/2022	07/27/2022 Not yet posted	179.42	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 179.42	179.42 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20073109-070422	07/04/2022	Newspaper Subscrip	179.42	179.42	01-5840	Print materials	179.42	<No Project>
Totals:							179.42	
CINTAS	Computer Check 58382	07/06/2022	07/06/2022 Posted	188.34	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 188.34	188.34 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5114678565	06/30/2022	First Aid	34.03	34.03	01-5742	Supplies	34.03	<No Project>
Totals:							34.03	
5114578532	06/30/2022	First Aid	154.31	154.31	01-5742	Supplies	154.31	<No Project>
Totals:							154.31	
CITRON HYGIENE	Computer Check 58383	07/06/2022	07/06/2022 Posted	870.32	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 870.32	870.32 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
493911	06/15/2022	Sanitary Services - N	66.00	66.00	01-5686	Custodial Services	66.00	<No Project>
						Totals:	66.00	
493910	06/15/2022	Sanitary Services - C	83.16	83.16	01-5686	Custodial Services	83.16	<No Project>
						Totals:	83.16	
493912	06/15/2022	Sanitary Services - N	721.16	721.16	01-5686	Custodial Services	721.16	<No Project>
						Totals:	721.16	
CITRON HYGIENE	Computer Check	07/20/2022	07/20/2022	804.32	01-1053	Byline Bank Checking	0.00	804.32
	58440		Not yet posted		01-2060	Accounts Payable	804.32	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
495340	07/03/2022	Sanitary Services - C	83.16	83.16	01-5686	Custodial Services	83.16	<No Project>
						Totals:	83.16	
495342	07/03/2022	Sanitary Services - N	721.16	721.16	01-5686	Custodial Services	721.16	<No Project>
						Totals:	721.16	
CLAIRE ONG	Computer Check	07/06/2022	07/06/2022	40.95	01-1053	Byline Bank Checking	0.00	40.95
	58384		Posted		01-2060	Accounts Payable	40.95	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3817	06/30/2022	CE AND HOME DELI	40.95	40.95	01-5165	Mileage & Miscellaneous reir	40.95	<No Project>
						Totals:	40.95	
CONCORDIA UNIVERSITY	Computer Check	07/13/2022	07/13/2022	500.00	01-1053	Byline Bank Checking	0.00	500.00
	58410		Posted		01-2060	Accounts Payable	500.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
FY20230707	07/07/2022	Concordia Author vi	500.00	500.00	01-5240	Children's Programming	500.00	<No Project>
						Totals:	500.00	
THE CONSERVATION CENTER	Computer Check	07/13/2022	07/13/2022	1,395.00	01-1053	Byline Bank Checking	0.00	1,395.00
	58411		Posted		01-2060	Accounts Payable	1,395.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
35037	07/06/2022	Onsite Assessment I	1,395.00	1,395.00	01-5895	Archival collection	1,395.00	<No Project>
						Totals:	1,395.00	
DEMCO, INC.	Computer Check	07/27/2022	07/27/2022	344.18	01-1053	Byline Bank Checking	0.00	344.18
	58476		Not yet posted		01-2060	Accounts Payable	344.18	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7155548	07/19/2022	Processing Supplies	344.18	344.18	01-5742	Supplies	344.18	<No Project>
Totals:							344.18	
ELIZABETH ADAMCZYK	Computer Check 58441	07/20/2022	07/20/2022 Not yet posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
220002	07/02/2022	STAFF DEV - BOOK	150.00	150.00	01-5163	Staff Development/Travel	150.00	<No Project>
Totals:							150.00	
ELMHURST PUBLIC LIBRARY	Computer Check 58477	07/27/2022	07/27/2022 Not yet posted	273.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 273.00	273.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-4036	07/15/2022	Invoice for lost mat	273.00	273.00	01-5264	ILL Payments	273.00	<No Project>
Totals:							273.00	
FIFTH STAR COLLECTIVE, LLC	Computer Check 58385	07/06/2022	07/06/2022 Posted	5,965.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,965.00	5,965.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1020	06/23/2022	Data Analytics Supp	5,965.00	5,965.00	01-5275	Consulting Services - Admin	5,965.00	<No Project>
Totals:							5,965.00	
FINDAWAY WORLD LLC	Computer Check 58386	07/06/2022	07/06/2022 Posted	64.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 64.99	64.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
395261	06/30/2022	Wonderbook	64.99	64.99	01-5840	Print materials	64.99	<No Project>
Totals:							64.99	
FINDAWAY WORLD LLC	Computer Check 58478	07/27/2022	07/27/2022 Not yet posted	190.04	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 190.04	190.04 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
397118	07/18/2022	Launchpad Cases	40.07	40.07	01-5742	Supplies	40.07	<No Project>
Totals:							40.07	
397148	07/18/2022	Wonderbooks	149.97	149.97	01-5840	Print materials	149.97	<No Project>
Totals:							149.97	
FOREST PRINTING CO.	Computer Check 58412	07/13/2022	07/13/2022 Posted	579.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 579.60	579.60 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
112360	06/29/2022	July 2022 Print Calen	579.60	579.60	01-5205	Publications	579.60	<No Project>
Totals:							579.60	
GALE/CENGAGE LEARNING	Computer Check 58387	07/06/2022	07/06/2022 Posted	1,208.26	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,208.26	1,208.26 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
78090351	07/01/2022	National Geographi	1,208.26	1,208.26	01-5891	Digital content	1,208.26	<No Project>
Totals:							1,208.26	
GAYLORD BROTHERS, INC.	Computer Check 58413	07/13/2022	07/13/2022 Posted	247.89	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 247.89	247.89 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2773878	06/28/2022	Supplies for Special	247.89	247.89	01-5742	Supplies	247.89	<No Project>
Totals:							247.89	
GLOBAL PEEL LLC	Computer Check 58414	07/13/2022	07/13/2022 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-00777	05/25/2022	Cooking class	150.00	150.00	01-5240	Children's Programming	150.00	<No Project>
Totals:							150.00	
BETSY GRIMM	Computer Check 58415	07/13/2022	07/13/2022 Posted	60.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 60.00	60.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0094	06/30/2022	Midday Meditation	60.00	60.00	01-5247	Adult Programming	60.00	<No Project>
Totals:							60.00	
GROWING MINDS, LLC	Computer Check 58479	07/27/2022	07/27/2022 Not yet posted	2,400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,400.00	2,400.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
33653	07/24/2022	Digital Resource Sul	2,400.00	2,400.00	01-5891	Digital content	2,400.00	<No Project>
Totals:							2,400.00	
ID LABEL INCORPORATED	Computer Check 58416	07/13/2022	07/13/2022 Posted	265.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 265.20	265.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-02413-00	06/30/2022	Library Barcodes	265.20	265.20	01-5742	Supplies	265.20	<No Project>
Totals:							265.20	
IHLS-OCLC	Computer Check 58480	07/27/2022	07/27/2022 Not yet posted	36.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 36.00	36.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
26860	07/25/2022	IFM Debits/Admin F	36.00	36.00	01-5264	ILL Payments	36.00	<No Project>
Totals:							36.00	
ILLINOIS OFFICE OF THE STATE	Computer Check 58388	07/06/2022	07/06/2022 Posted	140.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 140.00	140.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
9662578	06/01/2022	Main Library - Boiler	140.00	140.00	01-5692	Repair & Maintenance Prop.	140.00	<No Project>
Totals:							140.00	
INDIGO FIELD	Computer Check 58389	07/06/2022	07/06/2022 Posted	450.29	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 450.29	450.29 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
06302022-2223	07/06/2022	WAGES & SALARIES	450.29	450.29	01-5001	Wages & Salaries	450.29	<No Project>
Totals:							450.29	
INDIGO FIELD	Computer Check 58431	07/15/2022	07/15/2022 Posted	450.74	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 450.74	450.74 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022048	07/15/2022	WAGES & SALARIES	450.74	450.74	01-5001	Wages & Salaries	450.74	<No Project>
Totals:							450.74	
INTERIOR GARDEN SERVICES, I	Computer Check 58442	07/20/2022	07/20/2022 Not yet posted	580.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 580.00	580.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
039107	01/14/2022	plant maintenance	290.00	290.00	01-5692	Repair & Maintenance Prop.	290.00	<No Project>
Totals:							290.00	
040115	07/14/2022	PLANT RENTAL MAI	290.00	290.00	01-5692	Repair & Maintenance Prop.	290.00	<No Project>
Totals:							290.00	
INTRINSIC LANDSCAPING, INC	Computer Check 58390	07/06/2022	07/06/2022 Posted	392.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 392.40	392.40 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22-0183	06/10/2022	Green Roof Maint -	392.40	392.40	01-5692	Repair & Maintenance Prop. i	392.40	<No Project>
Totals:							392.40	
INTRINSIC LANDSCAPING, INC	Computer Check	07/20/2022	07/20/2022	392.40	01-1053	Byline Bank Checking	0.00	392.40
	58443		Not yet posted		01-2060	Accounts Payable	392.40	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22-0292	07/15/2022	Green Roof Maint -	392.40	392.40	01-5692	Repair & Maintenance Prop. i	392.40	<No Project>
Totals:							392.40	
JOHNSON CONTROLS	Computer Check	07/06/2022	07/06/2022	2,309.55	01-1053	Byline Bank Checking	0.00	2,309.55
	58391		Posted		01-2060	Accounts Payable	2,309.55	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
88869676	06/14/2022	Repair Backflow Val	2,309.55	2,309.55	01-5692	Repair & Maintenance Prop. i	2,309.55	<No Project>
Totals:							2,309.55	
JOHNSON CONTROLS	Computer Check	07/20/2022	07/20/2022	5,352.50	01-1053	Byline Bank Checking	0.00	5,352.50
	58444		Not yet posted		01-2060	Accounts Payable	5,352.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1-119032615120	07/02/2022	Service Agreement	5,352.50	5,352.50	01-5692	Repair & Maintenance Prop. i	5,352.50	<No Project>
Totals:							5,352.50	
JOSEPH G JAVIER	Computer Check	07/27/2022	07/27/2022	80.22	01-1053	Byline Bank Checking	0.00	80.22
	58481		Not yet posted		01-2060	Accounts Payable	80.22	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-4058	07/25/2022	Adult Programming	80.22	80.22	01-5247	Adult Programming	80.22	<No Project>
Totals:							80.22	
KANOPY LLC	Computer Check	07/06/2022	07/06/2022	2,880.40	01-1053	Byline Bank Checking	0.00	2,880.40
	58392		Posted		01-2060	Accounts Payable	2,880.40	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
303543-PPU	06/30/2022	Kanopy plays	2,880.40	2,880.40	01-5891	Digital content	2,880.40	<No Project>
Totals:							2,880.40	
KONICA MINOLTA PREMIER FI	Computer Check	07/13/2022	07/13/2022	4,252.96	01-1053	Byline Bank Checking	0.00	4,252.96
	58417		Posted		01-2060	Accounts Payable	4,252.96	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
475316188	06/17/2022	Konica Minolta Con	4,252.96	4,252.96	01-5620	Office & Library Machinery Se	4,252.96	<No Project>
Totals:							4,252.96	
LAKESHORE RECYCLING SYSTE	Computer Check	07/06/2022	07/06/2022	564.27	01-1053	Byline Bank Checking	0.00	564.27
58393			Posted		01-2060	Accounts Payable	564.27	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
0005008532	05/31/2022	Trash / Recycling - 1	98.00	98.00	01-5688	Sewer/Garbage	98.00	<No Project>
Totals:							98.00	
0005008531	05/31/2022	Trash / Recycling - 1	466.27	466.27	01-5688	Sewer/Garbage	466.27	<No Project>
Totals:							466.27	
LAKESHORE RECYCLING SYSTE	Computer Check	07/20/2022	07/20/2022	1,159.27	01-1053	Byline Bank Checking	0.00	1,159.27
58445			Not yet posted		01-2060	Accounts Payable	1,159.27	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
0005033188	06/30/2022	Trash / Recycling - 1	466.27	466.27	01-5688	Sewer/Garbage	466.27	<No Project>
Totals:							466.27	
0005033189	06/30/2022	Trash / Recycling - 1	693.00	693.00	01-5688	Sewer/Garbage	693.00	<No Project>
Totals:							693.00	
MCADAM LANDSCAPING, INC.	Computer Check	07/13/2022	07/13/2022	476.00	01-1053	Byline Bank Checking	0.00	476.00
58418			Posted		01-2060	Accounts Payable	476.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
84623	07/08/2022	Landscaping Mainte	476.00	476.00	01-5681	Landscaping and snow remov	476.00	<No Project>
Totals:							476.00	
MIDWEST TAPE	Computer Check	07/06/2022	07/06/2022	1,754.82	01-1053	Byline Bank Checking	0.00	1,754.82
58394			Posted		01-2060	Accounts Payable	1,754.82	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
502315890	06/28/2022	DVD	11.24	11.24	01-5890	Audio and video materials	11.24	<No Project>
Totals:							11.24	
502315418	06/28/2022	DVD	48.74	48.74	01-5890	Audio and video materials	48.74	<No Project>
Totals:							48.74	
502330205	06/30/2022	Music CDs	32.13	32.13	01-5890	Audio and video materials	32.13	<No Project>
Totals:							32.13	
502330209	06/30/2022	Audiobook	50.84	50.84	01-5890	Audio and video materials	50.84	<No Project>
Totals:							50.84	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
502330380	06/30/2022	DVDs	62.27	62.27	01-5890	Audio and video materials	62.27	<No Project>	
						Totals:	62.27		
502330208	06/30/2022	DVDs	559.56	559.56	01-5890	Audio and video materials	559.56	<No Project>	
						Totals:	559.56		
502330207	06/30/2022	DVDs	990.04	990.04	01-5890	Audio and video materials	990.04	<No Project>	
						Totals:	990.04		
MIDWEST TAPE	Computer Check		07/13/2022	07/13/2022	1,143.82	01-1053	Byline Bank Checking	0.00	1,143.82
	58419			Posted		01-2060	Accounts Payable	1,143.82	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
502351733	07/05/2022	DVD	23.99	23.99	01-5890	Audio and video materials	23.99	<No Project>	
						Totals:	23.99		
502351730	07/05/2022	DVDs	44.98	44.98	01-5890	Audio and video materials	44.98	<No Project>	
						Totals:	44.98		
502351731	07/05/2022	DVD	52.49	52.49	01-5890	Audio and video materials	52.49	<No Project>	
						Totals:	52.49		
502358355	07/07/2022	DVDs	24.03	24.03	01-5890	Audio and video materials	24.03	<No Project>	
						Totals:	24.03		
502358354	07/07/2022	DVD	25.54	25.54	01-5890	Audio and video materials	25.54	<No Project>	
						Totals:	25.54		
502358351	07/07/2022	Music CDs	37.92	37.92	01-5890	Audio and video materials	37.92	<No Project>	
						Totals:	37.92		
502358079	07/07/2022	DVDs	150.10	150.10	01-5890	Audio and video materials	150.10	<No Project>	
						Totals:	150.10		
502358350	07/07/2022	Audiobooks	180.76	180.76	01-5890	Audio and video materials	180.76	<No Project>	
						Totals:	180.76		
502358353	07/07/2022	DVDs	604.01	604.01	01-5890	Audio and video materials	604.01	<No Project>	
						Totals:	604.01		
MIDWEST TAPE	Computer Check		07/20/2022	07/20/2022	17,876.02	01-1053	Byline Bank Checking	0.00	17,876.02
	58446			Not yet posted		01-2060	Accounts Payable	17,876.02	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
502332323	06/30/2022	Hoopla	16,494.91	16,494.91	01-5891	Digital content	16,494.91	<No Project>	
						Totals:	16,494.91		
502388224	07/14/2022	DVDs	27.78	27.78	01-5890	Audio and video materials	27.78	<No Project>	
						Totals:	27.78		

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
502383879	07/14/2022	Music CDs	29.88	29.88	01-5890	Audio and video materials	29.88	<No Project>	
		Totals:					29.88		
502388221	07/14/2022	DVDs	333.98	333.98	01-5890	Audio and video materials	333.98	<No Project>	
		Totals:					333.98		
502388222	07/14/2022	Audiobooks	481.34	481.34	01-5890	Audio and video materials	481.34	<No Project>	
		Totals:					481.34		
502388220	07/14/2022	DVDs	508.13	508.13	01-5890	Audio and video materials	508.13	<No Project>	
		Totals:					508.13		
MIDWEST TAPE	Computer Check		07/27/2022	07/27/2022	1,548.30	01-1053	Byline Bank Checking	0.00	1,548.30
	58482			Not yet posted		01-2060	Accounts Payable	1,548.30	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
502419242	07/20/2022	DVD	53.99	53.99	01-5890	Audio and video materials	53.99	<No Project>	
		Totals:					53.99		
502423898	07/21/2022	DVD	13.89	13.89	01-5890	Audio and video materials	13.89	<No Project>	
		Totals:					13.89		
502423897	07/21/2022	DVDs	35.67	35.67	01-5890	Audio and video materials	35.67	<No Project>	
		Totals:					35.67		
502423892	07/21/2022	Music CDs	56.16	56.16	01-5890	Audio and video materials	56.16	<No Project>	
		Totals:					56.16		
502423895	07/21/2022	Audiobooks	72.88	72.88	01-5890	Audio and video materials	72.88	<No Project>	
		Totals:					72.88		
502423896	07/21/2022	DVDs	539.61	539.61	01-5890	Audio and video materials	539.61	<No Project>	
		Totals:					539.61		
502423894	07/21/2022	DVDs	776.10	776.10	01-5890	Audio and video materials	776.10	<No Project>	
		Totals:					776.10		
NEWSBANK, INC.	Computer Check		07/20/2022	07/20/2022	12,719.50	01-1053	Byline Bank Checking	0.00	12,719.50
	58447			Not yet posted		01-2060	Accounts Payable	12,719.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
RN1051349	05/23/2022	Digital Subscription	12,719.50	12,719.50	01-5891	Digital content	12,719.50	<No Project>	
		Totals:					12,719.50		
NICOR GAS	Computer Check		07/06/2022	07/06/2022	99.93	01-1053	Byline Bank Checking	0.00	99.93
	58395			Posted		01-2060	Accounts Payable	99.93	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3876	07/01/2022	NATURAL GAS FOR	99.93	99.93	01-5690	Natural Gas	99.93	<No Project>
Totals:							99.93	
NICOR GAS	Computer Check 58420	07/13/2022	07/13/2022 Posted	442.58	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 442.58	442.58 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3948	07/06/2022	NATURAL GAS FOR	442.58	442.58	01-5690	Natural Gas	442.58	<No Project>
Totals:							442.58	
OCLC, INC.	Computer Check 58421	07/13/2022	07/13/2022 Posted	5,963.49	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 5,963.49	5,963.49 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1000226647	07/01/2022	CONTENTdm Annuu	5,963.49	5,963.49	01-5936	Subscriptions and services	5,963.49	<No Project>
Totals:							5,963.49	
ORANGEBOY, INC.	Computer Check 58448	07/20/2022	07/20/2022 Not yet posted	20,793.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,793.00	20,793.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3938	06/04/2022	Integrated Marketin	20,793.00	20,793.00	01-5205	Publications	20,793.00	<No Project>
Totals:							20,793.00	
OVATION ACADEMY, INC.	Computer Check 58422	07/13/2022	07/13/2022 Posted	400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 400.00	400.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0085	06/09/2022	Moana dance progr	400.00	400.00	01-5240	Children's Programming	400.00	<No Project>
Totals:							400.00	
OVERDRIVE, INC.	Computer Check 58396	07/06/2022	07/06/2022 Posted	13,154.05	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 13,154.05	13,154.05 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658MA22209124	06/30/2022	E-Content	4,283.41	4,283.41	01-5891	Digital content	4,283.41	<No Project>
Totals:							4,283.41	
01658MA22210554	06/30/2022	E-Content	8,870.64	8,870.64	01-5891	Digital content	8,870.64	<No Project>
Totals:							8,870.64	
PACIFIC TELEMAGEMENT SI	Computer Check 58483	07/27/2022	07/27/2022 Not yet posted	63.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 63.00	63.00 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2090918	07/21/2022	Pay phone at main l	63.00	63.00	01-5451	Telephone/Communications	63.00	<No Project>
Totals:							63.00	
HALLOTHON PATNOTT	Computer Check 58423	07/13/2022	07/13/2022 Posted	31.92	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 31.92	31.92 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3960	07/07/2022	Craft supplies for Dr	31.92	31.92	01-5240	Children's Programming	31.92	<No Project>
Totals:							31.92	
PEERLESS NETWORK, INC.	Computer Check 58424	07/13/2022	07/13/2022 Posted	37.01	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 37.01	37.01 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7088	07/01/2022	POTS - Equipment L	37.01	37.01	01-5451	Telephone/Communications	37.01	<No Project>
Totals:							37.01	
PITNEY BOWES GLOBAL FINAN	Computer Check 58397	07/06/2022	07/06/2022 Posted	452.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 452.37	452.37 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3105510428-PB	05/27/2022	LEASE PAYMENT FC	452.37	452.37	01-5691	Rentals--Equipment & Faciliti	452.37	<No Project>
Totals:							452.37	
RESERVE ACCOUNT (PITNEY B)	Computer Check 58449	07/20/2022	07/20/2022 Not yet posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3972	07/14/2022	REFILL POSTAGE M	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	<No Project>
Totals:							1,500.00	
PROQUEST LLC	Computer Check 58398	07/06/2022	07/06/2022 Posted	3,060.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,060.28	3,060.28 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
70729495	07/01/2022	Ancestry Library & f	3,060.28	3,060.28	01-5891	Digital content	3,060.28	<No Project>
Totals:							3,060.28	
REGIONS BANK	Bank Draft 30	07/18/2022	07/18/2022 Not yet posted	22,232.65	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 22,232.65	22,232.65 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022048	06/30/2022	REGIONS BANK PER	22,232.65	22,232.65	01-2067	Purchase Cards - P Cards	22,232.65	<No Project>
Totals:							22,232.65	
STEPHEN ROBINET	Computer Check 58432	07/15/2022	07/15/2022 Posted	241.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 241.41	241.41 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022047	07/15/2022	WAGES & SALARIES	241.41	241.41	01-5001	Wages & Salaries	241.41	<No Project>
Totals:							241.41	
STEPHEN ROBINET	Computer Check 58487	07/29/2022	07/29/2022 Not yet posted	347.66	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 347.66	347.66 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022052	07/29/2022	WAGES & SALARIES	347.66	347.66	01-5001	Wages & Salaries	347.66	<No Project>
Totals:							347.66	
SADA SYSTEMS	Computer Check 58425	07/13/2022	07/13/2022 Posted	58.03	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 58.03	58.03 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV165135	06/30/2022	Google Flex voice	58.03	58.03	01-5451	Telephone/Communications	58.03	<No Project>
Totals:							58.03	
SLOWFIRE LLC	Computer Check 58484	07/27/2022	07/27/2022 Not yet posted	820.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 820.00	820.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0086	06/13/2022	Adult Programming	820.00	820.00	01-5247	Adult Programming	820.00	<No Project>
Totals:							820.00	
SWAN - SYSTEM WIDE AUTOM	Computer Check 58450	07/20/2022	07/20/2022 Not yet posted	38,575.46	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 38,575.46	38,575.46 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
9634	07/01/2022	EBSCO Databases	12,113.00	12,113.00	01-5891	Digital content	12,113.00	<No Project>
Totals:							12,113.00	
9566	07/01/2022	SWAN MEMBERSHIP	26,237.75	26,237.75	01-5750	SWAN	26,237.75	<No Project>
Totals:							26,237.75	
9717	07/13/2022	Reciprocal Borrowing	224.71	224.71	01-5264	ILL Payments	224.71	<No Project>
Totals:							224.71	

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T-MOBILE	Computer Check 58399	07/06/2022	07/06/2022 Posted	2,603.43	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,603.43	2,603.43 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-2022062	06/25/2022	Devices	2,603.43	2,603.43	01-5893	Devices	2,603.43	<No Project>
<i>Totals:</i>							2,603.43	
T-MOBILE	Computer Check 58426	07/13/2022	07/13/2022 Posted	305.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 305.60	305.60 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
#970663674-06252	06/25/2022	Staff Mobile Hotspc	305.60	305.60	01-5451	Telephone/Communications	305.60	<No Project>
<i>Totals:</i>							305.60	
THIRSTY RADISH LLC	Computer Check 58451	07/20/2022	07/20/2022 Not yet posted	125.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 125.00	125.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2022-99-0050	05/05/2022	Adult Programming	125.00	125.00	01-5247	Adult Programming	125.00	<No Project>
<i>Totals:</i>							125.00	
ULINE	Computer Check 58427	07/13/2022	07/13/2022 Posted	294.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 294.40	294.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
150826228	06/29/2022	Corrugated Boxes	294.40	294.40	01-5742	Supplies	294.40	<No Project>
<i>Totals:</i>							294.40	
ULINE	Computer Check 58485	07/27/2022	07/27/2022 Not yet posted	795.06	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 795.06	795.06 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
151213568	07/11/2022	Corrugated Boxes	201.00	201.00	01-5742	Supplies	201.00	<No Project>
<i>Totals:</i>							201.00	
151432823	07/15/2022	Corrugated Boxes	293.86	293.86	01-5742	Supplies	293.86	<No Project>
<i>Totals:</i>							293.86	
151608881	07/20/2022	Corrugated Boxes	300.20	300.20	01-5742	Supplies	300.20	<No Project>
<i>Totals:</i>							300.20	
VILLAGE OF OAK PARK	Computer Check 58400	07/06/2022	07/06/2022 Posted	816.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 816.50	816.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3796	06/20/2022	MAIN WATER/SEWE	167.25	167.25	01-5687	Water	129.80	<No Project>
IR-3796	06/20/2022	MAIN WATER/SEWE	167.25	167.25	01-5688	Sewer/Garbage	37.45	<No Project>
Totals:							167.25	
IR-3797	06/20/2022	MAIN WATER/SEWE	461.00	461.00	01-5687	Water	355.70	<No Project>
IR-3797	06/20/2022	MAIN WATER/SEWE	461.00	461.00	01-5688	Sewer/Garbage	105.30	<No Project>
Totals:							461.00	
IR-3795	06/22/2022	MAZE WATER/SEWE	188.25	188.25	01-5687	Water	144.90	<No Project>
IR-3795	06/22/2022	MAZE WATER/SEWE	188.25	188.25	01-5688	Sewer/Garbage	43.35	<No Project>
Totals:							188.25	
VILLAGE OF OAK PARK	Computer Check	07/06/2022	07/06/2022	873.09	01-1053	Byline Bank Checking	0.00	873.09
	58401		Posted		01-2060	Accounts Payable	873.09	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22-0004536	06/14/2022	Employee parking a	873.09	873.09	01-5689	Parking lot expense	873.09	<No Project>
Totals:							873.09	
VILLAGE OF OAK PARK	Computer Check	07/13/2022	07/13/2022	170.04	01-1053	Byline Bank Checking	0.00	170.04
	58428		Posted		01-2060	Accounts Payable	170.04	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22-0004544	06/28/2022	Fuel	170.04	170.04	01-5680	Fuels & Lubricants	170.04	<No Project>
Totals:							170.04	
VILLAGE OF OAK PARK	Computer Check	07/15/2022	07/15/2022	22,517.50	01-1053	Byline Bank Checking	0.00	22,517.50
	58433		Posted		01-2060	Accounts Payable	22,517.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022046	07/15/2022	PAYROLL; VOL DED;	22,517.50	22,517.50	01-5160	IMRF (Illinois Municipal Retire	22,517.50	<No Project>
Totals:							22,517.50	
VILLAGE OF OAK PARK	Computer Check	07/20/2022	07/20/2022	217.29	01-1053	Byline Bank Checking	0.00	217.29
	58452		Not yet posted		01-2060	Accounts Payable	217.29	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
22-0004565	07/15/2022	Fuel	217.29	217.29	01-5680	Fuels & Lubricants	217.29	<No Project>
Totals:							217.29	
VILLAGE OF OAK PARK	Computer Check	07/27/2022	07/27/2022	1,373.00	01-1053	Byline Bank Checking	0.00	1,373.00
	58486		Not yet posted		01-2060	Accounts Payable	1,373.00	0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022049	07/20/2022	MAZE WATER/SEWE	387.00	387.00	01-5687	Water	299.40	<No Project>
022049	07/20/2022	MAZE WATER/SEWE	387.00	387.00	01-5688	Sewer/Garbage	87.60	<No Project>
						<i>Totals:</i>	387.00	
022050	07/20/2022	MAIN WATER/SEWE	246.75	246.75	01-5687	Water	191.60	<No Project>
022050	07/20/2022	MAIN WATER/SEWE	246.75	246.75	01-5688	Sewer/Garbage	55.15	<No Project>
						<i>Totals:</i>	246.75	
022051	07/20/2022	MAIN WATER/SEWE	739.25	739.25	01-5687	Water	572.00	<No Project>
022051	07/20/2022	MAIN WATER/SEWE	739.25	739.25	01-5688	Sewer/Garbage	167.25	<No Project>
						<i>Totals:</i>	739.25	
VILLAGE OF OAK PARK	Computer Check	07/29/2022	07/29/2022	23,082.16	01-1053	Byline Bank Checking	0.00	23,082.16
	58488		Not yet posted		01-2060	Accounts Payable	23,082.16	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
022053	07/29/2022	PAYROLL; VOL DED;	23,082.16	23,082.16	01-5160	IMRF (Illinois Muncipal Retire	23,082.16	<No Project>
						<i>Totals:</i>	23,082.16	
WAREHOUSE DIRECT	Computer Check	07/06/2022	07/06/2022	400.70	01-1053	Byline Bank Checking	0.00	400.70
	58402		Posted		01-2060	Accounts Payable	400.70	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5252354-0	06/03/2022	Custodial Supplies	139.76	139.76	01-5684	Cleaning & Housekeeping Su	139.76	<No Project>
						<i>Totals:</i>	139.76	
5252353-0	06/03/2022	Custodial Supplies	201.90	201.90	01-5684	Cleaning & Housekeeping Su	201.90	<No Project>
						<i>Totals:</i>	201.90	
5272284-0	06/30/2022	Office Supplies	59.04	59.04	01-5742	Supplies	59.04	<No Project>
						<i>Totals:</i>	59.04	
WAREHOUSE DIRECT	Computer Check	07/13/2022	07/13/2022	652.64	01-1053	Byline Bank Checking	0.00	652.64
	58429		Posted		01-2060	Accounts Payable	652.64	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5236691-0	05/13/2022	IT Supplies	326.32	326.32	01-5748	Supplies and accessories	326.32	<No Project>
						<i>Totals:</i>	326.32	
5236692-0	05/13/2022	IT Supplies	326.32	326.32	01-5748	Supplies and accessories	326.32	<No Project>
						<i>Totals:</i>	326.32	
WAREHOUSE DIRECT	Computer Check	07/20/2022	07/20/2022	104.03	01-1053	Byline Bank Checking	0.00	104.03
	58453		Not yet posted		01-2060	Accounts Payable	104.03	0.00

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5284189-0	07/19/2022	Office Supplies	104.03	104.03	01-5742	Supplies	104.03	<No Project>
<i>Totals:</i>							104.03	
ZARINAH SELESKA	Computer Check 58454	07/20/2022	07/20/2022 Not yet posted	150.00	01-1053	Byline Bank Checking	0.00	150.00
					01-2060	Accounts Payable	150.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-3991	07/09/2022	Drag Storytime and	150.00	150.00	01-5240	Children's Programming	150.00	<No Project>
<i>Totals:</i>							150.00	
Grand Totals:				394,707.08			394,707.08	394,707.08
A total of 100 payment(s) listed								

Oak Park Public Library

Cash Disbursement Journals

July 2022- BYLINE

Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	394,707.08
01-2060	Accounts Payable	394,707.08	394,707.08
01-2067	Purchase Cards - P Cards	22,232.65	0.00
01-5001	Wages & Salaries	1,490.10	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	45,599.66	0.00
01-5163	Staff Development/Travel	150.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	40.95	0.00
01-5204	Promotions	300.00	0.00
01-5205	Publications	21,372.60	0.00
01-5240	Children's Programming	1,270.27	0.00
01-5244	Young Adult Programming	450.74	0.00
01-5247	Adult Programming	1,535.22	0.00
01-5253	Hospitality	83.32	0.00
01-5264	ILL Payments	533.71	0.00
01-5275	Consulting Services - Admin	6,190.00	0.00
01-5291	Legal Fees	747.50	0.00
01-5380	Postage & Delivery	1,500.00	0.00
01-5451	Telephone/Communications	463.64	0.00
01-5620	Office & Library Machinery Service	4,252.96	0.00
01-5680	Fuels & Lubricants	387.33	0.00
01-5681	Landscaping and snow removal services	476.00	0.00
01-5684	Cleaning & Housekeeping Supplies	341.66	0.00
01-5686	Custodial Services	29,944.44	0.00
01-5687	Water	1,693.40	0.00
01-5688	Sewer/Garbage	2,219.64	0.00
01-5689	Parking lot expense	873.09	0.00
01-5690	Natural Gas	542.51	0.00
01-5691	Rentals--Equipment & Facilities	452.37	0.00
01-5692	Repair & Maintenance Prop. & Equip.	17,827.90	0.00
01-5742	Supplies	3,258.00	0.00
01-5748	Supplies and accessories	652.64	0.00
01-5750	SWAN	26,237.75	0.00
01-5840	Print materials	36,336.75	0.00
01-5890	Audio and video materials	5,858.04	0.00
01-5891	Digital content	67,025.40	0.00
01-5893	Devices	2,603.43	0.00
01-5894	Realia and other formats	9.99	0.00
01-5895	Archival collection	1,395.00	0.00

Oak Park Public Library
Cash Disbursement Journals
 July 2022- BYLINE

01-5936	Subscriptions and services	5,963.49	0.00
01-5937	Equipment and supplies	2,184.74	0.00
01-5941	Technology	2,614.15	0.00
01-5950	Building Improvements	77,596.04	0.00

Oak Park Public Library
Byline Bank (Main) X 3401: Cash Management Disbursement Report
As of JULY 2022

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		7/31/2022	CIRCULATION CREDITS,	\$ -	-
Cash Management Deposit		7/31/2022	RENTALS, LIBRARY SPACES	\$ 435.15	
Cash Management Deposit		7/31/2022	PARKING CREDITS	\$ 1,801.67	
Cash Management Deposit		7/31/2022	DAILY DEPOSITS	\$ 1,916.77	
Cash Management Deposit		7/31/2022	INTEREST ON ACCOUNT	\$ 51.81	
				\$ 4,205.40	-
Cash Management Transfer in		7/31/2022	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$100,000.00	
Cash Management		7/31/2022	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$250,000.00	
Cash Management Transfer in		7/31/2022	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$250,000.00	
					-
				\$ 600,000.00	-
Cash Management Payment		7/31/2022	ACH (FLEX ACCTS),	\$ -	(2,830.39)
Cash Management Payment		7/31/2022	ADMIN FEES, DISCOVERY BENEFITS,	\$ -	(174.25)
Cash Management Payment		7/31/2022	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE	\$ -	(103,220.58)
				\$ -	(106,225.22)
Cash Management Payment		7/31/2022	MERCHANT ACCT & BANK FEES	\$ -	(155.15)
				\$ -	(155.15)
Cash Management Payment		7/31/2022	PAYROLL; PAYDATE 07/15/2022	\$ -	(225,186.29)
Cash Management Payment		7/31/2022	PAYROLL; PAYDATE 07/31/2022	\$ -	(230,628.68)
Cash Management Payment		7/31/2022	PAYROLL; RETURN DIRECT DEPOSIT PAYDATE 07/31/2022		(450.29)
Cash Management Payment		7/31/2022	PAYROLL; ICMA PAYROLL DEDUCTION DEBITS	\$ -	(4,163.46)
				\$ -	(460,428.72)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts: \$ 4,205.40
Transfers In/Out \$ 600,000.00

Total Deposits: \$ 604,205.40

(-) Payments by Transaction Type:

Transfer out \$ -
Benefits: \$ (106,225.22)
Bank Fees: \$ (155.15)
Payroll: \$ (460,428.72)

Total Payments: \$ (566,809.09)

Accounts Payable **(394,707.08)**

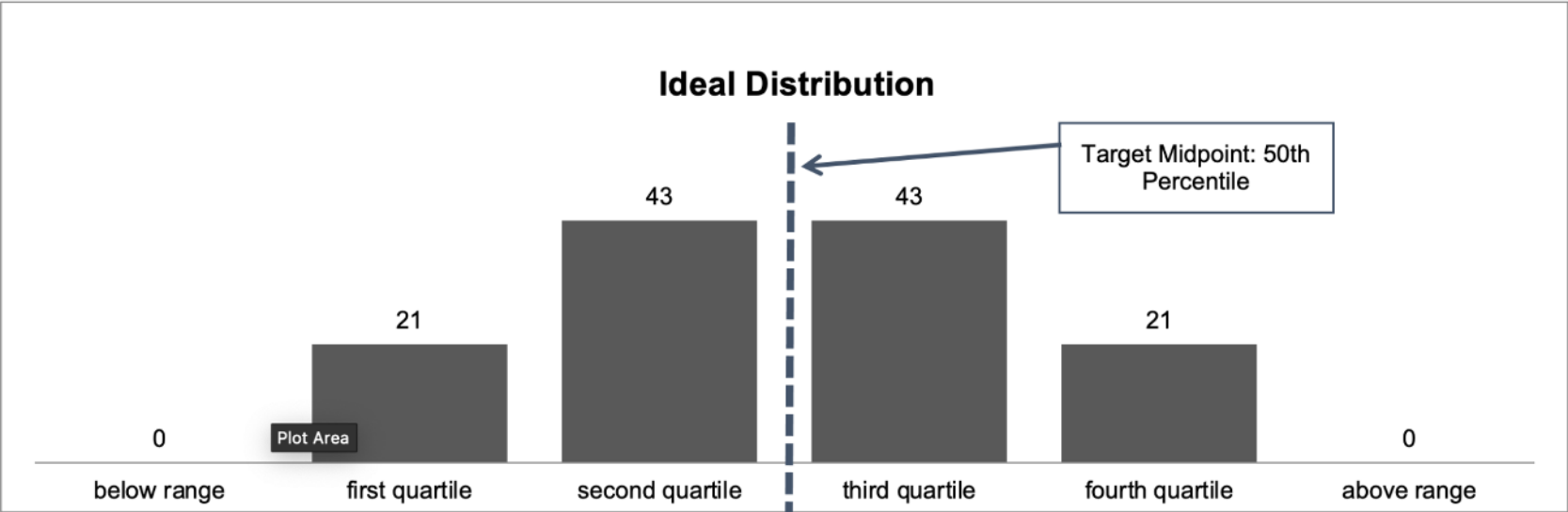
Total Summary of Disbursements: \$ (961,516.17)

Total Change In Register Balance: \$ (357,310.77)

OPPL
08/30/2022

RESOLUTION ON DISBURSEMENTS, JULY 2022

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF JULY 2022 IN THE TOTAL AMOUNT OF \$961,516.17 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.





Current Distribution by Pay Grade as of August 2022

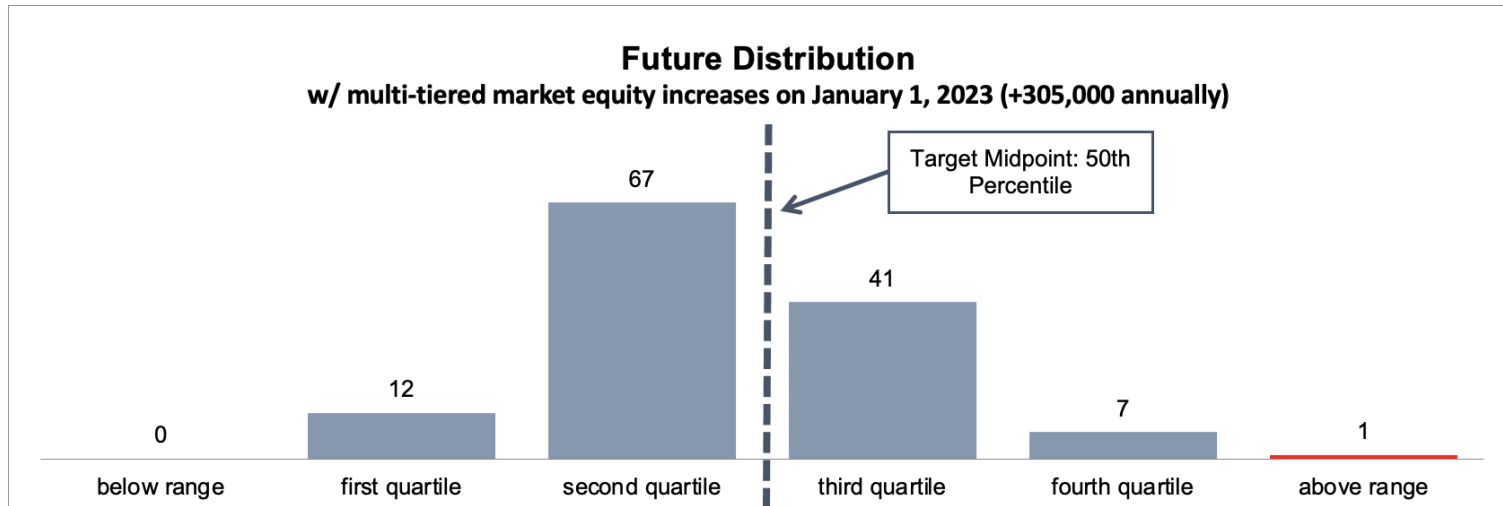
Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range	Total
1	0	0	13	1	1	0	15
2	0	19	13	2	0	1	35
3	4	10	6	2	0	0	22
4	0	17	15	1	0	0	33
5	0	3	1	1	0	0	5
6	0	7	2	1	0	0	10
7	0	0	5	2	1	0	8
Total	4	56	55	10	2	1	128

Multi-Tiered Market Equity Increase Recommendation

Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range
1	N/A	N/A	6%	4%	4%	N/A
2	N/A	7%	6%	4%	N/A	0%
3	8%	8%	6%	4%	N/A	N/A
4	N/A	6%	6%	4%	N/A	N/A
5	N/A	6%	5%	4%	N/A	N/A
6	N/A	6%	4%	4%	N/A	N/A
7	N/A	N/A	4%	4%	4%	N/A

Current Distribution by Pay Grade as of August 2022

Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range	Total
1	0	0	13	1	1	0	15
2	0	19	13	2	0	1	35
3	4	10	6	2	0	0	22
4	0	17	15	1	0	0	33
5	0	3	1	1	0	0	5
6	0	7	2	1	0	0	10
7	0	0	5	2	1	0	8
Total	4	56	55	10	2	1	128



Future Distribution by Pay Grade with Multi-Tiered Market Equity Increases as of January 2023
Estimated Cost: +\$305,000

Pay Grade	below range	first quartile	second quartile	third quartile	fourth quartile	above range	Total
1	0	0	0	13	2	0	15
2	0	0	24	9	1	1	35
3	0	5	10	7	0	0	22
4	0	4	22	7	0	0	33
5	0	2	2	1	0	0	5
6	0	1	7	1	1	0	10
7	0	0	2	3	3	0	8
Total	0	12	67	41	7	1	128

OAK PARK PUBLIC LIBRARY - August 2023 FY 2023 Budget								FY2024- 2028Percent Increase Property Tax Revenues:	Percent Increase All Unspecified Revenue	FY2024- 2028_Percent Increase Unspecified People Expenses:	Percent Increase All Unspecified Expenses:	FY 2023 Expense Rate		
2024 - 2028 Projected Budgets								1.0300	1.0200	1.0300	1.0300	1.05		
		Unassigned Fund Balance at FY Start	\$6,926,527	\$6,926,527	\$7,270,839	\$6,843,490	\$5,721,577			\$4,782,853	\$3,825,538	\$2,971,820	\$2,043,171	\$1,283,942
	42%	Unassigned Funds Target 42% - Operating	\$3,971,746	\$4,208,434	\$4,167,141	\$4,281,493	\$4,401,340			\$4,532,322	\$4,665,028	\$4,803,899	\$4,946,915	\$5,094,200
		Capital Reserve Funds available FY Start	\$2,954,781	\$2,718,093	\$3,103,698	\$2,561,997	\$1,320,237			\$250,531	(\$839,490)	(\$1,832,079)	(\$2,903,744)	(\$3,810,258)
		Percent of Unassigned Funds Avail at Year Start	73%	69%	73%	67%	55%	#		44%	34%	26%	17%	11%

		Actuals 2020	Actuals 2021	Budget 2022	Est. Ending 2022	Budget 2023	2022-2023 variance	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
EXPENSES												
PEOPLE												
Payroll												
01-5001	Wages & Salaries	5,127,229	5,323,146	5,660,000	5,660,000	6,115,000	8.04%	6,298,450	6,487,404	6,682,026	6,882,486	7,088,961
01-5100	Employee Medical Insurance	912,957	1,023,971	1,095,000	1,095,000	1,128,000	3.01%	1,161,840	1,196,695	1,232,596	1,269,574	1,307,661
01-5160	IMRF (Illinois Municipal Retirement Fund)	419,079	419,277	300,000	300,000	160,000	-46.67%	164,800	169,744	174,836	180,081	185,484
01-5161	FICA/MEDICARE	378,886	387,372	418,000	418,000	452,500	8.25%	466,075	480,057	494,459	509,293	524,572
01-5197	Worker's Compensation	25,878	15,046	25,000	25,000	30,000	20.00%	30,900	31,827	32,782	33,765	34,778
01-5198	Unemployment Compensation	12,364	13,033	18,000	18,000	15,000	-16.67%	15,450	15,914	16,391	16,883	17,389
Total Payroll		6,876,393	7,181,845	7,516,000	7,516,000	7,900,500	5.12%	8,137,515	8,381,640	8,633,090	8,892,082	9,158,845
Talent Development												
01-5162	Dues	17,023	9,648	20,000	10,000	10,000	-50.00%	10,300	10,609	10,927	11,255	11,593
01-5163	Staff development/Travel	70,859	14,123	92,000	92,000	92,000	0.00%	94,760	97,603	100,531	103,547	106,653
01-5164	Tuition Reimbursement	31,501	24,438	33,000	33,000	33,000	0.00%	33,990	35,010	36,060	37,142	38,256
01-5199	Recruitment	3,784	2,163	4,200	26,000	2,500	-40.48%	2,575	2,652	2,732	2,814	2,898
01-5200	Board Development	1,848	0	2,000	0	2,000	0.00%	2,060	2,122	2,185	2,251	2,319
Total Talent Development		125,015	50,372	151,200	161,000	139,500	-7.74%	143,685	147,996	152,435	157,008	161,719
TOTAL PEOPLE		7,001,408	7,232,217	7,667,200	7,677,000	8,040,000	4.86%	8,281,200	8,529,636	8,785,525	9,049,091	9,320,564

			Actuals 2020	Actuals 2021	Budget 2022	Est. Ending 2022	Budget 2023	2022-2023 variance	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
SUPPORT SERVICES													
Marketing & Communication													
01-5204	Promotions		5,163	14,220	24,000	24,000	25,000	4.17%	25,750	26,523	27,318	28,138	28,982
01-5205	Publications		32,677	4,437	25,500	26,767	28,000	9.80%	28,840	29,705	30,596	31,514	32,460
Total Marketing & Communications			37,840	18,657	49,500	50,767	53,000	7.07%	54,590	56,228	57,915	59,652	61,442
Materials Services Support													
01-5264	ILL Payments		2,275	4,591	3,500	3,500	3,675	5.00%	3,785	3,899	4,016	4,136	4,260
01-5292	Other Materials Services (Catalog/Bib Search Fees)		1,380	2,126	2,000	2,500	2,625	31.25%	2,704	2,785	2,868	2,954	3,043
Total Collections Support			3,655	6,717	5,500	6,000	6,300	14.55%	6,489	6,684	6,884	7,091	7,303
Administration													
01-5002	HRIS and Payroll Fees		24,905	30,465	25,000	25,000	26,250	5.00%	27,038	27,849	28,684	29,545	30,431
01-5165	Mileage and Misc Reimbursement		24,801	25,832	27,000	27,000	28,350	5.00%	29,201	30,077	30,979	31,908	32,865
01-5253	Hospitality		136	157	1,000	2,000	2,100	110.00%	2,163	2,228	2,295	2,364	2,434
01-5260	Audit Fees		10,034	9,010	10,000	10,000	10,500	5.00%	10,815	11,139	11,474	11,818	12,172
01-5261	Unclaimed Property to Escheatment to State		200	200	500	0	500	0.00%	515	530	546	563	580
01-5265	Merchant Account Services		2,891	2,824	5,000	4,000	4,200	-16.00%	4,326	4,456	4,589	4,727	4,869
01-5266	Collection Fees		1,155	0	4,000	4,000	4,200	5.00%	4,326	4,456	4,589	4,727	4,869
01-5275	Consulting Services - Administration		0	0	75,000	75,000	78,750	5.00%	81,113	83,546	86,052	88,634	91,293
01-5281	Intergovernmental Agreements		16,621	11,250	15,000	15,000	15,750	5.00%	16,223	16,709	17,210	17,727	18,259
01-5291	Legal Fees		1,281	26,807	20,000	30,000	31,500	57.50%	32,445	33,418	34,421	35,454	36,517
01-5380	Postage & Delivery		10,380	5,470	5,000	9,000	9,450	89.00%	9,734	10,026	10,326	10,636	10,955
01-5390	Insurance		69,583	83,423	110,500	100,000	120,000	8.60%	123,600	127,308	131,127	135,061	139,113
01-5450	Contingency		10,780	675	15,000	0	15,000	0.00%	15,450	15,914	16,391	16,883	17,389
01-5452	Grant Expenses		29,011	37,117	0	40,000	0	NoCalc	0	0	0	0	0
01-5660	Pass Through Expenses		25	1,000	0	0	0	NoCalc	0	0	0	0	0
01-5742	Supplies		84,500	59,867	98,000	98,000	102,900	5.00%	105,987	109,167	112,442	115,815	119,289
Total Administration Support			286,303	294,097	411,000	439,000	449,450	9.36%	462,934	476,822	491,126	505,860	521,036
Other Support Services													
01-5451	Telephone/Communications		63,686	51,242	65,000	60,000	63,000	-3.08%	64,890	66,837	68,842	70,907	73,034
01-5620	Office & Library Machinery Service		19,162	24,985	22,800	30,000	31,500	38.16%	32,445	33,418	34,421	35,454	36,517
Total Other Support Services			82,848	76,227	87,800	90,000	94,500	7.63%	97,335	100,255	103,263	106,361	109,551
TOTAL SUPPORT SERVICES			410,646	395,698	553,800	585,767	603,250	8.93%	621,348	639,988	659,188	678,963	699,332

			Actuals 2020	Actuals 2021	Budget 2022	Est. Ending 2022	Budget 2023	2022-2023 variance	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
LIBRARY MATERIALS													
01-5840	Print materials		269,755	315,658	360,000	360,000	378,000	5.00%	389,340	401,020	413,051	425,442	438,206
01-5890	Audio and video materials		81,496	94,110	102,000	102,000	107,100	5.00%	110,313	113,622	117,031	120,542	124,158
01-5891	Digital and streaming content		473,766	611,529	584,000	584,000	613,200	5.00%	631,596	650,544	670,060	690,162	710,867
01-5892	Online tools		100,992	0	0	0	0	NoCalc	0	0	0	0	0
01-5893	Devices		15,256	37,925	39,000	39,000	40,950	5.00%	42,179	43,444	44,747	46,090	47,472
01-5894	Realia and other formats		5,063	8,739	10,000	10,000	10,500	5.00%	10,815	11,139	11,474	11,818	12,172
01-5895	Archival (Special) collections		4,035	0	12,500	12,500	13,125	5.00%	13,519	13,924	14,342	14,772	15,215
TOTAL LIBRARY MATERIALS			950,363	1,067,961	1,107,500	1,107,500	1,162,875	5.00%	1,197,761	1,233,694	1,270,705	1,308,826	1,348,091
FACILITIES MANAGEMENT													
Facility Supplies													
01-5680	Fuels & Lubricants		476	1,282	1,200	3,000	3,150	162.50%	3,245	3,342	3,442	3,545	3,652
01-5682	Building Materials & Supplies		14,008	6,906	10,000	7,000	7,350	-26.50%	7,571	7,798	8,032	8,272	8,521
01-5683	Equipment Parts		1,449	2,081	10,000	5,000	10,000	0.00%	10,300	10,609	10,927	11,255	11,593
01-5684	Cleaning & Housekeeping Supplies		12,116	6,694	21,420	20,000	21,420	0.00%	22,063	22,724	23,406	24,108	24,832
01-5693	Signage		7,730	4,365	3,000	3,000	3,150	5.00%	3,245	3,342	3,442	3,545	3,652
Total Facilities Supplies			35,779	21,328	45,620	38,000	45,070	-1.21%	46,422	47,815	49,249	50,727	52,248
Facilities Services													
01-5681	Landscaping and snow removal services		10,480	18,718	24,000	24,000	25,200	5.00%	25,956	26,735	27,537	28,363	29,214
01-5686	Custodial Services		183,774	131,763	205,000	205,000	215,250	5.00%	221,708	228,359	235,209	242,266	249,534
01-5687	Water		6,086	6,911	10,000	10,000	10,500	5.00%	10,815	11,139	11,474	11,818	12,172
01-5688	Sewer/Garbage		10,965	11,028	13,000	14,000	14,700	13.08%	15,141	15,595	16,063	16,545	17,041
01-5689	Parking lot expense		10,642	3,795	15,000	5,000	5,250	-65.00%	5,408	5,570	5,737	5,909	6,086
01-5690	Natural Gas		12,086	24,659	37,000	60,000	63,000	70.27%	64,890	66,837	68,842	70,907	73,034
01-5691	Rentals--Equipment & Facilities		15,978	23,625	20,000	13,000	13,650	-31.75%	14,060	14,481	14,916	15,363	15,824
01-5692	Repair & Maintenance Prop. & Equip.		150,679	202,406	204,000	204,000	214,200	5.00%	220,626	227,245	234,062	241,084	248,317
Total Facilities Services			400,690	422,905	528,000	535,000	561,750	6.39%	578,603	595,961	613,839	632,255	651,222
TOTAL FACILITIES MANAGEMENT			436,469	444,233	573,620	573,000	606,820	5.79%	625,025	643,775	663,089	682,981	703,471

			Actuals 2020	Actuals 2021	Budget 2022	Est. Ending 2022	Budget 2023	2022-2023 variance	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
PUBLIC SERVICES													
Programming													
01-5240	Children's Programming		22,936	18,655	18,000	18,000	18,900	5.00%	19,467	20,051	20,653	21,272	21,910
01-5244	Young Adult Programming		9,682	12,496	16,000	16,000	16,800	5.00%	17,304	17,823	18,358	18,909	19,476
01-5247	Adult Programming		12,057	15,628	23,000	23,000	24,150	5.00%	24,875	25,621	26,389	27,181	27,996
01-5249	Community Engagement Programming		8,010	1,389	10,000	10,000	10,500	5.00%	10,815	11,139	11,474	11,818	12,172
01-5250	Social Services		0	120	20,000	20,000	21,000	5.00%	21,630	22,279	22,947	23,636	24,345
Total Programming			52,685	48,288	87,000	87,000	91,350	5.00%	94,091	96,913	99,821	102,815	105,900
DIGITAL SERVICES													
01-5272	Consultant Support Services		2,984	3,671	10,000	10,000	10,500	5.00%	10,815	11,139	11,474	11,818	12,172
01-5750	SWAN		87,521	98,096	104,677	104,677	109,911	5.00%	113,208	116,604	120,103	123,706	127,417
01-5935	Website development/CMS		8,857	2,246	3,000	3,000	3,150	5.00%	3,245	3,342	3,442	3,545	3,652
01-5936	Subscriptions and services		156,930	158,197	225,000	225,000	236,250	5.00%	243,338	250,638	258,157	265,901	273,879
01-5937	Equipment and supplies		5,460	23,395	20,000	20,000	21,000	5.00%	21,630	22,279	22,947	23,636	24,345
Total Digital Services			261,752	285,605	362,677	362,677	380,811	5.00%	392,235	404,002	416,122	428,606	441,464
TOTAL PUBLIC SERVICES			314,437	333,893	449,677	449,677	472,161	5.00%	486,326	500,915	515,943	531,421	547,364
TOTAL OPERATING EXPENSES			\$9,113,323	\$9,474,002	\$10,351,797	\$10,392,944	\$10,885,106	5.15%	\$11,211,659	\$11,548,009	\$11,894,449	\$12,251,283	\$12,618,821
NET OPERATING SURPLUS (DEFICIT) FROM FUND BALANCE			\$343,215	\$546,078	(\$430,033)	(\$198,913)	(\$405,724)		(\$420,416)	(\$440,800)	(\$456,594)	(\$472,913)	(\$489,774)

Capital Assets Study - Project List Projections
As of Sep 2021

Cost's estimated - from 2016 Capital Assets Study

	2019	2020	2021	2022	2023	2024	2025	2026	2027
Main									
Capital Assets Study - Updated - consultation				65000					
Retaining wall by fountain - cracked / leaking into garage	1000			10000					
Rebuild impact damaged concrete near loading dock	1000								
Repair flashing		5000							
Sealant / Replace perimeter sealant		6000							
Seal Parking garage? Previous director didn't want to do it.		42194							
Sanitary, storm, and vent problems				25000	200000	200000	200000	90000	
Replace main circuit breaker	2500								
1st Floor Soffit		33410							
Epoxy coatings				25000					
Relocate heat detection in generator room	1000								
Paint Finishes (Gypsum Wall Board) + base				30000	30000	30000	30000	30000	30000
Wall coverings	11000								
Small Meeting Room - Noise Reduction Panels				10000					
Fabric Wrapped Paneling	19000								
Wood paneling & trim	7000								
Wood base	25000								
Wood sills	13000								
Restroom fixtures	47000								
Security systems (CCTV, Access / Alarms, Loss prevention)				350000					
Staff Lounge / Appliances		58000							
Gallery lights in Main (not in Capital Assets Study)		85000							
Womens restroom partition - all levels of Main		55453							
Carpeting					25000				
HVAC - Main (estimated \$6MM needed in 2033)									
Security Systems - evaluation		20000	47000						
HVAC - Global Plasma Solutions air cleaning system install			25000						
LED lighting upgrade - Main - approx 240 fixtures			25000	25000	25000	25000	25000	20000	
Unplanned - snow-melt system repair - sidewalk damaged by Village during Lake St. Work		50000							
Electric Vehicle Charging Stations					15000				
Brick Replacement, mortar joints in penthouse, perimeter sealant, parking ramp coping stone, other				20000					
Paint Exposed Steel at Mechanical Area				0					
Replace Library Van							25000		
Maze									
Tuckpointing		100000							
Concrete Joint Sealan									
ADA Ramp to Garden Level and Redesign of patio area? (not on Capital Assets Study)									
Security systems (CCTV, Access / Alarms, Loss prevention)			10000						
Repaint / refinish meeting room									
Replace main entrance doors (do not lock properly - not in Capital Assets Study)		3000							
Blister area on Roof				50000					
Replace Perimeter Sealant		10000							
Replace west entrance doors (necessary for security and access controls)			40000						
Replace carpeting throughout (can be spread over years)				20000		20000			
Total estimated cost -	127500	468057	147000	630000	295000	275000	280000	140000	30000

Main

IT Special Projects - FY 2021 Projections										
	2019	2020	2021	2022	2023	2024	2025	2026	2027	
IT Projects 2019	244388									
IT Projects 2020		221016								
Outdoor WiFi Infrastructure Upgrade				100000						
Self Check out MeeScan			100000		20000		50000			
Technology equipment for staff or public										
Telecom Cable Infrastructure					108000					
Ethernet cables and IDF Patch-panels				100000						
UPS battery for Server Room			20000							
Total estimated cost -	244388	221016	120000	220000	108000	0	50000	0	0	0